

MONTECITO FIRE PROTECTION DISTRICT

Agenda for the Regular Meeting of the Board of Directors

Montecito Fire Protection District Headquarters
595 San Ysidro Road
Santa Barbara, California
July 22, 2019 at 2:00 p.m.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)
2. Recognition for 20 years of service: Battalion Chief Travis Ederer.
3. Recognition of new promotions: Battalion Chief/Fire Marshal Aaron Briner, Captain Alex Broumand, Captain Jordan Zeitsoff, Engineer Keith Powell, Engineer Lucas Grant (Strategic Plan Goal 7)
4. Consider recommendation to authorize the Fire Chief to participate in the creation of an inter-governmental memorandum of agreement with Santa Barbara County Fire Department and other participating agencies for the purpose of the creation of a Regional Fire/EMS Dispatch Center. (Strategic Plan Goal 5.2)
 - a. Staff report presented by Fire Chief Taylor.
5. That the Board of Directors authorize the Fire Chief to enter into a contract with Pacific Architects, in the amount of \$96,500.00 for architect services for the replacement of the rental property at 1255 East Valley Rd. (Strategic Plan Goal 6)
 - a. Staff report presented by Fire Chief Taylor.
6. That the Board of Directors authorize the Fire Chief to enter into a contract with WRS, Inc., in the amount of \$328,483.00 (includes plastering repairs not a part of roofing bid) to replace the roof at Fire Station 1. (Strategic Plan Goal 6)
 - a. Staff report presented by Fire Chief Taylor.
7. That the Board of Directors authorize the Fire Chief to enter into a contract with Quinn Power Systems in the amount of \$49,674.62 for the purchase of a Caterpillar Model D100-8 Diesel Generator Set and ASCO 300 Automatic Transfer Switch. (Strategic Plan Goal 6)

- a. Staff report presented by Fire Chief Taylor.
8. Election of the Special District Risk Management Authority Governing Board of Directors Positions.
9. Report from the Finance Committee. (Strategic Plan Goal 9.1)
 - a. Consider recommendation to approve June 2019 financial statements.
 - b. Review Financial Summary for fiscal year 2018-19.
 - c. Review PARS OPEB Trust Program statement for May 2019.
10. Approval of Minutes of the June 24, 2019 Regular Meeting.
11. Fire Chief's report.
12. Board of Director's report.
13. Suggestions from Directors for items other than regular agenda items to be included for the August 26, 2019 Regular Board meeting.

Adjournment

This agenda posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is July 18, 2019.



Kevin Taylor, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

Agenda

Item #4



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: Kevin Taylor, Fire Chief
Date: July 22, 2019
Topic: **Regional Fire/Emergency Medical Services Dispatch Center**

Summary

The Montecito Fire Protection District and the Santa Barbara County Fire Chief's Association have long been advocates of the creation of a Regional Fire/Emergency Medical Services (EMS) Dispatch Center. You approved a letter of support for the creation of this center at your November 26, 2018 meeting and the Santa Barbara County Board of Supervisor's authorized the separation of the Fire/EMS Dispatch from the Sheriff's Office in December 2018. Since then, consultants have been working to identify suitable locations and legitimate partners. This investigation has revealed the need to begin exploring an inter-governmental memorandum of agreement (MOA) for the administrative, operational, and fiscal responsibilities of participating agencies.

Discussion

Participation in a Regional Fire/EMS Dispatch Center will enhance the level of service that we provide our community. This will be accomplished through professional Fire/EMS dispatchers with system-wide situational awareness via automatic vehicle location ensuring that the closest, most appropriate resource is dispatched and that our community is covered during large scale emergencies. This feature alone will double our effective response force and reduce turn-out time from neighboring jurisdictions by at least half. Common frequencies and communications will improve firefighter safety, resource accountability, and create a seamless, integrated response. Finally, emergency medical dispatch and dispatch of EMS resources will ensure that our community members receive call prioritization and triage from a health care professional operating under the medical control of a physician.

The Regional Fire/EMS Dispatch Center will be organized under an inter-governmental MOA between all participating agencies. The Santa Barbara County Fire Department is the logical lead agency for this MOA which will articulate administrative, operational, and fiscal responsibilities. A preliminary study indicates that costs will be allocated on a per incident basis. The District's financial commitment to the MOA will be our existing dispatch personnel who will remain District employees represented by the Montecito Firefighters Association for the duration of their career. Costs to other participating agencies will range between \$75.00 and \$135.00 per call dependent upon the number of participating agencies. These costs are fully realized and include all personnel, equipment, training, capital outlay, and strategic reserve account commitments. In addition to our existing dispatch personnel costs, the District may be responsible for an additional per incident cost dependent upon the number of required dispatchers, their cost compared to our cost, and the number of participating agencies.

Conclusion

Staff recommends that the Board authorize the Fire Chief to participate in the creation of an inter-governmental memorandum of agreement with Santa Barbara County Fire Department and other participating agencies for the purpose of the creation of a Regional Fire/EMS Dispatch Center.

Attachments

1. November 26, 2019 Letter to the Board of Supervisor's from the District.

Strategic Plan Reference

Strategic Plan Goal #5.2: Innovative Alternative Delivery Systems



MONTECITO FIRE PROTECTION DISTRICT

An Independent Fire District

November 1, 2018

Santa Barbara County Board of Supervisors
105 East Anapamu Street
Santa Barbara, CA 93101

Supervisor,

Please consider this letter verification that the Montecito Fire Protection District Board of Directors strongly supports the creation of a Regional Fire/Emergency Medical Service (EMS) Dispatch Center.

As you know, a Regional Fire/EMS Center will maximize our ability to provide service to our community and the entire operational area. This Center will allow the closest, most appropriate resource regardless of jurisdiction to be dispatched to all Fire/EMS incidents, streamline multi-agency incident response, maximize efficiency and provide for redundancy in our emergency communication system.

We look forward to being active participants in the collaborative process required to make this Regional Fire/EMS Dispatch Center a reality in the very near future.

Respectfully,

A handwritten signature in black ink, appearing to read "John Abraham Powell".

John Abraham Powell, President

Agenda Item #5



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: Kevin Taylor, Fire Chief
Prepared by: Scott Chapman, Battalion Chief
Date: July 22, 2019
Topic: Bid Award; Rental Property Architect

Summary

The District solicited competitive bids through our Construction Manager for the services of an architect for the rebuilding of our property at 1255 East Valley Road in accordance with the Public Contract Code Section 20813.

Discussion

Invitations to bid were solicited for this project from May 22, 2019 to June 17, 2019. Project description, scope of work, and submission information was posted on the District website, direct mailed to interested parties, and published in the Santa Barbara News Press. The opportunity for project tours was provided to interested bidders and bid clarifications were provided to all interested bidders in response to all RFP questions.

A public bid opening was conducted at Fire Station 1 on June 17, 2019. Only one bid was received despite several architect firms expressing interest in the project. The bidder, Pacific Architects, meets all of the requirements articulated in the bid. Their bid was \$96,500.00 (not including construction administration).

Conclusion

Staff recommends that the Board authorize the Fire Chief to enter into a contract with Pacific Architects, in the amount of \$96,500.00 to provide architect services for the replacement of our property at 1255 East Valley Road.

Attachments

1. Architect bid award summary
2. Pacific Architects Bid Response

Strategic Plan Reference

Strategic Plan Goal #6: Strengthen our Infrastructure

MFPD - Bid Award Summary

1257 E Valley Road - Architecture

Description	PACIFIC ARC						Comments
	Bid	Actual	Bid	Actual	Bid	Actual	
Schematic/Conceptual Design	24,500	24,500					Estimate
Design Development	69,500	69,500					
Construction Documents	incl	incl					
Permit Approval	incl	incl					
Bidding and Contract Award	2,500	2,500					
Construction Admin	19,000						Based on 8 mo @ 4 hrs/wk
Principal Architect	\$150/hr						
Project Manager	\$110/hr						
Senior Technician	\$90/hr						
Clerical	\$45/hr						
	115,500	96,500	-	-	-	-	
	\$	96,500.00	\$	-	\$	-	

Recommended contract price

\$ 96,500.00 Pacific Architects

- Budget for \$115,500 but don't contract for Const Admin. Use as needed.

PACIFIC ARCHITECTS COMMENTS:

- Experienced and well respected architect with both the County of Santa Barbara and the City of Santa Barbara. In 29 years of business, has done approx 350 homes in the Santa Barbara area and approx 100 homes in Montecito.
- Sits on the Montecito Board of Architectural Review (MBAR)
- I work with many architects and I have used Pacific Architects to build two houses for my wife and I personally.

OTHER BIDDERS:

- Solicited bids from three local architects that I had confidence in for this job: Pacific Architects, DMHA, and RRM (Detty Peikert). In the end, five bidders submitted an Intent to Bid email, these were local architects - Pacific Architects, DMHA, and Blackbird Architects, plus out of town architects - Architecture Plus (La Canada) and DSEA (Orange).
- I contacted the two local architects that did not bid and they did not bid because they were too busy. I did not contact the out of town architects.

COMPARISON AND AWARD RECOMMENDATION WITH ONLY ONE BIDDER:

- Pacific Architects has agreed to fix the bid price as a cap and bill T&M with any savings going to the benefit of the Fire District.
- Assumed a greater scope of work than the Invitation To Bid requested. Includes typical Planning Dept and Building Dept review, including MBAR approvals, without taking "like for like" into account.
- Bid with the understanding it was a competitive public bid.
- Performed a thorough review of the project during bidding with an eye to a "sharp pencil" (quote from Bill Wolf).
- Industry analysis of architectural hourly fees compared to percentage of building costs suggests 11% - 12% of construction costs. Local architect familiar with the project said 10% to 12% of construction costs is reasonable but remodels typically create more work. Using 11% of an estimated construction cost of \$750,000 (1500sf house x \$400/sf + \$150,000 repair and remodel of 900sf house) the architectural fees would be \$82,500.
- The SB AIA office recommends estimating higher costs than normal due to added paperwork for a public job.

