

MONTECITO FIRE PROTECTION DISTRICT
AGENDA FOR THE REGULAR MEETING
OF THE BOARD OF DIRECTORS

Montecito Fire Protection District Headquarters
595 San Ysidro Road
Santa Barbara, California

November 28, 2016 at 2:00 p.m.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.
2. Recognition for 20 years of service: Captain, Jeff Villarreal.
3. Public Hearing for Ordinance No. 2016-1 of the Montecito Fire Protection District adopting the 2016 California Fire Code, amending provisions of the 2016 California Residential Code, amending provisions of the 2016 California Building Code and subsequent adoption.
4. Report from the Strategic Planning Committee:
 - a. Consider recommendation for approval of Strategic Plan.
5. Consider the adoption of Resolution 2016-10 authorizing an amendment to the contract between Montecito Fire Protection District and the California Public Employees' Retirement System.
6. Consider the adoption of Resolution 2016-11 fixing the employer contribution at an equal amount for employees and annuitants under the Public Employees' Medical and Hospital Care Act.
7. Consider the adoption of Resolution 2016-12 amending the Montecito Fire Protection District Deferred Compensation Plan.
8. Report from the Finance Committee:
 - a. Consider recommendation for approval of financial statements of September and October 2016.
9. Approval of Minutes of the October 21, 2016 Special Meeting.
10. Consider approval of expenditures for 2017 CSDA Conference attendance for Directors.
11. Fire Chief's report.
12. Board of Director's report.

13. Suggestions from Directors for items other than regular agenda items to be included for the December Board Meeting.

Adjournment

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is November 22, 2016.

MONTECITO FIRE PROTECTION DISTRICT



Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

Agenda Item #3

ORDINANCE NO. 2016-01

AN ORDINANCE OF THE GOVERNING BOARD OF THE MONTECITO FIRE PROTECTION DISTRICT ADOPTING BY REFERENCE AND AMENDING THE 2016 CALIFORNIA FIRE CODE AND APPENDIX CHAPTERS AND APPENDIX STANDARDS PRESCRIBING REGULATIONS GOVERNING CONDITIONS HAZARDOUS TO LIFE AND PROPERTY FROM FIRE, HAZARDOUS MATERIALS OR EXPLOSION; PROVIDING FOR THE ISSUANCE OF PERMITS FOR HAZARDOUS USES OR OPERATIONS; ESTABLISHING A BUREAU OF FIRE PREVENTION AND PROVIDING OFFICERS THEREFOR AND DEFINING THEIR POWERS AND DUTIES WITHIN THE DISTRICT; AMENDING SECTION R313 OF THE 2016 CALIFORNIA RESIDENTIAL CODE; AMENDING SECTION 1505 OF THE 2016 CALIFORNIA BUILDING CODE; AND REPEALING ORDINANCE NO. 2013-01.

WHEREAS, the Montecito Fire Protection District operates under the provisions of California's Fire Protection District Law of 1987, wherein the State Legislature declared that the local provision of fire protection services, rescue services, emergency medical services, hazardous material emergency response services and other services relating to the protection of lives and property is critical to the public peace, health and safety of the State of California and that local control over the types, levels and availability of these services is a long-standing tradition in California; and

WHEREAS, the State Legislature has also declared that its intent is to provide broad statutory authority for local fire protection districts, encouraging local officials to adopt powers and procedures set forth in the Fire Protection District Law of 1987 to meet their own circumstances and responsibilities; and

WHEREAS, Health and Safety Code Section 13869.7 expressly authorizes the Montecito Fire Protection District to adopt building standards relating to fire and panic safety that are more stringent than those building standards contained in the California Fire Code and other California Building Standards Code.

NOW THEREFORE, the Governing Board of the MONTECITO FIRE PROTECTION DISTRICT ordains as follows:

Section 1. Repeal of Previous Ordinance.

Ordinance No. 2013-01 of the Montecito Fire Protection District is hereby repealed.

Section 2. Adoption of California Fire Code.

There is hereby adopted by the Board of Directors ("Board") of the Montecito Fire Protection District ("District"), by reference and incorporation, for the purpose of prescribing regulations of governing conditions dangerous to life and property from fire, hazardous materials or explosion, the 2015 International Fire Code and amendments in the 2016 California Fire Code

("Code"), including Appendix Chapter 4 and Appendices B, C, E, F, G, H and I, published by the International Code Council, Inc. including necessary California amendments, save and except such portions as are hereinafter amended, deleted, or added by this Ordinance. A copy of said Code, certified to be a true copy by the Clerk of the Board has been and is now filed in the office of the Clerk of the Board and the same are hereby adopted and incorporated as fully as if set out at length herein. From the date on which this Ordinance shall take effect, the provision thereof shall be controlling within the limits of the territory of the District.

Section 3. Establishment and Duties of Bureau of Fire Prevention.

(a) The Code shall be enforced by a Bureau of Fire Prevention ("Bureau") in the District which is hereby established and which shall be operated under the supervision of the District's Fire Chief.

(b) A Fire Marshal to be in charge of the Bureau shall be appointed by the Fire Chief on the basis of an examination to determine qualifications.

(c) The Fire Chief may recommend to the Board the employment of technical inspectors, who shall be selected through an examination to determine their fitness for the position. The examination shall be open to members and nonmembers of the District at the discretion of the Fire Chief.

Section 4. Definitions.

The following terms in the California Fire Code shall be construed as indicated:

(a) "Jurisdiction" shall mean the territory of the District.

(b) "Fire Code Official" shall mean "Fire Marshal."

(c) "International Wildland Urban Interface Code" shall mean Section 2 of the District's Fire Protection Plan as may be amended from time to time.

Section 5. Amendments Made in the California Fire Code.

The California Fire Code is amended and changed in the following respects:

(a) Chapter 1, Section 108, Board of Appeals, is deleted.

(b) Chapter 5, Section 501.1, Scope, is amended to read:

"Fire service features for buildings, structures, and premises shall comply with this Chapter. In addition, District access roads and water supply shall be provided and maintained in accordance

with Chapter 5 as amended by the Sections 3, 4a and 4b of the District's Fire Protection Plan as amended from time to time.”

(c) Chapter 9, Section 903.2 Where required, is amended to read as follows:

“Approved automatic sprinkler systems in new buildings and structures shall be provided in the locations described in sections 903.2.1 through 903.2.20. Approved automatic sprinkler systems in existing buildings and structures shall be provided in the locations described by section 903.2.20 and section 1103.5 as amended.”

(d) Chapter 9, Section 903.2.18 Group U private garages and carports accessory to Group R-3 occupancies. Exception, is amended to read as follows:

“An automatic residential fire sprinkler system shall not be required when additions or alterations are made to existing carports and/or garages that do not have an automatic residential fire sprinkler system installed in accordance with this section. NOTE: This exception shall not apply if: (1) the alteration or addition includes modification such that a habitable space is created; or (2) the existing carport or garage is located within 30 feet of a residential structure.”

(e) Chapter 9, Section 903.2.20, Additional District Requirements - Automatic Fire Sprinkler System is added to read:

“Automatic Fire Sprinkler Systems

1. Definition and Standard. An automatic fire sprinkler system is an integrated system of underground and overhead piping designed and installed in accordance with fire protection engineering standards (reference standards) as may from time to time be adopted by the District. The system shall include one or more automatic water supplies. These reference standards may include:

(a) Standard Nos. 13, 13-D, 13-R, and 24 as developed and published by the National Fire Protection Association; and

(b) California Fire Code as developed and published by the International Code Council, Inc. and the California Buildings Standards Commission; and

(c) Sections 5a and 5b of the District's Fire Protection Plan as may be amended from time to time.

Terminology used within this Section shall be as defined in these aforementioned reference standards. The most current edition of these standards shall be utilized at the time of building permit issuance in the design and installation of any automatic fire sprinkler system required by this Section. Where,

in any specific case, this Section and the reference standards identified herein specify different requirements, the most restrictive shall prevail.

2. Application. This Section shall apply to all occupancies within the District's jurisdiction except for townhouses and one- and two-family dwellings, which occupancies are governed by the California Residential Code as amended by the District. If any part of this Section is in conflict with any other part, the more restrictive provisions shall be controlling.

3. Locations Required. Notwithstanding any other requirement of the Code of the County of Santa Barbara, and except as otherwise provided in this Section, automatic fire sprinkler systems shall be installed and maintained in all occupancies and locations set forth as follows:

(a) Any new building for which application for building permits are filed or are required to be filed with the County of Santa Barbara regardless of square footage.

(b) Existing buildings and structures.

(i) Additions or modifications of 500 square feet or more cumulative to existing non-residential buildings or structures for which applications for building permits are filed or required to be filed with the County of Santa Barbara shall require the installation of an automatic fire sprinkler system throughout the entire non-residential building or structure.

(ii) Additions or modifications to existing residential buildings or structures for which applications for building permits are filed or required to be filed with the County of Santa Barbara, which are modified to increase or replace portions of the gross floor area to 3,500 square feet or more shall require the installation of an automatic fire sprinkler system throughout the entire residential building or structure.

(iii). For purposes of measuring cumulative square footage, the District shall include all additions or modifications occurring on or after October 16, 1991.

(c) All existing buildings and structures for which applications for building permits for additions and/or structural alterations are filed or are required to be filed with the County of Santa Barbara, which are not served by water supplies meeting District standards as adopted from time to time. The term water supply is more specifically defined in the District standards as adopted from time to time.

(d) All existing buildings for which applications for building permits for additions and/or structural alterations are filed or are required to be filed with the County of Santa Barbara, which are not located within three (3) miles travel distance or a five (5) minute response time by fire apparatus from a staffed District fire station.

4. Working Plans and Approvals. Working plans shall be submitted to, and approved by, the Montecito Fire Protection District before any automatic fire sprinkler system is installed, replaced or remodeled. All submitted plans and inspections shall conform to the requirements provided in the aforementioned reference standards.”

Section 6. Amendments Made in the California Residential Code. The California Residential Code is amended and changed as follows:

(a) Chapter 3, Section R313, Automatic Fire Sprinkler Systems is amended as follows:

1. Section R313.1, Exception, is deleted in its entirety and replaced with the following:
 - a. “Any existing townhouse for which an application for building permits is filed or required to be filed with the County of Santa Barbara for any addition or alteration that meets the following two requirements shall be required to install automatic fire sprinkler systems throughout the entire townhouse:
 - i. Consists of a total floor area of 3,500 square feet or more; and
 - ii. The aggregate structural alteration and/or addition for which an application for building permit is required to be filed with the County of Santa Barbara is greater than 1,000 square feet in gross floor area. For purposes of defining “aggregate structural alteration and/or addition” all work that has been permitted by the County of Santa Barbara and constructed on or after October 16, 1991, shall be included in this determination.
 - b. Application. The provisions of this Section shall be applicable within the District’s jurisdiction. If any part of this Section is in conflict with any other part, the more restrictive provision shall be controlling.”
2. Section R313.2, Exception, is deleted in its entirety and replaced with the following:

- a. “Any existing one- and two-family dwellings for which an application for building permits is filed or required to be filed with the County of Santa Barbara for any addition or alteration that meets the following two requirements shall be required to install automatic fire sprinkler systems throughout the entire townhouse:
 - i. Consists of a total floor area of 3,500 square feet or more; and
 - ii. The aggregate structural alteration and/or addition for which an application for building permit is required to be filed with the County of Santa Barbara is greater than 1,000 square feet in gross floor area. For purposes of defining “aggregate structural alteration and/or addition” all work that has been permitted by the County of Santa Barbara and constructed on or after October 16, 1991, shall be included in this determination.
 - b. Application. The provisions of this Section shall be applicable within the District’s jurisdiction. If any part of this Section is in conflict with any other part, the more restrictive provision shall be controlling.”
3. Section R313.3.1.2, Exceptions (1) and (4) are deleted.

Section 7. Amendments Made in the California Building Code.

The California Building Code is amended and changed as follows:

- (a) Chapter 15, Section 1505, Fire Classification is amended to read:

“1. Notwithstanding any other requirement of the Code of the County of Santa Barbara, and except as otherwise provided in this Section, the roof assembly of any new building or the re-roofing of any existing building, regardless of the type or occupancy, shall be one of the following types of roofing:

- (a) Exposed concrete slab roof.
- (b) Sheet ferrous or copper roof covering only when applied over and fastened to non-combustible materials.
- (c) Slate shingles.
- (d) Clay or concrete roof tile.
- (e) Any other roofing assembly which will, as determined by a certified testing laboratory, meet or exceed the then current test standards required by the Underwriters Laboratories for a “Class A” roof assembly. A “Class A” roof assembly meeting such

standards is a roof assembly that is effective against severe fire exposures. Under such severe exposures, roof assemblies of this class are not readily flammable, afford a fairly high degree of fire protection to the roof deck, do not slip from position and pose no flying-brand hazard.

2. Exceptions. Exceptions from the requirements of Section (1) above are the following:

(a) Structures that are detached from and are not a part of any other structure and which detached structure has less than 500 square feet of gross floor area; and

(b) If, as of the effective date of this Section, less than 10% of the roof area of a then existing structure consists in the aggregate of the roofing materials required in (1) above, and if in addition less than 25% of the roof of said existing structure, is to be repaired, re-roofed or replaced, the replacement material need not be the requirements of (1) above. However, said replacement materials must meet the same fire retardant standards as the portion of the roof being replaced. If the replacement materials consist of wood shakes or shingles, the replacement materials must comply with "Class A" fire retardant treated wood shake or shingle assemblies as determined by a certified testing laboratory."

Section 8. Appeals.

Whenever the Fire Chief disapproves an application or refuses to issue a permit applied for, or when it is claimed that the provisions of this Ordinance do not apply or that the true intent and meaning of this Ordinance have been misconstrued or wrongly interpreted, the applicant may appeal from the decision of the Fire Chief to the Board of the District within 30 days from the date of the decision of the Fire Chief. All decisions of the Board shall be final. The Board shall cause to be kept accurate written minutes and shall deliver or cause to be delivered written findings and decisions on all appeals considered by the Board to the appellant upon request.

Section 9. New Materials, Processes or Occupancies That May Require Permits.

The Fire Chief and Fire Marshal shall act as a committee to determine and specify, after giving affected persons an opportunity to be heard, any new materials, processes or occupancies for which permits are required in addition to those now enumerated in this Ordinance. The Fire Marshal shall post such list in a conspicuous place at District headquarters and distribute copies thereof to interested persons.

Section 10. Enforcement and Penalties.

(a) Any person who violates any of the provisions of this Ordinance or fails to comply therewith, or who violates or fails to comply with any order made hereunder, or who builds in violation of any detailed statement of specifications or plans submitted and approved hereunder, or

any certificate or permit issued hereunder, and from which no appeal has been taken, or who fails to comply with such an order as affirmed or modified by the District Board of Directors or by a court of competent jurisdiction, within the required time, shall severally for each and every such violation and non-compliance, respectively, be guilty of an infraction punishable by a fine of not more than \$250. The imposition of one penalty for any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each ten days that prohibited conditions are maintained shall constitute a separate offense.

(b) The application of the above penalties shall not be held to prevent the enforced removal of prohibited conditions. If a violation is determined to exist or to be impending, the Fire Chief is authorized to take such measures as are deemed necessary or expedient to secure compliance. In carrying out such measures, the Fire Chief and his agents may request, and shall receive, the assistance and cooperation of the County Building Official or other appropriate officials of the County of Santa Barbara.

(c) When the Fire Chief determines that any person has engaged in, is engaged in, or is about to engage in any act(s) or practice(s) which constitute or will constitute a violation of any provision of this Ordinance or the Code hereby adopted, the District Attorney or District Counsel may make application to the Superior Court of Santa Barbara County for an order restraining or enjoining such act(s) or practice(s), a permanent or temporary injunction, restraining order or other corrective order may be granted.

(d) In the event that any person, firm or corporation, whether as a principal, agent, employee or other type of representative shall fail to abate or correct a violation of any provision of this Ordinance or the Code hereby adopted after notice and opportunity to correct or end same, the District Attorney or District Counsel may apply to the Superior Court of the County for an order authorizing the District to undertake actions necessary to abate the violation and to require the violator to pay for the cost of such undertaking.

(e) Any person, whether as principal, agent, employee or other type of representative who maintains any premises in violation of any provision of this Ordinance or the Code hereby adopted shall be liable for and obligated to reimburse the District for all costs incurred by the District in obtaining compliance, or which are attributable to or associated with any enforcement action, whether such action is administrative, injunctive or legal; and for all damages suffered by the District, its agents, officers and employees as a result of such violation or efforts to enforce compliance.

(f) Any violation of any provision of this Ordinance or the Code and any amendment thereto may, in the discretion of the District Attorney for the County of Santa Barbara, be prosecuted as a misdemeanor.

Section 11. Liability.

