

MONTECITO FIRE PROTECTION DISTRICT
AGENDA FOR THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS

Montecito Fire Protection District Headquarters
595 San Ysidro Road
Santa Barbara, California

December 19, 2016 at 2:00 p.m.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)
2. Recognition of new Fire Captain: Shaun Davis.
3. Public Information and Education project update by Core Idea Consultant, Robert TenEyck.
4. Election of Board Officers (President, Vice President, Secretary) for 2017.
5. Appointment of Board Labor Negotiators for 2017.
6. Appointment of Board Real Property Negotiators for 2017.
7. Appointment of Committee members.
 - a. Finance Committee.
 - b. Strategic Planning Committee.
 - c. Personnel Committee.
8. Adopt Resolution 2016-13 determining time and place of regular board meetings.
9. Adopt Resolution 2016-14 regarding inventory of District lands and air space.
10. Adopt Resolution 2016-15 increasing Director's Compensation.
11. Motion to request that the Minutes reflect that Ordinance 2016-01 was published in full on December 14, 2016, in the Montecito Journal.
12. Consider declaring district owned vehicle as surplus.
 - a. Staff report presented by Battalion Chief Widling.
13. Approval of Minutes of the November 28, 2016 Regular Meeting.

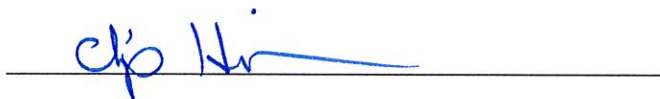
Montecito Fire Protection District
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14. Fire Chief's report.
15. Board of Director's report.
16. Suggestions from Directors for items other than regular agenda items to be included for the January 23, 2017 Regular Board meeting.

Adjournment

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is December 16, 2016.

MONTECITO FIRE PROTECTION DISTRICT



Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

December 19, 2016

Agenda Item #8

RESOLUTION NO. 2016-13
OF THE BOARD OF DIRECTORS OF THE
MONTECITO FIRE PROTECTION DISTRICT
IN THE MATTER OF SETTING THE TIME AND PLACE FOR
HOLDING REGULAR BOARD MEETINGS

WHEREAS, according to Section 54954 of the Government Code, the Board of Directors of the Montecito Fire Protection District must set the time and place for holding regular meetings to conduct business by the body.

WHEREAS, if at any time any regular meeting falls on a holiday, such regular meeting shall then be held on the next business day.

WHEREAS, if by reason of fire, flood, earthquake, or other emergency, it shall be unsafe to meet in the place designated, the meetings may be held for the duration of the emergency at such place as is designated by the presiding officer.

NOW THEREFORE BE IT, AND IT IS HEREBY RESOLVED, that the Board of Directors of the Montecito Fire Protection District hereby designates 2:00 p.m. on the fourth Monday of each month at the Montecito Fire Protection District Headquarters Station, 595 San Ysidro Road, Santa Barbara, California, as the time and place of its regular meeting. This resolution shall be effective upon adoption.

PASSED AND ADOPTED, this 19th day of December, 2016, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

President of the Board of Directors
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

Agenda Item #9

RESOLUTION 2016-14

**OF THE BOARD OF DIRECTORS OF THE
MONTECITO FIRE PROTECTION DISTRICT CONCERNING
INVENTORY OF DISTRICT LANDS AND AIR SPACE**

Pursuant to the terms and provisions of Article 10 of Chapter 2 of Part 1 of Division 1 of Title 5 of the Government Code (commencing at Section 50568), this District has taken or caused to be taken an inventory of all its lands, including air space, owned or controlled by this District, to determine what land, including air rights, if any, is in excess of its foreseeable needs.

NOW THEREFORE BE IT RESOLVED:

1. That this District owns the following real property:
 - a. 595 San Ysidro Road, Santa Barbara, CA 93108
 - b. 2300 Sycamore Canyon Road, Santa Barbara, CA 93108
 - c. 1255 East Valley Road, Santa Barbara, CA 93108
 - d. 1257 East Valley Road, Santa Barbara, CA 93108
 - e. 1259 East Valley Road, Santa Barbara, CA 93108
2. That this District does, by this Resolution, find and determine that it has no lands or air space owned or controlled by it in excess of its foreseeable needs.
3. That this Resolution is a matter of public record, and a copy shall be made available, without charge, to any citizen, limited dividend corporation, housing corporation or nonprofit corporation, who shall request such copy.