7/15/2019

July 22, 2019



14 June 2019

Montecito Fire Protection District
 Attn: Scott Chapman , Battalion Chief
 595 San Ysidro Road
 Santa Barbara, Ca. 93108



Dear Battalion Chief Chapman,

Here is an estimate of what I think we will need to accomplish for the Montecito Fire Protection District and some costs associated with the remodel of the 900 s.f. storm damaged home and the rebuilding of the demolished 1,500 s.f. home. Located at 1257 East Valley Road in Montecito, CA. Please also refer to the Standard form of Agreement between Owner and Architect which is attached.

Project scope:

1. Replacement of a 3 bedroom , 2 bathroom 1,500 s.f. two story home
2. Repairs to the deck and the front porch of the 2 bedroom , 1.5 bathroom 900 s.f. existing single story home.

Project Members: Clients: Montecito Fire Protection District
 Project Manager: Dan Underwood
 Architect: Bill Wolf- Pacific Arc Inc Architects
 Structural Engineer: to be determined
 Contractor: to be determined







ARCHITECTURAL CONCEPTUAL / SCHEMATIC DESIGN PHASE:

This Design Phase would include the following:

1. Meet Client and Project Manager to discuss scope of work and parameters. Kick off meeting.
2. Field measure the existing 900 s.f. home- CAD draft existing home floor plan and exterior elevations.
3. Survey: Get survey from Surveyor to use as our site base sheet. For the site planning portion we need a survey of the property. We would need at least a map of the building located on the site in relationship to the property lines. We would also want all easements identified, topography established and all site features located.
4. Research : review street files / county record documents to find plans , elevations or any documentation of the 1,500 s.f. home
5. Draw plans of 1,500 s.f. home based on information recovered and descriptions give by occupants etc...



1117 Coast Village Road | Santa Barbara, CA 93108
 TEL: 805.565.3640 | FAX: 805.565.3641
 e-mail: info@pacificarchitectsinc.com

6. Layout concept plans for the repair of the 900 s.f. home deck area
7. Layout concept plan for the new 1,500 s.f home
8. Meet with Civil Engineer to discuss placement of building and deck elevation requirements.
9. Review floor plan concepts with Client and Project Manager.
10. Meet with County Flood Department to discuss building location and deck requirements. The Flood department will need a current appraisal of the existing building and a construction cost estimate to determine that the repair work falls under the non substantial improvement category. 

11. Make necessary adjustments in design based on meetings and generate exterior elevations
12. Review plans with County planning and public works agencies on a preliminary / conceptual level for their informal conceptual approval. 
13. Value engineering. It would be a recommendation at this stage to discuss the scope of work with a licensed reputable contractor to review budgets before moving ahead too far. Project Manager to handle this option If necessary.
14. Structural and Civil Engineers. Meet with consultants for Structural and Drainage review , site placement and stormwater concerns.
15. Incorporate preliminary feedback from consultants into design.
16. Upon Approval from Client and Agencies refine plans and exterior elevations. Further detail floor plans and site plan as necessary. Produce drawings for planning department submittal. 
17. Applications: fill out applications for land use permit and establish intake meeting schedule 
18. Submit to County agencies for formal review and approval. Submit Drawings, Photos, applications, set up intake meetings, attend Design Review Boards meetings. Post notices. 
19. Make adjustments based on Agency feedback. (Design Review Board feedback)
20. Upon agency and client approval move drawings into Design Development.

CONSTRUCTION DOCUMENT /DESIGN DEVELOPMENT PHASE:

The Construction Document Phase would include the following:

1. Continued development of the Design Documents
2. Continued interface with consultants, Project Manager and Client. Review finishes, Materials and methods of construction.
3. Meet with client and Project Manager through out to keep informed of progress and discuss overall project as necessary. Review progress drawings. Possible weekly meetings.
4. Further detail the Architectural drawings. The following is a list of the Architectural drawings necessary for building permit:

900 S.F. BUILDING REPAIR:


A0 Cover sheet- Vicinity Map ,Tabulations, notes and key notes.

A1 Site Plan- Survey, Topography, Map, Site features

A2 Floor plan for the 900 s.f. building. Plan will show rear deck repair with one stairway down to the grade, and front entry porch repair.


A3 Exterior Elevations- Exterior elevations with dimensions and code required notes showing repairs for the 900 s.f. building

A4. Building Section- 1 building section/ detail through deck area and stairway. With Dimensions and code required notes for the 900 s.f. building.

A5 Electrical / Mechanical plan with code required notes. Basic power and Mechanical plan only, panel schedules and single line diagrams by others. No lighting or appliance specifications are included. 

A6 Roof Plan- Roof ventilation and gutter downspout layouts for repaired areas.

A7 window and door schedules for the repaired rear wall only

A8 Interior Elevations- Drawings for basic Cabinet layouts only. The finishes will not be specified but the materials will be represented generically. 

A9- A10. Architectural details- 2 sheets of Architectural Details-Door and Window details, deck and railing details

A11. **Energy** Calculations and Notes. 

1,500 S.F. NEW RESIDENCE:

- A0 Cover sheet- Vicinity Map ,Tabulations, notes and key notes.
- A1 Site Plan- Survey, Topography, Map, Site features
- A2 Lower Floor plan for the 1,500 s.f. building. Code required dimensions and notes
- A3 Upper Floor plan for the 1,500 s.f. building. Code required dimensions and notes
- A4 Exterior Elevations- Exterior elevations with dimensions and code required notes
- A5. Building Section- 1 building section with Dimensions and code required notes.
- A6 Lower floor Electrical / Mechanical plan with code required notes. Basic power and Mechanical plan only, panel schedules and single line diagrams by others. No lighting or appliance specifications are included.
- A7 Upper floor Electrical / Mechanical plan with code required notes. Basic power and Mechanical plan only, panel schedules and single line diagrams by others. No lighting or appliance specifications are included.
- A8 Roof Plan- Roof ventilation and gutter downspout layouts
- A9 window and door schedules
- A10 Interior Elevations- Drawings for basic Cabinet layouts only. The finishes will not be specified but the materials will be represented generically.
- A11- A13. Architectural details- 3 sheets of Architectural Details-Door and Window details, Roof , eave , rake etc...
- A14. Energy Calculations and Notes.



BUILDING PERMIT:

5. Complete construction documents and resubmit to Agency for Final design review and approval.
6. Finalize County Land Use permit.
7. Submit Plans for building permit
8. Plan Check Corrections and resubmit
9. Permits ready to issue

BIDDING AND CONTRACT AWARD / CONSTRUCTION ADMINISTRATION:

1. Prepare documents to present to Contractors for bidding purposes
2. Answer bid questions
3. Review construction during construction process.

PROJECT COST AND TIME BREAKDOWN:**Architectural Conceptual / Schematic Design Phase :**

- COST: I estimate that The Architectural Design Phase will be \$24,500.00-
- TIME: This is only an estimate because we will be reliant on the County Planning Department and Flood Control Department to help with the decision making process. Estimate 3 to 4 months

Design Development and Construction Document Phase:

- COST: I estimate that The Construction Document Phase for a building permit drawing set will be \$69,500.00
- TIME: This is only an estimate because we will be reliant on the County Planning Department as well as the schedules of the Consultants , Civil Engineers and Structural Engineers to develop drawings, and calculations. Estimate 2 to 3 months

County Permit process:

- COST:included in Const Doc
- TIME: Depends on County Work Load- 4 -6 weeks with 2 -3 weeks for 2nd plan check

Bidding and Contract Award:

- COST:\$2,500
- TIME: Depends on your bid period 3 to 4 weeks

Construction Administration / Observation Phase:

- COST:as requested by the client on an hourly Rate as described in the contract. Only an estimate = 4 hours per week for 8,months 32 weeks = \$19,000.00
- TIME: Depends on the contractors construction schedule Estimate 8 months

EXCLUSIONS: (also see attached agreement article 9)

- Site Survey- By Others.
- **Structural Drawings** and Calculations- by Others- We will coordinate with them
- **Civil Engineering** - By Others: Site Drainage, grading and flood review. Storm water calculations and drawings as well as erosion control plans shall be by the Civil Engineer. They will also establish all utility drawings and connections. We will coordinate with them - By Others.
- **Landscape Plans** and Calculations (WELO) - By Others.
- Property Appraisal: By Others.
- **Soil Engineering**, testing and reports: By Others.
- Construction Cost breakdowns : By Others.
- Energy Calculations- **By Others**- We will coordinate with them

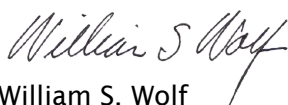


- Printing, duplication costs: Not included
- Permit fees, Submittal fees or any agency fees: Not included

These costs do not include permit costs, printing costs, Consultant fees, (Surveyor Civil Engineer), or any items covered in article 9 of the agreement and those items listed above.

Thank You for your consideration. Please Let me know if you have any questions or need anything at this time.

Sincerely,



William S. Wolf

Principal

Pacific Arc INC. Architects

Exhibit B

PROPOSER'S STATEMENT OF QUALIFICATIONS

Name of Proposer: *PACIFIC ARC INC ARCHITECTS- WILLIAM S. WOLF*

Address of Principal Office and closest Branch Office:

*1117 COAST VILLAGE ROAD
SANTA BARBARA, CA. 93108*

1. Firm structure: individual ____, a partnership ____, a corporation *X*, an LLC or a joint venture ____ (Check as applicable)

2. How many years has your firm been in business under your present business name?

29 YEARS. Size of current staff? *6*.

3. Firm years of experience with work similar to this project? *29*. Experience with Public Agencies? *29*

4. Work performed on similar projects:

Year	Type of Work	Value	Location	Client
<i>2019</i>	<i>NEW RESIDENTIAL</i>	<i>\$ 2,100,000</i>	<i>1314 FERRELO ROAD</i>	<i>BUCKLEY</i>
<i>2018</i>	<i>NEW RESIDENTIAL</i>	<i>\$ 2,600,000</i>	<i>7373 SHEPARD MESA</i>	<i>CAMPBELL</i>
<i>2019</i>	<i>FIRE REBUILD</i>	<i>\$1,800,000</i>	<i>1200 HOT SPRINGS</i>	<i>STRATTON</i>
<i>2019</i>	<i>RESIDENTIAL ADDITION</i>	<i>\$400,000</i>	<i>616 JUAN CRESPI</i>	<i>CUNNINGHAM</i>
<i>2018</i>	<i>RESIDENTIAL REMODEL</i>	<i>\$ 1,200,000</i>	<i>1401 SHORELINE DR</i>	<i>ELLENBERGER</i>

5. Provide relevant experience of the individuals proposed to be involved for this project (attach additional sheets if necessary).

