

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Special Meeting of the Board of Directors

May 26, 2020 at 2:00 p.m.

Held via teleconference connection as permitted under the Governor's Executive Order N-29-20, dated March 17, 2020 due to concerns of COVID-19 ("Executive Order").

Director Easton called the meeting to order at 2:00 p.m.

Present: Director Easton, Director Ishkanian, Director van Duinwyk, Director Lee, Director Powell. Chief Taylor and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Report from the Fire Station Location Standing Committee. (Strategic Plan Goal 4)**

- a. Consider recommendation to authorize the Fire Chief to enter into a contract with AP Triton, LLC, the lowest, responsive bidder, at an amount not to exceed \$40,291 (Montecito Fire Protection District share \$20,146) to provide a Fire Station Location Study in partnership with the Carpinteria-Summerland Fire Protection District.**

Chief Taylor provided a staff report regarding the Fire Station Location Study Bid Award. Director van Duinwyk provided a summary regarding the Fire Station Location Committee meeting. Motion to authorize the Fire Chief to enter into a contract with AP Triton, LLC in an amount not to exceed \$40,291 (Montecito Fire Protection District share \$20,146) made by Director van Duinwyk, seconded by Director Powell. The Roll Call vote was as follows:

Ayes: J. A. Powell, J. Ishkanian, M. Lee, P. van Duinwyk, S. Easton

Nays: None

Abstain: None

Absent: None

- 3. That the Board of Directors approve Resolution 2020-05, acknowledging receipt of a report made by the Fire Chief of the Montecito Fire Protection District regarding the inspection of certain occupancies required to receive annual inspections pursuant**

to sections 13146.2 and 13146.3 of the California Health and Safety Code. (Strategic Plan Goal 2)

a. Staff report presented by Fire Marshal Aaron Briner.

Fire Marshal Briner provided a staff report regarding Resolution 2020-05, accepting a report on the status of all state mandated annual fire inspections in the Montecito Fire Protection District in conjunction with SB 1205 and California Health and Safety Code requirements. Motion to approve Resolution 2020-05, acknowledging receipt of a report made by the Chief of the Montecito Fire Protection District regarding the inspection of certain occupancies required to receive annual inspections made by Director van Duinwyk, seconded by Director Lee. The Roll Call vote was as follows:

Ayes: J. A. Powell, J. Ishkanian, M. Lee, P. van Duinwyk, S. Easton
Nays: None
Abstain: None
Absent: None

4. Report from the Facilities Committee. (Strategic Plan Goal 9.1)

Battalion Chief Chapman provided an update regarding the response received from the Solar Energy RFP. He stated that the Committee would have a recommendation for the Board at the June meeting. Directors Lee and Powell provided additional comments regarding the proposal.

5. Report from the Finance Committee. (Strategic Plan Goal 9.1)

a. Receive budget development presentations and review the recommended Preliminary Budget for FY 2020-21.

Chief Taylor and District Accountant Nahas provided a power point presentation regarding the Preliminary Budget for FY 2020-21. Motion to accept the recommended Preliminary Budget for FY 2020-21 made by Director van Duinwyk, seconded by Director Powell. The Roll Call vote was as follows:

Ayes: J. A. Powell, J. Ishkanian, M. Lee, P. van Duinwyk, S. Easton
Nays: None
Abstain: None
Absent: None

b. Review PARS Post-Employment Benefits Trust statements for March and April 2020.

Director van Duinwyk provided a report regarding the PARS Post-Employment Benefits Trust statements for March and April 2020.

6. Approval of Minutes of the April 27, 2020 Regular Meeting.

Motion to approve the minutes of the April 27, 2020 Regular meeting made by Director Ishkanian, seconded by Director van Duinwyk. The Roll Call vote was as follows:

Ayes: J. Ishkanian, M. Lee, P. van Duinwyk, S. Easton

Nays: None

Abstain: J. A. Powell

Absent: None

7. Fire Chief's report.

Division Chief Widling highlighted significant calls for the month of April. Chief Taylor stated that the Prevention Bureau has a story map on the District website that chronicles their accomplishments in 2019. Chief Taylor provided an update regarding COVID-19. The Chief stated that high fire season was declared on May 18th. Chief Taylor stated that the Department continues to work on fuel mitigation projects, including the sheep that will arrive on Saturday. The Chief stated that the updated Ready Set Go pamphlet is available on the website, and will be mailed out to the community next week. Chief Taylor stated that the City of Santa Barbara is nearing completion of their Community Wildfire Protection Plan.

8. Board of Director's report.

There were no items to report at this meeting.

9. Suggestions from Directors for items other than regular agenda items to be included for the June 22, 2020 Regular Board meeting.

Meeting Adjourned at 3:25 p.m.

President Sylvia Easton

Secretary Judith Ishkanian