

MONTECITO FIRE PROTECTION DISTRICT
AGENDA FOR THE STRATEGIC PLANNING COMMITTEE MEETING

Montecito Fire Protection District Headquarters

595 San Ysidro Road

Santa Barbara, California

November 13, 2014 at 3:00 p.m.

Agenda Items May Be Taken Out Of The Order Shown

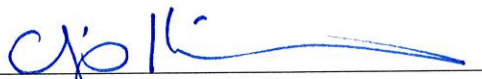
1. Public comment: Any person may address the Committee at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.
2. Report on District's Quarterly Response Statistics.
3. Review Draft Request for Proposal (RFP) for Community Wildfire Protection Plan (CWPP).
4. Fire Chief's Report.
5. Suggestions from Directors for items, other than regular agenda items, to be included in the agenda for the next Strategic Planning Committee Meeting.

Adjournment

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is November 7, 2014.

MONTECITO FIRE PROTECTION DISTRICT

By


Chip Hickman, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements. Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

NOTES FOR THE STRATEGIC PLANNING COMMITTEE OF THE
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road, August 26, 2014 at 3:00 p.m.

The meeting was called to order by Director Powell at 3:01 p.m.

Present: Director Keller, Director Powell and Chief Hickman.

- 1. Public comment: Any person may address the Committee at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.**

No public comment.

- 2. Presentation from Citygate on their preliminary risk assessment and deployment findings.**

Sam Mazza presented Citygate's draft findings for the District's Risk Assessment Study. (Powerpoint presentation available.)

The committee took a recess 3:55 and returned at 4:05

Stu Gary presented Citygate's draft findings for the District's Fire Services Deployment Study. (Powerpoint presentation available.)

Public Comment:

Sylvia Easton asked if the District could perform hazard mitigation that is not identified in the current EIR. They advised that it is possible, but there are major constraints within the EIR.

The committee took no action.

- 3. Report on District's Quarterly Response Statistics.**

Chief McElwee reviewed the new dashboard from FH Analytics and the quarterly response statistics. He reported that the same information is being analyzed and presented in a different format.

The committee took no action.

- 4. Fire Chief's Report.**

The Fire Chief reported on the draft CWPP and private funding of helicopters to be placed in the Santa Barbara front country on high fire danger weather events.

- 5. Suggestions from Directors for items, other than regular agenda items, to be included in the agenda for the next Strategic Planning Committee Meeting.**

The Committee agreed to cancel the September Strategic Planning Committee meeting

The meeting was adjourned at 5:24 pm.

