

MONTECITO FIRE PROTECTION DISTRICT
AGENDA FOR THE REGULAR MEETING
OF THE BOARD OF DIRECTORS

Montecito Fire Protection District Headquarters
595 San Ysidro Road
Santa Barbara, California

December 16, 2013 at 3:00 p.m.

Agenda Items May Be Taken Out Of The Order Shown

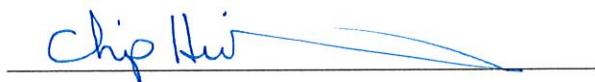
1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)
2. Review current status of Upper Hyde Road Community Facilities District:
 - a. Report from Director Powell regarding meetings with Upper Hyde Road residents.
 - b. Provide direction on how to proceed with Tea Fire Rebuilds and Upper Hyde Road Community Facilities District.
3. Approve the first reading by title only of Ordinance No. 2013-1 of the Montecito Fire Protection District adopting the 2013 California Fire Code, amending provisions of the 2013 California Residential Code, amending provisions of the 2013 California Building Code and scheduling a public hearing on January 21, 2014, for the subsequent adoption of the ordinance.
4. Election of Board officers (President, Vice President, Secretary) for 2014.
5. Appointment of Board Labor Negotiator for 2014.
6. Appointment of Board Real Property Negotiator for 2014
7. Appointment of Strategic Planning Committee Members.
8. Appointment of Community Outreach Committee Members.
9. Appointment of Finance Committee Members.
10. Appointment of Personnel Committee Members.
11. Adopt Resolution 2013-19 determining time and place of regular board meetings.
12. Adopt Annual Resolution 2013-20 regarding inventory of District lands and air space.

13. Consider increase in Director's Compensation, Resolution 2013-21.
14. Consider adoption of proposed modification to District's Rules and Regulations.
15. Consider removal of Force Hire Guidelines from District Policies in Personnel Manual.
16. Review process, and consider revision to District's Reimbursement Policy.
17. Report from the Finance Committee (copy of Agenda for Finance Committee Meeting attached).
18. Report from the Strategic Planning Committee (copy of Agenda for Strategic Planning Committee Meeting attached).
 - a. Staff Presentation on Response Statistics.
19. Approval of District warrants and claims.
20. Approval of Ford F450 Type 6 Engine.
21. Approval of Minutes of November 18, 2013 Adjourned Regular Meeting.
22. Review letter from Carpinteria Summerland Fire Protection District and consider response.
23. Fire Chief's report.
24. Board of Director's report.
25. Suggestions from Directors for items other than regular agenda items to be included for the January Regular Board meeting.

Adjournment

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is December 11, 2013.

MONTECITO FIRE PROTECTION DISTRICT



Chip Hickman, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

Agenda

Item #3

ORDINANCE NO. 2013-1

AN ORDINANCE OF THE GOVERNING BOARD OF THE MONTECITO FIRE PROTECTION DISTRICT ADOPTING BY REFERENCE AND AMENDING THE 2013 CALIFORNIA FIRE CODE AND APPENDIX CHAPTERS AND APPENDIX STANDARDS PRESCRIBING REGULATIONS GOVERNING CONDITIONS HAZARDOUS TO LIFE AND PROPERTY FROM FIRE, HAZARDOUS MATERIALS OR EXPLOSION; PROVIDING FOR THE ISSUANCE OF PERMITS FOR HAZARDOUS USES OR OPERATIONS; ESTABLISHING A BUREAU OF FIRE PREVENTION AND PROVIDING OFFICERS THEREFOR AND DEFINING THEIR POWERS AND DUTIES WITHIN THE DISTRICT; AMENDING SECTION R313 OF THE CALIFORNIA RESIDENTIAL CODE; AMENDING SECTION 1505 OF THE 2013 CALIFORNIA BUILDING CODE; AND REPEALING ORDINANCE NO. 2010-1.

WHEREAS, the Montecito Fire Protection District operates under the provisions of California's Fire Protection District Law of 1987, wherein the State Legislature declared that the local provision of fire protection services, rescue services, emergency medical services, hazardous material emergency response services and other services relating to the protection of lives and property is critical to the public peace, health and safety of the State of California and that local control over the types, levels and availability of these services is a long-standing tradition in California; and

WHEREAS, the State Legislature has also declared that its intent is to provide broad statutory authority for local fire protection districts, encouraging local officials to adopt powers and procedures set forth in the Fire Protection District Law of 1987 to meet their own circumstances and responsibilities; and

WHEREAS, Health and Safety Code Section 13869.7 expressly authorizes the Montecito Fire Protection District to adopt building standards relating to fire and panic safety that are more stringent than those building standards contained in the California Fire Code and other California Building Standards Code; and

WHEREAS, on October 28, 2013, Ordinance No. 2013-1 was introduced for first reading; and

WHEREAS, prior to the adoption of Ordinance No. 2013-1, the Board of Directors has made changes to Ordinance No. 2013-1, which requires it being reintroduced for first reading.

NOW THEREFORE, the Governing Board of the MONTECITO FIRE PROTECTION DISTRICT ordains as follows:

Section 1. Repeal of Previous Ordinance.

Ordinance No. 2010-1 of the Montecito Fire Protection District is hereby repealed.

Section 2. Adoption of California Fire Code.

There is hereby adopted by the Board of Directors ("Board") of Montecito Fire Protection District ("District"), by reference and incorporation, for the purpose of prescribing regulations of governing conditions dangerous to life and property from fire, hazardous materials or explosion, 2012 International Fire Code and amendments in the 2013 California Fire Code ("Code"), including Appendix Chapter 4 and Appendices B, C, E, F, G, H and I, published by the International Code Council, Inc. including necessary California amendments, save and except such portions as are hereinafter amended, deleted, or added by this Ordinance. A copy of said Code, certified to be a true copy by the Clerk of the Board has been and is now filed in the office of the Clerk of the Board and the same are hereby adopted and incorporated as fully as if set out at length herein. From the date on which this Ordinance shall take effect, the provision thereof shall be controlling within the limits of the territory of the District.

Section 3. Establishment and Duties of Bureau of Fire Prevention.

(a) The Code shall be enforced by a Bureau of Fire Prevention ("Bureau") in the District which is hereby established and which shall be operated under the supervision of the District's Fire Chief.

(b) A Fire Marshal to be in charge of the Bureau shall be appointed by the Fire Chief on the basis of an examination to determine qualifications.

(c) The Fire Chief may recommend to the Board the employment of technical inspectors, who shall be selected through an examination to determine their fitness for the position. The examination shall be open to members and nonmembers of the District at the discretion of the Fire Chief.

Section 4. Definitions.

The following terms in the California Fire Code shall be construed as indicated:

(a) "Jurisdiction" shall mean the territory of the District.

(b) "Fire Code Official" shall mean "Fire Marshal."

(c) "International Wildland Urban Interface Code" shall mean Section 2 of the District's Fire Protection Plan as may be amended from time to time.

Section 5. Amendments Made in the California Fire Code.

The California Fire Code is amended and changed in the following respects:

(a) Chapter 1, Section 108, Board of Appeals, is deleted.

(b) Chapter 5, Section 501.1, Scope, is amended to read:

"Fire service features for buildings, structures, and premises shall comply with this Chapter. In addition, Fire district access roads and water supply shall be provided and maintained in accordance with Chapter 5 as amended by the Sections 3, 4a and 4b of the District's Fire Protection Plan as amended from time to time."

(c) Chapter 9, Section 903.2 Where required, is amended to read as follows:

"Approved automatic sprinkler systems in new buildings and structures shall be provided in the locations described in sections 903.2.1 through 903.2.20. Approved automatic sprinkler systems in existing buildings and structures shall be provided in the locations described by section 903.2.20 and section 1103.5 as amended."

(d) Chapter 9, Section 903.2.18 Group U private garages and carports accessory to Group R-3 occupancies. Exception, is amended to read as follows:

"An automatic residential fire sprinkler system shall not be required when additions or alterations are made to existing carports and/or garages that do not have an automatic residential fire sprinkler system installed in accordance with this section. NOTE: This exception shall not apply if the alteration or addition includes modification such that a habitable space is created."

(e) Chapter 9, Section 903.2.20, Additional District Requirements - Automatic Fire Sprinkler System is added to read:

"Automatic Fire Sprinkler Systems

1. Definition and Standard. An automatic fire sprinkler system is an integrated system of underground and overhead piping designed and installed in accordance with fire protection engineering standards (reference standards) as may from time to time be adopted by the District. The system shall include one or more automatic water supplies. These reference standards may include:

(a) Standard Nos. 13, 13-D, 13-R, and 24 as developed and published by the National Fire Protection Association; and

(b) California Fire Code as developed and published by the International Code Council, Inc. and the California Buildings Standards Commission; and

(c) Sections 5a and 5b of the District's Fire Protection Plan as may be amended from time to time.

Terminology used within this Section shall be as defined in these aforementioned reference standards. The most current edition of these standards shall be utilized at the time of building permit issuance in the design and installation of any automatic fire sprinkler system required by this Section. Where, in any specific case, this Section and the reference standards identified herein specify different requirements, the most restrictive shall prevail.

2. Application. This Section shall apply to all occupancies within the District's jurisdiction except for townhouses and one- and two-family dwellings, which occupancies are governed by the California Residential Code as amended by the District. If any part of this Section is in conflict with any other part, the more restrictive provisions shall be controlling.

3. Locations Required. Notwithstanding any other requirement of the Code of the County of Santa Barbara, and except as otherwise provided in this Section, automatic fire sprinkler systems shall be installed and maintained in all occupancies and locations set forth as follows:

(a) Any new building for which application for building permits are filed or are required to be filed with the County of Santa Barbara regardless of square footage.

(b) Existing buildings and structures.

(i) Additions or modifications of 500 square feet or more cumulative to existing non-residential buildings or structures for which applications for building permits are filed or required to be filed with the County of Santa Barbara shall require the installation of an automatic fire sprinkler system throughout the entire non-residential building or structure.

(ii) Additions or modifications to existing residential buildings or structures for which applications for building permits are filed or required to be filed with the County of Santa Barbara, which are modified to increase or replace portions of the gross floor area to 3,500 square feet or more shall require the installation of an automatic fire sprinkler system throughout the entire residential building or structure.

(iii). For purposes of measuring cumulative square footage, the District shall include all additions or modifications occurring on or after October 16, 1991.

(c) All existing buildings and structures for which applications for building permits for additions and/or structural alterations are filed or are required to be filed with the County of Santa Barbara, which are not served by water supplies meeting District standards as adopted from time to time. The term water supply is more specifically defined in the District standards as adopted from time to time.

3. Working Plans and Approvals. Working plans shall be submitted to, and approved by, the Montecito Fire Protection District before any automatic fire sprinkler system is installed, replaced or remodeled. All submitted plans and inspections shall conform to the requirements provided in the aforementioned reference standards.”

Section 6. Amendments Made in the California Residential Code. The California Residential Code is amended and changed as follows:

(a) Chapter 3, Section R313, Automatic Fire Sprinkler Systems is amended as follows:

1. Section R313.1, Exception, is deleted in its entirety and replaced with the following:
 - a. “Any existing townhouse for which an application for building permits is filed or required to be filed with the County of Santa Barbara for any addition or alteration that meets the following two requirements shall be required to install automatic fire sprinkler systems throughout the entire townhouse:
 - i. Consists of a total floor area of 3,500 square feet or more; and
 - ii. The aggregate structural alteration and/or addition is greater than 1,000 square feet in gross floor area. For purposes of defining “aggregate structural alteration and/or addition” all work that has been permitted by the County of Santa Barbara and constructed on or after October 16, 1991, shall be included in this determination.
 - b. Application. The provisions of this Section shall be applicable within the District’s jurisdiction. If any part of this Section is in conflict with any other part, the more restrictive provision shall be controlling.”
2. Section R313.2, Exception, is deleted in its entirety and replaced with the following:
 - a. “Any existing one- and two-family dwellings for which an application for building permits is filed or required to be filed with the County of Santa Barbara for any addition or alteration that meets the following two requirements shall be required to install automatic fire sprinkler systems throughout the entire dwelling:
 - i. Consists of a total floor area of 3,500 square feet or more; and
 - ii. The aggregate structural alteration and/or addition is greater than 1,000 square feet in gross floor area. For purposes of defining “aggregate structural alteration and/or addition” all work that has been

permitted by the County of Santa Barbara and constructed on or after October 16, 1991, shall be included in this determination.

b. Application. The provisions of this Section shall be applicable within the District's jurisdiction. If any part of this Section is in conflict with any other part, the more restrictive provision shall be controlling."

3. Section R313.3.1.1, Exceptions (1) and (4) are deleted.

Section 7. Amendments Made in the California Building Code.

The California Building Code is amended and changed as follows:

(a) Chapter 15, Section 1505, Fire Classification is amended to read:

"1. Notwithstanding any other requirement of the Code of the County of Santa Barbara, and except as otherwise provided in this Section, the roof assembly of any new building or the re-roofing of any existing building, regardless of the type or occupancy, shall be one of the following types of roofing:

(a) Exposed concrete slab roof.

