

## **MONTECITO FIRE PROTECTION DISTRICT**

### **Agenda for the Board of Directors Meeting**

Montecito Fire Protection District Headquarters  
595 San Ysidro Road  
Santa Barbara, California

February 25, 2019 at 2:00 p.m.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)
2. TIME CERTAIN: 2:00 Receive presentation regarding Microgrid from Craig Lewis of Clean Coalition and David Yanni of GI Energy. (Strategic Plan Goal 9.1)
  - a. Receive report from Facilities Ad-Hoc Committee regarding Microgrid.
  - b. Consider approval to authorize the Fire Chief to enter into negotiations regarding an agreement between Clean Coalition and Montecito Fire Protection District.
3. Approve second reading by title only of Ordinance No. 2019-01 of the Montecito Fire Protection District amending Section 5a of the Fire Protection Plan for the Montecito Fire Protection District. (Strategic Plan Goal 2.1)
4. Consider approval of Resolution 2019-02, Authorizing Overtime Pay and Portal to Portal Pay for employees. (Strategic Plan Goal 7)
  - a. Staff report presented by Fire Chief Chip Hickman.
5. Consider approval of an additional \$5,030 over the approved budgeted amount of \$790,000 and, ratify the Fire Chief's expenditure of \$795,030 of District funds for the acquisition of the Type 1 engine.
6. Approval of Minutes of the January 28, 2019 Regular Meeting.
7. Fire Chief's report.
8. Board of Director's report.
9. Suggestions from Directors for items other than regular agenda items to be included for the March 25, 2019 Regular Board meeting.

#### Adjournment

This agenda posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is February 22, 2019.



---

Chip Hickman, Fire Chief

# Agenda Item #3



**ORDINANCE NO. 2019-01****AN ORDINANCE OF THE GOVERNING BOARD OF THE MONTECITO FIRE PROTECTION DISTRICT AMENDING SECTION 5a OF THE FIRE PROTECTION PLAN FOR THE MONTECITO FIRE PROTECTION DISTRICT.**

WHEREAS, the Montecito Fire Protection District (“District”) operates under the provisions of California's Fire Protection District Law of 1987, wherein the State Legislature declared that the local provision of fire protection services, rescue services, emergency medical services, hazardous material emergency response services and other services relating to the protection of lives and property is critical to the public peace, health and safety of the State of California and that local control over the types, levels and availability of these services is a long-standing tradition in California; and

WHEREAS, the State Legislature has also declared that its intent is to provide broad statutory authority for local fire protection districts, encouraging local officials to adopt powers and procedures set forth in the Fire Protection District Law of 1987 to meet their own circumstances and responsibilities; and

WHEREAS, Health and Safety Code Section 13861 provides the District with certain powers, including the power to establish and enforce rules and regulations; and

WHEREAS, on November 28, 2016, the Governing Board of the District adopted Ordinance No. 2016-01, adopting by reference and amending the 2016 California Fire Code, Residential Code, and Building Code (collectively the “Code”); and

WHEREAS, on February 27, 2017, the Governing Board of the District adopted Ordinance No. 2017-01, adopting the current version of the District Fire Protection Plan establishing regulations governing conditions dangerous to life and property from fire, and supplementing the District’s adoption of and amendments to the Code in Ordinance No. 2016-01; and

WHEREAS, on October 29, 2018, the Governing Board of the District adopted Ordinance No. 2018-01, amending Section 6 of Ordinance No. 2016-01 in order to modify the thresholds for triggering fire sprinkler installation in existing residential dwellings; and

WHEREAS, in order to ensure consistency between Ordinance No. 2018-01 and the District Fire Protection Plan, the District hereby desires to amend

Section 5a of the District Fire Protection Plan governing the installation requirements for residential fire sprinkler systems.

NOW THEREFORE, the Governing Board of the MONTECITO FIRE PROTECTION DISTRICT ordains as follows:

Section 1. Amendment of Section 5a of District Fire Protection Plan.

There is hereby adopted by the Board of Directors (“Board”) of the Montecito Fire Protection District (“District”) the amended Section 5a of the Montecito Fire Protection Plan (the “Plan”) attached hereto as Exhibit A and incorporated in full herein by this reference (the “Amendment”), which Amendment shall replace and supersede the previous version of Plan Section 5a. All other provisions of District Ordinance No. 2017-01 shall remain in full force and effect.

The purpose of the Amendment is to establish regulations governing conditions dangerous to life and property from fire. Further, the Amendment is intended to supplement the District’s adoption of the current version of the California Fire Code, including amendments to the California Fire Code, Building Code and Residential Code (collectively “Code”). In the event of any conflict between the requirements of the Amendment and the requirements of the Code, the more restrictive requirement shall govern.

Section 2. Enforcement and Penalties.

(a) Any person who violates any of the provisions of this Ordinance or fails to comply therewith, or who violates or fails to comply with any order made hereunder shall severally for each and every such violation and non-compliance, respectively, be guilty of an infraction punishable by a fine of not more than \$250. The imposition of one penalty for any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when

not otherwise specified, each ten days that prohibited conditions are maintained shall constitute a separate offense.

(b) The application of the above penalties shall not be held to prevent the enforced removal of prohibited conditions. If a violation is determined to exist or to be impending, the Fire Chief is authorized to take such measures as are deemed necessary or expedient to secure compliance. In carrying out such measures, the Fire Chief and his agents may request, and shall receive, the assistance and cooperation of the County Building Official or other appropriate officials of the County of Santa Barbara.

(c) When the Fire Chief determines that any person has engaged in, is engaged in, or is about to engage in any act(s) or practice(s) which constitute or will constitute a violation of any provision of this Ordinance or the Amendment hereby adopted, the District Attorney or District Counsel may make application to the Superior Court of Santa Barbara County for an order restraining or enjoining such act(s) or practice(s), a permanent or temporary injunction, restraining order or other corrective order may be granted.

(d) In the event that any person, firm or corporation, whether as a principal, agent, employee or other type of representative shall fail to abate or correct a violation of any provision of this Ordinance or the Amendment hereby adopted after notice and opportunity to correct or end same, the District Attorney or District Counsel may apply to the Superior Court of the County for an order authorizing the District to undertake actions necessary to abate the violation and to require the violator to pay for the cost of such undertaking.

(e) Any person, whether as principal, agent, employee or other type of representative who maintains any premises in violation of any provision of this Ordinance or the Amendment hereby adopted shall be liable for and obligated to reimburse the District for all costs incurred by the District in obtaining compliance, or which are attributable to or associated with any enforcement

action, whether such action is administrative, injunctive or legal; and for all damages suffered by the District, its agents, officers and employees as a result of such violation or efforts to enforce compliance.

(f) Any violation of any provision of this Ordinance or the Amendment may, in the discretion of the District Attorney for the County of Santa Barbara, be prosecuted as a misdemeanor.

### Section 3. Liability.

It is the intent of the Board to establish minimum standards for the protection of the public health, safety and welfare. This Ordinance shall not be construed to establish standards of performance, strength, or durability other than those specified. Neither this Ordinance nor any services rendered in connection with or pursuant to its terms by District officers, agents or employees, are intended as nor shall be construed to be the basis for any express or implied warranties or guarantees to any person concerning any structure or portion thereof or appurtenance thereto constructed, repaired, replaced or removed pursuant to this Ordinance or the Amendment hereby adopted.

### Section 4. Findings.

The Board, following due consideration, hereby finds and determines that the adoption of the Amendment is reasonably necessary due to local climatic, geological, and topographical conditions existing in the District. The District hereby finds and declares that:

The area within which the District is located regularly experiences strong, hot, dusty, and down canyon winds referred to locally as "Santa Anas" or "Sundowners."



