

MONTECITO FIRE PROTECTION DISTRICT
AGENDA FOR THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS

Montecito Fire Protection District Headquarters
595 San Ysidro Road
Santa Barbara, California

May 24, 2016 at 3:00 p.m.

Agenda items may be taken out of the order shown.

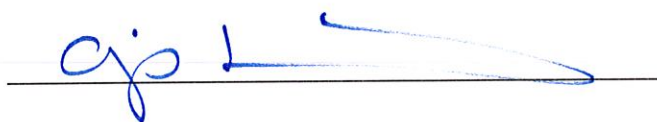
1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.
2. Recognition for 10 years of service: Captain, Scott Chapman.
3. Report on the status of transferring of access easement to Upper Hyde Road property owners and quitclaiming District's easement interest.
4. Discussion item: Update regarding Station 3 Final EIR.
5. Consider declaring certain District owned properties as surplus. Computers and office furniture.
6. Report from the Finance Committee:
 - a. Consider recommendation for acceptance of Fechter & Company's Annual Financial Report for the Fiscal Year Ended June 30, 2015.
 - b. Report on Draft Preliminary Budget for FY 2016-17.
 - c. Review and approve April 2016 financial statements.
7. Approval of Minutes of the April 25, 2016 Regular Meeting.
8. Fire Chief's Report.
9. Board of Director's report.
10. Suggestions from Directors for items other than regular agenda items to be included for the June Regular Board meeting.

Montecito Fire Protection District
Agenda for Special Meeting, May 24, 2016
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Adjournment

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is May 20, 2016.

MONTECITO FIRE PROTECTION DISTRICT

A handwritten signature in blue ink is written over a horizontal line. The signature appears to be "CJP" followed by a long, sweeping horizontal stroke that ends in a small loop.

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

May 24, 2016

Agenda Item #6

MONTECITO FIRE PROTECTION DISTRICT
CASH RECONCILIATION - ALL FUNDS
April 30, 2016

	Fund 3650 General	Fund 3651 Pension Obl.	Fund 3652 Capital Outlay	Fund 3653 Land & Bldg	All Funds
Cash Balance at 4/1/16	3,807,023.99	191.42	2,130,778.31	4,531,880.96	10,458,176.19
Income:					
Tax Revenue	6,159,975.56	-	-	-	6,159,975.56
Interest income	7,771.32	6.63	3,142.71	6,541.89	17,462.55
Other:					
Gasquet Complex reimbursement	2,314.90	-	-	-	2,314.90
	<u>6,170,061.78</u>	<u>6.63</u>	<u>3,142.71</u>	<u>6,541.89</u>	<u>6,179,753.01</u>
Expenses:					
Warrants and Claims	(284,921.31)	-	-	(3,969.00)	(288,890.31)
Payroll	(832,871.49)	-	-	-	(832,871.49)
Other:					
Reimbursed expenses*	-	-	-	-	-
	<u>(1,117,792.80)</u>	<u>-</u>	<u>-</u>	<u>(3,969.00)</u>	<u>(1,121,761.80)</u>
Cash Balance at 4/30/16	<u>8,859,292.97</u>	<u>198.05</u>	<u>2,133,921.02</u>	<u>4,534,453.85</u>	<u>15,516,167.40</u>
Cash in Treasury per Balance Sheet	<u>9,063,146.11</u>	<u>198.05</u>	<u>2,133,921.02</u>	<u>4,538,422.85</u>	<u>15,735,688.03</u>
Difference	203,853.14	-	-	3,969.00	207,822.14
Reconciliation:					
Outstanding payroll payments					
Delta Dental	14,331.58	-	-	-	14,331.58
Vision Service Plan	2,906.80	-	-	-	2,906.80
Mass Mutual contributions (4/15)	19,259.00	-	-	-	19,259.00
Accounts payable (Acct 1210)					
CalPERS retirement contrib. (4/15)	70,538.51	-	-	-	70,538.51
Mass Mutual contributions (4/29)	19,659.00	-	-	-	19,659.00
CalPERS retirement contrib. (4/29)	72,223.15	-	-	-	72,223.15
Precision Imaging	125.70	-	-	-	125.70
Cox Communications	2,761.90	-	-	-	2,761.90
Price, Postel & Parma	2,047.50	-	-	3,969.00	6,016.50
	<u>203,853.14</u>	<u>-</u>	<u>-</u>	<u>3,969.00</u>	<u>207,822.14</u>