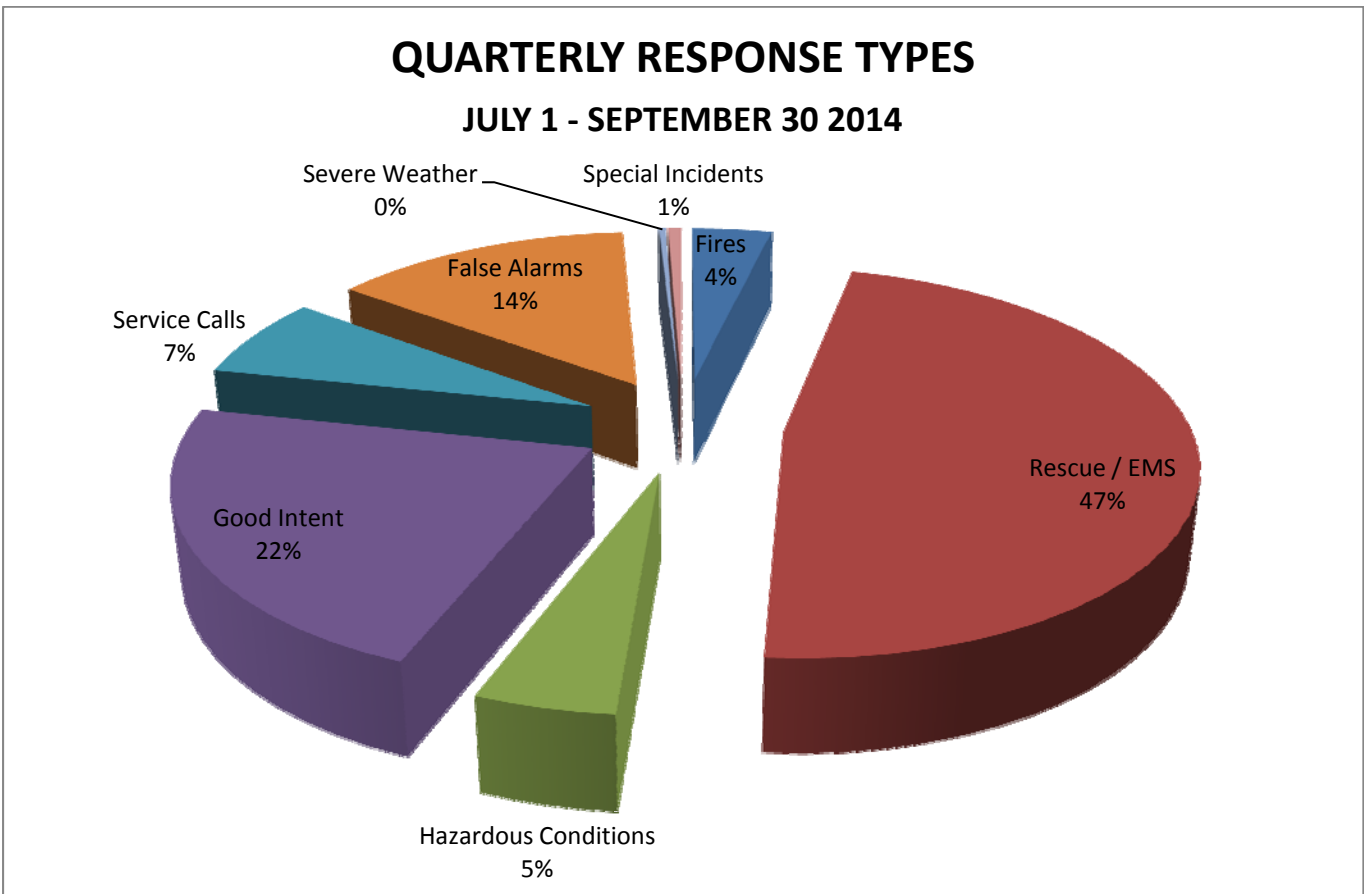
Agenda

Item #2

QUARTERLY RESPONSE TYPES

JULY 1 – SEPTEMBER 30 2014

Fires: 12
Rescue / EMS: 153
Hazardous Conditions: 15
Good Intent: 72
Service Calls: 22
False Alarms: 45
Severe Weather: 1
Special Incident: 2
Total: 322



*Good Intent: Firefighters respond to a reported emergency, but find a different type of incident or nothing at all upon arrival to the area. Example: A caller reports smoke on the hillside. Firefighters arrive to discover a grading operation at a construction site is creating dust mistaken for smoke. "Dispatched and Cancelled Enroute" falls in this category.

** Public Service: Non-emergency requests for assistance. Examples: lock out, animal rescue, ring removal, water problem; lift assists, seized gate, stalled elevator, providing the Sheriff's Department with a ladder to enter a building.

*** False Alarms: This category documents responses to alarm activations. Firefighters respond to a reported fire alarm or other type of alarm, and upon arrival discover the alarm activated due to a malfunction, unintentional activation by smoke, steam, dust, or by a malicious act.