Such wind conditions increase fire danger by significantly contributing to the spread and intensity of fires, and significantly increase the difficulty of effective fire suppression within the District.

If a fire involving a single structure cannot be immediately extinguished, such wind conditions can rapidly spread flames to adjacent structures, significantly endangering lives and/or millions of dollars in property value.

Such winds can spread existing flames from a structure or natural fuel to structures and natural fuel significant distances away, even jumping over fire breaks and freeways, resulting in significant property damage and/or loss of life.

Much of the jurisdiction of the District is within heavy brush and chaparral.

It is generally known to take about 25 years to build up extremely dangerous combustible brush conditions, and the District contains areas where combustible flora has built up for 50 to 100 years.

The District is in an area prone to extensive drought conditions, significantly increasing the already natural combustibility of the chaparral, brush and ornamental shrubbery in the District.

Such fuels can rapidly transform a small manageable fire into an uncontrollable conflagration, compromising the lives and safety of District personnel and residents.

The reduction of such fuels provides a direct correlation to the safety of the lives and property within the District, and will substantially reduce the risk of injury or death to District personnel.

The District is geographically situated such that extreme solar exposure (south, southwest, and west facing slopes) continually results in critically low live fuel moisture levels, further rendering most brush, chaparral and ornamental shrubbery highly combustible.

Due to these conditions even non-structural fires can pose a massive threat to the lives and structures located in the District.

The District is located in close proximity to several active earthquake faults.

During and after an earthquake, there is a high potential for fires and other emergencies threatening the lives of District residents, generally requiring the commitment of all available resources.

Geographic and topographic conditions delay response times for fire apparatus (these conditions include remote structures; narrow, winding roads which hamper the access of modern fire suppression apparatus; and extremely sloping roads which tend to slow fire apparatus response).

Water can be in short supply in the District, and fires in areas with structures with noncombustible roofing typically consume far lesser quantities of water than those not complying with the Ordinance, allowing greater fire

suppression coverage, and preventing unnecessary loss of life and/or property within the District.

U.S. Highway 101 traverses the District, and is a transportation route for hazardous materials and some traffic accidents on Highway 101 require the presence of all available fire apparatus, leaving the District with fewer resources to combat structural fires elsewhere in the District.

The Union Pacific Railroad line also traverses the District, and a train accident or derailment could immediately deplete the District's resources, limiting the District's ability to furnish fire protection for the balance of the District.

The Montecito Fire Protection District is in the mutual aid plan and is committed to supply personnel and equipment for serious fires outside the District and which can reduce the personnel and equipment available for response to possible emergencies within the District.

Further, in many instances because of the extra hazardous conditions, a defensible space protection zone around buildings and structures of only one hundred feet is not sufficient to provide for tenable wildland firefighting operations around such buildings and structures. These conditions are common upon lands within the District that are located within the Montecito Resource Management Zone as designated by the County of Santa Barbara. Such areas are generally rural areas with slopes exceeding 40% and are covered with old age class chaparral and dense vegetation, creating conditions that are dangerous to fire fighters. The Fire District has designated these areas as Very

High Fire Hazard Severity Zones on the Montecito Fire Protection District's Fire Hazard Severity Zones Map.

Portions of the District, however, that are designated on the Montecito Fire Protection District's Fire Hazard Severity Zone Map as High Fire Hazard Severity Zone rather than Very High Fire Hazard Severity Zone as previously designated by the California Director of Forestry and Fire Protection are in residential areas located south of East Valley Road (Highway 192). This area is comprised of more gentle terrain, with less dense brush, and ornamental landscape vegetation around the residences and estates. Road access in this area is moderate. Due to these conditions as compared to the conditions in the Very High Fire Hazard Severity Zone, the District designated this area as High Fire Hazard Severity Zone.

The Governing Board expressly finds and declares that the findings contained herein provide the basis for the amendment, deletions, and additions to the Code contained in this Ordinance.

Section 6. Severability.

If any article, section, subsection, sentence, clause, phrase or word of this Ordinance is for any reason held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this Ordinance. The Board hereby declares that it would have passed this Ordinance and each article, section, subsection, sentence, clause, phrase or word thereof irrespective of the fact that any one or more articles, sections, subsections, sentences, clauses, phrases or words may be unconstitutional or invalid.

Section 7. Effective Date and Publication.

(a) Effective Date. This Ordinance was introduced for first reading on January 28, 2019, and passed on February 25, 2019, and shall take effect 30 days after final passage.

(b) Publication. In accordance with Section 25124 of the Government Code, this Ordinance shall be published once, with the names of the members of the Board voting for and against it in a newspaper of general circulation in the District within fifteen (15) days after its adoption.

PASSED, APPROVED AND ADOPTED by the Governing Board of the MONTECITO FIRE PROTECTION DISTRICT on this 25th day of February, 2018, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
\_\_\_\_\_, President  
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_, Secretary

STATE OF CALIFORNIA                    )  
   )  
 COUNTY OF SANTA BARBARA         )        ss.

I, \_\_\_\_\_, Secretary of the Governing Board of the Montecito Fire Protection District, DO HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of Ordinance No. 2019-01 of said District, adopted at a regular meeting of the Governing Board, held on the 25th day of February, 2019, at which meeting a quorum of the Governing Board was present and acting throughout, and that the same has not been amended or repealed.

DATED: This 25th day of February, 2019.

\_\_\_\_\_  
 \_\_\_\_\_, Secretary  
 MONTECITO FIRE PROTECTION DISTRICT

**EXHIBIT A**

**AMENDED SECTION 5a**  
**MONTECITO FIRE PROTECTION PLAN**



# MONTECITO FIRE PROTECTION DISTRICT

595 San Ysidro Rd \* Santa Barbara, California 93108 \* (805) 969-7762 \* FAX (805) 969-3598

## MONTECITO FIRE PROTECTION DISTRICT FIRE PROTECTION PLAN

### Section 5a

#### Residential Automatic Fire Sprinkler System Installations

#### I Automatic Fire Sprinkler System Standards

1. Definition and Standard: An automatic fire sprinkler system is an integrated system of underground and overhead piping designed and installed in accordance with fire protection engineering standards (reference standards) as may from time to time be adopted by the District. The system shall include one or more automatic water supplies. These reference standards may include:
  - a. Standards 13, 13D, 13R, and 24 as developed and published by the National Fire Protection Association;
  - b. California Fire Code and California Residential Code Standards as developed and published by the International Code Council, Inc. and the California Building Standards Commission;
  - c. Sections 5a and 5b of the District's Fire Protection Plan as may be amended from time to time.

#### II When Residential Fire Sprinkler Systems are Required

1. Locations Required: Notwithstanding any other requirement of the Code of the County of Santa Barbara, and except as otherwise provided in this Section, automatic fire sprinkler systems shall be installed in and maintained in all occupancies and locations set forth as follows:
  - a. It is the policy of the Fire District to require an approved residential fire sprinkler system in all new one and two family dwellings and townhouses as stipulated in the Code.
  - b. Any new building for which application for building permits are filed or are required to be filed with the County of Santa Barbara regardless of square footage.