Name	Position	Yrs. Exp.	Project Size
<i>BRENT LANG</i>	<i>ASSOCIATE</i>	<i>28</i>	<i>5000 S.F. NEW RESIDENTIAL</i>
<i>JOAQUIN ORNELAS</i>	<i>ASSOCIATE</i>	<i>25</i>	<i>4500 S.F. NEW RESIDENTIAL</i>
<i>TRACEY REINEKE</i>	<i>ASSOCIATE</i>	<i>25</i>	<i>2500 S.F. RES.REMODEL</i>

10. Describe your firm's management approach and benefits for the owner (use additional sheets if necessary).

I really do enjoy the practice of architecture. I believe we listen to what the client is needing and wanting in their home. We help guide their wishes and desires into a cohesive plan that achieves spaces that are beautiful, pleasant to be in, healthy to live in, efficient and fit into their neighbor hood surroundings

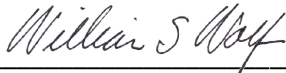
I am currently volunteering my hours to be on the Montecito Board of Architectural Review. We have been reviewing and helping the homeowners that have homes that are like this damaged or destroyed in the fire and mud flows. I believe in giving back to the community in any way I can.

please see our web site at <http://www.pacificarchitectsinc.com>

11. Provide five references with at least three for similar projects:

Name	Company	Phone	Email	Project
DAVID YOUNG	YOUNG CONST	805-689-7245	dave@youngconst.com	MULTIPULE PROJECTS
DAN UNDERWOOD	UNDERWOOD MANAGEMENT	805-451-6250	dan@underwoodmgmt.com	HIS OWN HOMES
ANDY CAMPBEL	HOME OWNER	(805) 453-0731	acampbell42@gmail.com	HIS OWN HOMES
KIMBERLY HEATON	COUNTY PLANNER	805-568-2005	kheaton@co.santa-barbara.ca.us	MULTIPLE PROJECTS
BOB TOWNSEND	HOPE RANCH HOME OWNERS ASSOC.	(805) 967-2378	rtownsend@hoperanch.org	MULTIPLE PROJECTS

The undersigned Proposer represents and warrants that the foregoing information is true and accurate.



Signature of Proposer

WILLIAM S. WOLF- PRESIDENT - ARCHITECT

Name/Title

6/14/19

Date

6. Describe past experience and success with the County of Santa Barbara Planning and Building Departments (use additional sheets if necessary). Estimate number of projects? 350

WE HAVE SUCESSFULLY COMPLETED OVER 100 NEW AND REMODELED HOMES IN THE MONTECITO AREA . WE HAVE SUCESSFULLY COMPLETED HUNDRED OF HOMES IN THE SANTA BARBAR COUNTY JURISDICTION OVER THE 29 YEARS WE HAVE BEEN WORKING HERE. THE PLANNING STAFF AT THE COUNTY KNOW US WELL . I RECOMMEND YOU ASK THEM ABOUT OUR REPUTATION.

7. Have you, your organization, or any officer or partner thereof, not completed a contract for any reason, including instances when your firm did not complete a contract due to termination or dispute between the parties? NO

If yes, please provide details (use additional sheets if necessary).

THERE HAVE BEEN PROJECTS THAT HAVE NOT BEEN COMPLETED DUE TO THE CLIENT BUDGETS CHANGING OR FOR OTHER CHANGES IN THEIR FINANCIAL SITUATIONS OR THE WORLD ECONOMIES. WE HAVE BEEN THROUGHT 2 RECESSIONS SO UNFORTUNATELY THAT COMES WITH THE JOB. THESE INCOMPLETIONS WERE NOT DUE TO A DISPUTE OR ANY ISSUE ON OUR PART

8. Is your firm involved in any dispute resolution processes, including claims or litigation pending against your firm or initiated by your firm? NO

If yes, please provide details (use additional sheets if necessary).

9. Has your firm been involved in any bankruptcy or insolvency proceedings in the last ten years? NO

If yes, please provide details (use additional sheets if necessary).



Architectural Fees

(<https://architecturalfees.com>)

architectural fees for homes and buildings explained

[Home \(https://architecturalfees.com/\)](https://architecturalfees.com/)

[About \(https://architecturalfees.com/about/\)](https://architecturalfees.com/about/)

Fees [▼]

[Architect Services \(https://architecturalfees.com/architect-services/\)](https://architecturalfees.com/architect-services/)

[Other Fee Sources \(https://architecturalfees.com/other-fee-sources/\)](https://architecturalfees.com/other-fee-sources/)

[Project Complexity \(https://architecturalfees.com/project-complexity/\)](https://architecturalfees.com/project-complexity/)

[Cost of Construction \(https://architecturalfees.com/cost-of-construction/\)](https://architecturalfees.com/cost-of-construction/)

[Value of an Architect \(https://architecturalfees.com/value-of-an-architect/\)](https://architecturalfees.com/value-of-an-architect/)

[Blog \(https://architecturalfees.com/blog/\)](https://architecturalfees.com/blog/)

[How Much Does An Architect Cost \(https://architecturalfees.com/how-much-does-an-architect-cost/\)](https://architecturalfees.com/how-much-does-an-architect-cost/)

[Architect Fee for a House \(https://architecturalfees.com/architect-fee-for-a-house/\)](https://architecturalfees.com/architect-fee-for-a-house/)

Architect Hourly Fee Rates

Architect Hourly Fee Rates and what that means: that's the subject of this page.

If your architect is charging between \$100 to \$250/hour, that's in the normal fee range for Architectural fees.

Let's do some math to see what this means on a typical project, comparing with the fee range ballpark estimator on the Fees tab of this website. Let's get very specific. So, let's look at the Residential Architectural Fees page and review those percentage fee ranges and see how they stack up next to the hourly rates charged by many architects.

Let's establish an hourly rate somewhere in the middle: \$150/hour.

Now let's look at what the actual cost of construction might be for a house. Let's say it is about \$300/HSF (Heated Square Foot). If you are one of those who think you're going to get your architect designed custom home with tall ceilings, stone walls, fireplaces, steep roofs, 3 car garage, big kitchen with top of the line appliances for \$100/HSF you need to go somewhere for about 2 years, researching these things, then come back to this website. You will, by that time, be a believer of more realistic prices for nice homes. If you want to know the truth, read on.

So: \$300/HSF. We need a SF to multiply that. How about 3,000 HSF? Quite a few people these days think they want to downsize, but very few actually end up much under about 3,000 HSF.

Therefore: $\$300 \times 3,000 = \$900,000$. If you have a problem with that, it's really too bad. That's the going rate and that's not the upper end. It could be substantially more, like $\$430/\text{HSF} \times 3,000 = \$1,290,000$.

Let's figure that you are going to have your architect design some nice things into your house. Like a nice large kitchen with custom full-height backsplash, custom master bathroom with custom oversize 2-person shower and a host of other features. The fact that your architect designs these is the point. Not whether you build them or not. We are talking about the time it takes your architect to design and document your project, along with their other activities. Let's call this a \$900k house with 3,000 HSF, which is roughly \$300/HSF. That's probably realistic (unless the homeowner starts adding high end goodies).

Now then, let's examine the historic fee range percentages for each phase of architectural work based on this amount. But first: why all the fuss over the actual construction cost of the house, which no one will know exactly, until the builder signs a contract to build it anyway? Well, here it is: the theory of architectural compensation is, has been, and will likely always be, in some respect, based partially on the level of complexity, size and amount of detail associated with the project they are designing.

So: once the architect has a pretty good idea of the real cost of construction (not necessarily what you want to pay to have it built, but what it will likely really cost when all is said and done), the architect can apply these percentage ranges of fees for Basic Services and the other service types, to obtain at least a ballpark idea of where their fee dollars and hours might be.

Wait a minute. How would the architect get an idea of the amount of hours he or she might spend on your project just from the realistic construction cost? Pretty simple: he or she can divide their average hourly rate into the amount of percentage fee ranges to yield a decent guesstimate of the number of hours.

And that's not a bad idea. So, let's try this:

Let's see:

Likely Construction Cost: \$900,000.

BASIC SERVICES historic average fee percentage: 8% to 10%.

That = $.08 \times \$750,000 = \$72,000$ and $.10 \times \$900,000 = \$90,000$.

So: the average Basic Services architectural fees for a nice custom home with 3,000 HSF costing about \$900,000 to build might be in the range of \$72k to \$90k. Okay so far.

Now then, let's apply the architect's average fee rate to see how their hours stack up:
 $\$72,000/\$150 = 480$ hours. And $\$90,000/\$150 = 600$ hours.

BASIC SERVICES = 480 to 600 hours +/- for this project size and complexity historically.

From architectural firm time sheets keep over several decades, this level of effort can and will take between 480 to 600 hours, so, for Basic Services, this is in the right ballpark. See how this works?

Let's move on to **ADDITIONAL SERVICES**:

CABINETRY ELEVATIONS: 1% to 2%

$\$900,000 \times .01 = \$9,000$. $\$900,000 \times .02 = \$18,000$.

Then divide by the hourly rate to see the hour range:

$\$9,000/\$150 = 60$ hours, $\$18,000/\$150 = 120$.

60 to 120 hours.

Experience dictates over 110 hours, so we're at least in the ballpark on this.

ELECTRICAL SCHEMATICS: 0.5% to 1%

$\$900,000 \times .005 = \$4,500$. $\$900,000 \times .01 = \$9,000$.

Then divide by the hourly rate to see the hour range:

$\$4,500/\$150 = 30$ hours, $\$9,000/\$150 = 60$ hours.

30 to 60 hours.

Experience indicates 36 to 70 hours (for this project size), so this is well-bracketed.

