

MONTECITO FIRE PROTECTION DISTRICT  
AGENDA FOR THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS

Montecito Fire Protection District Headquarters

595 San Ysidro Road

Santa Barbara, California

**May 20, 2013 at 3:00 p.m.**

Agenda Items May Not Be Taken In The Order Shown

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)

Time Certain Matter (3:10 p.m.)

2. Report on District audit FY 2011-12 from representatives of the Santa Barbara County Auditor's Office.
3. Accept Report on District audit FY 2011-12 from the Santa Barbara County Auditor's Office, including the District's Management Discussion and Analysis.

For Information Only:

4. Fire Chief's report.
5. Board of Director's report.
6. Report from the Finance Committee (Copy of Agenda for Finance Committee Meeting Attached).
7. Report from the Strategic Planning Committee (Copy of Agenda for Strategic Planning Committee Meeting Attached).
8. Report from the Community Outreach Committee (Copy of Agenda for Community Outreach Committee Meeting Attached).
9. Staff Report from Prevention on how they bid out projects.

For Board Action:

10. Consider presentation to Board from Bob Braitman of LAFCO for future meeting.
11. Approval of Resolution 2013 – 07 regarding the rules and regulations for the purchase of supplies and equipment.
12. Approval of Resolution 2013 – 08 regarding the capital assets policy.

13. Approval of Resolution 2013-09 recognizing Engineer Loren Bass.
14. Approval of Resolution 2013-10 recognizing Captain Evan Skei.
15. Approval of Resolution 2013-11 recognizing Battalion Chief Todd Edwards.
16. Review Preliminary Budget proposals for FY 2013-14.
17. Review Staff Report on proposed selection of Broker of Record for Worker's Compensation Insurance.
18. Provide direction regarding Finance Committee recommendation to authorize the Fire Chief to increase rental rates for Employee Housing.
19. Provide direction regarding Community Outreach Committee recommendation to purchase business cards for Directors.
20. Provide direction regarding Community Outreach Committee recommendations for website upgrades.
21. Provide direction regarding Community Outreach Committee recommendation that staff submit weekly listing of significant or unusual incident responses for a column in the Montecito Journal.
22. Provide direction regarding Community Outreach Committee recommendation that the District submit a letter to all community organizations, schools, home owner associations, churches, and civic organizations informing them that the District is willing to meet with them and provide information and educational presentations.
23. Provide direction regarding Community Outreach Committee recommendation that the Board of Directors volunteer monthly to attend the meetings of the Montecito Water District, the Montecito Sanitary District, the Montecito Association and MERRAG.
24. Provide direction regarding Strategic Planning Committee recommendation to authorize the Fire Chief to enter into a contract for lease for Gibraltar Peak.
25. Provide direction to all Committees regarding Committee authority to take action independent of Board review/authorization.
26. Consider adoption of By-Laws for the Board of Directors.
27. Provide direction on when District's counsel should attend Board meetings.
28. Accept FEMA 2012 AFG Communications Grant.
29. Approval of Minutes of April 15, 2013 Regular Meeting.

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

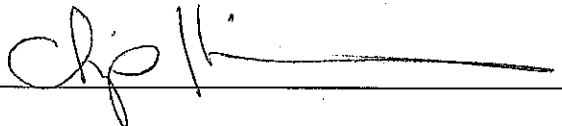
30. Approval of Minutes of April 19, 2013 Special Meeting.
31. Approval of District warrants and claims.
32. Suggestions from Directors for items other than regular agenda items to be included for the May Regular Board meeting.
33. CLOSED SESSION - Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a)).

*Name of Case:* Montecito Agricultural Foundation, an Unincorporated Association vs. Montecito Fire Protection District; Board of Directors of the Montecito Fire Protection District; and DOES 1-10 Respondents, Petan Company, a California Limited Partnership; Palmer G. Jackson; and DOES 11-20, Real Parties in Interest, Santa Barbara Superior Court Case No. 1401924.

Adjournment

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is May 15, 2013.

MONTECITO FIRE PROTECTION DISTRICT



Chip Hickman, Fire Chief

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