**MONTECITO FIRE PROTECTION DISTRICT
WARRANTS AND CLAIMS DETAIL
April 2016**

Payee	Description	Amount
<u>Fund 3650 - General</u>		
ADP Inc	ADP fees, 2 periods	466.32
Aflac	Employee paid insurance	1,526.28
AG Ent	Annual backflow testing and repair	975.49
Allstar Fire Equipment Inc	PPE: Structure gloves (5)	442.26
AP Triton	Contract: Analysis on County EMS/Ambulance Servic	4,000.00
B&T Service Station Contractors	Diesel fuel pump repair	369.54
Bennewate, Brandon	B. Bennewate Reimb: HazMat Tech Module D	682.58
Branch Out Tree Care LLC	Chipping Project road signs	85.50
Branch Out Tree Care LLC	Chipping Project: Chelham	1,600.00
Branch Out Tree Care LLC	Special Chipping Project: Hot Springs Rd.	2,250.00
Branch Out Tree Care LLC	Special Chipping Project: SYR dead trees removal	2,275.00
Branch Out Tree Care LLC	Chipping Project: Lower Romero	4,000.00
Branch Out Tree Care LLC	Chipping Project: Pepper Hill	4,000.00
Bridges Fire Service Instruction	HazMat FRO instruction - 3 days	2,250.00
Burtons Fire Inc	Timing belt for PT92	66.29
Carquest Auto Parts	Brakes: 912	70.19
Carquest Auto Parts	Wipers/oxygen sensor for U93	78.81
Carquest Auto Parts	Mechanic stock supplies: oil filters, fluids	530.28
Conexis Benefits Administrator LP	FSA administrative fee, February	170.00
Conexis Benefits Administrator LP	FSA plan reimbursements, employee paid	7,416.49
Cox Communications	CAD connectivity & Internet	2,761.90
Davis, Shaun	S. Davis Reimb: CPR cards for staff	80.00
Davis, Shaun	S. Davis Reimb: Digital Combustion	250.00
Easton, Sylvia	S. Easton Reimb: CSDA Strategic Planning Webinar	55.00
Fail Safe Testing	Annual ladder testing	948.35
Gem Equipment Company	Mechanic shop supplies: filters	198.82
Goldman Magdalin Krikes LLP	Worker's comp legal services	192.50
InformaCo Emend Billing Service	IT support (billable), December	840.00
InformaCo Emend Billing Service	IT support, April	4,600.00
Iron Mountain	Shredding service, monthly fee	71.48
J V Enterprises	Annual smoke test, E391	75.00
JDL Mapping	Mapping services, February	187.50
Jerry's Oven Repair	Oven parts and repair, Sta. 1	278.60
Joy Equipment Protection	Chemical extinguisher recharge	85.00
Liebert Cassidy Whitmore	Labor attorney fees, February	1,591.00
Los Angeles Truck Centers	Vehicle repair part: radiator hose	68.85
Los Angeles Truck Centers	Various repairs to engine 391	1,272.58
McCormix Corporation	Diesel fuel, March	1,196.56
McCracken, Ryland	R. McCracken Reimb: EMS Update mileage	60.48
McCracken, Ryland	R. McCracken Reimb: Command 1C	250.00
Mission Uniform Service Inc	Shop towels	379.82
Montecito Water District	Water service	546.80
Municipal Emergency Svcs Inc	RIT-PAK III - 2 (Budgeted)	5,572.80
Powell, Keith	K. Powell Reimb: Fire Mechanics Academy	1,186.30
Precision Imaging	Office copier usage fee, March	125.70
Price Postel & Parma	Legal services, March	2,047.50
Rayne Water Conditioning	Soft water service, semi-annual	816.36
Safety Kleen Corp	Quarterly solvent tank maintenance	284.42
Sansum Clinic	Employee medical exams	4,579.50
SB County Auditor-Controller	Additional user tax	11.28
SB County Auditor-Controller	FIN quarterly billing Q4, FY 15-16	3,661.75

Payee	Description	Amount
SB County Treasurer-Tax Collector	Property tax collection administrative fee	201,070.00
SB Mailworks	Neighborhood chipping flyer: 3/8/16	188.25
Sprint	E92 Sim card for MDC	37.99
Staples Credit Plan	Office supplies: toner/ink, coffee, paper, other	969.85
Taylor, Kevin	K. Taylor Reimb: LCW Annual Conference per diem	50.00
Taylor, Kevin	K. Taylor Reimb: STEN Update (6)	60.00
Taylor, Kevin	K. Taylor Reimb: Columbia Southern MSE 6301	742.50
Tierra Verde Tree Care	Post-project chipping: 960 Mountain Dr.	1,800.00
Trace Analytics LLC	Air sample testing	10.00
US Bank Corporate Card	Captain pinning ceremony - A. Briner	16.19
	Fax, back-up server & website assist, monthly fees	38.94
	Presentation materials (900), certified mail	41.23
	JRIC training at Vandenberg: T. Edwards +3	42.34
	Evernote premium plan (903), annual fee	49.99
	Water filters for refrigerator, Sta. 2	101.70
	Cal NENA membership: J. Jenkins, FY 15-16	137.00
	Keyboard for iPad: T. Ederer	161.99
	Business meetings (4)	167.35
	Turnout/helmet cleaning supplies, equip. parts	240.24
	Class A uniform: T. Ederer	243.20
	CSDA Governance Academy: K. Taylor	325.08
	Gasoline charges	574.96
	CalChamber HR annual membership	719.00
	Oil and filters, vehicle cleaning supplies	904.89
	Arson Investigation Conference: Gregson/Lauritson	926.73
	FDIC International: Widling/Chapman	1,198.40
	Firehouse World: Widling/Ederer/Badaracco/others	2,921.09
Verizon California	Phone service	1,330.14
Winema Industrial & Safety Supply	HazMat calibration equipment	1,015.40
Zeitsoff, Jordan	J. Zeitsoff Reimb: Fire Mechanics Academy	1,305.98
	Fund 3650 Total	<u>284,921.31</u>
 <u>Fund 3653 - Land & Building</u>		
Price Postel & Parma	Legal services - Station 3, March	3,969.00
	Fund 3653 Total	<u>3,969.00</u>

**MONTECITO FIRE PROTECTION DISTRICT
PAYROLL EXPENDITURES
April 2016**

Regular Salaries	\$	496,113.90
Part-Time Salaries		4,492.00
Directors Fees		2,210.00
Auxiliary		918.00
FLSA Safety		6,139.90
FLSA Dispatch		2,737.98
Overtime		68,035.74
Dispatch Cadre Earnings		2,028.00
Mass Mutual 457 Contribution		<u>8,400.00</u>
 Gross Wages	 \$	 591,075.52
 District Contributions to Insurance		 121,334.51
District Contributions to Medicare/SS		8,409.78
District Contributions to SUI		65.69
CalPERS Employee Contribution, District paid		48,065.45
CalPERS Employer Contribution, Employee paid		(23,275.73)
CalPERS, District Contribution		93,486.79
Health and Dependent Care FSA Contributions		(4,312.62)
Due to AFLAC		(1,317.90)
		<u>(660.00)</u>
 Total Benefits		 <u>241,795.97</u>
Grand Total	\$	<u>832,871.49</u>

