

MONTECITO FIRE PROTECTION DISTRICT
AGENDA FOR THE REGULAR MEETING
OF THE BOARD OF DIRECTORS

Montecito Fire Protection District Headquarters
595 San Ysidro Road
Santa Barbara, California

September 22, 2014 at 2:00 p.m.

Agenda Items May Be Taken Out Of The Order Shown

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)
2. Community Facilities District No. 2011 (Upper Hyde Road) Approve the second reading by title only of Ordinance No. 2014-02 of the Montecito Fire Protection District dissolving Community Facilities District No. 2011 (Upper Hyde Road).
3. Report from the Community Outreach Committee (copy of Agenda for Community Committee Meeting attached).
 - a. Review progress of new website and provide direction.
4. Report from Strategic Planning Committee (copy of Agenda for Strategic Planning Committee Meeting attached).
5. Report from the Finance Committee (copy of Agenda for Finance Committee Meeting attached).
 - a. Consider Staff's recommendations to establish a reserve policy.
 - b. Consider Committee's recommendation to approve District's warrants and claims for August.
 - c. Consider Committee's recommendation to approve Annual Employee Reimbursement Disclosure report.
 - d. Consider Committee's recommendation to approve Resolution 2014-10 adopting FY 2014-15 Final Budget.
 - e. Consider Committee's recommendation to approve Resolution 2014-11 Establishing Appropriation Limits for the 2013-2014 Fiscal Year.
6. Approval of Minutes of August 25, 2014 Regular Meeting and September 15, 2014 Adjourned Regular Meeting.
7. Staff presentation on proposed changes to State Responsibility Area.
8. Update on Environmental Impact Report for Station 3 Site Acquisition and Construction.

Montecito Fire Protection District
Agenda for Regular Meeting, September 22, 2014
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9. Consider recommendation to approve temporary promotion for Firefighter Keith Powell to Engineer, effective September 7, 2014.
10. Approve and authorize the Board President and Fire Chief to execute a First Amendment to Memorandum of Understanding between the Montecito Firemen's Association and the Montecito Fire Protection District, Section 41.2 to delegate authority to the Fire Chief to approve temporary "out of classification" assignments.
11. Approve Resolution 2014-12 Amending Appendix A "Designated Positions and Disclosure Categories" of the District's Conflict of Interest Code.
12. Discuss District's recognition of Director Jensen's 39 years of service. (Serving since July 1, 1975.)
13. Fire Chief's report.
14. Board of Director's report.
15. Suggestions from Directors for items other than regular agenda items to be included for the October 27, 2014 Regular Board meeting.
16. Adjournment

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is September 18, 2014.

MONTECITO FIRE PROTECTION DISTRICT



Chip Hickman, Fire Chief

Agenda

Item #2

ORDINANCE NO. 2014-02**AN ORDINANCE OF THE BOARD OF DIRECTORS OF
THE MONTECITO FIRE PROTECTION DISTRICT
DISSOLVING
COMMUNITY FACILITIES DISTRICT NO. 2011
(UPPER HYDE ROAD)****Montecito Fire Protection District
Community Facilities District No. 2011
(Upper Hyde Road)**

WHEREAS, the Board of Directors (the “Board”) of the Montecito Fire Protection District (the “District”), County of Santa Barbara, State of California, has heretofore conducted proceedings in and for the “Montecito Fire Protection District Community Facilities District No. 2011 (Upper Hyde Road)” (the “CFD”);

WHEREAS, on May 16, 2011, this Board adopted a resolution entitled “Resolution of Intention to Establish Community Facilities District” stating its intention to form the CFD pursuant to Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing with Section 53311, of the California Government Code (the “Act”);

WHEREAS, on June 17, 2011, this Board adopted a resolution entitled “Resolution of Formation of Community Facilities District” ordering the formation of the CFD, authorizing the levy of a special tax on property within the CFD in accordance with the special tax formula approved thereby (the “Special Tax Formula”) and preliminarily establishing an appropriations limit for the CFD, subject to the approval of the voters in the CFD;

WHEREAS, on June 17, 2011, this Board also adopted a resolution entitled “Resolution Determining Necessity to Incur Bonded Indebtedness” determining the necessity to incur bonded indebtedness in a maximum aggregate principal amount not to exceed \$5,000,000 upon the security of the special tax to be levied within the CFD, subject to the approval of the voters of the CFD;

WHEREAS, on June 17, 2011, this Board also adopted a resolution entitled “Resolution Calling Special Election” pursuant to which the propositions of the levy of the special tax, the establishment of the appropriations limit and the incurring of the bonded indebtedness for the CFD were submitted to the qualified electors of the CFD as required by the Act;

WHEREAS, the special election was held in the CFD on June 17, 2011, at which the propositions set forth above were approved by an affirmative vote of more than 2/3rds of the votes cast at such election;

WHEREAS, subsequently, the owners of the parcels within the CFD have requested that this Board now dissolve the CFD because of the desire of the owners to privately finance the cost of constructing the road improvements;

WHEREAS, Section 53338.5 of the Act authorizes this Board, by ordinance, to dissolve the CFD upon determining that (a) the CFD is not obligated to pay any outstanding debt and (b) the CFD has no authorization to levy any special tax; and

WHEREAS, this Board wishes to dissolve the CFD pursuant to the Act.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE MONTECITO FIRE PROTECTION DISTRICT as follows:

Section 1. This Board hereby finds that the recitation of facts set forth in the preceding clauses are true and correct. This Board further finds that the CFD is not obligated to pay any indebtedness and that, because no special taxes are currently required or authorized to be levied under the Special Tax Formula, the CFD has no authorization to levy any special tax.

Section 2. By the passage of this Ordinance, this Board hereby dissolves the CFD. Beginning in fiscal year 2014-15, the District will have no authority to levy special taxes in the CFD.

Section 3. The Secretary of the Board of Directors is hereby directed to record an addendum to the Notice of Special Tax Lien in the office of the Santa Barbara County Recorder stating that the CFD and all associated liens, if any, have been dissolved.

Section 4. This Ordinance shall take effect 30 days from the date of final passage.

* * * * *

INTRODUCED by the Board of Directors of the Montecito Fire Protection District this 15th day of September, 2014, by the following vote:

AYES: G. B. Sinser, J. A. Powell, J. Venable, S. Keller, R.J. Jensen
NAYS: None
ABSTAIN: None
ABSENT: None

John Venable
President of the Board of Directors

Attest:

John Abraham Powell
Secretary of the Board of Directors

* * * * *

PASSED AND ADOPTED by the Board of Directors of the Montecito Fire Protection District this 22nd day of September, 2014, by the following vote:

AYES:

NOES:

ABSENT:

President of the Board of Directors

Attest:

Secretary of the Board of Directors

Agenda

Item #3

MONTECITO FIRE PROTECTION DISTRICT
AGENDA FOR THE SPECIAL COMMUNITY OUTREACH COMMITTEE MEETING
September 10, 2014 at 11:00 a.m.

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Section 54956 of the Government Code, a Special Meeting of the Community Outreach Committee of the Montecito Fire Protection District is hereby called for the 10th day of September, 2014 at 11:00 a.m.

Said meeting will be held at
Montecito Fire District Headquarters,
595 San Ysidro Road.

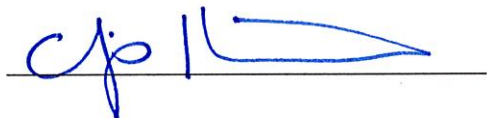
Agenda Items May Be Taken Out Of The Order Shown

1. Public comment: Any person may address the Committee at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.
2. Review progress of website development.
3. Fire Chief's Report.
4. Requests for items to be included for the next Community Outreach Committee Meeting.

Adjournment

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is September 8, 2014.

MONTECITO FIRE PROTECTION DISTRICT



Chip Hickman, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

Agenda

Item #4

MONTECITO FIRE PROTECTION DISTRICT
AGENDA FOR THE STRATEGIC PLANNING COMMITTEE MEETING

Montecito Fire Protection District Headquarters

595 San Ysidro Road

Santa Barbara, California

August 26, 2014 at 3:00 p.m.

Agenda Items May Be Taken Out Of The Order Shown

1. Public comment: Any person may address the Committee at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.
2. Presentation from Citygate on their preliminary risk assessment and deployment findings.
3. Report on District's Quarterly Response Statistics.
4. Fire Chief's Report.
5. Suggestions from Directors for items, other than regular agenda items, to be included in the agenda for the next Strategic Planning Committee Meeting.

Adjournment

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is August 20, 2014.

MONTECITO FIRE PROTECTION DISTRICT

By 
Chip Hickman, Fire Chief

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MONTECITO FIRE PROTECTION DISTRICT

Standards of Response Coverage Study and Risk Assessment Study

Presented on August 26, 2014



Citygate Associates, LLC



TODAY'S AGENDA

1. Review Preliminary Risk Assessment Findings & Recommendations
2. Review Preliminary Deployment Findings
3. Review Initial Community Survey Results
4. Brief Strategic Planning Committee



RISK ASSESSMENT

➤ **Purpose:**

1. Quantify probability of hazard occurrence
2. Quantify likely resultant impacts
3. Basis to evaluate existing mitigation efforts
4. Foundation for future planning



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DEFINITIONS

- **Hazard** - A situation or condition that can cause or contribute to harm.
- **Attribute** - A variable characteristic that can influence a hazard.
- **Risk** - The probability of hazard occurrence *combined* with the potential severity of resultant impacts or consequences
 - Also referred to as **Risk Vulnerability** or **Hazard Vulnerability**.



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RISK ASSESSMENT METHODOLOGY

1. Identify hazards to be evaluated:

- a. *Building Fire*
- b. Drought / Water Supply
- c. Earthquake
- d. Flooding / Coastal Surge
- e. *Hazardous Material Spill / Release*
- f. Landslide / Coastal Erosion
- g. Tsunami
- h. Wildland Fire
- i. Windstorm



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HAZARDS

➤ Hazards not deemed a risk to Montecito:

- | | |
|------------------------|------------------------|
| 1. Ag. Pests & Disease | 7. Land Subsidence |
| 2. Avalanche | 8. Severe Winter Storm |
| 3. <i>Dam Failure</i> | 9. Tornado |
| 4. Expansive Soils | 10. Volcano |
| 5. Extreme Heat | |
| 6. Hailstorm | |



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RISK ASSESSMENT METHODOLOGY

2. Establish Level of Hazard Evaluation:

- **Comprehensive Risk Assessment:**
 - 1) Building Fire
 - 2) Hazardous Material Spill / Release
 - 3) Wildland Fire
- **Update / Localization of Prior County-Level Risk Assessment:**
 - 1) Drought / Water Supply
 - 2) Earthquake
 - 3) Flooding / Coastal Surge
 - 4) Landslide / Coastal Erosion
 - 5) Tsunami
 - 6) Windstorm



RISK ASSESSMENT METHODOLOGY

3. Identify and Define Risk Assessment Zones

Zone	Description
<i>NORTH</i>	North of Hwy. 192
<i>CENTRAL</i>	South of Hwy. 192 & North of U.S. 101
<i>SOUTH</i>	South of U.S. 101



RISK ASSESSMENT METHODOLOGY

4. Identify Hazard Attributes:

- Hazard attribute *environments*:
 - Natural
 - Built
 - Social (human)
 - Response



HAZARD ATTRIBUTES

Hazard Attributes

	WILDLAND FIRE	BUILDING FIRE	HAZ-MAT
1	Vegetative Fuels	Values at Risk	Vulnerable Populations
2	Weather	Structural Mitigations	Environmental Factors
3	Topography	Water Supply	Response Factors
4	Vegetation Mitigations	Response Factors	Transportation Hazards
5	Fire History	Outcome Expectations	Fixed Hazards
6	Values at Risk		Evacuation Factors
7	Water Supply		
8	Structure Mitigations		
9	Response Factors		
10	Evacuation Factors		



RISK ASSESSMENT METHODOLOGY

5. *Establish Risk Assessment Metrics:*

- **Probability** of hazard occurrence
- **Severity** of likely resultant impacts



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RISK ASSESSMENT METHODOLOGY

6. *Develop Risk Assessment Tools:*

- Building Fire, HazMat, and Wildland Fire hazards:
 - Develop risk assessment matrix for each hazard attribute and risk assessment zone
 - 60 matrices total



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RISK ASSESSMENT MATRIX

Assessor: North Central South

	Low 1	Moderate 2	High 3	Very High 4
Very High 4	ALL of the following apply to study zone: • Population density average less than 4.0 persons per acre / 2,580 persons per sq. mi. • Special needs ¹ population less than 4% • Daily transient population less than 7.5% of resident population • Less than 7.5% of buildings are critical infrastructure ² , high-value commercial ³ , or high-value residential ⁴ occupancies • Less than 10% is sensitive habitat and/or recreation area	ALL of the following apply to study zone: • Population density average less than 7.5 persons per acre / 4,800 persons per sq. mi. • Special needs ¹ population less than 5% • Daily transient population less than 15% of resident population • Less than 15% of buildings are critical infrastructure ² , high-value commercial ³ , or high-value residential ⁴ occupancies • Less than 20% is sensitive habitat and/or recreation area	ALL of the following apply to study zone: • Population density average less than 15 persons per acre / 9,600 persons per sq. mi. • Special needs ¹ population less than 10% • Daily transient population less than 25% of resident population • Less than 25% of buildings are critical infrastructure ² , high-value commercial ³ , or high-value residential ⁴ occupancies • Less than 50% is sensitive habitat and/or recreation area	ANY of the following apply to study zone: • Population density average greater than 15 persons per acre / 9,600 persons per sq. mi. • Special needs ¹ population greater than 10% • Daily transient population greater than 25% of resident population • More than 25% of buildings are critical infrastructure ² , high-value commercial ³ , or high-value residential ⁴ occupancies • More than 50% is sensitive habitat and/or recreation area
High 3	ALL of the following apply to study zone: • Population density average less than 3.0 persons per acre / 1,920 persons per sq. mi. • Special needs ¹ population less than 5% • Daily transient population less than 5% of resident population • Less than 5% of buildings are critical infrastructure ² , high-value commercial ³ , or high-value residential ⁴ occupancies • Less than 5% is sensitive habitat and/or recreation area	ALL of the following apply to study zone: • Population density average less than 5.0 persons per acre / 3,200 persons per sq. mi. • Special needs ¹ population less than 5% • Daily transient population less than 10% of resident population • Less than 10% of buildings are critical infrastructure ² , high-value commercial ³ , or high-value residential ⁴ occupancies • Less than 15% is sensitive habitat and/or recreation area	ALL of the following apply to study zone: • Population density average less than 10 persons per acre / 6,400 persons per sq. mi. • Special needs ¹ population less than 7.5% • Daily transient population less than 20% of resident population • Less than 20% of buildings are critical infrastructure ² , high-value commercial ³ , or high-value residential ⁴ occupancies • Less than 25% is sensitive habitat and/or recreation area	
Mod 2	ALL of the following apply to study zone: • Population density average less than 2.0 persons per acre / 1,280 persons per sq. mi. • Special needs ¹ population less than 2.5% • Daily transient population less than 2.5% of resident population • Less than 2.5% of buildings are critical infrastructure ² , high-value commercial ³ , or high-value residential ⁴ occupancies • Less than 2.5% is sensitive habitat and/or recreation area			
Low 1	ALL of the following apply to study zone: • Population density average less than 1.0 persons per acre / 640 persons per sq. mi. • Special needs ¹ population less than 1% • Daily transient population less than 2.5% of resident population • Less than 2.5% of buildings are critical infrastructure ² , high-value commercial ³ , or high-value residential ⁴ occupancies • Less than 1% is sensitive habitat and/or recreation area			

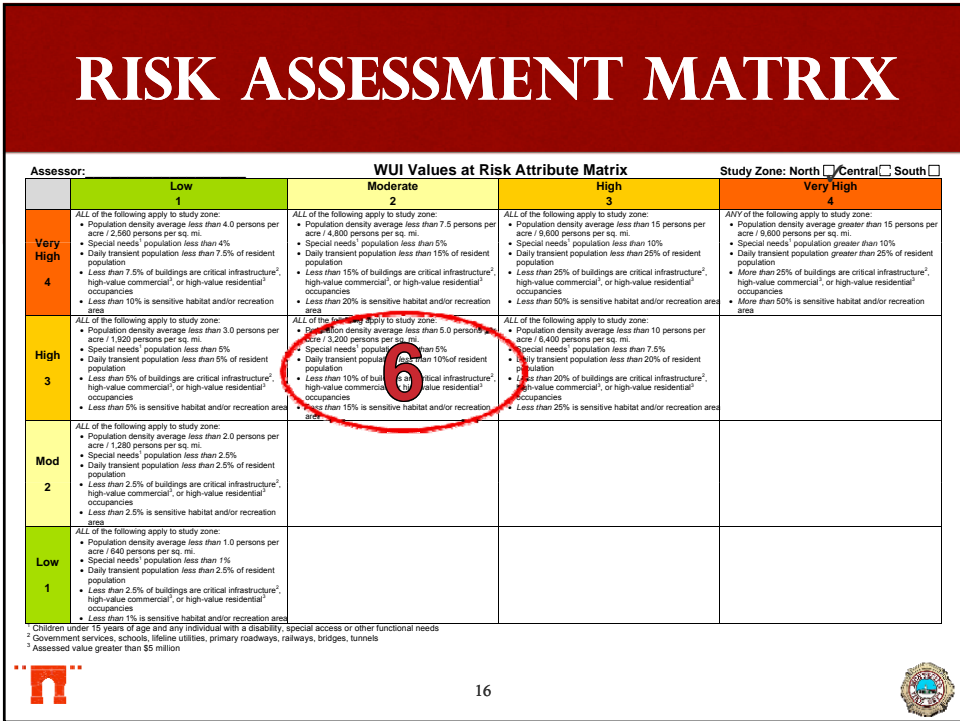
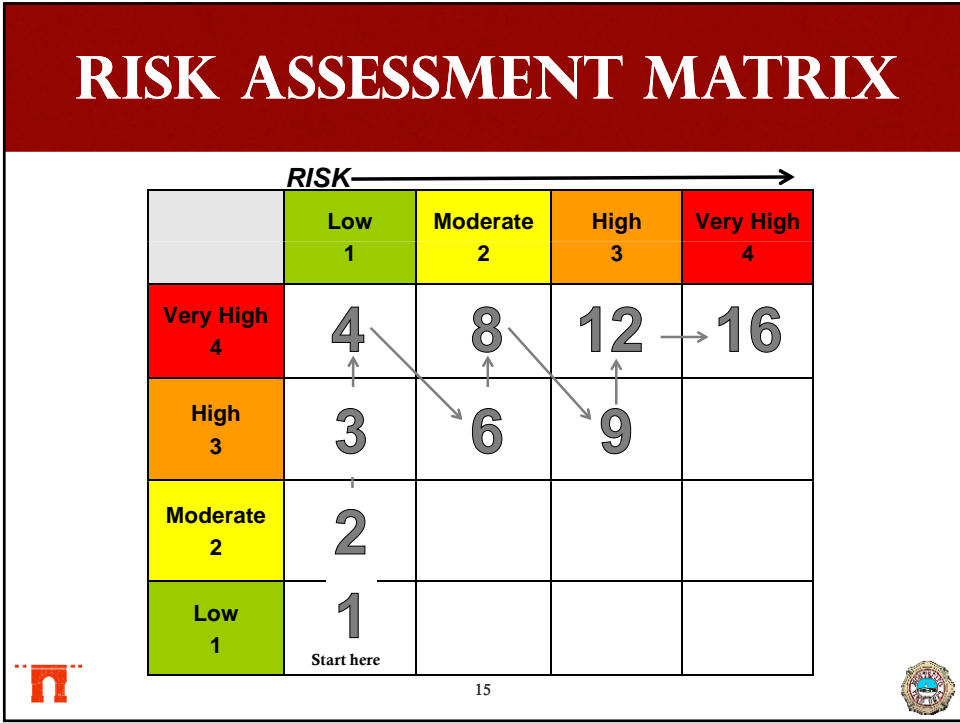
¹ Children under 15 years of age and any individual with a disability, special access or other functional needs
² Government services, schools, lifeline utilities, primary roadways, railways, bridges, tunnels
³ Assessed value greater than \$5 million

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RISK ASSESSMENT METHODOLOGY

7. Evaluate and Score Risk Matrix for Each Hazard Attribute for Each Risk Assessment Zone (60 total).

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RISK ASSESSMENT METHODOLOGY

8. *Compile and Analyze Risk Assessment Data:*

- a. Compile scores for each attribute and risk zone
- b. Calculate average Risk Score for each attribute and risk zone
- c. Calculate **Risk Vulnerability Score** for each hazard and risk zone (sum of average attribute risk scores)
- d. Assign **Risk Vulnerability Rating** based on Risk Vulnerability Score



RISK VULNERABILITY RATINGS

BUILDING FIRE		HAZMAT		WILDLAND FIRE	
<i>Risk Vulnerability Score</i>	<i>Risk Vulnerability Rating</i>	<i>Risk Vulnerability Score</i>	<i>Risk Vulnerability Rating</i>	<i>Risk Vulnerability Score</i>	<i>Risk Vulnerability Rating</i>
5 - 16	LOW	0 - 32	LOW	0 - 40	LOW
17 - 32	MODERATE	33 - 48	MODERATE	41 - 80	MODERATE
33 - 48	HIGH	49 - 72	HIGH	81 - 120	HIGH
49 - 80	VERY HIGH	73 - 96	VERY HIGH	120 - 160	VERY HIGH



RISK ASSESSMENT RESULTS

BUILDING FIRE HAZARD RISK ASSESSMENT SUMMARY

Risk Assessment Zone	Values at Risk	Structure Mitigations	Water Supply	Response Factors	Outcome Expectations	Risk Vulnerability Score	Risk Vulnerability Rating
<i>Scoring Range:</i>	<i>8-16</i>	<i>4-16</i>	<i>8-16</i>	<i>1-16</i>	<i>4</i>	<i>31-60</i>	
North	11.55	12.45	13.45	10.82	4.00	52.27	VERY HIGH
Central	10.73	12.09	10.18	7.73	4.00	44.73	HIGH
South	9.73	11.00	8.55	7.55	4.00	40.82	HIGH



RISK ASSESSMENT RESULTS

HAZMAT HAZARD RISK ASSESSMENT SUMMARY

Risk Assessment Zone	Vulnerable Populations	Environmental Factors	Response Factors	Trans. Hazards	Fixed Hazards	Evac. Factors	Risk Vulnerability Score	Risk Vulnerability Rating
<i>Scoring Range:</i>	<i>2-16</i>	<i>6-16</i>	<i>2-16</i>	<i>1-16</i>	<i>3-16</i>	<i>6-16</i>		
North	4.27	10.55	8.45	3.00	6.45	13.55	46.27	MODERATE
Central	8.82	8.91	7.82	6.82	7.55	13.27	53.18	HIGH
South	7.18	8.36	8.18	12.36	5.18	12.55	53.82	HIGH



RISK ASSESSMENT RESULTS

WILDLAND FIRE HAZARD RISK ASSESSMENT SUMMARY

Risk Assessment Zone	Veg. Fuels	Weather	Topography	Values at Risk	WUI Fire History	Water Supply	Vegetation Mitigations	Structural Mitigations	Response Factors	Evac. Factors	Risk Vulnerability Score	Risk Vulnerability Rating
Scoring Range:	4-16	6-16	1-16	8-16	1-16	4-12	3-12	4-12	3-16	4-16		
North	14.91	12.82	14.91	12.27	16.00	10.09	8.91	8.82	12.27	14.09	125.09	VERY HIGH
Central	10.36	10.45	8.09	13.91	13.36	7.73	8.09	9.00	7.82	12.45	101.27	HIGH
South	6.82	8.82	2.00	9.91	2.73	7.09	5.82	8.55	6.36	9.18	67.27	MODERATE



RISK ASSESSMENT METHODOLOGY

9. Risk Assessment of Other Hazards:

- a. Review County-level hazard information and vulnerability data from 2011 SBCMJHMP.
- b. Make determination of continued validity of 2011 information and data.
- c. Research additional hazard and vulnerability data specific to Montecito, as needed.
- d. Complete *Risk Vulnerability Assessment* for each hazard *specific to Montecito* for each risk zone.
- e. Determine *Risk Vulnerability Rating* for each hazard for each risk zone.