(b) Sheet ferrous or copper roof covering only when applied over and fastened to non-combustible materials.

(c) Slate shingles.

(d) Clay or concrete roof tile.

(e) Any other roofing assembly which will, as determined by a certified testing laboratory, meet or exceed the then current test standards required by the Underwriters Laboratories for a "Class A" roof assembly. A "Class A" roof assembly meeting such standards is a roof assembly that is effective against severe fire exposures. Under such severe exposures, roof assemblies of this class are not readily flammable, afford a fairly high degree of fire protection to the roof deck, do not slip from position and pose no flying-brand hazard.

2. Exceptions. Exceptions from the requirements of Section (1) above are the following:

(a) Structures that are detached from and are not a part of any other structure and which detached structure has less than 500 square feet of gross floor area; and

(b) If, as of the effective date of this Section, less than 10% of the roof area of a then existing structure consists in the aggregate of the roofing materials required in (1) above, and if in addition less than 25% of the roof of said existing structure, is to be repaired, re-roofed or replaced, the replacement material need not be the requirements of (1) above. However, said replacement materials must meet the same fire retardant standards as the portion of the roof being replaced. If the replacement materials consist of wood shakes or shingles, the replacement materials must comply with "Class A" fire retardant treated wood shake or shingle assemblies as determined by a certified testing laboratory."

Section 8. Appeals.

Whenever the Fire Chief disapproves an application or refuses to issue a permit applied for, or when it is claimed that the provisions of this Ordinance do not apply or that the true intent and meaning of this Ordinance have been misconstrued or wrongly interpreted, the applicant may appeal from the decision of the Fire Chief to the Board of the District within 30 days from the date of the decision of the Fire Chief. All decisions of the Board shall be final. The Board shall cause to be kept accurate written minutes and shall deliver or cause to be delivered written findings and decisions on all appeals considered by the Board to the appellant upon request.

Section 9. New Materials, Processes or Occupancies That May Require Permits.

The Fire Chief and Fire Marshal shall act as a committee to determine and specify, after giving affected persons an opportunity to be heard, any new materials, processes or occupancies for which permits are required in addition to those now enumerated in this Ordinance. The Fire Marshal shall post such list in a conspicuous place at District headquarters and distribute copies thereof to interested persons.

Section 10. Enforcement and Penalties.

(a) Any person who violates any of the provisions of this Ordinance or fails to comply therewith, or who violates or fails to comply with any order made hereunder, or who builds in violation of any detailed statement of specifications or plans submitted and approved hereunder, or any certificate or permit issued hereunder, and from which no appeal has been taken, or who fails to comply

with such an order as affirmed or modified by the District Board of Directors or by a court of competent jurisdiction, within the required time, shall severally for each and every such violation and non-compliance, respectively, be guilty of an infraction punishable by a fine of not more than \$250. The imposition of one penalty for any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each ten days that prohibited conditions are maintained shall constitute a separate offense.

(b) The application of the above penalties shall not be held to prevent the enforced removal of prohibited conditions. If a violation is determined to exist or to be impending, the Fire Chief is authorized to take such measures as are deemed necessary or expedient to secure compliance. In carrying out such measures, the Fire Chief and his agents may request, and shall receive, the assistance and cooperation of the County Building Official or other appropriate officials of the County of Santa Barbara.

(c) When the Fire Chief determines that any person has engaged in, is engaged in, or is about to engage in any act(s) or practice(s) which constitute or will constitute a violation of any provision of this Ordinance or the Code hereby adopted, the District Attorney or District Counsel may make application to the Superior Court of Santa Barbara County for an order restraining or enjoining such act(s) or practice(s), a permanent or temporary injunction, restraining order or other corrective order may be granted.

(d) In the event that any person, firm or corporation, whether as a principal, agent, employee or other type of representative shall fail to abate or correct a violation of any provision of this Ordinance or the Code hereby adopted after notice and opportunity to correct or end same, the District Attorney or District Counsel may apply to the Superior Court of the County for an order authorizing the District to undertake actions necessary to abate the violation and to require the violator to pay for the cost of such undertaking.

(e) Any person, whether as principal, agent, employee or other type of representative who maintains any premises in violation of any provision of this Ordinance or the Code hereby adopted shall be liable for and obligated to reimburse the District for all costs incurred by the District in obtaining compliance, or which are attributable to or associated with any enforcement action, whether such action is administrative, injunctive or legal; and for all damages suffered by the District, its agents, officers and employees as a result of such violation or efforts to enforce compliance.

(f) Any violation of any provision of this Ordinance or the Code and any amendment thereto may, in the discretion of the District Attorney for the County of Santa Barbara, be prosecuted as a misdemeanor.

Section 11. Liability.

It is the intent of the Board to establish minimum standards for the protection of the public health, safety and welfare. This Ordinance shall not be construed to establish standards of performance, strength, or durability other than those specified. Neither this Ordinance nor any services rendered in connection with or pursuant to its terms by Fire District officers, agents or employees, are intended as nor shall be construed to be the basis for any express or implied warranties or guarantees to any person concerning any structure or portion thereof or appurtenance thereto constructed, repaired, replaced or removed pursuant to this Ordinance or the Code hereby adopted.

Section 12. Findings.

The Board, following due consideration, hereby finds and determines that all the amendments, deletions, and additions to the foregoing Codes are reasonably necessary due to local climatic, geological, and topographical conditions existing in the District. The District hereby finds and declares that:

The area within which the District is located regularly experiences strong, hot, dusty, and down canyon winds referred to locally as "Santa Anas" or "Sundowners."

Such wind conditions increase fire danger by significantly contributing to the spread and intensity of fires, and significantly increase the difficulty of effective fire suppression within the District.

If a fire involving a single structure cannot be immediately extinguished, such wind conditions can rapidly spread flames to adjacent structures, significantly endangering lives and/or millions of dollars in property value.

Such winds can spread existing flames from a structure or natural fuel to structures and natural fuel significant distances away, even jumping over fire breaks and freeways, resulting in significant property damage and/or loss of life.

Much of the jurisdiction of the District is within heavy brush and chaparral.

It is generally known to take about 25 years to build up extremely dangerous combustible brush conditions, and the District contains areas where combustible flora has built up for 50 to 100 years.

The District is in an area prone to extensive drought conditions, significantly increasing the already natural combustibility of the chaparral, brush and ornamental shrubbery in the District.

Such fuels can rapidly transform a small manageable fire into an uncontrollable conflagration, compromising the lives and safety of District personnel and residents.

The reduction of such fuels provides a direct correlation to the safety of the lives and property within the District, and will substantially reduce the risk of injury or death to District personnel.

The District is geographically situated such that extreme solar exposure (south, southwest, and west facing slopes) continually results in critically low live fuel moisture levels, further rendering most brush, chaparral and ornamental shrubbery highly combustible.

Due to these conditions even non-structural fires can pose a massive threat to the lives and structures located in the District.

The District is located in close proximity to several active earthquake faults.

During and after an earthquake, there is a high potential for fires and other emergencies threatening the lives of District residents, generally requiring the commitment of all available resources.

Geographic and topographic conditions delay response times for fire apparatus (these conditions include remote structures; narrow, winding roads which hamper the access of modern fire suppression apparatus; and extremely sloping roads which tend to slow fire apparatus response).

Water can be in short supply in the District, and fires in areas with structures with noncombustible roofing typically consume far lesser quantities of water than those not complying with the Ordinance, allowing greater fire suppression coverage, and preventing unnecessary loss of life and/or property within the District.

U.S. Highway 101 traverses the District, and is a transportation route for hazardous materials and some traffic accidents on Highway 101 require the presence of all available fire apparatus, leaving the District with fewer resources to combat structural fires elsewhere in the District.

The Union Pacific Railroad line also traverses the District, and a train accident or derailment could immediately deplete the District's resources, limiting the District's ability to furnish fire protection for the balance of the District.

The Montecito Fire Protection District is in the mutual aid plan and is committed to supply personnel and equipment for serious fires outside the District and which can reduce the personnel and equipment available for response to possible emergencies within the District.

Further, in many instances because of the extra hazardous conditions, a defensible space protection zone around buildings and structures of only one hundred feet is not sufficient to provide for tenable wildland firefighting operations around such buildings and structures. These conditions are common upon lands within the District that are located within the Montecito Resource Management Zone as designated by the County of Santa Barbara. Such areas are generally rural areas with slopes exceeding 40% and are covered with old age class chaparral and dense vegetation, creating conditions that are dangerous to fire fighters.

The Governing Board expressly finds and declares that the findings contained herein provide the basis for the amendment, deletions, and additions to the Code contained in this Ordinance.

Section 13. Severability.

If any article, section, subsection, sentence, clause, phrase or word of this Ordinance is for any reason held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this Ordinance. The Board hereby declares that it would have passed this Ordinance and each article, section, subsection, sentence, clause, phrase or word thereof irrespective of the fact that any one or more articles, sections, subsections, sentences, clauses, phrases or words may be unconstitutional or invalid.

Section 14. Effective Date and Publication.

(a) Effective Date. This Ordinance was introduced for first reading on December 16, 2013, and passed on January __, 2014, and shall take effect 30 days after final passage.

(b) Publication. In accordance with Section 25124 of the Government Code, this Ordinance shall be published once, with the names of the members of the Board voting for and against it in a newspaper of general circulation in the District within fifteen (15) days after its adoption.

PASSED, APPROVED AND ADOPTED by the Governing Board of the MONTECITO FIRE PROTECTION DISTRICT on this ____ day of January, 2014, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

John Venable, President
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

John Abraham Powell, Secretary

STATE OF CALIFORNIA)
)
COUNTY OF SANTA BARBARA) ss.

I, John Abraham Powell, Secretary of the Governing Board of the Montecito Fire Protection District, DO HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of the California Fire Code hereby adopted Ordinance No. 2013-1 of said District, adopted at a regular meeting of the Governing Board, held on the ___ day of January, 2014, at which meeting a quorum of the Governing Board was present and acting throughout, and that the same has not been amended or repealed.

DATED: This ___ day of January, 2014.

John Abraham Powell, Secretary
MONTECITO FIRE PROTECTION DISTRICT

ORDINANCE NO. 2013-1

AN ORDINANCE OF THE GOVERNING BOARD OF THE MONTECITO FIRE PROTECTION DISTRICT ADOPTING BY REFERENCE AND AMENDING THE 2013 CALIFORNIA FIRE CODE AND APPENDIX CHAPTERS AND APPENDIX STANDARDS PRESCRIBING REGULATIONS GOVERNING CONDITIONS HAZARDOUS TO LIFE AND PROPERTY FROM FIRE, HAZARDOUS MATERIALS OR EXPLOSION; PROVIDING FOR THE ISSUANCE OF PERMITS FOR HAZARDOUS USES OR OPERATIONS; ESTABLISHING A BUREAU OF FIRE PREVENTION AND PROVIDING OFFICERS THEREFOR AND DEFINING THEIR POWERS AND DUTIES WITHIN THE DISTRICT; AMENDING SECTION R313 OF THE CALIFORNIA RESIDENTIAL CODE; AMENDING SECTION 1505 OF THE 2013 CALIFORNIA BUILDING CODE; AND REPEALING ORDINANCE NO. 2010-1.

WHEREAS, the Montecito Fire Protection District operates under the provisions of California's Fire Protection District Law of 1987, wherein the State Legislature declared that the local provision of fire protection services, rescue services, emergency medical services, hazardous material emergency response services and other services relating to the protection of lives and property is critical to the public peace, health and safety of the State of California and that local control over the types, levels and availability of these services is a long-standing tradition in California; and

WHEREAS, the State Legislature has also declared that its intent is to provide broad statutory authority for local fire protection districts, encouraging local officials to adopt powers and procedures set forth in the Fire Protection District Law of 1987 to meet their own circumstances and responsibilities; and

WHEREAS, Health and Safety Code Section 13869.7 expressly authorizes the Montecito Fire Protection District to adopt building standards relating to fire and panic safety that are more stringent than those building standards contained in the California Fire Code and other California Building Standards Code; and-

WHEREAS, on October 28, 2013, Ordinance No. 2013-1 was introduced for first reading; and

WHEREAS, prior to the adoption of Ordinance No. 2013-1, the Board of Directors has made changes to Ordinance No. 2013-1, which requires it being reintroduced for first reading.

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Section 3. Establishment and Duties of Bureau of Fire Prevention.

(a) The Code shall be enforced by a Bureau of Fire Prevention ("Bureau") in the District which is hereby established and which shall be operated under the supervision of the District's Fire Chief.

(b) A Fire Marshal to be in charge of the Bureau shall be appointed by the Fire Chief on the basis of an examination to determine qualifications.

(c) The Fire Chief may recommend to the Board the employment of technical inspectors, who shall be selected through an examination to determine their fitness for the position. The examination shall be open to members and nonmembers of the District at the discretion of the Fire Chief.

