

MONTECITO FIRE PROTECTION DISTRICT
AGENDA FOR THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS

Montecito Fire Protection District Headquarters
595 San Ysidro Road
Santa Barbara, California

June 25, 2018 at 2:00 p.m.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)
2. Provide direction to Fire Chief regarding how to move forward with Employee Housing property. (Strategic Plan Goal 9.1)
 - a. Staff report presented by Chief Hickman.
3. Consider approval of May 2018 financial statements.
4. Consider recommendation to approve Resolution 2018-14, Amending Final Budget for FY 2017-18. (Strategic Plan Goal 9.1)
5. Consider recommendation to approve Resolution 2018-15, Adoption of the Preliminary Budget for the Fiscal Year 2018-19. (Strategic Plan Goal 9.1)
6. Consider recommendation to approve the Publicly Available Pay Schedule, effective July 1, 2018, as required by CalPERS.
7. Election of Alternate Special District Member to Santa Barbara LAFCO.
8. Approval of Minutes of the May 29, 2018 Regular Meeting.
9. Fire Chief's report.
10. Board of Director's report.
11. Suggestions from Directors for items other than regular agenda items to be included for the July 23, 2018 Regular Board meeting.

Adjournment

This agenda posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is June 22, 2018.

MONTECITO FIRE PROTECTION DISTRICT

A handwritten signature in blue ink is written over a horizontal line. The signature is stylized and appears to consist of several loops and a long, sweeping tail that ends in a small dot.

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

June 25, 2018

Agenda Item #2



STAFF REPORT

Prepared for: Montecito Fire Protection District Board of Directors
Prepared by: Battalion Chief Scott Chapman
Date: June 25, 2018
Topic: Employee Housing

Summary

This report provides the current condition and future recommendations for the District-owned properties at 1255, 1257, and 1259 E. Valley Rd.

Discussion or History

During the January 9 debris flow, the District-owned properties on E. Valley Rd. sustained damage, and subsequently tagged by Santa Barbara County as follows:

1255 – Destroyed (red tag) 3
1257 – Minor to Moderate (yellow tag) 2
1259 – Cosmetic (green tag) 1

The area surrounding structure 1257 is clear of mud and debris, including the large deck destroyed by the debris flow. This structure has about 12 inches of mud underneath the foundation as well as structural damage caused by the deck being pulled from the main structure.

Structure 1259 has mud stains on the exterior of the structure, minor mud intrusion inside the front door, minor damage to the back fence, and a thin layer of dirt covering the landscape.

To date, the Fire District has been issued \$245,000 from APR Claims on behalf of Allied World Insurance company and paid \$8,450 to MGS Contacting Services for debris removal.

The FEMA maps defining the updated floodplain data show that the area previously occupied by structure 1255 is 2-4 feet below the new flood plain, while structure 1257 is split down the middle with the west side of the structure up to 2 feet below and the east side above the floodplain elevation. The west wall of structure 1259 is right at the border of the new floodplain resulting in little to no impact.

Caltrans will be using the Northwest end of the property, where 1255 was once located, for access as well as staging material and equipment for several months to a year while rebuilding the bridge over Montecito Creek.

Structure 1255 will have to be rebuilt at a higher elevation. Depending on the rebuilding site, this would likely need to be postponed until the Caltrans bridge project is complete.

Structure 1257 is damaged to the extent that repair cost will be over the threshold requiring a public Request for Proposal. This work could be done concurrently with the bridge project utilizing the current driveway and parking area. A large access point was established in the middle of the property to facilitate debris removal. This would also be a good time to make repairs and upgrades to the rest of the structure.

The damage to structure 1259 is primarily cosmetic and landscape. It could likely be repaired at a cost below the threshold for public Request for Proposal, however, repairs and upgrades to the structure, if desired, will add to the total cost.

Conclusion

Recommendations are as follows:

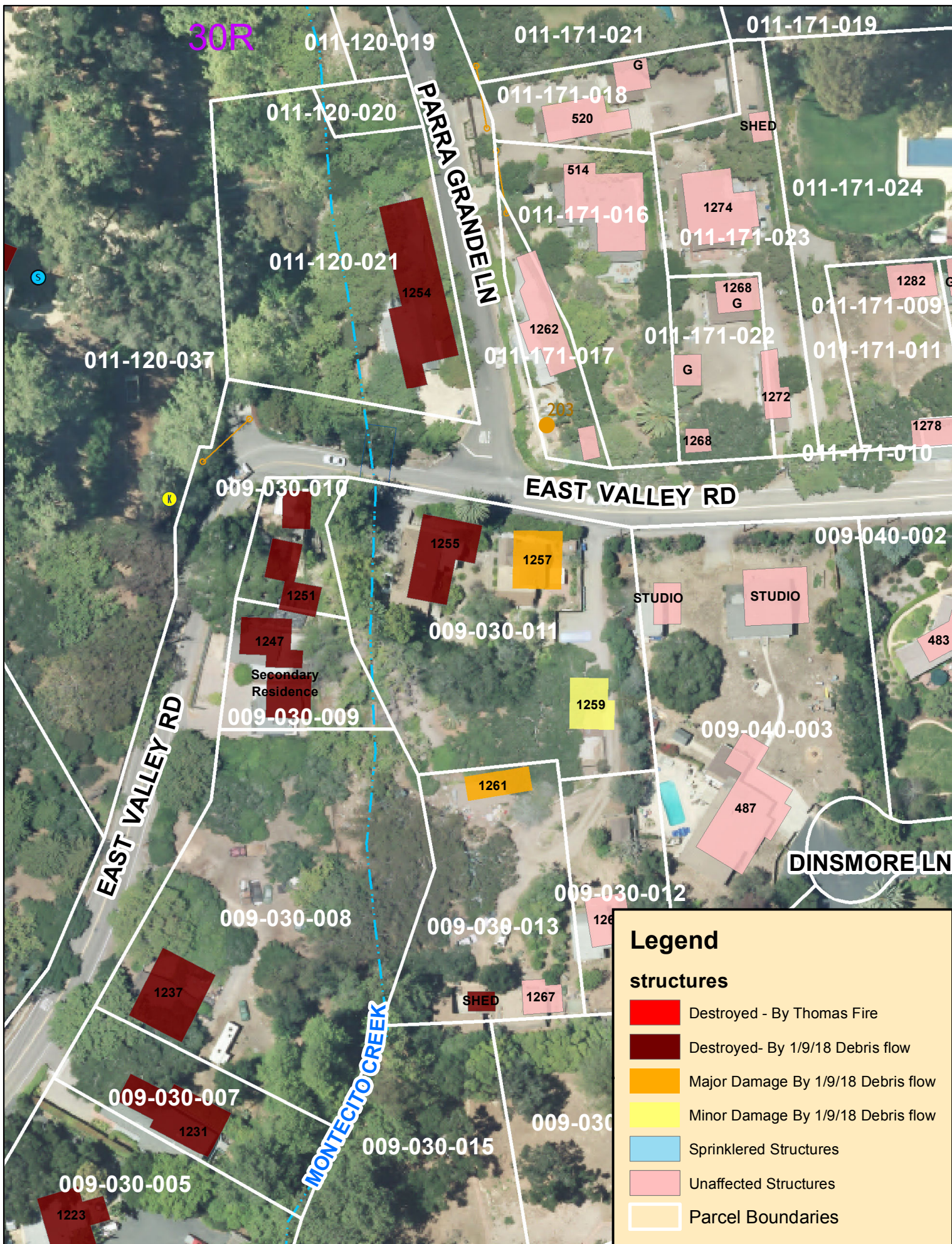
1255 – Rebuild at a later date when the bridge is completed and an appropriate site has been established at the necessary elevation.

1257 – Prepare Request for Proposal for repair of structural damage and replacement of exterior deck. Consider adding minor repairs, such as new flooring and more energy efficient doors and windows. If the Board of Directors chooses to postpone repair of this structure, minor work should be completed to shore the exterior wall to prevent further damage from the weight of the roof, and cover openings to prevent animals from entering.

1255 – Gather estimates for minor repairs and landscaping. Consider adding upgrades, such as new flooring and more energy efficient doors and windows. Determine the necessity for a public Request for Proposal.

Consider a larger, more secure parking area located between 1255 and 1257 and accessed through the current parking area.

Repair to these properties will result in immediate return of rental income as we have several employees already inquiring about availability. New leases should include stipulation that renters will comply with all evacuation orders.



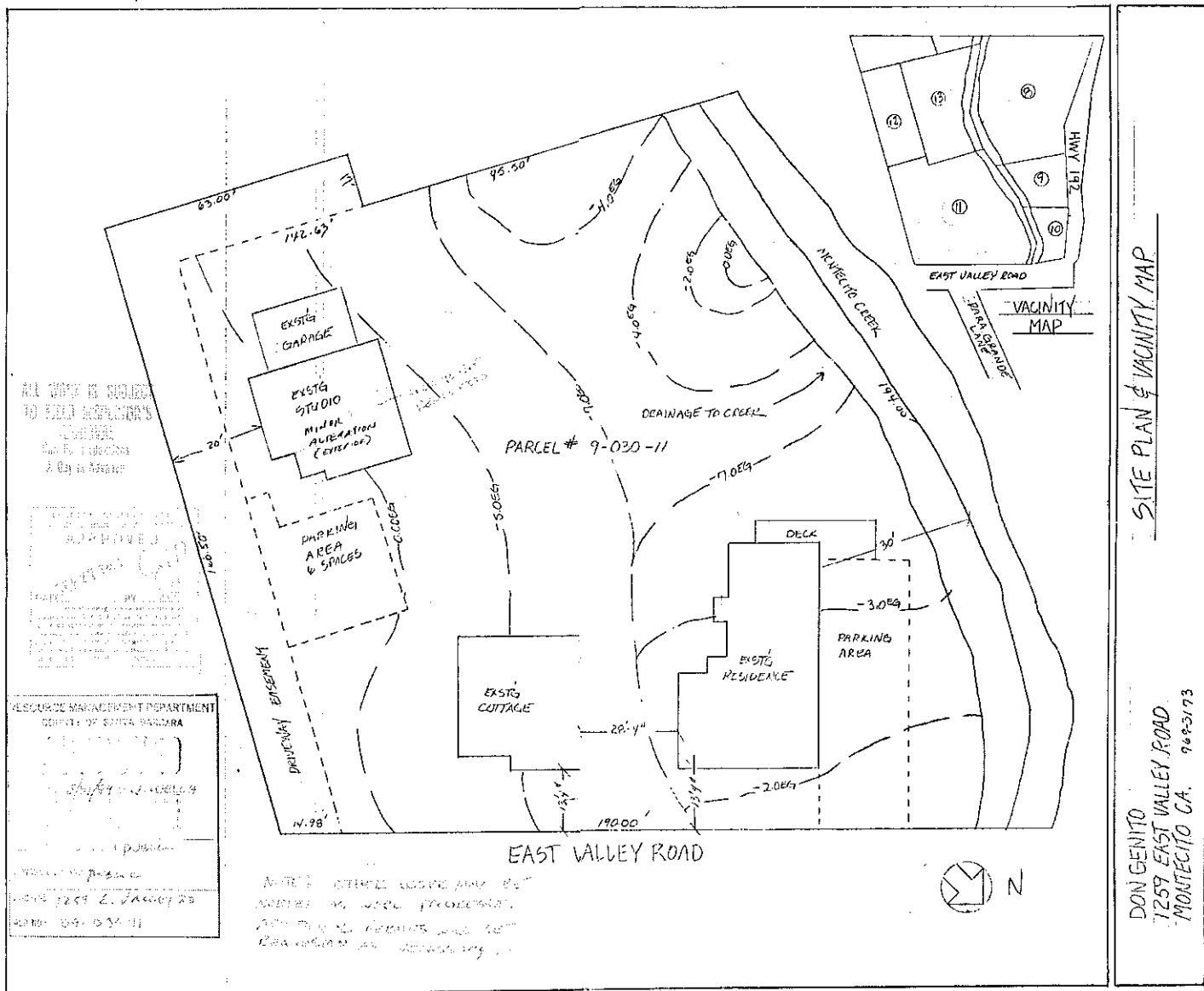


Image 1: 1257 Front



Image 2: 1257 Interior



Image 3: 1257 Foundation



Image 4: 1257 Before Debris Removal (view from southwest)



Image 5: 1257 After Debris Removal (view from southwest)



Image 6: 1259 Front



Agenda Item #3

Balance Sheet

As of: 5/31/2018
Accounting Period: CLOSED

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

	Beginning Balance 7/1/2017	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 5/31/2018
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	7,047,855.82	19,546,052.98	17,651,712.00	8,942,196.80
0115 -- Treasury FMV Adjustment	-3,750.99	3,127.94	17,737.62	-18,360.67
0120 -- Imprest Cash	500.00	0.00	0.00	500.00
0130 -- Cash with Fiscal Agents	11,924.98	6,532.43	0.00	18,457.41
0211 -- Prop Tax Impounds Receivable	210,479.00	72,613.00	22,032.00	261,060.00
0230 -- Accounts Receivable	93,762.00	0.00	93,762.00	0.00
0240 -- Interest Receivable	19,740.80	32,997.31	52,738.11	0.00
Total Assets	7,380,511.61	19,661,323.66	17,837,981.73	9,203,853.54
Total Assets & Other Debits	7,380,511.61	19,661,323.66	17,837,981.73	9,203,853.54
Liabilities, Equity & Other Credits				
Liabilities				
1010 -- Warrants Payable	0.00	2,999,361.76	2,999,361.76	0.00
1015 -- EFT Payable	7,293.53	4,229,512.13	4,224,372.23	2,153.63
1020 -- Salaries & Benefits Payable	12,626.00	12,626.00	0.00	0.00
1210 -- Accounts Payable	31,608.48	7,222,937.04	7,191,328.56	0.00
1240 -- Accrued Expenses	22,794.00	22,794.00	0.00	0.00
1400 -- Deposits	3,000.00	1,000.00	0.00	2,000.00
1730 -- Unidentified Deposits	0.00	1,990,423.39	1,990,423.39	0.00
Total Liabilities	77,322.01	16,478,654.32	16,405,485.94	4,153.63
Equity				
2110 -- Fund Balance-Nonspendable	127,510.00	22,032.00	72,613.00	178,091.00
2130 -- Fund Balance-Committed	5,673,500.00	0.00	397,000.00	6,070,500.00
2200 -- Fund Balance-Residual	1,502,179.60	39,978,497.68	41,427,426.99	2,951,108.91
Total Equity	7,303,189.60	40,000,529.68	41,897,039.99	9,199,699.91

Balance Sheet

As of: 5/31/2018
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Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

	Beginning Balance 7/1/2017	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 5/31/2018
Total Liabilities, Equity & Other Credits	7,380,511.61	56,479,184.00	58,302,525.93	9,203,853.54

Balance Sheet

As of: 5/31/2018
Accounting Period: CLOSED

Selection Criteria: Fund = 3650-3653
Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3651 -- Montecito Fire Pension Oblig

	Beginning Balance 7/1/2017	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 5/31/2018
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	208.08	155,678.32	155,158.50	727.90
0115 -- Treasury FMV Adjustment	-0.11	0.00	298.29	-298.40
0240 -- Interest Receivable	0.45	677.87	678.32	0.00
Total Assets	208.42	156,356.19	156,135.11	429.50
Total Assets & Other Debits	208.42	156,356.19	156,135.11	429.50
Liabilities, Equity & Other Credits				
Liabilities				
1010 -- Warrants Payable	0.00	3,870.00	3,870.00	0.00
1015 -- EFT Payable	0.00	151,288.50	151,288.50	0.00
1210 -- Accounts Payable	0.00	155,158.50	155,158.50	0.00
Total Liabilities	0.00	310,317.00	310,317.00	0.00
Equity				
2140 -- Fund Balance-Assigned	208.42	0.00	0.00	208.42
2200 -- Fund Balance-Residual	0.00	310,456.79	310,677.87	221.08
Total Equity	208.42	310,456.79	310,677.87	429.50
Total Liabilities, Equity & Other Credits	208.42	620,773.79	620,994.87	429.50

Balance Sheet

As of: 5/31/2018
Accounting Period: CLOSED

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3652 -- Montecito Fire Cap Outlay Res

	Beginning Balance 7/1/2017	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 5/31/2018
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	2,654,641.09	158,027.22	615,261.41	2,197,406.90
0115 -- Treasury FMV Adjustment	-1,412.84	0.00	11,503.05	-12,915.89
0240 -- Interest Receivable	5,104.49	20,722.73	25,827.22	0.00
Total Assets	2,658,332.74	178,749.95	652,591.68	2,184,491.01
Total Assets & Other Debits	2,658,332.74	178,749.95	652,591.68	2,184,491.01
Liabilities, Equity & Other Credits				
Liabilities				
1010 -- Warrants Payable	0.00	173,433.67	173,433.67	0.00
1015 -- EFT Payable	0.00	14,476.34	14,476.34	0.00
1210 -- Accounts Payable	0.00	187,910.01	187,910.01	0.00
1730 -- Unidentified Deposits	0.00	132,200.00	132,200.00	0.00
Total Liabilities	0.00	508,020.02	508,020.02	0.00
Equity				
2140 -- Fund Balance-Assigned	2,658,332.74	0.00	0.00	2,658,332.74
2200 -- Fund Balance-Residual	0.00	1,138,764.46	664,922.73	-473,841.73
Total Equity	2,658,332.74	1,138,764.46	664,922.73	2,184,491.01
Total Liabilities, Equity & Other Credits	2,658,332.74	1,646,784.48	1,172,942.75	2,184,491.01