It is the intent of the Board to establish minimum standards for the protection of the public health, safety and welfare. This Ordinance shall not be construed to establish standards of performance, strength, or durability other than those specified. Neither this Ordinance nor any services rendered in connection with or pursuant to its terms by Fire District officers, agents or employees, are intended as nor shall be construed to be the basis for any express or implied warranties or guarantees to any person concerning any structure or portion thereof or appurtenance thereto constructed, repaired, replaced or removed pursuant to this Ordinance or the Code hereby adopted.

Section 12. Findings.

The Board, following due consideration, hereby finds and determines that all the amendments, deletions, and additions to the foregoing Codes are reasonably necessary due to local climatic, geological, and topographical conditions existing in the District. The District hereby finds and declares that:

The area within which the District is located regularly experiences strong, hot, dusty, and down canyon winds referred to locally as “Santa Anas” or “Sundowners.”

Such wind conditions increase fire danger by significantly contributing to the spread and intensity of fires, and significantly increase the difficulty of effective fire suppression within the District.

If a fire involving a single structure cannot be immediately extinguished, such wind conditions can rapidly spread flames to adjacent structures, significantly endangering lives and/or millions of dollars in property value.

Such winds can spread existing flames from a structure or natural fuel to structures and natural fuel significant distances away, even jumping over fire breaks and freeways, resulting in significant property damage and/or loss of life.

Much of the jurisdiction of the District is within heavy brush and chaparral.

It is generally known to take about 25 years to build up extremely dangerous combustible brush conditions, and the District contains areas where combustible flora has built up for 50 to 100 years.

The District is in an area prone to extensive drought conditions, significantly increasing the already natural combustibility of the chaparral, brush and ornamental shrubbery in the District.

Such fuels can rapidly transform a small manageable fire into an uncontrollable conflagration, compromising the lives and safety of District personnel and residents.

The reduction of such fuels provides a direct correlation to the safety of the lives and property within the District, and will substantially reduce the risk of injury or death to District personnel.

The District is geographically situated such that extreme solar exposure (south, southwest, and west facing slopes) continually results in critically low live fuel moisture levels, further rendering most brush, chaparral and ornamental shrubbery highly combustible.

Due to these conditions even non-structural fires can pose a massive threat to the lives and structures located in the District.

The District is located in close proximity to several active earthquake faults.

During and after an earthquake, there is a high potential for fires and other emergencies threatening the lives of District residents, generally requiring the commitment of all available resources.

Geographic and topographic conditions delay response times for fire apparatus (these conditions include remote structures; narrow, winding roads which hamper the access of modern fire suppression apparatus; and extremely sloping roads which tend to slow fire apparatus response).

Water can be in short supply in the District, and fires in areas with structures with noncombustible roofing typically consume far lesser quantities of water than those not complying with the Ordinance, allowing greater fire suppression coverage, and preventing unnecessary loss of life and/or property within the District.

U.S. Highway 101 traverses the District, and is a transportation route for hazardous materials and some traffic accidents on Highway 101 require the presence of all available fire apparatus, leaving the District with fewer resources to combat structural fires elsewhere in the District.

The Union Pacific Railroad line also traverses the District, and a train accident or derailment could immediately deplete the District's resources, limiting the District's ability to furnish fire protection for the balance of the District.

The Montecito Fire Protection District is in the mutual aid plan and is committed to supply personnel and equipment for serious fires outside the District and which can reduce the personnel and equipment available for response to possible emergencies within the District.

Further, in many instances because of the extra hazardous conditions, a defensible space protection zone around buildings and structures of only one hundred feet is not sufficient to provide for tenable wildland firefighting operations around such buildings and structures. These conditions are common upon lands within the District that are located within the Montecito

Resource Management Zone as designated by the County of Santa Barbara. Such areas are generally rural areas with slopes exceeding 40% and are covered with old age class chaparral and dense vegetation, creating conditions that are dangerous to fire fighters.

The Governing Board expressly finds and declares that the findings contained herein provide the basis for the amendment, deletions, and additions to the Code contained in this Ordinance.

Section 13. Severability.

If any article, section, subsection, sentence, clause, phrase or word of this Ordinance is for any reason held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this Ordinance. The Board hereby declares that it would have passed this Ordinance and each article, section, subsection, sentence, clause, phrase or word thereof irrespective of the fact that any one or more articles, sections, subsections, sentences, clauses, phrases or words may be unconstitutional or invalid.

Section 14. Effective Date and Publication.

(a) Effective Date. This Ordinance was introduced for first reading on September 26, 2016, and passed on November 28, 2016, and shall take effect 30 days after final passage.

(b) Publication. In accordance with Section 25124 of the Government Code, this Ordinance shall be published once, with the names of the members of the Board voting for and against it in a newspaper of general circulation in the District within fifteen (15) days after its adoption.

PASSED, APPROVED AND ADOPTED by the Governing Board of the MONTECITO FIRE PROTECTION DISTRICT on this 28th day of November, 2016, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

J. Abraham Powell, President
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

Sylvia Easton, Secretary

STATE OF CALIFORNIA)
) ss.
COUNTY OF SANTA BARBARA)

I, Sylvia Easton, Secretary of the Governing Board of the Montecito Fire Protection District, DO HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of the California Fire Code hereby adopted Ordinance No. 2016-01 of said District, adopted at a regular meeting of the Governing Board, held on the 28th day of November, 2016, at which meeting a quorum of the Governing Board was present and acting throughout, and that the same has not been amended or repealed.

DATED: This 28th day of November, 2016.

Sylvia Easton, Secretary
MONTECITO FIRE PROTECTION DISTRICT

Agenda Item #4

Montecito Fire Protection District



DRAFT #3

Strategic Plan

November 4, 2016

Table of Contents

<u>Topic</u>	<u>Page</u>
Mission Statement	3
Organizational Values	3
Strategic Priorities	4
The Plan: Goals, Outcomes and Tasks	5
Goal #1 – Achieve Excellence in Customer Service	5
Goal #2 – Contain our Risks	7
Goal #3 – Mitigate Disaster	9
Goal #4 – Deliver Exceptional Emergency Service to our Community	10
Goal #5 – Innovate Alternative Delivery Systems	12
Goal #6 – Strengthen our Infrastructure	13
Goal #7 – Develop Exceptional Employees	14
Goal #8 – Prevent Injury and Illness	15
Goal #9 – Ensure Financial Accountability and Transparency	16
Goal #10 – Communicate our Value to the Community	17
Implementations, Monitoring, Measures and Maintenance	19

Mission Statement

The Montecito Fire Protection District is a progressive organization committed to the protection of the people, property and the environment. We exist to provide a professional and timely response to the needs of the community in preparation for, during and in recovery from emergencies.

Organizational Values

We value our citizens' rights and quality of life.

We value our young and old alike.

We value our obligation and responsibility.

We value your support, input and participation.

Being a member of the Montecito Fire Protection District requires constant attention to the way we treat other members and the people we serve. It also means that we continuously strive to improve the services we offer.

The cornerstone of our beliefs begin with respecting each person's contributions to our organization or community, regardless of his or her political strength, personal appearance, economic status, ethnicity, cultural heritage or religious beliefs.

Because each of our fire stations is an "open house" that is ready to welcome our citizens, we work to demonstrate appreciation, support and tolerance in everything that we do.

Conflict within the organization or community is investigated thoroughly and viewed as an organizational "injury" that needs healing. We then take preventive measures to ensure it doesn't happen again. We look at mistakes not as failures, but as opportunities to improve.

As members we are responsible for our own lives and what we make of them. We celebrate the success of others. When we see an opportunity to assist someone, we offer before we are asked. Helping one another is the norm, not the exception.

Working together as a cohesive unit brings forth accomplishments that make our job fun. The organizations "win-win" philosophy is the common denominator for tackling problems and creating solutions.

We pride ourselves on our professional demeanor and response to any incident, minor injury or major disaster.

Strategic Priorities

Priority #1 – Constant Improvement Driven by the Needs of the Community

Maximize the effectiveness of process, structure and operations to support timely delivery of customer-oriented and efficient community service.

Priority #2 – Innovative Service Delivery

Maximize opportunities to measurably improve client and community outcomes and leverage resources through the continuous integration of health, community and public safety services.

Priority #3 – Fiscal Accountability and Transparency

Strengthen and enhance the organizations fiscal accountability and transparency through proactive and prudent fiscal policies and stewardship.

The Plan: Goals, Outcomes and Tasks

Goal #1 – Achieve excellence in community service.

Outcome:

The Montecito Fire Protection District will be recognized for our excellence in community service.

1. Establish a stakeholder team that will provide vision, direction and support for innovative customer service.
 - 1.1. Develop a comprehensive District Community Outreach Plan that provides vision, direction and support for enhanced community relations and life-enriching educational/preparedness programs. Once approved, develop a comprehensive field training program focusing on purpose and scope of plan, as well as partnership development skills.
2. Enhance our community relations culture to inspire our operations personnel to engage with our community members.
 - 2.1. Encourage local fire stations to embrace their surrounding community and develop programs that result in the community embracing them.
 - 2.2. Provide residents the opportunity to interact with their firefighters through business inspections, home inspections and emergency preparedness presentations.
 - 2.3. Deliver monthly fire safety and emergency preparedness classes at the fire station to help accomplish the goal of providing community based public safety services.
3. Evaluate current community outreach, education and preparedness programs for effectiveness and value.
 - 3.1. Develop a system to catalog, identify, classify and evaluate for effectiveness and value of all current District programs.
 - 3.2. Review the current outreach materials found on the District website to ensure information is current, simplified and presented in a user-friendly format. This review should consider augmented video training, reducing excessive verbiage, utilizing links effectively, and utilizing photographs or graphics more effectively, with consideration of public service information, as well as existing business assistance information.
 - 3.3. Review the current Fire Prevention Bureau materials found on the District website to ensure information is current, simplified and presented in a user-friendly format.
4. Engineer innovative outreach programs that establish the District as a leader in education, preparedness and public safety programs.
 - 4.1. Through coordination with Operations, develop an all-encompassing fire safety educational program to be used for homeowners. Program topics should include home

self-inspection, defensible space inspection, electrical and furnace safety, smoke detectors, carbon monoxide detectors and fire extinguishers.

- 4.2. Develop an educational program focusing on community partnerships that supports our annual fire inspection program.
- 4.3. Review annual brush clearance program procedures and incorporate Ready, Set, Go into the process.

Goal #2 – Contain our Risks

Outcome:

Risk management in the organization will incorporate leadership strategy, professional development, performance appraisals, industrial relations and targeted action plans into the preparation, prevention and moderation of events, both anticipated and unanticipated, that will negatively impact community member safety, the District's financial status, reputation and/or operational effectiveness. Risk management practices will be consistent with the Montecito Plan. Risk management will focus on maintaining a fire safe community, healthy workforce and reducing organizational legal exposure by proactively addressing practices in order to prevent workplace injury and accidents.

1. Enhance risk management procedures as recommended in the 2015 Citygate Standards of Coverage and Risk Assessment Study.
 - 1.1. Consider requesting an updated Protection Classification Community Survey from the Insurance Services Office.
 - 1.2. Ensure that all fire apparatus pumps are tested annually in conformance with NFPA 1911 Standard for the Inspection, Maintenance, Testing and Retirement of In-Service Automotive Fire Apparatus.
 - 1.3. Update pre-incident and target hazard plans every five years.
 - 1.4. Continue to advocate for meaningful reduction of existing access/egress impediments wherever possible.
 - 1.5. Actively seek water system improvements where available fire flow does not meet minimum District fire protection standards.
 - 1.6. Exercise emergency notification systems every 12-months.
 - 1.7. Exercise and test the District's evacuation plan every 36-months.
 - 1.8. Maintain existing vegetation reduction/modification projects to ensure sustained effectiveness.
 - 1.9. Actively seek additional landowner agreements for vegetation removal/modification projects, especially in those areas of the District adjacent to the native chaparral fuel beds.
 - 1.10. Actively seek additional neighborhood vegetation removal/reduction projects that will reduce wildland fire intensity/spread potential.
 - 1.11. Actively seek additional vegetation removal, reduction and maintenance funding sources.
2. Enhance risk management procedures as recommended in the 2016 Community Wildfire Protection Plan.

- 2.1. Work with Santa Barbara County and other adjacent agencies to develop higher resolution fuels data for fire modeling that will better define fuel model data not available in LANDFIRE.
- 2.2. Create community-specific evacuation brochures and website links for all populations (bilingual) but specifically vulnerable populations. Information should include the District's evacuation plan, personal preparedness planning, transportation planning, medical and prescription needs, short and long-term sheltering needs, shelter in place plans, disaster kits, etc.
- 2.3. Ensure schools and educational facilities have updated and adequate preparedness and evacuation plans.
- 2.4. Improve tracking of fuel treatment activities by establishing a fuel treatment database. Information to collect includes name of the project, project type, date planned, date accomplished, type of treatment, acres treated, project cost, equipment used and summary of ESHA or cultural resource issues.
- 2.5. Considering creating and maintaining a voluntary registry of mobility-limited/disabled vulnerable population.
- 2.6. Outreach to vulnerable populations and limited mobility individuals and work through established disability networks and facilities annually to assist them in developing evacuation and shelter in place plans.
- 2.7. Continue field evacuation drills every 36 months; document lessons learned from each exercise and incorporate lessons for future drills.
- 2.8. Consider establishing a fuel treatment monitoring program to ensure that fuel treatments activities remain effective. A suggested method for monitoring fuel treatments is photo point monitoring. Photo point monitoring is an easy and inexpensive, yet effective method of monitoring vegetation change. It consists of repeat photography of an area of interest over a period of time with photographs taken from the same location and the same field of view as the original photo. With appropriate site marking and documentation, different people can replicate photos many years apart.
3. Develop a dynamic risk profile that identifies the risks the organization is exposed to and includes the nature, frequency and severity of each risk.
 - 3.1. Develop a mitigation plan with short-term and long-term prevention strategies.
 - 3.2. Using the risk profile, analyze and prioritize each risk based on the potential impact on the community, the organization and the employee.
 - 3.3. Develop and implement risk mitigation strategies, with measurable matrices, for the most significant risk exposures.
 - 3.4. Monitor to ensure compliance, and evaluate the effectiveness, of risk strategies.
 - 3.5. Create a risk prevention culture, using active leadership and individual accountability.

Goal #3 – Mitigate Disaster

Outcome:

The District will maintain the highest level of preparedness for natural disaster by providing prompt, skillful and cost-effective fire protection and life safety services through the proper use of training, drills and equipment. Our workforce will be prepared, our community will be educated and prepared and the necessary equipment will be purchased and maintained.

1. Maintain the infrastructure, equipment, processes and staffing models to implement the Department Operations Center that will manage the response functions of a major or catastrophic emergency.
 - 1.1. Develop and implement a staffing plan for off-duty personnel reporting to duty at the Department Operations Center.
2. Review, update and implement comprehensive major or catastrophic emergency response plans.
3. Establish partnerships with our community to prepare them for their specific roles during disaster prevention, preparedness, response and recovery.
4. Expand the use of social media to effectively communicate with our community during all phases of a disaster.
5. Review and revise the District's Business Continuity Plan and revise to include provisions for supporting the needs of employee's families and sustainment needs for all personnel.
 - 5.1. Define, research, develop and implement a family welfare communication policy and procedure in the event of a major catastrophic natural disaster.

Goal #4 – Deliver Exceptional Emergency Service to our Community

Outcome:

The Montecito Fire Protection District will be an exceptional organization recognized for our regional reputation and hometown attentiveness as we provide fire and life safety services.

Tasks:

1. Monitor and maintain programs that result in employees understanding that our future success is based on exceptional customer service.
 - 1.1. Consistently analyze, evaluate and improve customer service.
 - 1.2. Reinforce strategies “above and beyond” the norm to promote and improve the services we provide, resulting in our organization remaining an integral part of our community.
 - 1.3. Celebrate and recognize employees who deliver outstanding customer service.
 - 1.4. Implement and monitor processes to measure and evaluate our effectiveness in providing exemplary, caring emergency services to our customers and the community.
 - 1.5. Conduct post-incident surveys and implement modifications based on survey results.
2. Capture fire service delivery best practices and lessons learned to create positive change in our organizational culture.
3. Initiate “closest, most appropriate resource” dispatch to enhance emergency services delivery.
4. Enhance emergency operations as recommended in the 2015 Citygate Standards of Coverage and Risk Assessment Study.
 - 4.1. Conduct a functional exercise with the Santa Barbara City Hazardous Materials Response Team at least annually.
 - 4.2. The District should adopt comprehensive performance measures for the major types of emergencies to direct fire crew planning and to monitor the operation of the organization. The measure should take into account a realistic company turnout time of 2 minutes and be designed to deliver outcomes that will save patients medically salvageable upon arrival, and to keep small, but serious, fire from becoming greater alarm fires.
 - 4.2.1. Distribution of Fire Stations: To treat medical patients and control small fires, the first-due unit should arrive within 7 minutes, 90 percent of the time from the receipt of the 911 call in the fire dispatch center. This equates to a 1-minute call handling time, 2-minute company turnout time and 4-minute travel time in the most populated areas.
 - 4.2.2. Multiple-Unit Effective Response Force for Serious Emergencies: To confine fires near the room of origin, to stop wildland fires to under three acres when noticed promptly, and to treat up to five medical patients at once, a multiple-unit response

of a least 15 personnel, including mutual aid resources, should arrive within 11 minutes from the time of 911 call receipt in fire dispatch, 90% of the time. This equates to a 1-minute call handling time, 2-minute company turnout time and 8-minute travel time spacing for multiple units in the most populated areas.