**MONTECITO FIRE PROTECTION DISTRICT
OVERTIME DETAIL
April 2016**

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing	Fire Reimbursable	Overtime	Description
Briner, A.	03/04/16		1.0	76.29	76.29			
Broumand, A.	03/08/16		9.0	556.33			556.33	Arson conference
Broumand, A.	03/09/16		4.5	278.17			278.17	Arson conference
Fuentes, E.	03/18/16		2.5	180.26	180.26			
Lauritson, R.	03/19/16		24.0	2,925.72	2,925.72			
Hauser, B.	03/20/16		9.0	524.48	524.48			
Holthe, D.	03/22/16		7.0	580.97	580.97			
Blake, G.	03/23/16		8.0	502.68			502.68	Paramedic skills update
Ederer, T.	03/23/16		15.5	963.00	963.00			
McCracken, R.	03/23/16		8.0	528.48			528.48	Paramedic skills update
Davis, S.	03/24/16		8.0	522.36			522.36	Paramedic skills update
Fuggles, K.	03/24/16		8.0	571.80			571.80	Paramedic skills update
Powell, K.	03/24/16		11.5	673.27	673.27			
Zeitsoff, J.	03/24/16		3.0	187.07	187.07			
Blake, G.	03/25/16		24.0	1,508.04	1,508.04			
Villarreal, J.	03/25/16		24.0	1,902.24	1,902.24			
Zeitsoff, J.	03/26/16		24.0	1,496.52	1,496.52			
Blake, G.	03/27/16		24.0	1,508.04	1,508.04			
Broumand, A.	03/28/16		8.0	494.52			494.52	Paramedic skills update
Taylor, J.	03/28/16		24.0	992.16	992.16			
Whilt, S.	03/28/16		24.0	1,288.80	1,288.80			
Klemowicz, E.	03/29/16		24.0	1,405.08	1,405.08			
Widling, A.	03/29/16		24.0	1,925.00	1,925.00			
Grant, L.	03/30/16		9.0	435.11	435.11			
Mann, K.	03/30/16		24.0	1,730.52	1,730.52			
Muller, L.	03/30/16		24.0	1,114.20	1,114.20			
Skei, E.	03/30/16		9.0	679.72	679.72			
Whilt, S.	03/30/16		9.0	483.30	483.30		483.30	Paramedic skills update
Wrenn, B.	03/30/16		9.0	435.11	435.11			

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing	Fire		Description
						Reimbursable	Overtime	
Chapman, S.	03/31/16	8.0	16.0	1,178.40	1,178.40			
Bass, L.	04/01/16		24.0	1,574.64	1,574.64			
Muller, L.	04/01/16		24.0	1,114.20	1,114.20			
Klemowicz, E.	04/02/16	4.0	20.0	1,170.90	1,170.90			
Poulos, T.	04/02/16		24.0	1,544.04	1,544.04			
Badaracco, J.	04/03/16		8.0	663.12			663.12	Travel to Sac (Mechanic's Acad)
Chapman, S.	04/03/16	8.0	16.0	1,178.40	1,178.40			
Edwards, T.	04/03/16		24.0	1,925.00	1,925.00			
Taylor, J.	04/03/16		24.0	992.16	992.16			
Wrenn, B.	04/03/16		24.0	1,160.28	1,160.28			
Taylor, J.	04/04/16		11.5	475.41	475.41			
Holthe, D.	04/05/16		24.0	1,991.88	1,991.88			
Reed, J.	04/05/16		1.0	76.13			76.13	Wildland Specialist job flyer
Skei, E.	04/06/16		7.5	566.44	566.44			
Bass, L.	04/07/16		1.5	98.42			98.42	HazMat meeting
Hickman, K.	04/07/16		2.0	130.08			130.08	Arson task force meeting
Badaracco, J.	04/08/16		8.0	663.12			663.12	Travel from Sac (Mechanic's Acad)
Payroll 4/15/16					37,403.35	-	5,568.51	
Bennewate, B.	03/24/16		8.0	429.60			429.60	HazMat Tech training class
Fuentes, E.	03/24/16	6.0	14.0	1,009.47	1,009.47			
Bennewate, B.	03/25/16		8.0	429.60			429.60	HazMat Tech training class
Grant, L.	04/01/16		1.0	48.34			48.34	
Hauser, B.	04/01/16		0.5	29.14			29.14	
Zeitsoff, J.	04/01/16		1.0	62.36			62.36	
Holthe, D.	04/08/16		24.0	1,991.88	1,991.88			
Grant, L.	04/10/16		24.0	1,160.28	1,160.28			
Lauritson, R.	04/10/16		10.0	1,219.05	1,219.05			
Galbraith, R.	04/11/16		24.0	1,444.68	1,444.68			
McCracken, R.	04/11/16		2.0	132.12	132.12			
Briner, A.	04/13/16		9.0	686.61			686.61	Blue Card Command instructor
Davis, S.	04/13/16		9.0	587.66			587.66	Blue Card Command instructor
Hauser, B.	04/13/16	15.0	-	-	-			
Briner, A.	04/14/16		9.0	686.61			686.61	Blue Card Command instructor

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing	Fire		Description
						Reimbursable	Overtime	
Taylor, J.	04/14/16		7.0	289.38			289.38	Blue Card Command training
Bennewate, B.	04/15/16		10.0	585.90	585.90			
Briner, A.	04/15/16		9.0	686.61			686.61	Blue Card Command instructor
Davis, S.	04/15/16		9.0	587.65			587.65	Blue Card Command instructor
Fuentes, E.	04/15/16		9.0	648.95	648.95			
Galbraith, R.	04/16/16		9.5	571.85	571.85			
Jenkins, J.	04/16/16		4.0	429.78			429.78	Callback for equip failure, PIO release
Bennewate, B.	04/17/16		24.0	1,406.16	1,406.16			
Galbraith, R.	04/17/16		7.0	421.37	421.37			
Gil, A.	04/17/16	4.0	-	-			-	Claims processing
Grant, L.	04/19/16		24.0	1,160.28	1,160.28			
Powell, K.	04/19/16		24.0	1,405.08	1,405.08			
Whilt, S.	04/19/16		24.0	1,288.80	1,288.80			
Zeitsoff, J.	04/19/16		24.0	1,496.52	1,496.52			
Edwards, S.	04/22/16		1.0	46.43	46.43			
Grant, L.	04/23/16		11.5	555.97	555.97			
Lauritson, R.	04/23/16		11.5	1,401.91	1,401.91			
Mann, K.	04/23/16		11.5	829.21			829.21	MOBEX at Ventura County
Whilt, S.	04/23/16		11.5	617.55	617.55			
Zeitsoff, J.	04/23/16		11.5	717.08	717.08			
Payroll 4/29/16				25,063.88	19,421.17	-	5,642.71	
Grand Total				68,035.74	56,824.52	-	11,211.22	