Balance Sheet

As of: 5/31/2018
Accounting Period: CLOSED

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3653 -- Montecito Fire Land & Building

	Beginning Balance 7/1/2017	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 5/31/2018
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	5,352,201.75	299,673.66	1,827.00	5,650,048.41
0115 -- Treasury FMV Adjustment	-2,848.53	0.00	27,916.10	-30,764.63
0240 -- Interest Receivable	9,810.17	44,863.49	54,673.66	0.00
Total Assets	5,359,163.39	344,537.15	84,416.76	5,619,283.78
Total Assets & Other Debits	5,359,163.39	344,537.15	84,416.76	5,619,283.78
Liabilities, Equity & Other Credits				
Liabilities				
1015 -- EFT Payable	0.00	1,827.00	1,827.00	0.00
1210 -- Accounts Payable	0.00	1,827.00	1,827.00	0.00
1240 -- Accrued Expenses	819.00	819.00	0.00	0.00
1730 -- Unidentified Deposits	0.00	245,000.00	245,000.00	0.00
Total Liabilities	819.00	249,473.00	248,654.00	0.00
Equity				
2140 -- Fund Balance-Assigned	5,358,343.79	0.00	0.00	5,358,343.79
2200 -- Fund Balance-Residual	0.60	229,743.10	490,682.49	260,939.99
Total Equity	5,358,344.39	229,743.10	490,682.49	5,619,283.78
Total Liabilities, Equity & Other Credits	5,359,163.39	479,216.10	739,336.49	5,619,283.78

Financial Status

As of: 5/31/2018 (92% Elapsed)
Accounting Period: CLOSED

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2018 Fiscal Year Adjusted Budget	5/31/2018 Year-To-Date Actual	6/30/2018 Fiscal Year Variance	6/30/2018 Fiscal Year Pct of Budget
Revenues				
Taxes				
3010 -- Property Tax-Current Secured	15,939,945.00	15,489,840.98	-450,104.02	97.18 %
3011 -- Property Tax-Unitary	144,700.00	-332.64	-145,032.64	-0.23 %
3015 -- PT PY Corr/Escapes Secured	83,500.00	38,211.37	-45,288.63	45.76 %
3020 -- Property Tax-Current Unsecd	727,065.00	760,810.99	33,745.99	104.64 %
3023 -- PT PY Corr/Escapes Unsecured	0.00	10,700.15	10,700.15	--
3040 -- Property Tax-Prior Secured	23,980.00	-921.83	-24,901.83	-3.84 %
3050 -- Property Tax-Prior Unsecured	5,850.00	2,797.88	-3,052.12	47.83 %
3054 -- Supplemental Pty Tax-Current	367,870.00	48,148.63	-319,721.37	13.09 %
3056 -- Supplemental Pty Tax-Prior	0.00	134.94	134.94	--
Taxes	17,292,910.00	16,349,390.47	-943,519.53	94.54 %
Fines, Forfeitures, and Penalties				
3057 -- PT-506 Int, 480 CIOS/CIC Pen	0.00	16,939.56	16,939.56	--
Fines, Forfeitures, and Penalties	0.00	16,939.56	16,939.56	--
Use of Money and Property				
3380 -- Interest Income	14,700.00	38,204.68	23,504.68	259.90 %
3381 -- Unrealized Gain/Loss Invstmnts	0.00	-14,609.68	-14,609.68	--
3409 -- Other Rental of Bldgs and Land	52,260.00	11,347.00	-40,913.00	21.71 %
Use of Money and Property	66,960.00	34,942.00	-32,018.00	52.18 %
Intergovernmental Revenue-State				
3750 -- State-Emergency Assistance	325,000.00	818,577.81	493,577.81	251.87 %
4220 -- Homeowners Property Tax Relief	82,610.00	83,632.74	1,022.74	101.24 %
Intergovernmental Revenue-State	407,610.00	902,210.55	494,600.55	221.34 %
Intergovernmental Revenue-Federal				
4476 -- Federal Emergency Assistance	130,000.00	867,007.10	737,007.10	666.93 %

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Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2018 Fiscal Year Adjusted Budget	5/31/2018 Year-To-Date Actual	6/30/2018 Fiscal Year Variance	6/30/2018 Fiscal Year Pct of Budget
Intergovernmental Revenue-Federal	130,000.00	867,007.10	737,007.10	666.93 %
Charges for Services				
5105 -- Reimb for District Services	192,810.00	143,537.98	-49,272.02	74.45 %
Charges for Services	192,810.00	143,537.98	-49,272.02	74.45 %
Miscellaneous Revenue				
5895 -- Other-Donations	0.00	104,319.22	104,319.22	--
5909 -- Other Miscellaneous Revenue	7,500.00	12,745.81	5,245.81	169.94 %
Miscellaneous Revenue	7,500.00	117,065.03	109,565.03	1,560.87 %
Revenues	18,097,790.00	18,431,092.69	333,302.69	101.84 %
Expenditures				
Salaries and Employee Benefits				
6100 -- Regular Salaries	7,522,810.00	6,641,326.31	881,483.69	88.28 %
6300 -- Overtime	125,000.00	70,326.29	54,673.71	56.26 %
6301 -- Overtime - Reimbursable	455,000.00	1,374,348.46	-919,348.46	302.05 %
6310 -- Overtime - Constant Staffing	750,000.00	1,262,830.39	-512,830.39	168.38 %
6400 -- Retirement Contribution	2,238,015.00	2,033,401.39	204,613.61	90.86 %
6450 -- Supp Retirement Contribution	2,660,000.00	1,030,000.00	1,630,000.00	38.72 %
6550 -- FICA/Medicare	126,965.00	133,192.58	-6,227.58	104.90 %
6600 -- Health Insurance Contrib	1,812,680.00	1,609,949.34	202,730.66	88.82 %
6700 -- Unemployment Ins Contribution	10,820.00	7,018.95	3,801.05	64.87 %
6900 -- Workers Compensation	575,000.00	633,815.04	-58,815.04	110.23 %
Salaries and Employee Benefits	16,276,290.00	14,796,208.75	1,480,081.25	90.91 %
Services and Supplies				
7030 -- Clothing and Personal	52,500.00	97,825.73	-45,325.73	186.33 %
7050 -- Communications	99,500.00	115,398.10	-15,898.10	115.98 %
7060 -- Food	2,500.00	18,993.60	-16,493.60	759.74 %

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Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2018 Fiscal Year Adjusted Budget	5/31/2018 Year-To-Date Actual	6/30/2018 Fiscal Year Variance	6/30/2018 Fiscal Year Pct of Budget
7070 -- Household Supplies	34,850.00	29,347.57	5,502.43	84.21 %
7090 -- Insurance	31,000.00	26,537.00	4,463.00	85.60 %
7120 -- Equipment Maintenance	35,000.00	74,999.62	-39,999.62	214.28 %
7200 -- Structure & Ground Maintenance	43,550.00	14,432.84	29,117.16	33.14 %
7205 -- Fire Defense Zone	236,000.00	109,566.36	126,433.64	46.43 %
7322 -- Consulting & Mgmt Fees	3,350.00	696.32	2,653.68	20.79 %
7324 -- Audit and Accounting Fees	25,000.00	24,631.00	369.00	98.52 %
7348 -- Instruments & Equip. < \$5000	85,000.00	32,491.67	52,508.33	38.23 %
7363 -- Equipment Maintenance	69,500.00	63,064.41	6,435.59	90.74 %
7400 -- Medical, Dental and Lab	38,100.00	26,563.60	11,536.40	69.72 %
7430 -- Memberships	12,500.00	8,632.00	3,868.00	69.06 %
7450 -- Office Expense	27,500.00	21,955.75	5,544.25	79.84 %
7460 -- Professional & Special Service	359,750.00	313,202.09	46,547.91	87.06 %
7507 -- ADP Payroll Fees	7,500.00	6,324.07	1,175.93	84.32 %
7510 -- Contractual Services	61,600.00	33,634.48	27,965.52	54.60 %
7530 -- Publications & Legal Notices	6,000.00	2,783.84	3,216.16	46.40 %
7546 -- Administrative Expense	240,000.00	221,362.00	18,638.00	92.23 %
7580 -- Rents/Leases-Structure	4,500.00	2,842.32	1,657.68	63.16 %
7630 -- Small Tools & Instruments	20,100.00	18,372.30	1,727.70	91.40 %
7650 -- Special Departmental Expense	63,500.00	38,510.62	24,989.38	60.65 %
7671 -- Special Projects	38,000.00	1,763.11	36,236.89	4.64 %
7730 -- Transportation and Travel	35,000.00	31,460.05	3,539.95	89.89 %
7731 -- Gasoline-Oil-Fuel	55,000.00	71,618.98	-16,618.98	130.22 %
7732 -- Training	87,750.00	51,307.40	36,442.60	58.47 %
7760 -- Utilities	48,000.00	41,441.80	6,558.20	86.34 %
Services and Supplies	1,822,550.00	1,499,758.63	322,791.37	82.29 %

Financial Status

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Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2018 Fiscal Year Adjusted Budget	5/31/2018 Year-To-Date Actual	6/30/2018 Fiscal Year Variance	6/30/2018 Fiscal Year Pct of Budget
Capital Assets				
8300 -- Equipment	414,200.00	83,615.00	330,585.00	20.19 %
Capital Assets	414,200.00	83,615.00	330,585.00	20.19 %
Expenditures	18,513,040.00	16,379,582.38	2,133,457.62	88.48 %
Other Financing Sources & Uses				
Other Financing Uses	615,000.00	155,000.00	460,000.00	25.20 %
7901 -- Oper Trf (Out)	615,000.00	155,000.00	460,000.00	25.20 %
Other Financing Uses	615,000.00	155,000.00	460,000.00	25.20 %
Other Financing Sources & Uses	-615,000.00	-155,000.00	460,000.00	25.20 %
Changes to Fund Balances				
Decrease to Nonspendables	0.00	22,032.00	22,032.00	--
9602 -- Receivables	0.00	22,032.00	22,032.00	--
Decrease to Nonspendables	0.00	22,032.00	22,032.00	--
Increase to Nonspendables	0.00	72,613.00	-72,613.00	--
9602 -- Receivables	0.00	72,613.00	-72,613.00	--
Increase to Nonspendables	0.00	72,613.00	-72,613.00	--
Changes to Fund Balances	0.00	-50,581.00	-50,581.00	--
Montecito Fire Protection Dist	-1,030,250.00	1,845,929.31	2,876,179.31	-179.17 %

Financial Status

As of: 5/31/2018 (92% Elapsed)
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Fund 3651 -- Montecito Fire Pension Oblig

Line Item Account	6/30/2018 Fiscal Year Adjusted Budget	5/31/2018 Year-To-Date Actual	6/30/2018 Fiscal Year Variance	6/30/2018 Fiscal Year Pct of Budget
Revenues				
Use of Money and Property				
3380 -- Interest Income	0.00	677.87	677.87	--
3381 -- Unrealized Gain/Loss Invtmnts	0.00	-298.29	-298.29	--
Use of Money and Property	0.00	379.58	379.58	--
Revenues	0.00	379.58	379.58	--
Expenditures				
Services and Supplies				
7460 -- Professional & Special Service	3,500.00	3,870.00	-370.00	110.57 %
Services and Supplies	3,500.00	3,870.00	-370.00	110.57 %
Other Charges				
7830 -- Interest Expense	6,340.00	6,336.79	3.21	99.95 %
Other Charges	6,340.00	6,336.79	3.21	99.95 %
Expenditures				
	9,840.00	10,206.79	-366.79	103.73 %
Other Financing Sources & Uses				
Other Financing Sources				
5910 -- Oper Trf (In)-General Fund	155,000.00	155,000.00	0.00	100.00 %
Other Financing Sources	155,000.00	155,000.00	0.00	100.00 %
Other Financing Uses				
7910 -- Long Term Debt Princ Repayment	145,000.00	144,951.71	48.29	99.97 %
Other Financing Uses	145,000.00	144,951.71	48.29	99.97 %
Other Financing Sources & Uses	10,000.00	10,048.29	48.29	100.48 %
Montecito Fire Pension Oblig	160.00	221.08	61.08	138.18 %

Financial Status

As of: 5/31/2018 (92% Elapsed)
Accounting Period: CLOSED

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3652 -- Montecito Fire Cap Outlay Res

Line Item Account	6/30/2018 Fiscal Year Adjusted Budget	5/31/2018 Year-To-Date Actual	6/30/2018 Fiscal Year Variance	6/30/2018 Fiscal Year Pct of Budget
Revenues				
Use of Money and Property				
3380 -- Interest Income	10,000.00	20,722.73	10,722.73	207.23 %
3381 -- Unrealized Gain/Loss Invstmnts	0.00	-11,503.05	-11,503.05	--
Use of Money and Property	10,000.00	9,219.68	-780.32	92.20 %
Miscellaneous Revenue				
5895 -- Other-Donations	0.00	132,200.00	132,200.00	--
Miscellaneous Revenue	0.00	132,200.00	132,200.00	--
Revenues	10,000.00	141,419.68	131,419.68	1,414.20 %
Expenditures				
Capital Assets				
8300 -- Equipment	512,000.00	615,261.41	-103,261.41	120.17 %
Capital Assets	512,000.00	615,261.41	-103,261.41	120.17 %
Expenditures	512,000.00	615,261.41	-103,261.41	120.17 %
Other Financing Sources & Uses				
Other Financing Sources				
5910 -- Oper Trf (In)-General Fund	460,000.00	0.00	-460,000.00	0.00 %
Other Financing Sources	460,000.00	0.00	-460,000.00	0.00 %
Other Financing Sources & Uses	460,000.00	0.00	-460,000.00	0.00 %
Montecito Fire Cap Outlay Res	-42,000.00	-473,841.73	-431,841.73	1,128.19 %

Financial Status

As of: 5/31/2018 (92% Elapsed)
Accounting Period: CLOSED

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3653 -- Montecito Fire Land & Building

Line Item Account	6/30/2018 Fiscal Year Adjusted Budget	5/31/2018 Year-To-Date Actual	6/30/2018 Fiscal Year Variance	6/30/2018 Fiscal Year Pct of Budget
Revenues				
Use of Money and Property				
3380 -- Interest Income	15,000.00	44,863.49	29,863.49	299.09 %
3381 -- Unrealized Gain/Loss Invstmnts	0.00	-27,916.10	-27,916.10	--
Use of Money and Property	15,000.00	16,947.39	1,947.39	112.98 %
Miscellaneous Revenue				
5780 -- Insurance Proceeds & Recovery	0.00	245,000.00	245,000.00	--
Miscellaneous Revenue	0.00	245,000.00	245,000.00	--
Revenues	15,000.00	261,947.39	246,947.39	1,746.32 %
Expenditures				
Capital Assets				
8100 -- Land	200,000.00	1,008.00	198,992.00	0.50 %
Capital Assets	200,000.00	1,008.00	198,992.00	0.50 %
Expenditures	200,000.00	1,008.00	198,992.00	0.50 %
Montecito Fire Land & Building	-185,000.00	260,939.39	445,939.39	-141.05 %
Net Financial Impact	-1,257,090.00	1,633,248.05	2,890,338.05	-129.92 %

Revenue Transactions

From 5/1/2018 to 5/31/2018

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount
Line Item Account 3010 -- Property Tax-Current Secured				
AUT - PT03277	5/5/2018		06/30/17 TeeterAdv CY Sec Annual 1% Tax (3010)	100,987.29
AUT - PT03280	5/5/2018		Rvs Est Teeter SEC1% Adv 16-17 @ 6-20-17 (3010)	-193,486.67
			Total Property Tax-Current Secured	-92,499.38
Line Item Account 3015 -- PT PY Corr/Escapes Secured				
AUT - PT03276	5/5/2018		06/30/17 TeeterAdj CY Sec Annual 1% Tax (3015)	-777.78
AUT - PT03277	5/5/2018		06/30/17 TeeterAdv CY Sec Escape 1% Tax (3015)	32,897.27
			Total PT PY Corr/Escapes Secured	32,119.49
Line Item Account 3040 -- Property Tax-Prior Secured				
AUT - PT03276	5/5/2018		06/30/17 TeeterAdj PY Sec 1% Tax (3040)	-159.17
			Total Property Tax-Prior Secured	-159.17
Line Item Account 3054 -- Supplemental Pty Tax-Current				
AUT - PT03276	5/5/2018		06/30/17 TeeterAdj CY Supplemental 1% Tax (3054)	-76.68
AUT - PT03277	5/5/2018		06/30/17 TeeterAdv CY Neg Supp 1% Tax (3054)	261.68
AUT - PT03277	5/5/2018		06/30/17 TeeterAdv CY Supplemental 1% Tax (3054)	97,710.19
AUT - PT03282	5/5/2018		Rvs Teeter Est SUP 1% Adv 16-17 @6-20-17 (3054)	-108,043.41
			Total Supplemental Pty Tax-Current	-10,148.22
Line Item Account 3750 -- State-Emergency Assistance				
DJE - 0105223	5/4/2018		Fire reimb: Canyon 9/25-29/17	66,406.46
DJE - 0105223	5/4/2018		Fire reimb: Atlas 10/9-12/17	35,035.67
DJE - 0105223	5/4/2018		Fire reimb: Creek 12/6-10/17	28,637.08
DJE - 0105223	5/4/2018		Fire reimb: Southern LNU 10/12-19/17	65,763.09
DJE - 0105223	5/4/2018		Fire reimb: Canyon 2 10/9-12/17	32,377.10
DJE - 0105223	5/4/2018		Fire reimb: Central LNU 10/12-22/17	111,825.00
			Total State-Emergency Assistance	340,044.40
Line Item Account 4220 -- Homeowners Property Tax Relief				
AUT - PT03286	5/31/2018		2017/18 HOE 1pct and Bond Appmt-15%(4220)	12,544.91