- 4.2.3. Hazardous Materials Response: Provide hazardous materials response designed to protect the community from the hazards associated with uncontrolled release of hazardous and toxic materials. The fundamental mission of the Fire District response is to minimize or halt the release of a hazardous substance so it has minimal impact on the community. The first company capable of investigating a HazMat release at the operations level should be available to respond within 7 minutes' total response time, 90 percent of the time. After size-up and scene evaluation is completed, a determination will be made whether to request additional resources from the District's multi-agency hazardous materials response partnership.
- 4.2.4. Technical Rescue: Respond to technical rescue emergencies as efficiently and effectively as possible with enough trained personnel to facilitate a successful rescue. Achieve a travel time for the first company in urban to suburban areas for size-up of the rescue within 7 minutes' total response time, 90 percent of the time. Assemble additional resources for technical rescue capable of initiating a rescue within a total response time of 11 minutes, 90 percent of the time. Safely complete rescue/extrication to ensure delivery of patient to a definitive care facility.
- 4.2.5. Staff one engine company at each fire station with a paramedic.

Goal #5 – Innovate Alternative Delivery Systems

Outcome:

The organization will have the foundational strategies it needs to go from where it is today to where it expects to be in the future.

1. Enhance delivery systems as recommended in the 2015 Citygate Standards of Coverage and Risk Assessment Study.
 - 1.1. Improve service delivery to the East side of the District by locating a third fire station in Eastern Montecito.
 - 1.2. Consider a long-term strategy to operate a three fire station model in the shape of a triangle, relocating fire station 1 closer to the coast. Doing so would best fit the topography.
2. Analyze emerging demographics and research public safety service delivery trends to identify opportunities for competitive service and product innovations.
 - 2.1. Research national best practices and innovations in fire and life safety service delivery and identify those that might best meet our needs.
 - 2.2. Research health care trends and demographics, and how these trends like Nationalized Health Care and massive retirement of the baby boomer generation will impact health care delivery systems.
 - 2.3. Research fire protection and suppression trends and demographics, and how those trends, such as residential fire sprinklers will impact service delivery.
 - 2.4. Analyze the cost, operational impact, potential system savings and patient care impacts from a tiered dispatching model.
3. Identify and develop the products and services our customers will want and need in the next 5-10 years.
 - 3.1. Using inputs from item 2 above, develop proposals for the prioritized service delivery innovations which will include costing models, outside revenue streams and innovative staffing models.
4. Develop tools to measure the effectiveness of new programs.
5. Develop efficient, cost-effective, data-driven methods, models and strategies for deploying and responding public safety services.
 - 5.1. Research nationally effective methods of evaluating service delivery, response times, deployment costs, event-driven deployment, cost-benefit analysis, benchmarking, readiness costs and cost accounting.
6. Engineer innovative programs that uphold our organization as our community's best option for creative public safety services.

Goal #6 – Strengthen our Infrastructure

Outcome:

The District will have all the necessary infrastructure to carry out the mission of protecting lives, the environment and property.

1. Using innovative strategies, assess, evaluate and maintain District facilities to provide a safe, efficient, functional and compliant workplace.
 - 1.1. Develop and maintain a preventative maintenance program to include scheduled maintenance, financial planning and fixed item replacement.
 - 1.2. Inventory existing sites and enter comprehensive site information into a computer based tracking system to assist with resource deployment and fixed item procurement.
2. Develop, procure and maintain computer and telecommunications required for internal and external communications.
3. Develop, procure and maintain a fleet of vehicles that meets the needs of the organization for the next 20 years. This plan should incorporate projected evolution of our service and innovations in apparatus and fleet operations.
 - 3.1. Develop and implement a light duty vehicle policy to include replacement guidelines, regulatory compliance, budget forecasting, monitoring of usage and fiscal responsibility.
 - 3.2. Develop and implement a fire apparatus policy to include replacement guidelines, regulatory compliance, budget forecasting, monitoring of usage and fiscal responsibility.
4. Seek opportunities to develop a training facility inside the Fire District.

Goal #7 – Develop Exceptional Employees

Outcome:

The organization will be recognized as a high performing team that fosters a culture of inclusion, capitalizing on each employee's strengths while respecting individual differences, in pursuit of workforce excellence.

1. Enhance employee development systems as recommended in the 2015 Citygate Standards of Coverage and Risk Assessment Study.
 - 1.1. Future job descriptions and recruitments for the Fire Chief or Division Chief positions should consider including a requirement for possessing a combination of a Bachelors or Master Degree in Public or Business Administration along with a Chief Officer certification from the California Fire Service Training and Education System, or its equivalent; Fire Chief and Division Chief should also be encouraged and supported to attend appropriate professional training, including National Fire Academy classes and/or its Executive Fire Officer Program.
 - 1.2. The organization should consider encouraging and supporting the District Mechanic to attain professional certification as recommend by NFPA 1071 Standard for Emergency Vehicle Technician Professional Qualification.
2. Create and foster trust in each other by implementing excellent, transparent, two-way communication and fairness in developing and applying policy and procedures.
 - 2.1. Improve the organizations policy manual.
 - 2.2. Implement policy education and understanding at all levels of the organization.
3. Develop and promote programs that exemplify the key characteristics of an effective team which includes caring, mutual respect, transparent communication, pride, mentoring others, rewarding good performance and collective responsibility.
 - 3.1. Incorporate ongoing education for all personnel in the area of diversity to increase employee awareness regarding the benefits of a diverse workforce and how to create and maintain a culture of mutual trust and respect.
 - 3.2. Implement Professional Development Program for all ranks below Division Chief to create a logical course of progression for employees seeking greater organizational responsibility.
 - 3.3. Implement Higher Education Reimbursement Program to incentivize attainment of higher education.

Goal #8 – Prevent Injury and Illness

Outcome:

The District will make every effort to protect, educate, promote and inspire all safety members to pursue a safe, healthy and active lifestyle; a lifestyle that reduces injuries and illnesses, increases job performance and provides a foundation of behavioral wellness for the duration of each employee's life.

Tasks:

1. Provide quality care to our workforce through our Worker's Compensation provider when they have become injured or ill, and facilitate their return as a healthy and productive member of our organization.
 - 1.1. Improve return to work efficiencies by linking injured employees with the process of utilizing the proper forms, reporting the injuries and receiving the appropriate medical treatment. Ensure that each employee receives a light-duty assignment and/or fully recovers and returns to work.
 - 1.2. Evaluate and revise policy and procedure if needed when industrial injuries occur.
2. Implement injury and illness prevention and protection programs and practices.
 - 2.1. Establish a safety committee to reduce injuries and illnesses through prediction, prevention and preparedness.
 - 2.2. Review and develop policy and procedures for reporting of industrial and non-industrial injuries of all employees to ensure timely medical care.
 - 2.3. Establish an accident review process to analyze, review, recommend and determine cause, costs and prevention measures relating to accidents.
 - 2.4. Based on causal factors, develop injury and illness prevention programs and practices.
 - 2.5. Develop tools to measure the effectiveness of injury and illness prevention programs.

Goal #9 – Ensure Financial Accountability & Transparency

Outcome:

Ensure we provide the best possible value for the taxpayer's dollar by continually scrutinizing the District's use of funding and resources.

1. Develop a financial strategic plan that integrates innovative delivery strategies, future service expansion and infrastructure replacement needs.
 - 1.1. In support of the District's Financial Plan, ensure proper communications and coordination regarding timely updates and assess the District's budgeting and procurement processes to safeguard appropriate efficiencies and the delivery of accurate management information.
2. Enhance fiscal accountability and transparency by developing and implementing effective training tools and fiscal management systems.
 - 2.1. Develop and conduct a management training course to enhance organizational fiscal accountability.
 - 2.2. Develop a uniform expenditure tracking program for better accounting by budget managers.
3. Develop programs with input from all District members that emphasize the importance of fiscal accountability and transparency to ensure cost-effective service delivery.
 - 3.1. Evaluate the District's process for procuring service and supplies and make recommendations for an alternative purchasing process.

Goal #10 – Communicate our Value to the Community

Outcome:

Our community can rely on our services and trust us to keep our word. Our communications will offer a vivid portrait of our strategic directions and outcomes that the organization wants and believes it can accomplish.

1. Establish a strategic stakeholder team to shape and preserve favorable public opinion, utilizing strategic internal and external communications.
 - 1.1. Build a cohesive and effective Communications Team for the District that is responsible for creating and disseminating communications to our stakeholders.
2. Develop a strategic marketing plan which communicates the District's value, cost effectiveness, quality service and innovative public safety solutions.
 - 2.1. Develop a marketing plan template for use in developing marketing campaigns that position the District as a leader in the fire service.
 - 2.2. Create and deliver an internal marketing campaign to help all personnel understand the importance of public opinion, the importance of an organizational shift to marketing-focused activities and the importance of a personal sense of pride that is reflected in our everyday operations and actions.
3. Implement a strategic communications plan which identifies methods, content, delivery systems and measurements of success.
 - 3.1. Expand the District's use of social media in educating and informing the community.
 - 3.2. Expand the District's use of existing personnel in speaking to community based organizations, schools and other groups targeted in the strategic communication and marketing plans.

Implementation, Monitoring, Measures and Maintenance

The District has created a layered approach to Strategic Plan oversight. At the helm of this effort is Fire Chief Chip Hickman. Each Strategic Plan goal has been assigned to a member of the organization; they become the “goal owner” and are responsible for the implementation, monitoring, measurement and maintenance of the specific goal. Each of the ten goal owners translate the assigned strategic goals into detailed, 24-36 month initiatives.

Strategic Plan updates are included as part of the agenda in monthly staff meetings and chief officer meetings. Each agenda item on every Board of Directors Meeting Agenda will include a reference to the specific goal the agenda item is related to. Specific Strategic Plan accomplishments and challenges will be reported on at these meetings. Additionally, the Strategic Plan goal number will be identified for each budget expenditure in our annual budget.

The plan is accessible to all members on the District’s intranet data site. Employees can access the most recent version of the plan, learn about progress made and provide feedback to goal owners. The District realizes how important it is for all its stakeholders to see its achievements as they happen. Part of the implementation strategy includes frequent communications to ensure that all employees, the command team and especially the public are informed about the Strategic Plan. A copy of the latest version of the strategic plan will be posted at the District’s website.

The District plans to release an annual update of the Strategic Plan to reflect achievements and new areas which need to be addressed to meet emerging needs and service demands.

Agenda Item #5



P.O. Box 942709 Sacramento, CA 94229-2709
 888 CalPERS (or 888-225-7377)
 TTY: (877) 249-7442 | Fax: (916) 795-3005
www.calpers.ca.gov

California Public Employees' Retirement System

October 20, 2016

CalPERS ID #1337420437

Mr. Stephen Hickman
 Fire Chief
 Montecito Fire Protection District
 595 San Ysidro Road
 Santa Barbara, CA 93108

Dear Mr. Hickman:

Thank you for returning the Resolution of Intention to amend your CalPERS retirement contract to end Section 20516 (4.5% Employees Sharing Cost of Additional Benefits) applicable to Section 21354.3 (3% @ 60 Full formula) for local miscellaneous members and Section 21363.1 (3% @ 55 Full formula) for local safety members; and

to provide Section 20516 (Employees Sharing Additional Cost) of 6.5% for classic local miscellaneous members and classic local safety members.

Also provided are the following documents necessary to complete the proposed amendment:

1. Amendment to Contract.
2. Resolution, Form CON-13. This Resolution must be adopted by affirmative vote of a majority of the members of the governing body no earlier than twenty days after the adoption of the Resolution of Intention. Failure to comply may result in the delay of the anticipated effective date of the amendment.
3. Certification of Final Action of Governing Body, Form CON-5.

Your agency adopted the Resolution of Intention on September 26, 2016, therefore, the earliest date the final Resolution could have been adopted was October 16, 2016, pursuant to Government Code Section 20471. There are no exceptions to this law.

Montecito Fire Protection District

-2-

October 20, 2016

The effective date of this amendment cannot be earlier than the first day of a payroll period following the adoption of the final Resolution. Please insert the effective date on the last page of the Amendment to Contract.

The following documents must be submitted through my|CalPERS and the original documents must be returned to this office by mail. ORIGINAL SIGNATURES ARE REQUIRED ON ALL CONTRACTS.

1. Amendment to Contract, two original executed sets.
2. Resolution, Form CON-13.
3. Certification of Final Action of Governing Body, Form CON-5.

Please notify your personnel/payroll staff and any others who submit payroll or membership documents to CalPERS on behalf of the agency, such as county courts and port districts, of the following information as of the effective date of the amendment to the contract:

Once the contract amendment has been completed, there may be a delay in getting the amendment on my|CalPERS. CalPERS requests that you hold payroll from the effective date of the amendment to the contract until the system is updated accordingly. Holding payroll means that the total required member contribution amount should still be collected from the member, but payroll detail should not be reported to CalPERS until the system has been updated to reflect the contract amendment changes. Your agency must also still submit the required contribution payment to CalPERS even when instructed to hold payroll detail reporting.

The classic local miscellaneous member contribution rate will be 14.5% of reportable earnings.

The classic local safety member contribution rate will be 15.5% of reportable earnings.

Please do not retype the Amendment to Contract and/or agreement documents. Only documents provided by this office will be accepted. If you have any questions regarding any documents, please contact this office prior to presenting to your governing body for adoption. Another contract amendment cannot be started until this amendment is completed or cancelled.

A copy of the contract will be returned for your records after it has been executed by CalPERS.

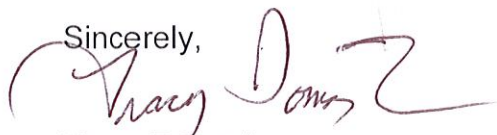
Montecito Fire Protection District

-3-

October 20, 2016

We are here to assist you. If you have any questions or would like additional information, please visit our website www.calpers.ca.gov, or you may contact us toll free at **888 CalPERS** or **(888-225-7377)**.

Sincerely,

A handwritten signature in dark ink, appearing to read "Tracy Donoghue", with a large, stylized flourish extending to the right.

Tracy Donoghue
Employer Representative
Public Agency Contract Services

TD:cf

Enclosures



California
Public Employees' Retirement System

AMENDMENT TO CONTRACT

Between the
Board of Administration
California Public Employees' Retirement System
and the
Board of Directors
Montecito Fire Protection District

The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective July 1, 1944, and witnessed July 11, 1944, and as amended effective October 1, 1951, March 1, 1958, June 1, 1958, February 1, 1960, July 1, 1961, February 1, 1969, November 1, 1972, October 1, 1973, August 1, 1977, February 16, 1978, January 15, 1980, June 1, 1981, October 16, 1982, October 16, 1984, December 16, 1986, October 1, 1988, October 16, 1990, September 1, 1991, January 1, 2001, May 1, 2001, October 1, 2001, July 1, 2002 and December 1, 2012 which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 14 are hereby stricken from said contract as executed effective December 1, 2012, and hereby replaced by the following paragraphs numbered 1 through 16 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 60 for classic local miscellaneous members, age 62 for new local miscellaneous members, age 55 for classic local safety members and age 57 for new local safety members.