QUARTERLY RESPONSES BY ZONE

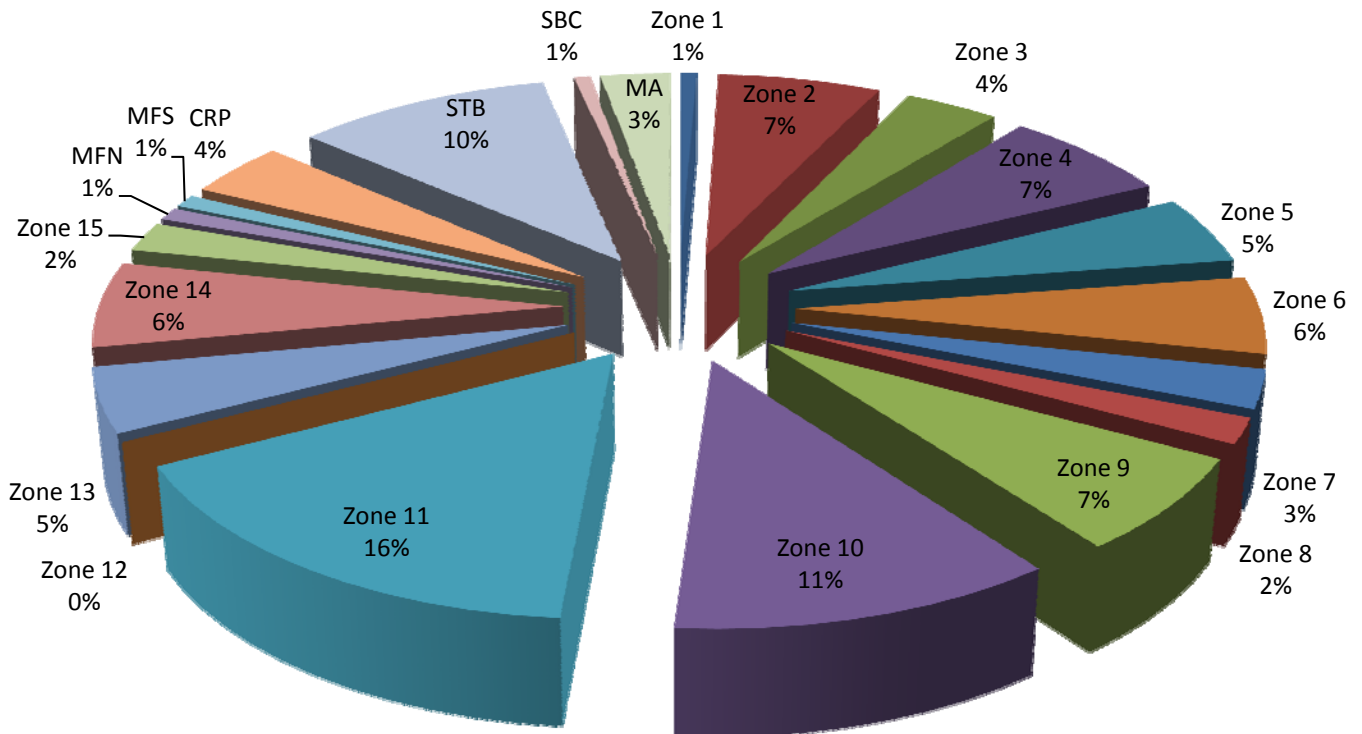
JULY 1 – SEPTEMBER 30 2014

ZONE 1: 2	ZONE 12: 0
ZONE 2: 21	ZONE 13: 15
ZONE 3: 12	ZONE 14: 20
ZONE 4: 22	ZONE 15: 7
ZONE 5: 16	ZONE MFN: 3
ZONE 6: 18	ZONE MFS: 3
ZONE 7: 9	ZONE CRP: 13
ZONE 8: 6	ZONE STB: 33
ZONE 9: 22	ZONE SBC: 2
ZONE 10: 37	ZONE MA: 9
ZONE 11A: 22	
ZONE 11B: 30	

TOTAL INCIDENTS: 322

RESPONSES BY ZONE

JULY - SEPTEMBER 2014



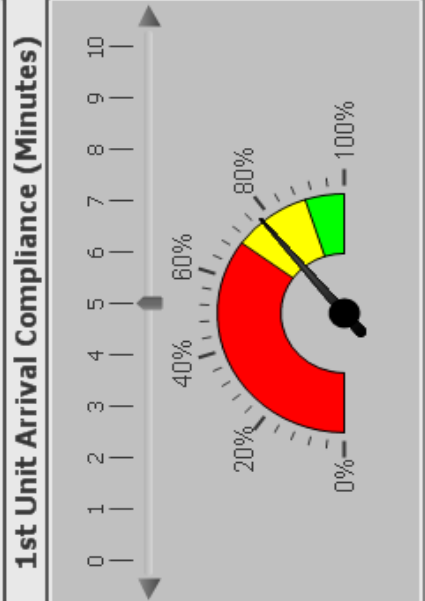
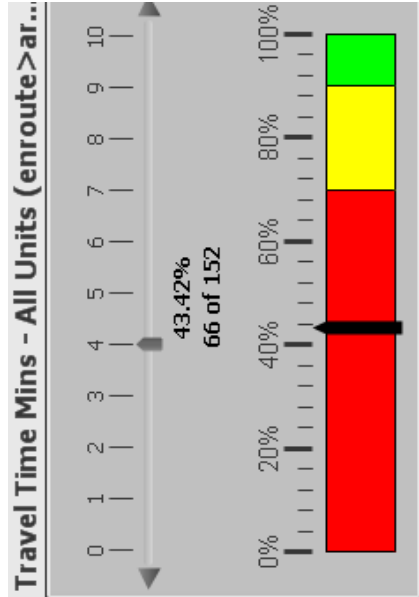
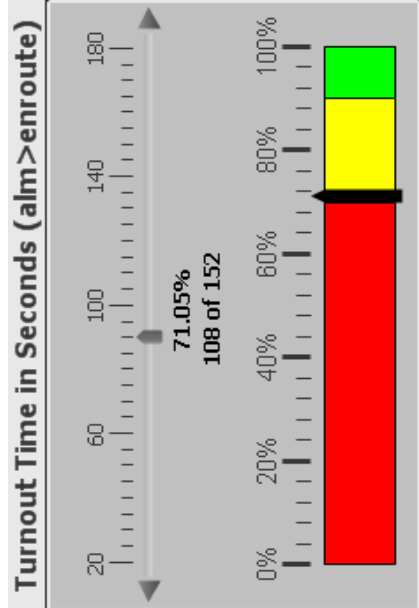
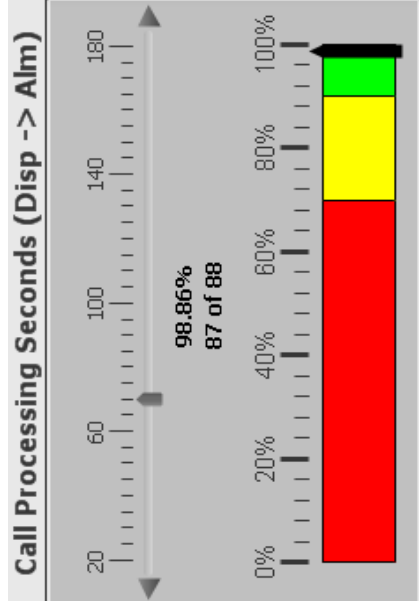
QUARTERLY COMPLIANCE