RISK ASSESSMENT METHODOLOGY

Other Hazards Risk Vulnerability Assessment Tool

Hazard	Probability of Occurrence	Impacts			Total Impacts Score	Total Risk Vulnerability Score	Risk Vulnerability Rating
		Affected Area	Primary Impacts	Secondary Impacts			
EARTHQUAKE	4.0	4.0	3.0	3.0	10.0	40.0	HIGH
<i>Probability - Likelihood of occurrence</i>							
1	<i>None</i>	Will not occur					
2	<i>Doubtful</i>	Not likely to occur					
3	<i>Possible</i>	Could occur					
4	<i>Probable</i>	Likely to occur					
5	<i>Inevitable</i>	Will occur					
<i>Affected Area - Geographic area of community likely impacted by an occurrence</i>							
1	<i>Isolated</i>	Less than 1% of exposed values at risk affected					
2	<i>Limited</i>	1% - 10% of exposed values at risk affected					
3	<i>Moderate</i>	10% - 25% of exposed values at risk affected					
4	<i>Significant</i>	25% - 50% of exposed values at risk affected					
5	<i>Severe</i>	More than 50% of exposed values at risk affected					
<i>Primary impacts - Likely extent of injuries and/or deaths and property damage</i>							
1	<i>Negligible</i>	No serious injuries or deaths; minimal property damage					
2	<i>Limited</i>	Few serious injuries; no deaths; limited property damage					
3	<i>Moderate</i>	Some serious injuries and/or deaths; moderate property damage					
4	<i>Significant</i>	Numerous serious injuries and/or, deaths; major property damage					
5	<i>Severe</i>	Widespread serious injuries and/or deaths; severe property damage					
<i>Secondary Impacts - Likely short-term and/or long-term impacts to entire community</i>							
1	<i>Negligible</i>	No impacts on any CIKR; no significant short/long-term economic or other impacts affecting community resilience					
2	<i>Limited</i>	Minor impacts to one or more CIKR; limited short-term and/or long-term economic or other impacts affecting community resilience					
3	<i>Moderate</i>	Moderate impacts to one or more CIKR; moderate short-term and/or long-term economic or other impacts affecting community resilience					
4	<i>Significant</i>	Major impacts to one or more CIKR; major short-term and/or long-term economic or other impacts affecting community resilience					
5	<i>Severe</i>	Severe impacts to one or more CIKR; severe short-term and/or long-term economic or other impacts affecting community resilience					

RISK ASSESSMENT METHODOLOGY

10. Compile and Analyze Other Hazard Risk Vulnerability Assessment Data:

- a. Compile **Probability** and **Impact Severity** scores for each hazard in each risk zone
- b. Calculate sum of Impact Severity Scores for each hazard in each risk zone
- c. Calculate **Risk Vulnerability Score** (sum of Impact Severity scores x Probability score) for each hazard in each risk zone
- d. Assign **Risk Vulnerability Rating** to each hazard for each risk zone based on **Risk Vulnerability Score**

RISK VULNERABILITY RATINGS

OTHER HAZARDS	
<i>Risk Vulnerability Score</i>	<i>Risk Vulnerability Rating</i>
3 - 12	LOW
13 - 27	MODERATE
28 - 48	HIGH
49 - 75	VERY HIGH



RISK ASSESSMENT RESULTS

OTHER HAZARDS RISK ASSESSMENT SUMMARY

<i>Hazard</i>	<i>Risk Assessment Zone</i>	<i>Probability of Occurrence</i>	<i>Affected Area</i>	<i>Primary Impacts</i>	<i>Secondary Impacts</i>	<i>Impact Scores Total</i>	<i>Risk Vulnerability Score</i>	<i>Risk Vulnerability Rating</i>
Drought / Water Supply	North	4.0	5.0	1.0	1.0	7.0	28.0	HIGH
	Central	4.0	5.0	1.0	1.0	7.0	28.0	HIGH
	South	4.0	5.0	1.0	1.0	7.0	28.0	HIGH
Earthquake	North	4.0	4.0	3.0	3.0	10.0	40.0	HIGH
	Central	4.0	4.0	3.0	3.0	10.0	40.0	HIGH
	South	4.0	4.0	3.0	3.0	10.0	40.0	HIGH
Flooding / Coastal Surge	North	3.0	3.0	3.0	2.0	8.0	24.0	MODERATE
	Central	3.0	3.0	3.0	2.0	8.0	24.0	MODERATE
	South	3.0	2.0	2.0	2.0	6.0	18.0	MODERATE
Landslide / Coastal Erosion	North	3.0	2.0	3.0	2.0	7.0	21.0	MODERATE
	Central	3.0	2.0	1.0	1.0	4.0	12.0	LOW
	South	3.0	1.0	3.0	1.0	5.0	15.0	MODERATE
Tsunami	North	1.0	1.0	1.0	1.0	3.0	3.0	LOW
	Central	2.0	1.0	1.0	1.0	3.0	6.0	LOW
	South	2.0	4.0	4.0	4.0	12.0	24.0	MODERATE
Windstorm	North	3.0	5.0	2.0	2.0	9.0	27.0	MODERATE
	Central	3.0	5.0	2.0	2.0	9.0	27.0	MODERATE
	South	3.0	5.0	2.0	2.0	9.0	27.0	MODERATE



RISK VULNERABILITY SUMMARY

Hazard	Risk Zone		
	North	Central	South
Building Fire	VERY HIGH	HIGH	HIGH
Hazmat Spill / Release	MODERATE	HIGH	HIGH
Wildland Fire	VERY HIGH	HIGH	MODERATE
Drought / Water Supply	HIGH	HIGH	HIGH
Earthquake	HIGH	HIGH	HIGH
Flooding / Coastal Surge	MODERATE	MODERATE	MODERATE
Landslide / Coastal Erosion	MODERATE	LOW	MODERATE
Tsunami	LOW	LOW	MODERATE
Windstorm	MODERATE	MODERATE	MODERATE



RISK VULNERABILITY SUMMARY

Hazard	Risk Zone		
	North	Central	South
Building Fire	VERY HIGH	HIGH	HIGH
Wildland Fire	VERY HIGH	HIGH	MODERATE
Drought / Water Supply	HIGH	HIGH	HIGH
Earthquake	HIGH	HIGH	HIGH
Hazmat Spill / Release	MODERATE	HIGH	HIGH
Flooding / Coastal Surge	MODERATE	MODERATE	MODERATE
Windstorm	MODERATE	MODERATE	MODERATE
Landslide / Coastal Erosion	MODERATE	LOW	MODERATE
Tsunami	LOW	LOW	MODERATE



EXISTING MITIGATION STRATEGIES

➤ *Building Fire Hazard*

1. Adoption of current California Building Code
2. Class “A” roofing assembly requirement
3. Fire sprinkler system requirement
4. Target hazards pre-planned
5. Strong training program
6. Good response capability
 - Low hazard occurrence rate
 - Meeting community outcome expectations



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EXISTING MITIGATION STRATEGIES

➤ *Hazardous Substance Hazard*

1. All response personnel trained to FRO level
2. Type-I HazMat Team available regionally (STB)
3. Low hazard potential except U.S. 101 and railroad
4. Target hazards pre-planned
5. Multiple emergency notification formats
6. Evacuation Plan



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EXISTING MITIGATION STRATEGIES

➤ *Wildland Fire Hazard*

1. Adoption of Montecito Community Fire Protection Plan (updated 2014)
2. Intensive vegetation fuel reduction / modification efforts
 - Roadside / High Drives bordering native chaparral fuel beds
 - Neighborhood fuel reduction projects (interior)
3. Adoption of California Building Code
 - Class “A” roofing requirement
 - Residential fire sprinkler system requirement



EXISTING MITIGATION STRATEGIES

➤ *Wildland Fire Hazard (Cont'd)*

4. Aggressive Defensible Space Program
 - Annual inspection program
 - Very good compliance with mandated/recommended mitigation measures
5. Good community education / awareness
6. Multiple emergency notification formats
7. Evacuation Plan



EXISTING MITIGATION STRATEGIES

➤ *Wildland Fire Hazard (Cont'd)*

8. Good District / regional response capability
 - History of large/damaging wildland fires
9. Additional personnel and resources strategically pre-positioned (staged) during predicted critical fire weather conditions



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EXISTING MITIGATION STRATEGIES

➤ *Other Hazards*

1. Flooding:
 - Drainage clearing



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RECOMMENDED MITIGATION STRATEGIES

➤ *Building Fire Hazard*

1. Update pre-incident plans more frequently
2. Seek to reduce/eliminate access impediments where practical
3. Seek water system improvements where available flow is less than 500 GPM



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RECOMMENDED MITIGATION STRATEGIES

➤ *Hazardous Substance Hazard*

1. Update pre-incident plans at least every 2-5 years
2. Exercise emergency notification systems and Evacuation Plan at least every 12-24 months
3. Functional exercise with STB HazMat Team at least annually.



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RECOMMENDED MITIGATION STRATEGIES

➤ *Wildland Fire Hazard*

1. Maintain existing vegetative fuel reduction / modification projects
2. Seek additional landowner agreements to expand high drives / roadside fuel reduction / modification network
3. Seek to reduce/eliminate access impediments where practical
4. Seek water system improvements where available flow is less than 500 GPM
5. Exercise emergency notification systems and Evacuation Plan at least every 12-24 months



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RECOMMENDED MITIGATION STRATEGIES

➤ *Other Hazards*

1. Seek to reduce/eliminate access impediments where practical
2. Seek water system improvements where available flow is less than 500 GPM
3. Exercise emergency notification systems and Evacuation Plan at least every 12-24 months
4. Maintain flooding channels clear of excessive vegetation and debris



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MONTECITO FIRE PROTECTION DISTRICT

Standards of Response Coverage Study
and
Risk Assessment Study

Questions or
Comments?



MONTECITO FIRE PROTECTION DISTRICT

Fire Services Deployment Study *Draft Review of Baseline Deployment*

Presented on August 26, 2014



Citygate Associates, LLC



POLICY CHOICES

- There are no mandatory federal or state regulations directing the level of fire service response times and outcomes. Thus, communities have the level of service they desire and can afford.
- The body of regulations on the fire service provides that *if fire services are provided at all, they must be done so with the safety of the firefighters and citizens in mind.*
- Deployment is about the *speed* and *weight* of the response
 - **Speed** = single neighborhood-based units
 - **Weight** = multiple units quickly enough to stop serious fires.



HOW THE STUDY WAS CONDUCTED

- We reviewed incident data for a 6-year span (2008 through 2-28-2014).
- 2013 being the most recent year, will be reviewed in depth.
- In 2013, there were 1,352 incidents or 3.7/day.
- We reviewed the risks to be protected in the District.
- We used geographic mapping to estimate existing and possible travel times over the District's topography.



3



RESPONSE STATISTICS KEY FINDINGS



4

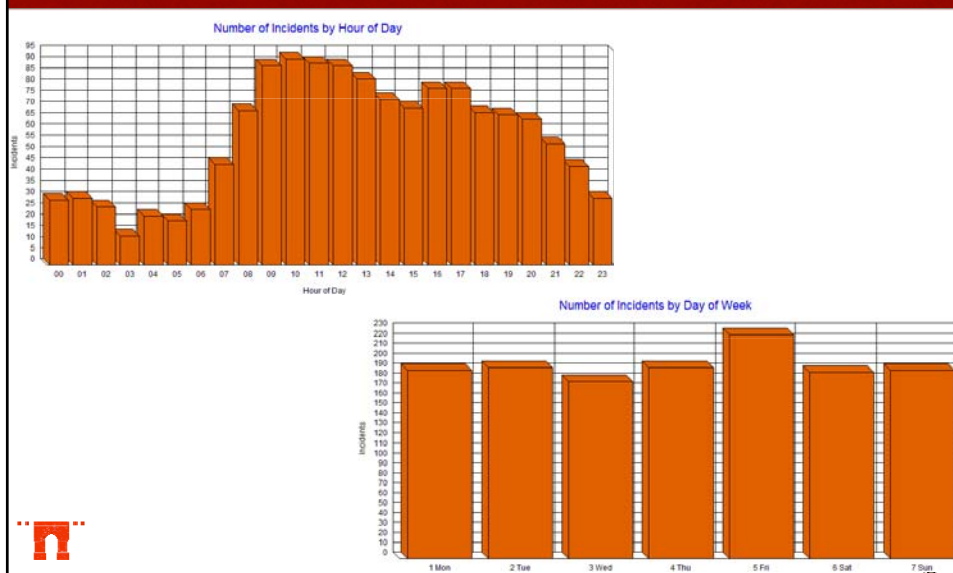


INCIDENT DEMAND TRENDS

- Incidents by time-of-day, day-of-week, and month follow typical suburban patterns.
- Incident volumes are very modest, reflecting the population density and socioeconomics.
- A total of 46% of the incidents were for medical events.
- A high amount of specialty and special service responses occurred.
- In 2013, 8.06% of incidents happened when other incidents were occurring within the District. A third incident occurred simultaneously only .29% (less than 1/3 of 1%) of the time.



INCIDENT DEMAND TRENDS



2013 DISTRICT-WIDE RESPONSE TIMES TO 90% OF FIRE AND EMS INCIDENTS

- Received to Arrival = **06:55** min/sec
- Dispatch Reflex = 01:05 min/sec
- Crew Turnout = 01:56 min/sec
- Travel = 05:24 min/sec
- Citygate’s typical response time goal points are 7 minutes from the time of call receipt for 90 percent of the fire and EMS incidents.



2013 TRAVEL TIMES TO 90% OF FIRE AND EMS INCIDENTS

Vehicle ID	Station 1/Count	Station 2/Count
E91	05:53 (260)	08:27 (4)
E92	09:38 (21)	07:06 (100)
SQ91	05:18 (284)	07:30 (110)



2013 STRUCTURE FIRE RESPONSE TIMES

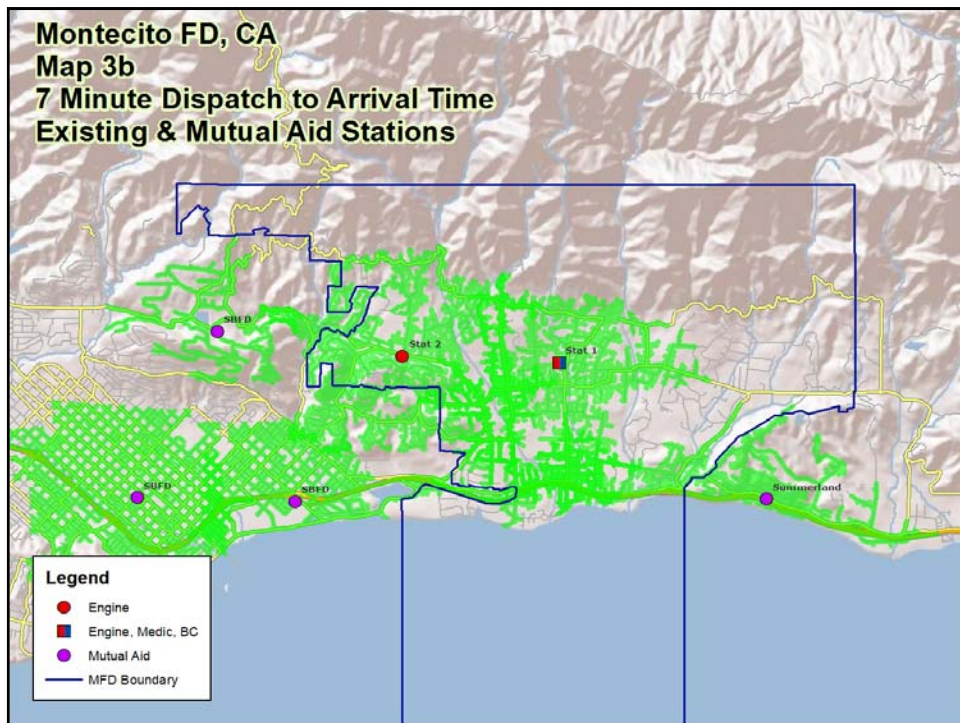
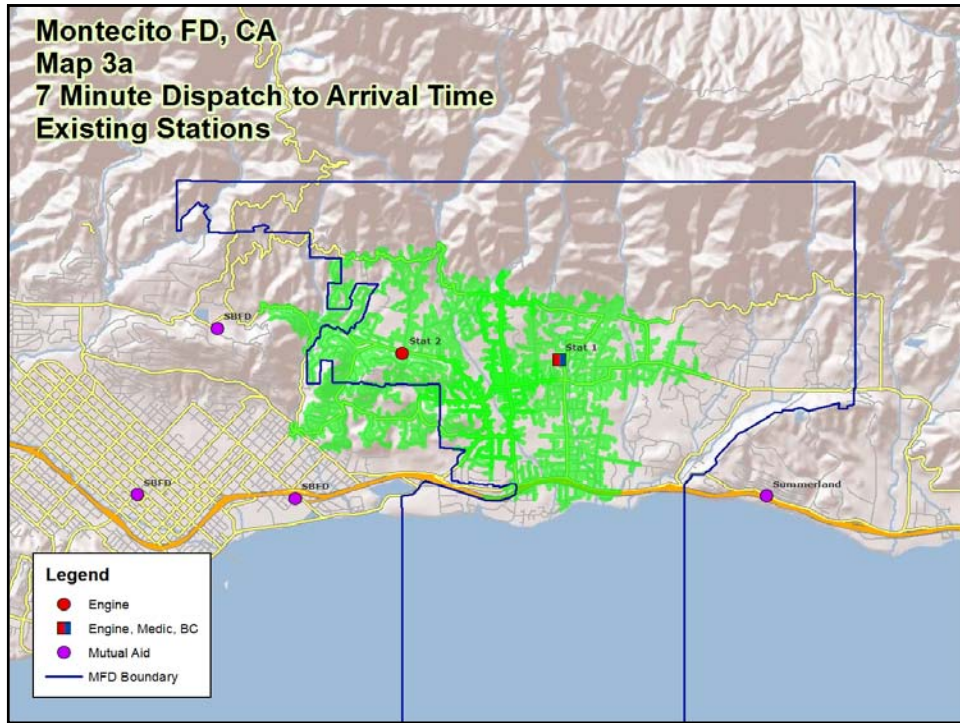
- Two Units = **09:15** min/sec
- 3rd Unit = 13:35 min/sec
- A typical urban and suburban response time goal point for all First Alarm units is 11 minutes from the time of call receipt for 90 percent of the incidents.
- Montecito is dependent on the neighboring departments for the 3rd through 5th units.
- In 2013, only 5 incidents required more than two fire engines.

