

MONTECITO FIRE PROTECTION DISTRICT  
AGENDA FOR THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS

Montecito Fire Protection District Headquarters  
595 San Ysidro Road  
Santa Barbara, California

October 23, 2017 at 2:00 p.m.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)
2. Recognition of Lifesaver Award. (Strategic Plan Goal 7.3)
3. That the Board of Directors approve and authorize the President to execute Side Letter Agreement amending Section 42 of the Memorandum of Understanding between the Montecito Firefighter's Association and the Montecito Fire Protection District regarding the probationary period for newly promoted employees. (Strategic Plan Goal 7.3)
4. That the Board of Directors approve and authorize the Fire Chief to execute a contract with Best Contracting Services in the amount of \$238,755 for the removal and replacement of the roof underlayment system at District Fire Station 1. (Strategic Plan Goal 6.1)
5. Discussion item: Report on Fire Danger Signs presented by Ad-Hoc Committee. (Strategic Plan Goal 3.3)
6. Review and approve financial statements of August and September 2017. (Strategic Plan Goal 9.1)
7. Review PARS OPEB Trust Program statement for June and July 2017. (Strategic Plan Goal 9.1)
8. Approval of Minutes of the September 25, 2017 Regular Meeting.
9. Fire Chief's report.
10. Board of Director's report.
11. Suggestions from Directors for items other than regular agenda items to be included for the November 27, 2017 Regular Board meeting.

Montecito Fire Protection District  
Agenda for Regular Meeting, October 23, 2017  
Page 2

Adjournment

This agenda posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is October 19, 2017.

MONTECITO FIRE PROTECTION DISTRICT

A handwritten signature in blue ink is written over a horizontal line. The signature is stylized and appears to consist of the letters 'J' and 'L' followed by a long horizontal stroke.

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

October 23, 2017

# Agenda

## Item #3



Side Letter Agreement  
**To the Memorandum of Understanding between the  
Montecito Firefighter's Association and the  
Montecito Fire Protection District  
October 23, 2017**

This side letter of agreement shall replace the entirety of Section 42 of the Memorandum of Understanding between the Montecito Firefighter's Association and the Montecito Fire Protection District dated June 29, 2016.

**Probationary Period of Newly Promoted Employees**

The probationary period of newly promoted employees shall begin on the official date of appointment.

Each newly promoted employee shall serve a probationary period of twelve (12) months in the new position. Upon completion of the probationary period, the employee shall receive a written evaluation of their job performance.

**Montecito Firefighters Association**

**Montecito Fire Protection District**

---

Alex Broumand  
President

---

Peter vanDuinwick  
President

---

Aaron Briner  
Treasurer

---

Chip Hickman  
Fire Chief

41.4 Employees selected for temporary classification in other ranks will be selected from an eligibility list for that position, starting from number one on down. If no list is in effect, the employee selected will be chosen due to his/her: seniority in his/her rank below the one to be assigned, and his/her qualifications to perform the assignment.

Example: senior engineer to "temporarily classified captain"  
senior firefighter to "temporarily classified engineer"

41.5 It is further agreed that trading of shifts amongst the members of the Association shall have no bearing on out-of-classification work.

41.6 Beginning July 1, 1997, the Board approved an additional 1% pay benefit in lieu of "short term" out of classification work and for specialized training/certification.

41.7 Beginning July 1, 2011, the Board approved an additional 1% pay benefit in lieu of "short term" out of classification work and for specialized training/certification.

#### **42. INTRODUCTORY PERIOD OF NEWLY PROMOTED PERSONNEL**

The introductory period of newly promoted employees shall begin on the official date of appointment or appointment to temporary status.

If an employee has been appointed to temporary classification (approved by the Board) in the 12-month period prior to appointment to introductory status, that time shall count toward introductory time, up to a limit of 5 months.

Each newly promoted employee shall serve an introductory period of 6 months in the new position. Upon completion of the introductory period, the Fire Chief shall receive a written evaluation of the employee's job performance.

This report is to be completed by the employee's immediate supervisor and is to be reviewed with the employee prior to submission to the Fire Chief.

#### **43. ELIMINATION OF FIRE SERVICE**

If the fire service function of the District is merged into another agency or if another agency assumes said function, then prior to such action, the District shall meet and confer with Association concerning the effects of such action.

# Agenda Item #4







---

## STAFF REPORT

---

**Prepared for:** Montecito Fire Protection District Board of Directors  
**Prepared by:** Chief Hickman, Fire Chief  
**Date:** October 23, 2017  
**Topic:** Bid Award; Fire Station 1 Roof Replacement

---

### Summary

---

The District solicited bids for the removal and replacement of the roof underlayment system at Fire Station 1 in September 2017 in accordance with the Public Contract Code Section 20813.

### Background

---

The roof at Fire Station 1 leaked significantly in several locations during the winter of 2017. These leaks caused interior damage and should be repaired prior to the coming winter.

### Discussion

---

Request for proposals were solicited for this project. Project description, scope of work, and submission information was posted on the District website, direct mailed to contractors, and published in the Santa Barbara News Press. A public bid opening was conducted at Fire Station 1 on October 11, 2017. Three bids were received and evaluated. The lowest, responsive bidder was Best Contracting Services; their bid was \$238,755.

### Conclusion

---

Staff recommends that the Board authorize the Fire Chief to enter into a contract with Best Contracting Services, the lowest, responsive bidder, in the amount of \$238,755 for the removal and replacement of the roof underlayment system at Fire Station 1.

### Strategic Plan Reference

---

Strategic Plan Goal #6: Strengthen our Infrastructure



## Request for Competitive Sealed Bids

The Montecito Fire Protection District (MFPD) invitation to bid for:

**ITB# 2017-001**  
**Removal & Replacement of Roof Underlayment System at**  
**Fire Station 1**

### PROJECT DESCRIPTION –

During the winter storms of 2017, Montecito Fire Station 1 at 595 San Ysidro Road experienced multiple significant leaks from the roof in several areas throughout the entire building. Due to the age of the roof and the widespread leak issue, MFPD is seeking bids from qualified licensed contractors to furnish and install a new underlayment system on the entire roof structure at Fire Station 1.

### Scope of Work:

Provide all necessary materials, labor and equipment to complete installation of a new roof underlayment system under the clay tile roof at Fire Station 1.

- Remove existing tiles as carefully as possible from the roof area to reinstall later.
- Remove underlayment to sheathing and haul away all debris.
- Inspect Sheathing for possible wood rot or damage, if any notify MFPD.
- Install an appropriate new underlayment system equivalent to or improving on the existing.
- Install an appropriate new twisted tie wire system to match existing.
- Install new copper drip edge to match existing.
- Install new copper valley metal to match existing.
- Install new copper sheet metal flashing to match existing. (Existing z-bar, chimney caps and gutters to remain.)
- Reinstall existing tile matching the original installation as close to existing conditions as possible and secure with appropriate tie-wire to match existing.

- Install two (2) flashings per pipe penetration.
- Work complete with at least 5-year warranty (from date of completion) on workmanship against leakage.
- Job site will be free and clear of all debris upon completion.

### **Submission Information:**

Bidders must comply with the following submission procedures:

1. Sealed bids shall be submitted marked "Fire Station 1 – Roof Replacement Bid" on the outside of the envelope, addressed to:

Montecito Fire Department  
Attn: Alan Widling, Battalion Chief  
595 San Ysidro Road  
Santa Barbara, CA 93108

Bids will be accepted until 4:00 PM October 9, 2017. Bids received after this time will be returned unopened. Faxed bids will not be accepted.

2. **WITHDRAWAL OF BID:** A bidder will be permitted to withdraw their bid unopened after it has been deposited if such request is received in writing prior to the time specified for the opening of the bids.
3. **OPTIONAL SITE VISIT:** Any prospective bidder may request a tour of the property by contacting MFPD at (805) 969-2537 and requesting their name and phone number be placed on a callback list. Subsequently, a designee of the MFPD will make contact and schedule a site tour. Prospective bidders shall not enter the site without receiving prior permission.
4. **RESERVATION OF RIGHTS:** MFPD reserves the right to reject any bids, to waive technical or legal deficiencies, and to accept any bid that it deems to be in the best interest of MFPD.
5. **WARRANTY:** The contractor shall submit a copy of manufacturer's warranty indicating duration of said warranty and install all products according to manufacturer's instructions.
6. **SPECIFICATIONS:** The bidder shall furnish information related to the specifications of the products being used.
7. **PREVAILING WAGE:** This project shall adhere to all laws and requirements pertaining to prevailing wage. The awarded licensed contractor must be properly registered and qualified with the Department of Industrial Relations (DIR).

8. COST/SCHEDULE: The bidder shall furnish a cost proposal and schedule as part of the package. The contractor shall complete the work by December 22, 2017.
9. SEPARABILITY: MFPD will accept only full packages for all requested elements. Bids submitted without all scope of work items included shall be disqualified.
10. A copy of applicable insurance certificate(s) must accompany bids. Minimum coverage is \$1,000,000 per occurrence, \$2,000,000 aggregate on general liability, and Worker's Compensation coverage in compliance with State Law.

**Award of Bid:**

A public bid opening will be held on October 11, 2017 at 4:00 PM in the conference room at Montecito Fire Station 1, 595 San Ysidro Road, Santa Barbara.

The Board of Directors will approve the contract at the following scheduled board meeting or if deemed necessary, a special meeting will be noticed and convened to facilitate timely completion of the project.

The contract will be awarded to the lowest responsible bidder in accordance with the competitive bid procedures set out in the Public Contract Code section 20813.

**Sealed Bid Opening - ITB# 2017-001****Removal & Replacement of Roof Underlayment System Fire Station 1**

<b>DATE</b>	<b>BIDDER</b>	<b>BID AMOUNT</b>
10/11/2017	Best Contracting Services, Inc.	\$238,755.00
10/11/2017	WRS, Inc.	\$285,000.00
10/11/2017	Craig Roofing	\$256,115.00



# Agenda Item #6





**MONTECITO FIRE PROTECTION DISTRICT**  
**CASH RECONCILIATION - ALL FUNDS**  
**August 31, 2017**

	Fund 3650 General	Fund 3651 Pension Obl.	Fund 3652 Capital Res.	Fund 3653 Land & Bldg	All Funds
Cash Balance at 8/1/17	4,107,369.02	102,976.06	2,659,745.58	5,361,192.92	12,231,283.58
Income:					
Tax Revenue	-	-	-	-	-
Interest income	-	-	-	-	-
Other:					
N/A	-	-	-	-	-
	-	-	-	-	-
Expenses:					
Warrants and Claims	(94,281.74)	-	-	(945.00)	(95,226.74)
Payroll	(1,150,745.60)	-	-	-	(1,150,745.60)
Other:					
Reimbursed expenses*	-	-	-	-	-
	(1,245,027.34)	-	-	(945.00)	(1,245,972.34)
Cash Balance at 8/31/17	<u>2,862,341.68</u>	<u>102,976.06</u>	<u>2,659,745.58</u>	<u>5,360,247.92</u>	<u>10,985,311.24</u>
Cash in Treasury per Balance Sheet	<u>3,472,886.23</u>	<u>102,976.06</u>	<u>2,659,745.58</u>	<u>5,361,192.92</u>	<u>11,596,800.79</u>
<b>Difference to reconcile</b>	610,544.55	-	-	945.00	611,489.55
<b>Reconciliation:</b>					
Outstanding payroll payments					
CalPERS retirement contribution (9/1)	83,189.29	-	-	-	83,189.29
Mass Mutual contribution (9/1)	20,215.00	-	-	-	20,215.00
Net payroll checks	285.16	-	-	-	285.16
Payroll deposit	404,312.95	-	-	-	<u>404,312.95</u>
EFT Payable (Acct 1015)					
Scott Chapman	609.00	-	-	-	609.00
Anchor Air Systems	238.87	-	-	-	238.87
Frontier	1,261.87	-	-	-	1,261.87
Collings & Associates LLC	655.00	-	-	-	655.00
Freedom Signs	315.00	-	-	-	315.00
Joy Equipment Protection	625.00	-	-	-	625.00
Montecito Firefighter's Association	7,130.00	-	-	-	7,130.00
Price, Postel & Parma	2,694.00	-	-	945.00	3,639.00
CalPERS retirement contribution (8/16)	85,151.34	-	-	-	85,151.34
Safety Kleen Corp	355.34	-	-	-	355.34
Sansum Clinic	1,258.00	-	-	-	1,258.00
Accounts Payable (Acct 1210)	<u>2,248.73</u>	-	-	-	<u>2,248.73</u>
	610,544.55	-	-	945.00	611,489.55

**MONTECITO FIRE PROTECTION DISTRICT**  
**CASH RECONCILIATION - ALL FUNDS**  
**September 30, 2017**

	Fund 3650 General	Fund 3651 Pension Obl.	Fund 3652 Capital Res.	Fund 3653 Land & Bldg	All Funds
Cash Balance at 9/1/17	2,862,341.68	102,976.06	2,659,745.58	5,360,247.92	10,985,311.24
Income:					
Tax Revenue	-	-	-	-	-
Interest income	-	-	-	-	-
Other:					
CSFD Dispatch Services	22,325.00	-	-	-	22,325.00
	<u>22,325.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>22,325.00</u>
Expenses:					
Warrants and Claims	(188,878.01)	-	-	-	(188,878.01)
Payroll	(1,138,053.76)	-	-	-	(1,138,053.76)
Other:					
Reimbursed expenses*	3,444.50	-	-	-	3,444.50
	<u>(1,323,487.27)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(1,323,487.27)</u>
Cash Balance at 9/30/17	<u>1,561,179.41</u>	<u>102,976.06</u>	<u>2,659,745.58</u>	<u>5,360,247.92</u>	<u>9,684,148.97</u>
Cash in Treasury per Balance Sheet	<u>1,751,607.80</u>	<u>102,976.06</u>	<u>2,659,745.58</u>	<u>5,360,247.92</u>	<u>9,874,577.36</u>
<b>Difference to reconcile</b>	190,428.39	-	-	-	190,428.39
<b>Reconciliation:</b>					
Outstanding payroll payments					
CalPERS retirement contribution (9/29)	85,155.70	-	-	-	85,155.70
Accounts Payable (Acct 1210)					
CalPERS retirement contribution (9/15)	85,057.69	-	-	-	85,057.69
Mass Mutual contribution (9/29)	20,215.00	-	-	-	20,215.00
	<u>190,428.39</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>190,428.39</u>

\* Summary of reimbursed expenses: SB County Fire - Reimb. For AP Triton EMS Report, \$3,444.50