JULY 1 – SEPTEMBER 30 2014

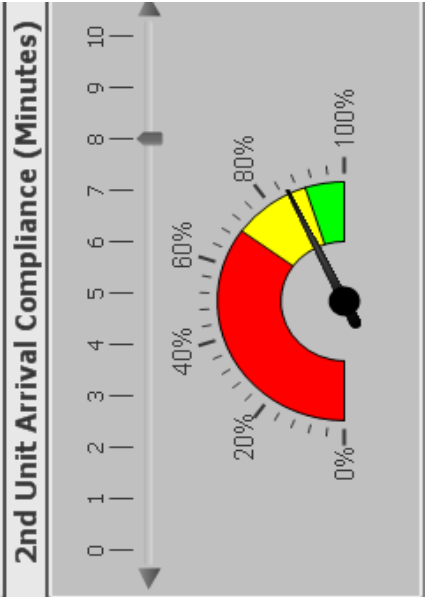
CALL PROCESSING TIME: 70 SEC.

TURN OUT TIME: 90 SEC

TRAVEL TIME: 4 MIN



Total Incidents: 88
Total Units: 152
Total Staff: 204
Avg Units/Incident: 1.7
Avg Staff/Incident: 2.3



1ST UNIT ARRIVAL TIME 5 MIN 30 SEC

2ND UNIT ARRIVAL TIME 8 MIN

Agenda

Item #3



REQUEST FOR PROPOSALS (RFP)

MONTECITO COMMUNITY WILDFIRE PROTECTION PLAN December XX, 2014

SOLICITED BY:

**Montecito Fire Protection District
595 San Ysidro Road
Santa Barbara, CA 93108
Attn: Geri Ventura
(805) 969-2537
gventura@montecitofire.com**

Proposals due by 5:00 pm, December XX, 2014

INTRODUCTION

The Montecito Fire Protection District (District) requests a proposal to prepare a Community Wildfire Protection Plan (CWPP). The selected consultant will assist the District in preparing a CWPP specific to the District, which meets at minimum the requirements for a CWPP as described in the Healthy Forest Restoration Act (HFRA) as outlined in “Study Description” below. The new CWPP will rely heavily on the District’s 1998 Wildfire Feasibility Study and accompanying Environmental Impact Report, but it is not specifically an update to that plan.

The selected consultant may be asked to prepare an accompanying environmental document pursuant to California Environmental Quality Act, Public Resources Code 21000 et seq. (CEQA), for the newly prepared CWPP. If the Consultant is asked to prepare an accompanying environmental document for the CWPP, the District may enter into separate negotiations with the Consultant regarding the scope of work and a fee structure..

BACKGROUND

The Montecito Fire Protection District was organized on June 20, 1917. The District currently consists of 21.7 square miles, ranging from sea level to more than 2,710 feet of elevation. The District’s Mission Statement is: “The Montecito Fire Protection District is a progressive organization committed to the protection of people, property, and the environment. We exist to provide a professional and timely response to the needs of the community in preparation for, during, and in recovery from emergencies.”

The District is a Special District organized under section 13800 to 13970 inclusive, of the Health and Safety Code of the State of California, Fire Protection District Law of 1987, and is governed by a Fire Board of Directors.

Montecito is not a city, but rather, it is in the unincorporated area of Santa Barbara County under the planning jurisdiction of Santa Barbara County’s Planning and Development Department. Montecito has its own Zoning Ordinance and Planning Commission, which acts as advisory to the Board of Supervisors. The Montecito Association also advises on planning matters.

The community of Montecito has a significant history of wildland fires that has resulted in the loss of many homes and a number of lives. These fires have started in the wildland interface area and have been wind driven events moving into the populated areas of the community.

Adjacent mutual aid fire agencies are the Los Padres National Forest, Santa Barbara City Fire Department, Santa Barbara County Fire Department and Carpinteria-Summerland Fire Protection District.

INSERT MAP HERE

58% or 14,448 acres Local Responsibility Area (LRA)
 32% State Responsibility Area (SRA)
 10% Forest Service

SRA lands are designated areas within the District that are the responsibility of CalFire for the prevention and suppression of wildland fires in watershed areas (timbered, brush and grass covered lands). The District is responsible for all other emergency services in the designated SRA areas that are provided to the rest of the District, including but not limited to prevention and suppression of fires involving structures.

The District is currently involved in a proactive, community partnership wildland fire mitigation program. This program focuses on community education, homeowner defensible space, neighborhood fuel reduction, roadside hazard reduction, and extensive fuel treatment networks (Attachment B).