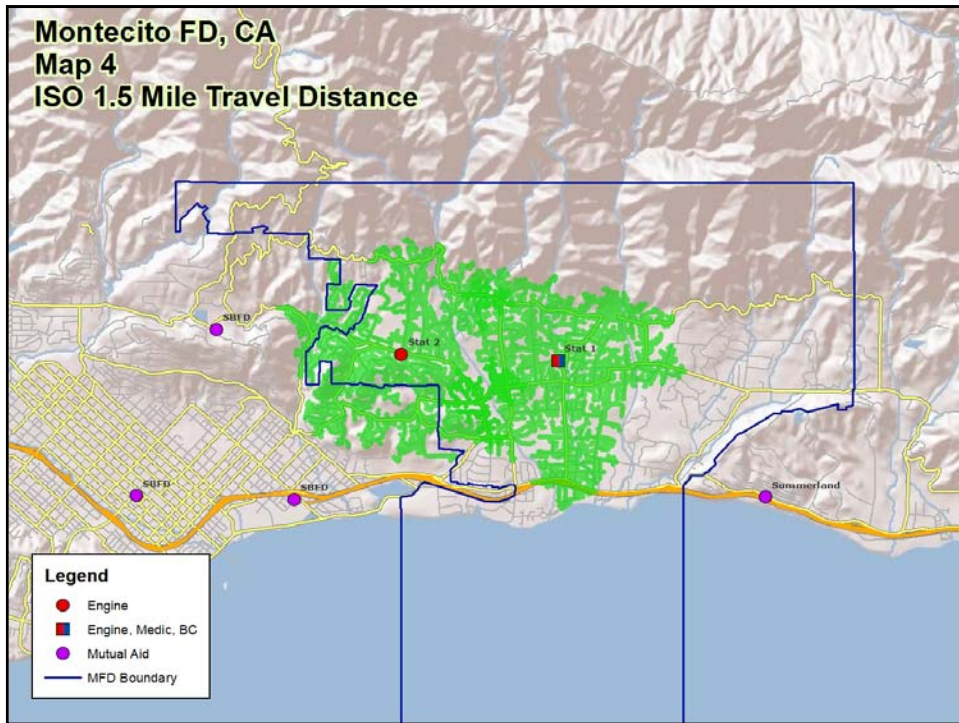
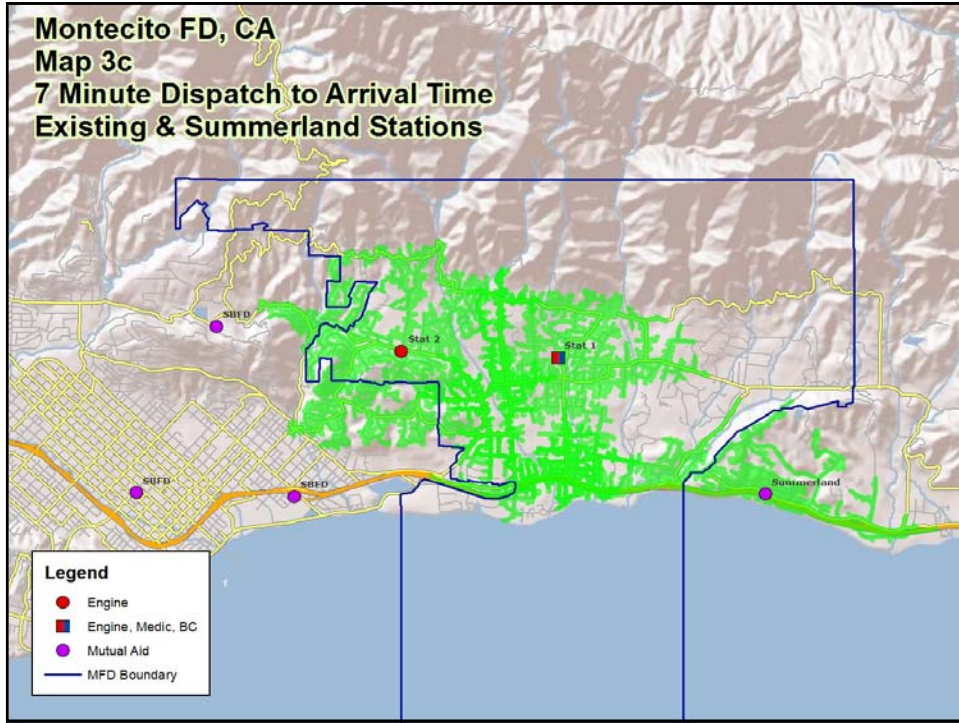


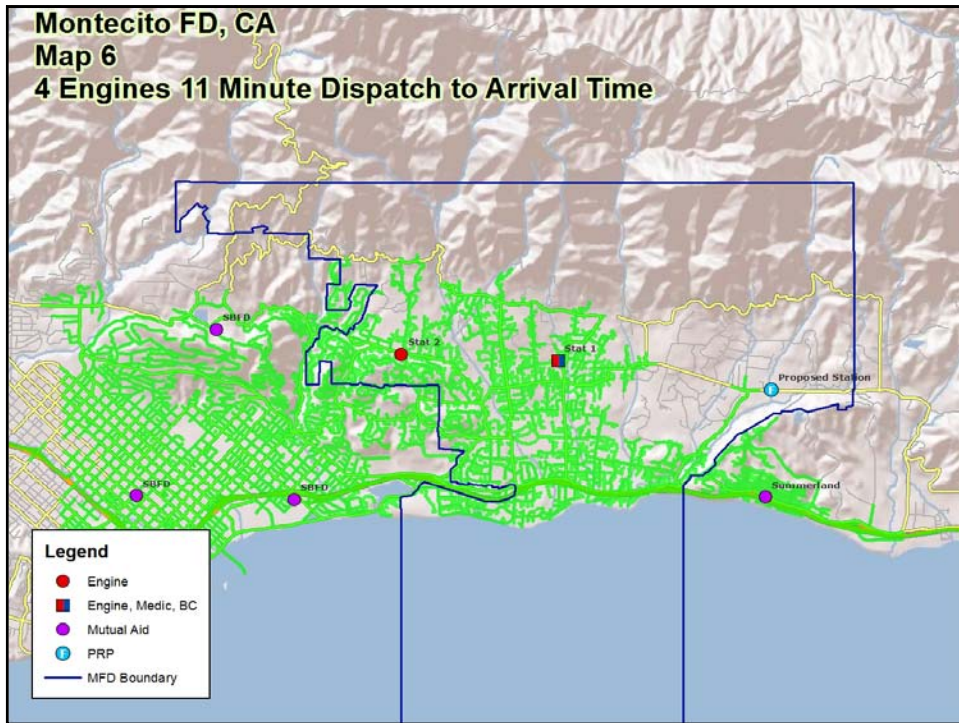
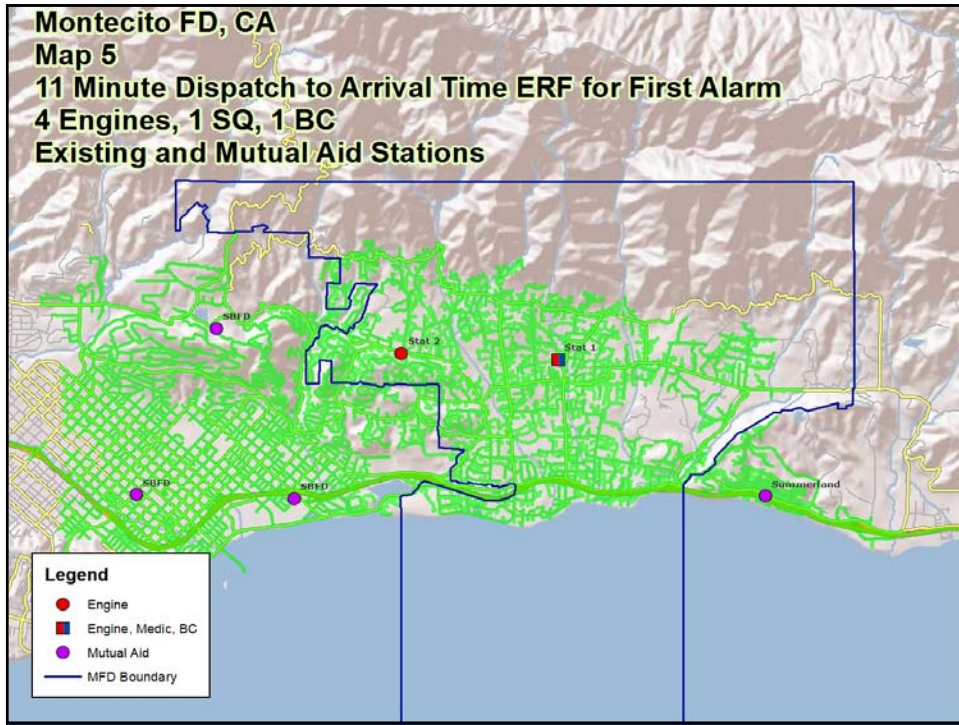
GEOGRAPHIC COVERAGE ANALYSIS

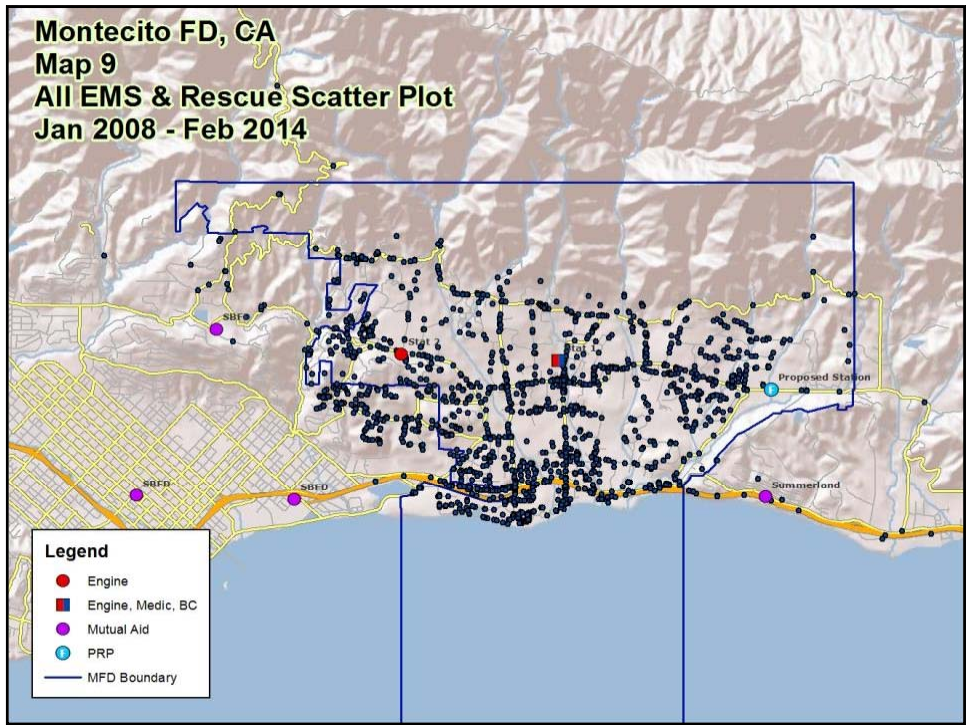
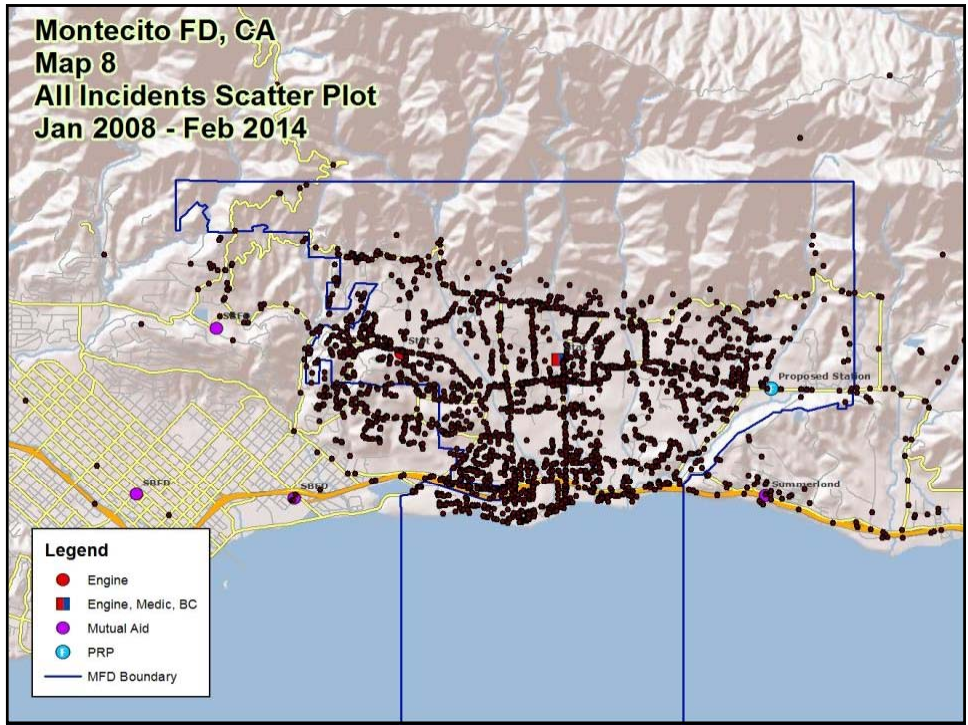


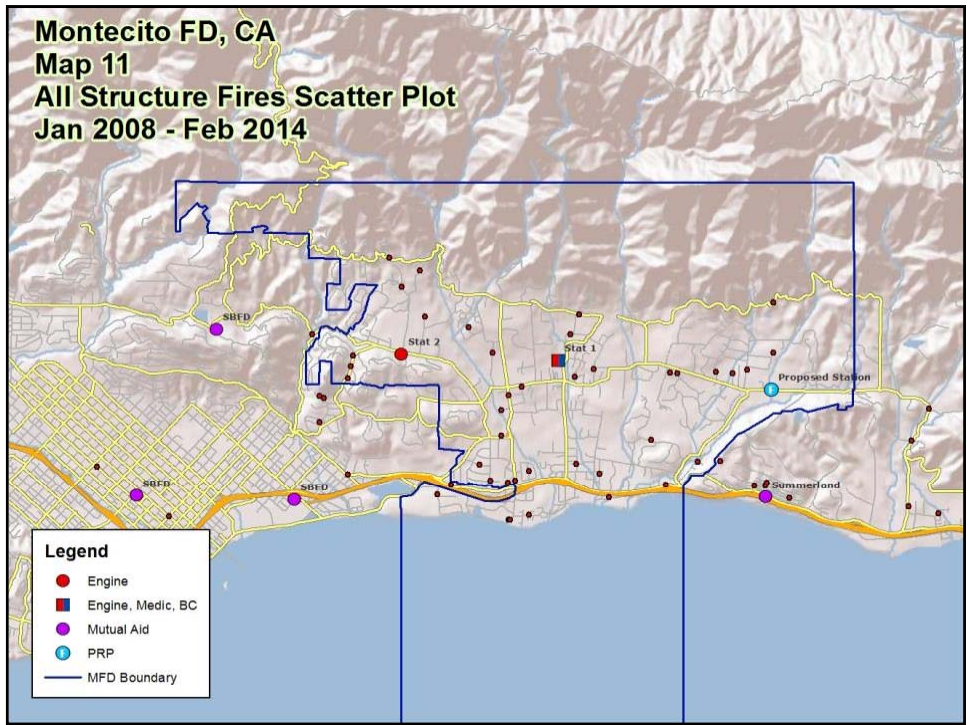
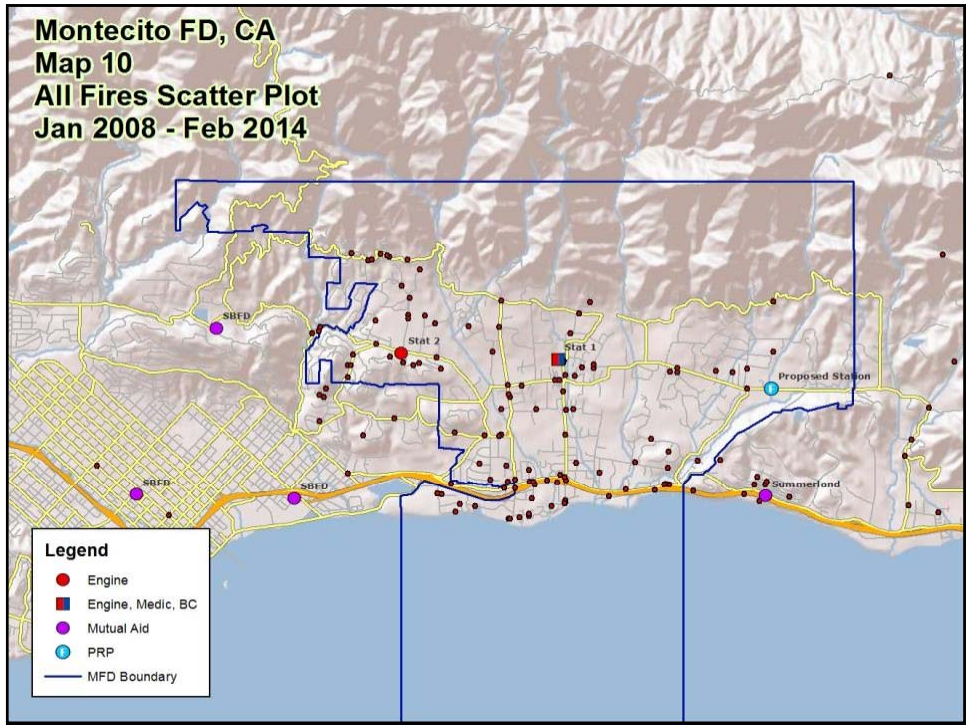


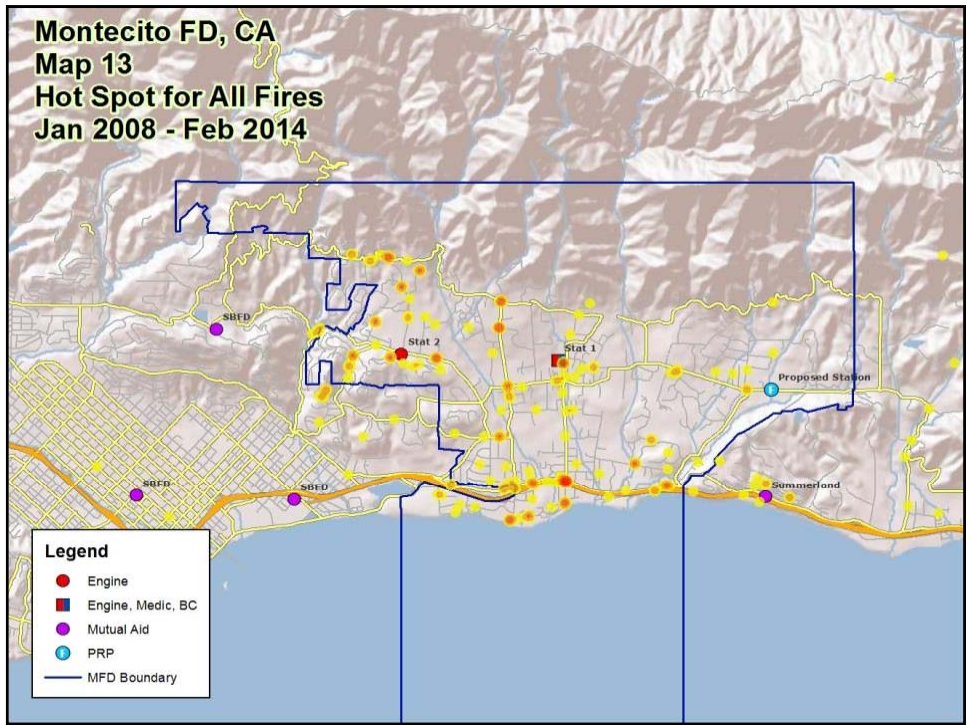
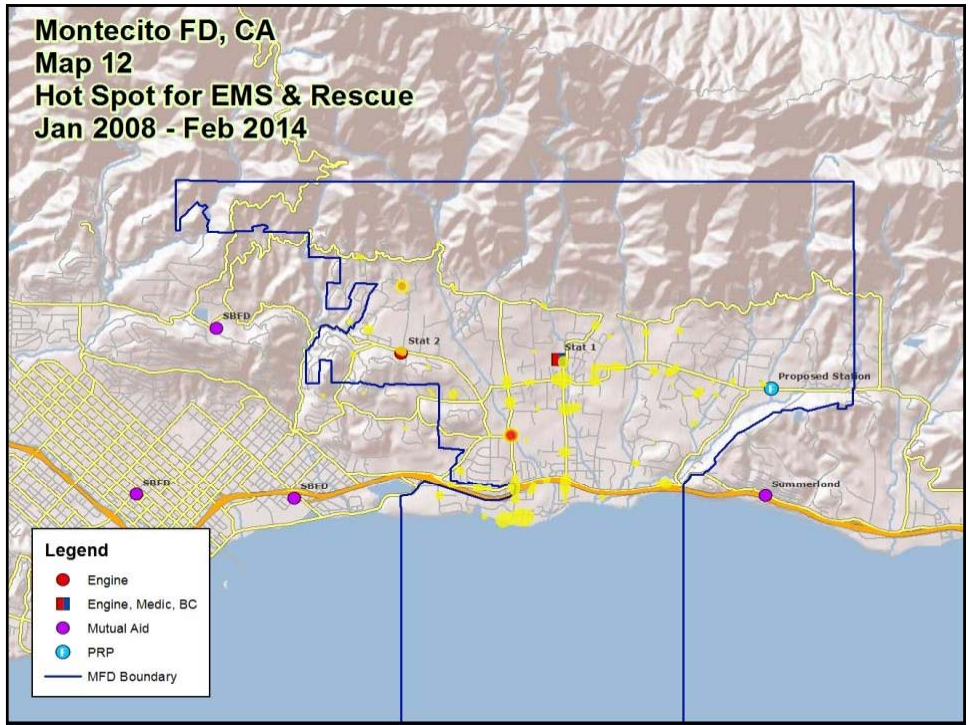














EAST MONTECITO COVERAGE



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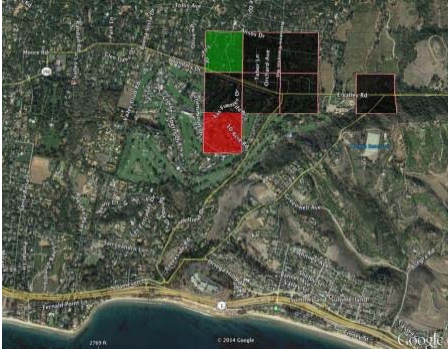