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"Approved automatic sprinkler systems in new buildings and structures shall be provided in the locations described in sections 903.2.1 through 903.2.20. Approved automatic sprinkler systems in existing buildings and structures shall be provided in the locations described by section 903.2.20 and section 1103.5 as amended."

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(e) Chapter 9, Section 903.2.20, Additional District Requirements - Automatic Fire Sprinkler System is added to read:

"Automatic Fire Sprinkler Systems

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1. Definition and Standard. An automatic fire sprinkler system is an integrated system of underground and overhead piping designed and installed in accordance with fire protection engineering standards (reference standards) as may from time to time be adopted by the District. The system shall include one or more automatic water supplies. These reference standards may include:

- (a) Standard Nos. 13, 13-D, 13-R, and 24 as developed and published by the National Fire Protection Association; and
- (b) California Fire Code as developed and published by the International Code Council, Inc. and the California Buildings Standards Commission; and
- (c) Sections 5a and 5b of the District's Fire Protection Plan as may be amended from time to time.

Terminology used within this Section shall be as defined in these aforementioned reference standards. The most current edition of these standards shall be utilized at the time of building permit issuance in the design and installation of any automatic fire sprinkler system required by this Section. Where, in any specific case, this Section and the reference standards identified herein specify different requirements, the most restrictive shall prevail.

2. Application. This Section shall apply to all occupancies within the District's jurisdiction except for townhouses and one- and two-family dwellings, which occupancies are governed by the California Residential Code as amended by the District. If any part of this Section is in conflict with any other part, the more restrictive provisions shall be controlling.

3. Locations Required. Notwithstanding any other requirement of the Code of the County of Santa Barbara, and except as otherwise provided in this Section, automatic fire sprinkler systems shall be installed and maintained in all occupancies and locations set forth as follows:

- (a) Any new building for which application for building permits are filed or are required to be filed with the County of Santa Barbara regardless of square footage.

(b) Existing buildings and structures.

(i) Additions or modifications of 500 square feet or more cumulative to existing non-residential buildings or structures for which applications for building permits are filed or required to be filed with the County of Santa Barbara shall require the installation of an automatic fire sprinkler system throughout the entire non-residential building or structure.

(ii) Additions or modifications to existing residential buildings or structures for which applications for building permits are filed or required to be filed with the County of Santa Barbara, which are modified to increase or replace portions of the gross floor area to 3,500 square feet or more shall require the installation of an automatic fire sprinkler system throughout the entire residential building or structure.

(iii). For purposes of measuring cumulative square footage, the District shall include all additions or modifications occurring on or after October 16, 1991.

(c) All existing buildings and structures for which applications for building permits for additions and/or structural alterations are filed or are required to be filed with the County of Santa Barbara, which are not served by water supplies meeting District standards as adopted from time to time. The term water supply is more specifically defined in the District standards as adopted from time to time.

~~(d) All existing buildings for which applications for building permits for additions and/or structural alterations are filed or are required to be filed with the County of Santa Barbara, which are not located within three (3) miles travel distance or a five (5) minute response time by fire apparatus from a staffed District fire station.~~

3. Working Plans and Approvals. Working plans shall be submitted to, and approved by, the Montecito Fire Protection District before any automatic fire sprinkler system is installed, replaced or remodeled. All submitted plans and inspections shall conform to the requirements provided in the aforementioned reference standards.”

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Section 6. Amendments Made in the California Residential Code. The California Residential Code is amended and changed as follows:

(a) Chapter 3, Section R313, Automatic Fire Sprinkler Systems is amended as follows:

1. Section R313.1, Exception, is deleted in its entirety and replaced with the following:
 - a. “Any existing townhouse for which an application for building permits is filed or required to be filed with the County of Santa Barbara for any addition or alteration that meets the following two requirements shall be required to install automatic fire sprinkler systems throughout the entire townhouse:
 - i. Consists of a total floor area of 3,500 square feet or more; and
 - ii. The aggregate structural alteration and/or addition is greater than 1,000 square feet in gross floor area. For purposes of defining “aggregate structural alteration and/or addition” all work that has been permitted by the County of Santa Barbara and constructed on or after October 16, 1991, shall be included in this determination.
 - b. Application. The provisions of this Section shall be applicable within the District’s jurisdiction. If any part of this Section is in conflict with any other part, the more restrictive provision shall be controlling.”
2. Section R313.2, Exception, is deleted in its entirety and replaced with the following:
 - a. “Any existing one- and ~~two~~-family dwellings for which an application for building permits is filed or required to be filed with the County of Santa Barbara for any addition or alteration that meets the following two requirements shall be required to install automatic fire sprinkler systems throughout the entire ~~dwelling~~townhouse:

- i. Consists of a total floor area of 3,500 square feet or more; and
 - ii. The aggregate structural alteration and/or addition is greater than 1,000 square feet in gross floor area. For purposes of defining “aggregate structural alteration and/or addition” all work that has been permitted by the County of Santa Barbara and constructed on or after October 16, 1991, shall be included in this determination.
- b. Application. The provisions of this Section shall be applicable within the District’s jurisdiction. If any part of this Section is in conflict with any other part, the more restrictive provision shall be controlling.”

3. Section R313.3.1.1, Exceptions (1) and (4) are deleted.

Section 7. Amendments Made in the California Building Code.

The California Building Code is amended and changed as follows:

(a) Chapter 15, Section 1505, Fire Classification is amended to read:

“1. Notwithstanding any other requirement of the Code of the County of Santa Barbara, and except as otherwise provided in this Section, the roof assembly of any new building or the re-roofing of any existing building, regardless of the type or occupancy, shall be one of the following types of roofing:

(a) Exposed concrete slab roof.

(b) Sheet ferrous or copper roof covering only when applied over and fastened to non-combustible materials.

(c) Slate shingles.

(d) Clay or concrete roof tile.

(e) Any other roofing assembly which will, as determined by a certified testing laboratory, meet or exceed the then current test standards required by the Underwriters Laboratories for a “Class A” roof assembly. A “Class A” roof assembly meeting such standards is a roof assembly that is effective against severe fire exposures. Under such severe exposures, roof

assemblies of this class are not readily flammable, afford a fairly high degree of fire protection to the roof deck, do not slip from position and pose no flying-brand hazard.

2. Exceptions. Exceptions from the requirements of Section (1) above are the following:

(a) Structures that are detached from and are not a part of any other structure and which detached structure has less than 500 square feet of gross floor area; and

(b) If, as of the effective date of this Section, less than 10% of the roof area of a then existing structure consists in the aggregate of the roofing materials required in (1) above, and if in addition less than 25% of the roof of said existing structure, is to be repaired, re-roofed or replaced, the replacement material need not be the requirements of (1) above. However, said replacement materials must meet the same fire retardant standards as the portion of the roof being replaced. If the replacement materials consist of wood shakes or shingles, the replacement materials must comply with "Class A" fire retardant treated wood shake or shingle assemblies as determined by a certified testing laboratory."

Section 8. Appeals.

Whenever the Fire Chief disapproves an application or refuses to issue a permit applied for, or when it is claimed that the provisions of this Ordinance do not apply or that the true intent and meaning of this Ordinance have been misconstrued or wrongly interpreted, the applicant may appeal from the decision of the Fire Chief to the Board of the District within 30 days from the date of the decision of the Fire Chief. All decisions of the Board shall be final. The Board shall cause to be kept accurate written minutes and shall deliver or cause to be delivered written findings and decisions on all appeals considered by the Board to the appellant upon request.

Section 9. New Materials, Processes or Occupancies That May Require Permits.

The Fire Chief and Fire Marshal shall act as a committee to determine and specify, after giving affected persons an opportunity to be heard, any new materials, processes or occupancies for which permits are required in addition to those now enumerated in this Ordinance. The Fire Marshal shall post such

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list in a conspicuous place at District headquarters and distribute copies thereof to interested persons.

Section 10. Enforcement and Penalties.

(a) Any person who violates any of the provisions of this Ordinance or fails to comply therewith, or who violates or fails to comply with any order made hereunder, or who builds in violation of any detailed statement of specifications or plans submitted and approved hereunder, or any certificate or permit issued hereunder, and from which no appeal has been taken, or who fails to comply with such an order as affirmed or modified by the District Board of Directors or by a court of competent jurisdiction, within the required time, shall severally for each and every such violation and non-compliance, respectively, be guilty of an infraction punishable by a fine of not more than \$250. The imposition of one penalty for any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each ten days that prohibited conditions are maintained shall constitute a separate offense.

(b) The application of the above penalties shall not be held to prevent the enforced removal of prohibited conditions. If a violation is determined to exist or to be impending, the Fire Chief is authorized to take such measures as are deemed necessary or expedient to secure compliance. In carrying out such measures, the Fire Chief and his agents may request, and shall receive, the assistance and cooperation of the County Building Official or other appropriate officials of the County of Santa Barbara.

(c) When the Fire Chief determines that any person has engaged in, is engaged in, or is about to engage in any act(s) or practice(s) which constitute or will constitute a violation of any provision of this Ordinance or the Code hereby adopted, the District Attorney or District Counsel may make application to the Superior Court of Santa Barbara County for an order restraining or enjoining such act(s) or practice(s), a permanent or temporary injunction, restraining order or other corrective order may be granted.

(d) In the event that any person, firm or corporation, whether as a principal, agent, employee or other type of representative shall fail to abate or correct a violation of any provision of this Ordinance or the Code hereby adopted after notice and opportunity to correct or end same, the District Attorney or District Counsel may apply to the Superior Court of the County for an order authorizing the District to undertake actions necessary to abate the violation and to require the violator to pay for the cost of such undertaking.

(e) Any person, whether as principal, agent, employee or other type of representative who maintains any premises in violation of any provision of this Ordinance or the Code hereby adopted shall be liable for and obligated to reimburse the District for all costs incurred by the District in obtaining compliance, or which are attributable to or associated with any enforcement action, whether such action is administrative, injunctive or legal; and for all damages suffered by the District, its agents, officers and employees as a result of such violation or efforts to enforce compliance.

(f) Any violation of any provision of this Ordinance or the Code and any amendment thereto may, in the discretion of the District Attorney for the County of Santa Barbara, be prosecuted as a misdemeanor.

Section 11. Liability.

It is the intent of the Board to establish minimum standards for the protection of the public health, safety and welfare. This Ordinance shall not be construed to establish standards of performance, strength, or durability other than those specified. Neither this Ordinance nor any services rendered in connection with or pursuant to its terms by Fire District officers, agents or employees, are intended as nor shall be construed to be the basis for any express or implied warranties or guarantees to any person concerning any structure or portion thereof or appurtenance thereto constructed, repaired, replaced or removed pursuant to this Ordinance or the Code hereby adopted.

Section 12. Findings.

The Board, following due consideration, hereby finds and determines that all the amendments, deletions, and additions to the foregoing Codes are reasonably necessary due to local climatic, geological, and topographical conditions existing in the District. The District hereby finds and declares that:

The area within which the District is located regularly experiences strong, hot, dusty, and down canyon winds referred to locally as "Santa Anas" or "Sundowners."

Such wind conditions increase fire danger by significantly contributing to the spread and intensity of fires, and significantly increase the difficulty of effective fire suppression within the District.

If a fire involving a single structure cannot be immediately extinguished, such wind conditions can rapidly spread flames to adjacent structures, significantly endangering lives and/or millions of dollars in property value.

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Such winds can spread existing flames from a structure or natural fuel to structures and natural fuel significant distances away, even jumping over fire breaks and freeways, resulting in significant property damage and/or loss of life.

Much of the jurisdiction of the District is within heavy brush and chaparral.

It is generally known to take about 25 years to build up extremely dangerous combustible brush conditions, and the District contains areas where combustible flora has built up for 50 to 100 years.

The District is in an area prone to extensive drought conditions, significantly increasing the already natural combustibility of the chaparral, brush and ornamental shrubbery in the District.

Such fuels can rapidly transform a small manageable fire into an uncontrollable conflagration, compromising the lives and safety of District personnel and residents.

The reduction of such fuels provides a direct correlation to the safety of the lives and property within the District, and will substantially reduce the risk of injury or death to District personnel.

The District is geographically situated such that extreme solar exposure (south, southwest, and west facing slopes) continually results in critically low live fuel moisture levels, further rendering most brush, chaparral and ornamental shrubbery highly combustible.

Due to these conditions even non-structural fires can pose a massive threat to the lives and structures located in the District.

The District is located in close proximity to several active earthquake faults.

During and after an earthquake, there is a high potential for fires and other emergencies threatening the lives of District residents, generally requiring the commitment of all available resources.

Geographic and topographic conditions delay response times for fire apparatus (these conditions include remote structures; narrow, winding roads which hamper the access of modern fire suppression apparatus; and extremely sloping roads which tend to slow fire apparatus response).

Water can be in short supply in the District, and fires in areas with structures with noncombustible roofing typically consume far lesser quantities of water than those not complying with the Ordinance, allowing greater fire suppression coverage, and preventing unnecessary loss of life and/or property within the District.