THE SPONSOR

The District is the public agency sponsor for this RFP and will execute all required contracts to support the Project. The District will direct and manage the consultant(s), and will oversee the work product and deliverables. All proposals, plans and specifications will be subject to final approval of the District.

STUDY DESCRIPTION

The purpose of this RFP is to recruit for and select a consultant/contractor to prepare a 15 year CWPP (2015-2030).

The completed CWPP shall meet the Healthy Forest Restoration Act of 2003 requirements for Wildfire Protection Plans and any CEQA requirements (Attachment B). As noted under “Introduction” above, the District may contract with the CWPP consultant to also prepare the required environmental document. This RFP asks general questions relating to the consultant’s ability to prepare the required environmental document in the event the District elects to use the CWPP consultant to prepare the CEQA document as well.

The CWPP should outline all the required elements of a CWPP including fuel treatment methods throughout the District to reduce the chance of a wildland fire. The CWPP should identify environmental constraints and consider incorporating mitigation measures in the Plan. The finished CWPP should use (where applicable) a science-based analysis to complement and assist the development of the environmental review document.

The statutory definition of a CWPP appears in Title I of the HFRA (see Attachment B for website link):

COMMUNITY WILDFIRE PROTECTION PLAN. The term “community wildfire protection plan” means a plan for an at-risk community that:

(A) is developed within the context of the collaborative agreements and the guidance established by the Wildland Fire Leadership Council and agreed to by the applicable local government, local fire department, and State agency responsible for forest management, in consultation with interested parties and the Federal land management agencies managing land in the vicinity of the at-risk community;

(B) identifies and prioritizes areas for hazardous fuel reduction treatments and recommends the types and methods of treatment on Federal and non-Federal land that will protect 1 or more at-risk communities and essential infrastructure;

(C) recommends measures to reduce structural ignitability throughout the at-risk community.

SCOPE OF WORK

Task 1: Review existing information

The consultant shall review and evaluate relevant policy and management guidance documents that will frame the context and support for fire hazard reduction activities. District staff shall provide documents to the consultant as needed. The purpose of the review is to develop an understanding of the fire history in the area, to ensure consistency with existing policy and management approaches, to better comprehend the existing and proposed layout of the community (including but not limited to infrastructure locations, residential areas, and environmentally sensitive habitats), and ultimately to identify critical data gaps, if any.

1. **Review existing information.** Examples of relevant documents include but are not limited to (see Attachment B for relevant website links):
 - a) Healthy Forest Restoration Act of 2003 (HFRA)
 - b) 1998 Montecito Community Wildfire Feasibility Study
 - c) 2002 Montecito Community Fire Protection Plan Environmental Impact Report
 - d) Montecito Community Plan
 - e) Montecito Land Use and Development Code
 - f) Coastal Land Use Plan
 - g) Conservation Easements as identified by Santa Barbara County
 - h) Santa Barbara County Comprehensive Plan
 - i) Citygate Standards of Cover and Risk Analysis Report (2014)
 - j) Fuel Treatment Network and Roadside Program (GIS Mapping).
 - k) Historical Fire and Weather Data

2. **Review District digital map database.** The Consultant shall review the District's digital map database for relevant baseline information and other data. The consultant shall utilize Environmental Systems Research Institute, Inc. (ESRI) ArcGIS 9.3 (or latest version) to ensure compatibility with software and existing data layers/map style. District staff shall make existing ESRI mapping layers available to the Consultant, as needed. Data requests shall be provided to the District in written format.

Task 2: Conduct Analyses

The Consultant shall conduct related analyses that will form the basis for the Wildland Fire Plan (Plan). Examples of the analyses shall include at a minimum:

1. **Coordinate with the District regarding software programs and analytical tools** that will be used to develop and display requested data, maps, graphs tables, charts etc. All materials presented should allow the reader to visually understand the challenges posed by the District's steep terrain, narrow roads, fuel age classes, and weather events.
2. **Establish a series of community base maps.** All maps must be included in the CWPP as well as provided to the District in ESRI ArcGIS digital format. The following individual map layers must be provided in the ESRI ArcGIS digital format:
 - a) Define Community WUI
 - b) Define hazard severity categories as zones (moderate, high and very high)
 - c) Display vegetation, slopes, fire history, inhabited areas, infrastructure and areas at risk.
3. **Develop a hazard assessment and defensibility analysis.** The Consultant shall identify an electronic fire behavior modeling program in their proposal, and utilize it to create an analyses of the following items. The consultant shall use variables, including but not limited to, vegetation, topography, and weather. Analyses shall be supported with ESRI ArcGIS maps.
 - a) Describe potential fire spread.
 - b) Describe protection capabilities, access, fire support infrastructure, and the potential for conflagration.
 - c) Determine a fire's run damage potential expressed in numbers of structures to be defended or likely to be lost for four (4) areas to be determined by the District.
 - d) Produce a map depicting ember exposure zones on a measurable scale.
 - e) Field verification of the inputs and outputs shall be conducted by the Fire Behavior Analysts on the consultant's team.
4. **Conduct a fire community risk assessment** within the District that are most vulnerable to wildfire, utilizing the outputs from the identified electronic fire behavior analysis program, and make recommendations. Consideration of variables such as risk (i.e. fire history), values (i.e. people, property, natural and built resources), protection capability (i.e. firefighter response times, roads, water sources, access), structural vulnerability (i.e. roof type, building materials, defensible space):
 - a) Risk of fire ignitions
 - b) Risks to infrastructure
 - c) Values at risk
 - d) Local preparedness capability
 - e) Adequacy of existing evacuation routes
 - f) Safe refuge areas
 - g) Helispot or Helibase sites
 - h) Neighborhood survival areas
 - i) Shelter in place locations
 - j) Staging areas
 - k) Fire response and access