% of Total 100.0% 83.5% 0.0% 16.5%

**MONTECITO FIRE PROTECTION DISTRICT
OVERTIME SUMMARY**

Fiscal Year 2014-15

Month Paid	Constant Staffing	Fire Assignments	Overtime	Total OT
JULY	54,746.66	-	3,482.39	58,229.05
AUGUST	86,994.40	187,986.81	2,798.86	277,780.07
SEPTEMBER	48,043.14	106,053.76	5,491.04	159,587.93
OCTOBER	52,145.54	43,661.73	6,047.12	101,854.39
NOVEMBER	46,710.60	-	14,769.37	61,479.97
DECEMBER	85,597.37	-	27,550.49	113,147.86
JANUARY	90,637.81	-	7,324.76	97,962.57
FEBRUARY	42,332.31	-	8,579.85	50,912.16
MARCH	62,100.66	-	31,683.75	93,784.41
APRIL	94,279.85	-	20,875.14	115,154.99
MAY	32,281.95	-	8,358.40	40,640.35
JUNE	37,471.74	31,262.47	3,958.29	72,692.50
TOTAL	733,342.01	368,964.77	140,919.46	1,243,226.23

	Cons.Staff.	Fire Asgmts	Overtime	Total OT
YTD April 2015	663,588.32	337,702.30	128,602.77	1,129,893.38

Fiscal Year 2015-16

Month Paid	Constant Staffing	Fire Assignments	Overtime	Total OT
JULY	26,341.64	46,353.98	2,422.62	75,118.24
AUGUST	39,374.01	392,353.36	1,923.13	433,650.50
SEPTEMBER	81,872.55	211,227.62	2,502.77	295,602.94
OCTOBER	67,164.38	1,767.60	1,435.33	70,367.31
NOVEMBER	66,602.43	28,894.69	15,424.45	110,921.57
DECEMBER	96,812.16	4,730.31	12,117.85	113,660.32
JANUARY	52,753.02	2,139.45	6,680.76	61,573.23
FEBRUARY	47,051.95	-	3,740.82	50,792.77
MARCH	43,290.30	-	7,347.09	50,637.39
APRIL	56,824.52	-	11,211.22	68,035.74
MAY				-
JUNE				-
TOTAL	578,086.95	687,467.01	64,806.04	1,330,360.00
Budget	750,000.00	325,000.00	125,000.00	
% of Budget	77.1%	211.5%	51.8%	

**MONTECITO FIRE PROTECTION DISTRICT
FIRE ASSIGNMENTS BILLING DETAIL
FY 2015-16**

Fire Name, #	Invoice #	Period Covered	Invoice Date	Agency	Total Due	Date		Amount Received
						Received	Received	
Parkhill Fire, CA-SLU-006113		06/20-06/23/15	09/29/15	Cal-OES	\$ 1,037.07		12/14/15	\$ 1,037.07
Mesa Fire, CA-SBC-007898	2015108	06/29-06/30/15	09/29/15	Cal-OES	3,017.51		12/28/15	3,017.51
Lake Fire (E391 & 921), CA-BDF-007894	2015194	07/01-07/03/15	11/30/15	Cal-OES	2,315.59		03/16/16	2,315.59
Lake Fire (932), CA-BDF-007894	2015-17	06/25-07/06/15	10/15/15	USFS	19,227.21		11/18/15	19,227.21
Chorro Fire, CA-LPF-002288	2015-18	08/03-08/06/15	10/15/15	USFS	19,806.16		02/17/16	19,806.16
Mad River Complex, CA-SRF-001433	2015-19	08/02-08/19/15	10/15/15	USFS	28,930.21		02/17/16	28,930.21
Lowell Fire, CA-NEU-017851	20153313	07/26-07/30/15	10/12/15	Cal-OES	46,996.05		12/14/15	46,996.05
CNR Support, CA-CNR-000022	20153454	08/07-08/10/15	10/23/15	Cal-OES	19,391.22		12/28/15	19,391.22
White Fire, CA-SBC-009320	20153603	08/01-08/02/15	10/28/15	Cal-OES	4,058.52		12/28/15	4,058.52
Mad River Complex, CA-SRF-001433	20154095	08/05-08/21/15	11/18/15	USFS	32,622.31		02/05/16	32,622.31
River Complex, CA-SHF-002066	20154054	08/06-08/24/15	11/18/15	USFS	200,562.30		03/04/16	200,562.30
Rocky Fire, CA-LNU-006984	20153812	07/30-08/11/15	11/09/15	Cal-OES	116,362.67		03/01/16	116,362.67
36 Fire, CA-TGU-006675	20154005	08/08-08/10/15	11/16/15	Cal-OES	25,656.88		03/01/16	25,656.88
Jerusalem Fire, CA-LNU-007410	20154367	08/11-08/16/15	11/21/15	Cal-OES	10,927.14		03/01/16	10,927.14
Rough Fire, CA-SNF-001746	20154208	08/22-09/06/15	11/19/15	USFS	221,591.66		02/19/16	221,591.66
ONC Staging, CA-ONC-000005	2015-22	08/06-08/11/15	12/02/15	USFS	28,535.49		02/17/16	28,535.49
Gasquet Complex (921), CA-SRF-001488	2015-23	08/15-09/02/15	12/02/15	USFS	30,772.33		02/17/16	30,772.33
LPNF - Fire Support, CA-LPF-000004	2015-24	8/29/2015	12/02/15	USFS	799.94		02/17/16	799.94
Cuesta Fire, CA-SLU-008555	20154658	08/18-08/27/15	12/02/15	Cal-OES	29,628.07		03/01/16	29,628.07
Fork Complex, CA-SHF-002067	20154773	08/10-08/20/15	12/04/15	USFS	144,153.71		03/16/16	144,153.71
Gasquet Complex, CA-SRF-001488 (PIO)	20154597	08/30-09/14/15	12/02/15	USFS	39,221.56		03/10/16	39,221.56
Gasquet Complex, CA-SRF-001488 (900)	20154568	08/30-09/14/15	12/08/15	USFS	67,689.24		03/15/16	67,689.24
Butte Fire, CA-AEU-024918	20155830	09/10-09/21/15	01/17/16	Cal-OES	157,871.59		03/18/16	157,871.59
Valley Fire, CA-LNU-008670	20155430	09/16-09/17/15	01/29/16	Cal-OES	8,822.90		03/18/16	8,822.90
Gibraltar Fire, CA-LPF-003471	2016-02	10/29-10/30/15	02/22/16	USFS	42,569.09		03/24/16	42,569.09
Solimar Fire, CA-VNC-089187	20156173	12/26-12/27/15	02/09/16	Cal-OES	14,521.02		04/05/16	14,521.02
					\$ 1,317,087.44			\$ 1,317,087.44