U.S. Highway 101 traverses the District, and is a transportation route for hazardous materials and some traffic accidents on Highway 101 require the presence of all available fire apparatus, leaving the District with fewer resources to combat structural fires elsewhere in the District.

The Union Pacific Railroad line also traverses the District, and a train accident or derailment could immediately deplete the District's resources, limiting the District's ability to furnish fire protection for the balance of the District.

The Montecito Fire Protection District is in the mutual aid plan and is committed to supply personnel and equipment for serious fires outside the District and which can reduce the personnel and equipment available for response to possible emergencies within the District.

Further, in many instances because of the extra hazardous conditions, a defensible space protection zone around buildings and structures of only one hundred feet is not sufficient to provide for tenable wildland firefighting operations around such buildings and structures. These conditions are common upon lands within the District that are located within the Montecito Resource Management Zone as designated by the County of Santa Barbara. Such areas are generally rural areas with slopes exceeding 40% and are covered with old age class chaparral and dense vegetation, creating conditions that are dangerous to fire fighters.

The Governing Board expressly finds and declares that the findings contained herein provide the basis for the amendment, deletions, and additions to the Code contained in this Ordinance.

Section 13. Severability.

If any article, section, subsection, sentence, clause, phrase or word of this Ordinance is for any reason held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this Ordinance. The Board hereby declares that it would have passed this Ordinance and each article, section, subsection, sentence, clause, phrase or word thereof irrespective

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of the fact that any one or more articles, sections, subsections, sentences, clauses, phrases or words may be unconstitutional or invalid.

Section 14. Effective Date and Publication.

(a) Effective Date. This Ordinance was introduced for first reading on ~~December 16~~~~October 28~~, 2013, and passed on ~~January~~~~December~~ __, 201~~4~~~~3~~, and shall take effect 30 days after final passage.

(b) Publication. In accordance with Section 25124 of the Government Code, this Ordinance shall be published once, with the names of the members of the Board voting for and against it in a newspaper of general circulation in the District within fifteen (15) days after its adoption.

PASSED, APPROVED AND ADOPTED by the Governing Board of the MONTECITO FIRE PROTECTION DISTRICT on this __ day of ~~January~~~~December~~, 201~~4~~~~3~~, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

John Venable, President
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

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John Abraham Powell, Secretary

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STATE OF CALIFORNIA)
)
COUNTY OF SANTA BARBARA) ss.

I, John Abraham Powell, Secretary of the Governing Board of the Montecito Fire Protection District, DO HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of the California Fire Code hereby adopted Ordinance No. 2013-1 of said District, adopted at a regular meeting of the Governing Board, held on the ___ day of ~~January~~~~December~~, 201~~43~~, at which meeting a quorum of the Governing Board was present and acting throughout, and that the same has not been amended or repealed.

DATED: This ___ day of ~~January~~~~December~~, 201~~43~~.

John Abraham Powell, Secretary
MONTECITO FIRE PROTECTION DISTRICT

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Agenda

Item #11

RESOLUTION NO. 2013-19
OF THE BOARD OF DIRECTORS OF THE
MONTECITO FIRE PROTECTION DISTRICT
IN THE MATTER OF SETTING THE TIME AND PLACE FOR
HOLDING REGULAR BOARD MEETINGS

WHEREAS, according to Section 54954 of the Government Code, the Board of Directors of the Montecito Fire Protection District must set the time and place for holding regular meetings to conduct business by the body.

WHEREAS, if at any time any regular meeting falls on a holiday, such regular meeting shall then be held on the next business day.

WHEREAS, if by reason of fire, flood, earthquake, or other emergency, it shall be unsafe to meet in the place designated, the meetings may be held for the duration of the emergency at such place as is designated by the presiding officer.

NOW THEREFORE BE IT, AND IT IS HEREBY RESOLVED, that the Board of Directors of the Montecito Fire Protection District hereby designates 3:00 p.m. on the third Monday of each month at the Montecito Fire Protection District Headquarters Station, 595 San Ysidro Road, Santa Barbara, California, as the time and place of its regular meeting. This resolution shall be effective upon adoption.

PASSED AND ADOPTED, this 16th day of December, 2013, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

President of the Board of Directors
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

Agenda

Item #12

RESOLUTION 2013-20
OF THE BOARD OF DIRECTORS OF THE
MONTECITO FIRE PROTECTION DISTRICT CONCERNING
INVENTORY OF DISTRICT LANDS AND AIR SPACE

Pursuant to the terms and provisions of Article 10 of Chapter 2 of Part 1 of Division 1 of Title 5 of the Government Code (commencing at Section 50568), this District has taken or caused to be taken an inventory of all its lands, including air space, owned or controlled by this District, to determine what land, including air rights, if any, is in excess of its foreseeable needs.

NOW THEREFORE BE IT RESOLVED:

1. That this District owns the following real property:
 - a. 595 San Ysidro Road, Santa Barbara, CA 93108
 - b. 2300 Sycamore Canyon Road, Santa Barbara, CA 93108
2. That this District does, by this Resolution, find and determine that it has no lands or air space owned or controlled by it in excess of its foreseeable needs.
3. That this Resolution is a matter of public record, and a copy shall be made available, without charge, to any citizen, limited dividend corporation, housing corporation or nonprofit corporation, who shall request such copy.

PASSED AND ADOPTED, this 16th day of December, 2013, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

President of the Board of Directors
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

Agenda

Item #13

RESOLUTION 2013-21

**RESOLUTION OF THE GOVERNING BOARD OF THE
MONTECITO FIRE PROTECTION DISTRICT REVISING
COMPENSATION FOR ITS BOARD OF DIRECTORS**

WHEREAS Montecito Fire Protection District Ordinance 2001-1, effective January 1, 2002, was adopted pursuant to and in compliance with the California Health and Safety Code Section 13857(a); and

WHEREAS pursuant to Montecito Fire Protection District Resolution 2012-17 effective January 1, 2013, members of the Board of Directors are compensated at the rate of \$155.00 per Board meeting; and

WHEREAS in accordance with Montecito Fire Protection District Ordinance 2001-01, upon the adoption of a resolution, the Board may annually increase such compensation in an amount not to exceed \$5.00 for attending each special or regular meeting of the Board; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the Montecito Fire Protection District does hereby set its Directors' compensation at \$160.00 per meeting, not to exceed four meetings in any calendar month, effective January 1, 2014.

PASSED, APPROVED, AND ADOPTED this 16th day of December, 2013, by the following roll call vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

President of the Board of Directors
MONTECITO FIRE PROTECTION DISTRICT

ATTEST

Agenda

Item #14

RULES AND REGULATIONS

MONTECITO FIRE PROTECTION DISTRICT

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1.6 It is the duty of all officers to see that these Rules and Regulations are strictly enforced, and they will therefore be held responsible.

1.7 Every rule, regulation, general order, direction, or provision herein contained, or otherwise issued or made, is subject to appeal, change, or modification from time to time whenever in the judgment of the Board of Directors or upon recommendation of the fire chief to the Board of Directors it is deemed to be in the best interest of the Fire District.

1.8 The Fire District will use the Incident Command System during all emergencies.

1.9 The power to rescind, alter, or amend these Rules and Regulations is vested in the Board of Directors; provided, however, that if an emergency arises necessitating immediate action the fire chief may alter or amend these Rules for the duration of the emergency or until approved by the Board of Directors.

1.10 When changes or additions to these Rules and Regulations become necessary or advisable, the Board of Directors will make the amendments and cause them to be posted.

1.11 These Rules and Regulations are prescribed in order that the Montecito Fire District may be highly efficient and well disciplined and also so that every member of the Fire District may become familiar with the conduct and duties required.

2. GENERAL RULES AND REGULATIONS

2.1 All employees with the exception of probationary fire fighters and fire fighter/paramedics, either hired for the first time or who were previously employed by the District are subject to a one year probationary testing period. This means that during this one year probationary testing period, the employee is subject to separation from the District without right to any administrative or civil appeal or challenge.

For probationary fire fighters and fire fighter/paramedics, there will be a fifteen (15) month probationary testing period which shall begin upon successful completion of a new hire academy. All firefighters and firefighter/paramedics hired for the first time must successfully complete the acting engineer program within the fifteen (15) month probationary testing period.

No showing of good cause is required as a condition precedent to separation of any probationary employee.

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RULES AND REGULATIONS
MONTECITO FIRE PROTECTION DISTRICT

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2.2 All promoted employees are subject to a six (6) month probationary testing period. During the employee probationary testing period, the employee must:

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- (a) Adhere to the Rules and Regulations of the Montecito Fire Protection District.
- (b) Demonstrate complete knowledge and competency of the position.
- (c) Demonstrate the ability to perform the physical functions, duties, and responsibilities as described in the job description for the position.

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At the Fire Chief's discretion, failure to successfully complete any component of the promotional probationary testing period may result in restoration of the promoted employee to the previously held classification without right to any administrative appeal or challenge.

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2.3 Employees of the District shall devote their entire time and attention to the service of the District while on duty, attending such fires and alarms, drills, and all other duties or details to which they are assigned, detailed, or called.

2.4 All matters having a foreseeable or significant effect on the District proposed or contemplated by members thereof must be submitted through channels to the fire chief or, if of an emergency nature, to the officer in charge, before any action is taken.

2.5 Members are subject to call for extra duty at any time the fire chief or officer in charge deems such action necessary. Failure to respond to such call may be deemed a violation of these rules.

2.6 When assigned to act in a higher rank, the employee shall accept the responsibility for the performance of the duties of that position.

2.7 When any officer or member is detailed directly or by seniority to perform the duties of a higher rank, he or she shall be obeyed and respected accordingly. In the absence of an officer or engineer, or detailed acting officer or engineer, the senior member present shall be in charge and shall be held responsible.

2.8 When a member is injured on duty, or believes he or she might have been injured, he or she shall immediately notify their superior officer giving all the facts and names of witnesses. The officer in charge will record the accident in the Daily Log and make up the proper report. This must be done in all cases, no matter how slight the injury might be.

2.9 An employee taken ill while on duty shall notify his or her superior officer

Agenda

Item #15

FORCE HIRE GUIDELINES

1. The force hire procedure will utilize a rotating list. This list will be separate from the overtime list. Initially starting with the person with the least amount of seniority at the top, and working its way downward. Any new hires will be placed at the top of the list.
2. Once you have been forced a minimum of 2 hours, your name goes to the bottom of the list.
3. When a force hire arises, the highest on-duty person on the list will be forced, regardless of the position of vacancy. This must result in meeting minimum staffing levels.
4. Oncoming shift personnel should not be rotated between stations to accommodate minimum staffing levels.
5. Any situations not covered under these guidelines will be left up to the discretion of the Battalion Chief.

*** This will be on a trial basis for two years, beginning January 1, 2004.**

Agenda

Item #16

EXPENSE REIMBURSEMENT POLICY

It is the District's policy to reimburse officers and employees for those reasonable, actual, and necessary expenses incurred by them on behalf of the District in carrying out their official duties. The District provides several mechanisms through which an employee can incur expenses and be reimbursed. In all cases, proper approval is required to qualify for reimbursement.

Personal credit cards, Departmental credit cards, and reimbursement of personal funds are options available. The General Policy below applies to all forms of reimbursement.

General Policy

Regardless of the method of purchase used, certain general guidelines apply and should be followed. Employees must obtain the appropriate departmental approvals depending upon the method of purchase. Employees must provide original supporting documents and/or receipts for:

1. All meal expenditures;
2. All lodging expenses;
3. Expenditures for District or personal vehicles (e.g., gas, parking, etc.);
4. Vehicle rental agreements;
5. Air travel;
6. Business meals with non-District employees that exceed per diem reimbursement rates;
7. Unusual items regardless of cost.

I. Credit Card Usage

Individual District credit cards are to be issued to Chief Officers and Staff. All original receipts are to be turned in to the Accountant as soon as possible after completion of purchase or travel. Claims are reviewed for appropriate charges and approved by the Accountant. (Also refer to Montecito Fire Protection District Credit Card Policy.)

POLICIES – EXPENSE REIMBURSEMENT

MONTECITO FIRE PROTECTION DISTRICT

II. Reimbursement Expenses

A. Lodging Costs

1. Accommodations should be adequate but not luxurious;
2. Discounted business or government rate should be requested;
3. Original hotel/motel bill must be provided;
4. Generally, up to \$100 (Consider increasing) – Metro areas up to \$150 (Consider increasing). May be exceeded with approval of Chief Officer.

B. Transportation Costs

1. District reimburses for most economical mode of transportation suitable to the business purpose;
2. Private Car - mileage reimbursement; beginning January 1, 2005, mileage is reimbursed at ~~40.5 cents per mile and adjusted by any periodic change to~~ at the Internal Revenue Service ~~allowable standard~~ allowable standard mileage rates for business use of an automobile; mileage is calculated from office to destination and return. Before mileage expenses are reimbursed, proof of vehicle insurance (affidavit of vehicle insurance or copy of policy) must be on file with the District;
3. Airline travel - request "government rate " when making travel reservations; copy of airline ticket or invoice must be submitted;
4. Rental Car - Original receipt must be provided. Collision damage waiver/excess liability shall not be accepted when a vehicle is rented to Montecito Fire Protection District.