**MONTECITO FIRE PROTECTION DISTRICT  
WARRANTS AND CLAIMS DETAIL  
August 2017**

Payee	Description	Amount
<b>Fund 3650 - General</b>		
ADP Inc	ADP fees, 7/31/17	299.56
Aflac	Employee paid insurance, July 2017	1,781.50
AFSS Southern Division	Admin. Fire Services Section: A. Gil, FY 17-18	50.00
AFSS Southern Division	Admin. Fire Services Section: J. Reed, FY 17-18	50.00
AGS Rebuilders Inc	Starter repair, E91	420.71
AGS Rebuilders Inc	Starter for engines: E91, E92, E93	491.22
Airgas West	Oxygen refills	242.11
American Hotel Register Co	Household supplies	301.70
Amsoil Inc	Oil/filter supplies for vehicle maintenance	429.88
Anchor Air Systems	Semi-Annual maintenance; Sta 2	499.58
Andrew Seybold Inc	Service calls for command channels	1,465.75
AP Triton	EMS system study, Phase I (County Fire Chiefs)	20,667.00
Boone Printing & Graphics	MFD letterhead, blank sheets, envelopes, notepads	1,325.88
Bound Tree Medical	Patient medical supplies	82.50
Burtens Fire Inc	(2) Hinges, E93; Mechanic stock parts, E92	196.43
Carquest Auto Parts	Wipers: SQ 91, Blades: E93	77.54
Carquest Auto Parts	Air filter: OES317, Brake parts: BC915	570.99
Chevron Business Card Services	Gasoline charges (fire assignments)	271.34
Chevron Business Card Services	Gasoline charges (fire assignments)	261.40
Collings & Associates LLC	Fire sprinkler review services: Miramar Hotel	655.00
Consolidated Overhead Door	E91 bay door repair	863.49
Cox Communications - Business	CAD connectivity & Internet	2,742.21
Department of Justice	LiveScan fingerprint screening (1)	49.00
DFND Technologies	PPE: Fire defend uniform shirts	5,067.00
EAN Services LLC	M. Juarez/Widling: Colorado staff ride rental car	340.80
Freedom Signs	Logo and lettering removal, old PT 92	315.00
Frontier	Phone services, 2 months	2,562.90
Fuel Smart	Gasoline charge, 7/11-8/15/2017	433.63
Governmentjobs.Com	Neo Gov annual license fee, 9/15/17-9/14/18	2,949.52
Impulse Internet Services	Phone services, 8/25-9/24/17	1,883.95
Informaco Emend Billing Service	IT support, August 2017	4,600.00
JDL Mapping	Mapping services, July	687.50
John Badaracco	J. Badaracco Reimb: STF Preposition asgmt meals	396.00
Johnson Equipment Co	Charger/inverter, E91	2,685.01
Johnson Equipment Co	Inverter, USAR 91	157.07
Joy Equipment Protection	Annual fire extinguishers/sprinklers service	625.00
Juan O's Mobile Repair	Brake repair, E93	413.32
Liebert Cassidy Whitmore	Labor attorney fees, July	1,590.00
Life Assist Inc	Patient medical supplies	1,814.71
Maeve Juarez	M. Juarez Reimb: Whittier fire asgmt meals	183.00
Marborg Industries	Refuse disposal, Sta. 1	473.49
McCormix Corporation	Diesel fuel, July and August	4,092.93
Mission Uniform Service Inc	Shop towels, Sta. 1	713.32
Montecito Village Hardware	Bolts, washers, paint	116.78
Montecito Water District	Water service, Sta. 1	720.22
O'Connor Pest Control	Quarterly pest control maint., Sta. 1	178.00
Paradise Chevrolet	Repair part: skid plate for BC915	124.67
Peyton Scapes	Landscape maintenance	550.00
Precision Imaging	Office copier usage fee, July	200.24
Precision Imaging	Office copier usage fee, August	145.96
Price Postel & Parma	Legal services, July	2,694.00

<b>Payee</b>	<b>Description</b>	<b>Amount</b>
Ready Refresh By Nestle	Bottled water	396.36
Ryland Mccracken	R. McCracken Reimb: Paramedic renewal	200.00
Safety Kleen Corp	Quarterly solvent tank maintenance	646.32
Sansum Clinic	Pre-employment medical exams	4,550.00
Santa Barbara News Press	Public notice: Preliminary budget 2017-18	99.84
Satcom Global Inc	Satellite phone charges	152.07
SB County Auditor-Controller	Additional user tax	386.88
Scott Chapman	S. Chapman reimb: PPE - Wildland pack accessories	609.00
Sintra Group	Pre-employment background check - 4 employees	4,425.00
SM Tire	4 tires: P920	541.74
South Coast Emergency Vehicle	E91 & E92 compartment door repair parts	91.00
South Coast Emergency Vehicle	Dust filters/Turbo intake hose; E92	643.50
Southern California Edison	Electricity service	2,424.95
Sprinkle Tire Inc	Tires and mounting, R91	897.20
Sprint	E92 Sim card for MDC, July	75.98
Staples Business Advantage	Office supplies	260.87
The Gas Company	Gas service, Sta. 1 - 08/02/17	106.35
The UPS Store	Shipping charges	98.64
The Village Service Station	Gasoline charges, July 2017	498.76
Velocity Truck Center Ventura Cty	E391: plugs, filter	78.59
Veritiv Operating Company	Household supplies	701.56
Veritiv Operating Company	Household supplies	144.81
Verizon Wireless	Wireless service, August	2,185.72
Wageworks Inc	FSA administrative fee, June	110.50
Wageworks Inc	FSA administrative fee, July	110.50
Wageworks Inc	FSA plan reimbursements, employee paid	476.03
Winema Industrial & Safety Supply	Multi-gas monitor (budgeted)	2,860.76
	Fund 3650 Total	94,281.74
<b><u>Fund 3653 - Land &amp; Building</u></b>		
Price Postel & Parma	Legal services - Station 3, July	945.00
	Fund 3653 Total	945.00

**MONTECITO FIRE PROTECTION DISTRICT  
WARRANTS AND CLAIMS DETAIL  
September 2017**

Payee	Description	Amount
<b>Fund 3650 - General</b>		
Across The Street Productions	Blue Card teacher training fee: B. Hauser	4,500.00
ADP Inc	ADP fees, 3 periods	737.08
Aflac	Employee paid insurance, August 2017	1,781.50
AGS Rebuilders Inc	Rebuild starter & stock for E91, E92, E93	398.73
Allstar Fire Equipment Inc	PPE, 4 new hires	1,723.20
Allstar Fire Equipment Inc	Voice Amplifier (4)	1,961.05
A-OK Mower Shop Inc	Portable generator repair	63.94
Boone Printing & Graphics	Mailing labels	80.82
Brandon Bennewate	B. Bennewate Reimb: Trench Rescue Technician	348.00
Brandon Bennewate	B. Bennewate Reimb: Rescue Systems 1	596.18
CalPERS	CalPERS GASB 68 reports	1,400.00
Capture Technologies	Voice logging recorder (budgeted)	25,518.47
Cox Communications - Business	CAD connectivity & Internet	2,742.21
DFND Technologies	PPE: Fire defend uniform shirts (budgeted)	785.50
Dino Denunzio's Paint & Body Shop	912 auto body repair	2,495.03
EAN Services LLC	Rental car: L. Muller Minerva 5 fire assignment	299.00
Eco Tree Works	Roadside weed abatement: various neighborhoods	6,240.00
Eco Tree Works	Roadside weed abatement: various neighborhoods	6,600.00
Eric Klemowicz	E. Klemowicz Reimb: Trench Rescue Technician	469.88
Firesafe Solutions	Roadside weed abatement: E. Mountain Dr.	1,000.00
Firesafe Solutions	Roadside weed abatement: Mountain Dr.	5,000.00
Fuel Smart	Gasoline charges, September	77.34
Hugo's Auto Detailing	Car wash service, August 2017	175.00
Impulse Internet Services	Phone services, 9/25-10/24/17	1,884.05
Informaco Emend Billing Service	IT support, September	4,600.00
Informaco Emend Billing Service	IT support (billable) - MDC Project	240.00
Informaco Emend Billing Service	IT support (billable) - VOIP Project	2,790.00
Informaco Emend Billing Service	IT services (billable)- Dispatch upgrade project	6,480.00
John Badaracco	J. Badaracco Reimb: Ruth fire asgmt meals/lodging	324.73
Johnson Equipment Co	Inverter: USAR 91	368.19
Kerry Kellogg	K. Kellogg Reimb: Miller fire asgmt meals	181.00
L N Curtis & Sons	Thermal image camera batteries (13)	1,060.48
L N Curtis & Sons	Hose maintenance	39.18
L N Curtis & Sons	Nozzle and valve set, PT91	360.75
L N Curtis & Sons	Level B HazMat suits - replace from Biltmore inc	481.86
L N Curtis & Sons	Auto extrication tools, E91/E92 (budgeted FY17)	13,498.11
Liebert Cassidy Whitmore	Labor attorney fees, August 2017	1,223.00
Life Assist Inc	Patient medical supplies	21.00
Life Assist Inc	Patient medical supplies	999.83
Loren Bass	L. Bass Reimb: Type 3 Pre-Build trip	177.20
Marborg Industries	Refuse disposal	553.07
Mission Uniform Service Inc	Shop towels	377.11
Montecito Village Hardware	Batteries, rubber bands	22.60
Montecito Village Hardware	Paint	129.17
Montecito Water District	Water service	691.93
Norm Katz Psy D	Pre-employment screening	1,800.00
Peyton Scapes	Landscape maintenance	550.00
Physio Control	Annual Lifepak maintenance (budgeted)	5,961.96
Rayne Water Conditioning	Soft water service, semi-annual	888.36
Ready Refresh By Nestle	Bottled water	271.51
Robert Galbraith	R. Galbraith Reimb: External hard drives (2)	130.96

Payee	Description	Amount
Sansum Clinic	Pre-employment medical exams	2,732.00
Santa Barbara Co Fire Chief Assoc	Annual Membership dues, FY2017-18	300.00
Satcom Global Inc	Satellite phone charges	150.18
SB County Auditor-Controller	Additional user tax	60.83
SB County Auditor-Controller	FIN quarterly billing Q1, FY 17-18	3,990.25
SB Tree Care Inc	Fuel treatment network: E. Mountain Dr.	1,150.00
Scott Chapman	S. Chapman Reimb: PPE - Wildland packs	1,392.06
Shaun P Davis	S. Davis Reimb: Binders for Academy	126.50
Snap-On Industrial	Mechanic tools	490.40
Southern California Edison	Electricity service	2,419.14
Special District Risk Mgmt Authority	Worker's comp premium adjustment, FY 16-17	44,124.54
Sprint	E92 Sim card for MDC, 7/26-8/25/17	75.98
Staples Business Advantage	Office supplies	942.23
Susan M Woolley	Labor attorney fees, August	2,035.50
The Gas Company	Gas service, Sta. 1 - 8/31/17	46.07
The Gas Company	Gas service, Sta. 2 - 8/31/17	47.94
The UPS Store	Shipping charges	222.51
The Village Service Station	Gasoline charges, August 2017	1,154.73
Trace Analytics LLC	Mako compressed air testing	12.00
Travis Ederer	T. Ederer Reimb: Red fire asgmt meals	36.00
Travis Ederer	T. Ederer Reimb: Red fire asgmt hotel	124.24
Travis Ederer	T. Ederer Reimb: Miller fire asgmt meals/hotel	198.33
US Bank Corporate Card	VOIP phone system: IT supplies returned (credit)	(286.16)
	Dispatch IT supplies and E-waste fee for phones	152.15
	Dinner for red flag upstaffing personnel	185.10
	Hydrant maintenance gauges returned (credit)	(282.47)
	Repair part for coffeemaker, Sta. 2 (accrued FY17)	43.97
	Repair parts for coffeemakers, Sta. 1 and 2	308.74
	Vehicle repair parts	160.35
	Tires installation, 912	200.21
	Cal Fire Chiefs EMS membership: K. Taylor, FY17-18	150.00
	Postage for HEARO radio mailing (accrued FY17)	103.88
	Calendar app, 900 and iPad keyboard, 914	111.57
	Laptop for pre-plans (accrued FY17)	551.47
	Annual report postage costs	441.02
	Fax, back-up server and Expensify, monthly fees	23.94
	Juarez/Gil: Alamo/Whittier fire asgmt meals	20.45
	Business meeting re: Type 3 team (accrued FY17)	37.17
	K. Taylor: Contra Costa FD site visit flight	97.95
	Business meetings (2)	146.41
	Gasoline charges (accrued FY17)	117.05
	Gasoline charges	1,701.47
Verizon Wireless	Wireless service, 8/14-9/13/17	1,882.75
Wageworks Inc	FSA plan reimbursements, employee paid	2,412.69
Wageworks Inc	FSA administrative fee, August	110.50
Winema Industrial & Safety Supply	Calibration gas for monitors	298.60
Winema Industrial & Safety Supply	Multi-gas monitors, 3 (budgeted)	7,093.79
Zworld GIS	Mapping services, September	165.00
	<b>Fund 3650 Total</b>	<b>188,878.01</b>

**MONTECITO FIRE PROTECTION DISTRICT  
PAYROLL EXPENDITURES  
August and September 2017**

	<u>August</u>	<u>September</u>
Regular Salaries	\$ 568,794.00	\$ 568,794.00
Directors Fees	1,225.00	700.00
Auxiliary	2,346.00	2,788.00
FLSA Safety	6,978.90	13,989.90
FLSA Dispatch	4,351.68	2,972.16
Overtime	291,963.49	271,019.18
Dispatch Cadre Earnings	2,461.80	2,238.00
Mass Mutual 457 Contribution	8,800.00	8,800.00
Vacation Redemption Program	-	956.70
	<hr/>	<hr/>
Gross Wages	886,920.87	872,257.94
District Contributions to Insurance	142,556.74	143,115.06
District Contributions to Medicare/SS	12,615.58	12,439.93
District Contributions to SUI	64.28	62.78
CalPERS Employee Contribution, District paid	49,780.99	50,317.45
CalPERS Employer Contribution, Employee paid	(47,819.85)	(48,257.74)
CalPERS, District Contribution	112,144.94	113,406.24
Health and Dependent Care FSA Contributions	(3,506.40)	(3,506.40)
Due to AFLAC	(2,011.55)	(1,781.50)
	<hr/>	<hr/>
Total Benefits	263,824.73	265,795.82
<b>Grand Total</b>	<b><u>\$ 1,150,745.60</u></b>	<b><u>\$ 1,138,053.76</u></b>

**MONTECITO FIRE PROTECTION DISTRICT  
OVERTIME DETAIL  
August 2017**

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing	Fire		Overtime	Description
						Reimbursable	Fire		
Bennewate, B.	07/07/17		24.0	1,600.92	1,600.92				
Badaracco, J.	07/20/17		5.0	453.45		453.45			
Hickman, K.	07/24/17		24.0	1,787.40		1,787.40			
Kellogg, K.	07/24/17	5.0	56.0	5,802.72		5,802.72			
Powell, K.	07/24/17		24.0	1,609.20		1,609.20			
Villarreal, J.	07/24/17		24.0	2,129.76		2,129.76			
Walkup, R.	07/24/17		13.5	905.18		905.18			
Blake, G.	07/27/17		24.0	1,647.36	1,647.36				
Edwards, T.	07/29/17		24.0	2,124.00	2,124.00				
Villarreal, J.	07/31/17		4.5	399.33		399.33			
Villarreal, J.	07/31/17		16.5	1,464.21		1,464.21			
Skei, E.	08/01/17		3.0	259.47		259.47			
Arnold, D.	08/02/17		17.5	935.29		935.29			
Gregson, A.	08/02/17		15.0	1,327.50		1,327.50			
Powell, K.	08/02/17		17.5	1,173.38		1,173.38			
Villarreal, J.	08/02/17		17.5	1,552.95		1,552.95			
Wrenn, B.	08/02/17		17.5	1,068.64		1,068.64			
Arnold, D.	08/03/17		22.5	1,202.51	1,202.51				
Blake, G.	08/03/17		24.0	1,647.36	1,647.36				
Briner, A.	08/03/17		24.0	2,054.88		2,054.88			
Broumand, A.	08/03/17		24.0	1,694.16		1,694.16			
Ederer, T.	08/03/17		24.0	2,124.00		2,124.00			
Grant, L.	08/03/17		24.0	1,465.56		1,465.56			
Jenkins, J.	08/03/17	8.0	8.5	1,023.83	1,023.83				
Mann, K.	08/03/17		24.0	1,944.36	1,944.36				
Zeitsoff, J.	08/03/17		24.0	1,709.28		1,709.28			
Davis, S.	08/04/17		13.5	1,076.29		1,076.29			
Rupp, A.	08/04/17		13.0	3,620.66		3,620.66			
Walkup, R.	08/04/17		13.0	871.65		871.65			
Widling, A.	08/04/17		12.0	1,062.00		1,062.00			
Wrenn, B.	08/04/17		13.5	824.38		824.38			



Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing	Fire		Description
						Reimbursable	Overtime	
Briner, A.	08/05/17		22.0	1,883.64		1,883.64		
Ederer, T.	08/05/17		21.0	1,858.50		1,858.50		
Eubank, N.	08/05/17		23.5	1,255.96		1,255.96		
Grant, L.	08/05/17	16.0	6.5	396.92		396.92		
Lauritson, R.	08/05/17		24.0	3,363.84	3,363.84			
Taylor, J.	08/05/17		24.0	1,192.32	1,192.32			
Jenkins, J.	08/06/17		25.0	3,011.25		3,011.25		
Lauritson, R.	08/06/17		4.0	560.64		560.64		
Chapman, S.	08/07/17		24.0	1,967.40		1,967.40		
Edwards, T.	08/07/17		24.0	2,124.00		2,124.00		
McCracken, R.	08/07/17	4.0	20.0	1,467.00		1,467.00		
Poulos, T.	08/07/17		24.0	1,734.84		1,734.84		
Taylor, J.	08/07/17		24.0	1,192.32	1,192.32			
Villarreal, J.	08/07/17		24.0	2,129.76	2,129.76			
Zeitsoff, J.	08/07/17		24.0	1,709.28	1,709.28			
Jenkins, J.	08/08/17	16.0	-	-		-		
Klemowicz, E.	08/08/17	4.0	20.0	1,341.00		1,341.00		
Briner, A.	07/22-07/28/17		88.0	7,335.24		7,335.24		
Whilt, S.	07/22-07/28/17	24.0	64.0	4,144.32		4,144.32		
Grant, L.	07/23-07/28/17		84.5	5,160.00		5,160.00		
Zeitsoff, J.	07/24-07/28/17		88.0	6,267.36		6,267.36		
Gil, A.	07/24-07/31/17	13.5	38.5	4,100.25		4,100.25		
Juarez, M.	07/24-08/04/17	43.5	62.5	6,148.71		6,148.71		
Bennewate, B.	07/26-07/31/17		98.0	6,537.09		6,537.09		
Chapman, S.	08/02-08/04/17	16.0	34.5	2,828.14		2,828.14		
Muller, L.	08/03-08/08/17		111.0	5,845.82		5,845.82		
Widling, A.	08/05-08/07/17		48.0	4,248.00		4,248.00		
Hoithe, D.	08/05-08/08/17		48.0	5,315.54		5,315.54		
Powell, K.	08/05-08/08/17		48.0	3,218.40		3,218.40		
Walkup, R.	08/05-08/08/17		48.0	3,218.40		3,218.40		
		<b>Payroll 8/16/17</b>		<b>140,117.62</b>	<b>20,777.86</b>	<b>119,339.76</b>	<b>-</b>	
Fuentes, E.	07/24/17		13.5	1,093.70		1,093.70		
Galbraith, R.	07/24/17		24.0	1,647.36		1,647.36		
St. Oegger, D.	07/25/17		24.0	1,850.40		1,850.40		
Wrenn, B.	07/31/17		16.5	1,007.57		1,007.57		

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing	Fire		Description
						Reimbursable	Overtime	
Wrenn, B.	08/01/17		3.0	183.20		183.20		
Badaracco, J.	08/05/17		2.0	181.38			181.38	Engine repair
Gil, A.	08/06/17	5.0	-	-			-	Finance Committee reports
Bennewate, B.	08/08/17		2.0	133.41			133.41	HazMat team meeting
Bass, L.	08/09/17		24.0	1,803.24	1,803.24			
Bennewate, B.	08/09/17		24.0	1,600.92		1,600.92		
Chapman, S.	08/09/17		24.0	1,967.40		1,967.40		
Edwards, T.	08/09/17		24.0	2,124.00		2,124.00		
Eubank, N.	08/09/17		24.0	1,282.68	1,282.68			
Skei, E.	08/09/17		24.0	2,075.76	2,075.76			
Taylor, J.	08/09/17		24.0	1,192.32		1,192.32		
Villarreal, J.	08/09/17		24.0	2,129.76		2,129.76		
Galbraith, R.	08/10/17		24.0	1,647.36		1,647.36		
Jenkins, J.	08/10/17		4.0	481.80		481.80		
Poulos, T.	08/10/17		24.0	1,734.84	1,734.84			
Taylor, J.	08/10/17		12.0	596.16		596.16		
Edwards, T.	08/11/17		4.5	398.25	398.25			
Rupp, A.	08/11/17		11.0	652.91	652.91			
Bennewate, B.	08/12/17		24.0	1,600.92		1,600.92		
Taylor, J.	08/12/17		24.0	1,192.32	596.16	596.16		
Hauser, B.	08/13/17		18.5	1,226.83		1,226.83		
Jenkins, J.	08/13/17		13.0	1,565.85	1,565.85			
Blake, G.	08/14/17		24.0	1,647.36	1,647.36			
Eubank, N.	08/14/17		24.0	1,282.68	855.12	427.56		
Grant, L.	08/14/17		8.0	466.32		466.32		
Jenkins, J.	08/14/17		3.0	361.35	361.35			
Mann, K.	08/14/17		24.0	1,944.36	1,296.24	648.12		
Muller, L.	08/14/17		13.0	684.65	684.65			
Skei, E.	08/14/17		24.0	2,075.76	1,383.84	691.92		
Villarreal, J.	08/14/17	4.0	20.0	1,774.80	1,774.80			
Fuentes, E.	08/15/17		11.0	891.17			891.17	Training backfill
Widling, A.	08/15/17		24.0	2,124.00		2,124.00		
Arnold, D.	08/16/17		24.0	1,282.68	1,282.68			
Mann, K.	08/16/17		24.0	1,944.36	1,944.36			
Muller, L.	08/16/17		24.0	1,263.96	1,263.96			

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant		Fire		Description
					Staffing	Reimbursable	Overtime	Reimbursable	
Skei, E.	08/16/17		8.0	691.92				691.92	Active shooter training
Whilt, S.	08/16/17		7.0	453.29				453.29	Active shooter training
Gregson, A.	08/17/17		15.0	1,327.50			1,327.50		
Widling, A.	08/17/17		9.0	796.50			796.50		
Mann, K.	08/18/17		24.0	1,944.36	1,944.36				
Poulos, T.	08/18/17		24.0	1,734.84	1,734.84				
Lauritson, R.	08/20/17		23.0	3,223.68	3,223.68				
Mann, K.	08/20/17		24.0	1,944.36	1,944.36				
Lauritson, R.	08/21/17		14.0	1,962.24	1,962.24				
Gregson, A.	08/22/17		16.0	1,416.00		1,416.00			
Hickman, K.	08/22/17		11.0	819.23				819.23	Training backfill
Widling, A.	07/09-07/22/17		-	624.00		624.00			Payroll correction from 8/1
Muller, L.	08/09-08/12/17		48.0	2,527.92			2,527.92		
Hoithe, D.	08/09-08/14/17	11.0	85.0	7,926.68			7,926.68		
Powell, K.	08/09-08/14/17		96.0	6,436.80			6,436.80		
Rupp, A.	08/09-08/14/17		96.0	5,698.08			5,698.08		
Walkup, R.	08/09-08/14/17	16.0	64.5	4,324.73			4,324.73		
Widling, A.	08/09-08/14/17		96.0	8,496.00			8,496.00		
Badaracco, J.	08/11-08/23/17		116.0	10,520.04			10,520.04		
Ederer, T.	08/13-08/26/17		168.0	14,868.00			14,868.00		
Kellogg, K.	08/13-08/26/17	10.5	120.5	12,486.21			12,486.21		
Whilt, S.	08/19-08/23/17		92.0	5,957.46			5,957.46		
Zeitsoff, J.	08/19-08/23/17		92.0	6,552.24			6,552.24		
<b>Payroll 9/1/17</b>				<b>151,845.87</b>	<b>33,413.53</b>	<b>115,261.94</b>	<b>3,170.40</b>		
<b>Grand Total</b>				<b>291,963.49</b>	<b>54,191.39</b>	<b>234,601.70</b>	<b>3,170.40</b>		

**% of Total      100.0%      18.6%      80.4%      1.1%**

**MONTECITO FIRE PROTECTION DISTRICT  
OVERTIME DETAIL  
September 2017**

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing	Fire		Overtime	Description
						Reimbursable	Staffing		
Bass, L.	06/20/17		9.0	643.68				643.68	Type 3 build trip
Davis, S.	07/19/17		24.0	1,913.40	1,913.40				
Davis, S.	08/04/17		13.5	1,076.29	1,076.29				
Fuentes, E.	08/22/17		24.0	1,944.36		1,944.36			
Widling, A.	08/24/17		24.0	2,124.00		2,124.00			
Grant, L.	08/25/17		5.0	291.45	291.45				
Widling, A.	08/25/17		24.0	2,124.00		2,124.00			
Gregson, A.	08/26/17		24.0	2,124.00		2,124.00			
McCracken, R.	08/26/17		24.0	1,760.40	1,760.40				
Grant, L.	08/27/17		24.0	1,398.96	1,398.96				
Lauritson, R.	08/27/17		23.0	3,223.68	3,223.68				
McCracken, R.	08/28/17		24.0	1,760.40		1,760.40			
Villarreal, J.	08/28/17		15.5	1,375.47		1,375.47			
Blake, G.	08/29/17	4.0	24.0	1,647.36	1,647.36				
Briner, A.	08/29/17		24.0	2,088.00	2,088.00				
Chapman, S.	08/29/17		15.0	1,229.63		1,229.63			
Hauser, B.	08/29/17		14.5	961.57		961.57			
Hickman, K.	08/29/17		14.5	1,079.89		1,079.89			
Bennewate, B.	08/30/17		24.0	1,667.16		1,667.16		1,667.16	Dispatch cadre training
Jenkins, J.	08/30/17		16.0	1,927.20		1,927.20			
Bass, L.	08/31/17	24.0	-	-		-			
Bennewate, B.	08/31/17		24.0	1,667.16	1,667.16				
Mann, K.	08/31/17		24.0	1,944.36		1,944.36			
McCracken, R.	08/31/17		24.0	1,760.40		1,760.40			
Poulos, T.	08/31/17		24.0	1,734.84	1,734.84				
Bennewate, B.	09/01/17		24.0	1,667.16		1,667.16			
Fuentes, E.	09/01/17		7.0	567.10		567.10			
Poulos, T.	09/01/17		7.0	506.00		506.00			
Bennewate, B.	09/02/17		24.0	1,667.16	1,667.16				

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing	Fire		Description
						Reimbursable	Overtime	
Briner, A.	09/02/17		7.0	609.00			609.00	
Galbraith, R.	09/02/17		7.0	480.48			480.48	
Mann, K.	09/02/17		24.0	1,944.36			1,944.36	
Poulos, T.	09/02/17		24.0	1,734.84			1,734.84	
Walkup, R.	09/02/17	8.0	16.0	1,072.80			1,072.80	
Davis, S.	09/03/17		24.0	1,913.40			1,913.40	
Fuentes, E.	09/03/17	24.0	-	-				
Galbraith, R.	09/03/17		24.0	1,647.36	1,647.36			
Grant, L.	09/03/17		24.0	1,398.96			1,398.96	
Jenkins, J.	09/03/17		12.0	1,445.40			1,445.40	
Mann, K.	09/03/17		24.0	1,944.36			1,944.36	
Poulos, T.	09/03/17		19.0	1,373.41	1,373.41			
Skei, E.	09/03/17		13.0	1,124.37	1,124.37			
Taylor, J.	09/03/17		12.0	596.16			596.16	
Blake, G.	09/04/17		24.0	1,647.36			1,647.36	
Davis, S.	09/04/17		24.0	1,913.40			1,913.40	
Galbraith, R.	09/04/17	8.0	16.0	1,098.24			1,098.24	
Broumand, A.	09/05/17		24.0	1,694.16			1,694.16	
Davis, S.	09/05/17		24.0	1,913.40			1,913.40	
Edwards, S.	09/05/17		24.0	1,263.96			1,263.96	
Fuentes, E.	09/05/17		24.0	1,944.36	1,944.36			
Galbraith, R.	09/05/17		24.0	1,647.36			1,647.36	
Grant, L.	09/05/17		24.0	1,398.96			1,398.96	
Poulos, T.	09/05/17		24.0	1,734.84	1,734.84			
Blake, G.	09/06/17		4.0	274.56	274.56			
Fuentes, E.	09/06/17		10.5	850.66	850.66			
Galbraith, R.	09/06/17	8.0	16.0	1,098.24			1,098.24	
Hauser, B.	09/06/17		20.0	1,326.30	1,326.30			
Hickman, K.	09/06/17	8.0	16.0	1,191.60			1,191.60	
Powell, K.	09/06/17		10.0	670.50	670.50			
Blake, G.	09/07/17		24.0	1,647.36	1,647.36			
Hickman, K.	09/07/17	8.0	16.0	1,191.60			1,191.60	
Mann, K.	09/07/17		24.0	1,944.36			1,944.36	

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing	Fire		Description
						Reimbursable	Overtime	
Poulos, T.	09/07/17		24.0	1,734.84		1,734.84		
Blake, G.	09/08/17		8.5	583.44	583.44			
Davis, S.	09/08/17		24.0	1,913.40		1,913.40		
Fuentes, E.	09/08/17		24.0	1,944.36		1,944.36		
Hickman, K.	09/08/17		24.0	1,787.40	1,787.40			
Jenkins, J.	09/08/17		5.5	662.48	662.48			
McCracken, R.	09/08/17		24.0	1,760.40	1,760.40			
Whilt, S.	08/24-09/05/17		195.5	12,659.60		12,659.60		
Zeitsoff, J.	08/24-09/05/17		195.5	13,923.51		13,923.51		
Eubank, N.	08/29-09/09/17		189.5	10,127.83		10,127.83		
Holthe, D.	08/29-09/09/17		168.0	15,666.84		15,666.84		
Klemowicz, E.	08/29-09/09/17		144.0	9,655.20		9,655.20		
Rupp, A.	08/29-09/09/17		168.0	9,971.64		9,971.64		
Badaracco, J.	08/30-09/08/17		96.0	8,706.24		8,706.24		
Muller, L.	08/30-09/08/17		144.0	7,583.76		7,583.76		
Chapman, S.	09/02-09/06/17		52.0	4,262.70		4,262.70		
McCracken, R.	09/02-09/06/17		51.5	3,777.53		3,777.53		
Arnold, D.	09/02-09/09/17	15.0	116.5	6,226.34		6,226.34		
Bass, L.	09/02-09/09/17	24.0	107.0	8,039.45		8,039.45		
Hauser, B.	09/03-09/06/17		28.0	1,856.82		1,856.82		
Villarreal, J.	09/06-09/19/17		83.5	7,409.79		7,409.79		
Broumand, A.	09/07-09/09/17		35.0	2,470.65		2,470.65		
<b>Payroll 9/15/17</b>				<b>220,335.42</b>	<b>35,856.14</b>	<b>182,168.44</b>	<b>2,310.84</b>	
Kellogg, K.	09/04/17		10.0	1,036.20		1,036.20		
Bennewate, B.	09/05/17		9.0	625.19			625.19	HazMat training
Bennewate, B.	09/07/17		9.0	625.19			625.19	HazMat training
Bennewate, B.	09/09/17		7.0	486.25	486.25			
Ederer, T.	09/09/17		24.0	2,124.00	2,124.00			
Grant, L.	09/09/17		24.0	1,398.96	1,398.96			
Hickman, K.	09/09/17		24.0	1,787.40	1,787.40			
Jenkins, J.	09/09/17		14.0	1,686.30	1,686.30			
Lauritson, R.	09/09/17		24.0	3,363.84	3,363.84			
McCracken, R.	09/09/17		10.0	733.50	733.50			
Whilt, S.	09/09/17		7.0	453.29	453.29			