# MONTECITO FIRE PROTECTION DISTRICT

595 San Ysidro Rd \* Santa Barbara, California 93108 \* (805) 969-7762 \* FAX (805) 969-3598

- c. Existing Residential Buildings or Structures: Additions or alterations to existing residential buildings or structures for which applications for building permits are filed or are required to be filed with the County of Santa Barbara shall require installation of an automatic fire sprinkler system throughout the entire residential building or structure if:
- i. The residential building or structure consists of a total floor area of 5,000 square feet or more, and the aggregate area of the additions or alterations is greater than 1,000 square feet; *or*
  - ii. The residential building or structure consists of a total floor area of less than 5,000 square feet, and the aggregate area of the additions or alterations is greater than 50 percent of the existing square footage of the building or structure.
- \*\* The square footage of separate buildings such as detached garages, cottages, and auxiliary structures that are located within 30 feet of the main residential building or structure shall be included in the calculation of the total floor area of the residential building or structure for the purposes of this Section II.1.c.
- d. Buildings: Separate buildings such as garages, cottages, pool house, cabana's, auxiliary structures, etc. shall require approved residential sprinkler systems under this standard.
- e. All buildings and structures for which applications for building permits for additions and or structural alterations are filed with the County of Santa Barbara County which are not served by water supplies meeting District standards or are served by stored water systems.
- f. Residential structures over 10,000 square feet of living area shall require sprinkler installations per NFPA 13R.

### **III Residential Fire Sprinkler Guidelines for Plans Submittal**

1. The property owner shall submit three (3) sets of plans, data sheets, and calculations for the proposed sprinkler system to the Fire District for review and approval prior to installation. Plans shall include the information:
  - a. Property owner
  - b. Address of property
  - c. Assessor's Parcel Number (APN)



# MONTECITO FIRE PROTECTION DISTRICT

595 San Ysidro Rd \* Santa Barbara, California 93108 \* (805) 969-7762 \* FAX (805) 969-3598

- d. Plot map indicating all structures, water meter location and size, underground pipe size, point of connection, length and type of pipe to be installed.
  - e. Proposed installation company: Include contact information along with State Contractors License number.
  - f. Full height cross section showing beamed ceilings, vaulted ceilings, attic areas, and sub-floor basements.
  - g. Riser Detail: Indicating double check valve assembly, pressure gauge, drain valve, flow switch, pressure relief valve, hammer arrester, domestic water control valve.
  - h. Detailed Hydraulic Calculations: One copy
  - i. Sprinkler head spacing
  - j. Show all non-sprinklered areas
  - k. Indicate manufacture, style, sprinkler model orifice size a “K” factor for each sprinkler used.
  - l. Pipe information: type and size
  - m. Hanger detail
  - n. Inspectors test valve
  - o. Identify each room and space of the buildings
  - p. Location of heat sources: Fireplaces, ovens and cook tops, heating devices, FAU.
  - q. Water flow information: Static pressure, residual pressure, flow.
2. The following shall appear on each sheet of required shop drawings: “I certify that this sprinkler system is in full compliance with the design criteria of the Montecito Fire Protection Plan”. This note shall appear along with the sprinkler contractor’s dated signature and seal.
  3. Approved shop drawings shall be maintained on the job site during all phases of system installation. Any field changes shall be noted on the drawings. The edited drawings shall be submitted to the Fire District prior to final Fire District approval.
  4. Copies of Manufacturer’s data for all installed system components shall be provided upon Fire District request prior to final system acceptance. All system components shall be installed following manufacturer’s guidelines unless specific relief is granted by the Fire Chief.
  5. Listed and Labeled: Only UL listed and labeled devices and materials shall be installed and used in accordance with the listing limitations and manufactures guidelines. Only new sprinkler heads and components shall be installed in the systems.



# MONTECITO FIRE PROTECTION DISTRICT

595 San Ysidro Rd \* Santa Barbara, California 93108 \* (805) 969-7762 \* FAX (805) 969-3598

## IV Water Supply

1. Water Supply: All connections to domestic water supply shall be made in accordance with applicable codes and standards of the County and any local water purveyor.
2. Water Supply Main: All residential sprinkler systems shall have a single supply main from the meter serving both domestic demand and the sprinkler system. A dedicated main solely for sprinkler system may be required on a case by case basis.
3. Domestic Water Supply Shut Off: Domestic water supply shut off valve on the supply line shall be installed on the domestic side of the sprinkler system riser (system plumbing including flow switch and valves). This is to assure the sprinkler system remains in service when domestic supply is shut off.
4. Riser Location: Separate system risers may be installed remote from the domestic water source however must be easily located outside of the building.
5. Conceal Riser: All system risers shall be installed on the outside of the building unless otherwise approved by the Fire Official to conceal the riser in walls, basements, etc...
6. Water Supply: Domestic water supply must be connected to the fire sprinkler system at rough inspection.
7. Alarms: All sprinkler systems shall have a minimum six-inch exterior bell mounted and linked to the system flow switch and shall be monitored by an approved alarm service.
8. Back Flow Prevention: For back flow prevention, an approved double check valve assembly shall be installed at system riser.
9. Sprinkler System Shut Off: Shut off valves shall be installed on each side of the double check valve and shall be chained and locked in the open position prior to final system acceptance.
10. Water Hammer Arrester: An approved water hammer arrester shall be installed on the sprinkler system riser when water supply is provided by from the local water purveyor. This component shall be located on the supply side of the system flow switch.



# MONTECITO FIRE PROTECTION DISTRICT

595 San Ysidro Rd \* Santa Barbara, California 93108 \* (805) 969-7762 \* FAX (805) 969-3598

11. Pressure Relief Valve: An approved poppet type pressure relief valve shall be installed between the required backflow prevention device and the system flow switch. Design pressure shall not be greater than 160 psi. A pressure regulator shall be installed where incoming pressures are in excess of 160 psi.
12. Domestic Water Demand: System hydraulic design shall provide for an allowance of five gallons per minute (GPM) for domestic demand.
13. Inspector's Test Valve: Property owner shall install non-threaded one-half inch ball valve at the remote area of the system to serve as the inspector's test valve. This same type of valve shall be located at the riser to serve as a system drain. Any threads on these outlets are to be removed.
14. Flow Testing the System: Flow rate is measured for a thirty second period and shall conform to the manufacturer's listing criteria for the installed sprinkler heads plus an additional 5 GPM for domestic supply. Contractors shall provide all equipment necessary for conducting this test.
15. Automatic Booster Pump: When domestic water supply pressure is insufficient to produce enough water flow and pressure to accommodate a fire sprinkler system, a booster pump can be integrated into the system to augment domestic and fire flow demand.

## **V Sprinkler Riser System Components**

1. All risers shall be easily located, preferably on the outside of the building in plain sight. Risers may be installed in an access panel on an outside wall with permanent labeling on the door. Alternate locations to this standard must have prior approval by the Fire Official.
2. The system riser shall branch off the domestic supply line on the supply side of the main shut off valve. This is to assure the sprinkler system remains operable when the domestic supply is shut off.
3. All risers shall be built with copper piping and all shut off controls shall be ball valve design.
4. Check Valve: For back flow prevention, an approved double check valve assembly shall be installed on the system riser.
5. Sprinkler System Control Valves: There shall be two shut off ball valves located on each side of the double check valve. These valves shall be locked in the open position upon final inspection.