PRICE, POSTEL & PARMA LLP

COUNSELLORS AT LAW
 POST OFFICE BOX 99
 SANTA BARBARA, CA 93102-0099

(805) 962-0011

TAX ID # 95-1782877

Montecito Fire Protection District
 595 San Ysidro Road
 Santa Barbara, CA 93108

April 12, 2016
 File: 12611
 Invoice #: 129484
 Billing Attorney: MSM

ACCOUNT SUMMARY BALANCE

RE: General Matters	\$1,197.00
Our File Number: 12611-00000	
RE: Station Three	\$3,969.00 Fund 3653
Our File Number: 12611-00059	
RE: Board Mtgs	\$378.00
Our File Number: 12611-00061	
RE: De Sitter Property	\$472.50
Our File Number: 12611-00078	

Total Current Fees & Costs **\$6,016.50**

- 3,969.00
\$ 2,047.50 Fund 3650

SUMMARY OF CURRENT BILLING

Current Fees	\$6,016.50
Current Disbursements	\$0.00

Total Current Fees & Costs **\$6,016.50**

SUMMARY OF PAST DUE BALANCES

Previous Balance	\$6,457.50
Payments - Thank You	\$6,457.50
TOTAL PAST DUE	\$0.00
TOTAL BALANCE DUE	\$6,016.50



Montecito Fire Protection District
PARS OPEB Trust Program

Monthly Account Report for the Period
 3/01/2016 to 3/31/2016

Stephen Hickman
 Fire Chief
 Montecito Fire Protection District
 595 San Ysidro Rd.
 Santa Barbara, CA 93108

Account Summary

Source	Beginning Balance as of 3/01/2016	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 3/31/2016
Contributions	\$7,108,424.37	\$823,478.00	\$345,615.19	\$3,115.80	\$0.00	\$0.00	\$8,274,401.76
Totals	\$7,108,424.37	\$823,478.00	\$345,615.19	\$3,115.80	\$0.00	\$0.00	\$8,274,401.76

Investment Selection

Balanced HighMark PLUS

Investment Objective

The dual goals of the Balanced Strategy are growth of principal and income. While dividend and interest income are an important component of the objective's total return, it is expected that capital appreciation will comprise a larger portion of the total return. The portfolio will be allocated between equity and fixed income investments.

Investment Return

1-Month	3-Month	1-Year	Annualized Return			Plan's Inception Date
			3-Years	5-Years	10-Years	
4.86%	0.13%	-2.31%	4.47%	5.24%	-	1/19/2010

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value
 Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
 Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
 Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Cochrane Property Management, Inc.

Period: 01 Apr 2016-30 Apr 2016

P.O. Box 4370
Santa Barbara, CA 93140

Owner Statement



Montecito Fire Protection District (MFPD)
c/o Cochrane Property Management, Inc.
PO Box 4370
Santa Barbara, CA 93140



Properties

186 - Cochrane Prop.
Mgmt. FBO MFPD -
1255-1259 E. Valley Road
Santa Barbara, CA 93108

Date	Payee / Payer	Type	Reference	Description	Income	Expense	Balance
				Beginning Cash Balance as of 04/01/2016			18,428.69
04/01/2016	Leslie Muller	eCheck receipt	1036-38DA	1257 - Rent Income - April 2016	1,350.00		19,778.69
04/02/2016	Larry Todd Edwards	eCheck receipt	398A-D988	1255 - Rent Income - March 2016	76.54		19,855.23
04/02/2016	Larry Todd Edwards	eCheck receipt	398A-D988	1255 - Rent Income - April 2016	1,641.46		21,496.69
04/02/2016	Brandon Bennewate	eCheck receipt	52FF-A46E	1259 - Rent Income - April 2016	1,287.00		22,783.69
04/13/2016	Montecito Water District	Payment	ACH	Water/Sewer - monthly water 01-1256-03: 2/25/16 - 3/25/16 (9 HCF) - April 2016 - Montecito Water monthly bill		69.22	22,714.47
04/13/2016	MarBorg Industries	Check	18814	Trash/Recycling - 1-65210 4: March & April 2016 - April 2016		179.58	22,534.89
04/13/2016	MarBorg Industries	Check	18814	Trash/Recycling - 1-65210 4: Jan & Feb 2016 - April 2016		179.58	22,355.31
04/13/2016	O'Conner Pest Control (SB)	Check	18815	Pest Control - 3/14/16 mo rodent service - 30 bait stations - April 2016 - mo rodent service - 30 bait stations		92.00	22,263.31
04/13/2016	O'Conner Pest Control (SB)	Check	18815	Pest Control - 3/11/16 - quarterly pest control (ants, general pests, spiders, etc.)		110.00	22,153.31
04/13/2016	Peyton/Scapes	Check	18816	1255 - Gardening/Landscaping - 3/31/16 mo gardening 1255 - April 2016		55.00	22,098.31
04/13/2016	Peyton/Scapes	Check	18816	1257 - Gardening/Landscaping - 3/31/16 mo gardening 1257 - April 2016		55.00	22,043.31
04/13/2016	Peyton/Scapes	Check	18816	1259 - Gardening/Landscaping - 3/31/16 mo gardening 1259 - April 2016		55.00	21,988.31
04/13/2016	Rayne Water Conditioning	Check	18817	1257 - Water/Sewer - 4/6/16 Monthly water softening - April 2016		151.04	21,837.27
04/13/2016	Rayne Water Conditioning	Check	18817	1255 - Water/Sewer - 4/6/16 Monthly water softening - April 2016		94.65	21,742.62
04/13/2016	Rayne Water Conditioning	Check	18817	1259 - Water/Sewer - 4/6/16 Monthly water softening - April 2016		94.65	21,647.97
04/15/2016	Cochrane Property Management, Inc.	Check	18818	Administrative Fee - Monthly service fee - min \$5 - April 2016 - Monthly service fee - min \$5		5.00	21,642.97

Date	Payee / Payer	Type	Reference	Description	Income	Expense	Balance
04/15/2016	Cochrane Property Management, Inc.	Check	18818	Property Mgmt Fees - Property Mgmt Fees for 04/2016		261.30	21,381.67
04/15/2016	Montecito Fire Protection District (MFPD)	Check	18819	Owner Distribution - Owner payment for 04/2016		16,381.67	5,000.00
				Ending Cash Balance			5,000.00
Total					4,355.00	17,783.69	