C. Meal Costs

1. The District will reimburse the following per diem meal rates unless otherwise stated in this policy.
 - a. Breakfast - \$12.00;
 - b. Lunch - \$15.00;
 - c. Dinner - \$25.00;
 - d. Full Day = \$52.00

The following amounts are allowed for meals where no receipt is provided.

 - a. Breakfast - \$8.00;
 - b. Lunch - \$10.00;
 - c. Dinner - \$15.00;
 - d. Full Day = \$33.00

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POLICIES – EXPENSE REIMBURSEMENT
MONTECITO FIRE PROTECTION DISTRICT

2. A 15-18% tip may be added to the bill, but the cumulative total shall not exceed the stated limits.
3. Breakfast and dinner are not covered when travel distance from or to employee's home allows for meals to be eaten at home.

D. Qualifying Meals

1. Outside of district on district business:
 - a. During travel - from departure time to arrival back at work or home;
 - b. Actual cost not to exceed stated limits;
 - c. Meals when providing station coverage outside the District;

2. Meetings:

Meals or refreshments may be served in conjunction with meetings where it is to the benefit of the District to keep all participants together and not have them disperse for meals. A meeting is defined as formal training, conference, seminar, workshop, staff or Board meeting.

3. Receptions:

In addition to providing snacks at business meetings and paying for business meals, it is sometimes appropriate for the District to host larger receptions for statewide peers, visiting dignitaries, or for other unique occasions. Such receptions should be kept to a minimum, and any such receptions anticipated to cost more than \$150 must be approved by the Fire Chief.

4. Business Meals:

Chief Officers are reimbursed for meal expenses incurred in meetings with District and non-District employees to discuss business. This policy has been designed to provide flexibility and discretion on the part of Chief Officers. Fire Chief business entertainment expenses are subject to approval by Board President.

E. Miscellaneous Travel Costs

1. Parking fees - actual cost of parking (submit receipt).
2. Transportation costs from airport to lodging or meeting site by most economical method (e.g., shuttle, taxi, limo, rental car, etc). For rental car, receipt must be submitted. For other modes of transportation, submit receipt, if available.
3. Registration fees for meetings (submit receipt or other documentation showing cost).
4. Telephone costs for District business, calls and other calls necessitated by the employee's travel status.

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POLICIES – EXPENSE REIMBURSEMENT
MONTECITO FIRE PROTECTION DISTRICT

III. Procedures for Expense Reimbursement

A reimbursement request form must be submitted to the Accountant within TEN working days of employee’s return to the District.

Employees must complete a Reimbursement Request claim form, and:

1. Attach any travel advance forms, supporting documents and receipts. Original receipts must be provided for:
 - a. All meals;
 - b. All lodging expenses;
 - c. Expenditures for District/personal vehicles (e.g., gas, parking, etc.);
 - d. Vehicle rental agreements;
 - e. Air travel;
 - f. Business meals with Non-District employees that exceed per diem reimbursement rates;
 - g. Unusual items regardless of cost.
2. A department approval with an authorized signature must be on file prior to the processing of employee’s reimbursement request.
3. Fire Chief and Board members claims are reviewed for appropriate charges and approved by the District Board.

IV. Director Compensation

In addition to the meetings described in Section 1 of District Ordinance No. 2001-01, District Directors shall be compensated, at the current rate, for the following meetings:

1. For each day’s service rendered as a member of a standing or ad hoc committee established by the Board.
2. Directors authorized and requested by the Governing Board to attend conferences, seminars and meetings shall compensated per day for each day of attendance at such conference, seminar or meeting.
3. Directors authorized and requested by the Governing Board to serve as officers or as a liaison to affiliated agencies as an official District representative shall be compensated per day for each day of attendance at such meetings.
4. Directors may be compensated for up to a total of four meetings per month.

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MONTECITO FIRE PROTECTION DISTRICT

Department Approval

Approval for advance payment and/or reimbursement of expenses and pay for overtime must be granted prior to attending the class, meeting, etc. There will be no reimbursement without prior approval. Proof of completion with a passing grade may be required.

Name _____ Date _____

Activity, Class, or Meeting _____

Sponsored by _____

Location _____

Dates: From _____ To _____

On-duty time requested to attend

PAYMENT OR REIMBURSEMENT AMOUNT REQUESTED:

Books _____ Tuition _____

Room & Board _____ Transportation _____

Other Expenses ... _____

Total amount (if known) _____

Overtime requested (actual hours) _____

STIPULATIONS

Approved by _____ Date _____

Employee Signature _____ Date _____

Date Paid _____ Description/amount _____

Date Paid _____ Description/amount _____

MONTECITO FIRE PROTECTION DISTRICT

Reimbursement Request

(Department approval form must be on file)

Name _____ Date _____

Activity, Class, or Meeting _____

Sponsored by _____

Location _____

Dates: From _____ To _____

RECAP OF ALL EXPENSES/Receipts attached:

Books _____ Tuition _____

Lodging: Name of Facility _____

Dates: From _____ To _____

Total Cost _____

Transportation Cost
.....
.....

Meals: Dates _____

Breakfast _____

Lunch _____

Dinner _____

Daily Totals _____

Total Meals _____

Other Expenses _____

TOTAL REIMBURSEMENT REQUEST: _____

Employee Signature _____ Date _____

Agenda

Item #17

MONTECITO FIRE PROTECTION DISTRICT
AGENDA FOR THE FINANCE COMMITTEE MEETING

Montecito Fire Protection District Headquarters

595 San Ysidro Road

Santa Barbara, California

December 5, 2013 at 10:00 a.m.

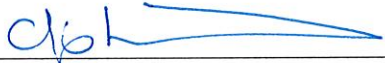
Agenda Items May Be Taken Out Of The Order Shown

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.
2. Discuss CalPERS Conference reimbursement request from Director Sinsler.
3. Discuss Public Agency Retirement Services (PARS) investment strategy options for OPEB.
4. Discuss priorities and goals for Capital PFG Financial Analysis related to District Budgeting and Long-Term Liabilities.
5. Review October 2013 financial statements.
6. Requests for items to be included for the next Finance Committee Meeting.
7. Fire Chief's Report.

Adjournment

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is December 2, 2013.

MONTECITO FIRE PROTECTION DISTRICT



Chip Hickman, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

Recommendations from Director Sinsler:

- 1) Determine as close as possible the total amount owed to the Pension and Medical plans and probable changes in the next three years
- 2) Perform some audit on CALPERS that would verify that total
- 3) Suggest strategies that would allow the District to reduce our exposure
- 4) Recommend most advantageous steps we can take using our reserve funds to reduce the unfunded liabilities as opposed to keeping cash in our accounts
- 5) Analyze the advantages of using these funds to offset the debts vs. keeping the funds in our accounts "in case" we decide to build station #3
- 6) Estimate borrowing costs in case we can build #3 vs. savings achieved using current funds to pay off debt
- 7) Examine past three budgets to note any expense area seemingly out of line (plus or minus)
- 8) Make recommendation for steps the district's committees can/should take to gain best control of use of funds by the district
- 9) Recommend best practice in creating annual budget

Agenda

Item #18

MONTECITO FIRE PROTECTION DISTRICT
AGENDA FOR THE STRATEGIC PLANNING COMMITTEE MEETING

Montecito Fire Protection District Headquarters

595 San Ysidro Road

Santa Barbara, California

November 22, 2013 at 2:00 p.m.

Agenda Items May Be Taken Out Of The Order Shown

1. Public comment: Any person may address the Committee at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.
2. Report on District's response statistics.
3. Negotiate terms and scope of work with Diamonte Partners for Standard of Cover Study with Enhanced Risk Analysis as directed by Board of Directors at October 28, 2013 Adjoined Regular Meeting.
4. Fire Chief's Report
5. Consider date for next Strategic Planning Committee meeting.
6. Suggestions from Directors for items, other than regular agenda items, to be included in the agenda for the next Strategic Planning Committee Meeting.

Adjournment

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is November 21, 2013.

MONTECITO FIRE PROTECTION DISTRICT

By 
Chip Hickman, Fire Chief

Agenda

Item #19

Montecito Fire Protection District
Cash in Treasury - All Funds
November 30, 2013

	Fund 3650 General	Fund 3651 Pension Obl.	Fund 3652 Capital Outlay	Fund 3653 Land & Bldg	Fund 3654 Mello-Roos	All Funds
Cash Balance 10/31/13	3,084,453.29	342.80	2,149,735.34	4,850,501.73	18,601.00	10,103,634.16
Income:						
Revenues	1,678,940.31	-	-	-	-	1,678,940.31
Interest	-	-	-	-	-	-
Rental Income	-	-	-	-	-	-
Other:						
USFS reimb - R2 Preposition/Staging	7,421.60	-	-	-	-	7,421.60
USFS reimb - West Fork Complex	18,460.49	-	-	-	-	18,460.49
USFS reimb - White Fire	27,866.75	-	-	-	-	27,866.75
Sale of department patches	48.00	-	-	-	-	48.00
	<u>1,732,737.15</u>	-	-	-	-	<u>1,732,737.15</u>
Expenses:						
Claims Processed	(171,745.68)	-	-	(147.50)	-	(171,893.18)
Payroll	(799,752.04)	-	-	-	-	(799,752.04)
Other:						
Reimbursed expenses *	<u>2,474.80</u>	-	-	-	-	<u>2,474.80</u>
	<u>(969,022.92)</u>	-	-	(147.50)	-	<u>(969,170.42)</u>
Balance @ 11/30/13	<u>3,848,167.52</u>	<u>342.80</u>	<u>2,149,735.34</u>	<u>4,850,354.23</u>	<u>18,601.00</u>	<u>10,867,200.89</u>
Balance per G.L.	4,204,231.28	342.80	2,149,735.34	4,850,354.23	18,601.00	11,223,264.65
Difference	356,063.76	-	-	-	-	356,063.76
Detail:						
11/16-11/30 Payroll (checks)	115,683.06					115,683.06
11/16-11/30 Payroll (JE)	1,631.00					1,631.00
11/16-11/30 Payroll (taxes,DD)	238,749.70					238,749.70
Expenses	-					-
	<u>356,063.76</u>	-	-	-	-	<u>356,063.76</u>

* Summary of Reimbursed expenses:

State Compensation Ins Fund - reimburse temporary disability, Bumanglag 10/25-11/7, \$1,850.54
Verizon - Refund, \$27.11
Zeitsoff - reimburse shift calendars, \$22.65
FDAC - reimburse board meeting \$574.50

MONTECITO FIRE DISTRICT - EXPENSES
November 2013

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
<u>Fund 3650 - General</u>		
ADP Inc.	Payroll services - 2 periods	512.91
AFLAC	Employee paid insurance	1,086.36
Airgas USA	Medical oxygen refills	85.64
Allstar Fire Equipment Inc	Structure helmets and nozzles	5,918.18
American Silkscreen Inc	Silkscreen service	27.00
Anchor Air Systems	Semi-annual maintenance, Sta.1,2	649.98
Arrowhead (Nestle Pure Life Direct)	Bottled water, Sta. 1,2	142.01
Bound Tree Medical	Medical supplies	1,496.24
Burtens Fire Inc	Vehicle supplies	747.94
California Electric Supply	Parts for flagpole light	244.62
CSFD	30 portable radios, agency's share	12,687.32
Compressed Air Of California	MAKO Service	313.55
Cox Communications	CAD connectivity and internet	2,669.59
Dewitt Pinto Petroleum	Diesel fuel	1,289.54
Ederer, T.	Tuition reimbursement - Blue Card Command	385.00
Informa Co	Computer support	5,190.00
Marborg Industries	Refuse disposal, Sta. 1,2	493.16
Mission Uniform Service Inc	Shop towels, Sta. 1,2	307.69
Montecito Village Hardware	Household supplies	50.74
Montecito Water District	Water service, Sta. 1,2	526.25
Paragon Builders	Radio Installation - Shepard Mesa	4,931.00
Peyton Scapes	Landscape maintenance, extra work at Sta. 1,2	2,114.26
Price Postel & Parma	Professional services	7,604.48
Santa Barbara Security Alarm Co	Repair fire alarm	102.13
SBCO Auditor-Controller	Accounting services, quarterly fee	4,201.25
Silverado Avionics Inc	6 portable radios (budgeted)	13,107.33
Sinser, G.	Reimb. Exp - CalPERS seminar	1,576.49
SM Tire	Vehicle tires	1,440.49
Smardan Hatcher Company	Plumbing supplies	68.72
Southern California Edison	Electricity service, Sta. 1,2	1,871.31
Sprinkle Tire Inc	Mount tires	482.66
Sprint	E92 sim card for MDC & service	37.99
Staples Credit Plan	Office supplies	277.33
State Compensation Insurance	W/C monthly deposit premium	56,349.75
State Compensation Insurance	FY12-13 additional premium due	28,575.68
Suds-Duds Launderette	Turnouts cleaned	396.80
Tessco	Shepard Mesa project	144.91
The Gas Company	Gas service, Sta. 1,2	121.74
The UPS Store	Shipping charges	62.48
The Village Service Station	Gasoline charges	1,485.81
Unisource	Household supplies	76.38
United Drain	Plumbing service	95.00
US Bank Corporate Payment	Memberships - 125.00	
	Household exp. - 2,692.25	
	Equipment maint. - 350.67	
	Pers. protective equip. - 1,467.39	
	District special exp. - 46.50	