2. Public Agency shall participate in the Public Employees' Retirement System from and after July 1, 1944 making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.
3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
 - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
 - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
 - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. Local Fire Fighters (herein referred to as local safety members);
 - b. Employees other than local safety members (herein referred to as local miscellaneous members).
5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:
 - a. **POLICE OFFICERS.**

6. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member in employment before and not on or after July 1, 2002 shall be determined in accordance with Section 21354 of said Retirement Law (2% at age 55 Full).
7. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member in employment on or after July 1, 2002 shall be determined in accordance with Section 21354.3 of said Retirement Law (3% at age 60 Full).
8. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Full).
9. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local safety member shall be determined in accordance with Section 21363.1 of said Retirement Law (3% at age 55 Full).
10. The percentage of final compensation to be provided for each year of credited prior and current service as a new local safety member shall be determined in accordance with Section 7522.25(d) of said Retirement Law (2.7% at age 57 Full).
11. Public Agency elected and elects to be subject to the following optional provisions:
 - a. Section 21573 (Third Level of 1959 Survivor Benefits).
 - b. Sections 21624 and 21626 (Post-Retirement Survivor Allowance).
 - c. Section 21222.1 (One-Time 5% Increase - 1970). Legislation repealed said Section effective January 1, 1980.
 - d. Section 20965 (Credit for Unused Sick Leave).
 - e. Section 21325 (One-Time 3% to 15% Increase For Local Safety Members Who Retired or Died Prior to January 1, 1974). Legislation repealed said Section effective January 1, 2002.
 - f. Section 20042 (One-Year Final Compensation) for classic members only.
 - g. Section 20692 (Employer Paid Member Contributions Converted to Payrate During the Final Compensation Period) for classic local miscellaneous members only.
 - h. Section 21328 (One-Time 1% to 6% Increase For Local Miscellaneous Members Who Retired or Died Prior to January 1, 1998).

i. Section 20516 (Employees Sharing Cost of Additional Benefits):

Section 21354.3 (3% @ 60 Full formula) effective July 1, 2002 for classic local miscellaneous members.

From and after July 1, 2002 and until the effective date of this amendment to contract the classic miscellaneous employees of Public Agency shall be assessed an additional 4.5% of their compensation for a total contribution rate of 12.5% pursuant to Government Code Section 20516.

Section 21363.1 (3% @ 55 Full formula) effective January 1, 2001 for classic local safety members.

From and after January 1, 2001 and until the effective date of this amendment to contract the classic fire employees of Public Agency shall be assessed an additional 4.5% of their compensation for a total contribution rate of 13.5% pursuant to Government Code Section 20516.

j. Section 20516 (Employees Sharing Additional Cost):

From and after the effective date of this amendment to contract, 6.5% for classic local miscellaneous members and classic local safety members.

The portion of the employer's contribution that the member agrees to contribute from his or her compensation, over and above the member's normal contribution ("Cost Sharing Percentage"), shall not exceed the Employer Normal Cost Rate, as that rate is defined in the CalPERS Actuarial Valuation for the relevant fiscal year. If the Cost Sharing Percentage will exceed the relevant Employer Normal Cost Rate, the Cost Sharing Percentage shall automatically be reduced to an amount equal to, and not to exceed, the Employer Normal Cost Rate for the relevant fiscal year.

12. Public Agency, in accordance with Government Code Section 20834, shall not be considered an "employer" for purposes of the Public Employees' Retirement Law. Contributions of the Public Agency shall be fixed and determined as provided in Government Code Section 20834, and such contributions hereafter made shall be held by the Board as provided in Government Code Section 20834.
13. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members and local safety members of said Retirement System.
14. Public Agency shall also contribute to said Retirement System as follows:
 - a. Contributions required per covered member on account of the 1959 Survivor Benefits provided under Section 21573 of said Retirement Law. (Subject to annual change.) In addition, all assets and liabilities of Public Agency and its employees shall be pooled in a single account, based on term insurance rates, for survivors of all local miscellaneous members and local safety members.

- b. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
 - c. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
15. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.
16. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF DIRECTORS
MONTECITO FIRE PROTECTION
DISTRICT

BY _____
CHERYL EASON
CHIEF FINANCIAL OFFICER
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest:

Clerk

MONTECITO FIRE PROTECTION DISTRICT

**RESOLUTION
AUTHORIZING AN AMENDMENT TO THE CONTRACT**

No. 2016-10

WHEREAS, the Board of Administration of the California Public Employees' Retirement System and the Board of Directors of the Montecito Fire Protection District entered into a contract effective on July 1, 1944 providing for the participation of said public agency in the California Public Employees' Retirement System; and

WHEREAS, it is now desirable to take advantage of certain benefits provided under said Retirement System and not included in said contract;

NOW, THEREFORE, BE IT RESOLVED, that said governing body authorized, and it does hereby authorize, an amendment to said contract, a copy of said amendment attached hereto and by such reference made a part hereof as though herein set out in full; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the presiding officer of said governing body is hereby authorized, empowered and directed to execute said amendment for and on behalf of said public agency.

Adopted this 28 day of November, 2016.

Presiding Officer

Attest:

Clerk/Secretary

CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
Pension Contract Management Services & Prefunding Programs
P.O. Box 942703
Sacramento, CA 94229-2703
888 CalPERS (or 888-225-7377)

**CERTIFICATION
OF
FINAL ACTION OF GOVERNING BODY**

I hereby certify that the _____ Board of Directors _____ of the
(governing body)
_____ Montecito Fire Protection District _____
(public agency)

considered and adopted on November 28, 2016, by an affirmative vote of a
(date)
majority of the members of said Governing Body, **Ordinance / Resolution** No. 2016-10
approving the attached contractual agreement between the Governing Body of said Agency
and the Board of Administration of the California Public Employees' Retirement System, a
certified copy of said **Ordinance / Resolution** in the form furnished by said Board of
Administration being attached hereto.

Adoption of the retirement benefit increase/change was not placed on the consent
calendar.

Clerk/Secretary

Title

Date _____

Agenda Item #6

RESOLUTION NO. 2016-11
FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS
UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT

- WHEREAS, (1) Montecito Fire Protection District is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act"); and
- WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; and

- RESOLVED, (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of:

Medical Group	Monthly Employer Contribution
000 Employees & Annuitants	\$1,950.00
001 Board of Directors	\$1,950.00
002 Regular Hourly Employees	\$1,463.00
003 Part Time Hourly Employees	\$975.00

Plus administrative fees and Contingency Reserve Fund assessments; and be it further

- RESOLVED, (b) Montecito Fire Protection District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further
- RESOLVED, (c) That the participation of the employees and annuitants of Montecito Fire Protection District shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Montecito Fire Protection District would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer.
- RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, Fire Chief to file with the Board a verified copy of this resolution, and to perform on behalf of Montecito Fire Protection District all functions required of it under the Act.

Adopted at a regular meeting of the Board of Directors at the Montecito Fire Protection District, this 28th day of November, 2016.

Signed: _____
President of the Board of Directors

Attest: _____
Secretary of the Board of Directors

Agenda

Item #7

**TIME SENSITIVE
PLEASE RETURN WITHIN 30 DAYS**



**Subject: Important Plan Documents
Montecito Fire Protection District Deferred Compensation
Plan
Group Number – 109278**

Dear Plan Sponsor,

We have created the following documents for your Plan:

- MassMutual Specimen 457(b) Plan Document
- Sample - Board Resolution

At your request, we have amended your Plan Documents to address the following:

Effective December 1, 2016, deferrals of accumulated sick pay, vacation pay, or back pay as well as special deferral election of bonus pay are permitted into the Plan.

As plan sponsor, it is up to you, in consultation with your legal advisor, to determine whether the terms of these documents support your Plan and its intended operation. **Please review these documents carefully. If any changes are needed to the plan documents, please contact me. Otherwise please follow the Action Steps on the next page for signing and returning your plan documents.**

Please call me at **1-800-637-6444 extension 59432** if you have any questions about the enclosed documents.

Sincerely,

Account Management Team
Retirement Plan Services

PLAN DOCUMENTS GLOSSARY

Specimen 457(b) Plan Document – This document is a “Specimen” document that may be used by the following organizations:

- **Governmental:** An eligible governmental employer as defined under Code §457(e)(1)(A), that is generally a governmental entity of the United States and the District of Columbia, a political subdivision of a state (for example, a county or municipality); and any agency or instrumentality of a state or a political subdivision of a state;
- **Tax Exempt:** A non-governmental employer exempt from tax under Subtitle A of the Internal Revenue Code of 1986 (“Code”) as defined under Code §457(e)(1)(B); or
- **Religious:** A non-governmental employer exempt from tax under Subtitle A of the Internal Revenue Code of 1986 (“Code”) as defined under Code §457(e)(1)(B), which is a Code §414(w) religious organization that is not a church or a qualified church organization within the meaning of Code §3131(w)(3).

Under this Specimen document no federal, state or local government has passed on the legal sufficiency (including the conformity with Code §457). This Specimen document was prepared for your convenience and is not intended to provide you with legal or tax advice. Prior to the adoption of the Specimen document, you and your counsel should review and, where appropriate, modify the provisions to meet your particular needs and applicable local laws.

MassMutual Life Insurance Company, nor any of its affiliated companies, (collectively referred to herein as “MassMutual”), assumes any liability to any person or entity with respect to the adequacy of this plan document for any purpose (including any future amendments made to this plan document including amendments to satisfy any changes in applicable law), or with respect to any tax, accounting or legal ramifications arising from its use.

This plan document has been updated to reflect all changes in the law including the Pension Protection Act of 2006 (PPA), the Heroes Earnings Assistance Act of 2008 (HEART, including HEART Notice 2010-15), and the Worker, Retiree, and Employer Recovery Act of 2008 (WRERA), which are intended as good faith compliance with the requirements of these legislative changes and any guidance issued thereunder. The plan document includes variable provisions and was drafted based upon the provisions you selected. Please review it carefully.

Sample - Board Resolution – The establishment of a plan and, in some cases, the amendment of a plan requires formal action to be taken by the person or persons authorized by an entity to do so. For example, the entity’s charter or by-laws may require resolution by the Board to adopt a plan, or it may authorize the Board to delegate that authority to a committee. The rules vary by state and by organization. As a courtesy, we have enclosed a sample Board Resolution you may use for this purpose. To ensure compliance with your entity’s requirements, we recommend you consult your legal adviser.

SECTION II PARTICIPATION AND CONTRIBUTIONS

2.1 Eligibility

Each Employee shall be eligible to participate in the Plan and defer Compensation hereunder immediately upon becoming employed by the Employer.

2.2 Election

An Employee may elect to become a Participant by executing an election to defer a portion of his or her Compensation (and to have that amount contributed as an Annual Deferral on his or her behalf) and filing such election with the Administrator. This participation election shall be made on the deferral agreement provided by the Administrator under which the Employee agrees to be bound by all the terms and conditions of the Plan. Any such election shall remain in effect until a new election is filed. The Administrator may establish a minimum deferral amount, and may change such minimums from time to time. The deferral agreement shall also include designation of investment funds and a designation of Beneficiary.

- (a) **Special Deferral Election of Sick, Vacation, or Back Pay:** A Participant who has not had a Severance from Employment may authorize a special election to defer accumulated sick pay, accumulated vacation pay, and back pay for any calendar month if an election to defer is entered into before the beginning of the month in which the amounts would otherwise be paid or made available and the Participant is an Employee on the date the amounts would otherwise be paid or made available. For this purpose, Compensation that would otherwise be paid for a payroll period that begins before Severance from Employment is treated as an amount that would otherwise be paid or made available before an Employee has a Severance from Employment.
- (b) **Special Deferral Election On Bonus Pay:** Participant may authorize a special election to defer on that portion of his or her Compensation that is attributable to any Employer paid cash bonuses made for the Plan Year in an amount up to 100% of such bonus, in which case the general deferral agreement under Section 2.2 shall not apply to that portion of Compensation that is attributable to any Employer paid cash bonuses made for the Plan Year. The Employer may designate the bonuses for which the special reduction authorization is available; provided, however, that such designation shall be made on a uniform and non-discriminatory basis. These amounts may be deferred for any calendar month only if an agreement providing for the special election to defer on bonus pay is entered into before the beginning of the month in which the amounts would otherwise be paid or made available and the Participant is an Employee on the date the amounts would otherwise be paid or made available.

2.3 Commencement of Participation

An Employee shall become a Participant as soon as administratively practicable following the date the Employee files an election pursuant to Section 2.2. Such election shall become effective

EMPLOYER ADOPTION PAGE

IN WITNESS WHEREOF, the Employer has executed this Plan document this _____ day
of _____.

Montecito Fire Protection District

SEAL

By _____

Name _____

Title _____

Attest:

Title

(Witness)

RESOLUTION NO. 2016-12

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE MONTECITO FIRE PROTECTION DISTRICT
AMENDING THE DEFERRED COMPENSATION PLAN
TO PROVIDE EMPLOYEES OF THE AGENCY
WITH RETIREMENT BENEFITS**

The undersigned, Clerk of the Board, hereby certifies that the following extract of resolutions below was taken from a duly called meeting of the Board:

RESOLVED, that the Board has previously approved and adopted the Montecito Fire Protection District Deferred Compensation Plan to provide employees of the Agency with retirement benefits.

RESOLVED, that the Board does hereby declare the intention of the Agency to continue the Plan, but reserves the right to terminate or amend the Plan at any time.

RESOLVED, that the members of the Board are hereby jointly and severally authorized to take such actions and to execute such documents as they deem necessary or desirable in order to carry out the intent of the foregoing resolutions and required under the Plan to make the Plan fully effective in accordance with its terms and intent.

I DO HEREBY CERTIFY that I am the Clerk of the Board of the Agency, and the keeper of its records and seal.

I FURTHER CERTIFY that the above is true, correct and complete extract of resolutions adopted at a duly called and held meeting of the Board, and that said resolutions are still in effect and have not been modified or revised and are not in conflict with the by laws of this Agency.

IN WITNESS WHEREOF, I have set my hand and the seal of the Agency at the meeting held on November 28, 2016.

SEAL

Signature

Title

Agenda Item #8

MONTECITO FIRE PROTECTION DISTRICT
CASH RECONCILIATION - ALL FUNDS
September 30, 2016

	Fund 3650 General	Fund 3651 Pension Obl.	Fund 3652 Capital Res.	Fund 3653 Land & Bldg	All Funds
Cash Balance at 9/1/16	1,962,192.91	198.70	2,346,857.30	4,497,143.17	8,806,392.08
Income:					
Tax Revenue	-	-	-	-	-
Interest income	-	-	-	-	-
Other:					
USFS - Sherpa Fire, 6/15-6/27/16	196,852.67	-	-	-	196,852.67
CSFD Dispatch Services	21,909.00	-	-	-	21,909.00
Cal Card rebate, Q2	381.85	-	-	-	381.85
Employee buckle/patch purchases	86.70	-	-	-	86.70
	<u>219,230.22</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>219,230.22</u>
Expenses:					
Warrants and Claims	(94,085.82)	-	-	(1,449.00)	(95,534.82)
Payroll	(1,033,686.90)	-	-	-	(1,033,686.90)
Other:					
Interfund Transfers	-	-	-	-	-
Reimbursed expenses*	16,797.83	-	-	-	16,797.83
	<u>(1,110,974.89)</u>	<u>-</u>	<u>-</u>	<u>(1,449.00)</u>	<u>(1,112,423.89)</u>
Cash Balance at 9/30/16	<u>1,070,448.24</u>	<u>198.70</u>	<u>2,346,857.30</u>	<u>4,495,694.17</u>	<u>7,913,198.41</u>
Cash in Treasury per Balance Sheet	<u>1,226,536.42</u>	<u>198.70</u>	<u>2,346,857.30</u>	<u>4,495,694.17</u>	<u>8,069,286.59</u>
Difference	156,088.18	-	-	-	156,088.18
Reconciliation:					
Outstanding payroll payments					
Delta Dental	15,313.35	-	-	-	15,313.35
CalPERS retirement contrib. (10/1)	80,312.63	-	-	-	80,312.63
Vision Service Plan (10/1)	2,862.64	-	-	-	2,862.64
EFT Payable (Acct 1015)					
Mass Mutual contributions	18,900.00	-	-	-	18,900.00
Sarah Bumanglag	4,982.50	-	-	-	4,982.50
Accounts payable (Acct 1210)					
Joyce Reed	167.56	-	-	-	167.56
Physio Control	32,632.28	-	-	-	32,632.28
Ready Refresh	453.26	-	-	-	453.26
Village Automotive Repair	463.96	-	-	-	463.96
	<u>156,088.18</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>156,088.18</u>

* Summary of reimbursed expenses:

Conexis - Reimb. for flexible spending account refunds, \$363.10
SDRMA Work Comp Insurance - Reimb. for purchasing safety PPE, \$1,000
Alteris/FAIRA Insurance - Claim monies for P921 accident, \$1,580.22
C. Hickman - Reimb. for personal credit card purchase (MREs), \$211.94
Various - Employee reimb. for shift calendars purchased, \$62.50
SDRMA Work Comp Insurance - Premium credit adjustment for FY 15-16, \$13,449.57
Voided check - Cancelled after 6 months, \$130.50