Property Cash Summary

Required Reserves	5,000.00
Prepaid Rent for Future Rent	0.00

Cash Flow**Cochrane Property Management, Inc.****Properties:** 186 - Cochrane Prop. Mgmt. FBO MFPD - 1255-1259 E. Valley Road Santa Barbara, CA 93108**Owned By:** Montecito Fire Protection District (MFPD)**Date Range:** 04/01/2016 to 04/30/2016

Account Name	Selected Period	% of Selected Period	Fiscal Year To Date	% of Fiscal Year To Date
Operating Income & Expense				
Income				
Income				
Rent Income	4,355.00	100.00	17,420.00	100.00
Total Income	4,355.00	100.00	17,420.00	100.00
Total Operating Income	4,355.00	100.00	17,420.00	100.00
Expense				
Office Expenses				
Administrative Fee	5.00	0.11	20.00	0.11
Total Office Expenses	5.00	0.11	20.00	0.11
Repair & Maintenance				
Gardening/ Landscaping	165.00	3.79	660.00	3.79
Plumbing	0.00	0.00	417.57	2.40
Pest Control	202.00	4.64	478.00	2.74
Total Repair & Maintenance	367.00	8.43	1,555.57	8.93
Property Mgmt Fees	261.30	6.00	1,045.20	6.00
Utilities				
Water/Sewer	409.56	9.40	1,128.72	6.48
Trash/Recycling	359.16	8.25	538.74	3.09
Total Utilities	768.72	17.65	1,667.46	9.57
Total Operating Expense	1,402.02	32.19	4,288.23	24.62
NOI - Net Operating Income	2,952.98	67.81	13,131.77	75.38
Total Income	4,355.00	100.00	17,420.00	100.00
Total Expense	1,402.02	32.19	4,288.23	24.62
Net Income	2,952.98	67.81	13,131.77	75.38
Other Items				
Owner Distribution	-16,381.67		-16,381.67	
Net Other Items	-16,381.67		-16,381.67	
Cash Flow	-13,428.69		-3,249.90	
Beginning Cash	18,428.69		8,249.90	
Beginning Cash + Cash Flow	5,000.00		5,000.00	
Actual Ending Cash	5,000.00		5,000.00	

Agenda Item #7

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road, April 25, 2016 at 2:00 p.m.

The meeting was called to order by Director Powell at 2:03 p.m.

Present: Director Powell, Director van Duinwyk, Director Sinser, Director Easton. Chief Hickman and District Counsel, Mark Manion were also present.

Absent: Director Venable

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Recognition for 25 years of service: Firefighter Paramedic, Keith Fuggles.**

Chief Hickman commended and thanked Keith Fuggles for 25 years of service.

- 3. Report on the status of transferring of access easement to Upper Hyde Road property owners and quitclaiming District's easement interest.**

District Counsel, Mark Manion provided an update regarding the easement transfer stating that there are eight property owners yet to sign.

- 4. Discussion item: Update regarding Station 3 Final EIR.**

Chief Hickman provided an update regarding the amended AMEC agreement. The Chief provided a timeline of the additional work needed to complete the EIR. He indicated that the project would be completed by June 17th without recirculation, and by September 16th, with recirculation. Montecito resident, Nancy Patterson stated that she hopes the AMEC agreement includes the cost of responding to any public comments.

- 5. Report from the Finance Committee:**

- a. Consider recommendation for acceptance of Fechter & Company's Annual Financial Report for the Fiscal Year Ended June 30, 2015.**

Director Sinser provided information regarding the Annual Financial Report, and recommended that it be accepted by the Board. Ms. Gil provided insight regarding the Financial Statements. Director Easton requested additional time to review the report. The Board determined to revisit this item next month.

- b. Report on Draft Preliminary Budget for FY 2016-17.**

Director Sinsler provided a report regarding the Draft Preliminary Budget for FY 2016-17. Ms. Gil provided a staff report regarding the Draft Preliminary Budget, highlighting significant line item changes. The Board took a break. The Board reconvened at 3:28 p.m.

c. Report on CalPERS Annual Valuation Report as of June 30, 2014 for Miscellaneous and Safety Plans.

Ms. Gil provided a staff report regarding the CalPERS Annual Valuation Report as of June 30, 2014.

d. Consider recommendation to approve March 2016 financial statements.

Director Sinsler provided a report regarding the Finance Committee meeting. The motion to approve the financial statements ending March 31, 2016 was made by Director van Duinwyk, seconded by Director Sinsler and unanimously passed.

6. Approval of Minutes of the April 4, 2016 Special Meeting.

The motion to approve the minutes of the April 4, 2016 Special Meeting was made by Director Easton, seconded by Director van Duinwyk and passed. Director Powell abstained.

7. Discussion item: Rescheduling Regular Board Meeting for May, Chief Hickman attending training out of District.

The Board determined that the Special Meeting will be held on Tuesday, May 24th at 3:00 p.m.

8. Fire Chief's Report.

Chief Hickman highlighted correspondence from the Montecito Sanitary District regarding proposed increases. The Chief mentioned a significant wind event that occurred on April 15th, causing widespread power outages. He added that there were 16 related calls within a three- hour period. Chief Hickman highlighted the proposed LAFCO budget for FY 2016-2017.

9. Board of Director's report.

Director Sinsler stated that he attended the Montecito Association meeting. Director Easton thanked the Finance Committee, Chief Hickman and Ms. Gill for their amazing work. Director Powell stated that the District filed a workers' compensation claim on his behalf. He added that it was rejected by the workers' compensation carrier, and he has now handed the matter over to an attorney. Director Sinsler stated that his house has sold and the escrow will close on May 6th. He stated that he will be renting back, and asked District Counsel if he could now participate in the discussions regarding station 3. District Counsel stated that he would research and provide an answer.

10. Suggestions from Directors for items other than regular agenda items to be included for the May Special Board meeting.

There were no additional suggestions from the Directors.

11. Closed Session Pursuant to Government Code Section 54957, conference with Labor Negotiators. Agency designated representatives: Directors Powell and Venable. Employee Organization: Montecito Firefighter's Association.

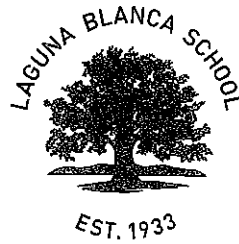
The Board reported out at 4:35 p.m. There was no action taken.

The meeting was adjourned at 4:37 p.m.

President John Abraham Powell

Secretary Gene Sinsler

Agenda Item #8



April 22, 2016

Dear Mr. Kellogg,

Thank you so much for your willingness to attend our Citizenship Breakfast at Laguna Blanca School on Wednesday, May 11, from 9:30 - 11:00.