TRAVEL TIMES TO THE EASTERN DISTRICT

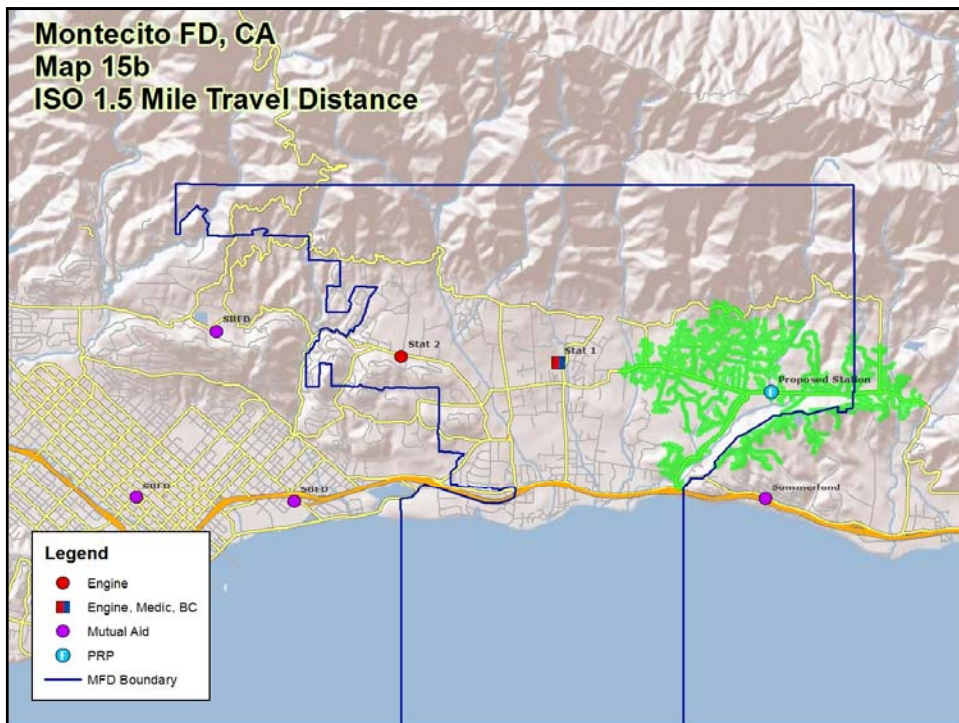
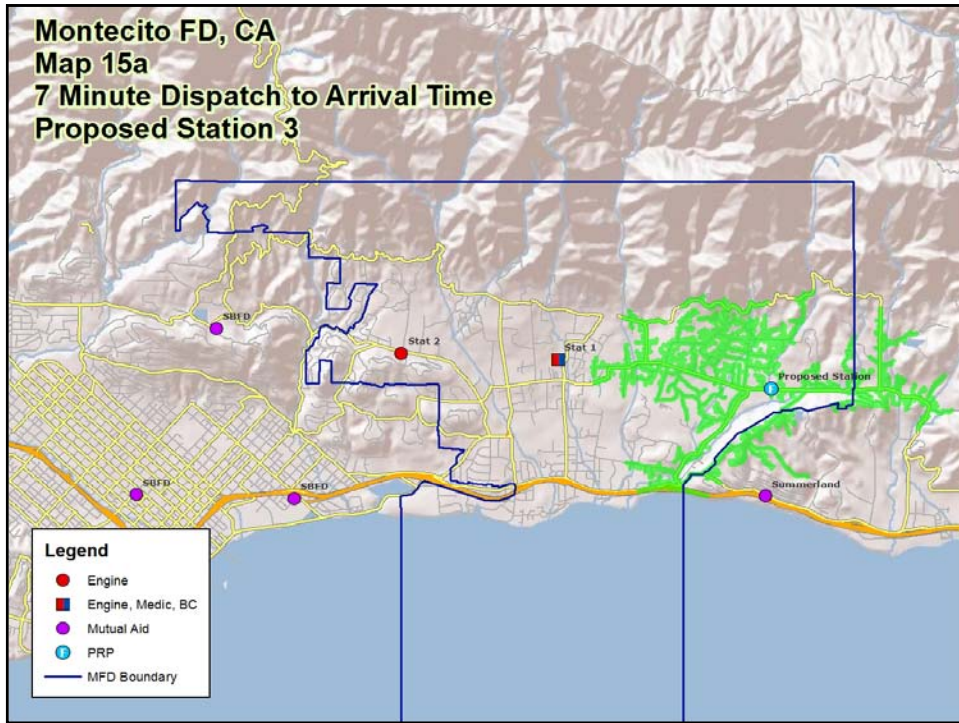
Vehicle ID	Performance
E91	06:14 (21)
E92	11:08 (5)
SQ91	05:19 (24)

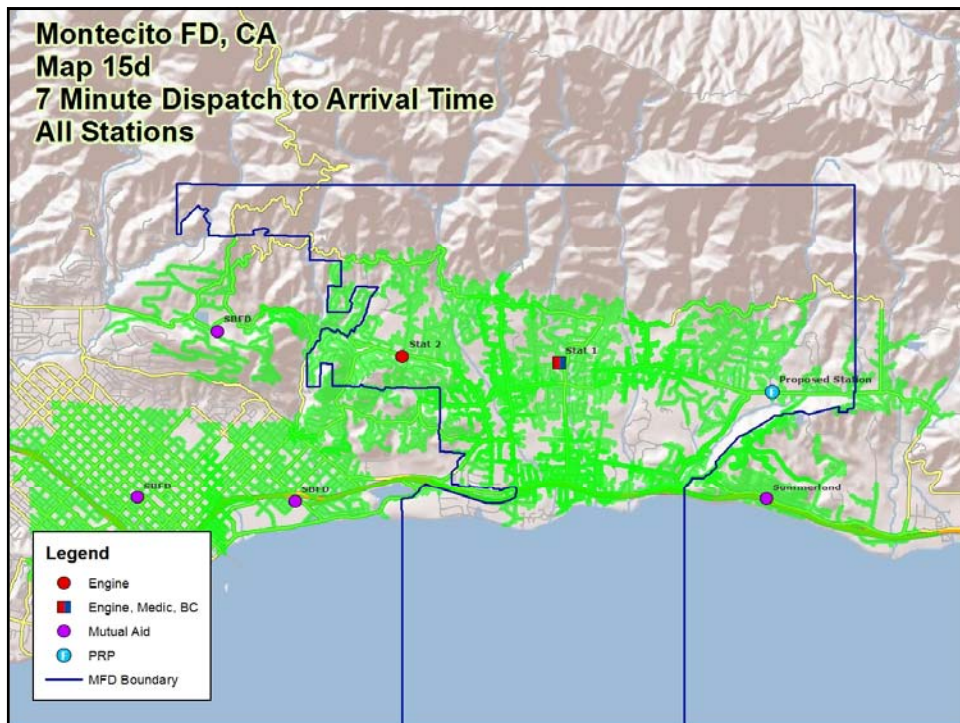
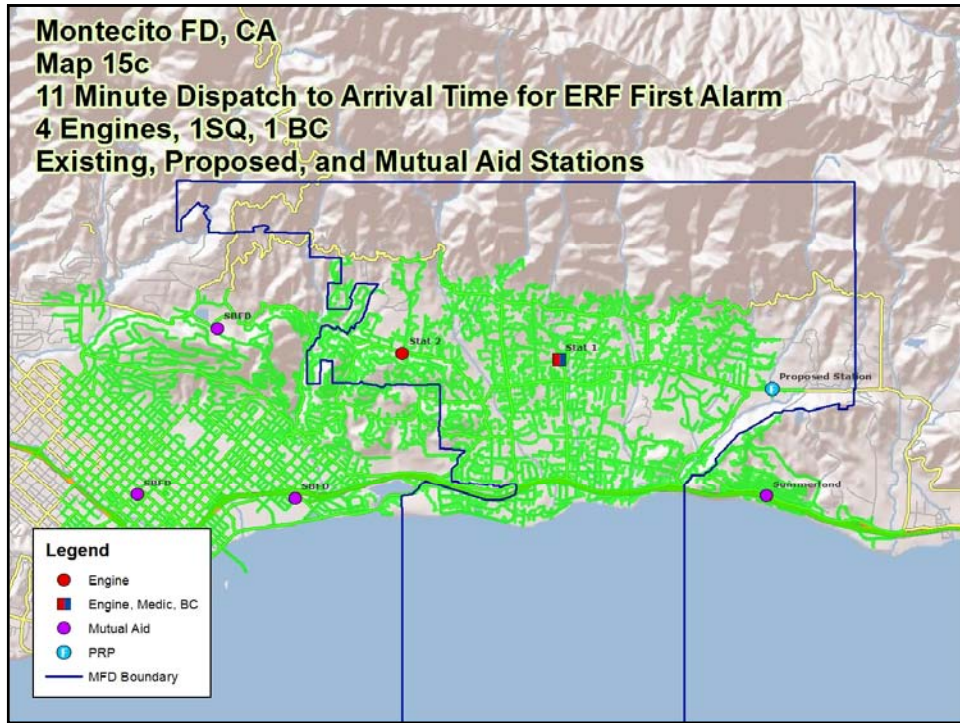
Notes:

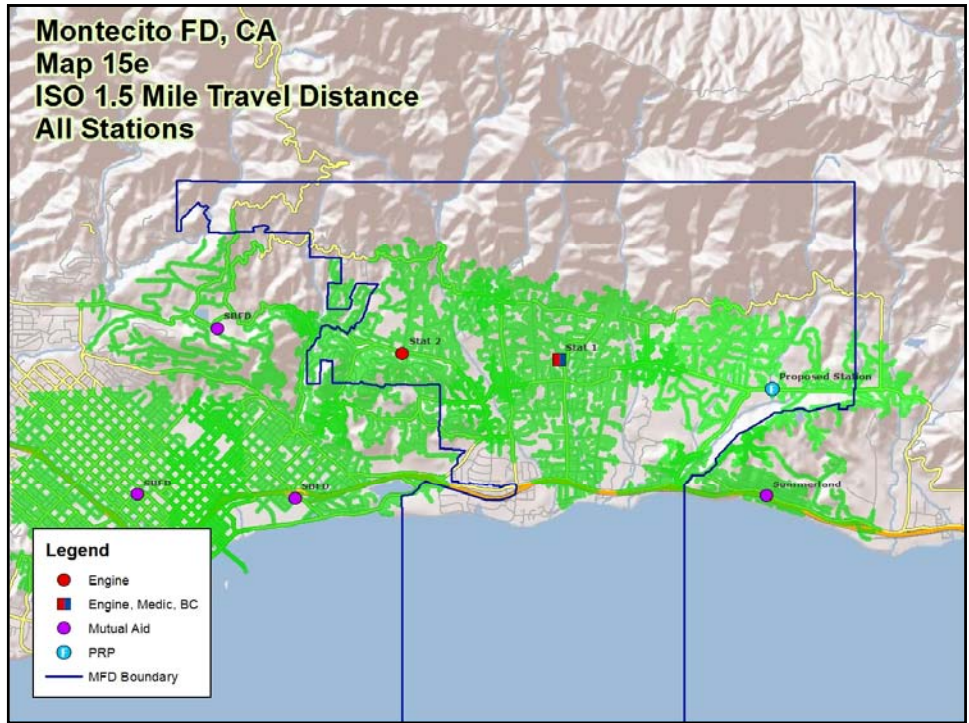
- The squares in the map to the right denote the areas where the above incident times were taken. There is no meaning to the colors used.
- In the map images to follow, at this point, Map #14 is not used, it is reserved for any other desired East District GIS analysis views.

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MONTECITO FIRE PROTECTION DISTRICT

Fire Services Deployment Study
Draft Review of Baseline Deployment

Questions or Comments?

The slide features a dark red header with white text. Below the header, the text "Questions or Comments?" is centered in a large, bold, red font. At the bottom left is a logo consisting of a stylized orange 'n' with three dots above it. At the bottom right is the official seal of the Montecito Fire Protection District.

Agenda

Item #5

MONTECITO FIRE PROTECTION DISTRICT
 AGENDA FOR THE SPECIAL FINANCE COMMITTEE MEETING
September 15, 2014 at 11:30 a.m.

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Section 54956 of the Government Code, a Special Meeting of the Finance Committee of the Montecito Fire Protection District is hereby called for the 15th day of September, 2014 at 11:30 a.m.


Said meeting will be held at
 Montecito Fire District Headquarters,
 595 San Ysidro Road.

Agenda Items May Be Taken Out Of The Order Shown

1. Public comment: Any person may address the Finance Committee at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.
2. Review and make recommendation for approval of August 2014 financial statements.
3. Review PARS statement.
4. Review recommendations from Capitol PFG and provide direction for establishing a reserve policy.
5. Review and make recommendation for approval of Annual Employee Reimbursement Disclosure report.
6. Review and make recommendation for approval of Resolution 2014-10 adopting FY 2014-15 Final Budget.
7. Review and make recommendation for approval Resolution 2014-11 Establishing Appropriation Limits for the 2013-2014 Fiscal Year.
8. Fire Chief's Report.
9. Requests for items to be included for the next Finance Committee Meeting.
10. Adjournment

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is September 10, 2014.

MONTECITO FIRE PROTECTION DISTRICT


 John Venable, Board President

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements. Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

ATTACHMENT

#A



STAFF REPORT

Prepared for: Montecito Fire Protection Board of Directors

Prepared by: Araceli Gil, District Accountant

Date: September 17, 2014

Topic: Establishing Reserve Levels

Summary

The following report will review reserve policy recommendations and a plan to achieve proposed reserve levels.

Background

Capitol PFG performed a thorough financial analysis and presented their findings and recommendations at the April 28, 2014 Board Meeting. Since that time, the District has taken actions to begin adopting their recommendations by increasing OPEB contribution amounts last fiscal year and this fiscal year, and adopting a formal budget calendar. Now, Staff would like to work on establishing a policy for General Fund reserves, and further down the road, a much more involved capital reserves plan and policy.

Discussion

The District maintains a healthy fund balance of which a portion of it serves as a catastrophic reserve and the remainder serves as undesignated reserves. Per Capitol PFG's recommendations, it is best practice for the District to create a formal policy for establishing reserve categories, identifying amounts, considering restrictions and setting a time-line for re-evaluating the reserve levels.

The fund balances as of June 30, 2014 for each of the recommended reserve categories are presented below. Please note that the Staff Report previously presented to the Finance Committee on September 15th was fund balance as of June 30, 2013. The correct fund balance as of June 30, 2014 is \$2,545,000, which includes the \$500,000+ carried over from last fiscal year.

Reserve Categories	MFPD Balance June 30, 2014	Recommended Amount	Difference
Catastrophic Event	1,200,000	2,100,000	-900,000
Economic Uncertainties ¹	2,545,000	2,200,000	345,000
Totals	3,745,000	4,300,000	-555,000

¹ The Residual Fund Balance maintains these undesignated funds that can be specifically categorized for "Economic Uncertainties" and the balance can be used for the "Catastrophic Events" reserve or remain in the Residual Fund.

As shown in the table, the additional funding necessary to achieve Capitol PFG's recommended levels is approximately \$555,000. Staff recommends the following for consideration:

Reserve Categories:

- Catastrophic Event Reserve - \$2,100,000 (10% of tax revenue plus 5% of total expenses)
- Economic Uncertainties Reserve - \$2,200,000 (2 months of operational expenses)

The risks and recommendations provided by Capitol PFG are discussed in the attached "Reserves" section of the full report.

Funding:

The proposed plan is to fully fund the difference of \$555,000 with General Fund revenues by June 30, 2017, which is an average of \$185,000 per year. This allows the District three fiscal year budgets to accumulate the additional reserves using unallocated funds from fire assignment revenue, unallocated tax revenue, and unspent budgeted funds. If reserve levels are not met by the stated target date, Staff and Board can discuss the option of transferring funds from the Station 3 Fund (3653).

If an unexpected or catastrophic event occurs prior to the District meeting the established reserve levels, the Board can consider pre-approving the transfer of any necessary funds from the Land & Building Fund to provide financial assistance.

Reserve Level Calculations:

The reserve amounts set by Capitol PFG are based on the 2013-14 fiscal year budget. It is Staff's recommendation that funding levels be recalculated in July 2017 based on the 2016-17 fiscal year budget, and the new reserve levels can be incorporated into the 2017-18 fiscal year budget. Recalculations should be considered every year using the previous fiscal year's budget.

Once the proposed reserve levels have been met in fiscal year 2016-17, Staff would like to re-evaluate if there is a need to increase the calculation for the Economic Uncertainties Reserve from two months of operating expenses to three months of operating expenses.

Conclusion

Overall, the District is in a healthy financial position, but it is important to identify reserve levels to help prepare for any catastrophic or unexpected events.

With the proposed plan, the District can reach the recommended Catastrophic Event and Economic Uncertainties reserve levels of \$4,300,000 by June 30, 2017.

RESERVES

It is essential that local governments maintain adequate levels of reserves to mitigate current and future risks, such as revenue shortfalls and unexpected expenditures. Reserve levels are a crucial consideration, too, in long-term financial planning. Credit rating agencies monitor levels of reserves in an agency's general fund to evaluate their continued creditworthiness. Those interested primarily in an agency's creditworthiness, financial or economic condition are likely to favor increased levels of reserves. Opposing pressures often come from unions, taxpayers and citizens' groups that may view high levels of reserves as excessive. It is the Governing Board's responsibility to balance these two interests and ensure the long-term financial solvency of the District.

It is recommended that the District establish a formal policy on the level of reserves that should be maintained. The policy should specify plans for increasing or decreasing the level of reserves if it is inconsistent with the policy. The Government Finance Officers Association (GFOA) recommends that at a minimum, government agencies, regardless of size, maintain unrestricted reserves in their general fund of no less than two months of regular general fund operating revenues or expenditures. For the District, because of the erratic trend in receipt of revenue, we recommend using two months of operating expenditures to determine the minimum level. For 2013-14, this would equal approximately \$2.2 million. The District may want to consider an added level of security and set aside three months of operating expenditures, which would equate to \$3.3 million.

Furthermore, an agency's particular situation may require a level of reserves in excess of the recommended minimum level. This is based on a variety of factors:

- The predictability of revenues and the volatility of expenditures
 - Higher levels of reserves may be needed if significant revenues sources are subject to unpredictable fluctuations or if operating expenditures are highly volatile
- Its exposure to significant one-time outlays
 - This would include: disasters, immediate capital needs, state budget cuts, etc.
- The availability of resources in funds other than the general fund
 - Deficits in other funds may require a higher level of reserved be maintained in the general fund as the availability of resources in the other funds may reduce the amount of funds available in the general fund
- Liquidity
 - A disparity between when financial resources actually become available to fund expenditures
- Commitments and assignments
 - Agencies may wish to maintain higher levels of reserves to compensate for any portion of reserves already committed or assigned for a specific purpose

Several of these factors are relevant to the District and could impact the recommended reserve levels.

Predictability of Revenues and Volatility of Expenditures

Based on the five year history of revenues and expenditures in the District, there is not a high degree of volatility in either revenues or expenditures. However, the District's minimum expenditure levels are relatively fixed in order to respond to the service needs of the Montecito community. The revenues, on the other hand, are dependent on the tax revenue generated from the tax base. As previously described, the District does not have a very diverse tax base, with approximately 87% of its parcels having a residential use and the top 10 taxpayers making up over 7% of the total tax base. Some consideration should be given to the residential real estate market and the lack of diversity in the tax base when considering reserve levels. However, we would not recommend a specific reserve fund beyond the economic uncertainties reserve related to the predictability or volatility of revenues and expenditures.

Exposure to Significant One-Time Outlays

A catastrophic event is a real possibility in Montecito, with the community's terrain and geography. There are two impacts the District could face from a large scale disaster, such as a fire: (1) significant loss in the tax base, (2) large scale fire suppression expenditures. The District currently has reserves of approximately \$1.2 million designated for this purpose.

We recommend the District set aside funding equal to the amount of property tax generated from at least 10% of the tax base to address significant loss in the tax base. Based on 2013-14 assessed values, this would equal approximately \$1.4 million. Additionally, we recommend the District set aside funding equal to approximately 5% of total General Fund expenditures to address large scale fire suppression expenditures. Based on the 2013-14 Budget, this would equal approximately \$700,000. The combined amount recommended would total \$2.1 million for a catastrophic event reserve, which would require an additional \$900,000 to what the District currently has set aside.

Availability of Resources in Funds Other Than the General Fund

The District's main exposure to this risk is related to capital expenditures. Without a separate capital revenue stream, the General Fund is ultimately responsible for capital expenditures, whether new construction, acquisition, refurbishment or replacement. We recommend that the District adjust its existing Capital Reserve. The amount set aside in this reserve should be based on the future capital needs of the District.

We further recommend that the District memorialize its identified capital needs into a formal Capital Plan to provide specific guidance related to the appropriate capital reserves needed. This Capital Plan should respond to the service demands of the community as it relates to new station construction and the resulting apparatus, vehicle and equipment needed to serve the new station. The Plan should also include an analysis of the future modernization and refurbishment needs of the existing stations and an apparatus, vehicle and equipment replacement plan that considers the condition of each item and identifies a replacement cost. The reserve levels can be established based on the funding needs and financing strategies identified in the Capital Plan. Various financing strategies may result in a need

for additional capital reserves. For example, if the District were to take on a borrowing, we would recommend capital reserves specifically related to the borrowing of at least one debt service payment.

Liquidity

Due to the timing of property tax receipts as compared to average monthly expenditures, the District will have annual cash shortfalls. This can be mitigated by borrowing from reserves on hand. We do not recommend setting aside additional funds specifically for cash flow; however, other reserves should be made available for cash flow purposes to the extent they are not needed for their designated purpose.