MONTECITO FIRE PROTECTION DISTRICT
CASH RECONCILIATION - ALL FUNDS
October 31, 2016

	Fund 3650 General	Fund 3651 Pension Obl.	Fund 3652 Capital Res.	Fund 3653 Land & Bldg	All Funds
Cash Balance at 10/1/16	1,070,448.24	198.70	2,346,857.30	4,495,694.17	7,913,198.41
Income:					
Tax Revenue	651,888.55	-	-	-	651,888.55
Interest income	5,631.24	7.80	3,993.43	7,673.77	17,306.24
	<u>657,519.79</u>	<u>7.80</u>	<u>3,993.43</u>	<u>7,673.77</u>	<u>669,194.79</u>
Expenses:					
Warrants and Claims	(112,725.48)	-	-	(1,165.50)	(113,890.98)
Payroll	(1,024,380.71)	-	-	-	(1,024,380.71)
Other:					
Interfund Transfers	-	-	-	-	-
Reimbursed expenses*	601.56	-	-	-	601.56
	<u>(1,136,504.63)</u>	<u>-</u>	<u>-</u>	<u>(1,165.50)</u>	<u>(1,137,670.13)</u>
Cash Balance at 10/31/16	<u>591,463.40</u>	<u>206.50</u>	<u>2,350,850.73</u>	<u>4,502,202.44</u>	<u>7,444,723.07</u>
Cash in Treasury per Balance Sheet	<u>1,027,464.10</u>	<u>206.50</u>	<u>2,350,850.73</u>	<u>4,503,367.94</u>	<u>7,881,889.27</u>
Difference	436,000.70	-	-	1,165.50	437,166.20
Reconciliation:					
Outstanding payroll payments					
Delta Dental	15,813.97	-	-	-	15,813.97
Vision Service Plan	2,895.17				
Mass Mutual contribution	19,055.00				
CalPERS retirement contribution	80,238.71	-	-	-	80,238.71
Payroll deposit	305,596.85	-	-	-	305,596.85
Accounts payable (Acct 1210)					
Price, Postel & Parma	7,418.50	-	-	1,165.50	8,584.00
Sarah Bumanglag	4,982.50	-	-	-	4,982.50
	<u>436,000.70</u>	<u>-</u>	<u>-</u>	<u>1,165.50</u>	<u>415,216.03</u>

* Summary of reimbursed expenses:

Conexis - Reimb. for flexible spending account refunds, \$250.16
Conexis - Reimb. for flexible spending account refunds, \$351.40

**MONTECITO FIRE PROTECTION DISTRICT
WARRANTS AND CLAIMS DETAIL
September 2016**

Payee	Description	Amount
<u>Fund 3650 - General</u>		
ADP Inc	ADP fees, 3 periods	767.15
Aflac	Employee paid insurance, August	1,488.10
AFSS Southern Division	Admin. Fire Services Section: Gil/Reed, FY 16-17	100.00
Bound Tree Medical	Patient medical supplies	1,396.75
Brandon Bennewate	B. Bennewate Reimb: Soberanes fire asgmt fuel	199.50
Brandon Bennewate	B. Bennewate Reimb: HazMat Tech Module G	306.00
Burtens Fire Inc	Booster line hose for OES (Cal-OES reimbursable)	437.15
Chevron And Texaco Business Card S	Gasoline charges	55.42
Conexis Benefits Administrator LP	FSA administrative fee, August	110.50
Conexis Benefits Administrator LP	FSA plan reimbursements, employee paid	802.24
Cox Communications	CAD connectivity & Internet	2,761.90
Creative Product Source Inc	Public Education supplies: fire safety books/escape p	2,102.49
David C Andreas	D. Andreas Reimb: Soberanes fire asgmt fuel	152.74
EAN Services LLC	Rental car: Engine break down during Soberanes Inc	134.33
Frontier	Phone services	1,264.06
Goldman Magdalin Krikes LLP	Worker's comp legal services	35.00
Governmentjobs.com	NeoGov Annual License Fee: 9/15/16-9/14/17	2,300.00
Hugo's Auto Detailing	Car wash service, July	265.00
Hugo's Auto Detailing	Car wash service, August	250.00
Hugo's Auto Detailing	Vehicle details (post fire-asgmt)	600.00
Impulse Internet Services	Phone services, Sept.	497.47
Impulse Internet Services	Phone services, Oct.	497.81
InformaCo Emend Billing Service	IT support, September	4,360.00
Iron Mountain	Shredding service, July	72.88
Iron Mountain	Shredding service, August	72.88
Jerry's Oven Repair	Oven repair, Sta. 1	191.60
Joyce Reed	J. Reed Reimb: Admin. Fire Svcs Section meeting	167.56
Kevin Taylor	K. Taylor Reimb: Columbia Southern MSE 6701	742.50
Leslie Muller	L. Muller Reimb: Cedar fire asgmt mileage	212.76
Lexipol LLC	Lexipol testing management, 9/1/16-5/31/17	1,350.00
Marborg Industries	Refuse disposal	515.19
McCormix Corporation	Diesel fuel, August	1,544.65
Med Tech Resource	Patient medical supplies	65.91
Mission Uniform Service Inc	Shop towels	396.21
Montecito Village Hardware	Hose/connectors for in-vehicle coolers	124.09
Montecito Water District	Water service, Sta. 1	691.93
Paradise Chevrolet	Sidedoor weather strip, R91/BC915	186.22
Paradise Chevrolet	Mechanic stock supplies	108.88
Paragon Builders	Install new signage over bay, Sta. 2	1,187.00
Peyton Scapes	Landscape maintenance	550.00
Peyton Scapes	Drip system repair, and mulch load	905.00
Physio Control	Lifepak 15 batteries/charging station (budgeted)	2,195.11
Physio Control	Lifepak 15 cardiac monitor	30,437.17
Precision Imaging	Office copier usage fee, August	235.51
Price Postel & Parma	Legal services, August	8,009.00
Rayne Water Conditioning	Soft water service, semi-annual	816.36
Ready Refresh By Nestle	Bottled water	453.26
Safety Kleen Corp	Quarterly solvent tank maintenance	285.80
Santa Barbara Co Fire Chief Assoc	SB County Fire Chiefs: Montecito Fire, FY16-17	300.00
Sarah Bumanglag	S. Bumanglag ADP Payment: 9/1-9/30/16	4,982.50
Satcom Global Inc	Satellite phone charges	151.21

Payee	Description	Amount
SB County Auditor-Controller	Additional user tax	196.40
Southern California Edison	Electricity service, Sta. 1 & 2	2,080.99
Sprint	E92 Sim card for MDC, August	37.99
Staples Credit Plan	Office supplies	369.39
The Gas Company	Gas service	112.35
The UPS Store	Shipping charges, August	134.46
The Village Service Station	Gasoline charges, August	1,242.69
US Bank Corporate Payment System	C. Hickman: Transportation to 4th of July bkft	11.97
	Online fax & back-up server, monthly fees	18.94
	Business meeting: 900/600	30.60
	Cell phone vehicle mount, 903	64.78
	T. Ederer: Image Trend Conference	77.19
	Thomas Guide map books and mgmt training textboo	92.39
	Postage stamps	95.75
	J. Saley retirement recognition	157.49
	Active 911 subscription, annual fee	293.75
	Gasoline charges	333.98
	Portable radios repairs and programming cables	344.44
	Lauritson/Gregson: Management training	347.00
	BC and 903 command box supplies	365.52
	Rechargeable flashlight and flashlight batteries	376.27
	Gil/Reed: CSDA Special District Governance Academ	877.53
	Vehicle cleaning supplies and new windshield (912)	889.27
V4EMS Inc	EMS Airway Manikin (budgeted)	6,655.10
Veritiv Operating Company	Household supplies	580.83
Village Automotive Repair Inc	Vehicle door repair for BC915	463.96
	Fund 3650 Total	<u>94,085.82</u>
Fund 3653 - Land & Building		
Price Postel & Parma	Legal services - Station 3, August	<u>1,449.00</u>
	Fund 3653 Total	<u>1,449.00</u>

**MONTECITO FIRE PROTECTION DISTRICT
WARRANTS AND CLAIMS DETAIL
October 2016**

Payee	Description	Amount
Fund 3650 - General		
Across The Street Productions	Blue Card Command annual renewal fees	3,768.00
ADP Inc	ADP fees, 2 periods	505.35
Aflac	Employee paid insurance, September	1,488.10
Alan Widling	A. Widling Reimb: Blue Cut fire asgmt fuel	48.23
Andrew Rupp	A. Rupp Reimb: Lompoc Hospital Training mileage	62.64
Andrew Rupp	A. Rupp Reimb: Paramedic accreditation fee	209.00
Bob's Vacuum & Sewing Ctr	Vacuum belts and bags	42.88
Boone Printing & Graphics	Business cards - survey request	133.15
Bound Tree Medical	Patient medical supplies	1,211.65
Burtons Fire Inc	Vehicle supplies: Kit for E92 valve and stock items	200.51
California Fire Chiefs Association	Cal Fire Chief Assoc: MFPD, FY16-17	400.00
Callback Staffing Solutions LLC	Online scheduling program, 10/1-12/31/16	274.91
Carquest Auto Parts	Mechanic stock supplies: bulbs, air filter, fluids	325.54
Conexis Benefits Administrator LP	FSA plan reimbursements, employee paid	1,521.36
Cox Communications	CAD connectivity & Internet	2,761.90
Creative Product Source Inc	Public Education supplies: door hangers	1,327.78
Day Wireless Systems	In-suit comm. kits (HazMat team)	3,905.47
Dino Denunzio's Paint & Body Shop	P921 auto body repair	4,370.22
Eric Klemowicz	E. Klemowicz Reimb: Canyon fire asgmt fuel	57.82
Frontier	Phone services	1,272.24
Garet Blake	G. Blake Reimb: Water/Gatorade emergency supply	65.13
Goldman Magdalin Krikes LLP	Worker's comp legal services	140.00
Hugo's Auto Detailing	Full service detail: BC914/PT91	400.00
Hugo's Auto Detailing	Car wash service, September	475.00
Impulse Internet Services	Phone services, November	497.47
InformaCo Emend Billing Service	IT support, October	4,600.00
Iron Mountain	Shredding service, monthly fee	72.59
JDL Mapping	Mapping services, September	1,125.00
Jordanos	Household supplies: floor mats	1,002.35
Joy Equipment Protection	Service call for fire sprinkler system, Sta. 2	475.00
Keith Fuggles	K. Fuggles Reimb: PALS Refresher	140.00
Kerry Kellogg	K. Kellogg Reimb: Canyon fire asgmt mileage	151.20
Kerry Kellogg	K. Kellogg Reimb: Soberanes fire asgmt mileage	203.04
Kurt Hickman	K. Hickman Reimb: Loma fire asgmt fuel	59.45
L N Curtis & Sons	Flip tip nozzles (3)	2,851.20
Marborg Industries	Refuse disposal, Sta. 1	373.27
McCormix Corporation	Diesel fuel, September	1,644.30
Mission Uniform Service Inc	Shop towels	389.26
Montecito Village Hardware	Hardware supplies	15.10
Montecito Water District	Water service	663.64
Motorola Solutions, Inc	All band portable radios, 2 (budgeted)	12,198.08
National Testing Network	National firefighter recruiting service fee	500.00
On Duty Uniforms	Uniform mourning badges	40.32
Paradise Chevrolet	Keyless entry remotes/keys: BC916	290.34
Peyton Scapes	Wind storm clean-up	285.00
Peyton Scapes	Landscape maintenance	550.00
Physio Control	Annual Lifepak maintenance (budgeted)	5,239.92
Physio Control	Cardiac monitor modems (budgeted)	5,626.33
Precision Imaging	Office copier usage fee, September	194.81
Price Postel & Parma	Legal services, September	7,418.50
Ready Refresh By Nestle	Bottled water	303.10

Payee	Description	Amount
Robert D Teneyck	Comm Strategy - Initiative 2: Benchmark Survey	8,125.00
Safety Kleen Corp	Quarterly solvent tank maintenance	346.68
Sarah Bumanglag	S. Bumanglag ADP Payment: 10/1-10/31/16	4,982.50
Satcom Global Inc	Satellite phone charges	150.57
SB County Auditor-Controller	Additional user tax	163.95
SB County Auditor-Controller	FIN quarterly billing Q2, FY 16-17	3,400.75
SB Tree Care Inc	Special Project: Bella Vista dead oak tree removal	3,400.00
Scott Chapman	S. Chapman Reimb: Columbia Southern FIR 3306	567.00
Shawn Whilt	S. Whilt Reimb: Organizer bins for ambulance	83.01
Shift Calendars	Shift calendars for 2017	765.97
Smardan Hatcher Company	Toilet repair part	10.05
Southern California Edison	Electricity service, Sta. 1 & 2	2,161.99
Sprinkle Tire Inc	Tire installation on E92	581.45
Sprint	E92 Sim card for MDC, September	37.99
Staples Credit Plan	Office supplies	1,559.90
The Gas Company	Gas service	107.10
The UPS Store	Shipping charges, September	10.64
The Village Service Station	Gasoline charges, September	1,076.34
Trace Analytics LLC	Mako compressed air testing	80.00
Travis Ederer	T. Ederer Reimb: Cell phone case	18.68
Travis Ederer	T. Ederer Reimb: Fuel	80.85
Tri County Office Furniture	Office furniture - 50% payment	1,082.00
Turnout Maintenance Co LLC	Turnouts repairs	1,367.20
US Bank Corporate Payment System	Cell phone vehicle mount for BC 914	10.99
	Fax and back-up server, monthly fees	18.94
	Office supplies: name plate, incident journal	66.56
	Food for MERRAG red flag volunteers	89.09
	Business meetings: new hire, XSB IMT3 team, PR	133.76
	Int'l Code Council membership: A. Gregson, FY16-17	135.00
	E93 vehicle repair part, BC914 windshield shade	196.18
	PPE: brush shirts/rain pants for Auxiliaries	266.63
	NFPA membership: A. Gregson, FY 16-18	315.00
	Parts/repairs to 912 investigation camera	406.98
	MDC repair	501.64
	PPE: red bages, safety glasses, wildland gloves	674.94
	Fire code manuals	860.16
	Gasoline charges	1,127.39
	T. Ederer +3: ImageTrend Conference	1,503.73
Veritiv Operating Company	Household supplies	387.78
Verizon Wireless	Wireless service, August	1,401.29
Verizon Wireless	iPads (3) for MDC trials	1,894.17
William Wrenn	B. Wrenn Reimb: Trench Rescue Technician	507.40
Winema Industrial & Safety Supply	Eagle monitor sensor replacement	192.08
	Fund 3650 Total	<u>112,725.48</u>
<u>Fund 3653 - Land & Building</u>		
Price Postel & Parma	Legal services - Station 3, August	1,165.50
	Fund 3653 Total	<u>1,165.50</u>

**MONTECITO FIRE PROTECTION DISTRICT
PAYROLL EXPENDITURES
September 2016**

Regular Salaries	\$	543,818.00
Part-Time Salaries		4,206.26
Directors Fees		2,380.00
Auxiliary		722.50
FLSA Safety		6,964.55
FLSA Dispatch		2,991.04
Overtime		193,034.80
Dispatch Cadre Earnings		2,130.50
Mass Mutual 457 Contribution		8,200.00
Retirement Vacation Payout		<u>7,590.62</u>
 Gross Wages	 \$	 772,038.27
 District Contributions to Insurance		 134,548.75
District Contributions to Medicare/SS		10,952.26
District Contributions to SUI		88.27
CalPERS Employee Contribution, District paid		49,109.79
CalPERS Employer Contribution, Employee paid		(35,999.21)
CalPERS, District Contribution		108,749.49
Health and Dependent Care FSA Contributions		(4,312.62)
Due to AFLAC		<u>(1,488.10)</u>
 Total Benefits		 <u>261,648.63</u>
Grand Total	\$	<u>1,033,686.90</u>

**MONTECITO FIRE PROTECTION DISTRICT
PAYROLL EXPENDITURES
October 2016**

Regular Salaries	\$	530,787.00
Part-Time Salaries		5,037.73
Directors Fees		850.00
Auxiliary		161.50
FLSA Safety		13,373.10
FLSA Dispatch		2,804.16
Overtime		200,208.87
Dispatch Cadre Earnings		2,130.50
Mass Mutual 457 Contribution		8,200.00
Retirement Vacation Payout		<u>-</u>
 Gross Wages	 \$	 763,552.86
 District Contributions to Insurance		 135,436.46
District Contributions to Medicare/SS		10,732.75
District Contributions to SUI		21.24
CalPERS Employee Contribution, District paid		48,333.89
CalPERS Employer Contribution, Employee paid		(35,438.73)
CalPERS, District Contribution		107,234.44
Health and Dependent Care FSA Contributions		(4,312.62)
Due to AFLAC		<u>(1,179.58)</u>
 Total Benefits		 <u>260,827.85</u>
Grand Total	\$	<u>1,024,380.71</u>