Revenue Transactions

From 5/1/2018 to 5/31/2018

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount
			Total Homeowners Property Tax Relief	12,544.91
			Total Montecito Fire Protection Dist	281,902.03

Revenue Transactions

From 5/1/2018 to 5/31/2018

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3653 -- Montecito Fire Land & Building

Document	Post On	Dept	Description	Amount
Line Item Account 5780 -- Insurance Proceeds & Recovery				
DJE - 0105223	5/4/2018		Insurance claim payment	245,000.00
			Total Insurance Proceeds & Recovery	245,000.00
			Total Montecito Fire Land & Building	245,000.00

Expenditure Transactions

From 5/1/2018 to 5/31/2018

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = Vendor

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount	Vendor	Vendor Name
Line Item Account 6100 -- Regular Salaries						
CLM - 0484028	5/1/2018		Employer/employee 457 plan contributions, 5/1/18	18,810.00	356600	MASSMUTUAL
EFC - 0020749	5/1/2018		Montecito Fire Payroll Dir Deposits, 5/1/18	218,297.20	710175	STATE/FEDERAL TAXES & DIRECT DEPOSITS
EFC - 0020749	5/1/2018		Montecito Fire Payroll Taxes, 5/1/18	56,266.70	710175	STATE/FEDERAL TAXES & DIRECT DEPOSITS
EFC - 0020959	5/1/2018		Montecito Fire FSA plan pmts, 4/18-4/25/18	3,227.85	788368	WAGEWORKS INC
JE - 0169734	5/1/2018		Overtime adjustment, 2/1/18	-505,924.27		
JE - 0170254	5/1/2018		Overtime adjustment, 2/16/18	-62,682.82		
JE - 0170255	5/1/2018		Overtime adjustment, 3/1/18	-19,811.22		
JE - 0170256	5/1/2018		Overtime adjustment, 3/16/18	-66,618.99		
JE - 0170258	5/1/2018		Overtime adjustment, 4/16/18	-51,943.86		
MIC - 0106673	5/1/2018		Employee retirement contribution, 4/30/18	3,804.09	648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM
MIC - 0106673	5/1/2018		Employee retirement contribution, 4/30/18	19,256.90	648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM
MIC - 0106673	5/1/2018		Employee retirement contribution, 4/30/18	378.80	648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM
MIC - 0106673	5/1/2018		Employee retirement contribution, 4/30/18	4,040.38	648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM
CLM - 0484510	5/4/2018		Employee paid insurance, April 2018	1,673.86	244645	AFLAC
DJE - 0105223	5/4/2018		Wageworks flexible spending acct refund 12/2017	-24.72		
CLM - 0486316	5/16/2018		Employee association dues, 5/16/18	6,300.00	556913	MONTECITO FIREMENS ASSOC
CLM - 0486316	5/16/2018		Employee paid disability insurance, 5/16/18	1,078.00	556913	MONTECITO FIREMENS ASSOC
CLM - 0486483	5/16/2018		Employer/employee 457 plan contributions, 5/16/18	19,310.00	356600	MASSMUTUAL
EFC - 0020874	5/16/2018		Montecito Fire Payroll Dir Deposits, 5/16/18	222,865.48	710175	STATE/FEDERAL TAXES & DIRECT DEPOSITS
EFC - 0020874	5/16/2018		Montecito Fire Payroll Taxes, 5/16/18	63,585.20	710175	STATE/FEDERAL TAXES & DIRECT DEPOSITS
MIC - 0107248	5/16/2018		Employee retirement contribution, 5/15/18	3,848.57	648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM
MIC - 0107248	5/16/2018		Employee retirement contribution, 5/15/18	19,834.59	648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM

Expenditure Transactions

From 5/1/2018 to 5/31/2018

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = Vendor

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount	Vendor	Vendor Name
MIC - 0107248	5/16/2018		Employee retirement contribution, 5/15/18	378.80	648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM
MIC - 0107248	5/16/2018		Employee retirement contribution, 5/15/18	4,188.38	648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM
EFC - 0020908	5/18/2018		Montecito Fire FSA plan pmts, 4/22-5/16/18	730.02	788368	WAGEWORKS INC
EFC - 0020994	5/30/2018		Montecito Fire FSA plan pmts, 5/17-5/28/18	1,112.39	788368	WAGEWORKS INC
			Total Regular Salaries	-38,018.67		
Line Item Account 6300 -- Overtime						
JE - 0169734	5/1/2018		Overtime adjustment, 2/1/18	6,399.87		
JE - 0170254	5/1/2018		Overtime adjustment, 2/16/18	7,995.25		
JE - 0170255	5/1/2018		Overtime adjustment, 3/1/18	3,614.62		
JE - 0170256	5/1/2018		Overtime adjustment, 3/16/18	9,152.67		
JE - 0170258	5/1/2018		Overtime adjustment, 4/16/18	1,425.79		
			Total Overtime	28,588.20		
Line Item Account 6301 -- Overtime - Reimbursable						
JE - 0169734	5/1/2018		Overtime adjustment, 2/1/18	32,583.97		
JE - 0170258	5/1/2018		Overtime adjustment, 4/16/18	13,152.45		
			Total Overtime - Reimbursable	45,736.42		
Line Item Account 6310 -- Overtime - Constant Staffing						
JE - 0169734	5/1/2018		Overtime adjustment, 2/1/18	10,612.14		
JE - 0169734	5/1/2018		Overtime adjustment, 2/1/18 (Thomas Flood)	456,328.29		
JE - 0170254	5/1/2018		Overtime adjustment, 2/16/18	27,301.59		
JE - 0170254	5/1/2018		Overtime adjustment, 2/16/18	27,385.98		
JE - 0170255	5/1/2018		Overtime adjustment, 3/1/18	16,196.60		
JE - 0170256	5/1/2018		Overtime adjustment, 3/16/18	16,476.64		
JE - 0170256	5/1/2018		Overtime adjustment, 3/16/18	40,989.68		
JE - 0170258	5/1/2018		Overtime adjustment, 4/16/18	37,365.62		
			Total Overtime - Constant Staffing	632,656.54		

Expenditure Transactions

From 5/1/2018 to 5/31/2018

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = Vendor

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount	Vendor	Vendor Name
Line Item Account 6400 -- Retirement Contribution						
MIC - 0106673	5/1/2018		District retirement contributions, 4/30/18	5,525.68	648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM
MIC - 0106673	5/1/2018		District retirement contributions, 4/30/18	45,285.21	648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM
MIC - 0106673	5/1/2018		District retirement contributions, 4/30/18	365.18	648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM
MIC - 0106673	5/1/2018		District retirement contributions, 4/30/18	4,191.11	648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM
MIC - 0107248	5/16/2018		District retirement contributions, 5/15/18	5,601.17	648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM
MIC - 0107248	5/16/2018		District retirement contributions, 5/15/18	46,645.84	648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM
MIC - 0107248	5/16/2018		District retirement contributions, 5/15/18	365.18	648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM
MIC - 0107248	5/16/2018		District retirement contributions, 5/15/18	4,344.87	648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM
Total Retirement Contribution				112,324.24		
Line Item Account 6550 -- FICA/Medicare						
EFC - 0020749	5/1/2018		Montecito Fire Payroll SS/Medicare, 5/1/18	4,590.46	710175	STATE/FEDERAL TAXES & DIRECT DEPOSITS
EFC - 0020874	5/16/2018		Montecito Fire Payroll SS/Medicare, 5/16/18	4,797.14	710175	STATE/FEDERAL TAXES & DIRECT DEPOSITS
Total FICA/Medicare				9,387.60		
Line Item Account 6600 -- Health Insurance Contrib						
CLM - 0481983	5/1/2018		Life Insurance, MAY 2018	816.61	007069	LINCOLN NATIONAL LIFE INS
CLM - 0483367	5/1/2018		Health Benefits, May 2018	130,277.38	648385	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM
CLM - 0484517	5/1/2018		Dental insurance, May 2018	15,517.00	711633	DELTA DENTAL
MIC - 0106286	5/1/2018		Vision insurance - active, May 2018	1,463.85	855111	Vision Service Plan-CA
MIC - 0106286	5/1/2018		Vision insurance - retirees, May 2018	1,528.91	855111	Vision Service Plan-CA
Total Health Insurance Contrib				149,603.75		

Expenditure Transactions

From 5/1/2018 to 5/31/2018

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = Vendor

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount	Vendor	Vendor Name
Line Item Account 6700 -- Unemployment Ins Contribution						
EFC - 0020749	5/1/2018		Montecito Fire Payroll SUI Taxes, 5/1/18	27.40	710175	STATE/FEDERAL TAXES & DIRECT DEPOSITS
Total Unemployment Ins Contribution				27.40		
Line Item Account 7030 -- Clothing and Personal						
CLM - 0483630	5/1/2018		Wildland pack repair	64.80	006215	US BANK CORPORATE PAYMENT SYSTEM
CLM - 0488142	5/31/2018		name badges (2)	17.94	717447	SANTA BARBARA TROPHY
Total Clothing and Personal				82.74		
Line Item Account 7050 -- Communications						
CLM - 0483358	5/1/2018		Wireless service, 3/14-4/13/18	2,113.17	297454	VERIZON WIRELESS
CLM - 0484781	5/10/2018		E92 Sim cards for MDC, 3/26-4/25/18	75.98	009266	SPRINT
MIC - 0106578	5/10/2018		Circuit ID: 1U/RTNB/566142	115.57	075391	FRONTIER
MIC - 0106578	5/10/2018		Circuit ID: 05/RTNB/974343	45.95	075391	FRONTIER
MIC - 0106578	5/10/2018		Circuit ID: 05/RTNB/002320	45.95	075391	FRONTIER
MIC - 0106578	5/10/2018		209/097-2953.0	664.03	075391	FRONTIER
MIC - 0106578	5/10/2018		209/111-1529.0	139.58	075391	FRONTIER
MIC - 0106578	5/10/2018		Circuit ID: 05/RTNB/974365	45.95	075391	FRONTIER
MIC - 0106578	5/10/2018		Circuit ID: 20/PLNB/200447	45.95	075391	FRONTIER
MIC - 0106578	5/10/2018		Circuit ID: 05/RTNB/655155	45.95	075391	FRONTIER
MIC - 0106578	5/10/2018		805-565-9618	60.38	075391	FRONTIER
MIC - 0106578	5/10/2018		805-969-0318	63.27	075391	FRONTIER
MIC - 0106578	5/10/2018		805-565-0295	232.99	075391	FRONTIER
CLM - 0485916	5/18/2018		Training on APX programming	1,500.00	037113	DAY WIRELESS SYSTEMS
CLM - 0485926	5/18/2018		Phone services station 1&2, 5/25/18-6/24/18	1,883.95	009201	IMPULSE INTERNET SERVICES
CLM - 0485935	5/18/2018		CAD connectivity & Internet	2,752.36	776537	COX COMMUNICATIONS - BUSINESS
CLM - 0485947	5/18/2018		Satellite phone charges	152.68	005120	SATCOM GLOBAL INC
CLM - 0486286	5/24/2018		District use of MERRAG van; pre-positioning	320.28	999999	Various

Expenditure Transactions

From 5/1/2018 to 5/31/2018

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = Vendor

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount	Vendor	Vendor Name
CLM - 0488141	5/31/2018		Wireless service, 4/14-5/13/18	2,026.11	297454	VERIZON WIRELESS
MIC - 0107429	5/31/2018		Redundant Internet installation; Station 1	1,469.97	092932	TURN WIRELESS
MIC - 0107429	5/31/2018		Redundant Internet installation; Station 2	1,219.97	092932	TURN WIRELESS
MIC - 0107429	5/31/2018		Redundant Internet; Station 1	822.15	092932	TURN WIRELESS
MIC - 0107429	5/31/2018		Redundant Internet; Station 2	822.15	092932	TURN WIRELESS
MIC - 0107429	5/31/2018		Redundant Internet; Station 1	88.25	092932	TURN WIRELESS
MIC - 0107429	5/31/2018		Redundant Internet; Station 2	88.25	092932	TURN WIRELESS
MIC - 0107429	5/31/2018		Redundant Internet; Station 1	88.25	092932	TURN WIRELESS
MIC - 0107429	5/31/2018		Redundant Internet; Station 2	88.25	092932	TURN WIRELESS
MIC - 0107429	5/31/2018		Redundant Internet; Station 1	88.25	092932	TURN WIRELESS
MIC - 0107429	5/31/2018		Redundant Internet Station 2	88.25	092932	TURN WIRELESS
Total Communications				17,193.84		
Line Item Account 7060 -- Food						
CLM - 0483630	5/1/2018		Meals: front prepositioning; 3/1-3/21/18	3,298.27	006215	US BANK CORPORATE PAYMENT SYSTEM
Total Food				3,298.27		
Line Item Account 7070 -- Household Supplies						
MIC - 0106599	5/8/2018		Shop towels, Sta. 1	207.09	285433	MISSION UNIFORM SERVICE INC
MIC - 0106599	5/8/2018		Shop towels, Sta. 2	122.34	285433	MISSION UNIFORM SERVICE INC
CLM - 0484760	5/15/2018		Household supplies	312.23	579739	VERITIV OPERATING COMPANY
CLM - 0486009	5/18/2018		Drano	10.76	853237	Montecito Village Hardware
MIC - 0106962	5/18/2018		Refuse disposal, Sta. 1	398.49	509950	MARBORG INDUSTRIES
MIC - 0106962	5/18/2018		Refuse disposal, Sta. 2	154.58	509950	MARBORG INDUSTRIES
MIC - 0106966	5/22/2018		Bottled water, Sta. 1	191.67	032539	READY REFRESH BY NESTLE
MIC - 0106966	5/22/2018		Bottled water, Sta. 2	69.35	032539	READY REFRESH BY NESTLE
Total Household Supplies				1,466.51		
Line Item Account 7120 -- Equipment Maintenance						
CLM - 0483630	5/1/2018		Sand bags, phos-check foam, dishwasher parts	5,886.75	006215	US BANK CORPORATE PAYMENT

Expenditure Transactions

From 5/1/2018 to 5/31/2018

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = Vendor

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount	Vendor	Vendor Name
CLM - 0483335	5/3/2018		Compressor service call	255.00	037256	SYSTEM MUNICIPAL EMERGENCY SVCS INC
CLM - 0484779	5/8/2018		Emergency headset	365.24	007283	SIGTRONICS CORP
CLM - 0484758	5/10/2018		Pleated shades for office 1	152.94	012156	SANTA BARBARA SCREEN & SHADE CO
MIC - 0106597	5/10/2018		Shop supply parts	150.98	363210	Kimball Midwest Corp
MIC - 0106597	5/10/2018		Shop supply partss	171.51	363210	Kimball Midwest Corp
CLM - 0485940	5/17/2018		Scott repair	83.28	015519	ALLSTAR FIRE EQUIPMENT INC
CLM - 0486059	5/17/2018		Annual ladder testing	938.25	652470	FAIL SAFE TESTING
CLM - 0485920	5/18/2018		Generator rental-4/19/18-5/17/18	2,477.25	892667	UNITED RENTALS NORTHWEST
CLM - 0485989	5/18/2018		Quarterly solvent tank maintenance	364.25	691500	SAFETY KLEEN CORP
CLM - 0487531	5/29/2018		Cabinets/equipment mounts for patrols	283.96	340893	HAYWARD LUMBER COMPANY SB
CLM - 0488146	5/31/2018		Used oil recycling service	90.00	691500	SAFETY KLEEN CORP
Total Equipment Maintenance				11,219.41		
Line Item Account 7200 -- Structure & Ground Maintenance						
CLM - 0484608	5/8/2018		Landscape maintenance	550.00	639830	Peyton Scapes
Total Structure & Ground Maintenance				550.00		
Line Item Account 7324 -- Audit and Accounting Fees						
JE - 0169797	5/29/2018		FIN quarterly billing Q4, FY 17-18	3,990.25		
Total Audit and Accounting Fees				3,990.25		
Line Item Account 7363 -- Equipment Maintenance						
CLM - 0483361	5/1/2018		Front steering hose: E91	831.65	009537	HOSE MAN INC
CLM - 0483630	5/1/2018		Small engine fuels	406.69	006215	US BANK CORPORATE PAYMENT SYSTEM
MIC - 0105959	5/3/2018		Drip trays	23.68	081034	CARQUEST AUTO PARTS
MIC - 0105959	5/3/2018		Wiper blades for 91 & E 92	38.76	081034	CARQUEST AUTO PARTS
MIC - 0105959	5/3/2018		Weatherstripping & gasket sealer for E 91	13.45	081034	CARQUEST AUTO PARTS
MIC - 0105959	5/3/2018		Oil drain pans	21.53	081034	CARQUEST AUTO PARTS