	Training - 710.00	
	Special projects - 1,928.25	
	Office exp. - 1,042.84	
	Travel exp. - 665.95	
	Gasoline charges - 423.40	9,422.15
Verizon California	Telephone Charges	2,154.22
Village Automotive Repair Inc	Mount/balance tires on 900 vehicle	221.60
	Fund 3650 - General Total	<u>171,745.68</u>

<u>FUND 3653 - Land and Building</u>		
Price, Postel & Parma	Legal fees, Sta. 3	147.50
	Fund 3653 - Land and Building	<u>147.50</u>

PAYROLL EXPENDITURES FOR THE MONTH OF NOVEMBER 2013

WARRANT #s 48509296-9

CLAIM #'s 261620-2, 262434, 262457, 263288, 263290-1, 49024

Regular Salaries	485,861.64		
Directors fees	1,705.00		
Auxiliary	102.00		
FLSA Safety	5,854.70		
FLSA Dispatch	2,687.48		
Regular Overtime	26,846.66		
Reimbursable Overtime *	0.00		
Chief Officers - Extra Duty	5,652.00		
Dispatch Cadre Earnings	1,917.20		
Hartford 457 contribution	8,800.00		
4850 Time - S. Bumanglag	8,859.29		

		Gross Wages	\$548,285.97
District Contributions to Insurance	100,840.47		
District Contributions to Medicare & FICA	6,986.49		
District Contributions to SUI	48.79		
PERS, Employee Contribution paid by District	46,642.76		
PERS, Employer Contribution paid by Employee (4.5%)	-25,107.77		
PERS, District Contribution	123,141.69		
Due to AFLAC	-1,086.36		

		Total Benefits	\$251,466.07

		GRAND TOTAL	\$799,752.04
			=====

MONTECITO FIRE PROTECTION DISTRICT
OVERTIME COMPENSATION
NOVEMBER 2013

Name	Date Worked	Comp Time Hrs	OT Hrs	Total Amount	Sick Relief	Reimb.- Fire Assignment	Emergency Callback	Class Cover	Paramedic Con. Ed	Mechanical	Flex Day	Extra Staffing	Shift Vacancy	BC Coverage	Dispatch Coverage	Description	Other	
L. Bass	10/28/13		8.00	483.84												Haz mat mtg	483.84	
J. Zeitsoff	10/28/13		12.00	614.70												Klemowicz jury duty	614.70	
S. Davis	10/29/13		2.00	110.79					110.79									
K. Hickman	10/29/13		2.00	122.97					122.97									
M. Nelson	10/29/13		2.50	196.16				196.16										
J. Zeitsoff	10/29/13		1.00	51.23												Klemowicz jury duty	51.23	
G. Blake	10/30/13		9.00	534.60				534.60										
T. Ederer	10/30/13		9.00	642.60												Assessment Center	642.60	
R. Galbraith	10/30/13		9.00	498.56												Assessment Center	498.56	
B. Hauser	10/30/13		24.00	1,289.52	805.95											Assessment Center	483.57	
G. Lopez	10/30/13		9.00	547.43												Assessment Center	547.43	
R. McCracken	10/30/13		9.00	548.37												Assessment Center	548.37	
D. Holthe	10/31/13		24.00	1,636.20									1,636.20					
T. Poulos	10/31/13		24.00	1,459.80														
E. Klemowicz	11/01/13	4.00	20.00	1,079.40									1,079.40					
R. Walkup	11/01/13		24.00	1,328.40														
T. Edwards	11/01/13		24.00	1,884.00										1,884.00				
L. Bass	11/03/13		5.00	302.40									302.40					
G. McLeod	11/03/13		24.00	1,884.00										1,884.00				
B. Koepke	11/04/13		7.00	549.26												Ederer jury duty	549.26	
L. Bass	11/05/13		2.00	120.96												Haz mat mtg	120.96	
A. Briner	11/07/13		24.00	1,322.28											1,322.28			
G. Blake	11/08/13		24.00	1,425.60									1,425.60			Outreach/Personnel packets	145.62	
G. Ventura	11/08/13		1.50	145.62														
G. Blake	11/10/13		24.00	1,425.60														
R. Walkup	11/10/13		24.00	1,328.40									1,328.40					
Total per 11/18 payroll				21,532.69														
A. Briner	11/13/13		14.50	798.88														
S. Davis	11/13/13		16.50	914.02														
T. Ederer	11/13/13		16.00	1,142.40														
E. Klemowicz	11/13/13		15.50	836.54														
D. St. Oegger	11/13/13		16.50	1,048.91														
G. McLeod	11/13/13		12.00	942.00														
G. Ventura	11/13/13		1.00	97.08												Upstafing release/MERRAG	97.08	
G. Ventura	11/14/13	4.00	-	-												Board packet		
R. Galbraith	11/15/13		4.00	221.58														
D. Holthe	11/15/13		3.00	204.53														
R. McCracken	11/15/13	4.00	20.00	1,218.60											1,218.60			
K. Powell	11/15/13		15.50	836.54														
S. Davis	11/18/13		2.00	110.79														
G. Ventura	11/18/13		3.50	339.78												Board meeting	339.78	
S. Davis	11/19/13		2.00	110.79														
M. Elliott	11/20/13	8.00	-	-														
M. Nelson	11/20/13		9.50	745.42														
M. Elliott	11/21/13	4.00	-	-														
R. Galbraith	11/21/13		1.00	55.40					55.40									
R. McCracken	11/21/13		1.00	60.93					60.93									
G. McLeod	11/22/13		12.00	942.00										942.00				
G. Ventura	11/22/13		3.50	339.78												SP Comm. & install ID printer	339.78	
Total per 12/2 payroll				10,965.97														
Grand Total				32,498.66	3,594.15	-	6,945.40	1,566.97	350.09	-	1,425.60	-	5,862.79	4,710.00	2,540.88	5,462.78	16.81%	
% OF TOTAL				100.00%	11.06%	0.00%	21.37%	4.85%	1.08%	0.00%	4.39%	0.00%	18.10%	14.49%	7.82%	16.81%		

**MONTECITO FIRE PROTECTION DISTRICT
SUMMARY OF OVERTIME EXPENSE BY CATEGORY
FY 2012-13**

Month Paid	Sick	Fire Assign & Callback	Class Cover	Paramedic	Mechanical	Flex Day	Extra Staffing	Shift Vacancy	BC Coverage	Dispatch Coverage	Pre-build Inspection	Radio Testing	Other	Total OT	Monthly % of Total	Cum. % of Total
JULY	2,934.00	4,381.03	429.30	790.68	-	8,621.64	1,865.16	37,546.02	-	6,284.02	-	-	2,941.07	65,792.92	6.1%	6.1%
AUGUST	12,344.15	76,026.26	3,078.82	700.61	458.73	14,043.84	1,070.37	50,526.54	1,884.00	6,776.12	5,674.27	-	1,777.06	174,360.77	16.1%	22.2%
SEPTEMBER	9,619.56	58,014.16	5,935.32	773.57	267.58	8,749.08	-	58,064.58	16,956.00	3,791.52	-	224.31	4,655.83	167,051.51	15.4%	37.6%
OCTOBER	16,776.96	4,850.59	6,517.80	113.82	-	9,017.88	5,338.47	51,423.70	1,884.00	5,265.05	-	1,289.77	4,594.40	107,072.44	9.9%	47.5%
NOVEMBER	13,379.80	5,876.93	-	628.82	-	8,289.60	1,218.24	54,593.07	5,652.00	5,481.84	-	-	598.47	95,718.77	8.8%	56.4%
DECEMBER	12,630.64	374.96	4,403.61	113.82	688.10	2,168.82	-	16,157.43	-	5,182.84	-	-	4,152.57	45,872.79	4.2%	60.6%
JANUARY	21,726.48	10,232.81	-	229.54	-	8,201.91	-	29,201.05	1,884.00	5,432.76	983.28	-	2,571.43	80,463.26	7.4%	68.0%
FEBRUARY	21,023.89	238.61	486.60	617.03	-	1,462.32	-	17,724.02	7,536.00	2,478.78	-	-	5,317.86	55,422.79	5.1%	73.2%
MARCH	7,806.12	1,154.21	1,148.59	605.89	-	4,226.40	-	4,574.75	5,652.00	-	-	-	1,274.42	23,678.30	2.2%	75.3%
APRIL	10,465.20	7,514.47	3,085.42	534.34	191.13	4,226.40	2,707.52	13,714.44	12,246.00	4,035.24	-	-	3,640.89	62,361.05	5.8%	81.1%
MAY	6,058.56	34,924.36	179.29	1,766.81	-	6,840.15	340.88	17,939.55	4,710.00	9,816.22	-	-	3,600.35	86,176.17	8.0%	89.1%
JUNE	2,804.36	68,659.48	-	1,092.31	-	2,700.72	11,628.81	20,789.40	5,652.00	3,296.52	-	241.79	1,373.32	118,238.71	10.9%	100.0%
TOTAL	137,569.72	272,247.87	25,264.75	7,967.24	1,605.54	74,322.36	24,169.45	372,254.55	64,056.00	57,840.91	6,657.55	1,755.87	36,497.67	1,082,209.48	100.0%	

Fire Assignment Reimbursements Received:

Date	Source	Amount
1/25-3/4/13	State of CA	11,322.87
9/28/12-1/25/13	USFS	223,953.02

**MONTECITO FIRE PROTECTION DISTRICT
SUMMARY OF OVERTIME EXPENSE BY CATEGORY
FY 2013-14**

Month Paid	Sick	Reimb.-Fire Assignment	Emergency Callback	Class Cover	Paramedic	Mechanical	Flex Day	Extra Staffing	Shift Vacancy	BC Coverage	Dispatch Coverage	Other	Total OT	Monthly % of Budget	Cum. % of Budget
JULY	17,047.80	21,550.17	1,005.12	1,475.64	516.83	-	6,730.92	13,279.82	15,550.45	9,420.00	3,630.96	3,726.19	93,933.90	11.1%	11.1%
AUGUST	15,315.23	60,900.04	-	1,322.28	110.79	-	10,935.72	-	20,107.22	-	861.96	824.53	110,377.77	13.0%	24.0%
SEPTEMBER	12,665.18	94,071.40	2,211.15	2,691.72	429.27	-	2,722.32	1,726.31	12,127.25	1,884.00	1,763.10	4,918.40	137,210.10	16.1%	40.2%
OCTOBER	21,165.09	-	1,961.08	1,306.28	470.86	-	4,835.64	-	18,184.57	9,420.00	1,993.32	7,271.41	66,608.25	7.8%	48.0%
NOVEMBER	3,594.15	-	6,945.40	1,586.97	350.09	-	1,425.60	-	5,882.79	4,710.00	2,540.88	5,462.78	32,498.66	3.8%	51.8%
DECEMBER															
TOTAL	69,787.45	176,521.61	12,122.75	8,382.89	1,877.84	-	26,650.20	15,006.13	71,852.28	25,434.00	10,790.22	22,203.31	440,628.68	51.8%	
	15.8%	40.1%	2.8%	1.9%	0.4%	0.0%	6.0%	3.4%	16.3%	5.8%	2.4%	5.0%	100.0%		

Fire Assignment Reimbursements Received:

Date	Source	Amount
9/17/13	State of CA	40,276.11
9/18-11/18/13	USFS	141,376.71

**MONTECITO FIRE PROTECTION DISTRICT
FIRE ASSIGNMENTS - BILLING
FY 2012-2013**

Fire Name, #	Invoice #	Period Covered	Date Billed/ Inv. Rec'd	Agency	Total Due	Date Rec'd	Amt. Rec'd.
Jawbone Complex, CA-CDD-011542		8/11-8/17/12	09/21/12	CalEMA/USFS	\$ 79,873.95	01/25/13	\$ 79,873.95
Chips Fire, CA-PNF-001001		8/3-18, 9/1-14	10/02/12	USFS	67,898.35	01/24/13	67,898.35
ONC Staging 2012, CA-ONC-00007		8/21-8/29/12	10/02/12	USFS	10,734.57	01/30/13	10,734.57
Antelope Fire, CA-MDF-000521		8/23-8/27/12	10/02/12	USFS	13,121.23	01/24/13	13,121.23
Skyline Fire, CA-VNC-050735		8/27-8/28/12	10/08/12	CalEMA	6,941.11	01/23/13	6,941.11
Skyline Fire, CA-VNC-050735		8/27-8/28/12	10/23/12	CalEMA	4,381.76	02/27/13	4,381.76
Williams Fire, CA-ANF-004803		9/2-9/13/12	10/02/12	USFS	32,708.49	01/30/13	32,708.49
Springs Incident, CA-VNC-25314		5/2-5/5/13	06/28/13	OES	40,276.11	09/17/13	40,276.11
White Fire - CA-LPF-1743		5/27-6/4/13	07/12/13	USFS	41,901.52	09/18/13	41,901.52
White Fire - CA-LPF-1743	2013-01	5/27-6/1/13	6/11, 7/22/13	USFS	27,866.75	11/18/13	27,866.75
Powerhouse Fire, CA-ANF-2297		5/31-6/5/13	07/30/13	USFS	52,129.81	09/23/13	52,129.81
Carstens Fire, CA-SNF-1216	2013-02	6/17-6/23/13	6/25, 7/22/13	USFS	12,057.03	09/18/13	12,057.03
R02-2013 Staging/Preposition, CO-R02-6	2013-03	6/27-7/1/13	08/07/13	USFS	7,421.60	11/14/13	7,421.60
					<u>7,421.60</u>		<u>7,421.60</u>
					\$ 397,312.28		\$ 397,312.28

**MONTECITO FIRE PROTECTION DISTRICT
FIRE ASSIGNMENTS - BILLING
FY 2013-2014**

Fire Name, #	Invoice #	Period Covered	Date Billed/ Inv. Rec'd	Agency	Total Due	Date Rec'd	Amt. Rec'd.
West Fork Complex, CO-SJF-0285	2013-04	7/2-7/11/13	08/07/13	USFS	\$ 18,460.49	11/14/13	\$ 18,460.49
Chariot Fire, CA-MVU-014084		7/8-7/11/13	09/03/13	Cal-EMA	29,226.50	12/04/13	29,226.50
Falls Fire, CA-CNF-002512		8/6-8/8/13	09/09/13	Cal-EMA	23,401.17	12/03/13	23,401.17
Silver Fire, CA-RRU-079781		8/8-8/10/13	09/03/13	Cal-EMA	29,398.41	12/04/13	29,398.41
American Fire, CA-TNF-1562	2013-06	8/12-8/19/13	09/12/13	USFS	20,194.23		-
Shirley Fire, CA-SQF-3228		8/19-8/20/13	10/03/13	Cal-EMA	14,621.27	12/06/13	14,621.25
Shirley Complex, CA-SQF-3229		8/20-8/23/13	09/09/13	Cal-EMA	35,955.94		-
Hough Complex, CA-PNF-1324	2013-07	8/19-8/28/13	10/03/13	USFS	38,121.20		-
Rim Fire, CA-STF-2857		8/23-9/3/13		Cal-EMA	156,698.60		-
					\$ 366,077.81		\$ 115,107.82

PRICE, POSTEL & PARMA LLP

COUNSELLORS AT LAW
 POST OFFICE BOX 99
 SANTA BARBARA, CA 93102-0099

(805) 962-0011

TAX ID # 95-1782877

MONTECITO FIRE PROTECTION DISTRICT
 595 SAN YSIDRO ROAD
 SANTA BARBARA, CA 93108

November 12, 2013
 File #: 12611
 Invoice #: 114338
 Billing Attorney: MSM

ACCOUNT SUMMARY BALANCE

RE: GENERAL MATTERS Our File Number: 12611-00000	383.50
RE: ORDINANCES Our File Number: 12611-00022	4,395.50
RE: PERSONNEL MATTERS Our File Number: 12611-00037	789.98
RE: STATION THREE Our File Number: 12611-00059	147.50 - FUND 3650
RE: BOARD MTGS Our File Number: 12611-00061	2,035.50
Current Total Charges	7,751.98

* * * * *

SUMMARY OF CURRENT CHARGES

Current Fees	7,729.00	
Current Disbursements	22.98	
Total Current Fees & Costs	<u>7,751.98</u>	
Total Current Due		\$7,751.98

OF PAST DUE BALANCES

	0.00		<u>\$0.00</u>
		PAST DUE	\$7,751.98
7,751.98	+		
147.50	-	PRICE IS DUE UPON RECEIPT.	
FUND 3650 7,604.48	*	YOUR RATES ARE REVIEWED ANNUALLY AND	
		IN EFFECT JANUARY 1ST UNLESS OTHERWISE AGREED.	

Cash Flow

Cochrane Property Management, Inc.

Properties: 186 - Cochrane Prop. Mgmt. FBO MFPD - 1255-1259 E. Valley Road Santa Barbara, CA 93108

Owned By: Montecito Fire Protection District (MFPD)

Date Range: 11/01/2013 to 11/30/2013

Account Name	Selected Period	% of Selected Period	Fiscal Year To Date	% of Fiscal Year To Date
Operating Income & Expense				
Income				
Income				
Rent Income	4,072.00	100.00	44,792.00	100.00
Total Income	4,072.00	100.00	44,792.00	100.00
Total Operating Income	4,072.00	100.00	44,792.00	100.00
Expense				
Office Expenses				
Postage Expense	0.00	0.00	45.00	0.10
Administrative Fee	5.00	0.12	55.00	0.12
Total Office Expenses	5.00	0.12	100.00	0.22
Repair & Maintenance				
Gardening/ Landscaping	165.00	4.05	3,545.00	7.91
Pest Control	92.00	2.26	982.00	2.19
Total Repair & Maintenance	257.00	6.31	4,527.00	10.11
Property Mgmt Fees	244.32	6.00	2,687.52	6.00
Property Tax	0.00	0.00	2,131.00	4.76
Utilities				
Water/Sewer	307.49	7.55	3,350.51	7.48
Trash/Recycling	177.68	4.36	1,049.76	2.34
Total Utilities	485.17	11.91	4,400.27	9.82
Total Operating Expense	991.49	24.35	13,845.79	30.91
NOI - Net Operating Income	3,080.51	75.65	30,946.21	69.09
Total Income	4,072.00	100.00	44,792.00	100.00
Total Expense	991.49	24.35	13,845.79	30.91
Net Income	3,080.51	75.65	30,946.21	69.09
Other Items				
Owner Distribution	0.00		-61,373.92	
Net Other Items	0.00		-61,373.92	
Cash Flow	3,080.51		-30,427.71	

Cash Flow

Account Name	Selected Period	% of Selected Period	Fiscal Year To Date	% of Fiscal Year To Date
Beginning Cash	4,501.45		38,009.67	
Beginning Cash + Cash Flow	7,581.96		7,581.96	
Actual Ending Cash	7,581.96		7,581.96	

Balance Sheet

Properties: 186 - Cochrane Prop. Mgmt. FBO MFPD - 1255-1259 E. Valley Road Santa Barbara, CA 93108

As of: 11/30/2013

Account Name	Balance
ASSETS	
Cash	
Cash in Bank	7,581.96
Total Cash	7,581.96
TOTAL ASSETS	7,581.96
LIABILITIES & CAPITAL	
Liabilities	
Security Deposit/Liability	
Security Deposits On Hand	3,040.00
Total Security Deposit/Liability	3,040.00
Total Liabilities	3,040.00
Capital	
Owner Distribution	-61,373.92
Calculated Retained Earnings	30,946.21
Calculated Prior Years Retained Earnings	34,969.67
Total Capital	4,541.96
TOTAL LIABILITIES & CAPITAL	7,581.96

Agenda

Item #20



December 5, 2013

Chip Hickman, Fire Chief
 Montecito Fire Protection District
 595 San Ysidro Road
 Santa Barbara, California 93108

Re: Ford F450 Type 6 engine

Dear Chief Hickman:

I very much appreciate your continued consideration of Pierce Manufacturing, Incorporated, and am enclosing our proposal for your new Type 6 engine to be built on a Ford F-450 four-wheel-drive chassis with this cover letter. Some of the significant features you'll find include:

- ✓ 300 horsepower PowerStroke diesel motor (EPA 2010 compliant) with a TorqShift six-speed automatic transmission
- ✓ Four-wheel-drive chassis with winch to facilitate a high degree of maneuverability
- ✓ Chemonics Class A foam system
- ✓ Darley 1.5AGE 20H gasoline driven pump with 250-gallon capacity tank
- ✓ Full complement of shelving and trays in the equipment storage area
- ✓ Ten-year warranty on paint

The purchase price assumes payment at the time of invoice.

	<i>Unit Price</i>	<i>Sales Tax</i>	<i>Total</i>
<i>Ford F-450 Type 6 Engine</i>	\$ 143,456	\$ 11,477	\$ 154,933

Pierce Manufacturing carries more than adequate insurance on the chassis and/or the entire unit while it is in their hands.

I have calculated California State Sales Tax at the rate of 8.0%. I have also included an installed Kenwood TK-790 medium power two-way radio in the pricing.

Quoted price is valid for 45 days.

If the District approves the purchase of the unit, a purchase order can be made out to:

Pierce Manufacturing, Incorporated
P. O. Box 2017
Appleton, WI 54912-2017

An "Electrical Analysis Report" is included for your review. You will also find a component list that offers a quick way to evaluate options.

Please let me know if there's anything else I can help with and feel free to give me a call. My cell number is (661) 342-1670 and thank you again.

Sincerely,

Cary Eckard
 Pierce Manufacturing, Inc.
 Sales Representative

TYPE 6 SAMPLE DESIGN



Agenda

Item #21

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road, November 18, 2013 at 3:00 p.m.

The meeting was called to order by Director Venable 3:05 p.m.

Present: Director Venable, Director Keller, Director Powell, Director Sinser and Director Jensen. Chief Hickman and District Counsel M. Manion were also present.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)

Aaron Briner reported that the Montecito Firemen's Association raised \$9,000 for the Muscular Dystrophy's "Fill the Boot" campaign.

The Board took no action.

2. Fire Chief's report.

The Fire Chief reported on: (1) MCI incident drill with other local agencies; (2) response to Dehydrated hiker on Cold Springs Trail; (3) mutual aid response to mobile home fire in Carpinteria; (4) increased staffing for wind event on 11/13; and (5) structure fire on Tabor Lane fire.

The Board took no action.

3. Board of Director's report.

Director Powell reported that he spoke to the media on the anniversary of the Tea Fire. Director Sinser reported that he attended a recent Vector Control District Board meeting.

4. Approval of District warrants and claims.

After an explanation of payments made to: Liebert Cassidy and Whitmore; SB County Tax Collector for Sanitary District charges; MSD; Streamline; Unisource; Price, Postel & Parma, belt buckle reimbursements; and also explanations of overtime, fire billing and a request for balance sheets and P&L sheets for cash flow analysis of Cochrane Property Management, the Board unanimously approved the District warrants and claims on a motion by Director Powell, seconded by Director Sinser.

5. Review current status of Upper Hyde Road Community Facilities District:

a. Report from Director Powell regarding meetings with Upper Hyde Road residents.

Director Powell reviewed his meetings with the Upper Hyde Road residents and he reviewed how the application of new fire codes and the District's "course correction" in

November 2012 for "like for like" rebuilds. He asked the Board to consider how the District can bring the Upper Hyde Road residents into alignment with the November 2012 rebuild process.

Public Comment:

Claire Gottsdanker: asked to add the requirement to upgrade their water systems as part of the consideration.

Denise Jarman, representative for Ivana Noel: reviewed the necessity for homeowners to review their insurance policies; research on the Mello-Roos process; Montecito Circulation Plan identification of ingress and egress needs and maintaining a semi-rural character; General Plan 35-475 exemptions; MFD-CFD-2011 lacking LAFCO approval; contracts entered under duress are void; and government code 5338.5 which authorizes the legislative body to dissolve the community facilities district.

Michael Collins: reviewed a timeline of the Upper Hyde Road rebuild process. He advised there are some residents on the road who want to dissolve the Mello-Roos, and there are others who do not want to dissolve the Mello-Roos until they can determine the cost estimates to widen the road are determined. (Historical Review document provided to Directors is on file.)

Mindy Wolfe, representing David Jones: reviewed requirements of maintaining a road with easements; stated that there are no recorded easements on file, and stated that her client does not support dissolving the CFD until the amount to repair the road is established, and all residents have deposited their portion into an account. She later added that removing the Mello Roos, does not eliminate the risks of the road or insurability issues because the road is still a risk, and the property owners are aware of the risk. Recommended that the Board give direction to wait until the estimates are received to build the road with the recently agreed to engineered drawings.

Gabrielle Hayam: stated that that she and the Collins' had pre-existing easements in place prior to the fire. She asked the Board to consider making a request to the County to reconsider paying for this road or offer financing. She added later that they all signed the agreements because they had no option to finance privately and felt they had no other option.

Ivana Noel: reviewed her previous meetings with Supervisor Carbajal and DRI grants. Because the road wasn't damaged, there are no grants available to improve the road while the Mello-Roos tax liens are in place. She also asked the Board to consider asking the County to take over the road.