Creation of a Reserve Policy

We recommend that the District create a formal reserve policy. Such a policy can help guide the District's overall reserves. Such a policy can address:

- Types of reserve funds necessary
- Mechanism for calculating the amount of reserves needed in each category
- Considerations for drawing on reserve funds
- Plans for building reserves over time
- Timeline for re-evaluating reserve levels

Estimated Reserve Levels (Based on the 2013-14 Budget)

- Economic Uncertainties Reserve - \$2,200,000 - \$3,300,000
- Catastrophic Event Reserve: Loss of Tax Base & Large Scale Fire Suppression Expenditures - \$2,100,000
- Capital Reserve – TBD

Total Reserves = \$4,300,000 to \$5,400,000 + Capital Reserves

Comments and Findings Related to Reserves

- A formal District policy on Reserves can be created to clarify and set the appropriate reserve levels to meet District objectives.
 - Recommended reserve levels are set forth above based on the District's current financial status.
- The District should consider memorializing its identified capital needs into a formal Capital Plan and resulting Capital Budget to guide in the allocation of capital reserves and resources which address:
 - Station construction needs
 - Apparatus, vehicle and equipment purchases
 - Station refurbishment and modernization
 - Apparatus, vehicle and equipment replacement

ATTACHMENT

#B

MONTECITO FIRE PROTECTION DISTRICT
CASH IN TREASURY - ALL FUNDS
August 31, 2014

	Fund 3650 General	Fund 3651 Pension Obl.	Fund 3652 Capital Outlay	Fund 3653 Land & Bldg	Fund 3654 Mello-Roos	All Funds
Cash Balance at 8/1/14	2,158,224.94	161.87	2,092,829.31	7,864,438.02	9,529.54	12,125,183.68
Income:						
Tax Revenue	-	-	-	-	-	-
Interest	-	-	-	-	-	-
	-	-	-	-	-	-
Expenses:						
Claims Processed	(169,499.05)	-	-	-	-	(169,499.05)
Payroll	(1,066,094.01)	-	-	-	-	(1,066,094.01)
Other:						
Reimbursed expenses*	-	-	-	-	-	-
	(1,235,593.06)	-	-	-	-	(1,235,593.06)
Cash Balance at 8/31/14	<u>922,631.88</u>	<u>161.87</u>	<u>2,092,829.31</u>	<u>7,864,438.02</u>	<u>9,529.54</u>	<u>10,889,590.62</u>
Cash in Treasury per Balance Sheet	<u>1,408,173.32</u>	<u>161.87</u>	<u>2,092,829.31</u>	<u>7,864,438.02</u>	<u>9,529.54</u>	<u>11,375,132.06</u>
Difference	485,541.44	-	-	-	-	485,541.44
Reconciliation:						
Outstanding payroll claims						
Delta Dental	13,372.50	-	-	-	-	13,372.50
Vision Service Plan	2,737.80	-	-	-	-	2,737.80
CalPERS retirement contributions	86,172.98	-	-	-	-	86,172.98
Mass Mutual contributions	19,574.00	-	-	-	-	19,574.00
Payroll Taxes & Direct Deposit	362,368.09	-	-	-	-	362,368.09
Outstanding claims						
Verizon Wireless	1,170.89	-	-	-	-	1,170.89
Unisource	145.18	-	-	-	-	145.18
	<u>485,541.44</u>	-	-	-	-	<u>485,541.44</u>

**MONTECITO FIRE PROTECTION DISTRICT
WARRANTS AND CLAIMS DETAIL
August 2014**

Payee	Description	Amount
<u>Fund 3650 - General</u>		
ADP Inc	ADP fees, 4 periods	1,231.55
AFLAC	Employee paid insurance	1,501.22
AFSS Southern Division	Membership: A. Gil, FY 14-15	50.00
Bound Tree Medical	Medical supplies	141.30
Burtens Fire Inc	Vehicle supplies: E93 & OES 317	330.81
CDCE Inc	Adapters for ImageTrend docking stations	184.63
Citygate Associates LLC	SOC Study (Project to date - \$62,526)	13,735.97
Compressed Air of CA	MAKO air compressor service	451.32
Cox Communications	CAD connectivity & Internet	2,669.59
Creative Product Source Inc	Public Education supplies	914.15
Dewitt Pinto Petroleum	Diesel Fuel, 4 trips	3,504.92
E Wave	Website hosting fee: 1/1-9/30/14	1,121.25
Geri Simmons Ventura	Reimbursement: iPhone 5s replacement	149.99
Hugo's Auto Detailing	Car wash service, 2 months	520.00
Hydrex Pest Control	Quarterly pest control maintenance	178.00
Informa Corp	Computer support	2,220.00
Jeff Villarreal	Reimbursement: Bald/Eiler Fire travel costs	343.05
Keith Fuggles	Reimbursement: PALS Recertification	140.00
Liebert Cassidy Whitmore	Labor attorney fees, June	847.50
Marborg Industries	Refuse disposal, 2 months	853.65
Mission Appliance Service Inc	Repairs to oven at Sta. 2	640.20
Mission Uniform Service Inc	Shop towels	396.07
Montecito Journal	Citygate survey full page ad	1,053.00
Montecito Village Hardware	Repair part for toilet, Sta. 2	19.43
Montecito Village Hardware	Key holder for 900 vehicle	8.63
Nestle Pure Life Direct	Bottled water	275.82
Paradise Chevrolet	Spare keys for vehicle	121.65
Peyton Scapes	Landscape maintenance	500.00
Philips Medical Systems	AED kit for Type 6 Patrol	1,635.66
Precision Imaging	Office copier usage fee	221.63
Safety Kleen Corp	Quarterly solvent tank maintenance	582.15
Santa Barbara Co Fire Chiefs	Membership: C. Hickman, FY 14-15	300.00
Satcom Global Inc	Satellite phone charges	152.67
SB County Auditor-Controller	Additional user tax	178.00
SB County IT Services	Billing for IT Services FY 14-15	3,800.00
SM Tire	Stock tires for 920 vehicle	569.03
Southern California Edison	Electricity service	2,744.17
Sprint	E92 Sim card for MDC	37.99
Staples Credit Plan	Office supplies	624.37
State Compensation Insurance Fund	Worker's comp insurance, August	59,065.17
State Compensation Insurance Fund	Worker's comp insurance, September	59,065.17
The Gas Company	Gas service	107.70
The UPS Store	Shipping charges, 2 months	121.48
Unisource	Household supplies	145.18
Verizon California	Telephone service	2,281.21
Verizon Wireless	Wireless service & T. Ederer cell phone	1,170.89
Wilson Printing	Stationary: Envelopes	2,592.88
	Fund 3650 Total	<u>169,499.05</u>

**MONTECITO FIRE PROTECTION DISTRICT
PAYROLL EXPENDITURES
August 2014**

Regular Salaries	\$	501,373.15
Directors Fees		1,440.00
Auxiliary		1,105.00
FLSA Safety		6,024.50
FLSA Dispatch		2,902.72
Regular Overtime		138,284.30
Fire Assignment Overtime		126,002.13
Chief Officers - Extra Duty		13,493.64
Dispatch Cadre Earnings		2,381.04
Mass Mutual 457 Contribution		<u>8,400.00</u>
Gross Wages	\$	801,406.48
District Contributions to Insurance		106,107.71
District Contributions to Medicare/FICA		10,933.06
District Contributions to SUI		63.63
CalPERS Employee Contribution, District paid		48,316.46
CalPERS Employer Contribution, Employee paid		(24,633.35)
CalPERS, District Contribution		125,401.24
Due to AFLAC		<u>(1,501.22)</u>
Total Benefits		<u>264,687.53</u>
Grand Total	\$	<u>1,066,094.01</u>

**MONTECITO FIRE PROTECTION DISTRICT
OVERTIME COMPENSATION
August 2014**

Name	Date Worked	Comp Time Hrs	OT Hrs	Total Amount	Sick Relief	Reimb. Fire Assignment	Emergency Callback	Class Cover	Paramedic Con. Ed	Flex Day	Extra Staffing	Shift Vacancy	BC Coverage	Dispatch Coverage	Other	Description
Bennewate, B.	07/26/14		4.5	197.03			197.03									
Briner, A.	07/26/14		4.5	256.57			256.57									
Chapman, S.	07/26/14		24.0	1,306.44								1,306.44				
Holthe, D.	07/26/14		24.0	1,820.52								1,820.52				
St. Oegger, D.	07/26/14		4.5	296.06			296.06									
Poulos, T.	07/30/14		24.0	1,510.92								1,510.92				
Bass, L.	07/31/14		24.0	1,540.80								1,540.80				
Briner, A.	08/01/14		24.0	1,402.56								1,402.56				
Davis, S.	08/01/14	16.0	8.0	471.24								471.24				
Poulos, T.	08/01/14		24.0	1,510.92								1,510.92				
Zeitsoff, J.	08/01/14		12.0	653.22								653.22				
Bennewate, B.	08/02/14		14.0	612.99			612.99									
Briner, A.	08/02/14		14.0	818.16			818.16									
Davis, S.	08/02/14		13.0	765.77								765.77				
Ederer, T.	08/02/14		12.5	946.50			946.50									
Muller, L.	08/03/14		24.0	1,090.44									1,090.44			
Zeitsoff, J.	08/03/14		24.0	1,306.44								1,306.44				
Bennewate, B.	08/04/14	8.0	16.0	700.56								700.56				
Briner, A.	08/04/14		7.5	438.30			438.30									
Ederer, T.	08/04/14		16.0	1,211.52								1,211.52				
Elliott, M.	08/04/14		24.0	1,578.96								1,578.96				
Fuentes, E.	08/04/14		24.0	1,820.52								1,820.52				
Hickman, K.	08/04/14		24.0	1,527.12								1,527.12				
Poulos, T.	08/04/14		7.5	472.16			472.16									
St. Oegger, D.	08/04/14		6.5	427.64			427.64									
Badaracco, J.	08/05/14		3.0	243.31												Patrol 91 final inspection
Hauser, B.	08/05/14		8.0	456.12												Patrol 91 final inspection
Jenkins, J.	08/05/14	17.0	-	-												
McCracken, R.	08/05/14		24.0	1,513.44								1,513.44				
Muller, L.	08/05/14		4.0	181.74									181.74			
Briner, A.	08/06/14		24.0	1,402.56								1,402.56				
Davis, S.	08/06/14		24.0	1,413.72								1,413.72				
Skei, E.	08/06/14		24.0	1,773.36								1,773.36				
Zeitsoff, J.	08/06/14		24.0	1,306.44								1,306.44				
Hauser, B.	08/07/14		8.0	456.12												
McCracken, R.	08/07/14		24.0	1,513.44										1,513.44		
Zeitsoff, J.	08/07/14		16.0	870.96								870.96				
Bennewate, B.	08/08/14	12.0	12.0	525.42								525.42				
Davis, S.	08/08/14		24.0	1,413.72								1,413.72				
Holthe, D.	08/08/14		24.0	1,820.52								1,820.52				
McCracken, R.	08/08/14		24.0	1,513.44								1,513.44				
Zeitsoff, J.	08/08/14		4.5	244.96				244.96								
Andreas, D.	08/09/14	-	20.0	1,587.60			1,587.60									
Galbraith, R.	08/09/14	7.0	13.5	795.22			795.22									
Hickman, K.	08/09/14		19.0	1,208.97			1,208.97									
Jenkins, J.	08/09/14		24.0	2,463.48										2,463.48		
McCracken, R.	08/09/14		24.0	1,513.44								1,513.44				
Zeitsoff, J.	08/09/14		20.5	1,115.92			1,115.92									
Andreas, D.	08/10/14	8.0	16.0	1,270.08								1,270.08				
Elliott, M.	08/10/14		24.0	1,578.96								1,578.96				
Koepke, B.	08/10/14		24.0	1,884.00									1,884.00			
McCracken, R.	08/10/14		24.0	1,513.44								1,513.44				
Zeitsoff, J.	08/10/14		24.0	1,306.44								1,306.44				

Name	Date Worked	Comp Time Hrs	OT Hrs	Total Amount	Sick Relief	Reimb. Fire Assignment	Emergency Callback	Class Cover	Paramedic Con. Ed	Flex Day	Extra Staffing	Shift Vacancy	BC Coverage	Dispatch Coverage	Other	Description
Bennetate, B.	08/11/14		4.0	175.14				175.14								
Ederer, T.	08/11/14	8.0	16.0	1,211.52								1,211.52				
Fuentes, E.	08/11/14		24.0	1,820.52								1,820.52				
Gil, A.	08/11/14	4.5	-	-											-	Budget meeting preparation
Hauser, B.	08/11/14		24.0	1,368.36								1,368.36				
Hickman, K.	08/11/14		4.0	254.52											254.52	Arson Task Force meeting
Lopez, G.	08/11/14		24.0	1,510.92								1,510.92				
Skel, E.	08/11/14		24.0	1,773.36								1,773.36				
Briner, A.	08/12/14	16.0	8.0	467.52								467.52				
Edwards, T.	08/12/14		24.0	1,884.00								1,884.00				
Elliott, M.	08/12/14		24.0	1,578.96								1,578.96				
Gil, A.	08/12/14	5.5	-	-											-	Finance Committee packet
Mann, K.	08/12/14		24.0	1,693.44		1,693.44										
McCracken, R.	08/12/14		24.0	1,513.44		1,513.44										
Powell, K.	08/12/14		24.0	1,374.48		1,374.48										
Skel, E.	08/12/14		24.0	1,773.36								1,773.36				
Ventura, G.	08/12/14		3.5	351.65											351.65	Disaster drill preparation
Fuentes, E.	08/13/14		24.0	1,820.52								1,820.52				
Fuggles, K.	08/13/14	24.0	-	-												
Hauser, B.	08/13/14		24.0	1,368.36								1,368.36				
Lopez, G.	08/13/14		24.0	1,510.92								1,510.92				
Blake, G.	08/14/14		24.0	1,475.64		1,475.64										
Chapman, S.	08/14/14		11.5	626.00		626.00										
Fuentes, E.	08/14/14		24.0	1,820.52								1,820.52				
Lopez, G.	08/14/14		24.0	1,510.92								1,510.92				
Mann, K.	08/14/14		24.0	1,693.44		1,693.44										
McCracken, R.	08/14/14		24.0	1,513.44		1,513.44										
Powell, K.	08/14/14		24.0	1,374.48		1,374.48										
Ederer, T.	08/15/14	8.0	16.0	1,211.52								1,211.52				
Fuentes, E.	08/15/14		24.0	1,820.52								1,820.52				
Holthe, D.	08/15/14		11.5	872.34		872.34										
Lauritson, R.	08/15/14		24.0	2,862.72								2,862.72				
Lopez, G.	08/15/14		24.0	1,510.92								1,510.92				
Purguy, P.	08/15/14		24.0	1,294.20									1,294.20			
Blake, G.	08/16/14		4.0	245.94		245.94										
Mann, K.	08/16/14	4.0	-	-												
Powell, K.	08/16/14		4.0	229.08		229.08										
Villarreal, J.	08/16/14		4.0	302.88		302.88										
Davis, S.	08/17/14		24.0	1,413.72		1,413.72										
Hickman, K.	08/17/14		24.0	1,527.12								1,527.12				
Lopez, G.	08/17/14		24.0	1,510.92								1,510.92				
Poulos, T.	08/17/14		6.5	409.21			409.21									
Andreas, D.	08/18/14		11.5	912.87		912.87										
Andreas, D.	08/18/14	8.0	4.0	317.52			317.52									
Badaracco, J.	08/18/14		6.0	486.63		486.63										
Bennetate, B.	08/18/14		6.5	284.60			284.60									
Galbraith, R.	08/18/14		11.5	677.41		677.41										
Galbraith, R.	08/18/14		10.5	618.50			618.50									
Holthe, D.	08/18/14		5.5	417.20			417.20									
Lopez, G.	08/18/14		11.5	723.98		723.98										
McLeod, G.	08/18/14		12.0	942.00								942.00				
Powell, K.	08/18/14		12.5	715.88			715.88									
Skel, E.	08/18/14		6.5	480.29			480.29									
Davis, S.	08/19/14		24.0	1,413.72		1,413.72										
McCracken, R.	08/19/14		24.0	1,513.44								1,513.44				
Ventura, G.	08/19/14		1.5	154.26											154.26	Board packet preparation
Fuggles, K.	08/20/14	24.0	-	-												

Name	Date Worked	Comp Time Hrs	OT Hrs	Total Amount	Sick Relief	Reimb. Fire Assignment	Emergency Callback	Class Cover	Paramedic Con. Ed	Flex Day	Extra Staffing	Shift Vacancy	BC Coverage	Dispatch Coverage	Other	Description
Hauser, B.	08/20/14		24.0	1,368.36								1,368.36				
Holthe, D.	08/20/14		24.0	1,820.52								1,820.52				
Mann, K.	08/20/14		24.0	1,693.44		1,693.44										
McCracken, R.	08/20/14	12.0		756.72								756.72				
Ventura, G.	08/20/14		1.0	102.84											102.84	Citygate Powerpoint preparation
Andreas, D.	08/21/14	8.0	16.0	1,270.08								1,270.08				
Davis, S.	08/21/14		8.5	500.69		500.69										
Mann, K.	08/21/14		24.0	1,693.44								1,693.44				
Walkup, R.	08/21/14		24.0	1,374.48												
Fuentes, E.	08/22/14		24.0	1,820.52		1,820.52										
Hauser, B.	08/22/14	24.0	-	-												
Lopez, G.	08/22/14		24.0	1,510.92								1,510.92				
Lauritson, R.	08/23/14		24.0	2,862.72								2,862.72				
Mann, K.	08/23/14		24.0	1,693.44								1,693.44				
Walkup, R.	08/23/14		24.0	1,374.48								1,374.48				
Holthe, D.	08/24/14		24.0	1,820.52								1,820.52				
Bennetate, B.	08/25/14		24.0	1,050.84								1,050.84				
Holthe, D.	08/25/14		24.0	1,820.52								1,820.52				
Lauritson, R.	08/25/14		5.0	596.40								596.40				
Powell, K.	08/25/14		24.0	1,374.48								1,374.48				
Ventura, G.	08/25/14		1.5	154.26											154.26	Survey results input
Ventura, G.	08/26/14		2.0	205.68											205.68	Repair web page
Badaracco, J.	07/27-08/04/14	14.0	79.0	6,407.30			6,407.30									
Bass, L.	08/01-08/12/14		202.0	12,968.40		12,968.40										
Klenowicz, E.	08/02-08/12/14		168.0	10,080.00			10,080.00									
Mann, K.	08/03-08/11/14		168.0	11,854.08		11,854.08										
Powell, K.	08/03-08/11/14		168.0	9,621.36		9,621.36										
Villarreal, J.	08/03-08/11/14		168.0	12,720.96			12,720.96									
Blake, G.	08/03-08/12/14		192.0	11,805.12		11,805.12										
McLeod, G.	08/09-08/15/14		108.0	8,783.64		8,783.64										
Chapman, S.	08/10-08/13/14		96.0	5,225.76		5,225.76										
Holthe, D.	08/10-08/13/14		96.0	7,282.08		7,282.08										
Broumand, A.	08/10-08/16/14		107.5	6,501.60		6,501.60										
Villarreal, J.	08/12-08/14/14	12.0	36.0	2,725.92		2,725.92										
Hickman, K.	08/13-08/16/14	16.0	56.0	3,563.28								3,563.28				
Klenowicz, E.	08/13-08/24/14		194.5	11,335.58		11,335.58										
Bass, L.	08/14-08/23/14		157.0	10,079.40		10,079.40										
Badaracco, J.	08/19-08/25/14	12.0	50.0	4,055.25		4,055.25										
Grand Total			277,760.07	3,195.00	126,002.13	42,390.34	420.10	-	-	-	-	92,140.44	4,710.00	6,543.30	2,376.76	
		% of Total	100.00%	1.2%	45.4%	15.3%	0.2%	0.0%	0.0%	0.0%	0.0%	33.2%	1.7%	2.4%	0.9%	

**MONTECITO FIRE PROTECTION DISTRICT
SUMMARY OF OVERTIME EXPENSE BY CATEGORY**

Fiscal Year 2013-14

Month Paid	Sick	Reimb.-Fire Assignment	Emergency Callback	Class Cover	Paramedic	Flex Day	Extra Staffing	Shift Vacancy	BC Coverage	Dispatch Coverage	Other	Total OT	Monthly % of Budget	Cum. % of Budget
JULY	17,047.80	21,550.17	1,005.12	1,475.64	516.83	6,730.92	13,279.82	15,550.45	9,420.00	3,630.96	3,726.19	93,933.90	11.1%	11.1%
AUGUST	15,315.23	60,900.04	-	1,322.28	110.79	10,935.72	-	20,107.22	-	861.96	824.53	110,377.77	13.0%	24.0%
SEPTEMBER	12,665.18	94,071.40	2,211.15	2,691.72	429.27	2,722.32	1,726.31	12,127.25	1,884.00	1,763.10	4,918.40	137,210.10	16.1%	40.2%
OCTOBER	21,165.09	-	1,961.08	1,306.28	470.86	4,835.64	-	18,184.57	9,420.00	1,993.32	7,271.41	66,608.25	7.8%	48.0%
NOVEMBER	3,594.15	-	6,945.40	1,586.97	350.09	1,425.60	-	5,882.79	4,710.00	2,540.88	5,462.78	32,498.66	3.8%	51.8%
DECEMBER	6,826.38	9,239.53	1,316.32	-	-	1,687.95	-	24,260.50	12,879.42	7,330.14	399.42	63,939.66	7.5%	59.4%
JANUARY	9,070.66	-	-	531.59	-	2,919.60	16,384.59	21,701.93	7,536.00	7,897.86	1,171.76	67,213.98	7.9%	67.3%
FEBRUARY	4,363.35	-	1,675.73	254.28	235.40	-	9,011.52	10,115.66	4,710.00	4,724.91	933.33	36,024.18	4.2%	71.5%
MARCH	4,059.13	-	1,259.06	4,929.53	3,421.31	-	1,459.80	24,381.64	17,898.00	2,347.38	6,257.51	66,013.35	7.8%	79.3%
APRIL	2,865.60	-	981.36	1,822.71	156.93	-	1,142.40	43,392.95	21,666.00	1,443.83	9,113.12	82,584.90	9.7%	89.0%
MAY	4,949.34	49,748.43	6,884.82	4,117.70	718.31	3,968.04	22,596.42	31,472.36	20,724.00	3,356.64	8,835.36	157,371.41	18.5%	107.5%
JUNE	4,112.40	5,900.27	4,416.03	2,197.94	-	2,148.12	-	35,979.06	11,304.00	12,055.32	2,442.25	80,555.39	9.5%	117.0%
TOTAL	106,034.30	241,409.84	28,656.06	22,236.64	6,409.79	37,373.91	65,600.86	263,156.37	122,151.42	49,946.30	51,356.05	994,331.54	117.0%	
	10.7%	24.3%	2.9%	2.2%	0.6%	3.8%	6.6%	26.5%	12.3%	5.0%	5.2%	100.0%		