Expenditure Transactions

From 5/1/2018 to 5/31/2018

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = Vendor

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount	Vendor	Vendor Name
MIC - 0105959	5/3/2018		Oil filters & glue for E 91	53.47	081034	CARQUEST AUTO PARTS
MIC - 0105959	5/3/2018		Gas cap for E 93	7.28	081034	CARQUEST AUTO PARTS
MIC - 0106214	5/3/2018		Air brake parts for E91	163.60	860942	VELOCITY TRUCK CENTER VENTURA COUNTY
MIC - 0106214	5/3/2018		Unloader kit(stock), Check valve (E-91)	207.54	860942	VELOCITY TRUCK CENTER VENTURA COUNTY
MIC - 0106214	5/3/2018		Gasket for power steering pump (E-91)	7.28	860942	VELOCITY TRUCK CENTER VENTURA COUNTY
MIC - 0106220	5/3/2018		Coolant test strips	70.68	081034	CARQUEST AUTO PARTS
MIC - 0106220	5/3/2018		Adhesive for engine tunnel insulation (E92)	47.83	081034	CARQUEST AUTO PARTS
MIC - 0106220	5/3/2018		Cleaning brushes & oil absorbent (E392)	92.56	081034	CARQUEST AUTO PARTS
CLM - 0483342	5/8/2018		2 Tires, service for E391	1,265.93	722175	SM TIRE
CLM - 0484587	5/8/2018		Repair for Chevy Tahoe	897.42	057687	BUNNIN
CLM - 0484774	5/10/2018		Oil cap: E91	18.34	860942	VELOCITY TRUCK CENTER VENTURA COUNTY
MIC - 0106637	5/10/2018		installation 2 tires: E91	198.43	722175	SM TIRE
MIC - 0106637	5/10/2018		installation 2 tires: E92	233.43	722175	SM TIRE
CLM - 0484915	5/17/2018		Shop supplies, repair parts	707.55	081034	CARQUEST AUTO PARTS
CLM - 0485894	5/18/2018		E93-VPS Power shift repair parts	271.80	373090	Hi-Tech Emergency Vehicle Service Inc
CLM - 0487546	5/29/2018		Opacity/smoke testing	350.00	011274	J V ENTERPRISES
CLM - 0487565	5/29/2018		REPAIR PART: BC 915	207.81	618120	Paradise Chevrolet
MIC - 0107468	5/29/2018		Parts: E-93	402.35	860942	VELOCITY TRUCK CENTER VENTURA COUNTY
MIC - 0107468	5/29/2018		Parts: E-93	135.10	860942	VELOCITY TRUCK CENTER VENTURA COUNTY
				6,674.16		
Total Equipment Maintenance						

June 25, 2018

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Expenditure Transactions

From 5/1/2018 to 5/31/2018

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = Vendor

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount	Vendor	Vendor Name
CLM - 0487116	5/24/2018		Patient medical supplies	195.35	476983	Life Assist Inc
			Total Medical, Dental and Lab	1,032.30		
Line Item Account 7450 -- Office Expense						
CLM - 0483630	5/1/2018		Framing, waterproof maps, ink, QR codes iPad case	1,301.51	006215	US BANK CORPORATE PAYMENT SYSTEM
CLM - 0480548	5/2/2018		Office copier usage fee, April 2018	354.01	067712	STREAMLINE OFFICE SOLUTIONS INC
CLM - 0483376	5/10/2018		G. Blake, batteries for stock	110.43	011976	GARET BLAKE
CLM - 0484747	5/10/2018		Office copier usage fee, April 2018	243.00	067712	STREAMLINE OFFICE SOLUTIONS INC
CLM - 0484581	5/15/2018		Shredding service, monthly fee	79.55	679006	IRON MOUNTAIN
CLM - 0484750	5/15/2018		Office supplies	187.97	089825	STAPLES BUSINESS CREDIT
CLM - 0488142	5/31/2018		Brass plates (2)	19.58	717447	SANTA BARBARA TROPHY
			Total Office Expense	2,296.05		
Line Item Account 7460 -- Professional & Special Service						
CLM - 0483343	5/1/2018		AM radio service call	670.00	006741	INFORMATION STATION SPECIALISTS
CLM - 0483630	5/1/2018		SBC EMS Update	1,001.79	006215	US BANK CORPORATE PAYMENT SYSTEM
CLM - 0483387	5/3/2018		EMT Instruction	2,240.00	091837	JAMES GRISWOLD
CLM - 0484535	5/8/2018		IT support, May 2018	4,600.00	602719	INFORMACO EMEND BILLING SERVICE
CLM - 0484603	5/10/2018		Temporary office support	276.99	544608	OFFICE TEAM
CLM - 0484777	5/10/2018		Employee physicals (1), DOT/DMV Exam (1)	782.50	712657	SANSUM CLINIC, OCCUPATIONAL MEDICINE
CLM - 0485311	5/11/2018		18STM1 - Orange County RTF civilian positions	16,410.71	050336	ORANGE COUNTY FIRE AUTHORITY
CLM - 0484589	5/16/2018		Policy manual update subscription	7,460.00	001993	LEXIPOL LLC
CLM - 0485681	5/17/2018		Thomas Fire Aftermath Study, April	24,224.09	065735	GEO ELEMENTS LLC
CLM - 0485855	5/18/2018		Post 1/9 Debris flow event-Mapping/GIS support svc	6,043.00	038812	ZWORLD GIS
CLM - 0485865	5/18/2018		Temporary office support	171.47	544608	OFFICE TEAM

Expenditure Transactions

From 5/1/2018 to 5/31/2018

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = Vendor

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount	Vendor	Vendor Name
CLM - 0485908	5/18/2018		Administrative investigation	5,130.00	018022	SINTRA GROUP
CLM - 0486064	5/21/2018		Temporary office support	131.90	544608	OFFICE TEAM
CLM - 0485999	5/22/2018		Employee physicals (3)	1,845.00	712657	SANSUM CLINIC, OCCUPATIONAL MEDICINE
CLM - 0486767	5/22/2018		Employee physicals (2) 1 test/admin fee	25.00	712657	SANSUM CLINIC, OCCUPATIONAL MEDICINE
CLM - 0486628	5/24/2018		Progress Pay on 2017 Aerial Imagery (budgeted)	6,000.00	011805	CIRGIS INC
CLM - 0487017	5/25/2018		Labor attorney fees, April 2018	108.00	476600	LIEBERT CASSIDY WHITMORE
CLM - 0487081	5/25/2018		Legal services, April 2018	3,339.00	645665	PRICE POSTEL & PARMA
			Total Professional & Special Service	80,459.45		
Line Item Account 7507 -- ADP Payroll Fees						
EFC - 0020773	5/4/2018		ADP fees, 4/30/18	277.47	050379	ADP INC
EFC - 0020911	5/25/2018		ADP fees, 5/16/18	220.76	050379	ADP INC
			Total ADP Payroll Fees	498.23		
Line Item Account 7510 -- Contractual Services						
CLM - 0483630	5/1/2018		Fax, server, iCloud and Expensify, monthly fees	25.34	006215	US BANK CORPORATE PAYMENT SYSTEM
			Total Contractual Services	25.34		
Line Item Account 7650 -- Special Departmental Expense						
CLM - 0485852	5/18/2018		55 Plaques for employee recognition	1,076.63	717447	SANTA BARBARA TROPHY
CLM - 0486063	5/18/2018		4 retirement badges/wallets	862.23	262802	ENTENMANN ROVIN CO
MIC - 0106953	5/18/2018		Certificates/Resolutions for employees	1,584.66	432179	BOONE PRINTING & GRAPHICS
MIC - 0106953	5/18/2018		Re-run of Resolutions for employees	98.27	432179	BOONE PRINTING & GRAPHICS
CLM - 0486762	5/22/2018		Badge: new hire, Mechanic	124.10	262802	ENTENMANN ROVIN CO
			Total Special Departmental Expense	3,745.89		
Line Item Account 7730 -- Transportation and Travel						
CLM - 0483630	5/1/2018		Business meetings: Gregson/Hickman	177.27	006215	US BANK CORPORATE PAYMENT SYSTEM
CLM - 0483630	5/1/2018		LCW Conf Taylor, Widling; Airfare, hotel meals	2,261.94	006215	US BANK CORPORATE PAYMENT SYSTEM

Expenditure Transactions

From 5/1/2018 to 5/31/2018

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = Vendor

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount	Vendor	Vendor Name
CLM - 0483630	5/1/2018		Firehouse World Conf 6 employees; meals, hotel	2,355.65	006215	SYSTEM US BANK CORPORATE PAYMENT SYSTEM
CLM - 0485661	5/17/2018		S. Hickman Reimb: Sacramento Press Conference	1,066.51	373375	Stephen Hickman (Chip)
CLM - 0485755	5/18/2018		S. Hickman Reimb: meals/baggage AIG Conference	380.00	373375	Stephen Hickman (Chip)
CLM - 0486140	5/24/2018		Uber ride	22.12	091599	JESS MORAN
Total Transportation and Travel				6,263.49		
Line Item Account 7731 -- Gasoline-Oil-Fuel						
CLM - 0483630	5/1/2018		Gasoline charges	1,523.46	006215	US BANK CORPORATE PAYMENT SYSTEM
CLM - 0484596	5/8/2018		Diesel fuel	1,245.06	522736	McCormix Corporation
CLM - 0485995	5/22/2018		Gasoline charges, April 2018	832.81	087769	VILLAGE FUEL PARTNERS LP
MIC - 0107463	5/29/2018		Oil recycling	360.58	522736	McCormix Corporation
MIC - 0107463	5/29/2018		Diesel fuel, 5/11/18	1,268.64	522736	McCormix Corporation
MIC - 0107463	5/29/2018		Oil recycling	359.68	522736	McCormix Corporation
Total Gasoline-Oil-Fuel				5,590.23		
Line Item Account 7732 -- Training						
CLM - 0483630	5/1/2018		A Widling: TRAINING; Firehouse World, FDIC	1,589.00	006215	US BANK CORPORATE PAYMENT SYSTEM
CLM - 0484767	5/10/2018		K. Powell Reimb: Fire Investigation 1B	350.00	266918	KEITH POWELL
CLM - 0485951	5/18/2018		Air conditioning maintenance: Jess Moran	350.00	635341	Pierce Manufacturing Inc
CLM - 0486140	5/24/2018		J. Moran Reimb: 2 Pierce Training classes	1,300.00	091599	JESS MORAN
Total Training				3,589.00		
Line Item Account 7760 -- Utilities						
CLM - 0485880	5/18/2018		Electricity service, Sta. 1 & 2	1,567.56	767200	SOUTHERN CALIFORNIA EDISON
MIC - 0106969	5/18/2018		Gas service, Sta. 1 - 05/03/18	74.79	767800	THE GAS COMPANY
MIC - 0106969	5/18/2018		Gas service, Sta. 2 - 05/03/18	52.64	767800	THE GAS COMPANY
MIC - 0106967	5/21/2018		Water service, Sta. 1	256.38	556712	MONTECITO WATER DISTRICT
MIC - 0106967	5/21/2018		Water service, Sta. 2	190.37	556712	MONTECITO WATER DISTRICT

Expenditure Transactions

From 5/1/2018 to 5/31/2018

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = Vendor

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount	Vendor	Vendor Name
			Total Utilities	2,141.74		
			Total Montecito Fire Protection Dist	1,090,422.38		

Expenditure Transactions

From 5/1/2018 to 5/31/2018

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = Vendor

Fund 3651 -- Montecito Fire Pension Oblig

Document	Post On	Dept	Description	Amount	Vendor	Vendor Name
Line Item Account 7460 -- Professional & Special Service						
CLM - 0484735	5/14/2018		Administration fees, 6/1/17-5/31/18	910.00	666812	UNION BANK OF CA TRUST FEE GROUP
			Total Professional & Special Service	910.00		
Line Item Account 7830 -- Interest Expense						
CLM - 0485370	5/15/2018		Debt service interest expense	822.39	578942	UNION BANK
			Total Interest Expense	822.39		
Line Item Account 7910 -- Long Term Debt Princ Repayment						
CLM - 0485370	5/15/2018		Principal payment less credit	49,965.99	578942	UNION BANK
			Total Long Term Debt Princ Repayment	49,965.99		
			Total Montecito Fire Pension Oblig	51,698.38		

Expenditure Transactions

From 5/1/2018 to 5/31/2018

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = Vendor

Fund 3652 -- Montecito Fire Cap Outlay Res

Document	Post On	Dept	Description	Amount	Vendor	Vendor Name
Line Item Account 8300 -- Equipment						
CLM - 0482690	5/7/2018		2018 Ford F-350 SD (Donation)	71,738.13	413606	Jim Vreeland Ford/Mazda Inc
			Total Equipment	71,738.13		
			Total Montecito Fire Cap Outlay Res	71,738.13		

**MONTECITO FIRE DEPARTMENT
FIRE ASSIGNMENTS BILLING DETAIL
FY 2017-18**

Fire Name, #	Period Covered	Invoice #	Invoice Date	Agency	Total Due	Date Received	Amount Received
Alamo, CA-SLU-007624 (Overhead)	07/07-07/08/17	U-20177512	09/14/17	CalOES	\$ 5,064.14	01/02/18	\$ 5,064.14
Alamo, CA-SLU-007624	07/07-07/14/17	U-20177449	09/14/17	CalOES	150,636.92	01/02/18	150,636.92
Aliso, CA-ORC-060414	06/03-06/04/18			CalOES	16,464.31		
Atlas, CA-LNU-010046	10/9-10/12/17	U-20172180	11/30/17	CalOES	35,035.67	04/20/18	35,035.67
Canyon, CA-ORC-17-105068	09/25-09/29/17	U-20178576	11/28/17	CalOES	66,406.46	04/20/18	66,406.46
Canyon 2, CA-ORC-110494	10/09-10/12/17	U-20172720	12/05/17	CalOES	32,377.10	04/20/18	32,377.10
Central LNU, CA-LNU-010104	10/12-10/22/17	U-20172510	12/04/17	CalOES	111,825.00	04/20/18	111,825.00
Creek, CA-LAC-362189	12/06-12/10/17	U-20173117	01/20/18	CalOES	28,637.08	04/23/18	28,637.08
Detwiler, CA-MMU-014474	07/16-07/28/17	U-20177927	09/27/17	CalOES	231,862.23	01/02/18	231,862.23
La Tuna, CA-LFD-000965 (FMAG)	09/02-09/06/17	O-20172086	11/29/17	CalOES	39,839.03		
LPF Memorial Support, CA-LPF-002608	09/01-09/07/17	N/A	N/A	USFS	-		
Miller Complex, OR-SWF-000647	08/13-09/05/17	F-20173885	10/25/17	USFS	96,659.36	04/03/18	95,766.00
Miller Complex, OR-SWF-000647 (921)	08/13-08/26/17	F-20173892	10/25/17	USFS	29,047.07	04/03/18	29,047.07
Miller Complex, OR-SWF-000647	08/19-09/05/17	F-20173966	10/30/17	USFS	34,229.34	04/03/18	34,170.53
Minerva 5, CA-PNF-001043	08/02-08/12/17	F-20173313	10/02/17	USFS	16,622.44	04/03/18	16,461.40
Mission, CA-MMU-018115	09/06-09/09/17	U-20178292	11/06/17	CalOES	37,552.30	03/13/18	37,552.30
October Support, CA-OSC-000056	10/14-10/16/17	U-20172981	01/03/18	USFS	4,365.41	03/21/18	4,365.41
OSC/STF Preposition, CA-STF-001710	07/20-07/25/17	F-20173258	09/21/17	USFS	9,812.42	02/12/18	9,812.42
Parker 2, CA-MDF-000862	08/05-08/14/17	F-20173576	10/11/17	USFS	137,627.14	04/04/18	136,769.66
Pier, CA-SQF-002385	08/29-09/19/17	F-20174295	11/15/17	USFS	26,172.25	01/17/18	26,172.25
Pier, CA-SQF-002385	08/30-09/19/17	F-20174347	11/15/17	USFS	38,390.49	01/26/18	38,390.49
Railroad, CA-SNF-001743	08/30-09/14/17	F-20174189	11/10/17	USFS	96,183.08	01/30/18	96,183.08
Red, CA-LPF-002123	08/02-08/04/17	F-20173442	10/06/17	USFS	40,260.14	04/16/18	40,168.35
Rucker, CA-SBC-012621	09/29-10/2/17	U-20178465	11/11/17	CalOES	13,656.77	03/13/18	13,656.77
Rucker, CA-SBC-012621	09/29-10/2/17	U-20178470	11/18/17	CalOES	28,288.55	03/13/18	28,288.55
Ruth, CA-SRF-000897	08/11-08/23/17	F20173639	10/16/17	USFS	23,685.10	04/13/18	23,229.30
Santa Cruz, CA-CNP-000713	03/28-04/02/18	2018-03	05/25/18	USFS	24,894.05	06/11/18	24,894.05
Schaeffer, CA-SQF-001317	07/03-07/18/17	F-20173102C	10/24/17	USFS	34,085.05	12/15/17	34,085.05
Southern LNU, CA-LNU-010105	10/12-10/19/17	U-20172837	12/06/17	CalOES	65,763.09	04/20/18	65,763.09
Thomas, CA-VNC-103156	12/04-12/20/17	U20173742	04/06/18	CalOES	567,571.50		
Whittier, CA-LBOR-001770 (Overhead)	07/08-08/04/17	F-20173222C	10/24/17	USFS	59,942.96	12/15/17	59,942.96
Whittier, CA-LBOR-001770	07/14-07/31/17	F-20173235	09/19/17	USFS	61,316.19	12/15/17	61,316.19
Whittier, CA-LBOR-001770	07/08-08/01/17	F-20173236	09/19/17	USFS	157,631.69	04/03/18	157,377.94
					\$ 2,321,904.33		\$ 1,695,257.46