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing	Fire		Overtime	Description
						Reimbursable	Staffing		
Jenkins, J.	09/10/17		25.0	3,011.25	3,011.25				
Hauser, B.	09/11/17		24.0	1,591.56	1,591.56				
Hickman, K.	09/11/17		24.0	1,787.40	1,787.40				
Poulos, T.	09/11/17		24.0	1,734.84	1,734.84				
Taylor, J.	09/12/17		24.0	1,192.32		1,192.32			
Taylor, J.	09/13/17		24.0	1,192.32	1,192.32				
Taylor, J.	09/14/17		24.0	1,192.32		1,192.32			
Lauritson, R.	09/17/17		23.0	3,223.68	3,223.68				
Mann, K.	09/20/17		10.0	810.15	810.15				
Hauser, B.	09/21/17		24.0	1,591.56	1,591.56				
Edwards, T.	09/24/17		24.0	2,124.00	2,124.00				
Bennewate, B.	09/29/17			839.04	839.04				Payroll correction from 9/15
Briner, A.	09/29/17			63.48	63.48				Payroll correction from 9/15
Juarez, M.	09/01-09/07/17	28.0	25.5	2,565.05		2,565.05			
Muller, L.	09/09-09/14/17		96.0	5,055.84		5,055.84			
Badaracco, J.	09/09-09/17/17		92.5	8,388.83		8,388.83			
<b>Payroll 9/29/17</b>				<b>50,683.76</b>	<b>30,002.82</b>	<b>19,430.56</b>	<b>1,250.38</b>		
<b>Grand Total</b>				<b>271,019.18</b>	<b>65,858.96</b>	<b>201,599.00</b>	<b>3,561.22</b>		

**% of Total      100.0%      24.3%      74.4%      1.3%**

**MONTECITO FIRE PROTECTION DISTRICT  
OVERTIME SUMMARY**

**Fiscal Year 2016-17**

Month Paid	Constant Staffing	Fire Assignments	Overtime	Total OT
JULY	46,936.95	69,707.18	9,507.39	126,151.52
AUGUST	43,966.30	436,798.35	7,470.87	488,235.52
SEPTEMBER	34,992.70	163,041.82	(4,999.72)	193,034.80
OCTOBER	65,818.98	127,655.74	6,734.15	200,208.87
NOVEMBER	45,003.12	20,434.23	14,015.22	79,452.57
DECEMBER	46,995.02	-	7,596.39	54,591.41
JANUARY	39,053.11	-	1,997.30	41,050.41
FEBRUARY	59,860.08	-	9,319.12	69,179.20
MARCH	36,472.22	-	13,369.44	49,841.66
APRIL	59,117.88	-	19,208.89	78,326.77
MAY	26,508.83	18,991.90	13,139.21	58,639.94
JUNE	68,054.18	3,201.08	27,368.30	98,623.56
<b>TOTAL</b>	<b>572,779.36</b>	<b>839,830.30</b>	<b>124,726.56</b>	<b>1,537,336.22</b>

	Cons.Staff.	Fire Asgmts	Overtime	Total OT
YTD Sept 2016	125,895.95	669,547.35	11,978.54	807,421.83

**Fiscal Year 2017-18**

Month Paid	Constant Staffing	Fire Assignments	Overtime	Total OT
JULY	58,685.91	323,098.62	4,576.30	<b>386,360.83</b>
AUGUST	54,191.39	234,601.70	3,170.40	<b>291,963.49</b>
SEPTEMBER	65,858.96	201,599.00	3,561.22	<b>271,019.18</b>
OCTOBER				-
NOVEMBER				-
DECEMBER				-
JANUARY				-
FEBRUARY				-
MARCH				-
APRIL				-
MAY				-
JUNE				-
<b>TOTAL</b>	<b>178,736.26</b>	<b>759,299.32</b>	<b>11,307.92</b>	<b>949,343.50</b>

Budget	750,000.00	455,000.00	125,000.00
% of Budget	23.8%	166.9%	9.0%



**Variance Report**  
**Finance Committee - October 16, 2017**

<b>Report</b>	<b>Line Item</b>	<b>Variance Explanation</b>
1 Balance Sheet	0115	Fair market value adjustments posted by the County on a quarterly basis.
2 Balance Sheet	0211	Property tax revenue impounded by the Auditor-Controller's Office due to large assessment appeals that have not been settled.
3 Balance Sheet	0230	The Account Receivable balance includes three fire assignment reimbursements from last fiscal year. Payment is expected by December.
4 Balance Sheet	1015 & 1210	The EFT and accounts payable account reflects expenses entered by month-end, but disbursement payment wasn't completed until the next month. Details are available on the Cash Reconciliation report.
5 Balance Sheet	2130	Fund Balance - Committed maintains the District's reserve balances as of 7/1/17: Catastrophic \$2,400,000 and Economic Uncertainties \$3,670,000.
6 Financial Status	Taxes Total	The District expects to receive about 2.5 million in property tax revenue in November.
7 Financial Status	6301	The overtime reimbursable account exceeds the budgeted amount due to a busy fire season. A budget amendment will be considered in May/June to adjust the budgeted amount.
8 Financial Status	6450	Funds designated to use towards pension prefunding: \$1,800,000 towards PARS and \$860,000 towards the CalPERS Pre-2013 UAL liabilities.
9 Financial Status	6900 & 7090	The premiums for worker's compensation and general liability insurance require full payment at the beginning of the fiscal year.
10 Financial Trend	7050	Monthly expenses have increased due to the new VOIP phone system and an increase in data lines for iPads.
11 Financial Trend	7205	Wildland Fire Specialists have engaged on some big projects earlier than in past fiscal years. Projects include roadside clearance and dead tree removals.
12 Expenditure Trend	6100	The payroll expense varies based on the number of payroll periods recorded during each month. April - 1, May - 2, June - 3, July - 1, August - 2, September - 3.
13 Expenditure Trend	6400	In July, the District prepaid a significant portion of retirement contributions to CalPERS. The prepayment results in savings of over \$20k.



# Balance Sheet

As of: 9/30/2017  
Accounting Period: CLOSED

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund; Page Break At = Fund

## Fund 3650 -- Montecito Fire Protection Dist

	Beginning Balance 7/1/2017	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 9/30/2017
<b>Assets &amp; Other Debits</b>				
<b>Assets</b>				
0110 -- Cash in Treasury	7,047,855.82	76,985.41	5,373,233.43	1,751,607.80
0115 -- Treasury FMV Adjustment	-3,750.99	2,464.42	0.00	-1,286.57 1
0120 -- Imprest Cash	500.00	0.00	0.00	500.00
0130 -- Cash with Fiscal Agents	11,924.98	0.00	0.00	11,924.98
0211 -- Prop Tax Impounds Receivable	210,479.00	0.00	0.00	210,479.00 2
0230 -- Accounts Receivable	93,762.00	0.00	25,390.00	68,372.00 3
0240 -- Interest Receivable	19,740.80	9,653.91	19,740.80	9,653.91
Total Assets	7,380,511.61	89,103.74	5,418,364.23	2,051,251.12
Total Assets & Other Debits	7,380,511.61	89,103.74	5,418,364.23	2,051,251.12
<b>Liabilities, Equity &amp; Other Credits</b>				
<b>Liabilities</b>				
1010 -- Warrants Payable	0.00	1,664,459.78	1,664,459.78	0.00
1015 -- EFT Payable	7,293.53	1,049,100.79	1,041,807.26	0.00 4
1020 -- Salaries & Benefits Payable	12,626.00	12,626.00	0.00	0.00
1210 -- Accounts Payable	31,608.48	2,706,267.04	2,779,931.25	105,272.69 4
1240 -- Accrued Expenses	22,794.00	22,794.00	0.00	0.00
1400 -- Deposits	3,000.00	0.00	0.00	3,000.00
1730 -- Unidentified Deposits	0.00	31,475.11	31,475.11	0.00
Total Liabilities	77,322.01	5,486,722.72	5,517,673.40	108,272.69
<b>Equity</b>				
2110 -- Fund Balance-Nonspendable	127,510.00	0.00	0.00	127,510.00
2130 -- Fund Balance-Committed	5,673,500.00	0.00	397,000.00	6,070,500.00 5
2200 -- Fund Balance-Residual	1,502,179.60	25,889,404.58	20,132,193.41	-4,255,031.57
Total Equity	7,303,189.60	25,889,404.58	20,529,193.41	1,942,978.43

# Balance Sheet

As of: 9/30/2017  
Accounting Period: CLOSED

Selection Criteria: Fund = 3650-3653  
Layout Options: Summarized By = Fund; Page Break At = Fund

## Fund 3650 -- Montecito Fire Protection Dist

	Beginning Balance 7/1/2017	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 9/30/2017
Total Liabilities, Equity & Other Credits	7,380,511.61	31,376,127.30	26,046,866.81	2,051,251.12

# Balance Sheet

As of: 9/30/2017  
Accounting Period: CLOSED

Selection Criteria: Fund = 3650-3653  
Layout Options: Summarized By = Fund; Page Break At = Fund

## Fund 3651 -- Montecito Fire Pension Oblig

	Beginning Balance 7/1/2017	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 9/30/2017
<b>Assets &amp; Other Debits</b>				
<b>Assets</b>				
0110 -- Cash in Treasury	208.08	155,000.45	52,232.47	102,976.06
0115 -- Treasury FMV Adjustment	-0.11	0.00	75.53	-75.64
0240 -- Interest Receivable	0.45	254.06	0.45	254.06
Total Assets	208.42	155,254.51	52,308.45	103,154.48
Total Assets & Other Debits	208.42	155,254.51	52,308.45	103,154.48
<b>Liabilities, Equity &amp; Other Credits</b>				
<b>Liabilities</b>				
1010 -- Warrants Payable	0.00	2,960.00	2,960.00	0.00
1015 -- EFT Payable	0.00	49,272.47	49,272.47	0.00
1210 -- Accounts Payable	0.00	52,232.47	52,232.47	0.00
Total Liabilities	0.00	104,464.94	104,464.94	0.00
<b>Equity</b>				
2140 -- Fund Balance-Assigned	208.42	0.00	0.00	208.42
2200 -- Fund Balance-Residual	0.00	207,308.00	310,254.06	102,946.06
Total Equity	208.42	207,308.00	310,254.06	103,154.48
Total Liabilities, Equity & Other Credits	208.42	311,772.94	414,719.00	103,154.48

# Balance Sheet

As of: 9/30/2017  
Accounting Period: CLOSED

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund; Page Break At = Fund

## Fund 3652 -- Montecito Fire Cap Outlay Res

	Beginning Balance 7/1/2017	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 9/30/2017
<b>Assets &amp; Other Debits</b>				
<b>Assets</b>				
0110 -- Cash in Treasury	2,654,641.09	5,104.49	0.00	2,659,745.58
0115 -- Treasury FMV Adjustment	-1,412.84	0.00	540.76	-1,953.60
0240 -- Interest Receivable	5,104.49	6,611.43	5,104.49	6,611.43
Total Assets	2,658,332.74	11,715.92	5,645.25	2,664,403.41
Total Assets & Other Debits	2,658,332.74	11,715.92	5,645.25	2,664,403.41
<b>Liabilities, Equity &amp; Other Credits</b>				
<b>Equity</b>				
2140 -- Fund Balance-Assigned	2,658,332.74	0.00	0.00	2,658,332.74
2200 -- Fund Balance-Residual	0.00	512,540.76	518,611.43	6,070.67
Total Equity	2,658,332.74	512,540.76	518,611.43	2,664,403.41
Total Liabilities, Equity & Other Credits	2,658,332.74	512,540.76	518,611.43	2,664,403.41

# Balance Sheet

As of: 9/30/2017  
Accounting Period: CLOSED

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund; Page Break At = Fund

## Fund 3653 -- Montecito Fire Land & Building

	Beginning Balance 7/1/2017	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 9/30/2017
<b>Assets &amp; Other Debits</b>				
<b>Assets</b>				
0110 -- Cash in Treasury	5,352,201.75	9,810.17	1,764.00	5,360,247.92
0115 -- Treasury FMV Adjustment	-2,848.53	0.00	1,088.60	-3,937.13
0240 -- Interest Receivable	9,810.17	13,326.56	9,810.17	13,326.56
Total Assets	5,359,163.39	23,136.73	12,662.77	5,369,637.35
Total Assets & Other Debits	5,359,163.39	23,136.73	12,662.77	5,369,637.35
<b>Liabilities, Equity &amp; Other Credits</b>				
<b>Liabilities</b>				
1015 -- EFT Payable	0.00	1,764.00	1,764.00	0.00
1210 -- Accounts Payable	0.00	1,764.00	1,764.00	0.00
1240 -- Accrued Expenses	819.00	819.00	0.00	0.00
Total Liabilities	819.00	4,347.00	3,528.00	0.00
<b>Equity</b>				
2140 -- Fund Balance-Assigned	5,358,343.79	0.00	0.00	5,358,343.79
2200 -- Fund Balance-Residual	0.60	202,852.60	214,145.56	11,293.56
Total Equity	5,358,344.39	202,852.60	214,145.56	5,369,637.35
Total Liabilities, Equity & Other Credits	5,359,163.39	207,199.60	217,673.56	5,369,637.35

# Financial Status

As of: 9/30/2017 (25% Elapsed)  
Accounting Period: CLOSED

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2018 Fiscal Year Adjusted Budget	9/30/2017 Year-To-Date Actual	6/30/2018 Fiscal Year Variance	6/30/2018 Fiscal Year Pct of Budget
<b>Revenues</b>				
<b>Taxes</b>				
3010 -- Property Tax-Current Secured	15,939,945.00	0.00	-15,939,945.00	0.00 %
3011 -- Property Tax-Unitary	144,700.00	0.00	-144,700.00	0.00 %
3015 -- PT PY Corr/Escapes Secured	83,500.00	0.00	-83,500.00	0.00 %
3020 -- Property Tax-Current Unsecd	727,065.00	0.00	-727,065.00	0.00 %
3040 -- Property Tax-Prior Secured	23,980.00	0.00	-23,980.00	0.00 %
3050 -- Property Tax-Prior Unsecured	5,850.00	0.00	-5,850.00	0.00 %
3054 -- Supplemental Pty Tax-Current	367,870.00	0.00	-367,870.00	0.00 %
<b>Taxes</b>	<b>17,292,910.00</b>	<b>0.00</b>	<b>-17,292,910.00</b>	<b>0.00 %</b>
<b>6</b>				
<b>Use of Money and Property</b>				
3380 -- Interest Income	14,700.00	9,653.91	-5,046.09	65.67 %
3381 -- Unrealized Gain/Loss Invstmnts	0.00	2,464.42	2,464.42	--
3409 -- Other Rental of Bldgs and Land	52,260.00	0.00	-52,260.00	0.00 %
<b>Use of Money and Property</b>	<b>66,960.00</b>	<b>12,118.33</b>	<b>-54,841.67</b>	<b>18.10 %</b>
<b>Intergovernmental Revenue-State</b>				
3750 -- State-Emergency Assistance	325,000.00	0.00	-325,000.00	0.00 %
4220 -- Homeowners Property Tax Relief	82,610.00	0.00	-82,610.00	0.00 %
<b>Intergovernmental Revenue-State</b>	<b>407,610.00</b>	<b>0.00</b>	<b>-407,610.00</b>	<b>0.00 %</b>
<b>Intergovernmental Revenue-Federal</b>				
4476 -- Federal Emergency Assistance	130,000.00	0.00	-130,000.00	0.00 %
<b>Intergovernmental Revenue-Federal</b>	<b>130,000.00</b>	<b>0.00</b>	<b>-130,000.00</b>	<b>0.00 %</b>
<b>Charges for Services</b>				
5105 -- Reimb for District Services	192,810.00	22,324.65	-170,485.35	11.58 %
<b>Charges for Services</b>	<b>192,810.00</b>	<b>22,324.65</b>	<b>-170,485.35</b>	<b>11.58 %</b>