PASSED AND ADOPTED, this 19th day of December, 2016, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

President of the Board of Directors
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

Agenda

Item #10

RESOLUTION 2016-15

**RESOLUTION OF THE GOVERNING BOARD OF THE
MONTECITO FIRE PROTECTION DISTRICT REVISING
COMPENSATION FOR ITS BOARD OF DIRECTORS**

WHEREAS Montecito Fire Protection District Ordinance 2001-01, effective January 1, 2002, was adopted pursuant to and in compliance with the California Health and Safety Code Section 13857(a); and

WHEREAS pursuant to Montecito Fire Protection District Resolution 2015-15 effective January 1, 2016, members of the Board of Directors are compensated at the rate of \$170.00 per Board meeting; and

WHEREAS in accordance with Montecito Fire Protection District Ordinance 2001-01, upon the adoption of a resolution, the Board may annually increase such compensation in an amount not to exceed \$5.00 for attending each special or regular meeting of the Board; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the Montecito Fire Protection District does hereby set its Directors' compensation at \$175.00 per meeting, not to exceed four meetings in any calendar month, effective January 1, 2017.

PASSED, APPROVED, AND ADOPTED this 19th day of December, 2016, by the following roll call vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

President of the Board of Directors
MONTECITO FIRE PROTECTION DISTRICT

ATTEST

Agenda

Item #11

MONTECITO JOURNAL
1206 COAST VILLAGE CIRCLE, SUITE D
SANTA BARBARA, CA 93108
Telephone: (805) 565-1860 / Fax: (805) 969-6654

SUPERIOR COURT
OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF SANTA BARBARA

PROOF OF PUBLICATION
(2015.5 C.C.P.)

State of California)
County of Santa Barbara) ss.

Notice Type: Ordinance No. 2016-01
Re: adopting and amending the 2016 Fire Code


I am a citizen of the United States and a resident of the county of Santa Barbara; I am over the age of eighteen years, and am not a party to or interested in the above entitled matter. I am the principal clerk of the printer and publisher of Montecito Journal, a weekly newspaper published in the English language in the City and County of Santa Barbara, which has been adjudged a newspaper of general circulation as defined by the laws of California by the Superior Court of the County of Santa Barbara, State of California, under the date of August 18, 2011, Case No. 1381447. That the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

12/14

Executed on December 15, 2016

At Santa Barbara, California

I certify (or declare) under penalty of perjury that the foregoing is true and correct.



Signature
Kelly Mahan, Editor

Agenda

Item #12



STAFF REPORT

Prepared for: Montecito Fire Protection Board of Directors
Prepared by: Alan Widling, Battalion Chief
Date: December 19, 2016
Topic: Surplus Vehicle

Summary

This staff report will identify an excess vehicle no longer essential to the Fire District Mission and recommend that it be designated as surplus.

Background

The 2015/2016 budget provided for the purchase of new vehicles in alignment with the vehicle replacement schedule. One patrol vehicle was purchased to replace the previous unit.

MTO ID# 1208 - **Patrol 92** (2001 Dodge 4X4)
VIN: 3B7KF26Z91M530507
License#: 1095022

Discussion

This vehicle is beyond its effective service life and no longer serves a useful purpose in the organization. When declared surplus, the vehicle can be sold on the open market as specified in the Surplus Vehicle/Equipment Policy.

Conclusion

Staff recommends that the Board declare vehicle 1208 as excess and authorize the Fire Chief to sell the vehicle as specified in the Surplus Vehicle/Equipment Policy.

Agenda

Item #13

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road, November 28, 2016 at 2:00 p.m.

The meeting was called to order by Director van Duinwyk at 2:08 p.m.

Present: Director van Duinwyk, Director Venable, Director Easton, Director Lee. Chief Hickman and District Counsel Mark Manion were also present.

Absent: Director Powell

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.**

There were no public comments at this meeting.

- 2. Recognition for 20 years of service: Captain, Jeff Villarreal.**

Chief Hickman commended and thanked Jeff Villarreal for 20 years of service.

- 3. Public Hearing for Ordinance No. 2016-1 of the Montecito Fire Protection District adopting the 2016 California Fire Code, amending provisions of the 2016 California Residential Code, amending provisions of the 2016 California Building Code and subsequent adoption.**

Director van Duinwyk opened the public hearing. There was no public testimony. Director van Duinwyk closed the public hearing. The motion was made by Director Venable, seconded by Director Easton to adopt Ordinance No. 2016-1 of the Montecito Fire Protection District as read by title only. The Roll Call Vote was as follows:

Ayes: S. Easton, J. Venable, P. van Duinwyk, M. Lee

Nays: None

Abstain: None

The motion was made by Director Easton, seconded by Director Lee and unanimously passed to direct the Fire Chief to file a Notice of Exemption pursuant to the California Environmental Quality Act with the Santa Barbara County Clerk.