BIDDING/NEGOTIATING/COST REDUCTION ANALYSIS: 0.5% to 0.75%

$\$900,000 \times .005 = \$4,500$. $\$900,000 \times .0075 = \$6,750$.

Then divide by the hourly rate to see the hour range:

$\$4,500/\$150 = 30$ hours, $\$6,750/\$150 = 45$ hours.

30 to 45 hours.

Experience is that this can easily get into more than 50 hours, but on the upper end, we are not that far off, if it doesn't become a prolonged event.

CONSTRUCTION ADMINISTRATION: 0.5% to 2.5%

(which can vary widely depending on services provided)

$\$900,000 \times .005 = \$4,500$. $\$900,000 \times .025 = \$22,500$.

Then divide by the hourly rate to see the hour range:

$\$4,500/\$150=30$ hours, $\$22,500/\$150=150$ hours.

30 to 150 hours.

So now you see why there is such a spread of percentages and why this service must be offered and provided hourly. There is simply too many variables. Does the architect visit the jobsite once a week or once a month? Is the architect driving or flying from a distance? Are there other expenses involved? Is the architect coordinating with the Contractor on a daily basis? Is the architect processing the Contractor's pay requests and shop drawings? Lots of variables. Most clients want everything: all of those services, but they need to realize that they will have to pay for them. The architect is usually the only person that stands between the project being built the way it was designed and big problems. Without the architect's guidance during construction, builders and suppliers can take many liberties, without the client's knowledge, as most owners are not well-informed about what they are seeing.

PROJECT MANAGEMENT: 0.5% to 2%

(can vary widely depending on what the client needs the architect to do for them).

$\$900,000 \times .005=\$4,500$. $\$900,000 \times .02=\$18,000$.

Then divide by the hourly rate to see the hour range:

$\$4,500/\$150=30$ hours, $\$18,000/\$150=120$ hours.

30 to 120 hours.

These sorts of services can be just about anything the client needs that they don't know how to do for themselves: selecting and buying appliances, final color choices, selecting and buying tile, fixtures and other materials, representation during crises issues, coordination with attorneys and banks and other activities. However, the range indicated above may be an average spread of time. And it could be more, depending on what the client wants the Architect to do for them.

This analysis has not touched on cash items like 3D imagery. Nor Interior Design and additional Interior Architecture, which are typically hourly, additional, but can also be a premium attached to out-sourced services.

Now let's look at **ARCHITECTURAL SERVICE PACKAGES** in terms of hours for each:

TIER 1

BASIC SERVICES: 8% to 10%

$.08 \times \$900,000 = \$72,000$ and $.10 \times \$900,000 = \$90,000$

$\$72,000/\$150 = 480$ hours. $\$90,000/\$150 = 600$ hours,

480 to 600 hours

but this can and will vary, depending on complexity and project size and cost.

TIER 2

Basic + Cabinetry: up to 12%+/-

$.12 \times \$900,000 = \$108,000$.

$\$108,000/\$150= 720$ hours+/-.

up to 720 hours.

This can and will vary, depending on details and project size and cost.

TIER 3

Basic + Cabinetry + Electrical: up to 13%+/-

$.13 \times \$900,000 = \$117,000.$

$\$117,000/\$150= 780$ hours+/-.

up to 780 hours.

This can and will vary, depending on complexity, and project size and cost.

TIER 4

Basic + Cabinetry + Electrical +

Bidding (and related): up to 13.75%+/-

$.1375 \times \$900,000 = \$123,750.$

$\$123,750/\$150= 825$ hours+/-.

up to 825 hours.

This can and will vary, depending on complexity, and project size and cost.

TIER 5

Basic + Cabinetry + Electrical +

Bidding +

Construction Administration: up to 16.25%+/-

$.1625 \times \$900,000 = \$146,250.$

$\$146,250/\$150= 975$ hours+/-.

up to 975 hours.

This can and will vary, depending on tasks, and project size and cost.

TIER 6

Basic + Cabinetry + Electrical +

Bidding +

Construction Administration +

Project Management: up to 18.25%+/-.

$.1825 \times \$900,000 = \$164,250.$

$\$164,250/\$150=1,095$ hours+/-.

up to 1,095 hours.

This can and will vary, depending on tasks involved, and project size and cost.

ArchitecturalFees.com

Standard Form of Agreement Between Owner and Architect

THIS DOCUMENT IN CONFORMANCE WITH CIVIL CODE
SECTION 3081.1 THROUGH 3081.10.

AGREEMENT: Effective as of the 15th of July in the year of two thousand Ninteen (“Effective Date”)

BETWEEN the Owner: Montecito Fire Protection District
Attn: Scott Chapman , Battalion Chief
595 San Ysidro Road
Santa Barbara, Ca. 93108
 (“Owner”);

and the Architect: Pacific ARC Inc. Architects
1117 Coast Village Road
Santa Barbara, CA 93108
Ph: 805-565-3640
Fax: 805-565-3641 (“Architect”)

For the following Project: 1257 East Valley Road
Santa Barbara, CA. 93109 (“Project”);

Scope of Work: Repairs to rear deck and front porch of the existing 900 s.f. residence and the replacement of a new two story, 1500 s.f. , 3 bedroom and 2 bathroom, single family residence (“Scope of Work”) to be located at 1257 East Valley Road in Montecito, County of Santa Barbara, State of California (“City” or “County”).

NOW THEREFORE, based on the aforementioned and the covenants, conditions and promises contained herein, the Owner and Architect agree as follows:

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ARTICLE 1: RESPONSIBILITIES OF THE ARCHITECT

1.1 ARCHITECT SERVICES

1.1.1 The Architect's Services consist of those services performed by the Architect, staff and consultants retained by the Architect as enumerated in Articles 2 and 3 of this Agreement and any services included in Article 9.

1.1.2 The services of the Architect shall be performed as expeditiously as is consistent with professional skill and care and the orderly progress of the Work.

ARTICLE 2: SCOPE OF BASIC SERVICES

2.1 DEFINITION

2.1.1 The basic services consist of those described in the five phases listed below and any other services identified in Article 9.

2.2 PHASE ONE: SCHEMATIC DESIGN

2.2.1 Based on a mutually agreed upon program provided by the Owner or specifically identified in Article 9 as additional services, schedule and construction budget requirements, provided plans have not already been approved by Owner and filed with the City, the Architect shall prepare, for approval by the owner, Design Documents consisting of drawings and/or other Documents outlining one or more design options ("Schematic Design Phase").

2.2.2 The Schematic Design Phase is complete upon agreement between the Architect and the Owner of an appropriate design direction.

2.3 PHASE TWO: DESIGN DEVELOPMENT

2.3.1 Design Development consists of further refinement of the concepts developed in the Schematic Design Phase. The Architect shall, in concert with the Owner, select the building system, determine specific products and materials, study colors, and set actual dimensions.

2.3.2 The Design Development Phase is complete upon substantial completion of compiling the information necessary to commence preparation of the Construction Documents.

2.4 PHASE THREE: CONSTRUCTION DOCUMENTS

2.4.1 Based on the approved Design Documents, the Architect shall prepare, for the approval by the Owner, Construction Documents consisting of Drawings and Specifications articulating in detail the requirements for the construction of the Project.

2.4.2 The Architect shall assist the Owner in connection with the Owner's responsibility for filing the documents required for the approval of the governing bodies having jurisdiction over the Project.

2.5 PHASE FOUR: BIDDING AND NEGOTIATION

2.5.1 Unless provided in Article 9, following the Owner's approval of the Construction Documents the Architect shall assist the Owner in obtaining Proposals, fielding questions from qualified Contractors regarding the Construction Documents and Specifications, negotiating proposals, and awarding the Agreement for Construction.

2.5.2 The Bidding and Negotiation Phase terminates upon the awarding of the Agreement for Construction.

2.6 PHASE FIVE: CONSTRUCTION OBSERVATION

2.6.1 The Architect's responsibility to provide Basic Services for the Construction Phase under this agreement commences with the award of the Agreement for Construction and terminates at the earlier of issuance to the Owner of the final Certificate for Payment or 60 days after the date of Substantial Completion of the work.

2.6.2 The services provided in this phase consist of periodic visits to the site, consistent communication with the Contractor, and acting as the representative of and advisor to the owner. The Architect shall be allowed access to the Job Site at all times.

2.6.3 The Architect shall not have control over nor be in charge of and shall not be responsible for Construction means, methods, techniques, sequences or procedures or for safety precautions and programs in connection with the work, since these are solely the responsibility of the Contractor under the Agreement for Construction. The Architect shall not be responsible for the Contractor's schedules or failure to carry out the work in accordance with the Agreement Documents. The Architect shall not have control over nor be in charge of acts or omissions of the Contractor, Sub-Contractors, or their agents or employees, or of any other persons performing portions of the work.

ARTICLE 3: ADDITIONAL SERVICES

3.1 Additional Services shall be provided if authorized or requested by the Owner in writing or if included in Article 9 and shall be paid by the Owner as provided in this Agreement. Such Additional Services shall include, in addition to those described hereafter, Budget Analysis, Financial Feasibility Studies, Planning Surveys, Environmental Studies, measured drawings of existing conditions, coordination of separate Contractors or independent consultants, detailed Construction Cost estimates, quantity take-offs, interior design planning of tenant or rental spaces, representation or presentation to approval boards (governmental or otherwise) and any other service not otherwise included in this Agreement.

3.1.1 If more extensive representation at the site than is described in Subparagraph 2.6.2 is required such additional project representation shall be provided and compensated as set forth in Article 8.

3.1.2 Rendering drawings, models and computer rendering/modeling used for the purposes of study or presentations shall be done only with the expressed agreement of the Owner and will be billed separately.

3.1.3 Any Change Orders and Construction Change Directives, including drawing and documentation shall be deemed Additional Services and billed separately.

ARTICLE 4: RESPONSIBILITIES OF THE OWNER

4.1 The Owner shall provide full information, including an Owners' Comprehensive Design Program (OCDP) that shall set forth the Owners' objectives, budget with reasonable contingencies and realistic schedule for completion.