# MONTECITO FIRE PROTECTION DISTRICT

595 San Ysidro Rd \* Santa Barbara, California 93108 \* (805) 969-7762 \* FAX (805) 969-3598

6. Gauge: A UL listed 300psi gauge shall be installed.
7. Pressure Relief Valve: An approved poppet type pressure relief valve shall be installed on the riser and located between the back flow device and the system flow switch. Device shall be set with a with a design pressure of 160 psi.  
Note: This valve will not be required when sprinkler system is supplied from a gravity fed stored water system.
8. Hammer Arrester: An approved hammer arrester shall be installed on the riser when water supply to the system is provided from the local water purveyor.
9. Drain Valve: An unthreaded 1/2 inch ball valve shall be installed on the system and positioned such that flow will be to the outside away from the building.
10. Flow Switch: A system flow switch shall be installed and have the capability of a 90 second delay. It shall be equipped with two connections; one for a local exterior 6 inch bell and one for alarm system monitoring. All flow switches shall be set for a 30 second delay.
11. Signage: All sprinkler system shutoff valves shall have an all weather sign affixed identifying the buildings they serve.
12. Alarms: Each sprinkler riser shall have a minimum 6 inch alarm bell affixed to an exterior wall of the structure positioned such that it can be heard by closest neighbor when activated.

## **VI Residential Sprinkler System Design**

1. Piping: The following list of approved piping is acceptable to use in residential fire sprinkler systems installations: Type "M" copper, Type "L" copper, steel pipe, and Chlorinated Polyvinyl Chloride (CPVC) plastic.  
  
(ii) Note: Type "K" copper pipe is unacceptable to use
2. Hanging Methods: All piping shall be provided with approved hangers and supported per manufactures requirements. Refer to Standard VII of this section for further information on hanging pipe.
3. Sprinklers: Only new residential sprinklers shall be installed unless otherwise indicated in the Code. Sprinklers shall only be installed according to their listing. When construction parameters exist that prevent listed sprinklers from being installed, sprinklers may be installed out of their listing when a three head calculation is provided and tested on site.



# MONTECITO FIRE PROTECTION DISTRICT

595 San Ysidro Rd \* Santa Barbara, California 93108 \* (805) 969-7762 \* FAX (805) 969-3598

4. Sprinklers in Beams: Listed beam sprinklers shall be installed a maximum 16 feet apart with beam depths up to 14 inches. Sprinklers shall be installed in beam pockets when beams exceed 14 inches in depth.
5. Attics: A single intermediate temperature upright sprinkler head shall be located within six inches of the roof ridge beam in each discrete attic area or at 30 foot maximum intervals along any main piping.
6. Exterior Porches: All roof lines, canopies, porches, patios, and overhangs that exceed 4 feet in length shall have intermediate sprinkler heads spaced per listing requirements.
7. Forced Air Units (FAU): A single intermediate temperature sprinkler shall be installed over each individual FAU. When there is more than one FAU in a single location, sprinkler heads shall be spaced as per Ordinary Hazard.
8. Water Heater Closets: All water heater closets regardless of size require fire sprinklers.
9. Closets: Closets that exceed three feet in depth or any that have light fixtures installed are required to have sprinklers.
10. Garages and Open Carports: Garages and open carports shall be protected with intermediate temperature commercial sprinklers spaced a maximum 100 square feet apart.
11. Bathrooms and Saunas: All bathrooms, regardless of size, shall be protected with sprinklers. Sauna rooms shall be protected with 286 degree sprinklers.
12. Crawl Spaces and Attics: Crawl spaces with concrete floors and any attic spaces intended for storage shall have sprinklers spaced accordingly with cage protectors.
13. Mechanical Rooms: Intermediate temperature sprinkler heads are required and spaced for ordinary hazard with cage protectors.
14. Elevator Shafts: One intermediate sprinkler head shall be installed near the bottom of the shaft.
15. Heat /Return Air Registers: Sprinklers shall be located no closer than two feet from any register.



# MONTECITO FIRE PROTECTION DISTRICT

595 San Ysidro Rd \* Santa Barbara, California 93108 \* (805) 969-7762 \* FAX (805) 969-3598

16. Ceiling Fans and Large Light Fixtures: Sprinklers shall be installed on both sides on a surface mounted fan or light fixture to prevent blocking the spray pattern.
17. Heads shall be located a minimum eighteen inches away from any HVAC diffuser grille.
18. Pendant head diffusers may be located a maximum of eight inches below the finished ceiling level. A three head design will be required for any system installed in barreled, coffered, exposed beam or cathedral type ceilings.
19. Sprinkler spray patterns shall not be obstructed and all head clearances shall be provided as required by NFPA 13D
20. Property owner shall install non-threaded 1/2 inch ball valve at the remote test connection as an inspector's test valve and at the riser as a system drain valve. Any threads on these outlets are to be removed.

## **VII Sprinkler Pipe Installation Requirements**

### *1. Copper Pipe*

- a.* All materials delivered to the job site shall be protected from the physical elements and damage. Any damaged, gouged, cut, scratched heads, pipe or fittings shall be removed and replaced.
- b.* No corrosive or self cleaning fluxes shall be used. Joints shall be wiped clean of excess flux and solder.
- c.* All piping running through studs or masonry shall be protected by elastomeric or plastic sleeves at three foot maximum intervals.
- d.* Nails are unacceptable as a means of securing hangers and supports. Piping shall be supported at the following maximum intervals:
  - Within six inches of all sprinkler drops
  - Within eighteen inches of all joints
  - Within four foot intervals on CPVC piping
  - Within six foot intervals on copper tubing
- e.* Hangers: Refer to local plumbing codes for acceptable hanger types. Hangers shall be installed every twelve feet and within one foot of any sprinkler.



# MONTECITO FIRE PROTECTION DISTRICT

595 San Ysidro Rd \* Santa Barbara, California 93108 \* (805) 969-7762 \* FAX (805) 969-3598

- f. Copper pipe may be exposed in attics, porches, canopies, garages and open carports.
- g. Spray Foam Insulation: When spray foam insulation is applied around sprinkler heads, a minimum of six inches shall be maintained between the spray foam insulation and all sides of the sprinkler head.
- h. Approved copper pipe must be utilized and protected when application calls for piping running through the sub-roof assembly just below roof decking.
- i. Approved Pipe: Type “M” copper, Type “L” copper.

## 2. CPVC Pipe

- a. Installers shall have attended a practical application training class by a CPVC pipe manufacture and have in possession a pocket card verifying proper certification to install this pipe.
- b. Hangers shall be approved for CPVC Pipe and installed every six feet along the length of the pipe and within six inches from sprinkler heads.
- c. CPVC pipe shall not be installed in exposed areas such as porches, canopies, garages, open carports, etc...
- d. Roofs/Vaulted Ceilings: CPVC piping shall not be installed in roofs where there is no attic space. Copper pipe shall be used in these applications and joined together with CPVC piping in the attic space.
- e. Spray Foam Insulation: CPVC pipe must be protected as per manufactures recommendations where it could come in contact with spray foam insulation. Under no circumstances is CPVC pipe allowed to be encased by this product without protection. When spray foam insulation is applied around sprinkler heads, a minimum of six inches shall be maintained between the spray foam insulation and all sides of the sprinkler head.
- f. Incompatible Materials: Materials that have been identified as incompatible with CPVC shall not be allowed to contact the pipe. Examples of such materials are Romex electrical wiring, flexible wire/cable, metallic ducting, and communication lines. Check CPVC manufacture product data sheets for a complete list of incompatible materials.





# MONTECITO FIRE PROTECTION DISTRICT

595 San Ysidro Rd \* Santa Barbara, California 93108 \* (805) 969-7762 \* FAX (805) 969-3598

- g. Test Plugs: For CPVC piping, no sprinkler heads shall be installed in any system until the Fire Official has completed both flow test and rough inspections. At this stage of inspection, test plugs must be installed.