- l) Adequacy of safety areas for firefighter safety, integrating findings in Citygate Standards of Cover and Risk Analysis Report (2014)
5. **Evaluate vegetation management programs.** Establish priorities and make recommendations. Develop an action plan and assessment strategy to achieve the recommendations for the following:
- a. Evaluate community education programs.
 - b. Evaluate roadside hazard mitigation and community fuel treatment network programs.
 - c. Evaluate Fire Prevention Hazard Abatement program.
 - d. Evaluate vegetation clearance from structures program.
 - e. Develop general recommendations for fire hazard reduction strategies for public and private open space areas and home owners.
 - f. Consider fiscal resources and related constraints as part of all identified treatments.

Task 3: Conduct Stakeholder Outreach

The Consultant shall conduct at least two stakeholder workshops with the following Community and Government agencies; one after the analysis is done in Task 2 (before the CWPP is prepared), and the second after the Draft CWPP is released for public comment. The purpose of the first meeting is to discuss the initial analysis done in Task 2 in order to solicit feedback regarding the purpose and general principles of fire hazard reduction techniques. The second meeting is to present the Draft Plan in a more formal educational-oriented environment and to solicit comments.

It may not be feasible to arrange for this many people to attend each session so, for the purposes of your proposal, assume up to 4 stakeholder meetings prior to preparing the Plan and 4 after release of the Draft Plan. All meetings will be grouped together (i.e., on the same or consecutive days). Assume the meetings average 1.5 hours exclusive of preparation time. The consultant will prepare summary notes from each meeting that will be part of the record and possibly attached to the Plan.

1. **Fire agencies / cooperators** (may be concurrent with Task 2):
 - a) Los Padres National Forest
 - b) CalFire
 - c) Santa Barbara County Fire
 - d) Santa Barbara City Fire
 - e) Carpinteria-Summerland Fire
 - f) Fire Safe Council
2. **Community Stakeholder** (consider dividing based on geography or interest area if too difficult to get this many organizations at one meeting):
 - a) Montecito Association
 - a) Casa Dorinda
 - b) Birnamwood
 - c) Ennisbrook
 - d) Mountain Drive Community Association
 - e) La Casa De Maria
 - f) Westmont
 - g) MERRAG

3. Government Agencies and Special District's Staff:

- a) Montecito Planning Commission
- b) Montecito Water District
- c) Montecito Sanitary District
- d) Santa Barbara County Planning and Development
- e) Santa Barbara County Public Works
- f) Caltrans

Task 4: Prepare Community Wildfire Protection Plan (CWPP)

1. The Consultant shall develop a Community Wildfire Protection Plan (CWPP) based on information acquired in Tasks 1 through 3 above.
 - a. The CWPP shall include the development of fire hazard reduction treatment types.
 - b. The treatment types shall provide recommendations for public and privately owned open space areas and defensible space for homeowners.
 - c. Consideration of treatment types should examine the various options, e.g, mechanical; herbicides; goats; chipping; retardants and pile burning for future implementation.
 - d. The treatment types shall be prescribed in consideration of the community and environmental values.
 - e. Recommendations for private property shall be general in nature and consistent with recognized standards.
2. The Consultant shall provide staff with electronic copies of the study, including maps and graphics, throughout the process as requested. The Consultant shall provide a total of fifty (50) hard copies of the Plan: Twenty (20) of the Draft Plan and thirty (30) of the Final CWPP. Additionally, the Consultant shall provide staff with editable electronic (and five (5) hard copies) of the entire original data and any material necessary for the practical use of the data and/or documents.
3. Maps shall be developed using Environmental Systems Research Institute, Inc. (ESRI) ArcGIS 9.3 (or latest version).
4. The Draft CWPP shall be provided to the District for review and comment. The District review comments shall be incorporated into a final product. The Consultant shall accommodate for three (3) rounds of edits by the District (up to two for the Draft Plan and one for the Final CWPP), each allowing up to three weeks for the District staff to provide comments.
5. The Consultant shall consult with the District regarding the implementation and other strategies to better position the District to obtain future grant funding for implementation actions.
6. Provide a methodology for future CWPP updates.