4.2 The Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, a written legal description of the site and the services of geotechnical engineers or other consultants when the Architectural Firm requests such services. If requested by the Owner these additional tasks can be provided under the Architect's direction as Additional Services (see Article 3).

4.3 The Owner shall furnish structural, mechanical, chemical, air and water pollution tests, tests for hazardous materials, and other laboratory and environmental tests, inspections and reports required by law or the Agreement Documents.

4.4 The foregoing services, information, surveys and reports shall be furnished at the Owners' expense, and the Architect shall be entitled to rely upon the accuracy and completeness thereof.

ARTICLE 5: TERMINATION, SUSPENSION OR ABANDONMENT

5.1 Either party may terminate this agreement with not less than seven (7) days prior written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

5.2 In the event that the termination is not the fault of the Architect the Architect shall be compensated for all services performed prior to receipt of written notice from the Owner of termination together with reimbursable expenses then due and all termination expenses. Termination Expenses are in addition to compensation for Basic and Additional Services and include expenses that are directly attributable to termination.

5.3 If Owner should suspend the Project for any reason for more than 30 consecutive days, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect's compensation shall be equitably adjusted to provide for expenses incurred in the interruption and resumption of the Architect's services.

5.4 In the event that the Project is permanently abandoned this Agreement may be terminated by the Owner upon not less than seven days' written notice to the Architect. If the Project is suspended by the Owner for more than 90 consecutive days, the Architect may terminate this agreement by giving the Owner written notice.

5.5 Failure of the Owner to make payments to the Architect in accordance with this Agreement shall be considered substantial nonperformance and cause for termination of the Agreement.

5.6 If the Owner fails to make payment when due the Architect for services and expenses, the Architect may, upon seven days' written notice to the Owner, suspend performance of services under this Agreement. Unless payment in full is received by the Architect within seven days of the date of the notice, the suspension may take effect without further notice. In the event of a suspension of services, the Architect shall have no liability to the Owner for the delay or damage caused the Owner because of such suspension of services

ARTICLE 6: USE OF THE DRAWINGS SPECIFICATIONS AND OTHER DOCUMENTS

6.1 The Drawings, Specifications, and other documents prepared by the Architect for this Project are deemed instruments of service for use solely with respect to this Project and as such are the sole property of the Architect. No further use of the documents or ideas other than those specified including duplication is permitted without the Architect's written consent.

ARTICLE 7: MISCELLANEOUS PROVISIONS

7.1 **APPLICABLE LAW.** Unless otherwise provided, this Agreement shall be governed by the laws of the State of California.

7.2 **COPYRIGHTED MATERIALS/RELEASE AND INDEMNIFICATION.** In the event Architect is taking over an existing Project where plans, drawings, specifications and other documents have already been filed with the City or County by another party and/or architect, and which documents may be considered protected materials under the Federal Copyright Act of 1976, Owner, his employees, agents, predecessors and successors in interest, heirs and assigns, hereby releases and forever discharges Architect, his employees, agents, predecessors and successors in interest, heirs and assigns from, and relinquishes, any and all past, present, or future claims, demands, obligations or causes of action for compensatory or punitive damages, costs, losses, expenses and compensation, whether based on tort, contract, or any other theories of recovery, arising from Architect acting as an agent of Owner in regard to Architect drafting additional and/or revised plans, drawings, specifications and other documents submitted and/or filed with the City or County for the Project. Owner shall further indemnify and hold Architect free and harmless from any and all claims, losses, damages, injuries, and liabilities arising from Architect acting as an agent of Owner in regard to Architect drafting additional and/or revised plans, drawings, specifications and other documents submitted and/or filed with the City or County for the Project.

7.3 **MEDIATION.** The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Request for mediation shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. The request may be made concurrently with the filing of a demand for arbitration but, in such event, mediation shall proceed in advance of arbitration or legal or equitable proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. Provided that the mediation process has not resolved the controversy within 90 days of the submission of the matter to mediation, all claims, counterclaims, disputes and other matters in question between the parties arising out of relation to this agreement or the breach thereof will be decided by litigation, in a court of competent jurisdiction in the place of business of the Owner. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

7.4 **ARBITRATION.** Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to arbitration. Prior to arbitration, the parties shall endeavor to resolve disputes by mediation in accordance with Paragraph 7.2 herein. Claims, disputes and other matters in question between the parties that are not resolved by mediation shall be decided by arbitration which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect. The demand for arbitration shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. A demand for arbitration shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for arbitration be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. No arbitration arising out of or relating to this Agreement shall include, by consolidation or Joinder or in any other manner, an additional person or entity not a party to this Agreement, except by written consent containing a specific reference to this Agreement and signed by the Owner, Architect and any other person or entity sought to be joined. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent or with a person or entity not named or described therein. The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof. The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

7.5 **CAUSES OF ACTION/ACCRUAL.** Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have accrued and the applicable statutes of limitations shall commence to run not later than either the date of Substantial Completion for acts or failures to act occurring prior to Substantial Completion or the date of issuance of the final Certificate for Payment for acts or failures to act occurring after Substantial Completion. In no event shall such statutes of limitations commence to run any later than the date when the Architects services are substantially completed as described under California law.

7.6 **DAMAGES COVERED BY PROPERTY INSURANCE.** To the extent damages are covered by property insurance during construction, the Owner and the Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth by law. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties enumerated herein.

7.7 **CLAIM FOR CONSEQUENTIAL DAMAGES.** The Architect and the Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with this Agreement, except in the case of gross negligence by the Architect.

7.8 **ATTORNEYS FEES.** If legal action is instituted to enforce any provision of this Agreement, the losing party shall pay to the prevailing party a reasonable sum for attorney fees incurred in bringing such action and/or enforcing any judgement granted therein, all of which shall be deemed to have accrued upon the commencement of such action and shall be paid whether or not such action is prosecuted to judgement. Any judgement or order entering in such action shall contain a specific provision providing for the recovery of attorney fees and costs incurred in enforcing such judgement. For the purposes of this section, attorney fees shall include, without limitation, attorney fees and paralegal fees, costs, and expenses incurred in the following: (1) post judgement motions; (2) contempt proceedings; (3) garnishment, levy, and debtor and third party examinations; (4) discovery; and (5) bankruptcy litigation.

7.9 **NO CONTRACTUAL RELATIONSHIP.** Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Architect

7.10 **HAZARDOUS MATERIALS.** Unless otherwise provided in this Agreement, the Architect and Architects consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials or toxic substances in any form at the Project site.

7.11 **PROMOTIONAL MATERIALS.** With prior approval in writing by the Owner, the Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owners confidential or proprietary information. The Owner may provide professional credit for the Architect in the Owners promotional materials for the Project.

7.12 **EXECUTION OF CERTIFICATES.** If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 21 days prior to the requested dates of execution. The Architect shall not be required to execute certificates that would require knowledge, services or responsibilities beyond the scope of this Agreement. The Architects costs, including the Architects time and appropriate attorneys' fees and costs associated with the review and execution of such certificates may be compensated as a Change in Service.

7.13 **ASSIGNMENT/BINDING AGREEMENT.** The Owner and Architect, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to an institutional lender providing financing for the Project. In such event, the lender shall assume the Owners rights and obligations under this Agreement. The Architect shall execute all consents reasonably required to facilitate such assignment

7.14 **ENUMERATION OF PARTS OF THE AGREEMENT.** This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

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ARTICLE 8: PAYMENTS TO THE ARCHITECT**8.1 REIMBURSABLE EXPENSES**

- 8.1.1 Reimbursable Expenses include expenses incurred by the Architect in the interest of the Project for:
1. Expense of transportation and living expenses in connection with out-of-town travel necessary for the project;
 2. Long-distance communication (including telephone, facsimile transmission and receipt);
 3. Fees paid for securing approval of authorities having jurisdiction over the Project;
 4. Postage and handling of Drawings and Specifications;
 5. Reproductions (including but not limited to photo copying, blueprinting and photographic services);
 6. Expense of overtime work requiring higher than regular rates as authorized by the Owner;
 7. Rendering drawings or models requested by the Owner;
 8. Expense of additional insurance coverage or limits, including professional liability insurance, requested by the Owner specifically for the Project;
 9. Expense of computer-aided design and drafting (CADD) equipment time when used for the purposes of the Project.
 10. Fees for Consultants engaged by the Architect in the interest of the Project.
 11. This Agreement does not include the drawings or submitting of plans to the city for any modifications requested by the Owner.

8.2 PAYMENTS ON ACCOUNT OF BASIC SERVICES

8.2.1 An initial payment set forth in paragraph 8.2.7 shall be paid to the Architect upon the signing of the Agreement and shall be credited against the final billing to the Owner.

8.2.2 Subsequent billing for Basic Services shall be rendered monthly or at the end of specific phases and are due and payable upon receipt and are considered delinquent after fourteen (14) days from the date of billing. As such a 1.5% late fee can be assessed for all bills remaining unpaid after that time.

8.2.3 The Construction Cost does not include the compensation to the Architect or the Architect's consultants, the costs of the land, rights-of-way, financing or other costs which are the responsibility of the Owner as provided in Article 4.

8.2.4 For Basic Services as described in Article 2 and any other services included in Article 9 as part of Basic Services, Basic Compensation shall be computed as follows.

PROJECT COST BREAKDOWN:

Architectural Conceptual / Schematic Design Phase : I estimate that The Architectural Design Phase will be \$24,500.00. Extras will be billed On an hourly basis at the rates outlined in Paragraph 8.2.8 of this Agreement. We will work on an hourly basis and cap the Architectural fees at the above listed amount

Design Development and Construction Document Phase: I estimate that The Construction Document Phase for a building permit drawing set will be \$69,500.00. Extras will be billed On an hourly basis at the rates outlined in Paragraph 8.2.8 of this Agreement. We will work on an hourly basis and cap the Architectural fees at the above listed amount

Bidding and Contract Award: \$2,500. Extras will be billed On an hourly basis at the rates outlined in Paragraph 8.2.8 of this Agreement. We will work on an hourly basis and cap the Architectural fees at the above listed amount

Construction Administration / Observation Phase: as requested by the client on an hourly Rate as described in the contract. Only an estimate = 4 hours per week for 8,months 32 weeks = \$19,000.00

8.2.5 Additional Services provided by the Architect at the request of the Owner as provided under Article 3 or identified in Article 9 shall be compensated at a rate equal to the rates for Compensation of Basic Services outlined in Paragraph 8.2.8 of this Agreement unless noted otherwise.

