

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road October 23, 2017 at 2:00 p.m.

Director van Duinwyk called the meeting to order at 2:00 p.m.

Present: Director van Duinwyk, Director Easton, Director Powell, Director Lee. Chief Hickman and District Counsel Mark Manion were also present.

Absent: Director Venable

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Recognition of Lifesaver Award. (Strategic Plan Goal 7.3)**

Chief Hickman and Battalion Chief Ederer presented the Lifesaver Award to 15 individuals for their heroic actions during the resuscitation of Mr. William Adler on July 22, 2017. The Board took a break at 2:15 p.m. to take photos with the award recipients. The Board reconvened at 2:28 p.m.

- 3. That the Board of Directors approve and authorize the President to execute Side Letter Agreement amending Section 42 of the Memorandum of Understanding between the Montecito Firefighter's Association and the Montecito Fire Protection District regarding the probationary period for newly promoted employees. (Strategic Plan Goal 7.3)**

Chief Hickman provided background information regarding the Side Letter Agreement amending Section 42 of the MOU between the MFA and the MFPD. Motion to approve and authorized the President to execute the Side Letter Agreement made by Director Powell, seconded by Director Lee and unanimously passed.

- 4. That the Board of Directors approve and authorize the Fire Chief to execute a contract with Best Contracting Services in the amount of \$238,755 for the removal and replacement of the roof underlayment system at District Fire Station 1. (Strategic Plan Goal 6.1)**

Division Chief Taylor provided a staff report regarding the bid process for the removal and replacement of the roof underlayment system at District Fire Station 1. After thorough discussion, motion made by Director Powell, seconded by Director Lee and unanimously passed to reject all bids and direct staff to rebid the project with detailed specifications

related to the underlayment system.

5. Discussion item: Report on Fire Danger Signs presented by Ad-Hoc Committee. (Strategic Plan Goal 3.3)

Director Easton provided a report from the Ad-Hoc Committee regarding Fire Danger Signs.

Review and approve financial statements of August and September 2017. (Strategic Plan Goal 9.1)

District Accountant, Araceli Nahas provided a review of the financial statements of August and September 2017 via conference call. Motion to approve financial statements of August and September 2017 made by Director Powell, seconded by Director Lee and unanimously passed.

6. Review PARS OPEB Trust Program statement for June and July 2017. (Strategic Plan Goal 9.1)

District Accountant, Araceli Nahas provided a report regarding the PARS OPEB Trust Program statement for June and July 2017.

7. Approval of Minutes of the September 25, 2017 Regular Meeting.

Motion to approve the minutes of the September 25, 2017 Regular Meeting made by Director Easton, seconded by Director Powell and motion carried. Director Lee abstained from the vote.

8. Fire Chief's report.

Chief Hickman mentioned the memorial service for Forest Service Battalion Chief, Gary Helming. He also provided an update regarding mutual aid assignments. The Chief stated that the vehicle donation to the Mountain Drive Association was completed. Chief Hickman stated he did a personal walk through of the Miramar project. The Chief mentioned tonight's Town Hall meeting regarding disaster preparedness. Chief Hickman stated that Battalion Chief Todd Edwards and Engineer Kurt Mann are retiring. He added that testing for the Battalion Chief position would start tomorrow. The Chief mentioned that four new hires are currently in the academy.

9. Board of Director's report.

There were no reports.

10. Suggestions from Directors for items other than regular agenda items to be included for the November 27, 2017 Regular Board meeting.

There were no suggestions.

Meeting adjourned at 3:51 p.m.

President Peter van Duinwyk

Secretary John Venable