Kai Hoffman: asked the Board to examine what has happened, and consider what can be done to prevent similar delays from happening again in the future.

The Board took a recess at 4:35 pm and reconvened break at 4:44 pm

Katharine Collis: stated that they all did the best they could with the info they had at the time and hopes to proceed in a win-win for everyone. It was in mutual good will. There may be more info they have now that they did not have then. When they signed the agreements they were not aware that the lien would be put on prior to the cost of the road being determined. She stated she would like to have another meeting after attorneys have reviewed the situation and what their rights are.

Bob Hazard: commended the board on this meeting, suggested letting everyone rebuild, withdrawal of Chief Wallace's letter, and work out the road over time.

The Board discussed the fairness in the application of the law, acknowledging of the property rights of the constituents, insurance issues, and potential legal remedies that can be considered

Mr. Manion reviewed the legal provisions that authorized the District to allow the requirement of upgrading to new codes be met for rebuilding in Very High Fire Hazard areas. He stated that the Board can change the conditions of the road improvements and/or they can dissolve the Mello Roos if they choose. However, the road agreement is not a District agreement, but one that is between the property owners themselves.

Chief Gregson advised that building permits have been issued to residents on Upper Hyde Road, including to Ms. Noel, however stated language in the Mello-Roos requires the road improvements be completed prior to any final certificate of occupancy can be given.

Director Powell stated that current condition of the Upper Hyde Road is not unsafe, and the District currently serves residents living on that road.

b. Provide direction on how to proceed with Tea Fire Rebuilds and Upper Hyde Road Community Facilities District.

Director Keller made a motion directing Staff, Director Powell, and Mr. Manion to meet with the homeowners and their counsel Ms. Petrovich to draft language as an amendment to existing agreement with a reasonable standard that everyone can agree upon. The motion was seconded by Director Powell. The motion passed with Directors Sinser, Powell, Venable and Keller voting aye; Director Jensen voted against the motion.

6. Report from the Personnel Committee (copy of Agenda for Personnel Committee Meeting attached).

a. Staff Report regarding Accountant Job Description and Salary proposal.

Chief Hickman reviewed the staff report and his recommendations. The Board discussed the recommendations, but had concern with the proposed salary and the inclusion of automatic salary increases.

b. Consider recommendation to change job description for District Accountant as submitted and reduce salary range as proposed.

On a motion made by Director Sinser, seconded by Director Keller, the Board unanimously accepted the starting salary rate and job description, and asked that the Staff Memorandum of Understanding be amended to remove automatic salary increases and indicate that raises be based on merit after an annual review.

Public comment:

Sylvia Easton stated that getting a good qualified person who can be cross training sounds important adding that it would help to "entice" the best candidates with an appropriate salary package.

7. Report from the Community Outreach Committee (copy of Agenda for Community Outreach Committee Meeting attached).

a. Consider recommendation to contract one consultant to redevelop and redesign the District's Website.

Director Keller reported that they have been exploring redesign of websites with proposals for several vendors, including 2 local applicants, and the committee recommends contracting with Amaravant for this project. Michael Kramer of Amaravant advised that after speaking to his staff, his original estimate to provide photographic content for the website had increased from \$500 to \$1,000.

On a motion made by Director Powell, seconded by Director Sinser, the Board unanimously approved the Community Outreach Committee's recommendation to hire Amaravant to redevelop and redesign the District's website.

8. Report from the Finance Committee (copy of Agenda for Finance Committee Meeting attached).

a. Consider recommendation to contract Capital Public Finance Group, LLC to provide Financial Analysis Related to Budgeting and Long Term Liabilities.

Director Sinser reported that the committee had a conference call with principals of the firm and felt they were knowledgeably and professional. Director Venable advised that they have a long history providing similar services to other fire districts.

On a motion made by Director Sinser, seconded by Director Venable, the Board unanimously approved contracting Capital Public Finance Group, LLC to provide Financial Analysis Related to Budgeting and Long Term Liabilities with costs not to exceed \$21,000.

Director Keller left the meeting at 6:40 p.m.

9. Report from the Strategic Planning Committee (copy of Agenda for Strategic Planning Committee Meeting attached).

Director Powell reported that staff will be providing a comprehensive report on response statistics at the December regular meeting and that there will be a follow up meeting with representatives of Diamante to enter into negotiations for the Standards of Cover study.

Public Comment:

Bob Hazard reported that the community is concerned that the study was not necessary and it could have been done by the Fire District personnel.

The Board took no action.

10. Review of Ordinance No. 2013-1of the Montecito Fire Protection District adopting the 2013 California Fire Code, amending provisions of the 2013 California Residential Code, amending provisions of the 2013 California Building Code. (Public hearing is scheduled for December 16, 2013 for the subsequent adoption of the ordinance.)

Director Powell recommended changes relating to the language listing proximity to fire stations, making specific reference to post fire rebuilds, enumerating home owner's rights, and identification of which properties are located in the Very High Fire Severity zones.

Mr. Manion advised that if the Board makes changes, it will begin the process over, and the First reading would be at the December meeting.

Chief Gregson reviewed the Very High Fire Danger maps, and asked the Board to move forward with the adoption process, and there is existing language in the code that allows for residents to request modifications after a fire or disaster.

Chief Hickman suggested removing the automatic sprinkler language referencing proximity to fire stations, and include post disaster rebuild language in the fire protection plan.

Public Comment:

Bob Hazard: reviewed the Santa Barbara City Fire tree ordinance and asked the Board to consider what position it will take on eucalyptus trees on major evacuation routes.

Board directed staff to make the suggested modifications, and bring it back to the next regular Board meeting.

11. Approval of Resolution 2013-17 fixing the employer's contribution under the public employees' medical and hospital care act.

The Board asked for an explanation of the differences between the various employee categories and to remove any categories that were not pertinent.

Powell - Modify resolution to include asterisk, seconded by Venable, if Temp is not pertinent remove it.

On a motion by Director Powell, second by Director Venable, Resolution 2013-17 fixing the employer's contribution under the public employees' medical and hospital care act was approved by the following roll call vote..

Ayes: G.B. Sinser, J.A. Powell, J. Venable and R.J. Jensen
Nays: None
Abstain: None
Absent: S. Keller

12. Approval of Resolution 2013-18 regarding rules and regulations for the purchase of services, supplies and equipment.

Chief Hickman explained that this is the same as the previous resolution relating to purchasing, but included language on services.

On a motion by Director Sinser, second by Director Venable, Resolution 2013-18 regarding rules and regulations for the purchase of services, supplies and equipment was approved by the following roll call vote..

Ayes: G.B. Sinser, J.A. Powell, J. Venable and R.J. Jensen
Nays: None
Abstain: None
Absent: S. Keller

13. Approval of Minutes of October 28, 2013 Adjourned Regular Meeting.

Director Sinser pointed out a typo on page 2, item 5. On a motion by Director Venable, seconded by Director Sinser the Minutes of October 28, 2013 Adjourned Regular Meeting were unanimously approved as amended by all directors present.

14. Discuss process of election / appointment of District Board Officers.

Mr. Manion explained that the Board has historically appointed Officers annually. However, Mr. Manion indicated that the District's enabling act only requires that new officers be appointed following District elections.

The Board took no action.

15. Suggestions from Directors for items other than regular agenda items to be included for the December Regular Board meeting.

The Board had no additional items.

16. Designation of District's Real Property Negotiator.

Director Jensen made a motion to designate Director Venable, Director Powell and the Fire Chief as the District's Real Property Negotiators. Director Sinser abstained. Directors Powell, Venable and Jensen voted aye. Director Keller was absent.

17. Closed Session: Conference with Real Property Negotiators (Government Code section 54956.8) Property: portions of APN 155-70-008, 2500 East Valley Road, Montecito California.

- a. Agency Negotiators: Director Venable, Director Powell and the Fire Chief**
- b. Negotiating Party: Rancho San Carlos/The Petan Company**
- c. Under Negotiation: Price and terms of payment.**

The Board went into closed session at 7:46 pm and reconvened at 8:10 pm.

Mr. Manion advised that there was no reportable action.

The meeting was adjourned at 8:10 pm.

Agenda

Item #22



CARPINTERIA~SUMMERLAND FIRE PROTECTION DISTRICT

December 3, 2013

Montecito Fire Protection District
595 San Ysidro Road
Santa Barbara, CA 93108
Attention: John Venable

Dear Mr. Venable,

The residents of our Districts have long benefitted from the exemplary relationship of the two fire districts. Together we have established protocols that have resulted in a nearly seamless mutual-aid response, including our shared dispatch agreement that was recently extended for another 4 years. As both agencies continue to plan to meet future needs, we don't want to overlook any possible opportunities for additional optimization of emergency service to the residents of our districts.

The Board of Directors of the Carpinteria-Summerland Fire Protection District has authorized me to inquire regarding Montecito Fire Protection District's interest in jointly exploring additional opportunities for our two agencies to better serve area residents given our common boundary and mutual response. We would like to open a dialogue around improved collaboration and economies of scale between our agencies. An example of the cooperative dialogue could include co-locating or co-staffing of stations, further boundary drops for Emergency Medical Services or other partnership arrangements to improve community public safety. We would appreciate hearing your board's views on this matter.

This is a preliminary overture only, as our board has not engaged in the larger discussion that would be required should your board express interest.

Thank you for your consideration of this possibility and we look forward to your response.

Sincerely,

A handwritten signature in blue ink that reads "Ben Miller".

Ben Miller
CSFPD Board President

"Pride in Service"

Agenda

Item #23

Montecito Fire District

Incident Type Report (Summary)

Alarm Date Between {11/1/2013} And {11/30/2013}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	2	1.74%	\$0	0.00%
113 Cooking fire, confined to container	2	1.74%	\$0	0.00%
131 Passenger vehicle fire	1	0.87%	\$1,750	100.00%
132 Road freight or transport vehicle fire	1	0.87%	\$0	0.00%
	6	5.22%	\$1,750	100.00%
2 Overpressure Rupture, Explosion, Overheat(no fire)				
221 Overpressure rupture of air or gas pipe/pipeline	1	0.87%	\$0	0.00%
	1	0.87%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
3001 Trail Rescue - Medical Emergency	1	0.87%	\$0	0.00%
311 Medical assist, assist EMS crew	3	2.61%	\$0	0.00%
320 Emergency medical service, other	1	0.87%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	42	36.52%	\$0	0.00%
322 Motor vehicle accident with injuries	7	6.09%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	0.87%	\$0	0.00%
342 Search for person in water	1	0.87%	\$0	0.00%
356 High-angle rescue	1	0.87%	\$0	0.00%
	57	49.57%	\$0	0.00%
4 Hazardous Condition (No Fire)				
4001 Tree Down	1	0.87%	\$0	0.00%
412 Gas leak (natural gas or LPG)	1	0.87%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.87%	\$0	0.00%
	3	2.61%	\$0	0.00%
5 Service Call				
522 Water or steam leak	1	0.87%	\$0	0.00%
550 Public service assistance, Other	2	1.74%	\$0	0.00%
5531 Public Assist - Malfunctioning Smoke Detector	1	0.87%	\$0	0.00%
554 Assist invalid	3	2.61%	\$0	0.00%
571 Cover assignment, standby, moveup	1	0.87%	\$0	0.00%
5710 Upstaffing / Extra Staffing	1	0.87%	\$0	0.00%
	9	7.83%	\$0	0.00%
6 Good Intent Call				

Montecito Fire District

Incident Type Report (Summary)

Alarm Date Between {11/1/2013} And {11/30/2013}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
6 Good Intent Call				
611 Dispatched & cancelled en route	2	1.74%	\$0	0.00%
6111 Automatic/Mutual Aid Dispatched, cancelled en route	5	4.35%	\$0	0.00%
6112 Malicious False Alarm; cancelled en route	1	0.87%	\$0	0.00%
6113 Alarm System Malfunction; cancelled en route	2	1.74%	\$0	0.00%
6114 Unintentional Alarm; cancelled en route	5	4.35%	\$0	0.00%
622 No Incident found on arrival at dispatch address	1	0.87%	\$0	0.00%
651 Smoke scare, odor of smoke	1	0.87%	\$0	0.00%
	17	14.78%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	6	5.22%	\$0	0.00%
730 System malfunction, Other	2	1.74%	\$0	0.00%
733 Smoke detector activation due to malfunction	2	1.74%	\$0	0.00%
736 CO detector activation due to malfunction	1	0.87%	\$0	0.00%
740 Unintentional transmission of alarm, Other	1	0.87%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	2	1.74%	\$0	0.00%
744 Detector activation, no fire - unintentional	3	2.61%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	3	2.61%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	0.87%	\$0	0.00%
	21	18.26%	\$0	0.00%
8 Severe Weather & Natural Disaster				
813 Wind storm, tornado/hurricane assessment	1	0.87%	\$0	0.00%
	1	0.87%	\$0	0.00%

Total Incident Count: 115

Total Est Loss:

\$1,750