8.2.6 This Agreement authorizes the Architect to engage consultant(s) as necessary in the interest of the Project. The Owner will be notified of any consultants required prior to their use. The compensation for the fees of these consultants, when billed directly to the Architect, shall be reimbursed to the Architectural Firm at a rate of 1.15 times the billed amount.

8.2.7 AN INITIAL PAYMENT or retainer fee in the amount of one Thousand Dollars (\$1,000.00) shall be made upon execution of this Agreement and credited to the Owners' account at final billing.

8.2.8 Compensation for Services rendered by Architect's principals and employees shall be based on the following hourly rates:

Principal Architect:	One hundred fifty dollars per hour (\$150/hr)
Project Manager:	One Hundred Ten dollars per hour (\$110/hr)
Senior Technician:	Ninety dollars per hour (\$90/hr)
Clerical Support:	Forty-five dollars per hour (\$45/hr)

ARTICLE 9: OTHER CONDITIONS OR SERVICES


The following Services shall not be included in this Agreement:

1. Any Submittal Fees;
2. Energy calculations
3. Printing, Duplication or Photo Service costs;
4. Soil Reports, Percolation Tests or Septic Engineering;
5. Fire Suppression Systems (Sprinkler Systems) / Fire and Smoke Detection System design and specification;
6. Separate Specifications Documents;
7. Renderings;
8. Model Building;
9. Interior Designer Services- Furniture, fixtures and appliances (F, F & E) selection and specification;
10. Cost Estimation;
11. General Contractor Value Engineering;
12. Shop Drawing review;
13. Building Signage
14. Investigative/Discovery work or Material Testing;
15. Kitchen Equipment specification; and
16. Department of the State Architect Submittals.
17. Structural Drawings and calculations
18. Civil Drawings and calculations- Grading and drainage
19. Utility Drawings and calculations, Electrical, gas, water, sewer
20. Landscape Drawings and Calculations (WELO)
21. Property Appraisals
22. Site Surveys, mapping , topographies, etc...

In regard to the above-referenced excluded services, Consultants will contract directly with the Owner should he require any of said services. All of the above mentioned services can be completed on an hourly rate or by written proposal submitted to Owner based upon a specific request for any of said services.

EXECUTED at Santa Barbara, California, and effective as of the date written above, Effective Date. This agreement shall be valid for 60 days from the date listed below . Pacific Architects and its employees are free of any conflict of interest with the Montecito Fire Protection District. I understand and will be in full compliance with the RFP scope of work for this project.

ARCHITECT

	William S. Wolf - Principal - Pacific ARC Inc Architects	7/15/19
<i>(Signature)</i>	<i>(Printed name and title)</i>	<i>(Date)</i>

OWNER

<i>(Signature)</i>	<i>(Printed name and title)</i>	<i>(Date)</i>

Agenda Item #6



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: Kevin Taylor, Fire Chief
Prepared by: Scott Chapman, Battalion Chief
Date: July 22, 2019
Topic: Bid Award; Fire Station 1 Roof Replacement

Summary

The District solicited competitive bids through our Construction Manager to replace the roof at Fire Station 1 in accordance with Public Contract Code Section 20813.

Discussion

Invitations to bid were solicited for this project from May 22, 2019 to June 17, 2019. Project description, scope of work, and submission information was posted on the District website, direct mailed to interested parties, and published in the Santa Barbara News Press. A bidder's conference was hosted at Fire Station 1 and several individual project tours provided to interested bidders.

A public bid opening was conducted at Fire Station 1 on June 17, 2019. Three bids were received; each bid was carefully evaluated to determine if it satisfied the specification. Bids ranged from \$296,150.00 to \$482,180.00. The lowest, most responsive bidder was determined to be WRS, Inc.; their bid was \$296,150.00.

Conclusion

Staff recommends that the Board authorize the Fire Chief to enter into a contract with WRS, Inc., in the amount of \$328,483.00 (includes plastering repairs not a part of roofing bid) to replace the roof at Fire Station 1.

Attachments

1. Bid award summary
2. WRS, Inc. Roof Replacement Bid

Strategic Plan Reference

Strategic Plan Goal #6: Strengthen our Infrastructure

MFPD - Bid Award Summary

Station 1 Removal and Replacement of Roof System - Roofing:

Description	BEST		MARTIN		WRS		Comments
	Bid	Actual	Bid	Actual	Bid	Actual	
Building permit	NIC	NIC	700	700	700	700	Estimate
Roof removal	80,000	80,000	36,600	36,600	51,800	51,800	
Stucco removal	NIC	5,180	9,500	9,500	5,180	5,180	
Wood repair (as necessary)	excl	excl	\$75/hr	\$75/hr	\$85/hr	\$85/hr	
Underlayment install	95,000	95,000	84,000	84,000	64,750	64,750	
Sheet metal and flashing install	45,000	45,000	37,120	37,120	25,900	25,900	
Twisted wire install	45,000	45,000	29,500	29,500	33,670	33,670	
Roof tile install	165,000	165,000	169,755	169,755	77,700	77,700	
New tile materials	incl	incl	9,750	9,750	15,450	15,450	30 sq estimate for broken tiles
Gutters	NIC	1,500	1,500	1,500	incl	incl	
Equipment	20,000	20,000	incl	incl	incl	incl	
Misc	22,000	22,000	incl	incl	incl	incl	
Alt: Cupola roof	3,500	3,500	incl	incl	7,500	7,500	Not included in 2017 bid
Alt: Detail 12A coping/saddle	incl	incl	NIC	8,500	8,500	8,500	Not included in 2017 bid
Alt: Detail 12A reglet	incl	incl	NIC	5,000	5,000	5,000	Not included in 2017 bid
Alt: tile storage at Water Dept			NIC		5,000		Do not need
Totals	475,500	482,180	378,425	391,925	301,150	296,150	
COMPARISON TOTAL	\$ 482,180.00		\$ 391,925.00		\$ 296,150.00		

Add stucco demo/repair (assuming Eisenwall)

32,333

Recommended contract price**\$ 328,483.00 WRS, Inc.****BEST COMMENTS:**

- Schedule: 38 working days (approx 8 weeks)
- No reuse of tile. Bid is for removal and disposal of existing roof tile and installation of new.
- Excluded stucco demo, gutter work, lead flashings, substrate prep, temp weather protection.

MARTIN COMMENTS:

- Schedule: 8 weeks
- Fire resistant cap comes in white only so includes red Tufflex at walkway and eaves (WRS said manufacturer issue)
- 30 squares of new Redlands tile included
- \$4,400 credit to eliminate copper rake metal

WRS COMMENTS:

- Schedule: 10 to 14 weeks
- Fire resistant cap sheet comes in red.

WRS, inc.

Reg Pg. 41
1510 De La Vina St.
Santa Barbara, CA 93101
805.636.7171 phone
jon@wadellinc.com
CA lic# 991048

6/17/19

Montecito Fire Department
Attn: Scott Chapman, Battalion Chief
595 San Ysidro Rd
Santa Barbara, CA 93108

Project: Fire Station #1 – Roof Replacement Bid
Re: ITB#2019-001

Chief Chapman;

- 1) **Work Schedule:** Work shall begin end of July 2019 and take 10 to 14 weeks to complete.
- 2) **Itemized Cost Breakdown; Bid Price - \$259,000.00**

Scope of Work		
Removal of Tile	20%	\$51,800.00
Roofing Materials Demo	10%	\$25,900.00
Plaster Demo	5%	\$12,950.00
Underlayment Install	15%	\$38,850.00
Sheet Metal Install	10%	\$25,900.00
Twisted Wire Install	10%	\$25,900.00
Reinstall Tile	30%	\$77,700.00
100% Completion – Bid Price	100%	\$259,000.00

- 3) **Alternate Storage Pricing:** Additional \$5,000.00 to store material at water department facility.
- 4) **Bid Alternates:**
 - A: **Cupola Reroof :** \$7,500.00 Add
 - B: **Sheet Metal Repairs at Single Ply Roof**
 - 1) **Coping Repair:** \$8,500.00 add
 - 2) **Reglet Repair:** \$5,000.00 add
- 5) **Hourly Prices & Travel Charges:** Hourly price is \$85.00 per man hour. No travel charges
- 6) **Proposal Duration:** Pricing on this proposal is good for 60 days.
- 7) **Bid includes scope of work outlined in exhibit A & B**



June 17, 2019

- 8) **Wadell Roofing Services is free of any conflicts of interest associated with this project.**
- 9) **Signature of Officer with Binding Power**



Jonathan Wadell, President

- 10) **References: (included on Statement of Qualifications): Attached.**
- 11) **Bidders Statement of Qualifications: Attached.**
- 12) **Evidence of Insurance: Attached.**
- 13) **DIR Certificate: Attached.**
- 14) **WARRANTY INFORMATION:** Upon completion and final acceptance by owner, all work shall be warranted by Wadell Roofing Services, Inc. to be leak free for a period of **five (5) Years** from the date of completion.

Thank you for the opportunity to assist with your roofing needs.

Regards,
Jon Wadell
805.636.7171 mobile
jon@wadellroofingservices.com

Exhibit C

BIDDER'S STATEMENT OF QUALIFICATIONS

Confidential

Name of Bidder: Wadell Roofing Services, Inc.