Fiscal Year 2014-15

Month Paid	Sick	Reimb.-Fire Assignment	Emergency Callback	Class Cover	Paramedic	Flex Day	Extra Staffing	Shift Vacancy	BC Coverage	Dispatch Coverage	Other	Total OT	Monthly % of Budget	Cum. % of Budget
JULY	340.88	-	2,887.45	-	709.26	2,529.00	-	26,949.83	18,840.00	3,199.50	2,773.13	58,229.05	6.9%	6.9%
AUGUST	3,195.00	126,002.13	42,390.34	420.10	-	-	-	92,140.44	4,710.00	6,543.30	2,378.76	277,780.07	32.7%	39.5%
SEPTEMBER													0.0%	39.5%
OCTOBER													0.0%	39.5%
NOVEMBER													0.0%	39.5%
DECEMBER													0.0%	39.5%
TOTAL	3,535.88	126,002.13	45,277.79	420.10	709.26	2,529.00	-	119,090.27	23,550.00	9,742.80	5,151.89	336,009.12	39.5%	
	1.1%	37.5%	13.5%	0.1%	0.2%	0.8%	0.0%	35.4%	7.0%	2.9%	1.5%	100.0%		

**MONTECITO FIRE PROTECTION DISTRICT
FIRE ASSIGNMENTS - BILLING
FY 2013-2014**

Fire Name, #	Invoice #	Period Covered	Date Billed/ Inv. Received	Agency	Total Due	Date Rec'd	Amt. Rec'd.
West Fork Complex, CO-SJF-0285	2013-04	07/02-07/11/13	08/07/13	USFS	\$ 18,460.49	11/14/13	\$ 18,460.49
Chariot Fire, CA-MVU-014084		07/08-07/11/13	09/03/13	Cal-EMA	29,226.50	12/04/13	29,226.50
Falls Fire, CA-CNF-002512		08/06-08/08/13	09/09/13	Cal-EMA	23,401.17	12/03/13	23,401.17
Silver Fire, CA-RRU-079781		08/08-08/10/13	09/03/13	Cal-EMA	29,398.41	12/04/13	29,398.41
American Fire, CA-TNF-1562	2013-06	08/12-08/19/13	09/12/13	USFS	12,499.70	05/09/14	12,499.70
American Fire, CA-TNF-1562		08/15-08/18/13	03/10/14	Cal-EMA	7,935.70	05/30/14	7,935.70
Shirley Fire, CA-SQF-3228		08/19-08/20/13	10/03/13	Cal-EMA	14,621.25	12/06/13	14,621.25
Shirley Complex, CA-SQF-3229		08/20-08/23/13	09/09/13	Cal-EMA	35,955.95	12/09/13	35,955.95
Hough Complex, CA-PNF-1324	2013-07	08/19-08/28/13	10/03/13	USFS	37,607.18	04/16/14	37,607.18
Rim Fire, CA-STF-2857		08/23-09/03/13	10/28/13	Cal-EMA	156,698.60	01/07/14	156,698.60
Pfeiffer Fire, CA-LPF-3810	2013-08	12/16-12/22/13	01/28/13	USFS	23,511.23	04/10/14	23,511.23
Miguelito Fire, CA-SBC-005573 (Estimate)		05/13-05/16/14		Cal-EMA	26,883.39		
Coco's Fire, CA-MVU-010212		05/14-05/19/14	07/18/14	Cal-EMA	86,886.41		
					\$ 503,085.98		\$ 389,316.18

Billing amounts for fire assignments in August have not been calculated. A report for FY 2014-15 will be provided in the October meetings.

Cochrane Property Management, Inc.

Period: 01 Aug 2014-31 Aug 2014

P.O. Box 4370
Santa Barbara, CA 93140

Owner Statement



Montecito Fire Protection District (MFPD)
c/o Cochrane Property Management, Inc.
PO Box 4370
Santa Barbara, CA 93140



Properties

186 - Cochrane Prop.
Mgmt. FBO MFPD -
1255-1259 E. Valley Road
Santa Barbara, CA 93108

Date	Payee / Payer	Type	Reference	Description	Income	Expense	Balance
				Beginning Cash Balance as of 08/01/2014			20,824.05
08/01/2014	David Ward	Receipt	0023350207	1259 - Rent Income - August 2014	1,226.00		22,050.05
08/02/2014	Larry Todd Edwards	ACH receipt	ELNJ-6O42	1255 - Rent Income - August 2014	1,636.00		23,686.05
08/04/2014	Thomas V. Homer	Receipt	1283	1257 - Rent Income - August 2014	1,210.00		24,896.05
08/19/2014	Montecito Fire Protection District (MFPD)	Check	18700	Owner Distribution - Owner payment for 08/2014		19,570.76	5,325.29
08/24/2014	Montecito Water District	Payment	ACH	Water/Sewer - monthly water 01-1256-03: 6/26/14 - 7/26/14 (24 HCF) - August 2014 - Montecito Water monthly bill		164.65	5,160.64
08/27/2014	Cochrane Property Management, Inc.	Check	18701	Administrative Fee - Monthly service fee - min \$5 - August 2014 - Monthly service fee - min \$5		5.00	5,155.64
08/27/2014	Cochrane Property Management, Inc.	Check	18701	Property Mgmt Fees - Property Mgmt Fees for 08/2014		244.32	4,911.32
08/27/2014	Hydrex, Inc. (Santa Barbara)	Check	18702	Pest Control - 6/9/14 mo gardening		92.00	4,819.32
08/27/2014	Hydrex, Inc. (Santa Barbara)	Check	18702	Pest Control - 7/14/14 mo pest control - 30 bait stations		92.00	4,727.32
08/27/2014	MarBorg Industries	Check	18703	Trash/Recycling - 1-65210 4: 6/30/14 - August 2014		178.42	4,548.90
08/27/2014	Peyton/Scapes	Check	18704	Gardening/Landscaping - 7/31/14 mo gardening - August 2014		55.00	4,493.90
08/27/2014	Peyton/Scapes	Check	18704	Gardening/Landscaping - 7/31/14 mo gardening - August 2014		55.00	4,438.90
08/27/2014	Peyton/Scapes	Check	18704	Gardening/Landscaping - 7/31/14 mo gardening - August 2014		55.00	4,383.90
08/27/2014	Rayne Water Conditioning	Check	18705	1257 - Water/Sewer - Monthly water softening 7/30/14 - August 2014		47.65	4,336.25
08/27/2014	Rayne Water Conditioning	Check	18705	1255 - Water/Sewer - Monthly water softening 7/30/14 - August 2014		76.04	4,260.21
08/27/2014	Rayne Water Conditioning	Check	18705	1259 - Water/Sewer - Monthly water softening 7/30/14 - August 2014		47.65	4,212.56

Date	Payee / Payer	Type	Reference	Description	Income	Expense	Balance
08/27/2014	Rayne Water Conditioning	Check	18705	1257 - Water/Sewer - Monthly water softening 7/2/14 - August 2014		47.00	4,165.56
08/27/2014	Rayne Water Conditioning	Check	18705	1255 - Water/Sewer - Monthly water softening 7/2/14 - August 2014		75.00	4,090.56
08/27/2014	Rayne Water Conditioning	Check	18705	1259 - Water/Sewer - Monthly water softening 7/2/14 - August 2014		47.00	4,043.56
Ending Cash Balance							4,043.56
Total					4,072.00	20,852.49	

Property Cash Summary

Required Reserves	5,000.00
Prepaid Rent for Future Rent	0.00
Please Remit Balance Due	956.44

Cash Flow**Cochrane Property Management, Inc.**

Properties: 186 - Cochrane Prop. Mgmt. FBO MFPD - 1255-1259 E. Valley Road Santa Barbara, CA 93108

Owned By: Montecito Fire Protection District (MFPD)

Date Range: 08/01/2014 to 08/31/2014

Account Name	Selected Period	% of Selected Period	Fiscal Year To Date	% of Fiscal Year To Date
Operating Income & Expense				
Income				
Income				
Rent Income	4,072.00	100.00	32,576.00	100.00
Total Income	4,072.00	100.00	32,576.00	100.00
Total Operating Income	4,072.00	100.00	32,576.00	100.00
Expense				
Office Expenses				
Administrative Fee	5.00	0.12	40.00	0.12
Total Office Expenses	5.00	0.12	40.00	0.12
Repair & Maintenance				
Gardening/ Landscaping	165.00	4.05	1,920.00	5.89
Pest Control	184.00	4.52	986.00	3.03
Total Repair & Maintenance	349.00	8.57	2,906.00	8.92
Property Mgmt Fees	244.32	6.00	1,954.56	6.00
Utilities				
Water/Sewer	504.99	12.40	2,747.37	8.43
Trash/Recycling	178.42	4.38	711.46	2.18
Total Utilities	683.41	16.78	3,458.83	10.62
Total Operating Expense	1,281.73	31.48	8,359.39	25.66
NOI - Net Operating Income	2,790.27	68.52	24,216.61	74.34
Total Income	4,072.00	100.00	32,576.00	100.00
Total Expense	1,281.73	31.48	8,359.39	25.66
Net Income	2,790.27	68.52	24,216.61	74.34
Other Items				
Owner Distribution	-19,570.76		-30,512.66	
Net Other Items	-19,570.76		-30,512.66	
Cash Flow	-16,780.49		-6,296.05	
Beginning Cash	20,824.05		10,339.61	
Beginning Cash + Cash Flow	4,043.56		4,043.56	
Actual Ending Cash	4,043.56		4,043.56	

ATTACHMENT

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**Montecito Fire Protection District
Reimbursement Disclosure Report
July 1, 2013 - June 30, 2014**

Date	Name	Description	Lodging	Meals	Tuition	Trans- portation	Other	Total
07/18/13	Nelson, Michael	Memorial Service travel				207.35		207.35
08/07/13	Chapman, Scott	Fire Technology 104/105			293.00		177.58	470.58
08/14/13	Ventura, Geri	Computer monitors (2)					353.58	353.58
08/15/13	Kellogg, Kerry	R02 Preposition/Staging	92.95	157.00		332.10		582.05
08/15/13	Kellogg, Kerry	West Fork Complex	775.45	246.00		43.75		1,065.20
08/28/13	Zeitsoff, Jordan	Fire Management 1			225.00			225.00
09/09/13	Muller, Leslie	Hough Complex				576.30		576.30
09/10/13	Kellogg, Kerry	American Fire, Hough Complex	113.42	33.00		204.89		351.31
09/17/13	Galbraith, Robert	Advanced Incident Command System			136.45			136.45
09/17/13	Powell, Keith	Fire Management 1			225.00			225.00
09/17/13	Zeitsoff, Jordan	Advanced Incident Command System			136.45			136.45
10/14/13	Davis, Shaun	Prevention 1			199.50			199.50
10/14/13	Davis, Shaun	PALS, ACLS			300.00			300.00
10/16/13	Zeitsoff, Jordan	Confined Space Tech, Instructor 1B		8.71	225.00	102.83		336.54
10/29/13	Hauser, Benjamin	Prevention 1			202.00			202.00
11/04/13	Zeitsoff, Jordan	Command 1C			225.00			225.00
11/15/13	Ederer, Travis	Blue Card Command			385.00			385.00
11/15/13	Sinser, Gene	CalPERS Conference	879.44	50.00	325.00	322.05		1,576.49
12/06/13	Hickman, Kurt	CCAI Arson Conference reimbursement	289.12	76.00		153.11		518.23
12/06/13	Ventura, Geri	Computer monitor					209.19	209.19
12/13/13	Zeitsoff, Jordan	Rescue Systems 2		53.43		250.30		303.73
02/28/14	Galbraith, Robert	ACLS			160.50			160.50
03/11/14	Lauritson, Richard	Fire Management 2B		198.00		603.79		801.79
03/11/14	Ventura, Geri	CSDA Conference	530.62	75.00		402.39		1,008.01
03/19/14	Broumand, Alex	Prevention 1			293.00			293.00
03/19/14	Broumand, Alex	Command 1C			345.00			345.00
03/19/14	Galbraith, Robert	PALS			147.00			147.00
03/19/14	McCracken, Ryland	ACLS, PALS			289.00			289.00
03/19/14	Skei, Evan	Command 2E		40.00	271.50	148.12		459.62
03/28/14	Chapman, Scott	Incident Communications Technician	599.16	196.00	600.00	120.96		1,516.12
03/28/14	St. Oegger, Dana	Technical Search Specialist		40.00	540.00	234.08		814.08
04/11/14	Davis, Shaun	Blue Card Command			385.00			385.00
04/11/14	Edwards, Larry	Blue Card Train-the-Trainer	1,200.00					1,200.00

**Montecito Fire Protection District
Reimbursement Disclosure Report
July 1, 2013 - June 30, 2014**

Date	Name	Description	Lodging	Meals	Tuition	Trans- portation	Other	Total
04/11/14	Powell, Keith	Technical Search Specialist		30.00	540.00	112.00		682.00
04/11/14	Villarreal, Jeff	Technical Search Specialist		148.10	540.00	56.00		744.10
04/11/14	Jenkins, Jackie	S403 Information Officer			150.00			150.00
04/18/14	Gil, Araceli	CalPERS Business Rules				120.56		120.56
04/18/14	Hauser, Benjamin	Technical Search Specialist		30.00	540.00			570.00
04/30/14	Skei, Evan	Response to Violent Incidents	141.20			100.24		241.44
05/30/14	Powell, John	FDAC Conference	374.15	114.00		483.68		971.83
06/04/14	Hickman, Kurt	ACLS			140.00			140.00
06/19/14	Chapman, Scott	Fire Technology 106			154.00		90.57	244.57
06/19/14	Hickman, Kurt	PALS			140.00			140.00
06/27/14	Blake, Garet	Trench Rescue Technician			300.00	218.40		518.40
06/27/14	Gil, Araceli	SBCC Finance classes			320.00		215.18	535.18
Totals			<u>4,995.51</u>	<u>1,495.24</u>	<u>8,732.40</u>	<u>4,792.90</u>	<u>1,046.10</u>	<u>21,062.15</u>

Reimbursement Disclosure Report prepared pursuant to California Government Code Section 53065.5

ATTACHMENT

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RESOLUTION NO. 2014-10

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE MONTECITO FIRE PROTECTION DISTRICT
IN THE MATTER OF THE ADOPTION OF THE
FINAL BUDGET FOR THE 2014-15 FISCAL YEAR**

WHEREAS, Section 13890 of the Health & Safety Code requires that the District Board adopt a preliminary budget conforming to the Accounting Procedures for Special Districts and the Budget Procedures for Special Districts, as described, on or before June 30 of each year; and

WHEREAS, the publication required by section 13893 was made; and

WHEREAS, the Board of Directors met at a regular meeting on June 23, 2014, to consider the District's preliminary budget for fiscal year 2014-15 as described and recommended for approval by the Fire Chief, and so adopted said preliminary budget; and

WHEREAS, the Board of Directors on June 23, 2014, ordered that the preliminary budget be available for inspection between the hours of 8:00 a.m. and 5:00 p.m. on regular business days at Montecito Fire Protection District Headquarters, 595 San Ysidro Road, Montecito, Santa Barbara County, California, and said budget has been available as described; and

WHEREAS, the Board of Directors on June 23, 2014, set September 22, 2014, 2:00 p.m. at Montecito Fire Protection District Headquarters, 595 San Ysidro Road, Montecito, Santa Barbara County, California, as the time to consider and adopt the final budget as required by law, providing that any person may appear and be heard regarding any item in the budget or regarding the addition of other items; and

WHEREAS, no person appeared at the regular meeting to be heard regarding any item in the budget or regarding the addition of other items; and

WHEREAS, after making any necessary changes in the preliminary budget the Board is prepared to adopt a final budget;

NOW, THEREFORE, BE IT AND IT IS HEREBY ORDERED AND RESOLVED AS FOLLOWS:

1. That the Board of Directors adopts the fiscal year 2014-15 final budget for the Montecito Fire Protection District in the form recommended by the Fire Chief at the Board's regular meeting of September 22, 2014.

In summary, the final budget provides as follows:

<u>Fund 3650 – General</u>	
Salaries & Employee Benefits	\$ 13,024,331
Services & Supplies	1,509,799
Capital Assets	58,500
Transfer to Pension Obligation Fund	769,123
Transfer to Capital Outlay Fund	<u>332,406</u>
	\$ 15,694,159
<u>Fund 3651 – Pension Obligation</u>	
Services & Supplies	\$ 769,313
<u>Fund 3652 – Capital Outlay</u>	
Capital Assets	\$ 117,200
<u>Fund 3653 – Land & Building</u>	
Capital Assets	\$ 100,000
Transfer to General Fund	<u>800,000</u>
	\$ 900,000
<u>Fund 3654 – UHR Mello-Roos</u>	
Services & Supplies	\$ 9,525

2. That a copy of said budget shall be forwarded to the County Auditor as required by Health & Safety Code Section 13895. Copies shall be kept on file with District records and shall be available for public inspection.

3. That on July 8, 2014, the voters of the District approved a measure authorizing the District to appropriate the combined total of all revenues from taxes, assessments, interest and any subventions or other aid received in the 2014-15 fiscal year.

PASSED AND ADOPTED by the Governing Board of the Montecito Fire Protection District this 22nd day of September, 2014, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

President of the Board of Directors

MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

Secretary

**MONTECITO FIRE PROTECTION DISTRICT
FINAL BUDGET - PUBLIC COPY
FISCAL YEAR 2014-15
SEPTEMBER 22, 2014**

FUND 3650 - GENERAL FUND		
<u>Account</u>	<u>Line Item Description</u>	<u>Final Budget FY 2014-15</u>
REVENUES		
Taxes		
3010	Property Tax - Secured	13,782,468
3011	Property Tax - Unitary	107,223
3020	Property Tax - Unsecured	582,421
3040	Property Tax - Prior Secured	(60,614)
3050	Property Tax - Prior Unsecured	7,918
3054	Supplemental Property Tax	219,299
3056	Supplemental Property Tax - Prior	14,809
	Total Taxes Revenue	14,653,524
 Use of Money and Property		
3380	Interest Income	17,659
3409	Rental Property Income	50,961
	Total Use of Money and Property	68,620
 Intergovernmental Revenue - State		
4220	Homeowners Property Tax Relief	86,330
	Total Intergovernmental Revenue - State	86,330
 Charges for Services		
5105	Reimbursement for District Services	180,140
	Total Charges for Services	180,140
 Miscellaneous Revenue		
5909	Other Miscellaneous Revenue	5,825
	Total Miscellaneous Revenue	5,825
 Financing Sources		
5910	Transfer from Land & Building Fund (3653)	800,000
	Total Financing Sources	800,000
	 TOTAL GENERAL FUND REVENUES	 15,794,439

**MONTECITO FIRE PROTECTION DISTRICT
FINAL BUDGET - PUBLIC COPY
FISCAL YEAR 2014-15
SEPTEMBER 22, 2014**

FUND 3650 - GENERAL FUND

Account	Line Item Description	Final Budget FY 2014-15
EXPENDITURES		
Salaries & Employee Benefits		
6100	Regular Salaries	6,623,640
6300	Overtime	850,000
6400	Retirement Contributions	1,885,332
6475	Retiree Medical OPEB	1,610,136
6550	FICA/Medicare	99,663
6600	Insurance Contributions	1,262,839
6700	Unemployment Insurance	8,925
6900	Workers Compensation Insurance	683,796
	Total Salaries & Employee Benefits	13,024,331
 Services & Supplies		
7030	Clothing and PPE	12,000
7050	Communications	96,300
7060	Food	2,500
7070	Household Expense	24,970
7090	Insurance: Liability/Auto/Prop.	29,302
7120	Maintenance - Equipment	25,000
7200	Structure and Grounds Maintenance	38,224
7205	Fire Defense Zone (Hazard Mitigation)	90,000
7322	Consulting and Management Fees	3,100
7324	Audit and Accounting Fees	22,685
7348	Instruments & Equip. < \$5,000	39,665
7363	Equipment Maintenance (Vehicles)	50,000
7400	Medical & First Aid Supplies	18,136
7430	Memberships	2,750
7450	Office Expense	27,317
7460	Professional and Specialized Services	516,000
7506	Administrative Tax Expense	165,000
7507	ADP Payroll Fees	7,500
7510	Contractual Services	41,400
7530	Publications & Legal Notices	2,000
7580	Rents & Leases - Structure	5,500
7630	Small Tools & Instruments	11,200

**MONTECITO FIRE PROTECTION DISTRICT
FINAL BUDGET - PUBLIC COPY
FISCAL YEAR 2014-15
SEPTEMBER 22, 2014**

FUND 3650 - GENERAL FUND		
<u>Account</u>	<u>Line Item Description</u>	<u>Final Budget FY 2014-15</u>
Services & Supplies (continued)		
7650	District Special Expense	94,850
7671	Special Projects	9,400
7730	Transportation & Travel	12,000
7731	Gasoline/Oil/Fuel	55,000
7732	Training	61,000
7760	Utilities	47,000
	Total Services & Supplies	1,509,799
 Capital Assets		
8300	Capital Assets	58,500
	Total Capital Assets	58,500
 OTHER FINANCING USES		
7901	Transfer To Pension Obligation Fund (3651)	769,123
7901	Transfer To Capital Outlay Fund (3652)	332,406
	Total Other Financing Uses	1,101,529
	TOTAL EXPENDITURES & TRANSFERS	15,694,159
	Net Financial Impact	100,280