- 4. Report from the Strategic Planning Committee:**

- a. Consider recommendation for approval of Strategic Plan.**

Director Easton provided an overview of the Strategic Plan goals. After thorough discussion, the Board determined to table the agenda item until the Strategic Plan

is amended to include an additional goal regarding station 3. The motion was made by Director Easton, seconded by Director Venable and unanimously passed to table the motion until the January Regular Board meeting. The board stated that they will review the document and submit suggested changes to the Chief as soon as possible. The Strategic Planning Committee will then meet and modify the document accordingly.

5. Consider the adoption of Resolution 2016-10 authorizing an amendment to the contract between Montecito Fire Protection District and the California Public Employees' Retirement System.

The motion was made by Director Lee, seconded by Director Venable to adopt Resolution 2016-10 as read. The Roll Call Vote was as follows:

Ayes: M. Lee, P. van Duinwyk, J. Venable, S. Easton

Nays: None

Abstain: None

6. Consider the adoption of Resolution 2016-11 fixing the employer contribution at an equal amount for employees and annuitants under the Public Employees' Medical and Hospital Care Act.

The motion was made by Director Venable, seconded by Director Easton to adopt Resolution 2016-11 as read. The Roll Call Vote was as follows:

Ayes: S. Easton, J. Venable, P. van Duinwyk, M. Lee

Nays: None

Abstain: None

7. Consider the adoption of Resolution 2016-12 amending the Montecito Fire Protection District Deferred Compensation Plan.

The motion was made by Director Lee, seconded by Director Venable to adopt Resolution 2016-12 as read. The Roll Call Vote was as follows:

Ayes: S. Easton, J. Venable, P. van Duinwyk, M. Lee

Nays: None

Abstain: None

8. Report from the Finance Committee:

a. Consider recommendation for approval of financial statements of September and October 2016.

Director van Duinwyk provided a report regarding the September and October 2016 financial statements. The motion to recommend approval of the September

and October 2016 financial statements was made by made by Director Easton, seconded by Director Venable and unanimously passed.

9. Approval of Minutes of the October 21, 2016 Special Meeting.

Director Easton noted that the Water District candidate forum was sponsored by Montecito Association. She added that the cost of the CSDA is \$600 for the first person, and \$400 for any additional attendees. The motion to approve the minutes of the October 21, 2016 Special Meeting was made by Director Easton, seconded by Director Lee and unanimously passed.

10. Consider approval of expenditures for 2017 CSDA Conference attendance for Directors.

The motion to approve the necessary expenditures for Director Lee and Director Easton to attend the 2017 CSDA conference was made by Director van Duinwyk, seconded by Director Venable and unanimously passed.

11. Fire Chief's report.

Chief Hickman provided an update regarding the Public Information and Education Community Survey.

12. Board of Director's report.

Director Easton thanked the Chief for the personal tour she received at the open house.

13. Suggestions from Directors for items other than regular agenda items to be included for the December Board Meeting.

Director van Duinwyk requested that Robert TenEyck provide an update at the next meeting. Director Lee requested a financial update of the entire project.

Meeting Adjourned at 3:20 p.m.

President John Abraham Powell

Secretary Sylvia Easton

Agenda

Item #14



**COUNTY OF SANTA BARBARA
COUNTY EXECUTIVE OFFICE**

OFFICE OF EMERGENCY MANAGEMENT

Mona Miyasato
County Executive
Officer

Robert Lewin
Director
Emergency Management

Kevin Taylor
Montecito Fire Department
595 San Ysidro Road
Montecito, CA 93108

December 7, 2016

Dear Chief Taylor,

I would like to take this opportunity to express my heartfelt thanks to you for your involvement and assistance in the Active Shooter: College Campus with Hostages Virtual Tabletop Exercise held on December 6, 2016. Director Lewin has also expressed his sincere appreciation for your efforts in supporting us with the undertaking.

I have no doubt that it would not have been the success that it was without your presence and I hope to be able to repay the favor in the near future.

Again, thanks so much for your professionalism and dedication during the exercise. Your contribution was important and greatly appreciated.