Task 5: Staff and Board of Directors Meetings

1. Key members of the Consultant team shall be available to meet with District staff and/or the Board upon advance notice. The contract budget shall include at least four (4) meetings at the District headquarters in Montecito.

CONCEPTUAL SCHEDULE

The District expects that the CWPP process outlined above will require a minimum of ten (10) months and up to twelve (12) months (exclusive of environmental review). Please provide a schedule based on the information and tasks above that would meet the 10 month and another that would meet the 12 month timeframes.

COSTS ASSOCIATED WITH THE RFP PROCESS

Each respondent will be responsible for all his/her expenses incurred during the RFP process.

PROPOSAL SUBMISSIONS, CONTENT AND FORMAT

All Proposals will be valid for acceptance for a period of at least 90 days from the date proposals are due.

The Montecito Fire Protection District reserves the right to not enter into any contract at all, to modify or amend the RFP at any time, to extend the time period for proposal submittals, and to discontinue or cancel the RFP at any time.

The Vendor shall be responsible for completing the specified services in accordance with Montecito's Professional Services Agreement. (Attachment C)

Six (6) printed copies of the RFP Proposal shall be submitted to the District by 5 pm, January __, 2015, and one (1) digital copy shall also be submitted by that date via email to the email address provided on the cover page of this RFP.

The printed RFP Proposal shall be limited to 20 double-sided pages (8 ½ inches by 11 inches), inclusive of everything except dividers, front and back covers, table of contents, client references and project samples. Font size shall not be less than 11 pt. The proposal shall be prefaced with a cover letter which must include a commitment to promptly start the work when requested after the contract is awarded (assumed to be January 2015). Further, it should identify a person, including their title, mailing address, telephone number, fax number, and e-mail address, to whom all further correspondence and/or questions should be addressed. The letter shall be signed by an individual with the authority to bind the applicant to providing the proposed services. The body of the proposal shall include the following minimum information and be organized with tabs reflecting the following sections:

1. Background Information:

- a) Legal name, address, and telephone and fax numbers of the principal office (national headquarters, if applicable) and local office. If services will be provided from additional locations, provide information for these sites as well.
- b) Year established.
- c) Type of organization (partnership, corporation, etc.).
- d) Name, title, address, telephone, fax number, and e-mail address of the person to whom correspondence should be directed.

- e) Description of any pending litigation or litigation that was settled in the past three years.
- f) Disclosures of any potential conflict of interest associated with performing the proposed scope of services for the District.

2. Qualifications of key Consultant team members:

- a) Provide an organizational chart that shows key members of the Consultant's team, their roles and overall relationship with the District.
- b) Describe the qualifications, experience and capabilities of the key Consultant team members identified in #2.a above with similar studies for fire departments/special districts in California.
- c) Provide information on studies performed by key team members in jurisdictions outside of California if you feel they are relevant or provide special insight into your work.
- d) Provide the technical qualifications and attach resumes of the key team members and other staff that will be assigned to this Project.
- e) In general terms, describe the qualifications, experience and capabilities of key team members who would work on an environmental document, if your firm were contracted to conduct the CEQA analysis for the newly developed CWPP.

3. Project References:

Provide a list of projects that demonstrate the designated Project manager and key team member's ability to provide the services required for this Project with particular focus on the team's current and past project experience. Provide the following information for each project that key team members have worked on in the last five years:

- a) Project name
- b) Brief project description and role of key team member
- c) Project budget
- d) Project start and completion dates (planned and actual)
- e) Owner/contact person and current telephone number

4. Project Cost inclusive of all time and expenses.

5. Fee Schedule:

Provide the billing rates or range for each classification of key staff members, including sub-consultants.

6. Underutilized Disadvantaged Business Enterprises:

Consultants shall make a good-faith effort to include certified Disadvantaged Business Enterprise (DBE) or Underutilized DBE firms as sub-consultants. Although no percentage goals have been established for this Project, Consultants submitting Statements of Qualifications should identify whether any certified DBE's will be utilized as sub-consultants and if so, indicate the proposed percentage of work that will be subcontracted to that firm. If no DBE firm will be utilized, the Consultant shall describe the good-faith efforts that were taken in an attempt to include a certified DBE as a member of the Project team.

PUBLIC RECORDS ACT

Responses to this RFP becomes the exclusive property of the District. At such time, the District may recommend a firm to the District Board of Directors, and when such recommendation appears on the District Board of Director's Agenda, all proposals submitted become a matter of record and shall be regarded as public record.