## VIII Inspection Requirements

1. Rough Inspection: Full visual inspection of all system components, piping, connections, etc...System must pass inspection before being covered.
2. Test Plugs: For CPVC piping, no sprinkler heads shall be installed in any system until the Fire Official has completed both flow test and rough inspections. At this stage of inspection, test plugs must be installed.
3. Flow/Bucket Test: Flow testing of system is required. Flow shall be measured for a thirty second flow period and shall conform to the manufacturer's listing criteria for the installed sprinkler heads from the furthest most remote area of the system. Contractors shall provide all equipment necessary for conducting test.
4. Hydrostatic Test: Each system shall be hydrostatically tested at no less than 200 psi for copper and steel systems and at 150 psi for all CPVC systems. System shall hold a desired pressure for a minimum period of two hours.
5. Final Inspection: At final inspection, fire sprinkler covers/escutcheons shall be installed. Sprinkler head box shall be mounted in plain sight in garage or mechanical room. Included in the box shall be three spare sprinkler heads per type installed in the system and a wrench sized for each type of head. Alarm system shall be connected and "on line" to local alarm monitoring service at the time of inspection. System shall be flowed and tested for operability and assurance that proper communication links are in place prior to final approval for occupancy clearance.
6. Maintenance Schedule: The sprinkler contractor shall provide the property owner with maintenance information as described in NFPA 13D. Property owner shall maintain the system consistent with these requirements

**NOTICE OF EXEMPTION**

California Environmental Quality Act

TO: County Clerk  
County of Santa Barbara  
1100 Anacapa Street

FROM: Montecito Fire Protection District  
595 San Ysidro Road  
Santa Barbara, California 93108

PROJECT TITLE: Ordinance No. 2019-01

PROJECT LOCATION: Montecito Fire Protection District, generally the unincorporated area of Montecito, County of Santa Barbara.

DESCRIPTION OF NATURE, PURPOSE AND BENEFICIARY OF PROJECT: Pursuant to California Health and Safety Code Sections 13861, amend Section 5a of the Fire Protection Plan for the Montecito Fire Protection District.

NAME OF PUBLIC AGENCY APPROVING PROJECT: Montecito Fire Protection District

EXEMPT STATUS: CEQA Guidelines Section 15061(b)(3)

REASONS WHY PROJECT IS EXEMPT: There is no possibility that the adoption of this amendment to the Fire Protection Plan may have a significant effect on the environment.

CONTACT PERSON: Montecito Fire Protection District (Chip Hickman, Fire Chief), telephone no. (805) 969-7762; or Price, Postel & Parma LLP, Attorneys for the District (Mark S. Manion), telephone no. (805) 962-0011.

DATE: \_\_\_\_\_

MONTECITO FIRE PROTECTION DISTRICT

BY: \_\_\_\_\_  
Chip Hickman, Fire Chief

Received for filing on:

COUNTY CLERK

DATE: \_\_\_\_\_

BY: \_\_\_\_\_

# Agenda Item #4



**RESOLUTION NO. 2019-02**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE MONTECITO FIRE PROTECTION DISTRICT  
AUTHORIZING OVERTIME PAY AND PORTAL TO PORTAL PAY FOR EMPLOYEES**

WHEREAS, the Montecito Fire Protection District (“District”) is formed and operates pursuant to the Fire Protection District Law of 1987 (“Act”), codified in Health & Safety Code section 13800 et seq.; and

WHEREAS, it is the District’s desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the District has in its employ, fire department response personnel including: Fire Chief, Division Chief, Battalion Chief, Fire Captain, Engineer, Firefighter/Paramedic, Firefighter, Wildland Specialist, Accountant, Communications Coordinator, Mechanic, Administrative Assistant, and Dispatcher; and

WHEREAS, the District will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for an emergency response; and

WHEREAS, the District will compensate its employees overtime in accordance with their current Memorandum of Understanding while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

NOW, THEREFORE, BE IT RESOLVED that the conditions set forth in this resolution, as stated above, take effect upon adoption by the District.

PASSED AND ADOPTED by the Board of Directors of the Montecito Fire Protection District this 25th day of February, 2019, by the following vote, to wit:

AYES:  
NAYS:  
ABSTAIN:  
ABSENT:

---

President of the Board of Directors  
Montecito Fire Protection District

ATTEST:

---

Secretary of the Board of Directors  
Montecito Fire Protection District

**RESOLUTION NO. 2015-02**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE MONTECITO FIRE PROTECTION DISTRICT  
AUTHORIZING OVERTIME PAY AND PORTAL TO PORTAL PAY FOR EMPLOYEES**

WHEREAS, the Montecito Fire Protection District ("District") is formed and operates pursuant to the Fire Protection District Law of 1987 ("Act"), codified in Health & Safety Code section 13800 et seq.; and

WHEREAS, it is the District's desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the District has in its employ, fire department response personnel including: Fire Chief, Division Chief, Battalion Chief, Fire Captain, Engineer, Firefighter/Paramedic, Firefighter and Dispatcher; and

WHEREAS, the District will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for an emergency response; and

WHEREAS, the District will compensate its employees overtime in accordance with their current Memorandum of Understanding while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

NOW, THEREFORE, BE IT RESOLVED that the conditions set forth in this resolution, as stated above, take effect upon adoption by the District.

**PASSED AND ADOPTED** by the Board of Directors of the Montecito Fire Protection District this 23rd day of March, 2015, by the following vote, to wit:

AYES: P. van Duinwyk, G.B. Sinser, J.A. Powell, S. Keller, J. Venable  
NAYS: None  
ABSTAIN: None  
ABSENT: None

  
\_\_\_\_\_  
President of the Board of Directors  
Montecito Fire Protection District

ATTEST:

  
\_\_\_\_\_  
Secretary of the Board of Directors  
Montecito Fire Protection District



---

## STAFF REPORT

---

**Prepared for:** Montecito Fire Protection District Board of Directors  
**Prepared by:** Chip Hickman, Fire Chief  
**Date:** February 25, 2019  
**Topic:** California Fire Assistance Agreement

---

### Summary

---

This staff report will briefly review changes to the California Fire Assistance Agreement (CFAA) and recommend that the Board of Directors adopt resolution 2019-02 authorizing overtime and portal-to-portal pay for employees when operating on CFAA incidents in accordance with their current Memorandum of Understanding (MOU).

### Discussion

---

Montecito Fire Department participates in the California Fire Assistance Agreement (CFAA). As part of this agreement the district receives reimbursement for employee wages, fire apparatus and administrative fees when we send resources to CFAA incidents. CFAA requires updates by the governing body to confirm that employees responding to these incidents are paid overtime and portal-to-portal. Current MOU's with our labor groups provide overtime pay and time calculated using a portal-top-portal formula for our employees.

### Conclusion

---

Resolution 2019-02 provides compliance with the current CFAA and ensures reimbursement at the appropriate rates.

### Strategic Plan Reference

---

Strategic Plan Goal #7: Develop our Employees



# Agenda Item #6



## MONTECITO FIRE PROTECTION DISTRICT

### Minutes for the Board of Directors Meeting

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on January 28, 2019 at 2:00 p.m.

Director Easton called the meeting to order at 2:00 p.m.

**Present:** Director Easton, Director van Duiwyk, Director Lee, Director Powell. Chief Hickman and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. TIME CERTAIN: 2:00 Receive presentation from Scott German of Fechter & Company regarding Annual Financial Report for Fiscal Year Ended June 30, 2018. (Strategic Plan Goal 9.1)**

Fechter & Company Accountant, Scott German provided a power point presentation regarding the Annual Financial Report for Fiscal Year Ended June 30, 2018.