I will be reading an essay that I have written about you as an inspirational person in our community. Following student speeches, we will listen to our keynote speaker. Following the ceremony we will share a breakfast together.

The Lower School is located in Montecito. Our address is 260 San Ysidro Road, Santa Barbara, CA 93110. I am so excited that you will be there. I look forward to honoring you.


Sincerely,
Alex Witter

L A F C O M E M O R A N D U M

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION
105 East Anapamu Street ♦ Santa Barbara CA 93101 ♦ (805) 568-3391 ♦ Fax (805) 568-2249

April 21, 2016

TO: County Executive
City Managers
Special District Managers

FROM: Paul Hood 
Executive Officer

SUBJECT: **Approved Proposed 2016-17 LAFCO Budget**

Please be advised that the Santa Barbara LAFCO approved the Proposed 2016-17 LAFCO Budget at the April 7, 2016 meeting. A copy of the Approved Proposed 2016-17 LAFCO Budget is attached.

The Recommended Final Budget is scheduled for the Commission's May 5, 2016 meeting. A copy of the notice is also attached.

Please contact the LAFCO office if you have any questions.

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION
Operating Fund # 5320, Santa Barbara LAFCO, Department # 815

APPROVED PROPOSED 2016-17 BUDGET - April 7, 2016

Account Name and Number	2015-16 Final Budget	As of 3/24/2016	Projected Year-End	2016-17 Proposed Budget	Inc/Dec	% Inc/Dec
Revenues						
Interest Income - 3380	650	330	650	650	0	0%
Unrealized Gain/Loss - 3381	0	-245	-245	0	0	0%
Other Gov't Agencies - 4840	328,411	327,608	328,411	337,441	9,030	0%
Planning Studies Service - 5738	25,000	33,165	40,000	40,000	15,000	63%
Misc. Revenue - 5909	500	5	5	500	0	0%
Total Revenues	354,561	360,863	368,821	378,591	24,030	6.8%
Expenditures						
Salaries and Benefits						
Commissioner Stipends - 6210	14,000	11,153	15,000	15,000	1,000	7%
FICA Contribution - 6500	1,200	679	1,200	1,250	50	4%
FICA/Medicare - 6550	300	159	300	350	50	14%
Unemployment Insurance - 6700	600	373	600	625	25	4%
Total Salaries and Benefits	16,100	12,364	17,100	17,225	1,125	7.0%
Staff Support						
Contractual Staff Services - 7510	210,508	163,447	217,929	220,000	9,492	4%
Total Staff Support	210,508	163,447	217,929	220,000	9,492	4%
Services and Supplies						
Audit Fees - 7324	6,000	5,600	6,000	6,000	0	0%
Memberships - 7430	4,334	4,693	4,693	5,000	666	13%
Office Expense - 7450	1,500	837	1,200	1,200	-300	-25%
Copier Expense - 7453	1,000	30	750	1,000	0	0%
Prof & Special Services - 7460	36,000	0	36,000	36,000	0	0%
ADP Payroll Fees - 7507	2,000	1,256	1,750	1,750	-250	-14%
Legal Services - 7508	35,000	29,905	35,000	35,000	0	0%
Pubs & Legal Notices 7530	1,000	1,861	2,200	2,500	1,500	60%
Gen Fund Cost Allocation - 7669	-6,697	-6,579	-6,579	-24,459	-17,762	73%
Training and Travel- 7732	26,000	15,093	22,000	26,000	0	0%
Total Services and Supplies	106,137	52,696	103,014	89,991	-16,146	-15.2%
Other Charges						
Electricity - 7801	795	572	795	612	-183	-23%
Natural Gas - 7802	135	113	135	115	-20	-15%
Water - 7803	135	139	135	100	-35	-35%
Refuse - 7804	135	97	135	0	-135	0%
Utility Services - 7806	65	39	65	0	-65	0%
Liability Insurance - 7895	196	0	196	200	4	2%
Telephone Services - 7897	355	260	355	348	-7	-2%
Total Other Charges	1,816	1,220	1,816	1,375	-441	-24.3%
Contingency Reserve - 9600	20,000	0	0	50,000	30,000	60%
Total Contingency Reserve	20,000	0	0	50,000	30,000	60%
Total Exp/Appropriations	354,561	229,727	339,859	378,591	24,030	7%

**SANTA BARBARA
LOCAL AGENCY FORMATION COMMISSION**

NOTICE OF HEARING

CONSIDERATION OF FINAL 2015-16 SBLAFCO BUDGET

NOTICE IS HEREBY GIVEN that a meeting of the Santa Barbara Local Agency Formation Commission will be held on **Thursday, May 5, 2016 at 1:00 p.m.** in the Board of Supervisors Hearing Room, 105 East Anapamu Street, Fourth Floor, Santa Barbara, California. The purpose of the meeting is to consider the Commission's Recommended Final 2016-17 budget. The Proposed 2016-17 Budget was approved by the Commission at the April 7, 2016 meeting.

Remote Testimony is Permitted - Persons may address the Commission in person or by using the remote video testimony system at the Board of Supervisors Hearing Room located at 105 East Anapamu Street, Fourth Floor, Santa Barbara.

Disclosure of Campaign Contributions – LAFCO Commissioners are disqualified and are not able to participate in proceedings involving an “entitlement for use” if, within the 12 months preceding the LAFCO decision, the Commissioner received more than \$250 in campaign contributions from the applicant, an agent of the applicant or an financially interested person who actively supports or opposes the LAFCO decision on this matter.

Those who have made such contributions are required to disclose that fact for the official record of the proceedings. Disclosures must include the amount of the contribution and the recipient Commissioner and may be made either in writing to the Executive Officer of the Commission prior to the hearing or by an oral declaration at the time of the hearing.

The foregoing requirements are set forth in the Political Reform Act of 1974, specifically in Government Code section 84308.

Disability Accommodations - Persons with a disability who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the LAFCO office at least three (3) days prior to the meeting by telephone at 805/568-3391 or by email at lafco@sblafco.org.

Additional information – Additional information regarding the item to be considered at the meeting may be obtained from the LAFCO website at www.sblafco.org, by contacting the LAFCO office at 105 East Anapamu Street, Rm 407, Santa Barbara CA 93101, or by calling 805/568-3391.