**MONTECITO FIRE PROTECTION DISTRICT
OVERTIME DETAIL
September 2016**

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing	Fire		Overtime	Description
						Reimbursable	Staffing		
Taylor, J.	07/28/16		3.0	138.02				138.02	Quarterly dispatch meeting
Fuggles, K.	08/15/16		8.0	611.52	611.52				
Bennewate, B	08/16/16		2.0	123.30				123.30	ImageTrend meeting w/ 914
Briner, A	08/19/16		12.0	968.04			968.04		
Poulos, T.	08/21/16	16.0	8.0	550.56			550.56		
Gregson, A.	08/23/16		15.0	1,263.75	1,263.75				
Andreas, D.	08/24/16	11.0	-	-			-		
Briner, A	08/24/16	4.0	12.0	968.04			968.04		
Fuentes, E.	08/24/16		16.0	1,233.84			1,233.84		
Galbraith, R.	08/24/16		16.0	1,015.92			1,015.92		
Jenkins, J.	08/24/16		16.0	1,834.80			1,834.80		
Blake, G.	08/25/16		24.0	1,631.52			1,631.52		
St. Oegger, D.	08/25/16		24.0	1,761.48			1,761.48		
Briner, A	08/26/16	8.0	16.0	1,290.72			1,290.72		
Ederer, T.	08/26/16		24.0	2,022.00			2,022.00		
Taylor, J.	08/26/16		24.0	1,104.12			1,104.12		
Blake, G.	08/27/16		24.0	1,631.52			1,631.52		
Chapman, S.	08/27/16		3.0	234.09			234.09		
Gregson, A.	08/27/16		24.0	2,022.00	2,022.00				
Hickman, K.	08/27/16	8.0	16.0	1,134.24			1,134.24		
Wrenn, B.	08/27/16		24.0	1,220.76			1,220.76		
Edwards, S.	08/28/16		24.0	1,203.12			1,203.12		
Galbraith, R.	08/28/16		24.0	1,523.88			1,523.88		
Gregson, A.	08/28/16		8.5	716.13			716.13		
Powell, K.	08/28/16		24.0	1,491.84			1,491.84		
Rupp, A.	08/28/16		9.0	424.44	424.44				
Hickman, K.	08/29/16		10.5	744.35			744.35		
Ederer, T.	08/30/16		24.0	2,022.00			2,022.00		
Taylor, J.	08/30/16		24.0	1,104.12			1,104.12		

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing		Fire		Description
					Staffing	Reimbursable	Overtime	Overtime	
Kellogg, K.	09/01/16	20.0	53.0	5,227.92			5,227.92		
Eubank, N.	09/04/16		24.0	1,019.16	1,019.16				
Galbraith, R.	09/04/16		24.0	1,523.88	1,523.88				
Taylor, J.	09/04/16		24.0	1,104.12			1,104.12		
Widling, A.	09/04/16		24.0	2,022.00	2,022.00				
Andreas, D.	09/08/16	2.0	-	-					MERRAG training instructor
Chapman, S.	08/07-08/12/16		(78.0)	(6,086.34)				(6,086.34)	Corrected overpmt from 9/1/16
Badaracco, J.	08/14-09/03/16		171.0	15,392.57			15,392.57		
Widling, A.	08/24-08/27/16		61.0	5,139.25			5,139.25		
Elliott, M.	08/24-08/28/16		80.5	5,908.30			5,908.30		
Eubank, N.	08/24-08/28/16		96.0	4,076.64			4,076.64		
Zeitsoff, J.	08/24-08/28/16		96.0	6,328.80			6,328.80		
Holthe, D.	08/24-08/29/16		106.5	9,454.01			9,454.01		
Klemowicz, E.	08/24-08/29/16	55.5	48.0	2,983.68			2,983.68		
Villarreal, J.	08/25-08/27/16	8.0	40.0	3,379.20			3,379.20		
Muller, L.	08/25-09/5/16		174.0	8,585.82			8,585.82		
			Payroll 9/16/16	98,049.13	8,886.75	94,987.40	(5,825.02)		
Bennewate, B.	08/24/16		2.0	123.30	123.30				
Hickman, K.	09/09/16		16.0	1,134.24	1,134.24				
Mann, K.	09/12/16		24.0	1,850.76	1,850.76				
Mann, K.	09/14/16	8.0	16.0	1,233.84	1,233.84				
Rupp, A.	09/15/16		9.5	448.02	448.02			448.02	Paramedic training
Rupp, A.	09/15/16		2.0	94.32	94.32				
Ederer, T.	09/16/16		24.0	2,022.00	2,022.00				
Eubank, N.	09/16/16		10.5	445.88	445.88				
Zeitsoff, J.	09/16/16		24.0	1,582.20	1,582.20				
Briner, A.	09/17/16		9.0	726.03	726.03		726.03		
Fuggles, K.	09/17/16		9.0	687.96	687.96		687.96		
Galbraith, R.	09/17/16		24.0	1,523.88	1,523.88				
Arnold, D.	09/18/16		18.5	785.60	785.60		785.60		
Edwards, T.	09/18/16		24.0	2,022.00	2,022.00				
Eubank, N.	09/18/16		18.5	785.60	785.60		785.60		
Muller, L.	09/18/16		12.0	601.56	601.56		601.56		
Poulos, T.	09/18/16		24.0	1,651.68	1,651.68				

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing		Fire		Description
					Staffing	Reimbursable	Overtime		
St. Oegger, D.	09/18/16		18.5	1,357.80			1,357.80		
Taylor, J.	09/18/16		12.0	552.06	552.06				
Villarreal, J.	09/18/16		24.0	2,027.52	2,027.52				
Walkup, R.	09/18/16		18.5	1,180.76			1,180.76		
Bennewate, B.	09/19/16		24.0	1,479.60			1,479.60		
Taylor, J.	09/19/16		24.0	1,104.12	1,104.12				
Whilt, S.	09/19/16		24.0	1,355.76			1,355.76		
Zeitsoff, J.	09/19/16		24.0	1,582.20			1,582.20		
Blake, G.	09/20/16		4.0	271.92	271.92				
Walkup, R.	09/20/16		24.0	1,531.80			1,531.80		
Broumand, A.	09/21/16		13.5	907.20			907.20		
Jenkins, J.	09/21/16		16.0	1,834.80	1,834.80				
Poulos, T.	09/21/16		13.5	929.07			929.07	377.28	Paramedic training
Rupp, A.	09/21/16		8.0	377.28	377.28				
Zeitsoff, J.	09/21/16		13.5	889.99	889.99			889.99	
Arnold, D.	09/22/16		14.0	594.51	594.51				
Badaracco, J.	09/22/16		14.0	1,260.21	1,260.21				
Blake, G.	09/22/16		7.0	475.86	475.86			475.86	
Galbraith, R.	09/22/16		17.5	1,111.16	1,111.16			1,111.16	
Klemowicz, E.	09/22/16		15.5	963.48	963.48			963.48	
Powell, K.	09/22/16		7.0	435.12	435.12			435.12	
Rupp, A.	09/22/16		16.0	754.56	754.56			754.56	
St. Oegger, D.	09/22/16		8.0	587.16	587.16				
St. Oegger, D.	09/22/16		16.0	1,174.33	1,174.33			1,174.33	
Villarreal, J.	09/22/16	7.0	10.0	844.80	844.80			844.80	
Briner, A.	09/23/16		13.0	1,048.71	1,048.71			1,048.71	
Briner, A.	09/23/16	4.0	7.0	564.69	564.69				
Eubank, N.	09/23/16		13.0	552.05	552.05			552.05	
Eubank, N.	09/23/16		11.0	467.12	467.12				
Grant, L.	09/23/16		24.0	1,220.76	1,220.76			1,220.76	
Jenkins, J.	09/23/16		14.0	1,605.45	1,605.45				
Skei, E.	09/23/16	12.0	4.0	329.34	329.34				
Whilt, S.	09/23/16		13.0	734.37	734.37			734.37	
Whilt, S.	09/23/16		11.0	621.39	621.39				
Zeitsoff, J.	09/23/16		15.5	1,021.84	1,021.84			1,021.84	

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing	Fire		Overtime	Description
						Reimbursable	Reimbursable		
Hauser, B.	09/12-09/18	64.0	76.0	4,670.58			4,670.58		
Hickman, K.	09/12-09/18	24.0	116.0	8,223.24			8,223.24		
Davis, S.	09/13-09/23/16		144.0	9,143.28			9,143.28		
McCracken, R.	09/17-09/21/16	10.0	38.0	2,653.35			2,653.35		
Bass, L.	09/18-09/21/16		48.0	3,343.68			3,343.68		
Chapman, S.	09/18-09/21/16		48.0	3,745.44			3,745.44		
Galbraith, R.	09/18-09/21/16		62.5	3,968.44			3,968.44		
Klemowicz, E.	09/18-09/21/16		62.5	3,885.00			3,885.00		
Powell, K.	09/18-09/21/16		62.5	3,885.00			3,885.00		
Payroll 9/30/16				94,985.67	26,105.95	68,054.42	825.30		
Grand Total				193,034.80	34,992.70	163,041.82	(4,999.72)		

% of Total 100.0% 18.1% 84.5% -2.6%

**MONTECITO FIRE PROTECTION DISTRICT
OVERTIME DETAIL
October 2016**

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing	Fire		Overtime	Description
						Reimbursable	Fire		
Bennewate, B.	09/22/16		16.0	986.40	986.40				
Edwards, T.	09/22/16		4.5	379.13	379.13				
Holthe, D.	09/22/16		6.5	577.00		577.00			
Arnold, D.	09/24/16		17.0	721.90		721.90			
Badaracco, J.	09/24/16		4.0	360.06			360.06	Installation of intersection emitters	
Blake, G.	09/24/16		7.0	475.86		475.86			
Edwards, T.	09/25/16		24.0	2,022.00	2,022.00				
Skei, E.	09/25/16		1.5	123.50	123.50				
St. Oegger, D.	09/25/16		24.0	1,761.48	1,761.48				
Arnold, D.	09/26/16		4.0	169.86	169.86				
Edwards, T.	09/26/16		2.25	189.56	189.56				
Fuentes, E.	09/26/16		4.0	308.46	308.46				
Hickman, K.	09/26/16		3.5	248.12	248.12				
Holthe, D.	09/26/16		3.5	310.70	310.70				
Muller, L.	09/26/16		3.0	150.39	150.39				
St. Oegger, D.	09/26/16		24.0	1,761.48	1,761.48				
Villarreal, J.	09/26/16		4.0	337.92	337.92				
Broumand, A.	09/27/16		1.0	67.20	67.20				
Ederer, T.	09/27/16		24.0	2,022.00	2,022.00				
Walkup, R.	09/28/16		2.5	159.56	159.56				
Holthe, D.	09/30/16		24.0	2,130.48	2,130.48				
Zeitsoff, J.	09/30/16		24.0	1,582.20		1,582.20			
Blake, G.	10/01/16		24.0	1,631.52		1,631.52			
Muller, L.	10/01/16		24.0	1,203.12	1,203.12				
Walkup, R.	10/01/16		24.0	1,531.80	1,531.80				
Arnold, D.	10/02/16		3.0	127.40			127.40	Training coverage	
Broumand, A.	10/02/16		2.0	134.40	134.40				
Fuggles, K.	10/02/16	16.0	8.0	611.52	611.52				
Poulos, T.	10/02/16		24.0	1,651.68	1,651.68				

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing	Fire		Description
						Reimbursable	Overtime	
Rupp, A.	10/02/16		10.0	471.60			471.60	Paramedic accreditation
Zeitsoff, J.	10/02/16		24.0	1,582.20		1,582.20		
Broumand, A.	10/03/16		24.0	1,612.80	1,612.80			
Fuggles, K.	10/03/16		12.0	917.28	917.28			
Powell, K.	10/03/16		14.0	870.24	870.24			
Rupp, A.	10/03/16		12.0	565.92			565.92	Paramedic accreditation
Widling, A.	10/03/16		24.0	2,022.00		2,022.00		
Wrenn, B.	10/03/16	8.0	16.0	813.84	813.84			
Fuentes, E.	10/04/16		24.0	1,850.76		1,850.76		
Jenkins, J.	10/04/16		16.0	1,834.80		1,834.80		
Rupp, A.	10/04/16		12.0	565.92			565.92	Paramedic accreditation
Taylor, J.	10/04/16		3.5	161.02		161.02		
Widling, A.	10/04/16		24.0	2,022.00		2,022.00		
Bass, L.	10/05/16		4.0	278.64			278.64	Hose testing
Fuentes, E.	10/05/16		17.0	1,310.96	1,310.96			
Jenkins, J.	10/05/16	15.0	-	-		-		
Lauritson, R.	10/05/16		14.0	1,821.54	1,821.54			
Rupp, A.	10/05/16		12.0	565.92			565.92	Paramedic accreditation
Villarreal, J.	10/05/16		4.0	337.92			337.92	Hose testing
Widling, A.	10/05/16		24.0	2,022.00		2,022.00		
Wrenn, B.	10/05/16		4.0	203.46			203.46	Hose testing
Bass, L.	10/06/16		2.0	139.32			139.32	Hose testing
Widling, A.	10/06/16		24.0	2,022.00		2,022.00		
Eubank, N.	10/08/16		2.5	106.16			106.16	MERRAG instruction
Mann, K.	10/08/16		24.0	1,850.76	1,850.76			
Reed, J.	10/08/16		3.5	294.68			294.68	MERRAG training
Holthe, D.	09/19-09/21/16		62.5	5,548.13		5,548.13		
Hickman, K.	09/20-09/26/16		102.5	7,266.22		7,266.22		
Hauser, B.	09/22-09/26/16		78.5	4,824.22		4,824.22		
Kellogg, K.	09/22-09/29/16		60.0	5,918.40		5,918.40		
Taylor, K.	09/24-09/29/16		100.0	10,473.00	10,473.00			
Davis, S.	09/25-09/28/16		55.0	3,492.23		3,492.23		
Juarez, M.	09/27-09/29/16		36.0	2,641.14		2,641.14		

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing		Fire		Description
					Staffing	Reimbursable	Overtime	Overtime	
McCracken, R.	09/28-10/05/16	10.0	70.5	4,922.66			4,922.66		
Badaracco, J.	09/28-10/08/16		112.0	10,081.68			10,081.68		
Kellogg, K.	09/30-10/05/16		56.0	5,523.84			5,523.84		
Bennewate, B.	09/30-10/08/16		144.0	8,877.60			8,877.60		
St. Oegger, D.	10/01-10/08/16		144.0	10,568.88			10,568.88		
Ederer, T.	10/03-10/11/16		50.0	4,212.50	4,212.50				
Muller, L.	10/05-10/08/16		96.0	4,812.48			4,812.48		
		Payroll 10/14/16		139,143.42	42,143.68		92,982.74	4,017.00	
Fuentes, E.	10/03/16		13.0	1,002.50	1,002.50				
Chapman, S.	10/09/16		8.0	624.24	624.24				
Gregson, A.	10/09/16		24.0	2,022.00			2,022.00		
Lauritson, R.	10/09/16		24.0	3,122.64	3,122.64				
Fuentes, E.	10/11/16		3.0	231.34				231.34	OES pick-up in Oxnard
Arnold, D.	10/12/16		2.0	84.93				84.93	ImageTrend training
Walkup, R.	10/12/16		24.0	1,531.80	1,531.80				
Eubank, N.	10/13/16		2.0	84.93				84.93	ImageTrend training
Taylor, J.	10/13/16		24.0	1,104.12			1,104.12		
Whilt, S.	10/13/16		2.0	112.98				112.98	ImageTrend training
Blake, G.	10/14/16		24.0	1,631.52	1,631.52				
Walkup, R.	10/14/16		24.0	1,531.80	1,531.80				
Wrenn, B.	10/14/16		2.0	101.73				101.73	ImageTrend training
Eubank, N.	10/15/16		24.0	1,019.16	1,019.16				
Rupp, A.	10/15/16		12.0	565.92				565.92	Paramedic accreditation
Chapman, S.	10/16/16	16.0	8.0	624.24	624.24				
Hickman, K.	10/16/16	8.0	16.0	1,134.24	1,134.24				
Rupp, A.	10/16/16	14.0	-	-				-	Paramedic accreditation
Jenkins, J.	10/17/16		16.5	1,892.14	1,892.14				
Rupp, A.	10/17/16	12.0	-	-				-	Paramedic accreditation
Taylor, J.	10/17/16		1.0	46.01	46.01				
Arnold, D.	10/18/16	14.0	-	-				-	
Bass, L.	10/18/16		5.0	348.30	348.30				
Chapman, S.	10/18/16		4.0	312.12	312.12				
Edwards, T.	10/18/16		3.0	252.75	252.75			252.75	

