

DRAFT MINUTES FOR THE ADJOURNED REGULAR MEETING OF THE BOARD OF DIRECTORS MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road, May 28, 2015 at 1:00 p.m.

The meeting was called to order by Director Powell at 1:00 p.m.

Present: Director Powell, Director Sinser, and Director van Duinwyk, and Director Venable. Director Keller was absent. Fire Chief Hickman, and District Counsel M. Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)**

There was no public comment.

- 2. Presentation of 5 year service pin to Garet Blake.**

Chief Hickman acknowledged and thanked Firefighter Garet Blake for his previous experience, and his 5 years of service with Montecito Fire Protection District.

- 3. Report from the Finance Committee (copy of Agenda for Finance Committee Meeting attached).**

Director Sinser reviewed the business conducted at the May 15, 2015 Finance Committee meeting, including the following recommendations:

- a. Consider recommendation to approve District's April 2015 financial statements.**

On a motion made by Director Sinser, seconded by Director van Duinwyk, the board members in attendance unanimously approved the April 2015 financial statements.

- b. Consider recommendation to approve Resolution 2015-04, amending Final Budget 2014-15.**

Ms. Gil reviewed the staff report explaining how the amendment brings fire assignment revenues into the budget and where those funds would be best appropriated.

On a motion made by Director Venable, seconded by Director van Duinwyk, Resolution 2015-04, amending Final Budget 2014-15 was approved by the following roll call vote:

Ayes: P. van Duinwyk, G.B. Sinser, J.A. Powell, and J. Venable
Nays: None
Abstain: None
Absent: S. Keller

c. Review draft Preliminary Budget for FY 2015-16.

Ms. Gil reviewed the staff report, variances and changes between previous years, and the current proposed preliminary Budget for FY 2015-16.

Public Comment:

Sylvia Easton asked about funding in the Station 3 account after the OPEB payments are made.

The Board took no action.

4. Approval of proposed changes to Administrative Assistant job description.

Chief Hickman reviewed the suggested modifications and explained that Geri Ventura will be retiring later this year.

On a motion by Director van Duinwyk, seconded by Director Sinser, the board members in attendance unanimously approved the proposed changes to the Administrative Assistant job description.

5. Approval of Minutes of April 27, 2015 Regular Meeting.

Correction to minutes: change "Director Taylor" to "Chief Taylor." On a motion made by Director Sinser, seconded by Director van Duinwyk, the board members in attendance approved the minutes of the April 27th regular meeting as amended by the following vote: Directors van Duinwyk, Sinser, and Powell in favor; Director Venable abstained.

The Board took a recess at 1:52 p.m. and returned at 2:00 p.m.

6. TIME CERTAIN: 2:00 p.m. – presentation by Tom Mosby, General Manager, Montecito Water District regarding water supply for emergency services.

Tom Mosby made a presentation on current water availability in Montecito. (Presentation available upon request.)

Chief Hickman reported that the Fire District is currently performing a study of the water distribution systems within the community as was recommended by the Citygate Standards of Cover and Risk Assessment Study.

The Board took no action.

7. Update on status of properties identified in Station 3 Site Identification Study regarding property availability.

Director Sinser stepped down from the Board so that they could include discussions related to the Jackson property.

Chief Hickman reported that Mr. McCaw's representatives indicated they are not interested in selling, and the Kimball Griffith property owners indicated they would entertain a discussion on the sale of their property. There has been no response from the Archdiocese regarding the abandoned cemetery, however Chief Hickman received a report with historical documents that indicate there have been as many as 60-80 bodies buried on the property.

The Board discussed issues related to the abandoned cemetery and the Kimball Griffith properties.

Public Comment:

Sylvia Easton stated that the Jacksons may be more cooperative when there is a certified EIR.

The Board directed the Fire Chief to contact the Kimball Griffith property owners to see if they would meet with District's negotiating committee.

8. Approval of Resolution 2015-05 for the election of Directors to the Special District Risk Management Authority Board of Directors.

After reviewing the potential candidates, the Board directed the Fire Chief to research the candidates further and make a recommendation at the next meeting.

Public Comment: Warner Owens stated that Judy Ishkanian may have suggestions.

9. Update on Loureyro Structure fire response.

Division Chief Taylor reported on the call processing time, response times, time of knock down, fire involvement, investigation process, participating agencies, and the post incident analysis.

The Board took no action.

10. Fire Chief's report.

The Fire Chief reported on the following significant calls: Vehicle into a tree at Sycamore Canyon/ Sycamore Vista; trail rescue; structure fire at Crane School; and a mulch fire that extended onto a nearby structure on Picacho. He also reported on the Community Wildfire Protection Plan calendar; local water system study; retirement announcement of Geri Ventura; retirement announcement of Chief Mingee; presentation to home owner association members at Birnamwood; annual notification systems test; Montecito Journal editorial about fire season; and the receipt of the District's new ambulance.

11. Board of Director's report.

Director Sinsler reported that he attended the Sanitary District meeting.

12. Suggestions from Directors for items other than regular agenda items to be included for the June 22, 2015 Regular Board meeting.

Director Sinsler asked for the Board to consider providing an evaluation for the Fire Chief. The timing of the evaluation and process will be discussed at the next meeting.

The meeting was adjourned at 3:58 pm.