Dated this 19th day of April, 2016

PAUL HOOD
Executive Officer



**California Special
Districts Association**
Districts Stronger Together

MEMORANDUM

DATE: April 29, 2016

TO: California Special Districts Association (CSDA) Voting Members

FROM: Bill Nelson, CSDA Board President
Neil McCormick, Chief Executive Officer

SUBJECT: Proposed CSDA Bylaws Updates

The CSDA Board of Directors has approved recommended updates to the CSDA Bylaws to bring forward to CSDA voting members for consideration.

Highlights to the recommended updates include:

- General clean-up to reflect updates and organizational changes over the last two years
- Clarifying language to the CSDA Board nomination and election process to allow for electronic voting
- Clarifying language for the inclusion of electronic communication related to the CSDA Bylaws amendments

The full proposed changes to CSDA's Bylaws are indicated in mark-up form for your review and can be found online at www.csdanet.org/bylaws.

As a voting member in good standing, once your district has reviewed the proposed CSDA Bylaws updates, please use the enclosed official ballot to cast your vote by mail in favor or not in favor of the changes.

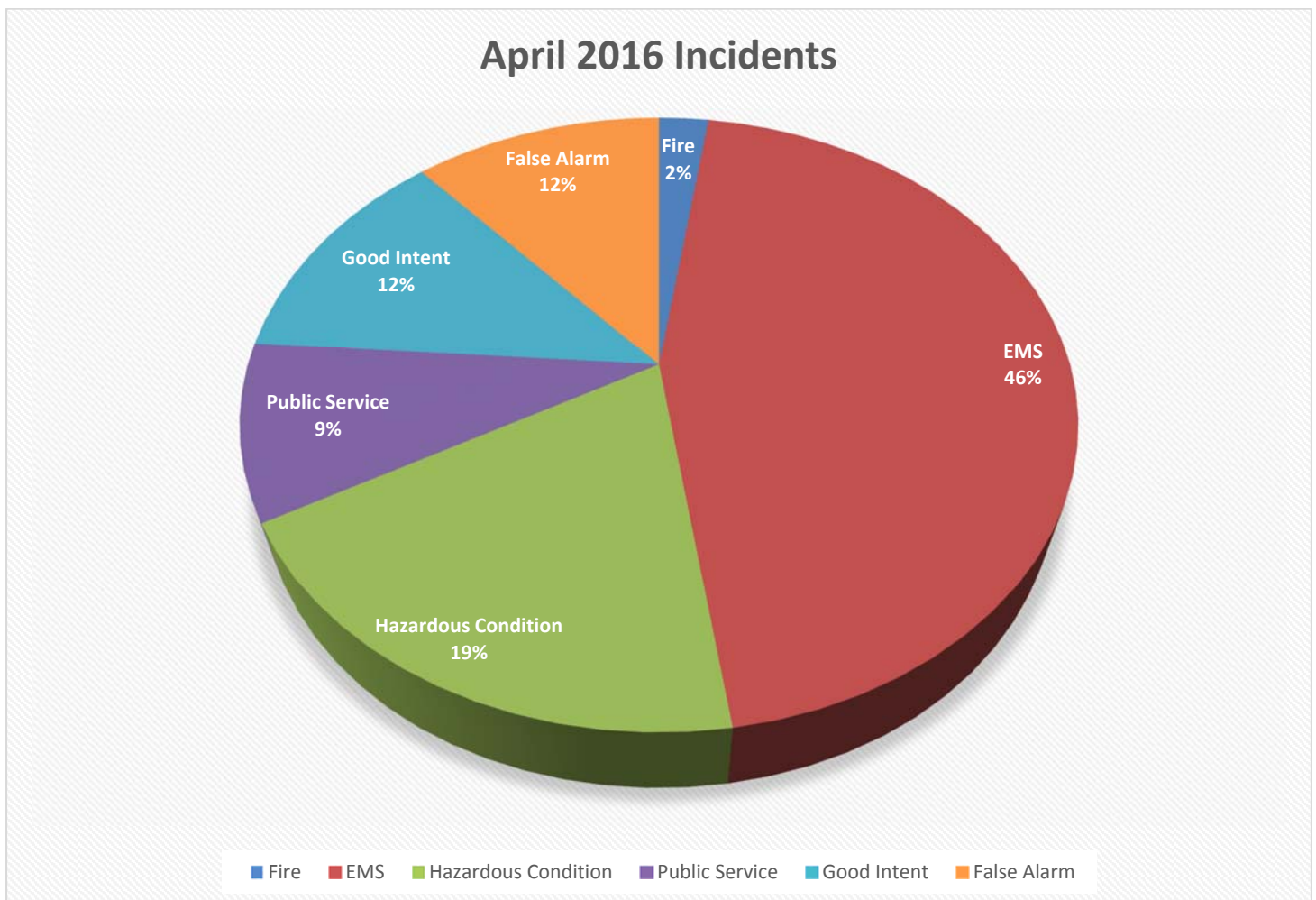
Completed ballots must be received by Friday, June 24, 2016 at 5:00 PM to be counted. Only official and fully completed ballots returned via regular mail to the CSDA office will be counted. The results of the Bylaws ballot will be announced in the CSDA e-News and on the CSDA website. If approved by the membership, the updated Bylaws will take effect on July 1, 2016.

If you have any questions or require printed copies, please contact Charlotte Lowe, Executive Assistant at charlottel@csda.net or (916) 442-7887.

Thank you for your participation and continued support of CSDA!

APRIL 2016
CALLS BY INCIDENT TYPE
TOTAL INCIDENTS: 130

FIRE: 3	EMS: 59
HAZARDOUS CONDITION: 25	PUBLIC SERVICE**: 12
GOOD INTENT*: 16	FALSE ALARM: 15
SEVERE WEATHER: 0	SPECIAL INCIDENT TYPE: 0



*Good Intent: Firefighters respond to a reported emergency, but find a different type of incident or nothing at all upon arrival to the area. Example: A caller reports smoke on the hillside. Firefighters arrive to discover a grading operation at a construction site is creating dust mistaken for smoke. Dispatched and Cancelled Enroute falls in this category.

** Public Service: Non-emergency requests for assistance. Examples: lock out, animal rescue, ring removal, water problem; lift assists, seized gate, stalled elevator, providing the Sheriff's Department with a ladder to enter a building.

November 2015 - April 2016 Incident Trend