Account Reconciliation	Budgeted Revenue	Total Due	Unallocated Revenue
Acct 3750 - Cal-OES Revenue	325,000	1,430,980	1,105,980
Acct 4476 - USFS Revenue	130,000	890,924	760,924
Total Revenue	455,000	2,321,904	1,866,904

Agenda Item #3

MONTECITO FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust

OPEB Account

Month	Beginning Balance	Contributions	Earnings	Expenses	Ending Balance	1-M %
May 2017	10,187,758.85	-	135,159.82	8,607.04	10,314,311.63	1.33%
June 2017 (Old)	10,314,311.63	(10,314,311.63)	62,087.81	4,354.66	57,733.15	
June 2017 (New)	-	10,314,311.63	239.08	-	10,314,550.71	
July 2017 (Old)	57,733.15	(57,733.15)	865.84	2,262.49	(1,396.65)	
July 2017 (New)	10,314,550.71	57,733.15	165,876.16	2,092.33	10,536,067.69	
August 2017 (Old)	(1,396.65)	1,396.65	-	-	0.00	
August 2017 (New)	10,536,067.69	(1,396.65)	56,617.75	4,400.72	10,586,888.07	0.54%
September 2017	10,586,888.07	-	143,996.22	4,402.55	10,726,481.74	1.36%
October 2017	10,726,481.74	-	118,582.95	4,443.80	10,840,620.89	1.11%
November 2017	10,840,620.89	-	132,800.00	4,481.78	10,968,939.11	1.23%
December 2017	10,968,939.11	-	119,075.97	2,322.86	11,085,692.22	1.09%
January 2018	11,085,692.22	-	315,728.83	6,892.92	11,394,528.13	2.85%
February 2018	11,394,528.13	-	(305,560.59)	4,762.14	11,084,205.40	-2.68%
March 2018	11,084,205.40	-	(75,134.38)	4,656.73	11,004,414.29	-0.68%
April 2018	11,004,414.29	-	1,268.33	4,684.16	11,000,998.46	0.01%
Total		-	871,603.79	58,364.18		

Pension Account

Month	Beginning Balance	Contributions	Earnings	Expenses	Ending Balance	1-M %
June 2017	-	1,200,000.00	26.44	-	1,200,026.44	
July 2017	1,200,026.44	-	3,816.98	243.43	1,203,599.99	0.32%
August 2017	1,203,599.99	-	5,223.36	311.90	1,208,511.45	0.43%
September 2017	1,208,511.45	-	5,161.86	414.97	1,213,258.34	0.43%
October 2017	1,213,258.34	-	7,337.96	469.82	1,220,126.48	0.60%
November 2017	1,220,126.48	-	6,469.28	471.34	1,226,124.42	0.53%
December 2017	1,226,124.42	600,000.00	9,794.41	226.39	1,835,692.44	0.80%
January 2018	1,835,692.44	-	14,820.18	891.06	1,849,621.56	0.81%
February 2018	1,849,621.56	-	(29,649.22)	728.74	1,819,243.60	-1.60%
March 2018	1,819,243.60	-	(646.95)	719.72	1,817,876.93	-0.04%
April 2018	1,817,876.93	-	(6,326.92)	770.53	1,810,779.48	-0.35%
Total		1,800,000.00	16,027.38	5,247.90		

MONTECITO FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits TrustAccount Report for the Period
3/1/2018 to 3/31/2018Stephen Hickman
Fire Chief
Montecito Fire Protection District
595 San Ysidro Rd.
Santa Barbara, CA 93108**Account Summary**

Source	Beginning Balance as of 3/1/2018	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 3/31/2018
OPEB	\$11,084,205.40	\$0.00	-\$75,134.38	\$4,656.73	\$0.00	\$0.00	\$11,004,414.29
PENSION	\$1,819,243.60	\$0.00	-\$646.95	\$719.72	\$0.00	\$0.00	\$1,817,876.93
Totals	\$12,903,449.00	\$0.00	-\$75,781.33	\$5,376.45	\$0.00	\$0.00	\$12,822,291.22

Investment Selection

Source	
OPEB	Montecito Fire Protection District - OPEB
PENSION	Montecito Fire Protection District - PENSION

Investment Objective

Source	
OPEB	Individual account based on Balanced HighMark PLUS. The dual goals of the Balanced Strategy are growth of principal and income. While dividend and interest income are an important component of the objective's total return, it is expected that capital appreciation will comprise a larger portion of the total return. The portfolio will be allocated between equity and fixed income investments.
PENSION	Individual account based on Moderately Conservative HighMark PLUS. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	-0.68%	-0.59%	10.01%	6.14%	6.89%	-	1/19/2010
PENSION	-0.04%	-0.84%	-	-	-	-	6/29/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

MONTECITO FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits TrustAccount Report for the Period
4/1/2018 to 4/30/2018Stephen Hickman
Fire Chief
Montecito Fire Protection District
595 San Ysidro Rd.
Santa Barbara, CA 93108**Account Summary**

Source	Beginning Balance as of 4/1/2018	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 4/30/2018
OPEB	\$11,004,414.29	\$0.00	\$1,268.33	\$4,684.16	\$0.00	\$0.00	\$11,000,998.46
PENSION	\$1,817,876.93	\$0.00	-\$6,326.92	\$770.53	\$0.00	\$0.00	\$1,810,779.48
Totals	\$12,822,291.22	\$0.00	-\$5,058.59	\$5,454.69	\$0.00	\$0.00	\$12,811,777.94

Investment Selection**Source**

OPEB	Montecito Fire Protection District - OPEB
PENSION	Montecito Fire Protection District - PENSION

Investment Objective**Source**

OPEB	Individual account based on Balanced HighMark PLUS. The dual goals of the Balanced Strategy are growth of principal and income. While dividend and interest income are an important component of the objective's total return, it is expected that capital appreciation will comprise a larger portion of the total return. The portfolio will be allocated between equity and fixed income investments.
PENSION	Individual account based on Moderately Conservative HighMark PLUS. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	0.01%	-3.33%	8.59%	5.94%	6.64%	-	1/19/2010
PENSION	-0.35%	-1.98%	-	-	-	-	6/29/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change. Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Agenda Item #4



STAFF REPORT

Prepared for: Montecito Fire Protection District Board of Directors
Prepared by: Chief Hickman and Araceli Nahas, District Accountant
Date: June 25, 2018
Topic: Draft Budget Amendment for Fiscal Year 2017-18

Summary

Staff is requesting approval to amend the budgets for Fund 3650 and 3652 for fiscal year 2017-18, per Resolution 2018-14. The proposed amendment would establish appropriations of \$2,335,000 and reduce expenditures by \$180,000.

Discussion

Fund 3650 – General Fund

Revenue - The proposed amendment would establish appropriations of \$2,305,000 from the following revenue sources:

3057 Penalty Interest - \$114,000 (Tax penalties/interest collected by the County.)

3750 State Fire Assignments - \$1,106,000 (Revenue received from assisting with state fire assignments.)

4476 Federal Fire Assignments - \$761,000 (Revenue received from assisting with federal fire assignments.)

5895 Other Donations - \$354,000 (Designated and unrestricted donations received by organizations and individuals in response to the Thomas Fire and Debris Flow incidents.)

Expenses - The proposed amendment would result in an overall decrease in expenditures of \$180,000 as follows:

6301 Overtime Reimbursable - \$1,000,000 (Cover overtime incurred by staff for assisting in fire assignments.)

6310 Overtime Constant Staffing - \$750,000 (Cover overtime incurred by upstaffing for the Thomas Fire, Debris Flow, and storm pre-positions. Personnel expenses may partially be recovered through the FEMA Public Assistance Program.)

6450 Supplemental Retirement Contributions – **(\$1,630,000)** (Pause all supplemental retirement contributions for the duration of the revenue shortfall.)

8300 Equipment - **(\$300,000)** (Capital projects were deferred to next fiscal year.)

The amended budget for Fund 3650 will have a net financial impact of \$1,484,750. These funds will carry over to next fiscal year in the Fund Balance – Unrestricted Residual line item.

Fund 3652 – Capital Reserves Fund

Revenue - The proposed amendment would establish appropriations of \$132,200 from:

5895 Other Donations - Designated donations received by individuals to purchase vehicles to assist during incident responses.

Expenses - The proposed amendment would result in an overall increase in expenditures of \$132,200 as follows:

8300 Equipment/Vehicles - \$132,200

The total increases in revenue and expenditures total the same amount, \$132,200, therefore, the net effect on the District's fund balance for Fund 3652 will be zero.

Please see the attached draft resolution and proposed amended budgets for more details.

Conclusion

The Board has the option to:

- a. Accept the proposed Budget Amendment and Resolution 2018-14.
- b. Amend or modify the above option.

**MONTECITO FIRE PROTECTION DISTRICT
BUDGET AMENDMENT DRAFT
FISCAL YEAR 2017-18**

FUND 3650 - GENERAL FUND					
<u>Account</u>	<u>Line Item Description</u>	<u>Strategic Plan Goal Ref.</u>	<u>Adopted Final Budget</u>	<u>Proposed Budget Amendment</u>	<u>Final Amended Budget</u>
REVENUES					
Taxes					
3010	Property Tax - Secured (4.91%)		15,939,945	-	15,939,945
3011	Property Tax - Unitary		144,700	-	144,700
3015	Property Tax - Escapes Secured (4.91%)		83,500	-	83,500
3020	Property Tax - Unsecured (11.99%)		727,065	-	727,065
3040	Property Tax - Prior Secured (4.91%)		23,980	-	23,980
3050	Property Tax - Prior Unsecured		5,850	-	5,850
3054	Supplemental Property Tax - Current		367,870	-	367,870
	Total Taxes Revenue		17,292,910	-	17,292,910
Fines, Forfeitures, and Penalties					
3057	Penalty Interest		-	114,000	114,000
	Total Fines, Forfeitures, and Penalties		-	114,000	114,000
Use of Money and Property					
3380	Interest Income		14,700	-	14,700
3409	Rental Property Income		52,260	-	52,260
	Total Use of Money and Property		66,960	-	66,960
Intergovernmental Revenue - State					
3750	State-Emergency Assistance (Fire Asgmt)		325,000	1,106,000	1,431,000
4220	Homeowners Property Tax Relief		82,610	-	82,610
	Total Intergovernmental Revenue - State		407,610	1,106,000	1,513,610
Intergovernmental Revenue - Federal					
4476	Federal Emergency Assistance (Fire Asgmt)		130,000	761,000	891,000
	Total Intergovernmental Revenue - Federal		130,000	761,000	891,000
Charges for Services					
5105	Reimbursement for District Services		192,810	-	192,810
	Total Charges for Services		192,810	-	192,810
Miscellaneous Revenue					
5895	Other - Donations		-	354,000	354,000
5909	Other Miscellaneous Revenue		7,500	-	7,500
			7,500	354,000	361,500
	TOTAL GENERAL FUND REVENUES		18,097,790	2,335,000	20,432,790

**MONTECITO FIRE PROTECTION DISTRICT
BUDGET AMENDMENT DRAFT
FISCAL YEAR 2017-18**

FUND 3650 - GENERAL FUND					
Account	Line Item Description	Strategic Plan Goal Ref.	Adopted Final Budget	Proposed Budget Amendment	Final Amended Budget
EXPENDITURES					
Salaries & Employee Benefits		7			
6100	Regular Salaries		7,522,810	-	7,522,810
6300	Overtime		125,000	-	125,000
6301	Overtime - Reimbursable		455,000	1,000,000	1,455,000
6310	Overtime - Constant Staffing		750,000	750,000	1,500,000
6400	Retirement Contributions		2,238,015	-	2,238,015
6450	Supp Retirement Contribution		2,660,000	(1,630,000)	1,030,000
6550	FICA/Medicare		126,965	-	126,965
6600	Insurance Contributions		1,812,680	-	1,812,680
6700	Unemployment Insurance		10,820	-	10,820
6900	Workers Compensation Insurance		575,000	-	575,000
	Total Salaries & Employee Benefits		16,276,290	120,000	16,396,290
Services & Supplies					
7030	Clothing and PPE	4	52,500	-	52,500
7050	Communications	4	99,500	-	99,500
7060	Food	7	2,500	-	2,500
7070	Household Supplies	6	34,850	-	34,850
7090	Insurance: Liability/Auto/Prop.	2,6	31,000	-	31,000
7120	Equipment Maintenance	6	35,000	-	35,000
7200	Structure and Ground Maintenance	6	43,550	-	43,550
7205	Fire Defense Zone (Hazard Mitigation)	1	236,000	-	236,000
7322	Consulting and Management Fees	1,6	3,350	-	3,350
7324	Audit and Accounting Fees	9	25,000	-	25,000
7348	Instruments & Equip. < \$5,000	6	85,000	-	85,000
7363	Equipment Maintenance (Vehicles)	6	69,500	-	69,500
7400	Medical & First Aid Supplies	4	38,100	-	38,100
7430	Memberships	7	12,500	-	12,500
7450	Office Expense	All	27,500	-	27,500
7460	Professional and Special Services	1,2,4,5,7	359,750	-	359,750
7507	ADP Payroll Fees	9	7,500	-	7,500
7510	Contractual Services	4,5	61,600	-	61,600
7530	Publications & Legal Notices	9	6,000	-	6,000
7546	Administrative Tax Expense	9	240,000	-	240,000
7580	Rents & Leases (Gibraltar)	4	4,500	-	4,500
7630	Small Tools & Instruments	4	20,100	-	20,100
7650	Special District Expense	9	63,500	-	63,500
7671	Special Projects	1,2	38,000	-	38,000
7730	Transportation and Travel	5,7	35,000	-	35,000
7731	Gasoline/Oil/Fuel	3,4,6	55,000	-	55,000
7732	Training	7	87,750	-	87,750

**MONTECITO FIRE PROTECTION DISTRICT
BUDGET AMENDMENT DRAFT
FISCAL YEAR 2017-18**

FUND 3650 - GENERAL FUND					
Account	Line Item Description	Strategic Plan Goal Ref.	Adopted Final Budget	Proposed Budget Amendment	Final Amended Budget
7760	Utilities	6	48,000	-	48,000
	Total Services & Supplies		1,822,550	-	1,822,550
Capital Assets					
8300	Equipment		414,200	(300,000)	114,200
	Total Capital Assets		414,200	(300,000)	114,200
	TOTAL EXPENDITURES		18,513,040	(180,000)	18,333,040
OTHER FINANCING USES					
7901	Tfr To Pension Obligation Fund (3651)	9	155,000	-	155,000
7901	Tfr To Capital Reserves Fund (3652)	4,6	460,000	-	460,000
	Total Other Financing Uses		615,000	-	615,000
	TOTAL EXPENDITURES AND TRANSFERS		19,128,040	(180,000)	18,948,040
	Net Financial Impact		<u>(1,030,250)</u>	<u>2,515,000</u>	<u>1,484,750</u>
Fund 3650 Fund Balance Detail					
	*Reserves: Catastrophic (a/o 7/1/17)		2,400,000	-	2,400,000
	*Reserves: Economic Uncertainties (a/o 7/1/17)		3,670,000	-	3,670,000
	Fund Balance - Restricted (by County)		127,510	50,581	178,091
	Fund Balance - Unrestricted Residual (carryover)		1,105,680	(50,581)	1,055,099
	Net Financial Impact (Unrestricted Residual)		<u>(1,030,250)</u>	<u>2,515,000</u>	<u>1,484,750</u>
	Projected Ending Fund Balance at 6/30/2018		6,272,940	2,515,000	8,787,940

*Reserves Policy adopted as part of Capitol PFG Financial Analysis recommendations.