- 3. Receive presentation from PARS/Highmark representative, Tory Milazzo, regarding the Fire District's post-retirement plan trust investment options. (Strategic Plan Goal 9.1)**

PARS/Highmark representative, Tory Milazzo provided a report regarding investment strategies for the Fire District's post-retirement plan trust.

- 4. Candidate Interviews for Appointment of New Director.**

Chief Hickman provided background information regarding the Board vacancy and requested that the minutes reflect that the Affidavit of Posting/Notice of Vacancy in Office is on file with District records.

- a. Robert Gates**

- b. Judith Ishkanian**

The Board asked both candidates a series of interview questions. Montecito resident, Sally Jordan provided a comment stating she increasingly appreciates the independence of a Special District, and is grateful to the Montecito Fire Department. Montecito residents: Shirley Jansen, Morrie Jurkowitz, and Warner Owens provided statements of support for candidate Judith Ishkanian.

**5. Appointment of New Director.**

After careful consideration, the motion to appoint Judith Ishkanian as the New Director made by Director van Duinwyk, seconded by Director Lee and unanimously passed.

**6. Administer Oath of Office for New Director.**

Director Lee administered the Oath of Office to Judith Ishkanian. The Board took a break at 3:22 p.m. The Board reconvened at 3:30 p.m.

**7. Report from the Finance Committee (Strategic Plan Goal 9.1):**

**a. Consider recommendation to approve November and December 2018 financial statements.**

Directors van Duinwyk and Lee provided a report regarding the November and December 2018 financial statements. Motion made by Director van Duinwyk, seconded by Director Lee and unanimously passed to approve the November and December 2018 financial statements.

**8. Consider approval of Resolution 2019-01, Establishing Appropriations Limit under Article XIII B of the State Constitution of the State of California for FY 2018-19. (Strategic Plan Goal 9.1)**

District Accountant Nahas provided a verbal report regarding the Appropriations Limit for FY 2018-19. Motion made by Director van Duinwyk, seconded by Director Powell to approve Resolution 2019-01 as read. The roll call vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, S. Easton, J. A. Powell, M. Lee

Nays: None

Abstain: None

Absent: None

**9. That the Board of Directors approve and authorize the Fire Chief to enter into a contract with Underwood Management Resources, Inc., the only bidder, in the amount of \$140/hour not to exceed \$140,000 for the management of four construction projects. The construction projects are as follows; roof and generator replacement at Fire Station 1, repair of District property at 1257 East Valley Road, and rebuilding District property at 1255 East Valley Road. (Strategic Plan Goal 6)**

**a. Report presented by Facilities Ad-Hoc Committee.**

Directors Powell and Lee provided a report regarding management of the construction projects. Motion to authorize the Fire Chief to enter into a contract with Underwood Management Resources, Inc., not to exceed \$140,000 for the management of four construction projects made by Director Powell, seconded

by Director van Duinwyk and unanimously passed.

**10. Approve the first reading by title only of Ordinance No. 2019-01 of the Montecito Fire Protection District amending Section 5a of the Fire Protection Plan for the Montecito Fire Protection District. (Strategic Plan Goal 2.1)**

Motion made by Director van Duinwyk, seconded by Director Powell to introduce Ordinance 2019-01 as read by title only. Director Lee Read the title of the Ordinance. The Roll Call Vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, S. Easton, J. A. Powell, M. Lee

Nays: None

Abstain: None

Absent: None

**11. That the Board of Directors authorize the Fire Chief to enter into a 3- year contract with Eco Tree Works for the Defensible Space Chipping Project. (Strategic Plan Goal 2)**

**a. Staff report presented by Battalion Chief-Fire Marshal Aaron Briner.**

Wildland Specialist Maeve Juarez provided a staff report regarding the contract with Eco Tree Works for the Defensible Space Chipping Project. Motion to authorize the Fire Chief to enter into a 3-year contract with Eco Tree Works for the Defensible Space Chipping Project made by Director Powell, seconded by Director van Duinwyk and unanimously passed.

**12. Approval of Minutes of the December 17, 2018 Special Meeting.**

Motion to approve the minutes of the December 17, 2018 Special meeting made by Director van Duinwyk, seconded by Director Lee and motion carried. Director Ishkanian abstained from the vote.

**13. Fire Chief's report.**

Chief Hickman stated that on February 20, 2019, at 5:30 p.m., the Department would have a community meeting regarding the Community Wildfire Protection Plan amendment. The Chief provided an update regarding significant calls in the month of December. Chief Hickman reviewed the LAFCO correspondence. The Board agreed to nominate Director Ishkanian to the LAFCO Board.

**14. Board of Director's report.**

There were no items to report at this meeting.

**15. Suggestions from Directors for items other than regular agenda items to be included for the February 25, 2019 Regular Board meeting.**

Director Powell suggested a discussion item regarding the Microgrid. The Board moved into closed session at 4:05 p.m.

**16. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957) Title: Fire Chief**

The Board reported out of closed session at 4:25 p.m. with no reportable action.

Meeting Adjourned at 4:26 p.m.

---

President Sylvia Easton

---

Secretary Michael Lee

# Agenda

## Item #7







**Emergency Medical Services**

300 North San Antonio Road ♦ Santa Barbara, CA 93110-1316  
805/681-5274 ♦ FAX 805/681-5142

Van Do-Reynoso, MPH, PhD *Director*  
 Suzanne Jacobson, CPA *Chief Financial Officer*  
 Paige Batson, MA, PHN, RN *Interim Deputy Director*  
 Douglas Metz, DPM, MPH *Deputy Director*  
 Polly Baldwin, MD, MPH *Medical Director*  
 Polly Baldwin, MD, MPH *Interim Health Officer*

**Nick Clay** *EMS Agency Director*  
**Angelo Salvucci, MD** *EMS Agency Medical Director*

January 30, 2019

To: Bill Brown, Sheriff, Santa Barbara County Sheriff Department  
 Suzy Cawthon, President, Carpinteria-Summerland Fire Protection District  
 Sylvia Easton, President, Montecito Fire Protection District  
 Michael Dyer, Interim Chief, Santa Barbara County Fire Department  
 Cruz Ramos, City Administrator, City of Guadalupe  
 Bradley S. Vidro, City Manager, City of Solvang  
 Paul Casey, City Administrator, City of Santa Barbara  
 Jason Stilwell, City Manager, City of Santa Maria  
 Jim Throop, City Manager, City of Lompoc

**To all interested entities who operate ambulance services in Santa Barbara County or receive compensation from AMR:**

The EMS Agency received a request for a rate adjustment for ambulance services for Santa Barbara County effective **February 1, 2019** from American Medical Response. The request is in accordance with provisions in their agreement and reflects a Consumer Price Index (CPI) increase of **1.67%** for 2019 (ambulance rate sheet attached).

This is to notify you that you should expect a commensurate increase **1.67%** to your compensation for services as outlined in the primary ambulance agreement and/or your subcontract with AMR.

If you have any questions, please do not hesitate to call me at 681-5394. Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Nick Clay".