# Financial Status

As of: 9/30/2017 (25% Elapsed)  
Accounting Period: CLOSED

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2018 Fiscal Year Adjusted Budget	9/30/2017 Year-To-Date Actual	6/30/2018 Fiscal Year Variance	6/30/2018 Fiscal Year Pct of Budget
Miscellaneous Revenue				
5909 -- Other Miscellaneous Revenue	7,500.00	6,085.46	-1,414.54	81.14 %
Miscellaneous Revenue	7,500.00	6,085.46	-1,414.54	81.14 %
Revenues	18,097,790.00	40,528.44	-18,057,261.56	0.22 %
Expenditures				
Salaries and Employee Benefits				
6100 -- Regular Salaries	7,522,810.00	1,806,450.23	5,716,359.77	24.01 %
6300 -- Overtime	125,000.00	6,568.54	118,431.46	5.25 %
6301 -- Overtime - Reimbursable	455,000.00	734,645.76	-279,645.76	161.46 %
6310 -- Overtime - Constant Staffing	750,000.00	145,261.44	604,738.56	19.37 %
6400 -- Retirement Contribution	2,238,015.00	1,121,452.61	1,116,562.39	50.11 %
6450 -- Supp Retirement Contribution	2,660,000.00	0.00	2,660,000.00	0.00 %
6550 -- FICA/Medicare	126,965.00	39,091.34	87,873.66	30.79 %
6600 -- Health Insurance Contrib	1,812,680.00	428,925.24	1,383,754.76	23.66 %
6700 -- Unemployment Ins Contribution	10,820.00	194.59	10,625.41	1.80 %
6900 -- Workers Compensation	575,000.00	636,071.90	-61,071.90	110.62 %
Salaries and Employee Benefits	16,276,290.00	4,918,661.65	11,357,628.35	30.22 %
Services and Supplies				
7030 -- Clothing and Personal	52,500.00	8,855.83	43,644.17	16.87 %
7050 -- Communications	99,500.00	28,533.88	70,966.12	28.68 %
7060 -- Food	2,500.00	185.10	2,314.90	7.40 %
7070 -- Household Supplies	34,850.00	4,829.48	30,020.52	13.86 %
7090 -- Insurance (Liability/Property)	31,000.00	26,537.00	4,463.00	85.60 %
7120 -- Equipment Maintenance	35,000.00	1,661.45	33,338.55	4.75 %
7200 -- Structure & Ground Maintenance	43,550.00	4,079.43	39,470.57	9.37 %
7205 -- Fire Defense Zone	236,000.00	31,565.00	204,435.00	13.38 %

# Financial Status

As of: 9/30/2017 (25% Elapsed)  
Accounting Period: CLOSED

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2018 Fiscal Year Adjusted Budget	9/30/2017 Year-To-Date Actual	6/30/2018 Fiscal Year Variance	6/30/2018 Fiscal Year Pct of Budget
7322 -- Consulting & Mgmt Fees	3,350.00	0.00	3,350.00	0.00 %
7324 -- Audit and Accounting Fees	25,000.00	3,990.25	21,009.75	15.96 %
7348 -- Instruments & Equip. < \$5000	85,000.00	5,339.07	79,660.93	6.28 %
7363 -- Equipment Maintenance	69,500.00	13,645.47	55,854.53	19.63 %
7400 -- Medical, Dental and Lab	38,100.00	10,304.73	27,795.27	27.05 %
7430 -- Memberships	12,500.00	1,390.00	11,110.00	11.12 %
7450 -- Office Expense	27,500.00	4,980.01	22,519.99	18.11 %
7460 -- Professional & Special Service	359,750.00	58,667.45	301,082.55	16.31 %
7507 -- ADP Payroll Fees	7,500.00	1,550.75	5,949.25	20.68 %
7510 -- Contractual Services	61,600.00	25,650.62	35,949.38	41.64 %
7530 -- Publications & Legal Notices	6,000.00	2,549.84	3,450.16	42.50 %
7546 -- Administrative Expense	240,000.00	0.00	240,000.00	0.00 %
7580 -- Rents/Leases-Structure	4,500.00	0.00	4,500.00	0.00 %
7630 -- Small Tools & Instruments	20,100.00	10,898.87	9,201.13	54.22 %
7650 -- Special Departmental Expense	63,500.00	13,915.83	49,584.17	21.91 %
7671 -- Special Projects	38,000.00	0.00	38,000.00	0.00 %
7730 -- Transportation and Travel	35,000.00	4,313.34	30,686.66	12.32 %
7731 -- Gasoline-Oil-Fuel	55,000.00	8,625.06	46,374.94	15.68 %
7732 -- Training	87,750.00	6,399.70	81,350.30	7.29 %
7760 -- Utilities	48,000.00	9,591.67	38,408.33	19.98 %
Services and Supplies	1,822,550.00	288,059.83	1,534,490.17	15.81 %
Capital Assets				
8300 -- Equipment	414,200.00	39,018.13	375,181.87	9.42 %
Capital Assets	414,200.00	39,018.13	375,181.87	9.42 %
Expenditures	18,513,040.00	5,245,739.61	13,267,300.39	28.34 %

# Financial Status

As of: 9/30/2017 (25% Elapsed)  
Accounting Period: CLOSED

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2018 Fiscal Year Adjusted Budget	9/30/2017 Year-To-Date Actual	6/30/2018 Fiscal Year Variance	6/30/2018 Fiscal Year Pct of Budget
Other Financing Sources & Uses				
Other Financing Uses				
7901 -- Oper Trf (Out)	615,000.00	155,000.00	460,000.00	25.20 %
Other Financing Uses	615,000.00	155,000.00	460,000.00	25.20 %
Other Financing Sources & Uses	-615,000.00	-155,000.00	460,000.00	25.20 %
Montecito Fire Protection Dist	-1,030,250.00	-5,360,211.17	-4,329,961.17	520.28 %

# Financial Status

As of: 9/30/2017 (25% Elapsed)  
Accounting Period: CLOSED

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3651 -- Montecito Fire Pension Oblig

Line Item Account	6/30/2018 Fiscal Year Adjusted Budget	9/30/2017 Year-To-Date Actual	6/30/2018 Fiscal Year Variance	6/30/2018 Fiscal Year Pct of Budget
<b>Revenues</b>				
Use of Money and Property				
3380 -- Interest Income	0.00	254.06	254.06	--
3381 -- Unrealized Gain/Loss Invstmnts	0.00	-75.53	-75.53	--
Use of Money and Property	0.00	178.53	178.53	--
<b>Revenues</b>	0.00	178.53	178.53	--
<b>Expenditures</b>				
Services and Supplies				
7460 -- Professional & Special Service	3,500.00	2,960.00	540.00	84.57 %
Services and Supplies	3,500.00	2,960.00	540.00	84.57 %
<b>Other Charges</b>				
7830 -- Interest Expense	6,340.00	3,277.00	3,063.00	51.69 %
<b>Other Charges</b>	6,340.00	3,277.00	3,063.00	51.69 %
<b>Expenditures</b>	9,840.00	6,237.00	3,603.00	63.38 %
<b>Other Financing Sources &amp; Uses</b>				
Other Financing Sources				
5910 -- Oper Trf (In)-General Fund	155,000.00	155,000.00	0.00	100.00 %
<b>Other Financing Sources</b>	155,000.00	155,000.00	0.00	100.00 %
Other Financing Uses				
7910 -- Long Term Debt Princ Repayment	145,000.00	45,995.47	99,004.53	31.72 %
<b>Other Financing Uses</b>	145,000.00	45,995.47	99,004.53	31.72 %
<b>Other Financing Sources &amp; Uses</b>	10,000.00	109,004.53	99,004.53	1,090.05 %
Montecito Fire Pension Oblig	160.00	102,946.06	102,786.06	64,341.29 %

# Financial Status

As of: 9/30/2017 (25% Elapsed)  
Accounting Period: CLOSED

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3652 -- Montecito Fire Cap Outlay Res

Line Item Account	6/30/2018 Fiscal Year Adjusted Budget	9/30/2017 Year-To-Date Actual	6/30/2018 Fiscal Year Variance	6/30/2018 Fiscal Year Pct of Budget
<b>Revenues</b>				
Use of Money and Property				
3380 -- Interest Income	10,000.00	6,611.43	-3,388.57	66.11 %
3381 -- Unrealized Gain/Loss Invstmnts	0.00	-540.76	-540.76	--
Use of Money and Property	10,000.00	6,070.67	-3,929.33	60.71 %
<b>Revenues</b>	10,000.00	6,070.67	-3,929.33	60.71 %
<b>Expenditures</b>				
Capital Assets				
8300 -- Equipment	512,000.00	0.00	512,000.00	0.00 %
Capital Assets	512,000.00	0.00	512,000.00	0.00 %
<b>Expenditures</b>	512,000.00	0.00	512,000.00	0.00 %
<b>Other Financing Sources &amp; Uses</b>				
Other Financing Sources				
5910 -- Oper Trf (In)-General Fund	460,000.00	0.00	-460,000.00	0.00 %
Other Financing Sources	460,000.00	0.00	-460,000.00	0.00 %
Other Financing Sources & Uses	460,000.00	0.00	-460,000.00	0.00 %
Montecito Fire Cap Outlay Res	-42,000.00	6,070.67	48,070.67	-14.45 %

# Financial Status

As of: 9/30/2017 (25% Elapsed)  
Accounting Period: CLOSED

Selection Criteria: Fund = 3650-3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3653 -- Montecito Fire Land & Building

Line Item Account	6/30/2018 Fiscal Year Adjusted Budget	9/30/2017 Year-To-Date Actual	6/30/2018 Fiscal Year Variance	6/30/2018 Fiscal Year Pct of Budget
<b>Revenues</b>				
Use of Money and Property				
3380 -- Interest Income	15,000.00	13,326.56	-1,673.44	88.84 %
3381 -- Unrealized Gain/Loss Invstmnts	0.00	-1,088.60	-1,088.60	--
Use of Money and Property	15,000.00	12,237.96	-2,762.04	81.59 %
<b>Revenues</b>	15,000.00	12,237.96	-2,762.04	81.59 %
<b>Expenditures</b>				
<b>Capital Assets</b>				
8100 -- Land	200,000.00	945.00	199,055.00	0.47 %
<b>Capital Assets</b>	200,000.00	945.00	199,055.00	0.47 %
<b>Expenditures</b>	200,000.00	945.00	199,055.00	0.47 %
Montecito Fire Land & Building	-185,000.00	11,292.96	196,292.96	-6.10 %
<b>Net Financial Impact</b>	-1,257,090.00	-5,239,901.48	-3,982,811.48	416.83 %

# Financial Trend

As of: 9/30/2017  
Accounting Period: CLOSED

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 3yr

## Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	9/30/2015 Year-To-Date Actual	9/30/2016 Year-To-Date Actual	9/30/2017 Year-To-Date Actual
<b>Revenues</b>			
<b>Taxes</b>			
3010 -- Property Tax-Current Secured	22,257.20	0.00	0.00
3011 -- Property Tax-Unitary	0.00	0.00	0.00
3015 -- PT PY Corr/Escapes Secured	-486.36	0.00	0.00
3020 -- Property Tax-Current Unsecd	-297.88	0.00	0.00
3040 -- Property Tax-Prior Secured	119.31	0.00	0.00
3050 -- Property Tax-Prior Unsecured	56.05	0.00	0.00
3054 -- Supplemental Pty Tax-Current	0.00	0.00	0.00
<b>Taxes</b>	<b>21,648.32</b>	<b>0.00</b>	<b>0.00</b>
<b>Use of Money and Property</b>			
3380 -- Interest Income	2,146.51	5,631.24	9,653.91
3381 -- Unrealized Gain/Loss Invstmnts	-2,865.52	-15,213.06	2,464.42
3409 -- Other Rental of Bldgs and Land	0.00	0.00	0.00
<b>Use of Money and Property</b>	<b>-719.01</b>	<b>-9,581.82</b>	<b>12,118.33</b>
<b>Intergovernmental Revenue-State</b>			
3750 -- State-Emergency Assistance	0.00	0.00	0.00
4220 -- Homeowners Property Tax Relief	0.00	0.00	0.00
<b>Intergovernmental Revenue-State</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Intergovernmental Revenue-Federal</b>			
4476 -- Federal Emergency Assistance	0.00	196,852.67	0.00
<b>Intergovernmental Revenue-Federal</b>	<b>0.00</b>	<b>196,852.67</b>	<b>0.00</b>
<b>Charges for Services</b>			
5105 -- Reimb for District Services	21,714.39	21,908.74	22,324.65
<b>Charges for Services</b>	<b>21,714.39</b>	<b>21,908.74</b>	<b>22,324.65</b>

# Financial Trend

As of: 9/30/2017  
Accounting Period: CLOSED

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 3yr

## Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	9/30/2015 Year-To-Date Actual	9/30/2016 Year-To-Date Actual	9/30/2017 Year-To-Date Actual
<b>Miscellaneous Revenue</b>			
5909 -- Other Miscellaneous Revenue	0.00	468.55	6,085.46
<b>Miscellaneous Revenue</b>			
Revenues	42,643.70	209,648.14	40,528.44
<b>Expenditures</b>			
<b>Salaries and Employee Benefits</b>			
6100 -- Regular Salaries	1,331,235.81	1,747,357.40	1,806,450.23
6300 -- Overtime	-47,379.51	9,874.54	6,568.54
6301 -- Overtime - Reimbursable	572,586.00	664,796.34	734,645.76
6310 -- Overtime - Constant Staffing	106,703.31	125,896.35	145,261.44
6400 -- Retirement Contribution	856,548.23	967,926.23	1,121,452.61
6450 -- Supp Retirement Contribution	0.00	0.00	0.00
6475 -- Retiree Medical OPEB	823,478.00	0.00	0.00
6550 -- FICA/Medicare	26,673.48	36,530.80	39,091.34
6600 -- Health Insurance Contrib	438,223.72	511,457.06	428,925.24
6700 -- Unemployment Ins Contribution	118.05	293.64	194.59
6900 -- Workers Compensation	514,797.43	510,375.42	636,071.90
Salaries and Employee Benefits	4,622,984.52	4,574,507.78	4,918,661.65
<b>Services and Supplies</b>			
7030 -- Clothing and Personal	322.98	35,953.65	8,855.83
7050 -- Communications	19,705.36	17,015.41	28,533.88
7060 -- Food	0.00	-211.94	185.10
7070 -- Household Supplies	6,345.80	6,239.50	4,829.48
7090 -- Insurance	27,333.00	25,661.93	26,537.00
7120 -- Equipment Maintenance	1,533.70	2,335.57	1,661.45
7200 -- Structure & Ground Maintenance	5,595.84	5,346.36	4,079.43
			<b>10</b>



