

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road, September 22, 2014 at 2:00 p.m.

The meeting was called to order by Director Venable at 2:02 p.m.

Present: Director Sinser, Director Powell, and Director Jensen. Director Keller was absent. Chief Hickman and District Counsel M. Manion were also present.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)

Chief Hickman announced milestone anniversaries for Jeff Saley, 5 years; Travis Ederer, 15 years; Kurt Mann, 25 years; Greg Lopez, 25 years; and Pat Purguy, 30 years.

Travis Ederer was presented with his new badge for promoting to Battalion Chief.

2. Community Facilities District No. 2011 (Upper Hyde Road) Approve the second reading by title only of Ordinance No. 2014-02 of the Montecito Fire Protection District dissolving Community Facilities District No. 2011 (Upper Hyde Road).

Mr. Manion reported on the process and timeline for adopting this ordinance.

Public Comment:

Roger Collis, road coordinator, reviewed a timeline of events, and stated that he polled each owner on whether to move forward or postpone the dissolution, and 10 out of 13 property owners requested postponement to the October regular meeting.

Ivana Noelle rebutted the letter to the Board submitted by Ms. Wolfe and requested that the second reading take place today to address her continued urgency for funding.

James Bell, Ms. Noelle's architect, reported on the inequity of cost share distribution and feels the Mello-Roos (CFD) has become a negotiating tool amongst neighbors. He stated that the property owners should not burden the District with things that relate to the property owners' issues and asked to complete the second reading today.

Director Jensen made a motion to approve the second reading by title only of Ordinance No. 2014-02 of the Montecito Fire Protection District dissolving Community Facilities District No. 2011 (Upper Hyde Road). The motion was seconded by Director Sinser.

The Board discussed the timelines presented by Mr. Collis, and the issues that are of concern to the property owners. There was consensus that there would not be a majority vote to approve the second reading, and Mr. Sinser withdrew his second of the motion.

On a motion made by Director Keller, seconded by Director Venable, the Board voted to continue the second reading of Ordinance No. 2014-02 of the Montecito Fire Protection District dissolving Community Facilities District No. 2011 (Upper Hyde Road) to the October 27, 2014 regular meeting. The vote passed by the following vote: Directors Powell, Venable and Keller voting yes, Director Jensen voting no, and Director Sinser abstained.

The Board took a recess at 3:14 p.m. and reconvened at 3:25 p.m.

3. Report from the Community Outreach Committee.

a. Review progress of new website and provide direction.

Director Keller reported on the Community Outreach Committee's progress adding that photos and content are still not finalized.

Michael Kramer of Ameravant reviewed the website and the Board made the following recommendations:

- All main menu landing pages to have transparency set to zero, so you can see the image in the background, including the HOME page, and lighten the transparency of other pages so the background is not so dark.
- Change the White/Black gradient on the logo word "Montecito" so it is more white than black and off set "Fire Protection District".
- Change the title "Turn on the lights" to "Dark Screen" and "Light Screen".

Public Comment: Sylvia Easton stated that "Montecito Fire" doesn't pop" and the site appears busy.

A motion was made by Director Keller to approve the general design and format of the website with modifications suggested today, and final approval to "go live" delegated to the Community Outreach Committee. The motion was seconded by Director Sinser, and passed unanimously.

The Board took a recess at 4:13 p.m., and returned at 4:20 p.m.

4. Report from Strategic Planning Committee.

Director Powell reported that the Strategic Planning Committee received a preliminary presentation by Citygate with their draft findings, adding that they made good recommendations, and gave a "glowing review" of the District's response and readiness.

Public comment: Sylvia Easton stated that the community should continue to be concerned with adequate response times to east end of the District and we should not count mutual aid to address inadequate response capabilities.

Director Keller asked Staff see if Citygate could compare response times with other similar geographical areas.

5. Report from the Finance Committee.

a. Consider Staff's recommendations to establish a reserve policy.

Araceli Gil reviewed Staff's recommendation to establish reserve policies and fund them over the next 2-3 years.

Director Powell left the meeting at 4:55 p.m.

After discussing the options, including staff's recommendation to fund the reserves over time versus using Station 3 funds to fund them now, Director Keller made a motion to approve Staff's recommendations to establish a reserve policy and fund the accounts over time. The motion was seconded by Director Venable and approved by the following vote: Directors Venable, Keller and Jensen voting yes, Director Sinser voting no, and Director Powell absent.

b. Consider Committee's recommendation to approve District's warrants and claims for August.

On a motion made by Director Keller, seconded by Director Jensen, the District's warrants and claims for August were approved by the following vote: Directors Sinser, Venable, Keller and Jensen voting yes, and Director Powell absent.

c. Consider Committee's recommendation to approve Annual Employee Reimbursement Disclosure report.

Ms. Gil reported that it is required by law that the District approve this report annually, which includes all employee reimbursements over \$100.