EVALUATION CRITERIA

Each vendor submitting a response to this RFP will be evaluated on the following criteria:

1. Qualifications of the project team members.

- a) Experience in producing wildfire protection plans and updates, especially in Central/Southern California.
- b) Experience dealing with fuel types found in the Montecito area and their potential fire threat.
- c) Experience dealing with communities such as Montecito where there is a high level of public interest in fire, protection of life, property and property values.
- d) Industry wide expertise and experience, including background in wildland fire management and control.
- e) Experience relating to CEQA analysis of fire management plans.
- f) Stability of firm.
- g) Ability to meet terms and conditions of contact:
 - i. Certificate of insurance
 - ii. Non collusion declaration

2. Overall schedule and deliverables identified to meet the minimum scope of work.

3. Examples of past work and similar projects.

4. Satisfactory review of client references of key team members on similar plans within the last 5 years.

5. Total cost.

CONTRACT AWARD

1. Contract award will be based on the selection of the Consultant deemed most qualified as well as successful Scope of Work/fee negotiations and approval by the District.
2. This RFP shall not be construed (a) to create an obligation on the part of the District to enter into a contract with any firm, or (b) to serve as the basis of a claim for reimbursement of expenditures related to the development of a proposal.
3. Final approval or acceptance of proposal will be provided by the Montecito Fire District Board of Directors.

SUBMISSION OF PROPOSALS AND QUESTIONS

As of the issuance of this RFP, vendors are specifically instructed not to contact any Montecito Fire Protection District employee other than the one listed on the RFP cover page and below, to request meeting, conferences, or technical data related to this request. If a question is asked by one consultant prior to submittal, the answer will be provided to all who were sent the RFP.

Questions regarding this project should be addressed to:

Montecito Fire Protection District
Attn: Geri Ventura
595 San Ysidro Road
Santa Barbara, CA 93108

Phone: 805-969-2537
Email: gventura@montecitofire.com

PROJECT TIMELINE

- District sends out RFP, November XX, 2014.
- Deadline for questions 5:00 pm, December XX, 2014. (1 week before deadline)
- Deadline for submitting bids 5:00 pm, **January XX, 2015.**
- If selected for an interview, they are tentatively scheduled for January XX, 2015.

Proposal submissions must be received by the District by 5:00 PM on January XX, 2015. Any proposal received after the closing date and time will not be considered.

Proposal Delivery Address

Montecito Fire Protection District
Attn: Chip Hickman, Fire Chief
595 San Ysidro Road
Santa Barbara, CA 93108

ATTACHMENT A

Montecito's Professional Services Agreement.
 To include a statement of non-conflict of interest.

ATTACHMENT B

Links to Relevant Documents

- [Healthy Forest Restoration Act \(HFRA\)](http://www.fs.fed.us/projects/hfi/field-guide/web/page03.php)
<http://www.fs.fed.us/projects/hfi/field-guide/web/page03.php>
- [1998 Wildfire Protection Plan Feasibility Plan](http://www.montecitofire.com/resources/pdf/reports/Feasibility_Study_1998.pdf)
http://www.montecitofire.com/resources/pdf/reports/Feasibility_Study_1998.pdf
- [2002 Montecito Community Wildfire Protection Plan – EIR](http://www.montecitofire.com/resources/pdf/reports/Feasibility_Study_EIR_2002.pdf)
http://www.montecitofire.com/resources/pdf/reports/Feasibility_Study_EIR_2002.pdf
- [Montecito Fire Severity Zones - Map](http://www.montecitofire.com/resources/pdf/Fire_Protection_Plan/2014/2014Figures_2_1_FHS_Z5.pdf)
http://www.montecitofire.com/resources/pdf/Fire_Protection_Plan/2014/2014Figures_2_1_FHS_Z5.pdf
- **Local, State, and Federal Response Area – Map**
- [Fire History - Map](http://www.montecitofire.com/resources/pdf/Maps/Fire_History_2009.pdf)
http://www.montecitofire.com/resources/pdf/Maps/Fire_History_2009.pdf
- **Community Risk Analysis – Citygate 2014**
- [District Annual Hazard Abatement and Defensible Space Letter](http://www.montecitofire.com/resources/pdf/reports/HazAbate2014_V2.1.pdf)
http://www.montecitofire.com/resources/pdf/reports/HazAbate2014_V2.1.pdf
- [Montecito Community Plan](http://longrange.sbcountyplanning.org/planareas/montecito/documents/Montecito%20Com%20Plan.pdf)
<http://longrange.sbcountyplanning.org/planareas/montecito/documents/Montecito%20Com%20Plan.pdf>
- [Montecito Land Use and Development Code](http://sbcountyplanning.org/pdf/forms/LUDC/MONTECITO%20LUDC%20JUNE%202014%20UPDATE.pdf)
<http://sbcountyplanning.org/pdf/forms/LUDC/MONTECITO%20LUDC%20JUNE%202014%20UPDATE.pdf>
- [Coastal Land Use Plan](http://longrange.sbcountyplanning.org/programs/coastal_lup.php)
http://longrange.sbcountyplanning.org/programs/coastal_lup.php
- **Conservation Easements – Santa Barbara County**
- [Santa Barbara County Comprehensive Plan](http://longrange.sbcountyplanning.org/general_plan.php)
http://longrange.sbcountyplanning.org/general_plan.php