# Financial Trend

As of: 9/30/2017  
Accounting Period: CLOSED

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 3yr

## Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	9/30/2015 Year-To-Date Actual	9/30/2016 Year-To-Date Actual	9/30/2017 Year-To-Date Actual
7205 -- Fire Defense Zone	8,875.00	8,702.05	31,565.00
7322 -- Consulting & Mgmt Fees	0.00	0.00	0.00
7324 -- Audit and Accounting Fees	0.00	3,400.75	3,990.25
7348 -- Instruments & Equip. < \$5000	-115.70	0.00	5,339.07
7363 -- Equipment Maintenance	12,776.14	13,177.64	13,645.47
7400 -- Medical, Dental and Lab	10,031.94	16,224.64	10,304.73
7430 -- Memberships	6,469.96	1,735.00	1,390.00
7450 -- Office Expense	2,506.84	3,099.04	4,980.01
7460 -- Professional & Special Service	38,676.17	41,256.75	58,667.45
7507 -- ADP Payroll Fees	1,499.23	1,548.81	1,550.75
7510 -- Contractual Services	21,367.46	24,358.45	25,650.62
7530 -- Publications & Legal Notices	1,277.62	2,951.56	2,549.84
7546 -- Administrative Expense	0.00	0.00	0.00
7580 -- Rents/Leases-Structure	911.55	919.92	0.00
7630 -- Small Tools & Instruments	1,661.79	2,894.85	10,898.87
7650 -- Special Departmental Expense	10,943.93	11,754.12	13,915.83
7671 -- Special Projects	938.75	2,270.69	0.00
7730 -- Transportation and Travel	2,546.04	3,885.46	4,313.34
7731 -- Gasoline-Oil-Fuel	10,209.32	6,854.70	8,625.06
7732 -- Training	3,528.84	5,465.97	6,399.70
7760 -- Utilities	8,682.73	8,902.51	9,591.67
Services and Supplies	203,624.29	251,743.39	288,059.83
Other Charges			
7860 -- Contrib To Other Agencies	0.00	0.00	0.00
Other Charges	0.00	0.00	0.00
Capital Assets			
8300 -- Equipment	0.00	30,437.17	39,018.13

# Financial Trend

As of: 9/30/2017  
Accounting Period: CLOSED

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 3yr

## Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	9/30/2015 Year-To-Date Actual	9/30/2016 Year-To-Date Actual	9/30/2017 Year-To-Date Actual
Capital Assets	0.00	30,437.17	39,018.13
Expenditures	4,826,608.81	4,856,688.34	5,245,739.61
Other Financing Sources & Uses			
Other Financing Sources			
5910 -- Oper Trf (In)-General Fund	0.00	0.00	0.00
Other Financing Sources	0.00	0.00	0.00
Other Financing Uses			
7901 -- Oper Trf (Out)	392,812.00	406,068.00	155,000.00
Other Financing Uses	392,812.00	406,068.00	155,000.00
Other Financing Sources & Uses	-392,812.00	-406,068.00	-155,000.00
Changes to Fund Balances			
Decrease to Restricted			
9797 -- Unrealized Gains	2,865.52	15,213.06	0.00
Decrease to Restricted	2,865.52	15,213.06	0.00
Increase to Restricted			
9797 -- Unrealized Gains	0.00	0.00	0.00
Increase to Restricted	0.00	0.00	0.00
Changes to Fund Balances	2,865.52	15,213.06	0.00
Montecito Fire Protection Dist	-5,173,911.59	-5,037,895.14	-5,360,211.17
Net Financial Impact	-5,173,911.59	-5,037,895.14	-5,360,211.17

# Expenditure Trend

As of: 9/30/2017  
Accounting Period: CLOSED

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 6mo, MTDActual

## Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	4/30/2017 Month-To-Date Actual	5/31/2017 Month-To-Date Actual	6/30/2017 Month-To-Date Actual	7/31/2017 Month-To-Date Actual	8/31/2017 Month-To-Date Actual	9/30/2017 Month-To-Date Actual
<b>Expenditures</b>						
<b>Salaries and Employee Benefits</b>						
6100 -- Regular Salaries	335,307.78	627,951.53	869,678.69	265,057.70	624,738.63	916,653.90
6300 -- Overtime	26,196.91	8,705.82	14,973.97	612.46	474.84	5,481.24
6301 -- Overtime - Reimbursable	0.00	0.00	27,415.98	41,984.70	395,230.68	297,430.38
6310 -- Overtime - Constant Staffing	90,652.34	25,308.58	127,057.55	34,151.60	41,840.17	69,269.67
6400 -- Retirement Contribution	61,172.12	122,352.85	178,754.34	835,388.00	171,949.54	114,115.07
6450 -- Supp Retirement Contribution	0.00	0.00	1,200,000.00	0.00	0.00	0.00
6550 -- FICA/Medicare	-114,287.24	9,284.42	14,743.45	5,328.06	14,861.01	18,902.27
6600 -- Health Insurance Contrib	143,239.83	143,818.84	18,161.81	142,921.94	142,777.74	143,225.56
6700 -- Unemployment Ins Contribution	0.56	68.31	254.32	0.00	67.53	127.06
6900 -- Workers Compensation	0.00	-9,328.85	-2,994.64	591,947.36	0.00	44,124.54
<b>Total Salaries and Employee Benefits</b>	<b>542,282.30</b>	<b>928,161.50</b>	<b>2,448,045.47</b>	<b>1,917,391.82</b>	<b>1,391,940.14</b>	<b>1,609,329.69</b>
<b>Services and Supplies</b>						
7030 -- Clothing and Personal	15,871.30	1,048.00	16,594.46	224.73	6,062.88	2,568.22
7050 -- Communications	6,271.13	6,431.59	33,473.79	8,074.14	11,068.58	9,391.16
7060 -- Food	747.62	52.72	83.38	0.00	0.00	185.10
7070 -- Household Supplies	7,805.23	2,194.32	3,925.30	896.55	2,731.24	1,201.69
7090 -- Insurance	0.00	0.00	0.00	26,537.00	0.00	0.00
7120 -- Equipment Maintenance	693.00	4,098.31	2,908.03	-3.31	1,388.10	276.66
7200 -- Structure & Ground Maintenance	7,901.25	1,378.00	3,487.60	550.00	2,091.07	1,438.36
7205 -- Fire Defense Zone	39,281.96	85,305.71	55,797.36	11,575.00	0.00	19,990.00
7322 -- Consulting & Mgmt Fees	798.90	0.00	822.90	0.00	0.00	0.00
7324 -- Audit and Accounting Fees	3,400.75	797.00	0.00	0.00	0.00	3,990.25
7348 -- Instruments & Equip. < \$5000	110.15	7,843.38	49,113.82	1,900.53	2,860.76	577.78
7363 -- Equipment Maintenance	15,447.02	2,537.71	14,766.28	862.94	8,133.87	4,648.66
7400 -- Medical, Dental and Lab	879.89	2,979.23	1,966.44	1,160.02	2,139.32	7,005.39
7430 -- Memberships	-100.00	350.00	0.00	840.00	100.00	450.00

# Expenditure Trend

As of: 9/30/2017  
Accounting Period: CLOSED

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 6mo, MTDActual

## Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	4/30/2017 Month-To-Date Actual	5/31/2017 Month-To-Date Actual	6/30/2017 Month-To-Date Actual	7/31/2017 Month-To-Date Actual	8/31/2017 Month-To-Date Actual	9/30/2017 Month-To-Date Actual
7450 -- Office Expense	1,522.63	1,724.69	5,566.75	809.44	2,031.59	2,138.98
7460 -- Professional & Special Service	47,072.75	22,341.70	45,052.00	7,797.93	39,917.50	10,952.02
7507 -- ADP Payroll Fees	473.51	503.21	483.98	514.11	299.56	737.08
7510 -- Contractual Services	2,583.93	136.88	7,713.65	22,677.16	2,949.52	23.94
7530 -- Publications & Legal Notices	687.50	0.00	0.00	2,450.00	99.84	0.00
7546 -- Administrative Expense	238,346.00	0.00	0.00	0.00	0.00	0.00
7580 -- Rents/Leases-Structure	938.52	0.00	0.00	0.00	0.00	0.00
7630 -- Small Tools & Instruments	1,513.38	3,148.36	4,842.98	301.69	0.00	10,597.18
7650 -- Special Departmental Expense	1,211.40	0.00	11,046.11	13,915.83	0.00	0.00
7671 -- Special Projects	0.00	0.00	7,675.82	0.00	0.00	0.00
7730 -- Transportation and Travel	524.32	10,398.85	3,865.71	359.00	919.80	3,034.54
7731 -- Gasoline-Oil-Fuel	4,605.26	1,022.17	10,771.87	16.41	5,558.06	3,050.59
7732 -- Training	5,668.94	20,020.82	14,903.40	154.68	200.00	6,045.02
7760 -- Utilities	2,506.15	2,420.34	2,779.30	3,135.07	3,251.52	3,205.08
Total Services and Supplies	406,762.49	176,732.99	297,640.93	104,748.92	91,803.21	91,507.70
Capital Assets						
8300 -- Equipment	17,608.57	71,482.42	174,934.58	-6,478.45	0.00	45,496.58
Total Capital Assets	17,608.57	71,482.42	174,934.58	-6,478.45	0.00	45,496.58
Total Expenditures	966,653.36	1,176,376.91	2,920,620.98	2,015,662.29	1,483,743.35	1,746,333.97
Other Financing Sources & Uses						
Other Financing Uses						
7901 -- Oper Trf (Out)	0.00	0.00	1,186,000.00	155,000.00	0.00	0.00
Total Other Financing Uses	0.00	0.00	1,186,000.00	155,000.00	0.00	0.00
Total Other Financing Sources & Uses	0.00	0.00	1,186,000.00	155,000.00	0.00	0.00

# Expenditure Trend

As of: 9/30/2017  
Accounting Period: CLOSED

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 6mo, MTDActual

## Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	4/30/2017 Month-To-Date Actual	5/31/2017 Month-To-Date Actual	6/30/2017 Month-To-Date Actual	7/31/2017 Month-To-Date Actual	8/31/2017 Month-To-Date Actual	9/30/2017 Month-To-Date Actual
Changes to Fund Balances						
Changes to Nonspendable						
9602 -- Receivables	0.00	0.00	127,510.00	0.00	0.00	0.00
Total Changes to Nonspendable	0.00	0.00	127,510.00	0.00	0.00	0.00
Total Changes to Fund Balances	0.00	0.00	127,510.00	0.00	0.00	0.00
Total Montecito Fire Protection Dist	966,653.36	1,176,376.91	4,234,130.98	2,170,662.29	1,483,743.35	1,746,333.97
Total Report	966,653.36	1,176,376.91	4,234,130.98	2,170,662.29	1,483,743.35	1,746,333.97



**PRICE, POSTEL & PARMA LLP**

*Counsellors at Law*

P.O. Box 99  
 Santa Barbara, CA 93102-0099

(805) 962-0011

TAX ID # 95-1782877

Montecito Fire Protection District  
 595 San Ysidro Road  
 Santa Barbara, CA 93108

August 14, 2017  
 File: 12611  
 Invoice #: 142695  
 Billing Attorney: MSM

**ACCOUNT SUMMARY BALANCE**

RE: General Matters	\$1,308.00
Our File Number: 12611-00000	
RE: Ordinances	\$283.50
Our File Number: 12611-00022	
RE: Station Three	\$945.00 - Fund 3653
Our File Number: 12611-00059	
RE: Board Mtgs	\$1,102.50
Our File Number: 12611-00061	

---

Total Current Fees & Costs	\$3,639.00
* * * * *	- 945.00 - Fund 3653
	2,694.00 - Fund 3650

**SUMMARY OF CURRENT BILLING**

Current Fees	\$3,639.00
Current Disbursements	\$0.00
 Total Current Fees & Costs	 \$3,639.00

**SUMMARY OF PAST DUE BALANCES**

Previous Balance	\$4,843.50
Payments - Thank You	\$4,843.50
TOTAL PAST DUE	\$0.00
TOTAL BALANCE DUE	\$3,639.00

Cochrane Property Management, Inc.

Period: 01 Aug 2017-31 Aug 2017

P.O. Box 4370  
 Santa Barbara, CA 93140

### Owner Statement



Montecito Fire Protection District (MFPD)  
 c/o Cochrane Property Management, Inc.  
 PO Box 4370  
 Santa Barbara, CA 93140



Properties  
**186 - Cochrane Prop.**  
**Mgmt. FBO MFPD -**  
 1255-1259 E. Valley Road  
 Santa Barbara, CA 93108

Date	Payee / Payer	Type	Reference	Description	Income	Expense	Balance
				Beginning Cash Balance as of 08/01/2017			14,558.57
08/01/2017	Leslie Muller	eCheck receipt	A806-96FE	1257 - Rent Income - August 2017	1,350.00		15,908.57
08/02/2017	Larry Todd Edwards	eCheck receipt	F2EF-2BDA	1255 - Rent Income - August 2017	1,718.00		17,626.57
08/02/2017	Brandon Bennewate	eCheck receipt	FBFA-0006	1259 - Rent Income - August 2017	1,287.00		18,913.57
08/20/2017	Montecito Water District	Payment	Water ACH	Water/Sewer - Monthly water 01-1256-03: period 6/26/17-7/26/17 (16 HCF)		74.34	18,839.23
08/24/2017	O'Conner Pest Control (SB)	Check	18896	Pest Control - Serviced 7/10/17- mo rodent service - 30 bait stations		92.00	18,747.23
08/24/2017	Peyton/Scapes	Check	18897	1255 - Gardening/Landscaping - mo gardening 1255		55.00	18,692.23
08/24/2017	Peyton/Scapes	Check	18897	1257 - Gardening/Landscaping - mo gardening 1257		55.00	18,637.23
08/24/2017	Peyton/Scapes	Check	18897	1259 - Gardening/Landscaping - mo gardening 1259		55.00	18,582.23
08/24/2017	Rayne Water Conditioning	Check	18898	1255 - Water/Sewer - Monthly water softening		77.00	18,505.23
08/24/2017	Rayne Water Conditioning	Check	18898	1257 - Water/Sewer - Monthly water softening		49.00	18,456.23
08/24/2017	Rayne Water Conditioning	Check	18898	1259 - Water/Sewer - Monthly water softening		49.00	18,407.23
08/31/2017	Cochrane Property Management, Inc.	Check	18900	Administrative Fee - Monthly service fee - min \$5 - August 2017 - Monthly service fee - min \$5		5.00	18,402.23
08/31/2017	Cochrane Property Management, Inc.	Check	18900	Property Mgmt Fees - Property Mgmt Fees for 08/2017		261.30	18,140.93
				Ending Cash Balance			18,140.93
<b>Total</b>					<b>4,355.00</b>	<b>772.64</b>	

### Property Cash Summary

Required Reserves 5,000.00

**Cash Flow****Cochrane Property Management, Inc.****Properties:** 186 - Cochrane Prop. Mgmt. FBO MFPD - 1255-1259 E. Valley Road Santa Barbara, CA 93108**Owned By:** Montecito Fire Protection District (MFPD)**Date Range:** 08/01/2017 to 08/31/2017

Account Name	Selected Period	% of Selected Period	Fiscal Year To Date	% of Fiscal Year To Date
<b>Operating Income &amp; Expense</b>				
<b>Income</b>				
<b>Income</b>				
Rent Income	4,355.00	100.00	34,840.00	100.00
<b>Total Income</b>	<b>4,355.00</b>	<b>100.00</b>	<b>34,840.00</b>	<b>100.00</b>
<b>Total Operating Income</b>	<b>4,355.00</b>	<b>100.00</b>	<b>34,840.00</b>	<b>100.00</b>
<b>Expense</b>				
<b>Office Expenses</b>				
Postage Expense	0.00	0.00	24.50	0.07
Administrative Fee	5.00	0.11	40.00	0.11
<b>Total Office Expenses</b>	<b>5.00</b>	<b>0.11</b>	<b>64.50</b>	<b>0.19</b>
<b>Repair &amp; Maintenance</b>				
Gardening/ Landscaping	165.00	3.79	1,406.00	4.04
Plumbing	0.00	0.00	398.31	1.14
Pest Control	92.00	2.11	1,066.00	3.06
Appliance Repair	0.00	0.00	176.45	0.51
<b>Total Repair &amp; Maintenance</b>	<b>257.00</b>	<b>5.90</b>	<b>3,046.76</b>	<b>8.75</b>
Property Mgmt Fees	261.30	6.00	2,090.40	6.00
<b>Utilities</b>				
Water/Sewer	249.34	5.73	2,184.39	6.27
Trash/Recycling	0.00	0.00	764.54	2.19
<b>Total Utilities</b>	<b>249.34</b>	<b>5.73</b>	<b>2,948.93</b>	<b>8.46</b>
<b>Total Operating Expense</b>	<b>772.64</b>	<b>17.74</b>	<b>8,150.59</b>	<b>23.39</b>
<b>NOI - Net Operating Income</b>	<b>3,582.36</b>	<b>82.26</b>	<b>26,689.41</b>	<b>76.61</b>
Total Income	4,355.00	100.00	34,840.00	100.00
Total Expense	772.64	17.74	8,150.59	23.39
<b>Net Income</b>	<b>3,582.36</b>	<b>82.26</b>	<b>26,689.41</b>	<b>76.61</b>
<b>Other Items</b>				
Prepaid Rent	0.00		-1,350.00	
Owner Distribution	0.00		-16,943.98	
<b>Net Other Items</b>	<b>0.00</b>		<b>-18,293.98</b>	
<b>Cash Flow</b>	<b>3,582.36</b>		<b>8,395.43</b>	



**Cash Flow**

Account Name	Selected Period	% of Selected Period	Fiscal Year To Date	% of Fiscal Year To Date
Beginning Cash	14,558.57		9,745.50	
Beginning Cash + Cash Flow	18,140.93		18,140.93	
Actual Ending Cash	18,140.93		18,140.93	

Cochrane Property Management, Inc.