On a motion made by Director Keller, seconded by Director Sinser, the Annual Employee Reimbursement Disclosure report was approved by the following vote: Directors Sinser, Venable, Keller and Jensen voting yes, and Director Powell absent.

d. Consider Committee's recommendation to approve Resolution 2014-10 adopting FY 2014-15 Final Budget.

On a motion made by Director Sinser, seconded by Director Keller, Resolution 2014-10 adopting FY 2014-15 Final Budget was approved by the following roll call vote:

Ayes:	G.B. Sinser, J. Venable, S. Keller and R.J. Jensen
Nays:	None
Abstain:	None
Absent:	J.A. Powell

e. Consider Committee's recommendation to approve Resolution 2014-11 Establishing Appropriation Limits for the 2013-2014 Fiscal Year.

On a motion made by Director Sinser, seconded by Director Keller, Resolution 2014-11 Establishing Appropriation Limits for the 2013-2014 Fiscal Year was approved by the following roll call vote:

Ayes:	G.B. Sinser, J. Venable, S. Keller and R.J. Jensen
Nays:	None
Abstain:	None
Absent:	J.A. Powell

6. Approval of Minutes of August 25, 2014 Regular Meeting and September 15, 2014 Adjourned Regular Meeting.

A correction was made to p. 111 item 2c. changing "to Director Keller" to "by Director Keller." On a motion made by Director Keller, seconded by Director Jensen, the Minutes of August 25, 2014 Regular Meeting and September 15, 2014 Adjourned Regular Meeting were approved by the following vote: Directors Venable, Keller and Jensen voting yes, Director Sinser abstaining and Director Powell absent.

7. Staff presentation on proposed changes to State Responsibility Area.

Chief McElwee reviewed a PowerPoint presentation and explained Santa Barbara County Fire's proposed changes to the State Responsibility Areas in the District. (The PowerPoint presentation is available upon request.)

Director Sinser left at 5:55 p.m.

On a motion by Director Keller, seconded by Director Jensen, the Board directed Staff to decline the proposed changes and ask for a re-evaluation of the entire District. The motion was approved by the following vote: Directors Venable, Keller and Jensen voting yes, Directors Sinser and Powell absent.

8. Update on Environmental Impact Report for Station 3 Site Acquisition and Construction.

Chief Hickman reported that Dan Gira of AMEC will attend the October regular meeting and provide an update on their progress. Mr. Gira stated that he will be sending sections of the EIR for Administrative Review, but will postpone submitting a final draft EIR until all relevant information from Citygate's study could be reviewed.

9. Consider recommendation to approve temporary promotion for Firefighter Keith Powell to Engineer, effective September 7, 2014.

On a motion by Director Venable, seconded by Director Keller, the Board approved the temporary promotion for Firefighter Keith Powell to Engineer, effective September 7, 2014. The motion was approved by the following vote: Directors Venable, Keller and Jensen voting yes, Directors Sinser and Powell absent.

10. Approve and authorize the Board President and Fire Chief to execute a First Amendment to Memorandum of Understanding between the Montecito Firemen's Association and the Montecito Fire Protection District, Section 41.2 to delegate authority to the Fire Chief to approve temporary "out of classification" assignments.

Chief Hickman explained that this amendment will allow the Fire Chief to make temporary promotions as necessary, so that they are done timely.

On a motion made by Director Venable, seconded by Director Keller, the Board approved and authorized the Board President and Fire Chief to execute a First Amendment to Memorandum of Understanding between the Montecito Firemen's Association and the Montecito Fire Protection District, Section 41.2 to delegate authority to the Fire Chief to approve temporary "out of classification" assignments by the following vote: Directors Venable, Keller and Jensen voting yes, Directors Sinser and Powell absent.

11. Approve Resolution 2014-12 Amending Appendix A "Designated Positions and Disclosure Categories" of the District's Conflict of Interest Code.

It was explained that the only changes to the District's Conflict of Interest Code was the addition of the Accountant position to the designated positions and disclosure categories.

On a motion made by Director Venable, seconded by Director Keller, the Board Approved Resolution 2014-12 Amending Appendix A "Designated Positions and Disclosure Categories" of the District's Conflict of Interest Code by the following roll call vote:

Ayes:	J. Venable, S. Keller and R.J. Jensen
Nays:	None
Abstain:	None
Absent:	G.B. Sinser, J.A. Powell

12. Discuss District's recognition of Director Jensen's 39 years of service. (Serving since July 1, 1975.)

The Board directed Staff to create a resolution honoring Director Jensen and include refreshments at Director Jensen's last meeting.

13. Fire Chief's report.

Chief Hickman reported on the District's recent responses to fires within the state, and that the new Type 6 Brush Engine is now in service.

14. Board of Director's report.

There were no reports.

15. Suggestions from Directors for items other than regular agenda items to be included for the October 27, 2014 Regular Board meeting.

There were no additional requests.

The meeting was adjourned at 6:20 pm.

John Venable

John Abraham Powell