**MONTECITO FIRE PROTECTION DISTRICT
FINAL BUDGET - PUBLIC COPY
FISCAL YEAR 2014-15
SEPTEMBER 22, 2014**

FUND 3651 - PENSION OBLIGATION FUND		
<u>Account</u>	<u>Line Item Description</u>	<u>Final Budget FY 2014-15</u>
REVENUES		
Financing Sources		
5910	Transfer from General Fund (3650)	<u>769,123</u>
	ESTIMATED FUND REVENUES	<u>769,123</u>
EXPENDITURES		
7460	Administration Fee	2,190
7830	Interest Expense	<u>83,123</u>
	Total Expenditures	85,313
OTHER FINANCING USES		
7910	Long Term Debt Principal Repayment	<u>684,000</u>
	Other Financing Uses	684,000
	TOTAL EXPENDITURES & TRANSFERS	<u>769,313</u>
	Net Financial Impact	<u>(190)</u>

**MONTECITO FIRE PROTECTION DISTRICT
FINAL BUDGET - PUBLIC COPY
FISCAL YEAR 2014-15
SEPTEMBER 22, 2014**

FUND 3652 - CAPITAL OUTLAY FUND		
<u>Account</u>	<u>Line Item Description</u>	<u>Final Budget FY 2014-15</u>
REVENUES		
Financing Sources		
5910	Transfer from General Fund (3650)	<u>332,406</u>
	Total Financing Sources	<u>332,406</u>
Other Financing Sources		
5909	Sale of Capital Assets	<u>67,850</u>
	Total Other Financing Sources	<u>67,850</u>
	ESTIMATED FUND REVENUES	<u>400,256</u>
EXPENDITURES		
Capital Assets		
8300	Capital Assets (Vehicles)	<u>117,200</u>
	TOTAL EXPENDITURES	<u>117,200</u>
	Net Financial Impact	<u><u>283,056</u></u>

**MONTECITO FIRE PROTECTION DISTRICT
FINAL BUDGET - PUBLIC COPY
FISCAL YEAR 2014-15
SEPTEMBER 22, 2014**

FUND 3653 - LAND AND BUILDING FUND		
<u>Account</u>	<u>Line Item Description</u>	<u>Final Budget FY 2014-15</u>
REVENUES		
Financing Sources		
5910	Transfer from General Fund (3650)	-
	ESTIMATED FUND REVENUES	<u>-</u>
EXPENDITURES		
Capital Assets		
8100	Land	100,000
8700	Construction in Progress	-
	Total Capital Assets	<u>100,000</u>
OTHER FINANCING USES		
	Transfer To General Fund (3650)	<u>800,000</u>
	Total Financing Uses	<u>800,000</u>
	TOTAL EXPENDITURES & TRANSFERS	<u>900,000</u>
	Net Financial Impact	<u><u>(900,000)</u></u>

**MONTECITO FIRE PROTECTION DISTRICT
FINAL BUDGET - PUBLIC COPY
FISCAL YEAR 2014-15
SEPTEMBER 22, 2014**

FUND 3654 - UHR MELLO-ROOS FUND		
<u>Account</u>	<u>Line Item Description</u>	<u>Final Budget FY 2014-15</u>
REVENUES		
Financing Sources		
5910	Transfer from General Fund (3650)	-
	ESTIMATED FUND REVENUES	<u>-</u>
EXPENDITURES		
7460	Professional and Specialized Services	<u>9,525</u>
	TOTAL EXPENDITURES	<u>9,525</u>
	Net Financial Impact	<u><u>(9,525)</u></u>

**MONTECITO FIRE PROTECTION DISTRICT
FINAL BUDGET DETAIL
FISCAL YEAR 2014-15
SEPTEMBER 22, 2014**

FUND 3650 - GENERAL FUND				
<u>Account</u>	<u>Line Item Description</u>	<u>Final Budget FY 2014-15</u>	<u>Prelim. Budget FY 2014-15</u>	<u>Increase/ (Decrease)</u>
REVENUES				
Taxes				
3010	Property Tax - Secured	13,782,468	13,133,310	649,158
3011	Property Tax - Unitary	107,223	96,768	10,455
3020	Property Tax - Unsecured	582,421	602,642	(20,221)
3040	Property Tax - Prior Secured	(60,614)	-	(60,614)
3050	Property Tax - Prior Unsecured	7,918	-	7,918
3054	Supplemental Property Tax	219,299	119,717	99,582
3056	Supplemental Property Tax - Prior	14,809	-	14,809
	Total Taxes Revenue	14,653,524	13,952,436	701,088
Use of Money and Property				
3380	Interest Income	17,659	10,000	7,659
3409	Rental Property Income	50,961	48,864	2,097
	Total Use of Money and Property	68,620	58,864	9,756
Intergovernmental Revenue - State				
4220	Homeowners Property Tax Relief	86,330	85,087	1,243
	Total Intergovernmental Revenue - State	86,330	85,087	1,243
Charges for Services				
5105	Reimbursement for District Services	180,140	177,920	2,220
	AMR First Response Payment	94,400	-	93,112
	CSFD Dispatch Services	85,740	-	84,808
	Total Charges for Services	180,140	177,920	2,220
Miscellaneous Revenue				
5909	Other Miscellaneous Revenue	5,825	4,225	1,600
	Westmont Payment	4,225	-	4,225
	Other	1,600	-	-
	Total Miscellaneous Revenue	5,825	4,225	1,600
Financing Sources				
5910	Transfer from Land & Building Fund (3653)	800,000	-	800,000
	Total Financing Sources	800,000	-	800,000
	TOTAL GENERAL FUND REVENUES	15,794,439	14,278,532	1,515,907

**MONTECITO FIRE PROTECTION DISTRICT
FINAL BUDGET DETAIL
FISCAL YEAR 2014-15
SEPTEMBER 22, 2014**

FUND 3650 - GENERAL FUND				
Account	Line Item Description	Final Budget FY 2014-15	Prelim. Budget FY 2014-15	Increase/ (Decrease)
EXPENDITURES				
Salaries & Employee Benefits				
6100	Regular Salaries	6,623,640	6,526,686	96,954
	Salaries	6,528,890	6,431,936	
	Uniform Allowance	45,500	45,500	
	Auxiliary	20,000	20,000	
	Directors fees	29,250	29,250	
6300	Overtime	850,000	850,000	-
6400	Retirement Contributions	1,885,332	1,888,792	(3,460)
6475	Retiree Medical OPEB	1,610,136	810,136	800,000
6550	FICA/Medicare	99,663	98,258	1,405
6600	Insurance Contributions	1,262,839	1,312,367	(49,528)
	Health Insurance	1,060,309	1,097,537	
	Dental Insurance	158,648	173,035	
	Vision Insurance	32,448	32,361	
	Life Insurance	7,972	7,972	
	Employee Assistance Program	1,462	1,462	
	Flexible Spending Account Admin.	2,000	-	
6700	Unemployment Insurance	8,925	8,925	-
6900	Workers Compensation Insurance	683,796	650,648	33,147
	Total Salaries & Employee Benefits	13,024,331	12,145,813	878,518
Services & Supplies				
7030	Clothing and PPE	12,000	8,000	4,000
7050	Communications	96,300	79,820	16,480
	Operational	73,500		
	SB County IT Services	3,800		
	Communication Improvements	19,000		
7060	Food	2,500	2,500	-
7070	Household Expense	24,970	20,850	4,120
7090	Insurance: Liability/Auto/Prop.	29,302	31,000	(1,698)
7120	Maintenance - Equipment	25,000	100,250	(75,250)
7200	Structure and Grounds Maintenance	38,224	22,000	16,224
	Operational	21,500	16,500	
	Rental housing	10,500	5,500	
	Driveway repair	5,250	-	
	Wall tack boards (2)	595	-	
	Flooring for copy room area	379	-	
7205	Fire Defense Zone (Hazard Mitigation)	90,000	90,000	-
7322	Consulting and Management Fees	3,100	3,100	-
7324	Audit and Accounting Fees	22,685	24,000	(1,315)

**MONTECITO FIRE PROTECTION DISTRICT
FINAL BUDGET DETAIL
FISCAL YEAR 2014-15
SEPTEMBER 22, 2014**

FUND 3650 - GENERAL FUND				
Account	Line Item Description	Final Budget FY 2014-15	Prelim. Budget FY 2014-15	Increase/ (Decrease)
7348	Instruments & Equip. < \$5,000	39,665	-	39,665
	AM Radio Equipment	3,100	-	
	Command 13 Station Radio	4,570	-	
	Intersection detectors (3)	14,000	-	
	Gibraltar back-up power supply	1,995	-	
	Hose equipment and maintenance	10,000	-	
	Roll-off storage container	4,000	-	
	Technical rope rescue equipment	2,000	-	
7363	Equipment Maintenance (Vehicles)	50,000	-	50,000
7400	Medical & First Aid Supplies	18,136	13,850	4,286
	Operational	13,500	10,000	
	Lifepack maintenance service	3,000	3,850	
	AED for Patrol 91 (Type 6)	1,636	-	
7430	Memberships	2,750	2,500	250
7450	Office Expense	27,317	12,000	15,317
	Operational	16,000	12,000	
	Mapping software licenses (2)	5,000	-	
	Mapping computer station	1,470	-	
	Dual monitor & Dispatch computer	1,627	-	
	Fire Prevention publications	1,000	-	
	Image Trend tablet keyboards (2)	970	-	
	Office desk refinishing	900	-	
	Document shredding service	350	-	
7460	Professional and Specialized Services	516,000	267,500	248,500
	Operational	350,000	212,500	
	Citygate SOC study	66,000	55,000	
	Helicopter pre-positioning plan	100,000	-	
7506	Administrative Tax Expense	165,000	165,000	-
7507	ADP Payroll Fees	7,500	7,500	-
7510	Contractual Services	41,400	-	41,400
7530	Publications & Legal Notices	2,000	2,000	-
7580	Rents & Leases - Structure	5,500	5,500	-
7630	Small Tools & Instruments	11,200	6,630	4,570
	Operational	4,600	3,630	
	Haz mat tools	3,000	3,000	
	Fitness equipment	1,350	-	
	Cell phone upgrades	1,000	-	
	Accessing vehicles equipment	650	-	
	Binocular sets (2)	600	-	

**MONTECITO FIRE PROTECTION DISTRICT
FINAL BUDGET DETAIL
FISCAL YEAR 2014-15
SEPTEMBER 22, 2014**

FUND 3650 - GENERAL FUND				
Account	Line Item Description	Final Budget FY 2014-15	Prelim. Budget FY 2014-15	Increase/ (Decrease)
7650	District Special Expense	94,850	38,500	56,350
	Operational (permits, fees, other)	10,000	5,000	
	LAFCO	12,350	10,500	
	Election expenses (Prop 4)	23,000	23,000	
	Election expenses (Directors)	6,000	-	
	HEARO Radio program	40,000	-	
	Promotional exam supplies	3,500	-	
7671	Special Projects	9,400	7,500	1,900
	Public Education materials	5,400	4,000	
	Pre-hazard abatement brochure	4,000	3,500	
7730	Transportation & Travel	12,000	12,000	-
7731	Gasoline/Oil/Fuel	55,000	55,000	-
7732	Training	61,000	42,000	19,000
	Operational	50,000	40,000	
	Paramedic training	2,000	2,000	
	Blue Card Command annual fees	3,000	-	
	CA Conference of Arson Investigators	3,000	-	
	Command Strategies instructor fee	3,000	-	
7760	Utilities	47,000	47,000	-
	Operational	42,000	42,000	-
	Rental housing utilities	5,000	5,000	-
	Total Services & Supplies	1,509,799	1,066,000	443,799
Capital Assets				
8300	Capital Assets	58,500	-	58,500
	Dispatch back-up power supply	21,800	-	-
	IT Servers and Infrastructure	36,700	-	-
	Total Capital Assets	58,500	-	58,500
OTHER FINANCING USES				
7901	Transfer To Pension Obligation Fund (3651)	769,123	769,313	(190)
7901	Transfer To Capital Outlay Fund (3652)	332,406	297,406	35,000
	Total Other Financing Uses	1,101,529	1,066,719	34,810
TOTAL EXPENDITURES & TRANSFERS		15,694,159	14,278,532	1,415,627
Net Financial Impact		100,280	-	
Fund 3650 Equity				
	Beginning Fund Balance at 7/1/2014	3,813,353	7/1/2013 3,381,909	
	Net Financial Impact	100,280	-	
	Projected Ending Fund Balance at 6/30/2015	3,913,633	6/30/2014 3,381,909	

**MONTECITO FIRE PROTECTION DISTRICT
FINAL BUDGET DETAIL
FISCAL YEAR 2014-15
SEPTEMBER 22, 2014**

FUND 3651 - PENSION OBLIGATION FUND				
Account	Line Item Description	Final Budget FY 2014-15	Prelim. Budget FY 2014-15	Increase/ (Decrease)
REVENUES				
Financing Sources				
5910	Transfer from General Fund (3650)	769,123	769,313	(190)
	ESTIMATED FUND REVENUES	769,123	769,313	(190)
EXPENDITURES				
7460	Administration Fee	2,190	2,190	-
7830	Interest Expense	83,123	83,123	-
	Total Expenditures	85,313	85,313	-
OTHER FINANCING USES				
7910	Long Term Debt Principal Repayment	684,000	684,000	-
	Other Financing Uses	684,000	684,000	-
	TOTAL EXPENDITURES & TRANSFERS	769,313	769,313	-
	Net Financial Impact	(190)	-	
Fund 3651 Equity				
	Est. Beginning Fund Balance at 7/1/2014	332	332	
	Net Financial Impact	(190)	-	
	Projected Ending Fund Balance at 6/30/2015	142	332	

**MONTECITO FIRE PROTECTION DISTRICT
FINAL BUDGET DETAIL
FISCAL YEAR 2014-15
SEPTEMBER 22, 2014**

FUND 3652 - CAPITAL OUTLAY FUND				
<u>Account</u>	<u>Line Item Description</u>	<u>Final Budget FY 2014-15</u>	<u>Prelim. Budget FY 2014-15</u>	<u>Increase/ (Decrease)</u>
REVENUES				
Financing Sources				
5910	Transfer from General Fund (3650)	332,406	297,406	35,000
	Total Financing Sources	332,406	297,406	35,000
Other Financing Sources				
5909	Sale of Capital Assets - Chevy Tahoe	19,850	-	19,850
5909	Sale of Capital Assets - Squad 91	38,000	-	38,000
5909	Sale of Capital Assets - Medic 91 Ambulance	10,000	-	10,000
	Total Other Financing Sources	67,850	-	67,850
	ESTIMATED FUND REVENUES	400,256	297,406	102,850
EXPENDITURES				
Capital Assets				
8300	Vehicle (Ambulance)	63,000	-	-
8300	Vehicle (Division Chief)	54,200	54,200	-
	TOTAL EXPENDITURES	117,200	54,200	63,000
	Net Financial Impact	283,056	243,206	
Fund 3652 Equity				
	Est. Beginning Fund Balance at 7/1/2014	2,071,922	2,051,399	
	Net Financial Impact	283,056	243,206	
	Projected Ending Fund Balance at 6/30/2015	2,354,978	2,294,605	

**MONTECITO FIRE PROTECTION DISTRICT
FINAL BUDGET DETAIL
FISCAL YEAR 2014-15
SEPTEMBER 22, 2014**

FUND 3653 - LAND AND BUILDING FUND				
Account	Line Item Description	Final Budget FY 2014-15	Prelim. Budget FY 2014-15	Increase/ (Decrease)
REVENUES				
Financing Sources				
5910	Transfer from General Fund (3650)	-	-	-
	ESTIMATED FUND REVENUES	-	-	-
EXPENDITURES				
Capital Assets				
8100	Land	100,000	100,000	-
8700	Construction in Progress	-	-	-
	Total Capital Assets	100,000	100,000	-
OTHER FINANCING USES				
	Transfer To General Fund (3650)	800,000	-	800,000
	Total Financing Uses	800,000	-	800,000
	TOTAL EXPENDITURES & TRANSFERS	900,000	100,000	800,000
	Net Financial Impact	(900,000)	(100,000)	
Fund 3653 Equity				
	Est. Beginning Fund Balance at 7/1/2014	7,860,427	7,812,910	
	Net Financial Impact	(900,000)	(100,000)	
	Projected Ending Fund Balance at 6/30/2015	6,960,427	7,712,910	

**MONTECITO FIRE PROTECTION DISTRICT
FINAL BUDGET DETAIL
FISCAL YEAR 2014-15
SEPTEMBER 22, 2014**

FUND 3654 - UHR MELLO-ROOS FUND				
<u>Account</u>	<u>Line Item Description</u>	<u>Final Budget FY 2014-15</u>	<u>Prelim. Budget FY 2014-15</u>	<u>Increase/ (Decrease)</u>
REVENUES				
Financing Sources				
5910	Transfer from General Fund (3650)	-	-	-
	ESTIMATED FUND REVENUES	-	-	-
EXPENDITURES				
7460	Professional and Specialized Services	9,525	9,000	525
	TOTAL EXPENDITURES	9,525	9,000	525
	Net Financial Impact	(9,525)	(9,000)	
Fund 3654 Equity				
	Est. Beginning Fund Balance at 7/1/2014	9,525	9,000	
	Net Financial Impact	(9,525)	(9,000)	
	Projected Ending Fund Balance at 6/30/2015	-	-	

ATTACHMENT

#E

RESOLUTION NO. 2014-11

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE MONTECITO FIRE PROTECTION DISTRICT
IN THE MATTER OF ESTABLISHING APPROPRIATION LIMITS
FOR THE 2013-2014 FISCAL YEAR
FOR THE MONTECITO FIRE PROTECTION DISTRICT**

WHEREAS, Section 7910 of the Government Code, which became effective on January 1, 1981, requires the governing body of each local jurisdiction to establish by Resolution its appropriation limit pursuant to Article XIII B of the State Constitution at a regularly scheduled or noticed special meeting; and

WHEREAS, it is the intent of the Board of Directors to establish a limit for 2013-2014 based on the measure approved by the voters July 13, 2010, and

WHEREAS, at least fifteen (15) days prior to this date documentation used in the determination of the appropriations limit attached hereto as "Exhibit A" was available for public inspection between the hours of 8:00 a.m. and 5:00 p.m. on regular business days at Montecito Fire Protection District Headquarters, 595 San Ysidro Road, Montecito, Santa Barbara County, California, and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Montecito Fire Protection District, as follows:

The appropriations limit of the Montecito Fire Protection District for the 2013-2014 fiscal year is \$14,213,642.

PASSED AND ADOPTED by the Board of Directors of the Montecito Fire Protection District this 22nd day of September, 2014, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

President of the Board of Directors
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

Secretary

RESOLUTION NO. 2014-11**EXHIBIT A**

**MONTECITO FIRE PROTECTION DISTRICT
FISCAL YEAR 2013-2014 APPROPRIATION LIMIT
AS APPROVED BY OVERRIDE ELECTION ON JULY 13, 2010**

REVENUE CATEGORY:	ACTUAL PROCEEDS June 30, 2014
1. Taxes on Property	
Current Secured Property Tax	\$ 13,200,333
Unitary Tax	107,223
Current Unsecured Property Tax	594,307
Prior Year Secured Property Tax	-58,054
Prior Year Unsecured Property Tax	8,335
Current Supplemental Property Tax	243,666
Prior Year Supplemental Property Tax	16,454
2. Educational Revenue Augmentation	-0-
3. Special Taxes	-0-
4. Interest	15,048
5. Other	
Homeowners' Property Tax Relief	86,330
TOTAL	<u><u>\$ 14,213,642</u></u>

Montecito Fire Protection District 2013-14 Appropriations Limit Calculation

Appropriations Subject to Limitation

Fiscal Year 2013-14 Revenue Classifications

Proceeds of Taxes	\$ 14,213,642	
Non-Proceeds of Taxes	<u>786,356</u>	
		14,999,998

Less Excluded Appropriations

Revenue received from federal government		(97,418)	
Qualified capital outlay		(306,286)	
Federal mandates:			
FLSA	(395,798)		
Medicare	<u>(91,414)</u>	<u>(487,212)</u>	
			<u>(890,917)</u>

Total Appropriations Subject to Limitation \$ 14,109,081

Appropriation Limit Calculation

Fiscal year 2012-13 Limit (without override)		\$ 5,422,789
A. Cost of living adjustment*	0.9977	
B. Change in population adjustment*	<u>1.0110</u>	
Change factor (A x B)	1.0087	
Increase in appropriation limit		<u>47,178</u>
Fiscal year 2013-14 Limit (without override)		<u>\$ 5,469,967</u>

Excluded Appropriations due to the Prop 4 Override Election**:

Election authorized override (all tax proceeds)	\$ 14,213,642	
Revenue received from federal government	97,418	
Qualified capital outlay	306,286	
Federal mandates:		
FLSA	395,798	-
Medicare	<u>91,414</u>	<u>487,212</u>
		\$ 15,104,559

* Adjustment factors were adopted by a roll call vote at the June 23, 2014 Board Meeting.

** Measure M2010 passed July 2010

Agenda

Item #6

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road, August 25, 2014 at 2:00 p.m.

The meeting was called to order by Director Venable at 2:03 p.m.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)

Ms. Keller reported on the private mailer sent out to residents supporting a yes vote on Measure N2014 (Proposition 4 override election). She noted that although three Directors were not specifically listed as supporters, she believed all Directors supported the Measure. She wanted to reiterate that all Directors are working in the best interest of the residents and the District. She also congratulated Peter van Duinwyk on his appointment to the Board but was concerned that others were not interested or afraid to get involved to file for office.

Warner Owens stated that the News Press reported that there appeared to be lack of interest throughout the county for District Board openings.

2. Review current status of Upper Hyde Road Community Facilities District:

a. Report from Roger Collis regarding progress of road improvement project.

Mr. Collis thanked Director Powell and reported that the owners have agreed to fund the improvements privately, form an LLC, and the road improvement plans are currently being reviewed by the building department. He stated that there is consensus to officially dissolve the Mello-Roos and requested a special meeting as soon as possible to begin procedures.

b. Report from Director Powell regarding meetings with Upper Hyde Road residents.

Director Powell reported that the owners' request represents a lot of difficult and delicate work to get to this point. Chief Hickman asked to be advised of any changes made to the plans that were previously reviewed and approved by the Fire District.

c. Provide direction on how to proceed with Tea Fire Rebuilds and Upper Hyde Road Community Facilities District.