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing		Fire		Description
					Staffing	Reimbursable	Overtime	Description	
Fuentes, E.	10/18/16		24.0	1,850.76	1,850.76				
Hickman, K.	10/18/16		4.5	319.00	319.00				
Jenkins, J.	10/18/16		2.5	286.69				286.69	Whitney incident
Lauritson, R.	10/18/16		14.0	1,821.54	1,821.54				
Muller, L.	10/18/16		16.0	802.08	802.08				
Powell, K.	10/18/16		4.5	279.72	279.72				
Rupp, A.	10/18/16		12.0	565.92				565.92	Paramedic accreditation
Widling, A.	10/18/16		4.0	337.00			337.00		
Wrenn, B.	10/18/16		17.0	864.71	864.71				
Hickman, K.	10/19/16	8.0	16.0	1,134.24	1,134.24				
Rupp, A.	10/19/16		2.0	94.32				94.32	Paramedic accreditation
Wrenn, B.	10/19/16		10.0	508.65	508.65				
Fuentes, E.	10/20/16		3.5	269.90	269.90			269.90	Earthquake drill at MUS
Hickman, K.	10/20/16	8.0	16.0	1,134.24	1,134.24				
Arnold, D.	10/21/16		7.5	318.49	318.49			318.49	Driver 1A training
McCracken, R.	10/21/16		2.0	139.65	139.65				
Hickman, K.	09/28-10/05/16	8.0	72.5	5,139.53			5,139.53		
Badaracco, J.	10/09-10/13/16		40.0	3,600.60			3,600.60		
Bennewate, B.	10/09-10/14/16		74.5	4,592.93			4,592.93		
St. Oegger, D.	10/09-10/14/16		74.5	5,467.93			5,467.93		
Muller, L.	10/09-10/16/16		103.0	5,163.39			5,163.39		
Ederer, T.	10/10-10/13/16		83.0	6,992.75			6,992.75		
Payroll 11/1/16				61,065.45	23,675.30	34,673.00	2,717.15		
Grand Total				200,208.87	65,818.98	127,655.74	6,734.15		

% of Total 100.0% 32.9% 63.8% 3.4%

**MONTECITO FIRE PROTECTION DISTRICT
OVERTIME SUMMARY**

Fiscal Year 2015-16

Month Paid	Constant Staffing	Fire Assignments	Overtime	Total OT
JULY	26,341.64	46,353.98	2,422.62	75,118.24
AUGUST	39,374.01	392,353.36	1,923.13	433,650.50
SEPTEMBER	81,872.55	211,227.62	2,502.77	295,602.94
OCTOBER	67,164.38	1,767.60	1,435.33	70,367.31
NOVEMBER	66,602.43	28,894.69	15,424.45	110,921.57
DECEMBER	96,812.16	4,730.31	12,117.85	113,660.32
JANUARY	52,753.02	2,139.45	6,680.76	61,573.23
FEBRUARY	47,051.95	-	3,740.82	50,792.77
MARCH	43,290.30	-	7,347.09	50,637.39
APRIL	56,824.52	-	11,211.22	68,035.74
MAY	63,849.08	-	16,615.00	80,464.08
JUNE	78,342.88	106,774.55	29,012.57	214,130.00
TOTAL	720,278.91	794,241.56	110,433.61	1,624,954.08

	Cons.Staff.	Fire Asgmts	Overtime	Total OT
YTD Oct 2016	214,752.57	651,702.56	8,283.85	874,738.98

Fiscal Year 2016-17

Month Paid	Constant Staffing	Fire Assignments	Overtime	Total OT
JULY	46,936.95	69,707.18	9,507.39	126,151.52
AUGUST	43,966.30	436,798.35	7,470.87	488,235.52
SEPTEMBER	34,992.70	163,041.82	(4,999.72)	193,034.80
OCTOBER	65,818.98	127,655.74	6,734.15	200,208.87
NOVEMBER				-
DECEMBER				-
JANUARY				-
FEBRUARY				-
MARCH				-
APRIL				-
MAY				-
JUNE				-
TOTAL	191,714.92	797,203.09	18,712.69	1,007,630.70

Budget	750,000.00	455,000.00	125,000.00
% of Budget	25.6%	175.2%	15.0%

**MONTECITO FIRE PROTECTION DISTRICT
FIRE ASSIGNMENTS BILLING DETAIL
FY 2016-17**

Fire Name, #	Invoice #	Period Covered	Invoice Date	Agency	Total Due	Date Received	Amount Received
River Complex, CA-SHF-002066	20156190	08/05/15	08/23/16	USFS	\$ 13,932.55		
Sherpa Fire, CA-LPF-001643	2016-06R	06/15-06/27/16	08/31/16	USFS	1,343.45	09/23/16	1,343.45
Sand Fire, CA-ANF-003008 (932)	2016-07R	07/25-07/26/16	09/02/16	USFS	2,038.00		
Clark Fire, CA-INF-001415	2016-08	08/06-08/10/16	09/02/16	USFS	9,861.32		
Erskine Fire, CA-CND-001415	20160502	06/24-07/03/16	09/21/16	Cal-OES	6,283.00	11/22/16	6,283.00
Deer Fire, CA-KRN-024109	20160637	07/01-07/05/16	09/26/16	Cal-OES	38,705.18	11/22/16	38,705.18
Horseshoe Fire, CA-INF-001415	2016-09	08/06-08/10/16	09/02/16	USFS	10,655.23		
Pine Fire, CA-LPF-001986	20160722	07/02-07/16/16	09/28/16	USFS	40,054.85		
Sand Fire, CA-ANF-003008 (E-92)	20160982	07/24-07/25/16	10/25/16	FMAG	10,869.76		
Sand Fire, CA-ANF-003008	20161228	07/23-07/27/16	10/31/16	USFS	59,462.53		
Soberanes Fire, CA-BEU-003422		07/28-08/14/16		Cal-OES	195,022.24		
Goose Fire, CA-FKU-010852	20161186	07/31-08/02/16	10/28/16	Cal-OES	23,759.88		
Pilot Fire, CA-BDF-010205	20161296	08/07-08/13/16	11/02/16	USFS	115,396.46		
Mineral Fire, CA-FKU-011358	20160891	08/11-08/15/16	10/19/16	Cal-OES	8,208.25		
Chimney Fire, CA-SLU-008948		08/14-08/29/16		Cal-OES	356,895.91		
Blue Cut Fire, CA-BDF-010468	20161632	08/16-08/18/16	11/15/16	USFS	16,772.92		
Rey Fire, CA-LPF-002809 (STEN/921)		08/18-08/27/16		USFS	73,351.51		
Rey Fire, CA-LPF-002809	2016-12	08/18-08/21/16	09/30/16	USFS	50,348.46		
Cedar Fire, SQF-002595 (921/932)	2016-13	08/17-09/08/16	09/30/16	USFS	49,481.28		
Cedar Fire, SQF-002595		08/17-09/09/16		USFS	26,710.79		
Canyon Fire, CA-AFV-003193	2016-15	09/22-09/29/16	10/13/16	USFS	54,190.33		
Soberanes Fire, CA-BEU-003422	2016-16	09/28-10/14/16	11/01/16	Cal-OES	123,354.89		
Jacobson Fire, CA-SQF-003384	2016-17	10/22-10/27/16	11/01/16	USFS	23,922.26		
					\$ 1,310,621.06		\$ 46,331.63



PRICE, POSTEL & PARMA LLP

Counsellors at Law

P.O. Box 99
 Santa Barbara, CA 93102-0099

(805) 962-0011

TAX ID # 95-1782877

Montecito Fire Protection District
 595 San Ysidro Road
 Santa Barbara, CA 93108

September 7, 2016
 File: 12611
 Invoice #: 132840
 Billing Attorney: MSM

ACCOUNT SUMMARY BALANCE

RE: General Matters	\$1,260.00
Our File Number: 12611-00000	
RE: Paramedics/Ambulance	\$1,197.00
Our File Number: 12611-00018	
RE: Ordinances	\$3,567.50
Our File Number: 12611-00022	
RE: Station Three	\$1,449.00 - Fund 3653
Our File Number: 12611-00059	
RE: Board Mtgs	\$1,984.50
Our File Number: 12611-00061	
RE: De Sitter Property	\$0.00
Our File Number: 12611-00078	

Total Current Fees & Costs	\$9,458.00
* * * * *	- 1,449.00 - Fund 3653
	8,009.00 - Fund 3650

SUMMARY OF CURRENT BILLING

Current Fees	\$9,458.00
Current Disbursements	\$0.00
 Total Current Fees & Costs	 \$9,458.00

SUMMARY OF PAST DUE BALANCES

Previous Balance	\$5,404.50
Payments - Thank You	\$5,404.50
TOTAL PAST DUE	\$0.00
TOTAL BALANCE DUE	\$9,458.00



PRICE, POSTEL & PARMA LLP

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P.O. Box 99
 Santa Barbara, CA 93102-0099

(805) 962-0011

TAX ID # 95-1782877

Montecito Fire Protection District
 595 San Ysidro Road
 Santa Barbara, CA 93108

October 10, 2016
 File: 12611
 Invoice #: 133681
 Billing Attorney: MSM

ACCOUNT SUMMARY BALANCE

RE: Contracts	\$598.50
Our File Number: 12611-00014	
RE: Ordinances	\$4,635.00
Our File Number: 12611-00022	
RE: Station Three	\$1,165.50 - Fund 3653
Our File Number: 12611-00059	
RE: Board Mtgs	\$1,638.00
Our File Number: 12611-00061	
RE: De Sitter Property	\$547.00
Our File Number: 12611-00078	

Total Current Fees & Costs	\$8,584.00
	- 1,165.50 - Fund 3653
	7,418.50 - Fund 3650

SUMMARY OF CURRENT BILLING

Current Fees	\$8,037.00
Current Disbursements	\$547.00
Total Current Fees & Costs	\$8,584.00

SUMMARY OF PAST DUE BALANCES

Previous Balance	\$7,001.00
Payments - Thank You	\$7,001.00
TOTAL PAST DUE	\$0.00
TOTAL BALANCE DUE	\$8,584.00

Cochrane Property Management, Inc.

Period: 01 Sep 2016-30 Sep 2016

P.O. Box 4370
Santa Barbara, CA 93140

Owner Statement



Montecito Fire Protection District (MFPD)
c/o Cochrane Property Management, Inc.
PO Box 4370
Santa Barbara, CA 93140



Properties

186 - Cochrane Prop.
Mgmt. FBO MFPD -
1255-1259 E. Valley Road
Santa Barbara, CA 93108

Date	Payee / Payer	Type	Reference	Description	Income	Expense	Balance
				Beginning Cash Balance as of 09/01/2016			18,705.60
09/01/2016	Leslie Muller	eCheck receipt	44CB-C8AE	1257 - Rent Income - September 2016	1,350.00		20,055.60
09/02/2016	Larry Todd Edwards	eCheck receipt	D2DE-4202	1255 - Rent Income - September 2016	1,718.00		21,773.60
09/02/2016	Brandon Bennewate	eCheck receipt	DB2D-A312	1259 - Rent Income - September 2016	1,287.00		23,060.60
09/09/2016	Montecito Water District	Payment	ACH	Water/Sewer - monthly water 01-1256-03: 7/27/16 - 8/26/16 (12 HCF) - September 2016 - Montecito Water monthly bill		74.34	22,986.26
09/10/2016	Express-Rooter Inc.	Check	18838	1259 - Plumbing - 8/6/16 - found leak under cabinet sink due to dishwasher being clogged; clean out drain line for dishwasher & test'd; test'd all other water lines, test'd good - leak under kitchen sink - tenant not sure where it's coming from		75.00	22,911.26
09/10/2016	Express-Rooter Inc.	Check	18838	1259 - Plumbing - 8/3/16 - Inspect kitchn sink for leak, found coming from sink, recaulk entire sink; garbage disposal & basket strainer are rusty - Install new Badger disposal w/sink strainer - leak under kitchen sink - tenant not sure where it's coming from		365.70	22,545.56
09/10/2016	O'Conner Pest Control (SB)	Check	18839	Pest Control - 8/8/16 mo rodent service - 30 bait stations - September 2016 - mo rodent service - 30 bait stations		92.00	22,453.56
09/10/2016	Peyton/Scapes	Check	18840	1255 - Gardening/Landscaping - 8/31/16 mo gardening 1255 - September 2016		55.00	22,398.56
09/10/2016	Peyton/Scapes	Check	18840	1257 - Gardening/Landscaping - 8/31/16 mo gardening 1257 - September 2016		55.00	22,343.56
09/10/2016	Peyton/Scapes	Check	18840	1259 - Gardening/Landscaping - 8/31/16 mo gardening 1259 - September 2016		55.00	22,288.56
09/10/2016	Rayne Water Conditioning	Check	18841	1257 - Water/Sewer - 8/24/16 Monthly water softening - September 2016		47.00	22,241.56
09/10/2016	Rayne Water Conditioning	Check	18841	1255 - Water/Sewer - 8/24/16 Monthly water softening - September 2016		75.00	22,166.56
09/10/2016	Rayne Water Conditioning	Check	18841	1259 - Water/Sewer - 8/24/16 Monthly water softening - September 2016		47.00	22,119.56
09/23/2016	Cochrane Property	Check	18842	Administrative Fee - Monthly service fee - min \$5 - September 2016 - Monthly service fee - min \$5		5.00	22,114.56

Date	Payee / Payer	Type	Reference	Description	Income	Expense	Balance
	Management, Inc.						
09/23/2016	Cochrane Property Management, Inc.	Check	18842	Property Mgmt Fees - Property Mgmt Fees for 09/2016		261.30	21,853.26
09/30/2016	Leslie Muller	eCheck receipt	3C18-5888	1257 - Prepaid Rent - Online Payment	1,350.00		23,203.26
				Ending Cash Balance			23,203.26
Total					5,705.00	1,207.34	

Bills Due

Due Date	Payee	Description	Unpaid
08/01/2016	O'Conner Pest Control (SB)	quarterly pest control (ants, general pests, spiders, etc.)	110.00
Total			110.00

Property Cash Summary

Required Reserves	5,000.00
Prepaid Rent for Future Rent	1,350.00

Cash Flow**Cochrane Property Management, Inc.**

Properties: 186 - Cochrane Prop. Mgmt. FBO MFPD - 1255-1259 E. Valley Road Santa Barbara, CA 93108

Owned By: Montecito Fire Protection District (MFPD)

Date Range: 09/01/2016 to 09/30/2016

Account Name	Selected Period	% of Selected Period	Fiscal Year To Date	% of Fiscal Year To Date
Operating Income & Expense				
Income				
Income				
Rent Income	4,355.00	100.00	39,195.00	100.00
Total Income	4,355.00	100.00	39,195.00	100.00
Total Operating Income	4,355.00	100.00	39,195.00	100.00
Expense				
Office Expenses				
Postage Expense	0.00	0.00	49.00	0.13
Administrative Fee	5.00	0.11	45.00	0.11
Total Office Expenses	5.00	0.11	94.00	0.24
Repair & Maintenance				
Gardening/ Landscaping	165.00	3.79	1,800.00	4.59
Plumbing	440.70	10.12	858.27	2.19
Pest Control	92.00	2.11	1,048.00	2.67
Total Repair & Maintenance	697.70	16.02	3,706.27	9.46
Property Mgmt Fees	261.30	6.00	2,351.70	6.00
Utilities				
Water/Sewer	243.34	5.59	2,332.40	5.95
Trash/Recycling	0.00	0.00	725.60	1.85
Total Utilities	243.34	5.59	3,058.00	7.80
Total Operating Expense	1,207.34	27.72	9,209.97	23.50
NOI - Net Operating Income	3,147.66	72.28	29,985.03	76.50
Total Income	4,355.00	100.00	39,195.00	100.00
Total Expense	1,207.34	27.72	9,209.97	23.50
Net Income	3,147.66	72.28	29,985.03	76.50
Other Items				
Prepaid Rent	1,350.00		1,350.00	
Owner Distribution	0.00		-16,381.67	
Net Other Items	1,350.00		-15,031.67	
Cash Flow	4,497.66		14,953.36	

Cash Flow

Account Name	Selected Period	% of Selected Period	Fiscal Year To Date	% of Fiscal Year To Date
Beginning Cash	18,705.60		8,249.90	
Beginning Cash + Cash Flow	23,203.26		23,203.26	
Actual Ending Cash	23,203.26		23,203.26	

Cochrane Property Management, Inc.