Nick Clay  
 EMS Agency Director

Cc: Doug Petrick, General Manager, American Medical Response  
 Greg Fish, Fire Chief, Carpinteria-Summerland Fire Protection District  
 Chip Hickman, Fire Chief, Montecito Fire Protection District  
 Eric Nickel, Fire Chief, City of Santa Barbara Fire Department  
 Gerald Kuras, Fire Chief, City of Lompoc Fire Department  
 Leonard Champion, Fire Chief, City of Santa Maria Fire Department



# SANTA BARBARA COUNTY

## 2019 Paramedic Ambulance Rates

Effective February 1, 2019

<b>BLS</b> Base Rate	<b>\$1,525.91</b>
-------------------------	-------------------

<b>ADVANCED LIFE SUPPORT</b> Base Rate	<b>\$2,347.67</b>
---	-------------------

<b>MILEAGE (per mile)</b>	<b>\$45.87</b>
---------------------------	----------------

<b>OXYGEN</b>	<b>\$155.99</b>
---------------	-----------------

<b>STAND-BY RATE</b> Hourly	<b>\$236.36</b>
--------------------------------	-----------------

On November 8, 2018, our community, still reeling from the devastating shooting at Borderline Bar & Grill, was struck by the Hill and Woolsey Fires. With fierce Santa Ana winds whipping through the region, battling the flames required strength, perseverance, and most importantly, all hands on deck. Thank you for the tremendous help and support you provided during this difficult fight — we couldn't have done it without you.

**MARK LORENZEN**

Fire Chief  
Ventura County Fire Department



# CARPINTERIA~SUMMERLAND FIRE PROTECTION DISTRICT

---

February 12, 2019

Chip Hickman  
Fire Chief  
Montecito Fire Protection District  
595 San Ysidro Rd.  
Santa Barbara, CA. 93108

Dear <sup>Chip</sup> Chief Hickman,

On behalf of the Carpinteria-Summerland Fire Protection District, I wanted to express my sincere appreciation for the participation of Fire Captain Evan Skei in our Fire Captain assessment center. Captain Skei's knowledge and input was a valuable asset for a very successful process.

Please extend my sincere appreciation to Fire Captain Skei.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Fish".

Greg Fish  
Fire Chief

---

*"Pride in Service"*



# CARPINTERIA~SUMMERLAND FIRE PROTECTION DISTRICT

---

February 12, 2019

Chip Hickman  
Fire Chief  
Montecito Fire Protection District  
595 San Ysidro Rd.  
Santa Barbara, CA. 93108

Dear <sup>Chip</sup> ~~Chief~~ Hickman,

On behalf of the Carpinteria-Summerland Fire Protection District, I wanted to express my sincere appreciation for the participation of Dispatch Supervisor Jackie Jenkins in our Fire Captain assessment center as our main dispatcher. Dispatcher Jenkins is highly respected and her experience, knowledge and input was a valuable asset for a very successful process.

Please extend my sincere appreciation to Dispatch Supervisor Jackie Jenkins.

Sincerely,

Greg Fish  
Fire Chief

*“Pride in Service”*



**California Special  
Districts Association**  
*Districts Stronger Together*

**DATE:** February 15, 2019  
**TO:** CSDA Voting Member Presidents and General Managers  
**FROM:** CSDA Elections and Bylaws Committee  
**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS  
SEAT B**

---

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2020 - 2022 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent. (See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

**Commitment and Expectations:**

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.  
*(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).*
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.  
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.  
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

**Nomination Procedures:** Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is April 17, 2019. Nominations and supporting documentation may be mailed, faxed, or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814  
 Fax: 916.442.7889  
 E-mail: [amberp@csda.net](mailto:amberp@csda.net)

Once received, nominees will receive a candidate's letter in the mail. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on June 17, 2019. All votes must be received through the system no later than 5:00 p.m. August 9, 2019. The successful candidates will be notified no later than August 13, 2019. All selected Board Members will be introduced at the Annual Conference in Anaheim, CA in September 2018.

#### **Expiring Terms**

(See enclosed map for Network breakdown)

**Northern Network** Seat B-Greg Orsini, GM, McKinleyville Community Services District\*  
**Sierra Network** Seat B-Ginger Root, GM, Lincoln Rural County Fire Protection District \*  
**Bay Area Network** Seat B-Ryan Clausnitzer, SDA, GM, Alameda County Mosquito Abatement District\*  
**Central Network** Seat B-Tim Ruiz, GM, West Niles Community Services District  
**Coastal Network** Seat B-Jeff Hodge, SDA, GM, Santa Ynez Community Services District\*  
**Southern Network** Seat B-Bill Nelson, Director, Orange County Cemetery District  
 (\* = Incumbent is running for re-election)

#### **AGAIN, THIS YEAR!**

**This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely.** *Electronic Ballots will be emailed to the main contact in your district June 17, 2019. All votes must be received through the system no later than 5:00 p.m. August 9, 2019.*

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail [Amberp@csda.net](mailto:Amberp@csda.net) by **April 17, 2019** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on June 17 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. August 9, 2019.

The successful candidates will be notified no later than August 14, 2019. All selected Board Members will be introduced at the Annual Conference in Anaheim, CA in September 2019.

If you have any questions, please contact Amber Phelen at [amberp@csda.net](mailto:amberp@csda.net).



**California Special  
Districts Association**  
*Districts Stronger Together*

## 2019 BOARD OF DIRECTORS NOMINATION FORM

**Name of Candidate:** \_\_\_\_\_

**District:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_  
\_\_\_\_\_

**Network:** \_\_\_\_\_ (see map)

**Telephone:** \_\_\_\_\_

(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

**Fax:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Nominated by (optional):** \_\_\_\_\_

**Return this form and a Board resolution/minute action supporting the candidate and Candidate Information Sheet by fax, mail, or email to:**

CSDA  
Attn: Amber Phelen  
1112 I Street, Suite 200  
Sacramento, CA 95814  
(877) 924-2732      (916) 442-7889 fax