**MONTECITO FIRE PROTECTION DISTRICT
FINAL BUDGET - PUBLIC COPY
FISCAL YEAR 2017-18**

FUND 3651 - PENSION OBLIGATION FUND
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Account	Line Item Description	Approved Final Budget	Proposed Budget Amendment	Final Amended Budget
REVENUES				
Financing Sources				
5910	Transfer from General Fund (3650)	155,000	-	155,000
	TOTAL FUND REVENUES	155,000	-	155,000
 EXPENDITURES				
Services & Supplies				
7460	Administration Fee	3,500	-	3,500
7830	Interest Expense	6,340	-	6,340
	Total Services & Supplies	9,840	-	9,840
 OTHER FINANCING USES				
7910	Long Term Debt Principal Repayment	145,000	-	145,000
	Other Financing Uses	145,000	-	145,000
	TOTAL EXPENDITURES & TRANSFERS	154,840	-	154,840
	Net Financial Impact	160	-	160
 Fund 3651 Equity				
	Beginning Fund Balance at 7/1/2017	208	-	208
	Net Financial Impact	160	-	160
	Projected Ending Fund Balance at 6/30/2018	368	-	368
		-	-	-

**MONTECITO FIRE PROTECTION DISTRICT
BUDGET AMENDMENT DRAFT
FISCAL YEAR 2017-18**

FUND 3652 - CAPITAL RESERVES FUND

<u>Account</u>	<u>Line Item Description</u>	<u>Adopted Final Budget</u>	<u>Proposed Budget Amendment</u>	<u>Final Amended Budget</u>
REVENUES				
Use of Money and Property				
3380	Interest Income	10,000	-	10,000
	Total Use of Money and Property	10,000	-	10,000
Miscellaneous Revenue				
5895	Other - Donations	-	132,200	132,200
	Total Miscellaneous Revenue	-	132,200	132,200
Financing Sources				
5910	Transfer from General Fund (3650)	460,000	-	460,000
	Total Financing Sources	460,000	-	460,000
	TOTAL FUND REVENUES	470,000	132,200	602,200
EXPENDITURES				
Capital Assets				
8300	Apparatus (Engine 391 - Type 3)	432,000	-	432,000
	Vehicle (Battalion Chief 915)	80,000	-	80,000
	Vehicle (Utility 91)	-	61,000	61,000
	Vehicle (Utility 92)	-	71,200	71,200
	Total Capital Assets	512,000	132,200	644,200
	TOTAL EXPENDITURES	512,000	132,200	644,200
	Net Financial Impact	(42,000)	-	(42,000)
Fund 3652 Equity				
	Beginning Fund Balance at 7/1/2017	2,658,333	-	2,658,333
	Net Financial Impact	(42,000)	-	(42,000)
	Projected Ending Fund Balance at 6/30/2018	2,616,333	-	2,616,333

**MONTECITO FIRE PROTECTION DISTRICT
FINAL BUDGET - PUBLIC COPY
FISCAL YEAR 2017-18**

FUND 3653 - LAND AND BUILDING FUND

Account	Line Item Description	Adopted Final Budget	Proposed Budget Amendment	Final Amended Budget
REVENUES				
Use of Money and Property				
3380	Interest Income	15,000	-	15,000
	Total Use of Money and Property	15,000	-	15,000
	TOTAL FUND REVENUES	<u>15,000</u>	<u>-</u>	<u>15,000</u>
 EXPENDITURES				
Capital Assets				
8100	Land	200,000	-	200,000
	Total Capital Assets	200,000	-	200,000
	TOTAL EXPENDITURES	<u>200,000</u>	<u>-</u>	<u>200,000</u>
	Net Financial Impact	<u>(185,000)</u>	<u>-</u>	<u>(185,000)</u>
 Fund 3653 Equity				
	Est. Beginning Fund Balance at 7/1/2018	5,358,344	-	5,358,344
	Net Financial Impact	<u>(185,000)</u>	<u>-</u>	<u>(185,000)</u>
	Projected Ending Fund Balance at 6/30/2019	5,173,344	-	5,173,344

RESOLUTION NO. 2018-14

**RESOLUTION OF THE GOVERNING BOARD
OF THE MONTECITO FIRE PROTECTION DISTRICT
AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2016-17**

WHEREAS, a final budget for the District for Fiscal Year 2017-18 was adopted by the Board on September 25, 2017; and

WHEREAS, the District has now received unanticipated, non-budgeted revenues from reimbursements for fire assignments, donations and tax revenues, which are considered additional revenues rather than a reduction of expenditures; and

WHEREAS, the following account needs to be adjusted by the following amount to accommodate overtime and adjustments to expenditures:

<u>Fund 3650 – General Fund</u>	
Overtime - Reimbursable	\$ 1,000,000
Overtime – Constant Staffing	750,000
Supplemental Retirement Contribution	-1,630,000
Equipment	<u>-300,000</u>
Equipment	\$ -180,000
<u>Fund 3652 – Capital Reserves</u>	
Equipment	\$ 132,200

NOW, THEREFORE, the Board of Directors of the Montecito Fire Protection District hereby resolves as follows:

That the following revised budget be adopted for the Fiscal Year 2017-18:

<u>Fund 3650 – General</u>	
Salaries & Employee Benefits	\$ 16,396,290
Services & Supplies	1,822,550
Capital Assets	114,200
Transfer to Pension Obligation Fund	155,000
Transfer to Capital Reserves Fund	<u>460,000</u>
	\$ 18,948,040
<u>Fund 3651 – Pension Obligation</u>	
Services & Supplies	\$ 154,840
<u>Fund 3652 – Capital Outlay</u>	
Capital Assets	\$ 644,200
<u>Fund 3653 – Land & Building</u>	
Capital Assets	\$ 200,000

PASSED AND ADOPTED by the governing board of the Montecito Fire Protection District this 25th day of June, 2018, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

President of the Board of Directors
Montecito Fire Protection District

ATTEST:

Secretary of the Board of Directors
Montecito Fire Protection District

Agenda Item #5



STAFF REPORT

Prepared for: Montecito Fire Protection District Board of Directors
Prepared by: Chief Hickman and Araceli Nahas, District Accountant
Date: June 25, 2018
Topic: Draft Preliminary Budget for Fiscal Year 2018-19

Summary

The following report will review the draft Preliminary Budget in comparison to the Board-approved Final Budget for fiscal year 2017-18.

Discussion

Revenue (Fund 3650 Pg. 1)

Revenue is expected to decrease by approximately \$1,447,000.

3010-3054 Taxes Revenue – The Auditor Controller’s Office is predicting an overall loss of tax revenue of about 12.29% for our District due to the homes damaged in the Thomas Fire and 1-9 Debris Flow, which results in approximately a \$2.2 loss. However, prior to the disaster, the District was expecting an approximate tax growth rate of 4%. The net effect results in tax revenue loss of approximately \$1,436,000, or 8.3% (12.29%-4%).

3409 Rental Property Income – The two remaining employee houses are currently vacant due to clean up and repair needs, therefore we have not captured any rental income in the Preliminary Budget.

3750 & 4476 State and Federal Emergency Assistance – These two line items capture expected revenue from state and federal fire assignments. The estimated revenue is included in the budget in order to recognize the overtime expense caused by the fire assignments (account 6301). Total fire assignment revenue is budgeted at \$485,000: \$345,000 from state and \$140,000 from federal.

Expenditures – Salaries & Employee Benefits (Fund 3650 Pg. 2)

6100 Salaries – The calculated increase takes into account a 5.05% base pay increase for all employees effective July 1, 2018.

6300, 6301 & 6310 Overtime – The overtime categories have been increased slightly to account for the increase in pay rates.

Overtime is broken down into three categories: overtime, overtime – reimbursable, and overtime – constant staffing.

6300 Overtime – This account will capture all overtime resulting from attending training/meetings, administrative tasks, special projects/events (i.e. Academy training, new hire/promotional interviews).

6301 Overtime – Reimbursable – This account will capture all overtime resulting from staff on fire assignments, and any emergency callbacks or backfills caused by a fire assignment.

6310 Overtime – Constant Staffing – This account will capture all overtime resulting from shift vacancies that don't allow the District to maintain minimum staffing levels. Any overtime caused by upstaffing decisions will also fall into this category.

6400 Retirement Contributions – Employer contribution rates for the CalPERS pension programs increased from the prior fiscal year, however, the increase was limited because employees will be contributing an additional 2% of the employer portion.

6450 Supplemental Retirement Contributions – Per the Finance Policy approved by the Board in April, the District will put a pause on all supplemental retirement contributions for the duration of the revenue shortfall period.

6600 Insurance Contributions – The calculated insurance expense takes into account an 8% increase for the District's health care contribution for all employees effective January 1, 2019. Actual insurance premiums for 2019 will be available for the final budget.

6900 Worker's Compensation Insurance – The District is expecting an increase in worker's comp insurance due to anticipated increases in reported payroll and the District's Experience Modification factors.

Expenditures – Services & Supplies (starting on Fund 3650 Pg. 2)

Due to the expected revenue shortfall, we have maintained a zero-based budgeting process and only those expenses proven critical to the operation have been approved and included in the budget.

7348 Instruments & Equipment < \$5,000 – This line item will fluctuate from year to year because equipment needs vary from year to year.

7460 Professional and Specialized Services – This account line item captures all professional services used on a monthly or annual basis: legal, IT, medical exams, mapping, communications consulting, and special studies.

7650 District Special Expense – This line item is used to account for planned occurrences/events for each fiscal year. The District's apportioned costs for the Thomas Fire and Debris Flow are included in this account.

7671 Special Projects – This year's budget includes two requests totaling \$19,500 for a redesign and distribution of two fire prevention publications for community members.

8300 Capital Assets – This line item is used to account for fixed assets over \$5,000, which are recorded and depreciated over an estimated useful life. The funding varies from year to year depending on the capital asset needs for a particular year.

Other Financing Uses (Fund 3650 Pg. 5)

7901 Transfer to Pension Obligation Fund (3651) – The District's pension obligation bond was fully paid off in May 2018.

Conclusion

The Board has the option to:

- a. Accept the Preliminary Budget and Resolution 2018-15.
- b. Amend or modify the above option.

**MONTECITO FIRE PROTECTION DISTRICT
PRELIMINARY BUDGET DRAFT
FISCAL YEAR 2018-19**

FUND 3650 - GENERAL FUND					
Account	Line Item Description	Strategic Plan Goal Ref.	Preliminary Budget FY 2018-19	Final Budget FY 2017-18	Increase/ (Decrease)
REVENUES					
Taxes					
3010	Property Tax - Secured (-12.29%)		14,723,000	15,939,945	(1,216,945)
3011	Property Tax - Unitary		144,700	144,700	-
3015	Property Tax - Escapes Secured (-12.29%)		73,238	83,500	(10,262)
3020	Property Tax - Unsecured		705,255	727,065	(21,810)
3040	Property Tax - Prior Secured (-12.29%)		21,033	23,980	(2,947)
3050	Property Tax - Prior Unsecured		5,850	5,850	-
3054	Supplemental Property Tax - Current		<u>183,935</u>	<u>367,870</u>	<u>(183,935)</u>
	Total Taxes Revenue		15,857,011	17,292,910	(1,435,899)
Use of Money and Property					
3380	Interest Income		20,000	14,700	5,300
3381	Unrealized Gain/Loss Invstmnts (County)		-	-	-
3409	Rental Property Income		<u>-</u>	<u>52,260</u>	<u>(52,260)</u>
	Total Use of Money and Property		20,000	66,960	(46,960)
Intergovernmental Revenue - State					
3750	State-Emergency Assistance (Fire Asgmt)		345,000	325,000	20,000
4220	Homeowners Property Tax Relief		<u>82,610</u>	<u>82,610</u>	<u>-</u>
	Total Intergovernmental Revenue - State		427,610	407,610	20,000
Intergovernmental Revenue - Federal					
4476	Federal Emergency Assistance (Fire Asgmt)		<u>140,000</u>	<u>130,000</u>	<u>10,000</u>
	Total Intergovernmental Revenue - Federal		140,000	130,000	10,000
Charges for Services					
5105	Reimbursement for District Services		198,595	192,810	5,785
	AMR First Response Payment		106,615	103,510	-
	CSFD Dispatch Services		91,980	89,300	-
	Total Charges for Services		198,595	192,810	5,785
Miscellaneous Revenue					
5909	Other Miscellaneous Revenue		7,500	7,500	-
	Westmont Payment		4,500	4,500	-
	Other		<u>3,000</u>	<u>3,000</u>	<u>-</u>
	Total Miscellaneous Revenue		7,500	7,500	-
	TOTAL GENERAL FUND REVENUES		<u>16,650,716</u>	<u>18,097,790</u>	<u>(1,447,074)</u>

**MONTECITO FIRE PROTECTION DISTRICT
PRELIMINARY BUDGET DRAFT
FISCAL YEAR 2018-19**

FUND 3650 - GENERAL FUND					
Account	Line Item Description	Strategic Plan Goal Ref.	Preliminary Budget FY 2018-19	Final Budget FY 2017-18	Increase/ (Decrease)
EXPENDITURES					
Salaries & Employee Benefits		7			
6100	Regular Salaries		7,937,225	7,522,810	414,415
	Salaries		7,740,600	7,321,760	
	Auxiliaries		20,000	20,000	
	Directors' fees		26,625	31,050	
	Vacation Redemption Program		75,000	75,000	
	Vacation Deferred Comp Program		75,000	75,000	
6300	Overtime		130,000	125,000	5,000
6301	Overtime - Fire Reimbursable		485,000	455,000	30,000
6310	Overtime - Constant Staffing		795,000	750,000	45,000
6400	Retirement Contributions		2,539,640	2,238,015	301,625
6450	Supp Retirement Contribution		-	2,660,000	(2,660,000)
6550	FICA/Medicare		134,325	126,965	7,360
6600	Insurance Contributions		1,962,500	1,812,680	149,820
	Health Insurance		1,714,440	1,575,175	
	Dental Insurance		198,390	188,680	
	Vision Insurance		36,555	35,695	
	Life Insurance		9,115	9,130	
	Employee Assistance Program		1,500	1,500	
	Flexible Spending Account Admin.		2,500	2,500	
6700	Unemployment Insurance		10,040	10,820	(780)
6900	Workers Compensation Insurance		<u>625,000</u>	<u>575,000</u>	<u>50,000</u>
	Total Salaries & Employee Benefits		14,618,730	16,276,290	(1,657,560)
Services & Supplies					
7030	Clothing and PPE	4	53,000	52,500	500
	Operational		12,000	12,000	
	Turnout sets		41,000	35,000	
	PPE: Defend uniform shirts		-	5,500	
7050	Communications	4	99,500	99,500	-
7060	Food	7	2,500	2,500	-
7070	Household Supplies	6	30,250	34,850	(4,600)
	Operational		30,250	31,350	
	Washer/dryer, Sta. 2		-	3,500	
7090	Insurance: Liability/Auto/Prop.	2,6	31,000	31,000	-
7120	Equipment Maintenance	6	35,000	35,000	-
7200	Structure and Ground Maintenance	6	26,550	43,550	(17,000)
	Operational		26,550	26,550	
	Rental property		-	5,500	
	Dept. Ops. Center room upgrades		-	9,000	
	TV monitors (3)	5	-	2,500	
7205	Fire Defense Zone (Hazard Mitigation)	1	236,000	236,000	-
7322	Consulting and Management Fees	1,6	3,350	3,350	-

**MONTECITO FIRE PROTECTION DISTRICT
PRELIMINARY BUDGET DRAFT
FISCAL YEAR 2018-19**

FUND 3650 - GENERAL FUND					
Account	Line Item Description	Strategic Plan Goal Ref.	Preliminary Budget FY 2018-19	Final Budget FY 2017-18	Increase/ (Decrease)
7324	Audit and Accounting Fees	9	25,000	25,000	-
7348	Instruments & Equip. < \$5,000	6	11,000	85,000	(74,000)
	Hose equipment and maintenance	4	6,000	6,000	
	Rope rescue equipment maintenance	4	5,000	5,000	
	Mobile radios and chargers	4	-	4,450	
	MDCs for engines	4	-	20,000	
	Multi-gas monitors (4)/calibration syst.	4	-	13,000	
	King radios (8) and microphones (16)	4	-	15,300	
	Drone and accessories	5	-	4,650	
	Incident scene lights (3)	4	-	8,200	
	Airbag lifts set	4	-	8,400	
7363	Equipment Maintenance (Vehicles)	6	63,000	69,500	(6,500)
	Operational	4,5	63,000	63,000	
	LED headlights for E91/E92		-	6,500	
7400	Medical & First Aid Supplies	4	30,000	38,100	(8,100)
	Operational		30,000	30,000	
	Fireline paramedic AEDs (2)		-	8,100	
7430	Memberships	7	12,500	12,500	-
7450	Office Expense	All	27,500	27,500	-
	Operational		27,500	27,500	
7460	Professional and Special Services		302,500	359,750	(57,250)
	Operational	2,4,5	232,500	249,750	
	Public Information and Education	1	45,000	45,000	
	EMS system study	5	25,000	25,000	
	GIS mapping/response project	5	-	20,000	
	Employee Wellness Program	7	-	20,000	
7507	ADP Payroll Fees	9	7,500	7,500	-
7510	Contractual Services	4,5	52,000	61,600	(9,600)
7530	Publications & Legal Notices	9	6,000	6,000	-
7546	Administrative Tax Expense	9	240,000	240,000	-
7580	Rents & Leases (Gibraltar)	4	4,500	4,500	-
7630	Small Tools & Instruments	4	13,000	20,100	(7,100)
	Operational		10,000	10,000	
	HazMat team equipment		3,000	3,000	
	Patrol 91/92 equipment		-	7,100	
7650	Special District Expense	9	553,500	63,500	490,000
	Operational (permits, fees, other)		8,000	8,000	
	LAFCO		13,000	13,000	
	Promotion/new hire expenses		2,500	2,500	
	Thomas Fire/Debris Flow Cost	3	530,000	-	
	Centennial Anniversary	1,9	-	30,000	
	Op Area Comd Trailer contribution	2, 4	-	10,000	