Period: 01 Oct 2016-31 Oct 2016

P.O. Box 4370
 Santa Barbara, CA 93140

Owner Statement



Montecito Fire Protection District (MFPD)
 c/o Cochrane Property Management, Inc.
 PO Box 4370
 Santa Barbara, CA 93140



Properties
186 - Cochrane Prop.
Mgmt. FBO MFPD -
 1255-1259 E. Valley Road
 Santa Barbara, CA 93108

Date	Payee / Payer	Type	Reference	Description	Income	Expense	Balance
				Beginning Cash Balance as of 10/01/2016			21,853.26
10/01/2016	Leslie Muller	Receipt		1257 - Rent Income	1,350.00		23,203.26
10/02/2016	Larry Todd Edwards	eCheck receipt	8018-2092	1255 - Rent Income - October 2016	1,718.00		24,921.26
10/02/2016	Brandon Bennewate	eCheck receipt	87F9-42BE	1259 - Rent Income - October 2016	1,287.00		26,208.26
10/20/2016	Montecito Water District	Payment	ACH	Water/Sewer - monthly water 01-1256-03: 8/26/16 - 9/26/16 (9 HCF) - October 2016 - Montecito Water monthly bill		74.34	26,133.92
10/31/2016	Cochrane Property Management, Inc.	Check	18843	Administrative Fee - Monthly service fee - min \$5 - October 2016 - Monthly service fee - min \$5		5.00	26,128.92
10/31/2016	Cochrane Property Management, Inc.	Check	18843	Property Mgmt Fees - Property Mgmt Fees for 10/2016		261.30	25,867.62
10/31/2016	MarBorg Industries	Check	18844	Trash/Recycling - 1-65210 4 mo trash/recycling: Sept/Oct		186.86	25,680.76
10/31/2016	O'Conner Pest Control (SB)	Check	18845	Pest Control - 9/12/16 mo rodent service - 30 bait stations		92.00	25,588.76
10/31/2016	O'Conner Pest Control (SB)	Check	18845	Pest Control - 9/9/16 quarterly pest control (ants, general pests, spiders, etc.) - October 2016		110.00	25,478.76
10/31/2016	Peyton/Scapes	Check	18846	1255 - Gardening/Landscaping - 9/30/16 mo gardening 1255 - October 2016		55.00	25,423.76
10/31/2016	Peyton/Scapes	Check	18846	1257 - Gardening/Landscaping - 9/30/16 mo gardening 1257 - October 2016		55.00	25,368.76
10/31/2016	Peyton/Scapes	Check	18846	1259 - Gardening/Landscaping - 9/30/16 mo gardening 1259 - October 2016		55.00	25,313.76
10/31/2016	Rayne Water Conditioning	Check	18847	1257 - Water/Sewer - 9/21/16 Monthly water softening - October 2016		47.65	25,266.11
10/31/2016	Rayne Water Conditioning	Check	18847	1255 - Water/Sewer - 9/21/16 Monthly water softening - October 2016		76.04	25,190.07
10/31/2016	Rayne Water Conditioning	Check	18847	1259 - Water/Sewer - 9/21/16 Monthly water softening - October 2016		47.65	25,142.42

Date	Payee / Payer	Type	Reference	Description	Income	Expense	Balance
				Ending Cash Balance			25,142.42
Total					4,355.00	1,065.84	

Property Cash Summary

Required Reserves	5,000.00
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Cash Flow**Cochrane Property Management, Inc.****Properties:** 186 - Cochrane Prop. Mgmt. FBO MFPD - 1255-1259 E. Valley Road Santa Barbara, CA 93108**Owned By:** Montecito Fire Protection District (MFPD)**Date Range:** 10/01/2016 to 10/31/2016

Account Name	Selected Period	% of Selected Period	Fiscal Year To Date	% of Fiscal Year To Date
Operating Income & Expense				
Income				
Income				
Rent Income	4,355.00	100.00	43,550.00	100.00
Total Income	4,355.00	100.00	43,550.00	100.00
Total Operating Income	4,355.00	100.00	43,550.00	100.00
Expense				
Office Expenses				
Postage Expense	0.00	0.00	49.00	0.11
Administrative Fee	5.00	0.11	50.00	0.11
Total Office Expenses	5.00	0.11	99.00	0.23
Repair & Maintenance				
Gardening/ Landscaping	165.00	3.79	1,965.00	4.51
Plumbing	0.00	0.00	858.27	1.97
Pest Control	202.00	4.64	1,250.00	2.87
Total Repair & Maintenance	367.00	8.43	4,073.27	9.35
Property Mgmt Fees	261.30	6.00	2,613.00	6.00
Utilities				
Water/Sewer	245.68	5.64	2,578.08	5.92
Trash/Recycling	186.86	4.29	912.46	2.10
Total Utilities	432.54	9.93	3,490.54	8.02
Total Operating Expense	1,065.84	24.47	10,275.81	23.60
NOI - Net Operating Income	3,289.16	75.53	33,274.19	76.40
Total Income	4,355.00	100.00	43,550.00	100.00
Total Expense	1,065.84	24.47	10,275.81	23.60
Net Income	3,289.16	75.53	33,274.19	76.40
Other Items				
Prepaid Rent	-1,350.00		0.00	
Owner Distribution	0.00		-16,381.67	
Net Other Items	-1,350.00		-16,381.67	
Cash Flow	1,939.16		16,892.52	

Cash Flow

Account Name	Selected Period	% of Selected Period	Fiscal Year To Date	% of Fiscal Year To Date
Beginning Cash	23,203.26		8,249.90	
Beginning Cash + Cash Flow	25,142.42		25,142.42	
Actual Ending Cash	25,142.42		25,142.42	

Agenda Item #9

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road, October 21, 2016 at 2:00 p.m.

The meeting was called to order by Director Powell at 2:00 p.m.

Present: Director Powell, Director van Duinwyk, Director Venable, Director Easton, Director Lee. Chief Hickman and District Counsel Susan Bashum were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.**

There were no public comments at this meeting.

- 2. Recognition of Valor Award: Skylar Peak, Jim Marsh and Jeff King.**

Chief Hickman presented Skylar Peak and Jim Marsh with the Valor Award. Jeff King was unable to attend the meeting.

- 3. Presentation by Core Idea Consultant, Robert TenEyck regarding phase 1 and 2 of the Public Information and Education project.**

Robert TenEyck provided a power point presentation regarding suggested new logos. The majority of the board approved the logos, with the exception of Director Powell, who objected to the logos and the process to which they were approved. Mr. TenEyck also provided an update regarding the community survey. The board determined that Directors Easton and Venable will review the survey questions with staff on Tuesday, November 1st. The community survey will begin shortly thereafter. The board took a break at 3:15 p.m. The board reconvened at 3: 20 p.m.

- 4. Approval of Minutes of the September 26, 2016 Regular Meeting.**

The motion to approve the minutes of the September 26, 2016 Regular Meeting was made by Director van Duinwyk, seconded by Director Venable and unanimously passed.

- 5. Fire Chief's report.**

Chief Hickman stated that there were no resources out at this time. He also provided an update regarding the recent incident in Summerland.

- 6. Board of Director's report.**

Director van Duinwyk mentioned that he toured stations 1 & 2, and thanked the Chief for total transparency. Director Easton stated that she attended the Water District candidate forum at Montecito Union School, put on by the Montecito Community Association. She also mentioned that the CSDA Leadership Academy Conference is scheduled February 26 – March 1, 2017. She added that the Early bird cost is \$600 per person, or \$400 if more than one member attends.

7. Suggestions from Directors for items other than regular agenda items to be included for the November Regular Board Meeting.

Director Powell suggested an agenda item for approval of expenditures for 2017 CSDA Conference attendance for Directors Easton and Lee. Director van Duinwyk suggested an agenda item for an update from consultant, Robert TenEyck.

8. CLOSED SESSION –

**A. Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9: One case.**

The Board reported out of closed session at 4:30 p.m. with no reportable action.

The meeting was adjourned at 4:32 p.m.

President John Abraham Powell

Secretary Sylvia Easton

Agenda

Item #11

October 10, 2016

Dear Montecito Pipefitters,

We would like to thank you for the tremendous and delicious meal that you prepared and hosted for Ben Ruben's Memorial. The entire event was a beautiful tribute to Ben, his family, and friends. Yesterday exemplified the blessings of friendships and community. Blessings to all of you.

Jeff, Kathleen and Larry
Garcia

Dear Chief Hickman,

10/16

I wanted to personally thank you for the support of your department, which allowed all VCFD personnel to attend my husband's funeral. It was an incredible day and it meant so much to us to know that the fire family goes far beyond our own department. Thank you for being an important part of honoring my husband, I am truly so grateful.

Warmly,
Jennifer Osler
Wife of Engineer Ryan Osler
♡

VENTURA COUNTY FIRE PROTECTION DISTRICT

MARK LORENZEN
County Fire Chief



165 Durley Avenue
Camarillo, CA 93010-8586
(805) 389-9710
FAX (805) 388-4364
www.VCFD.org

October 31, 2016

Chief Chip Hickman
Montecito Fire Protection District
595 San Ysidro Rd
Santa Barbara, CA 93108

Dear Chief Hickman and all the members of E92,

On behalf of the men and women of the Ventura County Fire Department, I would like to extend my sincere appreciation for the assistance given to us during the memorial service for Fallen Engineer Ryan Osler on October 3, 2016.

Thanks to your generous assistance, all on-duty VCFD personnel were able to attend and participate. Please express my heartfelt thanks to all the members of E92; Capt Aaron Briner, Eng Ed Fuentes, and FF Lucas Grant.

Without their assistance, this type of memorial in Ryan's honor would not have been possible. Thank you for sending your resources and being a part of this lasting tribute. The cooperation and compassion demonstrated by our California fire service family is beyond comparison.

Sincerely,

Mark Lorenzen
Fire Chief

Committed to Excellence . . . Delivered with Pride

him, " ... haha ... maybe you did say that, but the bottom line is you didn't act like it. Indeed you really helped turn a super shitty situation into one that was enjoyable aside from the unbearable pain. I truly hope that other health care professionals can learn from you guys. Kurt - thank you, especially for taking the lead and for sticking with me to the hospital!

Thank you all for kicking ass at what you do. Keep up the great work! I'm sure not many people follow up with you, but I assure you they feel the same way.

Sincerely,

Baird King

(Mountain biker on Romero fire road)

Dear Kurt and the rest of the team who pulled me off Romero fire road a few weeks back,

I wanted to thank you all for everything you did to help me out the other weekend. Turns out I dislocated my hip pretty good so there was definitely no way I was getting off those mountains on my own. It was quite an awakening experience as I spend a lot of time doing risky activities in the backcountry, often alone, and I **YOU ROCK** certainly don't know what I would have done if it weren't for you guys. Not only did you help me out big time, but you did it with such incredible care and professionalism. It would be so easy in your shoes to say, "oh great, another idiot did something stupid in the mountains and needs us to go get





SANTA BARBARA HIGH SCHOOL

700 East Anapamu Street, Santa Barbara, CA 93103

(805) 966 – 9101 www.sbdons.org

Montecito Fire Department,

Thank you for your kind donation of 17 computers to the Santa Barbara High Special Education Department. We have many students who will benefit from the updated technology in the classroom and appreciate the ability to access a computer that they may not have in their home. We truly value your generosity.

Sincerely,

Sandra Gadbury
Santa Barbara High School
Special Education, Program Specialist

November 15, 2016

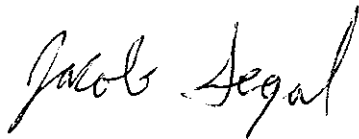
Dear Fire Chief Chip Hickman,

I would like to express my gratitude for the wonderful opportunity of visiting the Montecito Fire Station on San Ysidro Road last Wednesday, November 9. As I am currently working on a Term Project for the Fire Technology 101 course at Allan Hancock College, I found it very beneficial to tour a department that radiated such a welcoming demeanor. Meeting with the on-duty Firemen, I was pleased to find them eager to answer my questions and noted that they were very considerate for the success in my class. I thank them once again for their generosity and time out of their busy schedules.

I would like to commend Fire Marshal Al Gregson for his personal commitment in ensuring that my time at the station was well used. Acting as my guide, he gave me an excellent presentation of Montecito Fire's many duties and answered my questions with thorough consideration. I have been acquainted with Mr. Gregson for a long time, and his compassionate approach to any situation truly makes him a great Firefighter, let alone an excellent Fire Marshal.

Once again, thank you very much for presenting such a remarkable department. It was with great pleasure that I toured the station and it is with great admiration that I hope to visit again soon!

Sincerely,

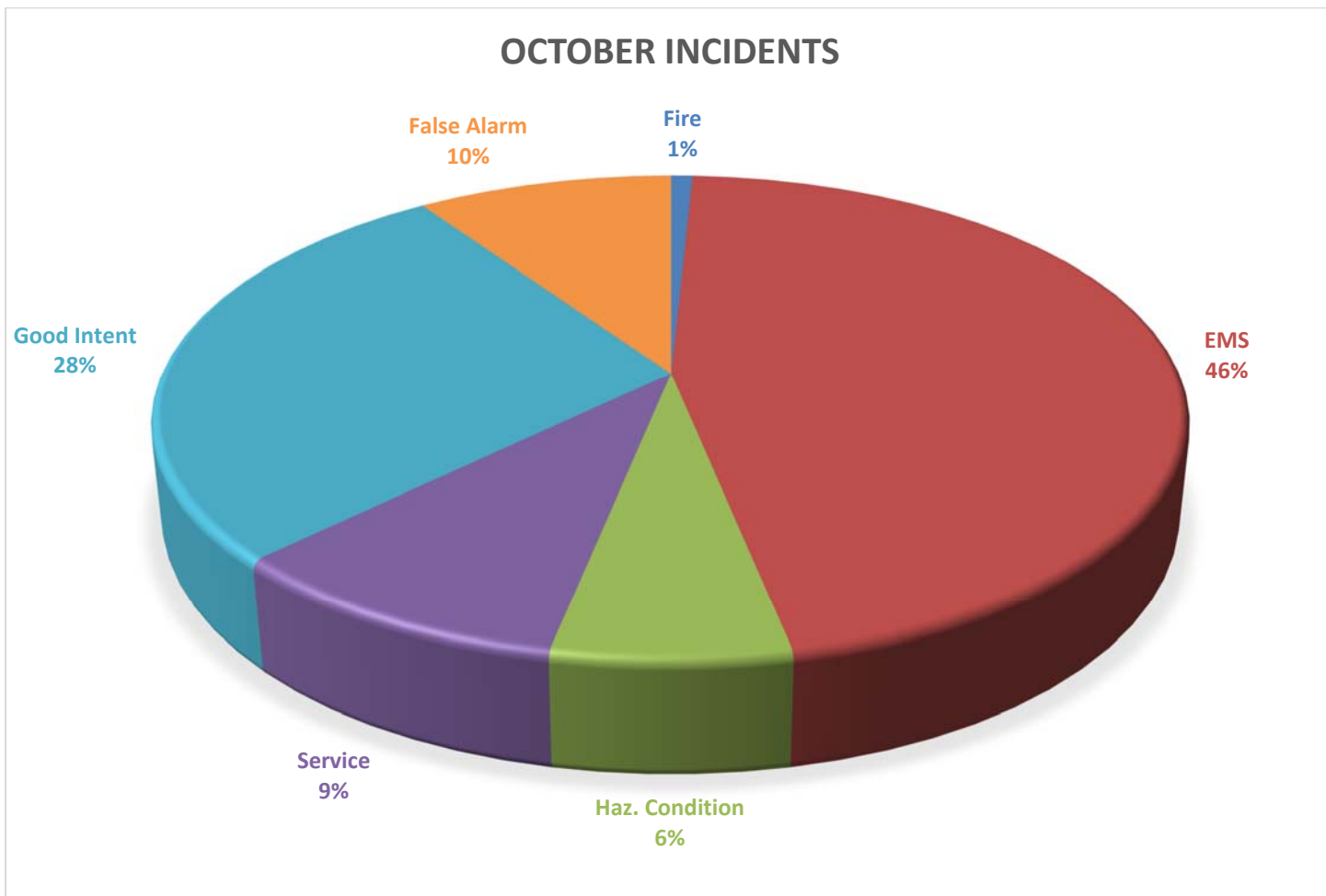
A handwritten signature in black ink that reads "Jacob Segal". The signature is written in a cursive, flowing style.

Jacob Segal

November 28, 2016

**OCTOBER 2016
CALLS BY INCIDENT TYPE
TOTAL INCIDENTS: 126**

FIRE: 1	EMS: 58
HAZARDOUS CONDITION: 8	PUBLIC SERVICE**: 12
GOOD INTENT*: 35	FALSE ALARM: 12
SEVERE WEATHER: 0	SPECIAL INCIDENT TYPE: 0



*Good Intent: Firefighters respond to a reported emergency, but find a different type of incident or nothing at all upon arrival to the area. Example: A caller reports smoke on the hillside. Firefighters arrive to discover a grading operation at a construction site is creating dust mistaken for smoke. Dispatched and Cancelled Enroute falls in this category.

** Public Service: Non-emergency requests for assistance. Examples: lock out, animal rescue, ring removal, water problem; lift assists, seized gate, stalled elevator, providing the Sheriff's Department with a ladder to enter a building.

May - October 2016 Incident Trend

