

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Regular Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on April 24, 2023 at 2:00 p.m.

Director van Duinwyk called the meeting to order at 2:00 p.m.

Present: Director van Duinwyk, Director Lee, Director Easton, Director Dougherty, Director Powell. Chief Neels and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Receive presentation from Scott German of Fechter & Company regarding the Annual Financial Report for Fiscal Year Ended June 30, 2022. (Strategic Plan Goal 8)**

Scott German of Fechter & Company provided a presentation regarding the Annual Financial Report for Fiscal Year Ended June 30, 2022.

- a. Consider recommendation for approval of the report.**

Motion to approve the Annual Financial Report for Fiscal Year Ended June 30, 2022 made by Director Powell, seconded by Director Lee, and unanimously passed.

- 3. Recognition of Exemplary Performance: Fire Mechanic, Jess Moran.**

Director van Duinwyk provided a presentation of recognition to Fire Mechanic, Jess Moran for his exemplary performance during the January 9, 2023 storm event.

- 4. That the Board of Directors approve Resolution 2023-04, acknowledging receipt of a report made by the Fire Chief of the Montecito Fire Protection District regarding the inspection of certain occupancies required to receive annual inspections pursuant to sections 13146.2 and 13146.3 of the California Health and Safety Code. (Strategic Plan Goal 2)**

- a. Staff report presented by Fire Marshal Briner.**

Fire Marshal Briner provided a staff report regarding Resolution 2023-04, accepting a report on the status of all state mandated annual fire inspections in the Montecito Fire Protection District in conjunction with SB 1205 and California Health and Safety Code requirements. Motion to approve Resolution 2023-04, acknowledging receipt of a report made by the Fire Chief of the Montecito Fire Protection District regarding the inspection of certain occupancies required to receive annual inspections made by Director Powell, seconded by Director Easton. The Roll Call vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, J. A. Powell, S. Easton

Nays: None

Abstain: None

Absent: None

- 5. That the Board of Directors authorize the Fire Chief to enter a contract with Fehr and Peers, in the amount of \$44,300 to complete the modeling of revised evacuation zones. (Strategic Plan Goal 1)**

- a. Staff report presented by Fire Chief Neels.**

Chief Neels provided a staff report regarding the modeling of revised evacuation zones as recommended in the July 7, 2022, Emergency Evacuation Study. Motion to authorize the Fire Chief to enter contract with Fehr & Peers, in an amount of \$44,300 to complete the modeling of revised evacuation zones made by Director Lee, seconded by Director Easton, and unanimously passed.

- 6. That the Board of Directors authorize the Fire Chief to enter into a Professional Services Agreement with Keith Turcot, 5 Bar Engineering, LLC for engineering and technical fees related to the VHF radio system upgrade. (Strategic Plan Goal 5)**

- a. Staff report presented by Fire Chief Neels.**

Chief Neels provided a staff report regarding the District's VHF public safety radio system upgrade. Motion to authorize the Fire Chief to enter into a Professional Services Agreement with Keith Turcot, 5 Bar Engineering, LLC for engineering and technical fees related to the VHF radio system upgrade made by Director Easton, seconded by Director Powell, and unanimously passed.

- 7. That the Board of Directors approve Resolution 2023-05, Amending Final Budget for FY 2022-23. (Strategic Plan Goal 8)**

- a. Staff report presented by Accountant Nahas.**

Accountant Nahas provided a staff report regarding Resolution 2023-05, Amending Final Budget for FY 2022-23. Motion to approve Resolution 2023-05, Amending Final Budget for FY 2022-23 made by Director Easton, seconded by Director Lee. The Roll Call Vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, J. A. Powell, S. Easton

Nays: None

Abstain: None

Absent: None

8. Consider declaring vehicle 1324746 (2010 Chevy Tahoe) as surplus and authorize the Fire Chief to sell, donate, or dispose of the vehicle as specified in the Surplus Property policy. (Strategic Plan Goal 5)

a. Staff report presented by Fire Chief Neels.

Chief Neels provided a staff report regarding the 2010 Chevy Tahoe. Motion to authorize the Fire Chief to sell, donate or dispose of the vehicle as specified in the Surplus Property policy made by Director Powell, seconded by Director Easton, and unanimously passed.

9. Approval of Minutes of the March 27, 2023 Regular Meeting.

Motion to approve the minutes of the March 27, 2023 Regular meeting made by Director Lee, seconded by Director Easton and motion carried. Director Powell abstained from the vote.

10. Fire Chief's report.

Division Chief Ederer presented the Quarterly Operations Report, highlighting response data, significant incidents, training, personnel accomplishments, and project updates. Chief Neels highlighted the exceptional public support from the Board at the County Board of Supervisors meeting on April 4th, as well as the Resolution submitted by the District. The Chief stated that the Board of Supervisors, County Fire Chiefs and County Fire Department will receive the Ambulance Resolution upon completion. Chief Neels stated that UC Investments will draft the Fire Station letter of intent this week. He also mentioned the groundbreaking ceremony of the Regional Fire Communications Center tomorrow.

11. Board of Director's report.

There were no items to report at this meeting.

12. Suggestions from Directors for items other than regular agenda items to be included for the May 22, 2023 Regular Board meeting.

Meeting Adjourned at 3:23 p.m.

President Peter van Duinwyk

Secretary Sylvia Easton