amberp@csda.net

***DEADLINE FOR RECEIVING NOMINATIONS – April 17, 2019***





California Special  
Districts Association  
*Districts Stronger Together*

### 2019 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: \_\_\_\_\_

District/Company: \_\_\_\_\_

Title: \_\_\_\_\_

Elected/Appointed/Staff: \_\_\_\_\_

Length of Service with District: \_\_\_\_\_

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

\_\_\_\_\_  
\_\_\_\_\_

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

\_\_\_\_\_  
\_\_\_\_\_

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

\_\_\_\_\_  
\_\_\_\_\_

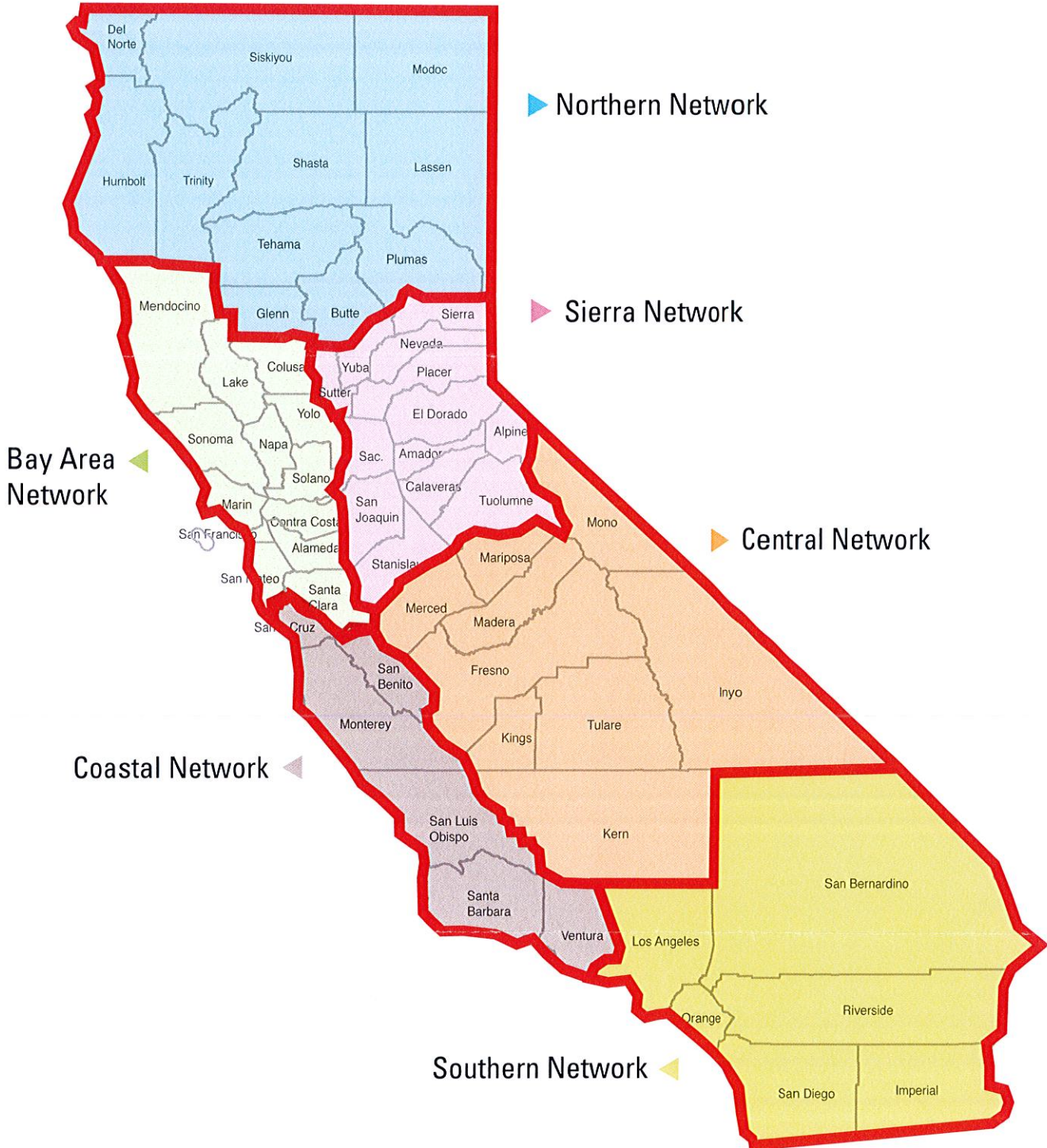
4. List civic organization involvement:

\_\_\_\_\_  
\_\_\_\_\_

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after April 17, 2019 will not be included with the ballot.**



California Special Districts Association  
**DISTRICT NETWORKS**



Thank you Montecito Fire  
Department! Res Pg. 51

VENTURA  
STRONG  

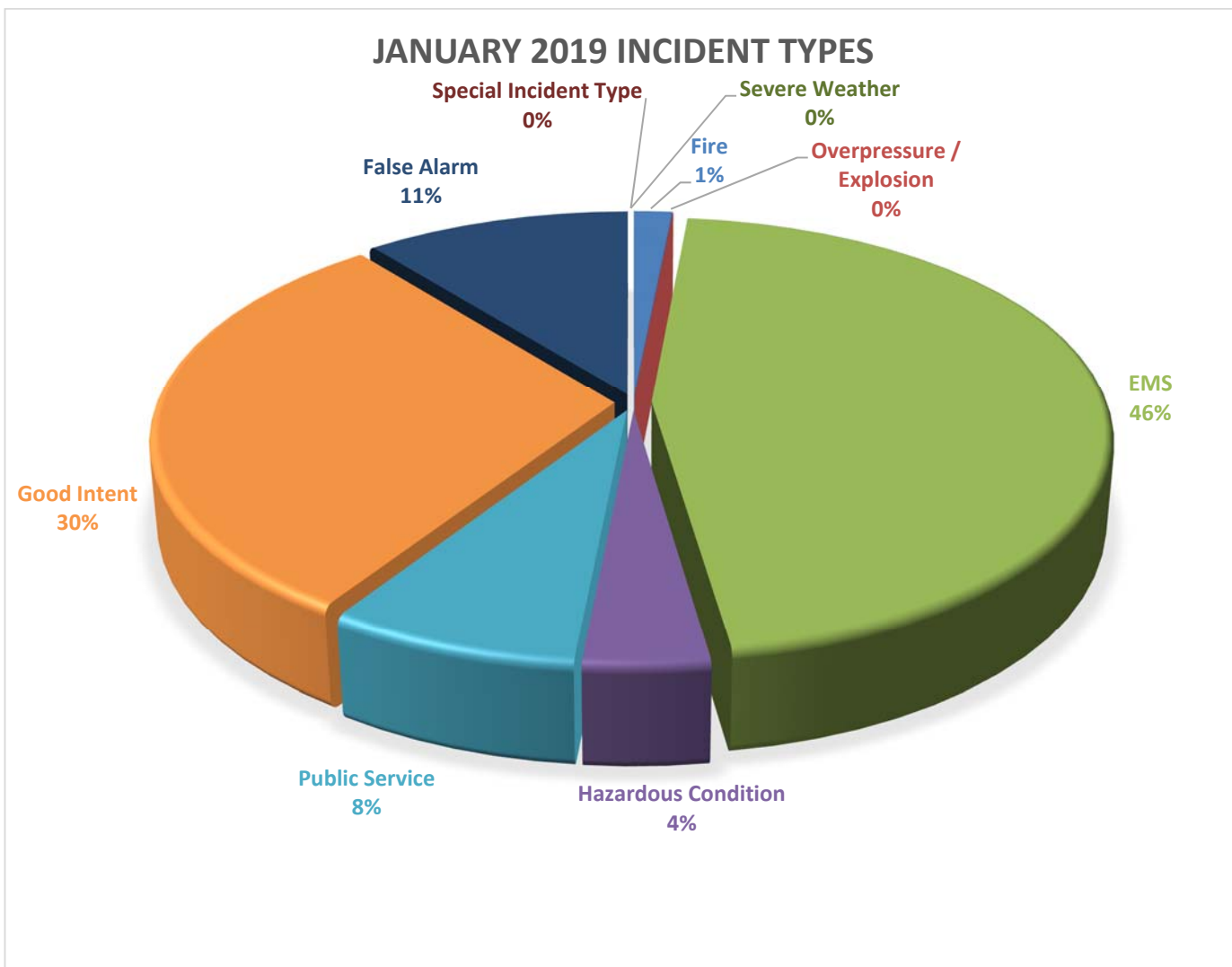

Dear Montecito Fire Department,

I still remember, recognize and thank you for saving Ventura CA from the Thomas Fire. It was a huge impact and helped us out majorly. Thank you for everything you have done.

- Buena High  
Student,  
Vanessa Silva

# JANUARY 2019 CALLS BY INCIDENT TYPE TOTAL INCIDENTS: 130

FIRE: 2	EMS: 60
HAZARDOUS CONDITION: 5	PUBLIC SERVICE** 10
FALSE ALARM: 14	GOOD INTENT*: 39
SEVERE WEATHER: 0	SPECIAL INCIDENT TYPES: 0



\*Good Intent: Firefighters respond to a reported emergency, but find a different type of incident or nothing at all upon arrival to the area. Example: A caller reports smoke on the hillside. Firefighters arrive to discover a grading operation at a construction site is creating dust mistaken for smoke. Dispatched and Cancelled Enroute falls in this category.

\*\* Public Service: Non-emergency requests for assistance. Examples: lock out, animal rescue, ring removal, water problem; lift assists, seized gate, stalled elevator, providing the Sheriff's Department with a ladder to enter a building.

# August 2018-January 2019 Incident Trend