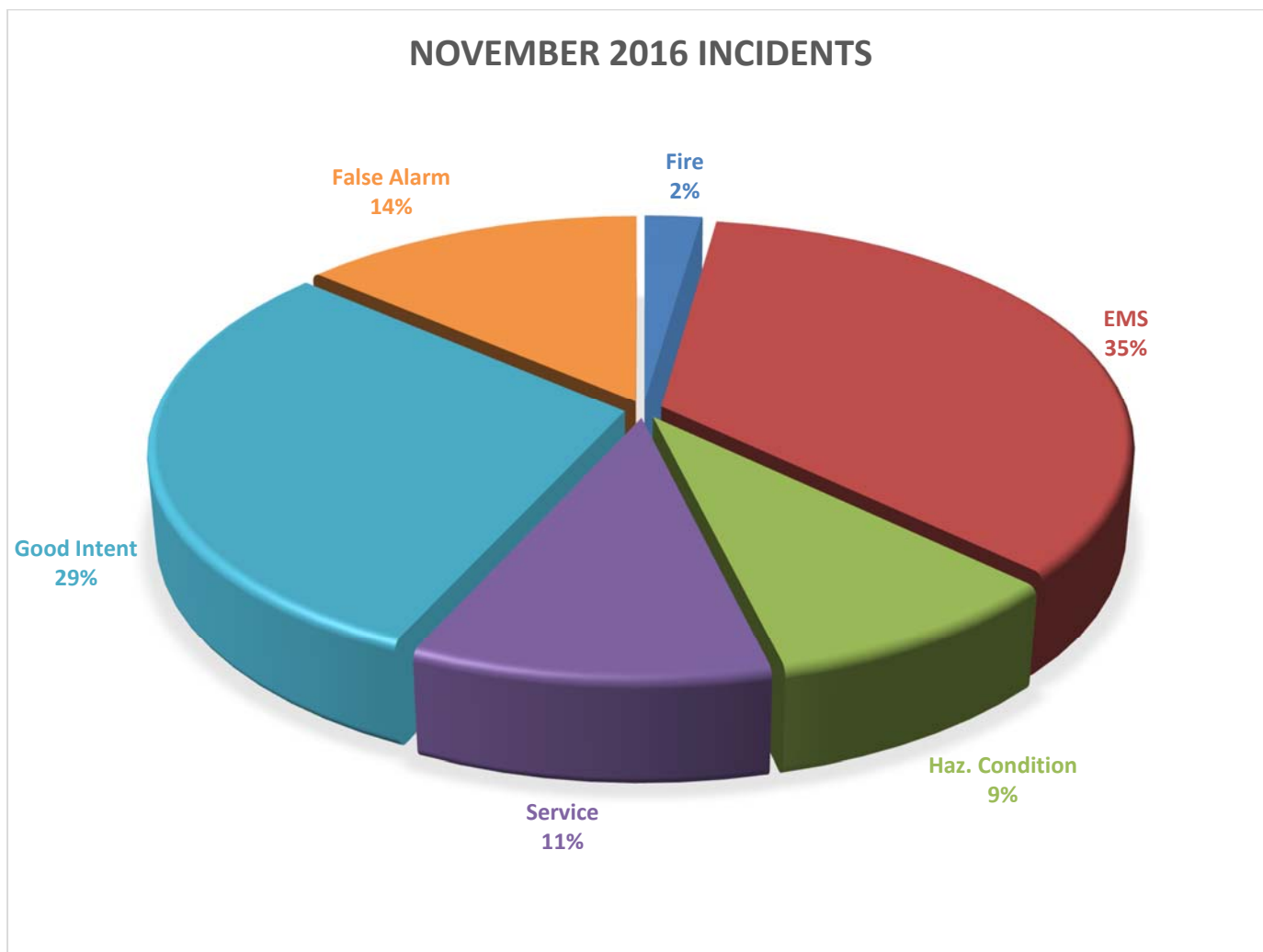
Very Sincerely,

Brian Uhl
Emergency Services Planner
Santa Barbara County Office of Emergency Management

**NOVEMBER 2016
CALLS BY INCIDENT TYPE
TOTAL INCIDENTS: 132**

FIRE: 3
HAZARDOUS CONDITION: 12
GOOD INTENT*: 39
SEVERE WEATHER: 0

EMS: 46
PUBLIC SERVICE**: 14
FALSE ALARM: 18
SPECIAL INCIDENT TYPE: 0



*Good Intent: Firefighters respond to a reported emergency, but find a different type of incident or nothing at all upon arrival to the area. Example: A caller reports smoke on the hillside. Firefighters arrive to discover a grading operation at a construction site is creating dust mistaken for smoke. Dispatched and Cancelled Enroute falls in this category.

** Public Service: Non-emergency requests for assistance. Examples: lock out, animal rescue, ring removal, water problem; lift assists, seized gate, stalled elevator, providing the Sheriff's Department with a ladder to enter a building.

June - November 2016 Incident Trend