Period: 01 Sep 2017-30 Sep 2017

P.O. Box 4370  
Santa Barbara, CA 93140

## Owner Statement



Montecito Fire Protection District (MFPD)  
c/o Cochrane Property Management, Inc.  
PO Box 4370  
Santa Barbara, CA 93140



## Properties

**186 - Cochrane Prop.**  
**Mgmt. FBO MFPD -**  
1255-1259 E. Valley Road  
Santa Barbara, CA 93108

Date	Payee / Payer	Type	Reference	Description	Income	Expense	Balance
				Beginning Cash Balance as of 09/01/2017			18,140.93
09/01/2017	Leslie Muller	eCheck receipt	355B-7E90	1257 - Rent Income - September 2017	1,350.00		19,490.93
09/01/2017	MarBorg Industries	Payment	Trash/Recycle ACH	Trash/Recycling - Trash 8/31/17		117.14	19,373.79
09/01/2017	MarBorg Industries	Payment	Trash/Recycle ACH	Trash/Recycling - Annual E-waste fee & extra trash can charge		86.82	19,286.97
09/02/2017	Brandon Bennewate	eCheck receipt	3C25-DD6E	1259 - Rent Income - September 2017	1,287.00		20,573.97
09/06/2017	Rayne Water Conditioning	Check	18899	1257 - Water/Sewer - Monthly water softening		49.00	20,524.97
09/06/2017	Rayne Water Conditioning	Check	18899	1259 - Water/Sewer - Monthly water softening		49.00	20,475.97
09/06/2017	Rayne Water Conditioning	Check	18899	1255 - Water/Sewer - Monthly water softening		77.00	20,398.97
09/22/2017	Larry Todd Edwards	Check	18901	1255 - Security Deposits Clearing - Larry Todd Edwards, 186 - Cochrane Prop. Mgmt. FBO MFPD - 1255: Move Out Refund		1,000.00	19,398.97
09/28/2017	Montecito Water District	Payment	Water ACH	Water/Sewer - Monthly water 01-1256-03: 7/26/17-8/28/17 (14 HCF)		74.34	19,324.63
09/29/2017	Carpet Cleaning Express	Check	18902	1255 - Cleaning (Vacancy) - 9/14/17 #1255 cleaning of unit: Kitchen, bathroom, light fixtures, fan, floors & carpets, up & downstairs.		295.00	19,029.63
09/29/2017	Express-Rooter Inc.	Check	18903	1259 - Plumbing - 9/09/17 #1251 found ptrap leaking due to corroded nut and washer, installed new nut & washer. Tested good.		82.00	18,947.63
09/29/2017	O'Conner Pest Control (SB)	Check	18904	Pest Control - 8/14/17- Mo rodent service - 30 bait stations		92.00	18,855.63
09/29/2017	Cochrane Property Management, Inc.	Check	18905	Administrative Fee - Monthly service fee - min \$5 - September 2017 - Monthly service fee - min \$5		5.00	18,850.63
09/29/2017	Cochrane Property	Check	18905	Property Mgmt Fees - Property Mgmt Fees for 09/2017		158.22	18,692.41

Date	Payee / Payer	Type	Reference	Description	Income	Expense	Balance
	Management, Inc.						
09/30/2017	Peyton/Scapes	Check	18906	1255 - Gardening/Landscaping - mo gardening 1255 - September 2017		60.00	18,632.41
09/30/2017	Peyton/Scapes	Check	18906	1257 - Gardening/Landscaping - mo gardening 1257 - September 2017		60.00	18,572.41
09/30/2017	Peyton/Scapes	Check	18906	1259 - Gardening/Landscaping - mo gardening 1259 - September 2017		60.00	18,512.41
09/30/2017	Peyton/Scapes	Check	18906	1255 - Gardening/Landscaping - Additional visit- Trim big front property hedges and dump. - September 2017		335.00	18,177.41
				Ending Cash Balance			18,177.41
<b>Total</b>					<b>2,637.00</b>	<b>2,600.52</b>	

### Property Cash Summary

Required Reserves	5,000.00
-------------------	----------

**Cash Flow****Cochrane Property Management, Inc.**

Properties: 186 - Cochrane Prop. Mgmt. FBO MFPD - 1255-1259 E. Valley Road Santa Barbara, CA 93108

Owned By: Montecito Fire Protection District (MFPD)

Date Range: 09/01/2017 to 09/30/2017

Account Name	Selected Period	% of Selected Period	Fiscal Year To Date	% of Fiscal Year To Date
<b>Operating Income &amp; Expense</b>				
<b>Income</b>				
<b>Income</b>				
Rent Income	2,637.00	100.00	37,477.00	100.00
<b>Total Income</b>	<b>2,637.00</b>	<b>100.00</b>	<b>37,477.00</b>	<b>100.00</b>
<b>Total Operating Income</b>	<b>2,637.00</b>	<b>100.00</b>	<b>37,477.00</b>	<b>100.00</b>
<b>Expense</b>				
<b>Office Expenses</b>				
Postage Expense	0.00	0.00	24.50	0.07
Administrative Fee	5.00	0.19	45.00	0.12
<b>Total Office Expenses</b>	<b>5.00</b>	<b>0.19</b>	<b>69.50</b>	<b>0.19</b>
<b>Repair &amp; Maintenance</b>				
<b>Vacancy Repairs</b>				
Cleaning (Vacancy)	295.00	11.19	295.00	0.79
<b>Total Vacancy Repairs</b>	<b>295.00</b>	<b>11.19</b>	<b>295.00</b>	<b>0.79</b>
Gardening/Landscaping	515.00	19.53	1,921.00	5.13
Plumbing	82.00	3.11	480.31	1.28
Pest Control	92.00	3.49	1,158.00	3.09
Appliance Repair	0.00	0.00	176.45	0.47
<b>Total Repair &amp; Maintenance</b>	<b>984.00</b>	<b>37.32</b>	<b>4,030.76</b>	<b>10.76</b>
Property Mgmt Fees	158.22	6.00	2,248.62	6.00
<b>Utilities</b>				
Water/Sewer	249.34	9.46	2,433.73	6.49
Trash/Recycling	203.96	7.73	968.50	2.58
<b>Total Utilities</b>	<b>453.30</b>	<b>17.19</b>	<b>3,402.23</b>	<b>9.08</b>
<b>Total Operating Expense</b>	<b>1,600.52</b>	<b>60.69</b>	<b>9,751.11</b>	<b>26.02</b>
<b>NOI - Net Operating Income</b>	<b>1,036.48</b>	<b>39.31</b>	<b>27,725.89</b>	<b>73.98</b>
Total Income	2,637.00	100.00	37,477.00	100.00
Total Expense	1,600.52	60.69	9,751.11	26.02
<b>Net Income</b>	<b>1,036.48</b>	<b>39.31</b>	<b>27,725.89</b>	<b>73.98</b>
<b>Other Items</b>				
Security Deposits On Hand	-1,000.00		-1,000.00	
Prepaid Rent	0.00		-1,350.00	

**Cash Flow**

Account Name	Selected Period	% of Selected Period	Fiscal Year To Date	% of Fiscal Year To Date
Owner Distribution	0.00		-16,943.98	
Net Other Items	-1,000.00		-19,293.98	
<b>Cash Flow</b>	<b>36.48</b>		<b>8,431.91</b>	
Beginning Cash	18,140.93		9,745.50	
Beginning Cash + Cash Flow	18,177.41		18,177.41	
Actual Ending Cash	18,177.41		18,177.41	



# Agenda

## Item #7





**MONTECITO FIRE PROTECTION DISTRICT  
PARS Post-Employment Benefits Trust**

**OPEB Account**

<b>Month</b>	<b>Beginning Balance</b>	<b>Contributions</b>	<b>Earnings</b>	<b>Expenses</b>	<b>Ending Balance</b>	<b>1-M %</b>
August 2016	9,523,447.66	-	45,572.47	1,984.05	9,567,036.08	0.48%
September 2016	9,567,036.08	-	42,304.49	5,846.57	9,603,494.00	0.44%
October 2016	9,603,494.00	-	(119,882.18)	2,000.73	9,481,611.09	-1.25%
November 2016	9,481,611.09	-	96,928.53	3,978.27	9,574,561.35	1.02%
December 2016	9,574,561.35	-	78,934.58	4,002.15	9,649,493.78	0.82%
January 2017	9,649,493.78	-	170,422.28	1,994.70	9,817,921.36	1.77%
February 2017	9,817,921.36	-	196,673.48	6,405.78	10,008,189.06	2.00%
March 2017	10,008,189.06	-	52,657.52	4,181.44	10,056,665.14	0.53%
April 2017	10,056,665.14	-	133,186.49	2,092.78	10,187,758.85	1.32%
May 2017	10,187,758.85	-	135,159.82	8,607.04	10,314,311.63	1.33%
June 2017 (Old)	10,314,311.63	(10,314,311.63)	62,087.81	4,354.66	57,733.15	
June 2017 (New)	-	10,314,311.63	239.08	-	10,314,550.71	
July 2017 (Old)	57,733.15	(57,733.15)	865.84	2,262.49	(1,396.65)	
July 2017 (New)	10,314,550.71	57,733.15	165,876.16	2,092.33	10,536,067.69	
<b>Total</b>	<b>10,372,283.86</b>	<b>-</b>	<b>1,061,026.37</b>	<b>49,802.99</b>	<b>10,534,671.04</b>	

**Pension Account**

<b>Month</b>	<b>Beginning Balance</b>	<b>Contributions</b>	<b>Earnings</b>	<b>Expenses</b>	<b>Ending Balance</b>	<b>1-M %</b>
June 2017	-	1,200,000.00	26.44	-	1,200,026.44	
July 2017	1,200,026.44	-	3,816.98	243.43	1,203,599.99	0.32%
<b>Total</b>		<b>1,200,000.00</b>	<b>3,843.42</b>	<b>243.43</b>	<b>-</b>	

TRUSTED SOLUTIONS. LASTING RESULTS.

**MONTECITO FIRE PROTECTION DISTRICT**  
**PARS Post-Employment Benefits Trust****Monthly Account Report for the Period**  
**6/1/2017 to 6/30/2017**Stephen Hickman  
Fire Chief  
Montecito Fire Protection District  
595 San Ysidro Rd.  
Santa Barbara, CA 93108*Account Summary*

Source	Beginning Balance as of 6/1/2017	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 6/30/2017
OPEB	\$0.00	\$0.00	\$239.08	\$0.00	\$0.00	\$10,314,311.63	\$10,314,550.71
PENSION	\$0.00	\$1,200,000.00	\$26.44	\$0.00	\$0.00	\$0.00	\$1,200,026.44
<b>Totals</b>	<b>\$0.00</b>	<b>\$1,200,000.00</b>	<b>\$265.52</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,314,311.63</b>	<b>\$11,514,577.15</b>

*Investment Selection***Source**

OPEB	Montecito Fire Protection District - OPEB
PENSION	Montecito Fire Protection District - PENSION

*Investment Objective***Source**

OPEB	Individual account based on Balanced HighMark PLUS. The dual goals of the Balanced Strategy are growth of principal and income. While dividend and interest income are an important component of the objective's total return, it is expected that capital appreciation will comprise a larger portion of the total return. The portfolio will be allocated between equity and fixed income investments.
PENSION	Individual account based on Moderately Conservative HighMark PLUS. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.

*Investment Return*

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	0.60%	3.28%	12.74%	5.01%	7.78%	-	1/19/2010
PENSION	0.06%	-	-	-	-	-	6/29/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

**MONTECITO FIRE PROTECTION DISTRICT**  
**PARS OPEB Trust Program****Monthly Account Report for the Period**  
**6/1/2017 to 6/30/2017**Stephen Hickman  
Fire Chief  
Montecito Fire Protection District  
595 San Ysidro Rd.  
Santa Barbara, CA 93108**Account Summary**

Source	Beginning Balance as of 6/1/2017	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 6/30/2017
OPEB	\$10,314,311.63	\$0.00	\$62,087.81	\$4,354.66	\$0.00	-\$10,314,311.63	\$57,733.15
<b>Totals</b>	<b>\$10,314,311.63</b>	<b>\$0.00</b>	<b>\$62,087.81</b>	<b>\$4,354.66</b>	<b>\$0.00</b>	<b>-\$10,314,311.63</b>	<b>\$57,733.15</b>

**Investment Selection**

Balanced HighMark PLUS

**Investment Objective**

The dual goals of the Balanced Strategy are growth of principal and income. While dividend and interest income are an important component of the objective's total return, it is expected that capital appreciation will comprise a larger portion of the total return. The portfolio will be allocated between equity and fixed income investments.

**Investment Return**

1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
			3-Years	5-Years	10-Years	

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees



TRUSTED SOLUTIONS. LASTING RESULTS.

**MONTECITO FIRE PROTECTION DISTRICT**  
**PARS Post-Employment Benefits Trust**

Account Report for the Period  
 7/1/2016 to 6/30/2017

Stephen Hickman  
 Fire Chief  
 Montecito Fire Protection District  
 595 San Ysidro Rd.  
 Santa Barbara, CA 93108

**Account Summary**

Source	Beginning Balance as of 7/1/2016	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 6/30/2017
OPEB	\$0.00	\$0.00	\$239.08	\$0.00	\$0.00	\$10,314,311.63	\$10,314,550.71
PENSION	\$0.00	\$1,200,000.00	\$26.44	\$0.00	\$0.00	\$0.00	\$1,200,026.44
<b>Totals</b>	<b>\$0.00</b>	<b>\$1,200,000.00</b>	<b>\$265.52</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,314,311.63</b>	<b>\$11,514,577.15</b>

**Investment Selection**

**Source**

OPEB	Montecito Fire Protection District - OPEB
PENSION	Montecito Fire Protection District - PENSION

**Investment Objective**

**Source**

OPEB	Individual account based on Balanced HighMark PLUS. The dual goals of the Balanced Strategy are growth of principal and income. While dividend and interest income are an important component of the objective's total return, it is expected that capital appreciation will comprise a larger portion of the total return. The portfolio will be allocated between equity and fixed income investments.
PENSION	Individual account based on Moderately Conservative HighMark PLUS. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.