Address of Principal Office: 1510 De La Vina St., Santa Barbara

1. Organization structure: individual ____, a partnership , a corporation ____, an LLC or a joint venture ____ (Check as applicable)

2. Are you registered as a contractor or subcontractor with the California Department of Industrial Relations? YES

Registration No.: 1000053961 Registration Expiration Date: 6/29/2020

BIDDER MUST SUBMIT PROOF OF CONTRACTOR REGISTRATION WITH THE DIR IN THE FORM OF A HARD COPY OF THE RELEVANT PAGE OF THE DIR'S DATABASE FOUND AT:

<https://efiling.dir.ca.gov/PWCR/Search>

3. How many years has your organization been in business as a Contractor under your present business name? 6 years

4. Organization years of experience with work similar to this project? 6 years. Experience with Public Agencies? 5 years

5. Work performed on similar projects:

Year	Type of Work	Value	Location	Client
2016/2017	Tile Roofing	\$350,000	UCSB	UCSB / The Towbes Group
2016	Tile Re Roof	\$300,000	Hotel - Santa Barbara	Allen Associates
2017	Tile Re Roof	\$100,000	Samarkand Retirement Home	Michealsen Construction
2018	Tile Roof	\$200,000	Country Club - Montecito	John Lambe Construction
2018	Re Roof	\$450,000	Goleta	The Towbes Group

6. Provide relevant experience of the management level individuals, both in the office and in the field, proposed to be involved for this project (attach additional sheets if necessary).

Name	Position	Yrs. Exp.	Project Size
Jonathan Wadell	President	15	\$1M plus
Manuel Arroyo	Super Intendent	25	\$5M plus

7. Have you, your organization, or any officer or partner thereof, not completed a contract for any reason, including instances when your organization did not complete a contract due to termination or dispute between the parties? No

If yes, please provide details (use additional sheets if necessary).

8. Is your organization involved in any dispute resolution processes, including claims or litigation pending against your organization or initiated by your organization? No

If yes, please provide details (use additional sheets if necessary).

9. Has your organization been involved in any bankruptcy or insolvency proceedings in the last ten years? No

If yes, please provide details (use additional sheets if necessary).

10. Provide five references with at least three for similar projects:



1. Name: Dan Michealsen
 Client: Michealsen Construction
 Project: Samarkand Retirement Center
 Phone: 805 965 0081
 Email: dan@michealsen.com

2. Name: John Lambe
 Client: John Lambe Construction
 Project: MCC
 Phone: 805 967 5130
 Email: john@lambeconstruction.com



3. Name: Jesse Wheeler
 Client: Allen Construction
 Project: Hotel Milo
 Phone: 805 884 8777
 Email: jwheeler@builddallen.com



4. Name: Derek Hansen
 Client: The Towbes Group
 Project: 50 CTC
 Phone: 805 962 2121
 Email: dhansen@towbes.com



5. Name: Dan Townsend
 Client: Young Construction
 Project: Centinela Residence
 Phone: 805 689 4789
 Email: danny@youngconst.com



The undersigned bidder represents and warrants that the foregoing information is true and accurate.

Signature of Bidder

Jonathan Wadell, President

Name/Title

6/17/2019

Date



WADEROO-01

STORRES

INSURANCE

DATE (MM/DD/YYYY)
6/17/2019

Confidential

THIS CERTIFICATE IS ISSUED AS A SINGLE POLICY. THIS CERTIFICATE DOES NOT REPRESENT A RENEWAL OF A POLICY. THIS CERTIFICATE DOES NOT ALTER THE COVERAGE AFFORDED BY THE POLICIES ACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED AGENTS OR BROKERS.

INSURERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT ALTER THE COVERAGE AFFORDED BY THE POLICIES ACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED AGENTS OR BROKERS.

IMPORTANT: If the certificate is issued by a broker, the certificate holder should obtain a copy of the policy. If SUBROGATION IS WAIVED, the certificate holder should obtain a copy of the policy. This certificate does not constitute an offer of insurance.

Additional insureds must have ADDITIONAL INSURED provisions or be endorsed. Some policies may require an endorsement. A statement on the certificate does not constitute an offer of insurance.

PRODUCER
Mark Insurance Services
510 E. Foothill Blvd Suite 105
San Dimas, CA 91773

(909) 599-8259 FAX (A/C, No): (909) 599-8139

INSURED
Wadell Roofing
1510 1/2 De La Vina St.
Santa Barbara, CA 93101

INSURER(S) AFFORDING COVERAGE	NAIC #
Wadell Marine Specialty Ins Co	23850
Wadell Security Insurance Co.	24082
Wadell State Compensation Ins. Fund	35076

INSURER D:
INSURER E:
INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		PPK1864557	8/15/2018	8/15/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:					
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		BAS(19)56946296	10/15/2018	10/15/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ UMBRELLA LIAB OCCUR \$ EXCESS LIAB CLAIMS-MADE \$ DED RETENTION \$
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below		9091261-19	3/1/2019	3/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
30 Days Notice of Cancellation, 10 Days for Non-Payment of Premium.

*****SAMPLE CERTIFICATE*****

CERTIFICATE HOLDER **CANCELLATION**

*****SAMPLE*****

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Mike Torres



Contractor Information

Legal Entity Name

WADELL ROOFING SERVICES, INC.

Legal Entity Type

Corporation

Status

Active

Registration Number

1000053961

Registration effective date

6/16/2019

Registration expiration date

6/29/2020

Mailing Address

1510 DE LA VINA ST SANTA BARBARA 93101 CA ...

Physical Address

1510 DE LA VINA ST SANTA BARBARA 93101 CA ...

Email Address
Trade Name/DBA
License Number(s)

CSLB:991048

Registration History

Effective Date	Expiration Date
11/16/2017	6/29/2018
6/16/2019	6/29/2020

Confidential

Legal Entity Information

Corporation Number:

46-4570339

Federal Employment Identification Number:
President Name:

JONATHAN WADELL

Vice President Name:
Treasurer Name:
Secretary Name:
CEO Name:
Agent of Service Name:

JONATHAN WADELL

Agent of Service Mailing Address:

1510 DE LA VINA SANTA BARBARA 93101 CA United States of America

Workers Compensation

Do you lease employees No
through Professional
Employer Organization
(PEO)?:

Please provide your
current workers
compensation
insurance information
below:

	PEO	PEO	PEO
PEO InformationName		Phone	Email

Insured by Carrier

Policy Holder Name:WADELL ROOFING SERVICES, INC.**Insurance Carrier:**

STATE COMPENSATION INSURANCE FUNDPolicy Number:9091261-17Inception date:

2/28/2014Expiration Date:2/29/2020

Reoer	10	2500.00
Room Material	10	2500.00
Deo		
ater Deo	2	5180.00
nderent	25	6450.00
heet Meta	10	2500.00
Tted re	1	60.00
Ren	0	00.00
100 Coetion - id	100	25000.00



State of California

Back to DIR>> (<https://www.dir.ca.gov/>)

Department of Industrial Relations

Contractor Information

Legal Entity Name

WADELL ROOFING SERVICES, INC.

Legal Entity Type

Corporation

Status

Active

Registration Number

1000053961

Registration effective date

06/17/19

Registration expiration date

06/30/20

Mailing Address

1510 DE LA VINA ST SANTA BARBARA 93101 CA ...

Physical Address

1510 DE LA VINA ST SANTA BARBARA 93101 CA ...

Email Address

jon@wadellinc.com

Trade Name/DBA**License Number (s)**

CSLB:991048

Registration History

Effective Date	Expiration Date
11/17/17	06/30/18
06/17/19	06/30/20

Legal Entity Information

Corporation Number:

46-4570339

Federal Employment Identification Number:**President Name:**

JONATHAN WADELL

Vice President Name:**Treasurer Name:****Secretary Name:****CEO Name:****Agent of Service Name:**

JONATHAN WADELL

Agent of Service Mailing Address:

1510 DE LA VINA SANTA BARBARA

Worker's Compensation

Do you lease employees through Professional Employer Organization (PEO)?:
Please provide your current worker's compensation insurance information below:

No

PEO	PEO	PEO
PEO InformationName	Phone	Email

Insured by Carrier

Policy Holder Name:**Insurance Carrier:****Policy Number:****Inception date:****Expiration Date:**

WADE

STATE

90912

03/01

03/01

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Agenda Item #7



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: Kevin Taylor, Fire Chief
Prepared by: Scott Chapman, Battalion Chief
Date: July 22, 2019
Topic: Generator Purchase

Summary

After several months of research, staff has determined that a Caterpillar Model D100-8 Diesel Generator Set and ASCO 300, 400 amp Automatic Transfer Switch is the best back-up power alternative for Fire Station 1.

Discussion

Staff and our Construction Manager determined that a diesel generator will provide appropriate back-up power generation for Fire Station 1 and fully integrate into the planned solar power generation and power storage systems. The preferred generator is available to government entities through Sourcewell, a cooperative purchasing agency.

Cooperative purchasing is procurement conducted by, or on the behalf of, one or more public procurement units as defined by the American Bar Association Procurement Code for State and Local Governments. Sourcewell's process satisfies Government Code competitive bidding requirements.

Conclusion

Staff recommends that the Board authorize the Fire Chief to enter into a contract with Quinn Power Systems in the amount of \$49,674.62 for the purchase of a Caterpillar Model D100-8 Diesel Generator Set and ASCO 300 Automatic Transfer Switch.