**MONTECITO FIRE PROTECTION DISTRICT
PRELIMINARY BUDGET DRAFT
FISCAL YEAR 2018-19**

FUND 3650 - GENERAL FUND					
Account	Line Item Description	Strategic Plan Goal Ref.	Preliminary Budget FY 2018-19	Final Budget FY 2017-18	Increase/ (Decrease)
7671	Special Projects	1,2	23,000	38,000	(15,000)
	Public Education materials		7,500	7,500	
	Hazard abatement brochure		6,000	6,000	
	Evacuation drill expenses		5,000	5,000	
	Neighborhood chipping flyer		4,500	4,500	
	Fire prevention publication		-	15,000	
7730	Transportation and Travel	5,7	35,000	35,000	-
7731	Gasoline/Oil/Fuel	3,4,6	55,000	55,000	-
7732	Training	7	87,750	87,750	-
7760	Utilities	6	43,000	48,000	(5,000)
	Operational		43,000	-	-
	Rental housing utilities		-	5,000	-
	Total Services & Supplies		2,108,900	1,822,550	286,350
Capital Assets					
8300	Equipment		315,000	414,200	(99,200)
	Facility repairs: roof, generator, backup system (UPS)	6	250,000	277,000	
	CAD Microwave Point to Point System	4	65,000	-	
	Rental property upgrades	6	-	50,000	
	Voice logging recorder equipment	4	-	29,000	
	Portable weather station (RAWS)	2	-	20,000	
	Commercial grade treadmills (2)	8	-	17,000	
	Dept. Ops. Center lights upgrade	1,6	-	15,000	
	Forcible entry training equipment	4,7	-	6,200	
	Dispatch radio analog circuits		-	-	-
	Total Capital Assets		315,000	414,200	(99,200)
	TOTAL EXPENDITURES		17,042,630	18,513,040	(1,470,410)
OTHER FINANCING USES					
Other Financing Uses					
7901	Tfr To Pension Obligation Fund (3651)	9	-	155,000	(155,000)
7901	Tfr To Capital Reserves Fund (3652)	4,6	422,000	460,000	(38,000)
7901	Tfr To Land & Building Fund (3653)	4,6	-	-	-
	Total Other Financing Uses		422,000	615,000	(193,000)
	TOTAL EXPENDITURES AND TRANSFERS		17,464,630	19,128,040	
	Net Financial Impact		(813,914)	(1,030,250)	

**MONTECITO FIRE PROTECTION DISTRICT
PRELIMINARY BUDGET DRAFT
FISCAL YEAR 2018-19**

FUND 3652 - CAPITAL RESERVES FUND			
Account	Line Item Description	Prelim. Budget FY 2018-19	Final Budget FY 2017-18
REVENUES			
Use of Money and Property			
3380	Interest Income	10,000	10,000
	Total Use of Money and Property	<u>10,000</u>	<u>10,000</u>
Financing Sources			
5910	Transfer from General Fund (3650)	422,000	460,000
	Total Financing Sources	<u>422,000</u>	<u>460,000</u>
	TOTAL FUND REVENUES	<u>432,000</u>	<u>470,000</u>
EXPENDITURES			
Capital Assets			
8300	Apparatus (Engine 391 - Type 3) - Paid in FY18	432,000	432,000
	Apparatus (Engine 91 - Type 1)	790,000	-
	Vehicle (Battalion Chief 915)	-	80,000
	Total Capital Assets	<u>1,222,000</u>	<u>512,000</u>
	TOTAL EXPENDITURES	<u>1,222,000</u>	<u>512,000</u>
	Net Financial Impact	<u><u>(790,000)</u></u>	<u><u>(42,000)</u></u>

**MONTECITO FIRE PROTECTION DISTRICT
PRELIMINARY BUDGET DRAFT
FISCAL YEAR 2018-19**

FUND 3653 - LAND AND BUILDING FUND			
Account	Line Item Description	Prelim. Budget FY 2018-19	Final Budget FY 2017-18
REVENUES			
Use of Money and Property			
3380	Interest Income	15,000	15,000
	Total Use of Money and Property	15,000	15,000
	TOTAL FUND REVENUES	15,000	15,000
EXPENDITURES			
Capital Assets			
8100	Land	200,000	200,000
	Total Capital Assets	200,000	200,000
	TOTAL EXPENDITURES	200,000	200,000
	Net Financial Impact	(185,000)	(185,000)

RESOLUTION NO. 2018-15

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE MONTECITO FIRE PROTECTION DISTRICT
IN THE MATTER OF THE ADOPTION OF THE
PRELIMINARY BUDGET FOR THE
FISCAL YEAR 2018-19**

WHEREAS, Section 13890 of the Health and Safety Code requires that the District Board adopt a preliminary budget conforming to the Accounting Procedures for Special Districts and Budgeting Procedures for Special Districts, as described, on or before June 30 of each year; and

WHEREAS, Section 13893 of the Health and Safety Code requires that the District Board publish a notice on or before June 30 of each year stating: (1) that it has adopted a preliminary budget which is available for inspection at a time and place within the District specified in the notice; and (2) the date, time and place when the Board will meet to adopt the final budget and that any person may appear and be heard regarding any item in the budget or regarding the addition of other items; and

WHEREAS, Section 13893 of the Health & Safety Code further provides that said notice shall be published in at least one newspaper of general circulation in the District, the first publication to be at least two weeks before the date of the meeting; and

WHEREAS, the Board of Directors met at a meeting on June 25, 2018, to consider the District's preliminary budget for fiscal year 2017-18 as described by and recommended for approval by the Fire Chief;

NOW THEREFORE, BE IT AND IT IS HEREBY ORDERED AND RESOLVED AS FOLLOWS:

1. That the Board of Directors adopts the 2018-19 preliminary budget for the Montecito Fire Protection District in the form recommended by the Fire Chief at the Board's meeting on June 25, 2018.

In summary, the preliminary budget provides as follows:

<u>Fund 3650 – General Fund</u>	
Salaries & Employee Benefits	\$ 14,618,730
Services & Supplies	2,108,900
Capital Assets	315,000
Transfer to Capital Reserves	<u>422,000</u>
	\$ 17,464,630
<u>Fund 3652 – Capital Outlay</u>	
Capital Assets	\$ 1,222,000
<u>Fund 3653 – Land & Building</u>	
Capital Assets	\$ 200,000

Copies of the approved budget are on file with District records.

2. The adopted preliminary budget shall be available for inspection Monday through Friday, between 8:00 a.m. and 5:00 p.m. at the Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, California.

3. The Board of Directors will meet on September 24, 2018 at 2:00 p.m. at the Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, California, to consider and adopt the final budget as required by law and any person may appear at that time and be heard regarding any item in the budget or regarding the addition of other items.

4. The Secretary is directed to cause to be published the notice attached to this resolution as Exhibit A in the *Santa Barbara News Press* in accordance with Health and Safety Code Section 13893 on or before June 30, 2018.

PASSED AND ADOPTED by the Governing Board of the Montecito Fire Protection District this 25th day of June, 2018, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

President of the Board of Directors
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

Secretary of the Board of Directors
MONTECITO FIRE PROTECTION DISTRICT

EXHIBIT A

PUBLIC NOTICE

Montecito Fire Protection District
in the Matter of the Preliminary Budget for Fiscal Year 2018-19
Health and Safety Code Section 13893

NOTICE IS HEREBY GIVEN that the preliminary budget of the Montecito Fire Protection District for fiscal year 2018-19 was adopted by the Board of Directors of said District on June 25, 2018, and is available for inspection Monday through Friday, between 8:00 a.m. and 5:00 p.m. at the Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, California.

NOTICE IS ALSO GIVEN that on September 24, 2018 at 2:00 p.m., the Board of Directors will meet at the Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, California, for the purpose of adopting the District's final budget at which time and place any person may appear and be heard regarding any item in the budget or regarding the addition of other items.

This Notice shall be published in accordance with California Health & Safety Code Section 13893.

By order of the Board of Directors of the Montecito Fire Protection District, State of California, this 25th day of June, 2018.

John Venable, Secretary

Agenda Item #6

Circular Letter No. 200-056-11 Enclosure

PUBLICLY AVAILABLE PAY SCHEDULE AND WRITTEN LABOR POLICY OR
AGREEMENT REGULATIONS

California Code of Regulations, title 2, §§ 570.5 and 571

Title 2. Administration
Division 1. Administrative Personnel
Chapter 2. Board of Administration of Public Employees' Retirement System
Subchapter 1. Employees' Retirement System Regulations
Article 4. Contracts

ADD 2 CCR § 570.5

§ 570.5. Requirement for a Publicly Available Pay Schedule.

(a) For purposes of determining the amount of "compensation earnable" pursuant to Government Code Sections 20630, 20636, and 20636.1, payrate shall be limited to the amount listed on a pay schedule that meets all of the following requirements:

- (1) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
- (2) Identifies the position title for every employee position;
- (3) Shows the payrate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- (4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
- (5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
- (6) Indicates an effective date and date of any revisions;
- (7) Is retained by the employer and available for public inspection for not less than five years; and
- (8) Does not reference another document in lieu of disclosing the payrate.

(b) Whenever an employer fails to meet the requirements of subdivision (a) above, the Board, in its sole discretion, may determine an amount that will be considered to be payrate, taking into consideration all information it deems relevant including, but not limited to, the following:

- (1) Documents approved by the employer's governing body in accordance with requirements of public meetings laws and maintained by the employer;
- (2) Last payrate listed on a pay schedule that conforms to the requirements of subdivision (a) with the same employer for the position at issue;
- (3) Last payrate for the member that is listed on a pay schedule that conforms with the requirements of subdivision (a) with the same employer for a different position;
- (4) Last payrate for the member in a position that was held by the member and that is listed on a pay schedule that conforms with the requirements of subdivision (a) of a former CalPERS employer.

NOTE: Authority cited: Sections 20120 and 20121, Government Code. Reference: Sections 20630, 20636 and 20636.1, Government Code.

AMEND §571(b)

§ 571. Definition of Special Compensation.

(a) – (No changes).

(b) The Board has determined that all items of special compensation listed in subsection (a) are:

(1) Contained in a written labor policy or agreement as defined at Government Code section 20049, provided that the document:

(A) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;

(B) Indicates the conditions for payment of the item of special compensation, including, but not limited to, eligibility for, and amount of, the special compensation;

(C) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;

(D) Indicates an effective date and date of any revisions;

(E) Is retained by the employer and available for public inspection for not less than five years; and

(F) Does not reference another document in lieu of disclosing the item of special compensation;

(2) Available to all members in the group or class;

(3) Part of normally required duties;

(4) Performed during normal hours of employment;

(5) Paid periodically as earned;

(6) Historically consistent with prior payments for the job classification;

(7) Not paid exclusively in the final compensation period;

(8) Not final settlement pay; and

(9) Not creating an unfunded liability over and above PERS' actuarial assumptions.

(c) – (No changes).

(d) – (No changes).

NOTE: Authority cited: Sections 20636(c)(6), 20636.1(c)(6), 20120 and 20121, Government Code; Calif. Const. Art. XVI, Section 17. Reference: Sections 20630, 20636, 20636.1 and 20691, Government Code.

Research Note: - (No changes).

MONTECITO FIRE PROTECTION DISTRICT
Publicly Available Pay Schedule
Effective July 1, 2018

MONTHLY SALARY BASE RATES:

Rank/Title	Start	6 mo.	12 mo.	24 mo.	36 mo.
Fire Chief	21,226				
Division Chief of Operations	16,861	19,015			
Battalion Chief/Fire Marshal	15,375	17,053			
Battalion Chief	13,978	15,502			
Captain/Asst. Fire Marshal	12,740	13,347			
Captain	11,332	12,132			
Wildland Specialist	11,069	11,591			
Engineer/Inspector	11,069	11,591			
Engineer	9,851	10,540			
Firefighter/Paramedic	7,992	8,781	9,574	10,447	
Firefighter	7,195	7,901	8,621	9,404	
Dispatcher	7,493	7,797	8,014		
Communications Coordinator	10,669	11,204	11,762		
Accountant	9,794	10,289	10,805	11,348	11,915
Administrative Assistant	9,243	9,708	10,191	10,702	11,240
Mechanic	7,931	8,629	9,331		

PART-TIME HOURLY BASE RATE:

Rank/Title	Start	6 mo.	12 mo.	24 mo.	36 mo.
Wildland Specialist	51.23	57.27			

SPECIAL COMPENSATION:

Longevity Incentives: Special compensation pay is calculated using the employee's base rate.

Years of Service	Rate
3 to 5	3.0 %
6 to 8	6.0 %
9 to 11	9.0 %
12 to 14	12.0 %
15 to 17	15.0 %
18 to 20	18.0 %
21 to 23	21.0 %
24+	24.0 %

Dispatch Cadre Members: Special compensation pay 5% of top step of the Firefighter classification base salary.

Current incentive rate: \$ 447.60 per month

EMT/AED Certification Incentive: 5.35% Special compensation pay is calculated using the employee's base rate and longevity incentive.

FLSA Earnings: Safety employees working a 24-hour shift schedule receive FLSA compensation equal to 5 hours of straight time pay every 24-day period.

Dispatchers working a 24-hour shift schedule receive FLSA compensation calculated weekly for hours worked in excess of a 40-hour workweek.

Agenda Item #7

LAFCO

Santa Barbara Local Agency Formation Commission

105 East Anapamu Street ♦ Santa Barbara CA 93101

805/568-3391 ♦ FAX 805/568-2249

www.sblafco.org ♦ lafco@sblafco.org

June 1, 2018

TO: Presiding Officers of Independent Special Districts

Subject: Election of Alternate Special District Member to Santa Barbara LAFCO

SELECTION OF THE LAFCO ALTERNATE SPECIAL DISTRICT MEMBER

Since the March 26, 2018, meeting of the Independent Special District Selection Committee failed to achieve a quorum of its members, the LAFCO Executive Officer has determined that another meeting of the committee is not feasible and shall conduct the business of the committee by mail. The following matter is to be decided:

- 1) **Selection of the LAFCO Alternate Special District Member.** Since Alternate Special District Member Judith Ishkanian was the only nominee for the vacant Regular Special District seat, she was deemed appointed pursuant to Government Code Section 56332 (f)(2). Therefore, the Alternate Special District Member is now vacant, because of the lack of a quorum at the March 26, 2018 Independent Special District Selection Committee, there were no nominations from the floor. The term ends on March 1, 2020.
- 2) **Nominations by Majority of Independent Special Districts.** Nominations forms for the LAFCO Alternate Special District Member were mailed to all independent special districts in Santa Barbara County on April 19, 2018. The nomination period ended on May 25, 2018. At the close of the nomination period, there were two nominations as follows:

David Seymour, Director, Santa Ynez Community Services District
Ethan Bertrand, Director, Isla Vista Community Services District

Ballots for the Election LAFCO Alternate Special District Member should be submitted to the LAFCO Executive Officer, at the above address on the letterhead, faxed, or emailed **no later than 5:00 pm, July 6, 2018. BALLOTS ARE ATTACHED**

Commissioners: Roger Welt, Chair ♦ Roger Aceves ♦ Craig Geyer ♦ Judith Ishkanian ♦ Steve Lavagnino ♦ Jim Richardson
♦ Janet Wolf ♦ Joan Hartmann ♦ ♦ Shane Stark ♦ Etta Waterfield ♦ **Executive Officer:** Paul Hood

June 25, 2018

Local Agency Formation Commission
June 1, 2018
Page two

Who Can Vote: The Presiding Officer of each Independent Special District is authorized to vote for the Alternate Special District members on LAFCO. The legislative body of the district shall authorize the presiding officer to sign the official ballot. There is one vote per district. Members representing a majority of the eligible districts shall constitute a quorum, which is necessary for the selection committee to conduct this business.

Please contact the LAFCO office if you have any questions.

Sincerely,



PAUL HOOD
Executive Officer

INDEPENDENT SPECIAL DISTRICTS SELECTION COMMITTEE

Submit No Later than 5:00 pm, July 6, 2018

OFFICIAL BALLOT

Election of Alternate Special District Member on Santa Barbara LAFCO

Vote for one of the following **Alternate Special District Member** nominees:

<input type="checkbox"/>	David Seymour (Santa Ynez Community Services District)
<input type="checkbox"/>	Ethan Bertrand (Isla Vista Community Services District)
<input type="checkbox"/>	_____ Write in candidate

Name of Independent Special District_____
Signature of Voting Delegate_____
Print Name of Voting Delegate

Ethan J. Bertrand

A dedicated public servant and community organizer seeking challenging and rewarding opportunities to make a positive difference..