**Investment Return**

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	0.60%	3.28%	12.74%	5.01%	7.78%	-	1/19/2010
PENSION	0.06%	-	-	-	-	-	6/29/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

**MONTECITO FIRE PROTECTION DISTRICT**  
**PARS OPEB Trust Program**Account Report for the Period  
7/1/2016 to 6/30/2017Stephen Hickman  
Fire Chief  
Montecito Fire Protection District  
595 San Ysidro Rd.  
Santa Barbara, CA 93108**Account Summary**

Source	Beginning Balance as of 7/1/2016	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 6/30/2017
OPEB	\$9,247,386.60	\$0.00	\$1,175,675.33	\$51,017.15	\$0.00	-\$10,314,311.63	\$57,733.15
<b>Totals</b>	<b>\$9,247,386.60</b>	<b>\$0.00</b>	<b>\$1,175,675.33</b>	<b>\$51,017.15</b>	<b>\$0.00</b>	<b>-\$10,314,311.63</b>	<b>\$57,733.15</b>

**Investment Selection**

Balanced HighMark PLUS

**Investment Objective**

The dual goals of the Balanced Strategy are growth of principal and income. While dividend and interest income are an important component of the objective's total return, it is expected that capital appreciation will comprise a larger portion of the total return. The portfolio will be allocated between equity and fixed income investments.

**Investment Return**

1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
			3-Years	5-Years	10-Years	

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

PUBLIC  
AGENCY  
RETIREMENT  
SERVICES

PARS

**MONTECITO FIRE PROTECTION DISTRICT**  
**PARS OPEB Trust Program**

**Monthly Account Report for the Period**  
**7/1/2017 to 7/31/2017**

Stephen Hickman  
Fire Chief  
Montecito Fire Protection District  
595 San Ysidro Rd.  
Santa Barbara, CA 93108

***Account Summary***

Source	Beginning Balance as of 7/1/2017	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 7/31/2017
OPEB	\$57,733.15	\$0.00	\$865.84	\$2,262.49	\$0.00	-\$57,733.15	-\$1,396.65
<b>Totals</b>	<b>\$57,733.15</b>	<b>\$0.00</b>	<b>\$865.84</b>	<b>\$2,262.49</b>	<b>\$0.00</b>	<b>-\$57,733.15</b>	<b>-\$1,396.65</b>

***Investment Selection***  
**Balanced HighMark PLUS**

***Investment Objective***

The dual goals of the Balanced Strategy are growth of principal and income. While dividend and interest income are an important component of the objective's total return, it is expected that capital appreciation will comprise a larger portion of the total return. The portfolio will be allocated between equity and fixed income investments.

***Investment Return***

1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
			3-Years	5-Years	10-Years	

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Headquarters - 4350 Von Karman Ave., Suite 100, Newport Beach, CA 92660 800.540.6369 Fax 949.250.1250 www.pars.org

TRUSTED SOLUTIONS. LASTING RESULTS.

**MONTECITO FIRE PROTECTION DISTRICT**  
**PARS Post-Employment Benefits Trust****Monthly Account Report for the Period**  
**7/1/2017 to 7/31/2017**Stephen Hickman  
Fire Chief  
Montecito Fire Protection District  
595 San Ysidro Rd.  
Santa Barbara, CA 93108**Account Summary**

Source	Beginning Balance as of 7/1/2017	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 7/31/2017
OPEB	\$10,314,550.71	\$0.00	\$165,876.16	\$2,092.33	\$0.00	\$57,733.15	\$10,536,067.69
PENSION	\$1,200,026.44	\$0.00	\$3,816.98	\$243.43	\$0.00	\$0.00	\$1,203,599.99
<b>Totals</b>	<b>\$11,514,577.15</b>	<b>\$0.00</b>	<b>\$169,693.14</b>	<b>\$2,335.76</b>	<b>\$0.00</b>	<b>\$57,733.15</b>	<b>\$11,739,667.68</b>

**Investment Selection****Source**

OPEB	Montecito Fire Protection District - OPEB
PENSION	Montecito Fire Protection District - PENSION

**Investment Objective****Source**

OPEB	Individual account based on Balanced HighMark PLUS. The dual goals of the Balanced Strategy are growth of principal and income. While dividend and interest income are an important component of the objective's total return, it is expected that capital appreciation will comprise a larger portion of the total return. The portfolio will be allocated between equity and fixed income investments.
PENSION	Individual account based on Moderately Conservative HighMark PLUS. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.

**Investment Return**

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	1.61%	3.58%	11.16%	5.97%	7.92%	-	1/19/2010
PENSION	0.32%	-	-	-	-	-	6/29/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.





# Agenda Item #8



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road September 25, 2017 at 2:00 p.m.

Director van Duinwyk called the meeting to order at 2:00 p.m.

**Present:** Director van Duinwyk, Director Easton, Director Powell, Director Venable. Chief Hickman and District Counsel Mark Manion were also present.

**Absent:** Director Lee

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Time Certain, 2:00 p.m. – Receive presentation from Jeff Small, Managing Partner of Capitol Public Finance Group (Capitol PFG), regarding memorandum on Funding Pension and Other Post-Employment Benefits. (Strategic Plan Goal 9.1)**

Jeff Small, Managing Partner of Capitol PFG provided a power point presentation regarding memorandum on Funding Pension and Other Post-Employment Benefits. The Board took a break at 3:04 p.m. The Board reconvened at 3:15 p.m.

- 3. Discussion item: Review initiatives 1, 2 and 3 of the Public Information and Education Project. (Strategic Plan Goal 10.1)**

Chief Hickman provided a review of the completed initiatives of the Public Information and Education Project.

- 4. Consider recommendation for approval of Resolution 2017-06, Adoption of the Final Budget for the Fiscal Year 2017-18. (Strategic Plan Goal 9.1)**

5. Motion made by Director Easton , seconded by Director Powell to approve Resolution 2017-06, Adoption of the Final Budget for the Fiscal Year 2017-18. The Resolution was amended to remove the \$860,000 transfer to Fund 3653 and reallocate the amount to additional retirement contributions. The Roll Call Vote was as follows:

Ayes: J. Venable, P. van Duinwyk, J. A. Powell, S. Easton

Nays: None

Abstain: None

Absent: M. Lee

**6. Consider recommendation for approval of the Annual Employee Reimbursement Disclosure report. (Strategic Plan Goal 9.1)**

Chief Hickman provided information regarding the Annual Employee Reimbursement Disclosure report. Motion made by Director van Duinwyk, seconded by Director Easton and passed unanimously to approve the Annual Employee Reimbursement Disclosure report.

**7. Discussion item: Fire Danger Signs. (Strategic Plan Goal 3.3)**

Chief Hickman provided background information regarding current fire danger signs throughout the District. After thorough discussion, the Board appointed Directors Easton and Venable to work as an Ad-Hoc committee to further research the possibility of placing additional signs throughout the District. The Chief recommended that the committee invite the Montecito Association to be part of the discussion.

**8. Approval of Minutes of the August 28, 2017 Regular Meeting.**

9. Motion to approve the minutes of the August 28, 2017 Regular Meeting made by Director Powell, seconded by Director Venable and unanimously passed.

**10. Fire Chief's report.**

Chief Hickman responded to an inquiry made by Director Powell last meeting regarding the impact of ADU's and the Standards of Cover. The Chief stated that the Prevention Bureau contacted the County regarding the number of ADU's that are within the District. He indicated that to date, there have been 22 approved, with one currently pending. He noted that the Bureau is averaging two applications per week, and he did not foresee any negative impact to the Standards of Cover.

**11. Board of Director's report.**

Director Venable mentioned the MERRAG 30 year anniversary event.

**12. Suggestions from Directors for items other than regular agenda items to be included for the October 23, 2017 Regular Board meeting.**

Director Easton stated that the committee would provide a report regarding the fire danger signs. The Board also requested an agenda item to discuss the distribution of the \$860,000 contribution to CalPERS as part of Capitol PFG's recommendation.

The Meeting Adjourned at 4:15 p.m.

---

President Peter van Duinwyk

---

Secretary John Venable

# Agenda Item #9



**Chip Hickman**

---

**To:** Enos, Woody  
**Subject:** RE: Thank you for your support!

**From:** Enos, Woody [mailto:Woody.Enos@sbcfire.com]  
**Sent:** Tuesday, October 03, 2017 6:46 AM  
**To:** Chip Hickman <chickman@montecitofire.com>  
**Cc:** Kevin Taylor <ktaylor@montecitofire.com>; Araceli Nahas <anahas@montecitofire.com>; Kerry Kellogg <kkellogg@montecitofire.com>  
**Subject:** Thank you for your support!

Chief Hickman,

Thank you for your support of Chief Taylor, Arceli Gil and Kerry Kellogg on the Rucker fire.

Your personnel were instrumental toward the success of the XSB IMT3 in providing command and control, finance and logistical needs.

We appreciate our close relationships and value our continued spirit of cooperation in the XSB Operational Area.

Thank you,

**Woody Enos**  
*Operations Division Chief*  
*Santa Barbara County Fire Department*  
*(805) 896-6404*



United States  
Department of  
Agriculture

Forest Service  
Los Padres National Forest  
Los Padres Supervisor's Office

6750 Hollister Avenue, Suite 150  
Goleta, CA 93117  
805-968-6640  
FAX: 805-961-5729

---

**File Code:** 1560  
**Date:** October 6, 2017

Chief Chip Hickman  
Montecito Fire Protection District  
595 San Ysidro Road  
Santa Barbara, California 93108

Dear Chief Hickman,

The tragic and untimely passing of our dear friend and colleague, Battalion Chief Gary Helming, was a tremendous loss to all of us. It was our honor to provide a procession and a memorial service that paid tribute to Gary's dedication to the Forest Service, the wildland firefighting profession, and to the incredible impact he had on so many of our lives. We could not have provided this fitting tribute, especially on such short notice, without your help and the help of many others.

Planning and implementing these events to properly honor a life given in service was a daunting task. The agency relied on many partners to provide the staff, equipment and other means of support on very short notice for the procession and return home on August 31, and the memorial service on September 6. We are forever grateful to all who made these events possible.

I wanted to express my personal thanks to you for the tremendous support you provided the Forest by covering our stations so Gary's colleagues could attend his memorial service. It is comforting to know that during incredibly challenging times our generous friends and colleagues stand ready to assist.

On behalf of the Los Padres National Forest, I extend my deepest gratitude for your efforts honoring Gary's life and service. We will never forget Gary's dedication and commitment to his country and community, and we will always remember the support you provided to help us honor him.

Sincerely,

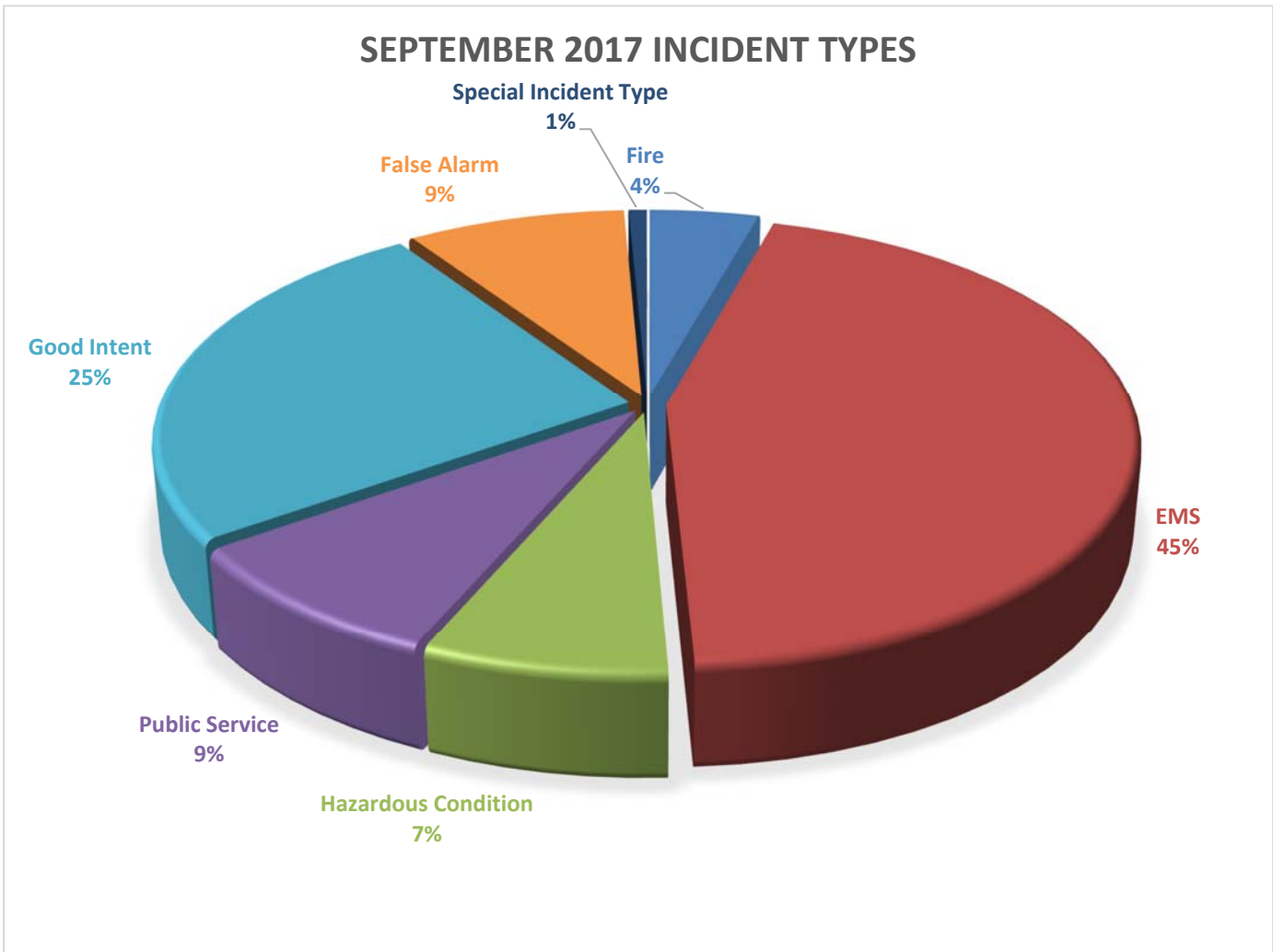
TERESA BENSON  
Forest Supervisor





**SEPTEMBER 2017  
CALLS BY INCIDENT TYPE  
TOTAL INCIDENTS: 138**

FIRE: 6	EMS: 62
HAZARDOUS CONDITION: 10	PUBLIC SERVICE**: 12
FALSE ALARM: 12	GOOD INTENT*: 35
SEVERE WEATHER: 0	SPECIAL INCIDENT TYPES: 1



\*Good Intent: Firefighters respond to a reported emergency, but find a different type of incident or nothing at all upon arrival to the area. Example: A caller reports smoke on the hillside. Firefighters arrive to discover a grading operation at a construction site is creating dust mistaken for smoke. Dispatched and Cancelled Enroute falls in this category.

\*\* Public Service: Non-emergency requests for assistance. Examples: lock out, animal rescue, ring removal, water problem; lift assists, seized gate, stalled elevator, providing the Sheriff's Department with a ladder to enter a building.

### April - September 2017 Incident Trend

