

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road, April 4, 2016 at 2:00 p.m.

The meeting was called to order by Director Venable at 2:00 p.m.

Present: Director Venable, Director van Duinwyk, Director Sinsler, Director Easton. Chief Hickman and District Counsel Mark Manion were also present.

Absent: Director Powell

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Provide direction to Fire Chief regarding transferring of access easement to Upper Hyde Road property owners and quitclaiming District's easement interest.**

District Counsel advised the Board that all property owners have agreed to execute the Easement Agreement, with the exception of Ivanna Noell who has informed the District that she will not execute the Easement Agreement. Once all of the property owners have signed the Easement Agreement, it will be recorded, and the District will then record a quitclaim deed giving up all interest in the easement. Property owner, David Jones stated that the agreement does not address the safety signage issue. District Counsel stated that this issue is outside the jurisdiction of the easement. He noted that the issue of signage and road identification is the County of Santa Barbara's, and not the Montecito Fire Protection District. District Counsel stated that by the next Board Meeting, he should be able to report that the easement agreement and quitclaim deed have been recorded.

- 3. Provide direction to Fire Chief regarding preparing Station 3 Final EIR.**

Chief Hickman stated that the District is close to finalizing the Station 3 EIR. Due to unforeseen circumstances, Chief Hickman recommended that the District execute an amendment to the AMEC contract in order to complete the EIR in a timely manner. The Chief indicated that the cost of getting AMEC's full staff back on the project would be \$15,000-\$16,000 without recirculation of the EIR, and \$32,000 with recirculation of the EIR. The Board directed the Fire Chief to obtain a signed amendment to the AMEC contract.

- 4. Report from the Finance Committee:**

- a. Consider recommendation to approve February 2016 financial statements.**

Director van Duinwyk provided a report regarding the financial statements ending February 29, 2016. The motion to approve the financial statements was made by Director Sinsler, seconded by Director Easton and unanimously passed.

5. Approval of Minutes of the February 22, 2016 Regular Meeting.

The motion to approve the minutes of the February 22, 2016 Regular Meeting was made by Director Sinsler, seconded by Director van Duinwyk and the motion carried. Director Venable abstained from the vote.

6. Fire Chief's Report.

Chief Hickman stated that the District is in the background process of hiring 3 employees. He noted that their target start date is May 16th. The Chief provided an update regarding significant calls during the month of February.

7. Board of Director's report.

Director Sinsler stated that at the last Finance Committee meeting, it was determined that the reporting is accurate and up to date, and is perhaps too detailed. He indicated that the District Accountant was asked to reduce the number of reports. Director Easton reported to the Board regarding her participation in the Strategic Planning webinar, and also her attendance at the CSDA meeting where Chief Hickman provided a presentation regarding the Gibraltar fire.

8. Suggestions from Directors for items other than regular agenda items to be included for the April 25, 2016 Regular Board meeting.

There were no additional suggestions from the Directors.

The meeting was adjourned at 2:47 p.m.

President John Abraham Powell

Secretary Gene Sinsler