6509 Seville Rd #4
Isla Vista, CA 93117
(973) 934 - 7022
ethanjbertrand@gmail.com

EXPERIENCE

Isla Vista Community Services District, Isla Vista, CA — Board President

March 2017 - Present

- Preside over the Board of Directors of the Isla Vista Community Services District by setting the Board's agenda and serving as the Board's chairperson, working closely with District management and counsel
- Coordinate with other local and regional elected officials, government agencies, and service providers
- Engage with constituents to implement critical public services in the community

Salud Carbajal for Congress, Santa Barbara, CA — Field Organizer

May 2016 - November 2016 | January 2018 - Present

- Oversee volunteer recruitment and deployment for grassroots voter engagement operations
- Manage, educate, and train a team of campaign interns
- Conduct data driven campaign efforts through the use of software

Salud Carbajal for Congress, Santa Barbara, CA — Finance Assistant & Call Time Manager

January 2017 - December 2018

- Implemented the finance plan by working directly with the Congressman to raise the funds needed to operate a successful campaign
- Engaged in donor relations and kept track of received and pending contributions
- Managed data through the use of an online political fundraising system

Office of Councilmember Gregg Hart, Santa Barbara, CA — Public Engagement Assistant

January 2017 - December 2018

- Designed and managed the Councilmember's communications program
- Authored monthly outreach letters on important community issues

KEY ACHIEVEMENTS

Isla Vista Safety Station Program (2017): Designed and launched an innovative community policing program

Measure O (2017):
Co-authored a successful ballot argument that secured \$2.5M in funding for park improvements

Pride March (2017):
Co-organized Santa Barbara's first annual LGBTQ pride march and visibility rally

AB 722 (2017): Worked with Assemblymember Limon and testified at hearings of the State Assembly Local Government Committee and State Senate Government and Finance Committee to successfully pass legislation

Measure E (2016):
Co-authored a successful ballot argument that led to the creation of the Isla Vista Community Services District

SKILLS

Certified Political Data Interface user

Research and analysis

Capital development

Program design and implementation

Team leadership

Problem solving

Communication

Isla Vista Recreation & Park District, Isla Vista, CA — Director

August 2015 - December 2016

- As a member of the Board of Directors, I collaboratively set policy and oversaw the use of over 25 parks and natural open spaces, a children's recreation program, and a local environmental preservation program

- Supported increased staff pay and creation of an Assistant GM position

United States House of Representatives, Santa Barbara, CA — District Intern, Office of Congresswoman Lois Capps (D-CA)

March 2015 - August 2015

- Assisted staff with the management of constituent casework

- Communicated with constituents on behalf of the office.

Lois Capps for Congress, Isla Vista, CA — Field Intern

September 2014 - August 2014

- Registered hundreds of young people to vote

- Turned out voters in a large scale Get Out the Vote operation

EDUCATION

Santa Barbara City College, Santa Barbara, CA

August 2014 - May 2016

- *Associate in Arts*: Political Science, with honors, 4.0 GPA

- *Associate in Arts*: Liberal Arts - Social and Behavioral Sciences Emphasis, with honors, 4.0 GPA

UC Santa Barbara, Santa Barbara, CA

September 2018 - June 2020 (expected graduation)

- *Bachelor of Arts*, Political Science

COMMUNITY SERVICE

Pacific Pride Foundation - *Pride Festival Committee Member and Volunteer (May 2017 - Present)*

Isla Vista Student Ministry - *Worship Leader (September 2014 - Present)*

Isla Vista Self Governance Initiative - *Member (November 2014 - November 2016)*

Saturday Morning Community Brunch - *Volunteer (July 2015 - July 2016)*

Risingville Intercommunity Service Effort - *Team Member (July 2010 - July 2014)*

AWARDS & HONORS

Democratic Future Award (2018): Honored by the Democratic Party of Santa Barbara County for my progressive leadership

SBCAN's Local Government Heroes Award (2017): Presented to my IVCS colleagues and I for our tireless work on behalf of our constituents

Certificate of Election (2016): Elected to the IVCS Board of Directors in the 2016 Presidential Election

Service to the College Award (2015 & 2016): Presented by the President/Superintendent of SBCC for my service and advocacy on behalf of students

President's Honor Roll (2015 & 2016): Recognized by the President/Superintendent of SBCC for my 4.0 GPA and stellar academic performance

REFERENCES

Darcel Elliott, Chief of Staff, Santa Barbara County Supervisor Das Williams
P: (805) 252 - 4249
E: darcelelliott@gmail.com

Mollie Culver, Campaign Manager, Salud Carbajal for Congress, P: (805) 550 - 9300
E: culver.mollie@gmail.com



ISLA VISTA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Ethan Bertrand
DIRECTOR
PRESIDENT

Natalie Jordan
DIRECTOR
VICE PRESIDENT

Spencer Brandt
DIRECTOR
SECRETARY

Jay Freeman
DIRECTOR

Jon Hedges
DIRECTOR

Robert Geis
DIRECTOR

George Thurlow
DIRECTOR

Bertrand Statement of Interest: Alternate Special District Member, Santa Barbara LAFCO

I'm pleased to announce my nomination to fill the vacant position of Alternate Special District Member on the Santa Barbara Local Agency Formation Commission. I'm proud to be nominated by the Isla Vista Community Services District and supported by 3rd District County Supervisor (& LAFCO Commissioner) Joan Hartmann, SB City Council Member & future 2nd District County Supervisor Gregg Hart, former County Auditor-Controller Bob Geis, Isla Vista Recreation and Park District Board Chair Jacob Lebell, and other local leaders.

I'm very passionate about ensuring that Santa Barbara County residents, especially those living in the unincorporated area of the County, are effectively served by local government. The decisions made by LAFCO heavily influence the provision of public services, and grapple with important issues that will determine the future of our County. Some of the issues that I care most about include: balancing the need for new housing with the need to preserve our County's agricultural character and protect natural resources, planning for increased urbanization outside of cities, and creating more collaboration between government agencies with overlapping service areas.

As the Board President of the Isla Vista Community Services District, I've been able to successfully work through the formation stage of a new Special District. In the first year of the IVCSA's existence, we've developed and provided public safety services, family and youth programs, and a new level of local government representation. In addition to designing these services, I've also worked diligently with my colleagues to set up the administrative side of our new District: creating policies and procedures, initiating financial and accounting services, attaining legal counsel, acquiring insurance, and opening up our office. This experience, as well as my previous experience as a Director of the Isla Vista Recreation and Park District, has prepared me to be an engaged and effective Alternate Member of LAFCO.

I humbly ask for your vote for the Alternate Special District Member position, as it would be an honor to represent our local special districts by working to improve the quality of life for all who call Santa Barbara County home. I've included a copy of my resume as an addendum to this letter. Please feel free to contact me with any questions.

Kind regards,

Ethan Bertrand
Board President, Isla Vista Community Services District

**SANTA BARBARA
LOCAL AGENCY FORMATION COMMISSION**

<p>NOMINATION FOR ALTERNATE SPECIAL DISTRICT MEMBER</p> <p><i>Return to:</i> Executive Officer Santa Barbara LAFCO 105 East Anapamu Street, Room 407 Santa Barbara CA 93101 Or FAX to: 568-2249 Or EMAIL to: lafco@sblafco.org</p>	<p>LAFCO STAFF USE</p> <p>Date Received: _____</p>
<p>Please print in ink or type</p>	
<p>POSITION SOUGHT: Alternate Special District Member</p>	
<p>NAME OF NOMINEE:</p> <p><u>Ethan J. Bertrand</u></p>	<p>NAME OF DISTRICT:</p> <p><u>Isla Vista Community Services</u> <u>District</u></p>
<p>MAILING ADDRESS:</p> <p><u>970 Embarcadero del Mar, Suite 101</u> <u>Isla Vista, CA 93117</u></p>	<p>TELEPHONE:</p> <p>Home: _____</p> <p>Bus: _____</p> <p>Cell: <u>(805) 881 - 3853</u></p> <p>Fax: _____</p>
<p>ADDITIONAL INFORMATION: On this form <u>or</u> an accompanying letter, describe the nominee's personal interests, qualifications, experience, education, volunteer activities or community organization memberships that may bear on the nomination for Special District Member: This information will be distributed to all independent special districts.</p> <p>As the Board President of the Isla Vista Community Services District and former Director of the Isla Vista Recreation and Park District, I'm excited to seek election for the Alternate Special District Member position on Santa Barbara LAFCO. I'm pleased to have the support of Supervisor Joan Hartmann, City Councilmember Gregg Hart, former County Auditor-Controller Bob Geis, and other local leaders. I humbly ask for your support. Please see my attached letter to learn more about my candidacy, and feel free to contact me any time. I appreciate your consideration and look forward to speaking with you.</p>	
<p>SIGNATURE OF NOMINATOR/NAME OF SPECIAL DISTRICT:</p> <p> Isla Vista Community Services District</p>	

Agenda Item #8

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road May 29, 2018 at 2:00 p.m.

Director Powell called the meeting to order at 2:04 p.m.

Present: Director Powell, Director van Duinwyk, Director Easton. Chief Hickman and District Counsel Mark Manion were also present.

Absent: Director Venable, Director Lee

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Recognition for 20 years of service: Communications Coordinator, Jackie Jenkins. Recognition for 10 years of service: Engineer Jordan Zeitsoff.**

Chief Hickman commended and thanked Jordan Zeitsoff for 10 years of service. He also commended and thanked Jackie Jenkins for 20 years of service.

- 3. Board recognition of employees for performance during the Thomas Fire and the January 9, 2018 Debris Flow.**

Directors Easton and van Duinwyk presented a Resolution, as well as a Certificate of Commendation to all Montecito Fire Protection District employees. The Board took a break for photos at 2:15 p.m. The Board reconvened at 2:26 p.m.

- 4. Approve Resolution 2018-13 ratifying the Fire Chief's acceptance of donations during e recent declared emergencies in the jurisdiction of the Montecito Fire Protection District.**

The motion to approve Resolution 2018-13 as read made by Director van Duinwyk, seconded by Director Easton. The roll call vote was as follows:

Ayes: P. van Duinwyk, J. A. Powell, S. Easton

Nays: None

Abstain: None

Absent: J. Venable, M. Lee

5. Approval of Minutes of the April 23, 2018 Regular Meeting.

Motion to approve the minutes of the April 23, 2018 Regular meeting made by Director Easton, seconded by Director van Duinwyk and unanimously passed.

6. Fire Chief's report.

Chief Hickman provided an update regarding the employee housing property. The Chief stated that the Governor has dedicated 11 million dollars to the Santa Barbara area for lost revenue. Chief Hickman stated that the FEMA map should be out on June 11. The Chief mentioned that the Prop 4 election is July 24. The Board asked the Chief to prepare 1 to 5 bullet point facts regarding the Prop 4 election. Chief Hickman invited the Board members to attend dinner with personnel on June 7, 12 or 28 at 5 p.m. Director Powell requested June 12, Directors van Duinwyk and Easton requested June 28.

7. Board of Director's report.

Director Powell stated that he would be in Sacramento next week to receive the award for Non-Profit Organization of the year on behalf of the Bucket Brigade.

8. Suggestions from Directors for items other than regular agenda items to be included for the June 25, 2018 Regular Board meeting.

There were no additional suggestions from the Directors.

Meeting Adjourned at 2:54 p.m.

President John Abraham Powell

Secretary Michael Lee

Agenda Item #9

Sunday, June 17th

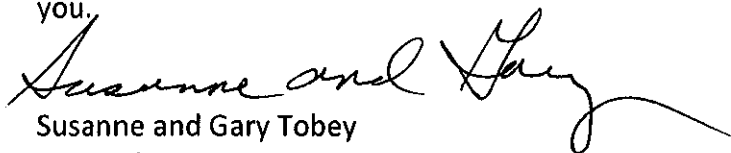
To the Firefighters ^{and} Staff of Montecito Fire Protection District -

My thanks to you all for sending a team in support of my community during last October's fires. With the overabundance of extremely dry vegetation, heat and high winds, these fires became a major emergency very quickly. Every added fire fighting professional made a difference in bringing these vicious fires under control. Then, not much rest for you as you returned home to the horrendous mud slides from winter rains. I'm sure you were appreciated at home. You are certainly appreciated here for your hard work and dedication. Sincerely,
 Gayle Sabunger

June 15, 2018

Dear Chief Hickman,

Thank you for your inspiring note in the recent Montecito Fire Department Annual Report. I just wanted you to know that all of us in the community are so grateful to have such a dedicated group as you and your team. They conduct themselves with courage and courtesy and a genuine love of what they do. For that and for so many other things, we thank you. Montecito is truly fortunate to have a dedicated force of this caliber. Congratulations to all of you.

A handwritten signature in cursive script that reads "Susanne and Gary". The signature is written in black ink and is positioned above the typed names.

Susanne and Gary Tobey
658 Park Lane



The voice of our community

2018 Officers:

Charlene Nagel
President

Frank Blue
1st Vice President

Peter van Duiwyk
2nd Vice President

Dr. Barbara Mathews
Secretary

Michele Saltoun
Treasurer

Directors:

Frank Abatemarco
Penelope Bianchi
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Cliff Ghersen
Cori Hayman
Houghton Hyatt
Kathi King
Dr. Barbara Mathews
Charlene Nagel
Megan Orloff
Linnea Pattillo
Sybil Rosen
Michele Saltoun
Peter van Duiwyk
Lawrence Waldinger

Honorary Directors:

Ralph Baxter
Sally Kinsell
Robert V. Meghreblian
Diane Pannkuk
Richard Thielscher
Joan Wells

Executive Director:

Allison Marcillac

Office Coordinator:

Susan Robles

Office:

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Santa Barbara, CA 93108

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info@montecitoassociation.org
www.montecitoassociation.org

June 13, 2018

Chief Chip Hickman
Montecito Fire Protection District
595 San Ysidro Road
Santa Barbara, CA 93108

Dear Chip,

I just wanted to take a moment to sincerely thank you for your ongoing support of the Montecito Association in attending and presenting to our board and audience every month on what's happening in the Montecito Fire Protection District.

We always enjoy hearing from you and I wanted you to know how much we all appreciate the fact that you are taking time out of your busy schedule to talk with us!

Much gratitude,

Charlene Nagel
President
Montecito Association

PETER F. HILF
205 East Carrillo Street, Suite 220
Santa Barbara, CA 93101

Phone (805) 564-8702

Fax (805) 962-6823

May 30, 2018

Mr. Eric Phillips
965 Park Lane
Montecito, 93018

Dear Eric & Nina,

It is with great pleasure that I enclose a check in the amount of \$25,000 payable to Santa Barbara Firefighters Alliance for the benefit of the One805 "Kick Ash Bash". Also enclosed is a confirmation and acknowledgement form. Please have an authorized individual from Santa Barbara Firefighters Alliance sign the enclosures and return in the self-address, stamped envelope provided.

Best Personal Regards,



Peter F. Hilf
Trustee
MacDonald Family Foundation

Enclosures

Cc:
Patrick & Ursula Nesbitt
Mary Bahnken
Sheriff Bill Brown
Chief Lori Luhnnow
Chief Chip Hickman
Jimmy Nigro
Diana Starr Langley



WWW.FACEBOOK.COM/NIMOTEAMS OR WWW.THENIMOTEACHINGTOOLBOX.BLOGSPOT.COM

May 30, 2018

Chief Chip Hickman
Montecito Fire Department
595 San Ysidro Road
Santa Barbara, CA 93108

Dear Chief Hickman,

We wish to express the gratitude of the National Wildfire Coordinating Group L-580 Leadership is Action Cadre for Maeve Juarez's work as an Instructor and Speaker for the L580 Gettysburg Leadership Staff Ride course conducted May 8th- 10th, 2018.

Working with Maeve was an outstanding experience. She is a great communicator, and is both very passionate and engaged in leadership and risk. Maeve was willing to share her personal experiences at the Montecito Fire Department to further the hard conversation of risk and loss of life in the Incident Environment. In particular Maeve spoke at the Gettysburg Staff Ride just before the "Minnesota" Stand discussion on risk and loss of life. Her story set the stage for some of the best discussions the cadre had ever experienced at Gettysburg in over 10 years of offering this Staff Ride.

We understand that it takes valuable time and commitment to participate as a cadre member both from Maeve personally and the Montecito Fire Department. It would be impossible to provide quality training through the L580 Gettysburg Staff Ride without the dedication and expertise provided by professional individuals like Maeve Juarez.

Thank you for your continued support for the Interagency Wildland Fire Management and Leadership training effort.

Sincerely,

A handwritten signature in black ink that reads "Zeph Cunningham".

Zeph Cunningham
Lead Instructor – L580 Gettysburg Staff Ride
US Forest Service – Fire and Aviation Management
National Incident Management Organization
zephaniahcunningham@fs.fed.us 202-604-5321

B u i l d i n g C a p a c i t y a n d C a p a b i l i t y

