

## MONTECITO FIRE PROTECTION DISTRICT

### Minutes for the Regular Meeting of the Board of Directors

August 24, 2020 at 2:00 p.m.

Held via teleconference connection as permitted under the Governor's Executive Order N-29-20, dated March 17, 2020 due to concerns of COVID-19 ("Executive Order").

Director Easton called the meeting to order at 2:00 p.m.

**Present:** Director Easton, Director Ishkanian, Director van Duinwyk, Director Lee, Director Powell. Chief Taylor and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Receive presentation from PARS/Highmark representatives, Mitch Barker and Tory Milazzo, regarding the District's post-retirement benefits trust investment plans. (Strategic Plan Goal 9.1)**

PARS/Highmark representatives, Mitch Parker, Angela Tang and Tory Milazzo provided a power point presentation regarding the District's post-retirement benefits trust investment plans.

- 3. Consider declaring Prevention 98 as surplus and authorize the Fire Chief to sell, donate, or dispose of the vehicle as specified in the Surplus Property policy. (Strategic Plan Goal 6)**
  - a. Staff report presented by Chief Taylor.**

Chief Taylor provided a staff report regarding Prevention 98. Motion to authorize the Fire Chief to sell, donate or dispose of the vehicle as specified in the Surplus Property policy made by Director Powell, seconded by Director van Duinwyk. The Roll Call vote was as follows:

Ayes: M. Lee, P. van Duinwyk, J. Ishkanian, J. A. Powell, S. Easton

Nays: None

Abstain: None

Absent: None

- 4. Report from the Finance Committee. (Strategic Plan Goal 9.1)**

**a. Review PARS Post-Employment Benefits Trust statements for May and June 2020.**

Director van Duinwyk provided a report regarding the PARS Post-Employment Benefits Trust statements for May and June 2020.

**b. Consider recommendation for contribution schedule to PARS Pension Trust.**

Director van Duinwyk highlighted the recommendation from PARS/Highmark representatives, to contribute \$500,000 now and \$500,000 after the election to the PARS Pension Trust. Motion to approve the contribution schedule made by Director Lee, seconded by Director van Duinwyk. The Roll Call vote was as follows:

Ayes: M. Lee, P. van Duinwyk, J. Ishkanian, J. A. Powell, S. Easton  
Nays: None  
Abstain: None  
Absent: None

**c. Consider recommendation to approve Financial Summary for FY 2019-20.**

District Accountant Nahas provided a report regarding the Financial Summary for FY 2019-20. Motion to approve the Financial Summary for FY 2019-20 made by Director Powell, seconded by Director van Duinwyk. The Roll Call vote was as follows:

Ayes: M. Lee, P. van Duinwyk, J. Ishkanian, J. A. Powell, S. Easton  
Nays: None  
Abstain: None  
Absent: None

**d. Review the recommended Final Budget for FY 2020-21.**

District Accountant Nahas provided a report regarding the Final Budget for FY 2020-21.

**5. Approval of Minutes of the July 27, 2020 Regular Meeting.**

Motion to approve the minutes of the July 27, 2020 Regular meeting made by Director van Duinwyk, seconded by Director Powell. The Roll Call vote was as follows:

Ayes: M. Lee, P. van Duinwyk, J. Ishkanian, J. A. Powell, S. Easton  
Nays: None  
Abstain: None  
Absent: None

**6. Fire Chief's report.**

Chief Taylor highlighted the District's recognition from the American Heart Association. The Chief highlighted two letters from community members thanking the Wildland Specialists for their great work. Chief Taylor stated that there were no significant calls last month, and the Department appears to be back at the normal pre COVID-19 call volume of 130-150 calls per month. Chief Taylor stated that the Department remains in Phase 2 of the Continuity of Operations Plan. He added the County has seen a slight down trend in COVID cases over the last two weeks, averaging 50 per day. He stated that all firefighters are still practicing social distancing and wearing face coverings at the stations. He added that all Personal Protective Equipment inventories are good. Chief Taylor provided information regarding partnerships with Santa Barbara County Roads, the Sheriff's Office and the Montecito Association. The Chief stated that 13 personnel are assigned out on incidents, and provided an update regarding major fires within California. He also noted that the Department remains fully staffed with a normal compliment of firefighters, ready to handle any emergency in the District. The Chief stated the Fire Station Location Study is continuing as advertised. He stated all data has been submitted to the consultant, and the Committee anticipates a mid- November or early December community meeting. Chief Taylor stated that the solar contract was signed last Wednesday, and the District should see movement on that project shortly. Chief Taylor stated the Department has engaged Atkins Engineering to update the Debris Flow Risk Map, as well as the biologist, Kevin Cooper for the watershed study (a critical component of the Debris Flow Risk Map). He noted the map will be published in early December.

**7. Board of Director's report.**

There were no items to report at this meeting.

**8. Suggestions from Directors for items other than regular agenda items to be included for the September 28, 2020 Regular Board meeting.**

There were no additional suggestions from the Directors.

Meeting Adjourned at 3:15 p.m.

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President Sylvia Easton

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Secretary Judith Ishkanian