On a motion made by Director Powell, seconded to Director Keller, the Board unanimously agreed to adjourn the meeting to September 15, 2014 to have the "First Reading" to dissolve the Upper Hyde Road Community Facilities District.

3. Report from the Community Outreach Committee.

a. Review progress of new website and provide direction.

The Board discussed the length of time it has taken, and disappointment with the current state of the draft website. The following changes were recommended:

1. Add/Create a “Splash Page” for Home page without basic template components such as side navigation (similar to the San Ramon website)
2. Clean up page templates
 - a. Remove background photos
 - b. Lighten up templates
 - c. Remove recently added side columns
3. Remove Scrolling side navigation photos
4. Create a landing page for each main navigation page with links to sub navigation menus (as has been asked for before)
5. Keep Header Bar with District name and logo black when “lights on” feature is activated.

The community outreach committee will review these recommendations with Ameravant.

The Board took a recess at 3:15 p.m. and reconvened at 3:24 p.m.

4. Report from the Finance Committee (copy of Agenda for Finance Committee Meeting attached).

a. Consider recommendation to approve proposed Budget Calendar.

The Board asked to add “Board reviews draft Preliminary Budget” after the Finance Committee review in April. On a motion by Director Powell, seconded by Director Keller, the proposed Budget Calendar was unanimously approved as amended.

b. Consider recommendation to approve District’s warrants and claims for June and July.

On a motion by Director Powell, seconded by Director Venable the warrants and claims for June and July were unanimously approved.

c. Review Budget for FY 2014/15 and consider recommendation to approve at September regular meeting.

Araceli Gil reviewed the staff reports for year end and the proposed 14/15 Final Budget.

On a motion by Director Sinsler, seconded by Director Powell the Board unanimously approved the draft proposed Budget for FY 2014/15 and directed Staff to prepare the necessary resolutions for the September regular meeting.

5. Consider recommendation to approve the following temporary promotions:

- a. **Consider recommendation to approve temporary promotion for Captain Bret Koepke to Battalion Chief, effective July 10, 2014 through August 15, 2014.**
- b. **Consider recommendation to approve temporary promotion for Firefighter Eric Klemowicz to Engineer, effective July 26, 2014 through August 15, 2014.**
- c. **Consider recommendation to approve temporary promotion for Engineer Drue Holthe to Captain effective July 10, 2014.**

Chief Hickman explained the process and need for utilizing temporary promotions. He advised that the current MOU requires that temporary promotions (working out of classification) be approved by the Board, which is often after the temporary promotion has been made. He explained that he would like to have the Board delegate this authority to the Fire Chief. On a motion made by Director Venable, seconded by Director Keller, the following temporary promotions were unanimously approved:

- Captain Bret Koepke to Battalion Chief, effective July 10, 2014 through August 15, 2014.
- Firefighter Eric Klemowicz to Engineer, effective July 26, 2014 through August 15, 2014.
- Engineer Drue Holthe to Captain effective July 10, 2014.

6. Approval of Minutes of June 23, 2014 Regular Meeting.

On a motion made by Director Powell, seconded by Director Sinsler the minutes of June 23, 2014 Regular Meeting were approved. Directors Sinsler, Powell, Venable and Jensen voted in favor. Director Keller abstained.

7. Board discussion on drone detection systems.

Chief Hickman explained that drones are currently being used for fire detection and surveillance on Wildland fires, but private users can interfere with air operations. He did not see a need to pursue drones for detection, but reported that he will be meeting with a vendor to investigate other detection systems.

The Board took no action.

8. Fire Chief's report.

Chief Hickman reported the following items: opting out of the Montecito Water District litigation; wildland fire responses throughout California; draft findings report from Citygate; and the promotion of Travis Ederer to Battalion Chief.

The Board took no action.

9. Board of Director's report.

Director Sinsler reported that he attended the recent Montecito Water District meeting.

The Board took no action.

10. Suggestions from Directors for items other than regular agenda items to be included for the September 22, 2014 Regular Board meeting.

The following items were suggested:

1. Amending the MOU to authorizing the Fire Chief to approve temporary promotions.
2. Recognition of Director Jensen's service to the Fire District.
3. Community Outreach Committee: election posting policy.

The meeting was adjourned at 4:35 p.m.

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road, September 15, 2014 at 2:00 p.m.

The meeting was called to order by Director Venable at 2:00 p.m.

1. **Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)**

No public comment.

2. **Community Facilities District No. 2011 (Upper Hyde Road) Approve the first reading by title only of Ordinance No. 2014-02 of the Montecito Fire Protection District dissolving Community Facilities District (CFD) No. 2011 [Upper Hyde Road (UHR)].**

Mr. Manion reviewed the timeline and options of dissolving the Community Facilities District.

Public comment:

Peter Novak encouraged the Board to end the Mello Roos (CFD) immediately, as it is doing harm to some owners. They “pretty much know what the cost of the road will be.”

Mindy Wolf who represents David Jones, asked to postpone the 1st reading, and if the 1st reading goes through, that the second reading be postponed indefinitely until: actual construction numbers are obtained; an LLC is in place; and there is commitment by all residents to fund the improvements.

Marion Thoms agreed with Ms. Wolfe, adding that they do not have the firm numbers to get actual costs, and they are hesitant to let go of the CFD until the LLC is in place.

Ivana Noell asked to move forward with dissolving the CFD as an urgent repeated request, so that she can move forward to rebuild and return to her home.

James Bell, architect for Ivana Noell, urged the Board to move forward with dissolving the CFD, adding that there is a mechanism in place to ensure the road is built.

Michael Collins advised that the LLC is necessary, because although there is a conforming agreement that apportions the costs, there is no way to enforce payment without the CFD.

The Board discussed the issues related to payments, cost apportionment, time lines and liability.

On a motion made by Director Keller, seconded by Director Powell, the Board unanimously approved the first reading by title only of Ordinance No. 2014-02 of the Montecito Fire Protection District dissolving Community Facilities District (CFD) No. 2011 (Upper Hyde Road), and scheduled the second reading for September 22, 2014, by

the following roll call vote:

Ayes: G. Sinser, J. A. Powell, J. Venable, S. Keller, R.J. Jensen

Noes: None

Abstain None

Absent: None

3. Suggestions from Directors for items other than regular agenda items to be included for the September 22, 2014 Regular Board meeting.

Director Venable asked for an update in the Environmental Impact Report.

The meeting was adjourned at 2:50 pm

Agenda

Item #10

**FIRST AMENDMENT TO
MEMORANDUM OF UNDERSTANDING
BETWEEN
MONTECITO FIREMEN'S ASSOCIATION
AND
MONTECITO FIRE PROTECTION DISTRICT**

This First Amendment of Memorandum of Understanding ("First Amendment") is made and entered into as of September 22, 2014, ("**Effective Date**") by and between the Montecito Fire Protection District ("District") and the Montecito Firemen's Association ("Association") and amends the Memorandum of Understanding ("MOU") entered into by and between District and Association dated July 1, 2012.

RECITAL

A. The Parties desire to amend a certain provision of the MOU related to District Board approval of out of classification assignment by the Fire Chief.

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which are acknowledged, the Parties agree as follows:

1. Amendment of Section 41.2 of MOU. Section 41.2 is amended and restated to state as follows:

"41.2 It is further agreed that working an employee out of classification will occur only to meet the work requirements within the District and that if an employee is temporarily assigned to a rank higher than his own, he will be compensated at the base salary of that position. This shall only occur when an employee is given the classification by the Fire Chief."

2. Conflicts. In the event the terms of this First Amendment are inconsistent or conflict with the terms of the MOU, the terms of this First Amendment shall govern.

3. Governing Law. This First Amendment shall be governed by and construed in accordance with California law.

4. Separate Counterparts. This First Amendment may be executed in two or more separate counterparts, each of which when so executed shall be deemed to be an original. Such counterparts shall, together, constitute and be one and the same instrument.

5. Except as modified by this First Amendment, the MOU shall remain in full force and effect.

(Signature Page Follows)

IN WITNESS WHEREOF, the Parties have executed this First Amendment as of the Effective Date written above.

MONTECITO FIREMEN’S
ASSOCIATION

MONTECITO FIRE PROTECTION
DISTRICT

By _____
Name: Alex Broumand
Title: MFA President

By _____
Name: John Venable
Title: Board President

By _____
Name: Leslie Muller
Title: MFA Secretary

By _____
Name: Chip Hickman
Title: Fire Chief

Agenda

Item #11

RESOLUTION NO. 2014-12

**RESOLUTION OF THE GOVERNING BOARD
OF THE MONTECITO FIRE PROTECTION DISTRICT AMENDING
APPENDIX A "DESIGNATED POSITIONS AND DISCLOSURE
CATEGORIES" OF THE DISTRICT'S CONFLICT OF INTEREST CODE**

WHEREAS, by their Resolution No. 1992-10, the Board of Directors of the Montecito Fire Protection District amended the District's Conflict of Interest Code pursuant to California's Political Reform Act; and

WHEREAS, by that resolution, the Board of Directors adopted Appendices "A" and "B" in which members and employees are designated and disclosure categories are set forth; and

WHEREAS, the Board of Directors desires to amend Appendix A of the District's Conflict of Interest Code, in the form attached to this resolution;

NOW, THEREFORE, it is hereby resolved by the Board of Directors of the Montecito Fire Protection District that Appendix A of the District's Conflict of Interest Code, entitled "Designated Positions and Disclosure Categories" is hereby amended as set forth in Exhibit "A" attached to this resolution.

PASSED AND ADOPTED by the Governing Board of Montecito Fire Protection District this 22th day of September 2014, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

President of the Board of Directors
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

**RESOLUTION 2014-14
APPENDIX A**

**DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES
MONTECITO FIRE PROTECTION DISTRICT**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
All Members of the District Board	1, 2, 3, 4, 5
Fire Chief	1, 2, 3, 4, 5
Division Chief/Operations	1, 2, 3, 4, 5
Battalion Chief/Fire Marshal	1, 2, 3, 4, 5
Battalion Chief/Shift	3, 4
Captain/Assistant Fire Marshal	1, 2, 3, 4, 5
Communications Coordinator	3, 4
Wildland Fire Specialist	3, 4
Inspectors	1, 2, 5
District Accountant	1, 2, 3, 4, 5
Administrative Assistant	3, 4
District Mechanic	3, 4
District Counsel	1, 2, 3, 4, 5
Consultant*	

*The disclosure required of consultants shall be determined on a case by case basis by the Fire Chief.

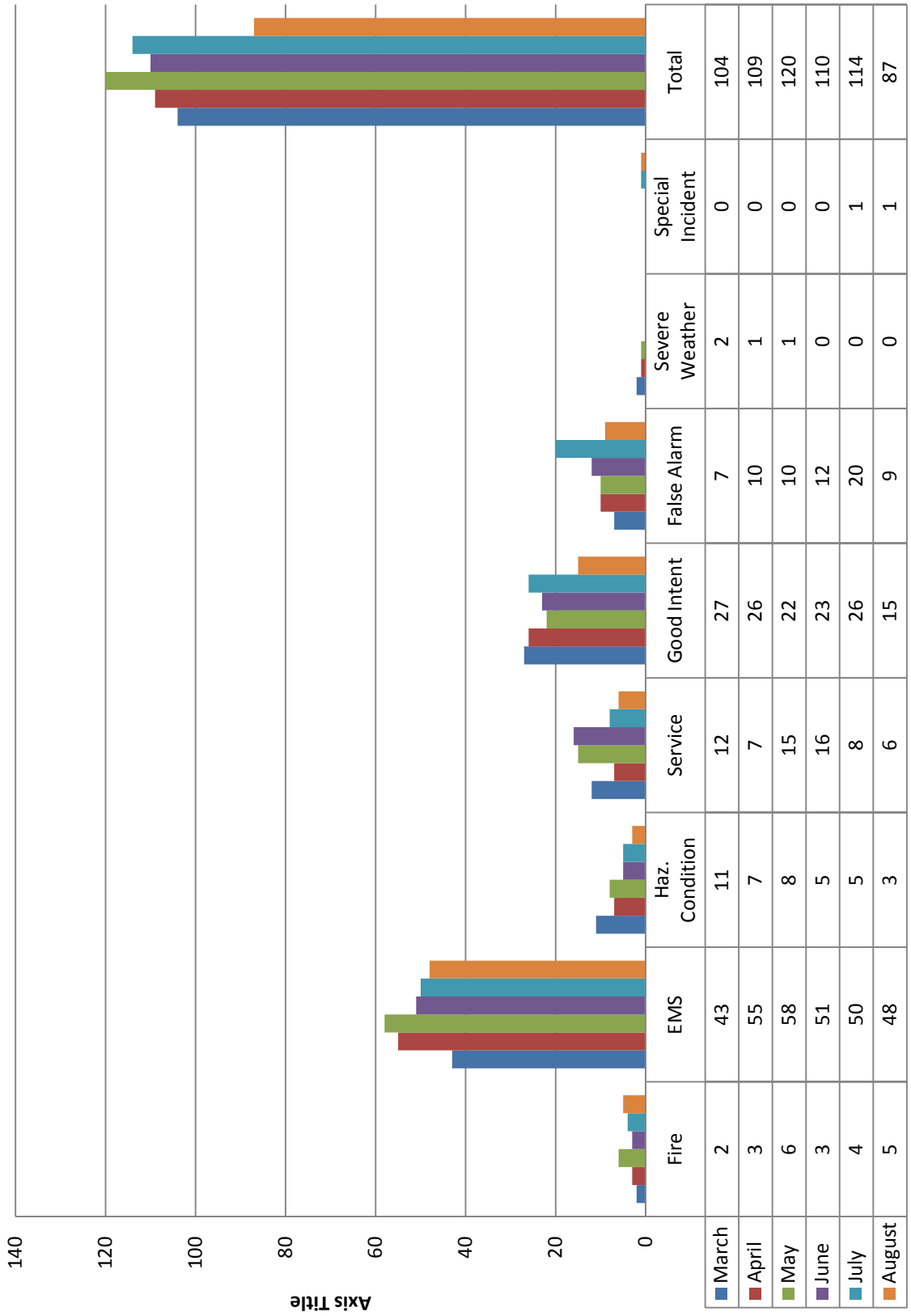
The Fire Chief shall make a determination as to what disclosure, if any, is required by any particular consultant. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements.

The Fire Chief's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

Agenda

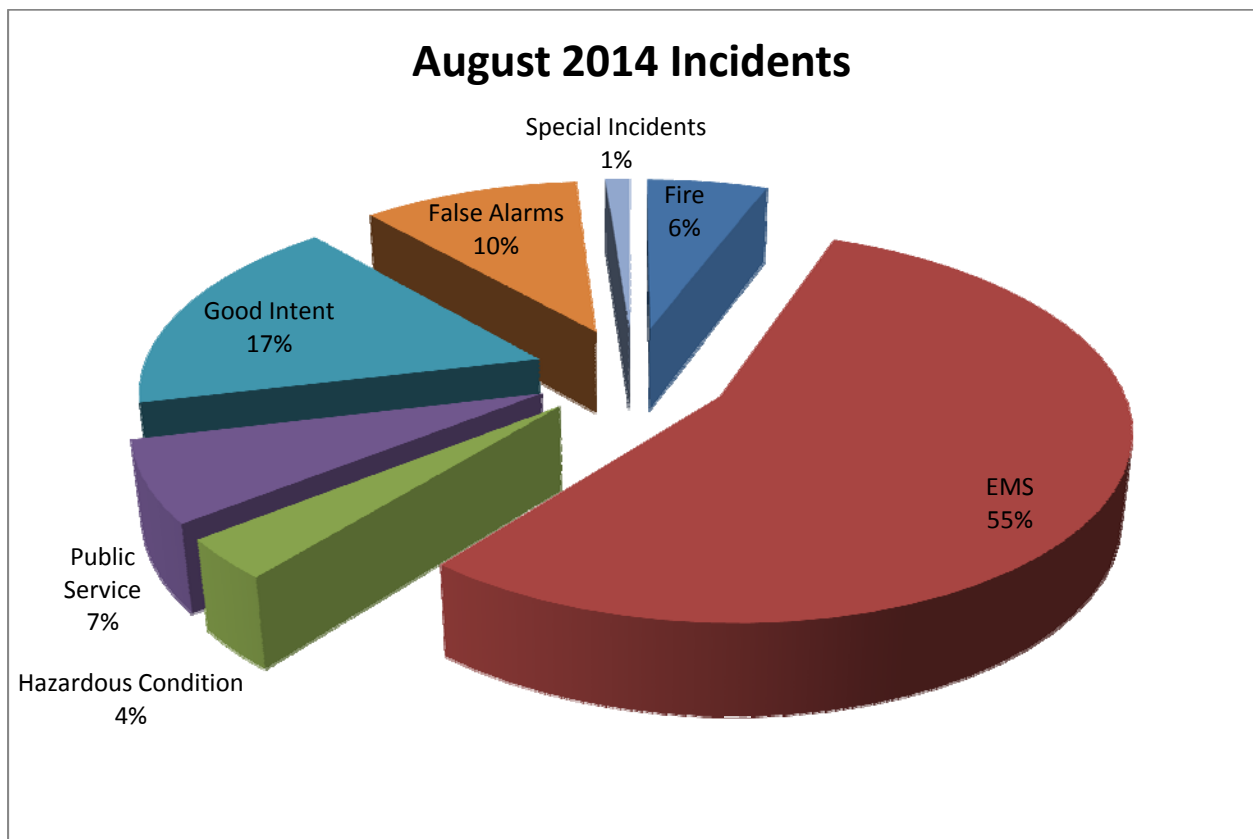
Item #13

Incident Trend March - August 2014



**AUGUST 2014
CALLS BY INCIDENT TYPE
TOTAL INCIDENTS: 87**

FIRE: 5	EMS: 48
HAZ. CONDITION: 3	PUBLIC SERVICE**: 6
GOOD INTENT*: 15	FALSE ALARM: 9
SEVERE WEATHER: 0	SPECIAL INCIDENT TYPE: 1



*Good Intent: Firefighters respond to a reported emergency, but find a different type of incident or nothing at all upon arrival to the area. Example: A caller reports smoke on the hillside. Firefighters arrive to discover a grading operation at a construction site is creating dust mistaken for smoke. Dispatched and Cancelled Enroute falls in this category.

** Public Service: Non-emergency requests for assistance. Examples: lock out, animal rescue, ring removal, water problem; lift assists, seized gate, stalled elevator, providing the Sheriff's Department with a ladder to enter a building.

Ellen & Portia

Dear Chief Hickman -

We are so grateful for all that you do
and we appreciate you. Hopefully we will
never need your services, but should we need
you, please come see us!

Best wishes,
Ellen & Portia

Dear Chief Hickman,

Yesterday was Labor Day, a holiday. I am 90 years of age, live alone in a small rented cottage in Montecito.

The cottage has 6 smoke detectors in a small radius. I had thought the day before I heard that 'beeping sound', then more, maybe from two.

Yesterday, Labor Day morning I knew I had a real problem, I have no one to call.

I took a chance, called your fire station for help.

Your efficient person, asked my address, and phone number. When asked, said to my surprise, someone would be there in 10 minutes.

In about 10 minutes - a strong knock at my door. Not one - but two firemen entered.

They listened, were articulate, intelligent, immaculate, polite, respectful. What luck!

They did a perfect job! When leaving, even asked if I needed anything else they could help with.

These men should be commended, I didn't get their names - around 11 AM Labor Day. Beautifully trained, fine men.

A bit of praise must go to you too Chief Hickman. I'm sure you have inspired them.

Congratulations!
With gratitude,

Florence T. Snyder

P.S. Please note enclosed checks for the fire fighters Montecito.

July 11, 2014

MY APPRECIATION

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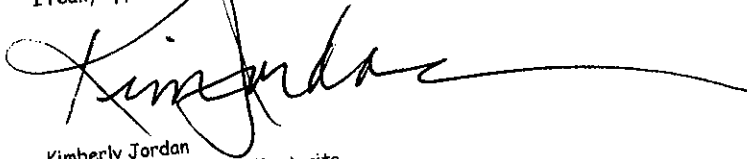
Dear Kerry,

You may recall I called you while you were on vacation. Sorry, I didn't mean to disturb you while you were away. You were kind enough to listen to my concerns about the very dead tree on my neighbor's property. You mentioned you would be returning on the 19th, and you asked if I'd like you to help me talk with my my neighbor when you got back, and of course I said yes.

Well just a few days after I spoke with you, I believe it was before you returned, the Branch Out guys arrived and took it down. I am so happy! I know your influence must have had something to do with this. So I am writing to say thank you from the bottom of my heart.

Also...I would like to get your opinion about one other very big, very dead tree on his property as well. Whenever you have a moment.

Please know that you are always welcome here. Mornings are OK too, after 11AM. I really appreciate you Kerry Kellogg.



Kimberly Jordan
2336 Bella Vista Drive, Montecito

July 11, 2014

MY APOLOGY + MY APPRECIATION

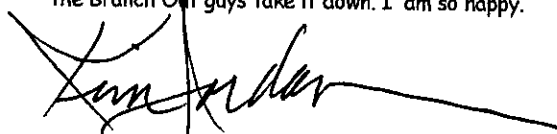
Dear Jeff,

Firstly, I sincerely apologize for having the 25 ft Marborg roll off bin in your way, and causing you to have to back down the drive way, as you said, "you didn't leave enough room for me to get out".

It was a real wake up call for me. I realized, that if there was a fire that 25 ft. bin would prevent you from being able to bring up fire engines, and could prevent you from access to the mountains. So I am no longer renting any more roll off bins from Marborg. I do not want to block your access ever again. Sorry.

I will continue to clean up, removing small quantities of dead trees, using my gardeners truck to dispose of the green waste.

THANK YOU VERY MUCH JEFF, for facilitating the removal of the dead tree on my neighbor's property. I saw the Branch Out guys take it down. I am so happy.



Kimberly Jordan
2336 Bella Vista Drive
Montecito