Attachments

1. Quinn Power Systems Quotes
2. Caterpillar Model D100-8 Generator Set Specification Sheet
3. Caterpillar Weather Protective and Sound Attenuated Enclosures Specification Sheet
4. Caterpillar Sub-base Fuel Tanks Specification Sheet
5. Caterpillar Generator Set Controller Specification Sheet

Strategic Plan Reference

Strategic Plan Goal #6: Strengthen our Infrastructure

Date: 5-22-19 Quote Number: AWA12733

Name: Scott Chapman

Company: **Montecito Fire Department**

Address: 595 San Ysidro Road Phone: 805-969-7762

City: Santa Barbara, CA 93108 Fax:

Reference: **Special pricing under NJPA program**
EPA APPROVED, EMISSION CERTIFIED / TIER 3
Sourcewell formally (NJPA) Member I.D. number for
Montecito Fire Department
Caterpillar Contact Number 080613-CAT
Caterpillar 100 Kw generator & ASCO ATS 400 Amp

1 Caterpillar Model D100-8 Diesel Generator Set
EPA APPROVED, EMISSION CERTIFIED / TIER 3
UL CERTIFICATION
NFPA 110

Rating: **100 kW standby**
Voltage: **120/208 volts, 3 phase, 60 Hz**
Amps: **347 full load amps @ .8 pf**

Includes:

Engine: Heavy duty Caterpillar industrial diesel engine
Model C4.4, 4 cylinder, in-line, 4.4 liter engine

Governor: Electronic, isochronous

Electrical: 12 vdc, energized to run shutdown solenoid
Lead acid battery
Battery rack and cable

Cooling: Radiator and cooling fan, 125 deg F
Anti-freeze and corrosion inhibitor

Filtration: Dry air filters w/restriction indicator
Fuel filters
Full flow oil filters

Exhaust: Residential silencer, shipped loose on open units
Installed inside enclosure on enclosed units

Alternator: Drip proof self excited, brushless, 12 lead reconnectable
Class H insulation
Automatic, fully sealed, voltage regulator
+/- 1.5% regulation

Baseframe: Fabricated steel base
 Lifting holes and anchor holes
 Circuit breaker stub up area
 Coupling: Single bearing generator with flexible drive plate
 Mounts: Anti-vibration mounting pads between engine and base frame
 Guards: Fan, fan drive, alternator pulley and belt guards
 Radiator stone guard
 Exhaust manifold heat guard
 Fuel Sys: Fuel supply and return lines terminated at base frame, NPT threads
 Controls: Automatic start/stop control panel (**standard control panel EMCP 4.1 digital**)
 AC voltmeter, Ammeter, Frequency , tachometer
 Hour meter
 Coolant temperature gauge
 Oil pressure gauge
 Battery voltmeter
 Off/On/Auto switch
 Emergency stop button
 Phase selector switch
 Cycle crank timer
 Common fault alarm contacts
 Shutdown: Fail to start
 High coolant temperature
 Low oil pressure
 Overspeed
 Wiring: AC and Dc wiring looms w/ multi pin connectors
 Circuit Brkr: UL listed molded case circuit breaker mounted in NEMA 1 enclosure
 Manuals: (1) set Operation and Maintenance, wiring diagrams, trouble shooting
 leaflets
 Tests: Factory load test, control and device checks
 Finish: Sheetmetal is degreased, phosphated and chromated
 with a polyester powder finish. Engine and alternator are
 cleaned and finished with a baked industrial high gloss
 polyurethane paint

Additional Optional Generator Set Equipment Included In Sale Quotation:

Enclosure

Weather & sound attenuated enclosure (includes internal silencer system) **(level 2)**

Paint color enclosure (white & black)

120 MPH wind

External stop button

Panel viewing window

Generator

Anti - condensation heater

Alternator upgrade (LC3114F)

Permanent magnet generator

Control System (Upgrade control panel EMCP 4.2 with options)

Volt free contacts generator run

Generator run relay

Overload shutdown alarm

Ground fault relay

Volt free contacts for alarm

Speed adjustment potentiometer

Panel Mounted Alarm

Voltage adjustment potentiometer

Fuel System

UL listed Sub Base mounted fuel tank base (**48** hour capacity)
with fuel alarm (low level / leak detected)

5 gallon spill bucket

Overfill prevention

Vent pipe 12 foot

3" emergency vent 12 foot

Mounting Accessories

Seismic (Zone 4) vibration isolators

Remote Annunciator

Remote Annunciator (Shipped loose installed by others)

Circuit Breaker

400 Amp circuit breaker

Auxiliary voltfree contacts

Shunt trip

Cooling System

Coolant heater (High Eff)

Low coolant level shutdown

Low coolant temperature alarm

Miscellaneous Accessories

IBC Certification

NFPA Upgrade

UL listing

Factory test report

Battery Charger

Battery Charger, 10 amp, UL listed

1 ASCO 300 Automatic Transfer Switch

Rating: **400 Amp**

Voltage: **120/208**

Poles: **Three pole solid neutral**

Enclosure: **Nema 1**

Controls: Microprocessor Controls
Inphase Monitor to transfer motor loads to help prevent motor
inrush currents from exceeding normal start levels
7 day exercise clock
Selective load disconnect contacts
Utility sensing voltage
Emergency sensing voltage
Adjustable time delay, engine start
Adjustable time delay, transfer to emergency
Adjustable time delay, retransfer to normal
5 minute cool down timer

Included In Sale Quotation:

Deluxe programmable engine exerciser
Auxiliary contacts

Quinn Engine Systems Services Included:

Prep and assembly

Startup inspection service (One trip includes 2 hour load bank test)

Freight allowed to jobsite (Santa Barbara, CA)

Unloading (stinger truck crane service)

Items not included:

Additional fuel containment (If required)

Exhaust treatment (If required)

Additional fuel venting (If required)

Additional fuel alarms & shutoffs

Installation

Building or air quality permits

Total (w/o tax)	Caterpillar List Price:	\$53,417.00
.....	Non Caterpillar List Items:	<u>\$10,956.76</u>
.....	Total Without Sales Tax:	\$64,373.76

Source formally (N.J.P.A.) Total Price Without Sales Tax: \$45,677.81

Plus Tax

Lead Time: 14 to 16 weeks

PLEASE CALL FOR CURRENT LEAD TIMES AND STOCKING GENERATORS.

Warranty: 48 months standard (Generator Set Only)

Optional:

Generator Set Extended Warranty:

Please call for rates.

Automatic Transfer Switch Extended Warranty:

Please call for rates.

IF YOU HAVE ANY QUESTIONS PLEASE DO NOT HESITATE TO CALL.

**SINCERELY
ALLEN ABRAMOVITCH
SALES REPRESENTATIVE**



Quinn Power Systems
Allen Abramovitch
Sales Representative
Cell: 805-431-3180
Fax: 805-983-1643
Office: 805-485-2171 Ext. 8706
801 Del Norte Blvd. Oxnard, CA 93030
aabramovitch@quinnpower.com

TERMS

Quinn Engine Systems is an equipment supplier only.

The above prices do not include piping, wiring, installation, test fuel, insulation, unloading, relay and/or circuit breaker testing, relay and/or circuit breaker calibration, coordination studies or applicable sales taxes or other items not specifically mentioned above.

A sale would be for materials only with proof of performance on our part as specified at time of purchase and does not infer a subcontractual agreement for this specific sale.

Quinn Engine Systems limits the scope of supply for the quotation to the equipment and services listed in our bill of materials.

Unless specifically listed in our bill of materials, equipment not indicated is assumed to be supplied by others.

We have detailed the equipment proposed in the bill of material.

Please check it to be certain that it meets your requirements.

Contracts which include penalty or liquidated damage clauses for failure to meet promised shipping dates are not acceptable or binding on Quinn Engine Systems, unless accepted and confirmed in writing by an officer of Quinn Company.

There will be 25% cancellation fee for any orders canceled once placed and accepted by Quinn Engine Systems.

It is the responsibility of the customer and/or user to file for and secure all permits and licenses pertaining to Air Pollution Control District or its likes for the installation and operation for this equipment in its proposed location.

Warranty is for full parts and labor to replace or repair defective materials or correct workmanship problems.

Warranty does not provide for travel or mileage expenses to and from the unit's location in excess of 50 miles nor for the differential of regular and premium off hour rates.

This quotation is based on current manufacturer's prices.

Prices remain firm for a period of thirty (30) days from the date of this quotation.

All invoices will be dated the date of shipment unless purchaser requests shipment to be delayed in which case the invoice will be dated the date that the product(s) were originally ready for shipment.

Terms of payment are net cash on receipt of invoice.

Other terms are available subject to proper credit application and credit approval

All applicable taxes apply.

An exemption certificate must be furnished at the time of the sale if this material is exempt from sales or use tax.

Sales are subject to receipt of proper credit application and credit approval.

Electric Power



Caterpillar lead in the power generation marketplace
 The power solution engineered to deliver unmatched
 reliability, expandability, reliability and cost efficiency

These options are not reflective of a configuration

Specifications

Generator Set Specifications	
Rating	100 kW (125 kVA)
Voltage	480 VAC
Frequency	60 Hz
Speed	1800 rpm

Generator Set Configurations	
Configuration/Configuration	Compliant for International Certification (Tier 1 Nonroad Emission Standard)

Engine Specifications	
Engine Model	C4.4 Vertical In-line 4, 4-cycle diesel
Cylinders	4
Displacement	4.4 L (268.5 in³)
Bore	120 mm (5.0 in)
Stroke	167 mm
Compression Ratio	16.7:1
Aspiration	Turbocharged Air-to-Air Aftercooled
Governor Type	Electronically
Protection	Common Rail

Package Dimensions*		
Length	2620 mm	107 in
Width	1110 mm	44 in
Height	1040 mm	51 in
Weight	1166 kg	2570 lb

Note: For reference only. Do not use for installation. Please contact your distributor for exact weight and dimensions.

*Weight includes OEM generator and accessories and coolant.

Electric Power

Benefits & Features

Cat® Diesel Engine

- ☐ Reliable rugged durable design
- ☐ Reduced in total and operation cost
- ☐ Control the diesel engine to one consistent power and excellent fuel economy
- ☐ Electron engine control

Generator

- ☐ Matched to the power and output characteristic of Cat engine
- ☐ Inductor lead in efficiency and efficiency
- ☐ Inductor lead in motor starting capacity
- ☐ High efficiency

Cat EMCP Control Panel

The MC controller feature the reliable and durable to case code to exist for Cat engine MC 4 a reliable controller designed to ensure reliable generator operation for extended in operation about power output and engine operation MC 4 controller can be further modified to meet your need for power and expansion.

Seismic Certification

- Seismic certification available
- Anchoring details are site specific, and are dependent on many factors such as generator set size, weight, and concrete strength
- IBC certification requires that the anchoring system used is reviewed and approved by a professional engineer
- Seismic certification per applicable building codes: IBC 2006, IBC 2009, IBC 2012, IBC 2015

Design Criteria

- ☐ The generator set accepts 100% rated load in one step per NEMA 110 and IEEE 802.15 transient response
- ☐ Cooling fan designed to operate in 50°C/122°F ambient temperature with an air flow restriction of 0.5 in water

UL 2200/CSA ☐ Optional

- ☐ UL 2200 listed
- ☐ CSA Certified
- ☐ Certain restrictions apply to configurations for Cat dealer

Single-Source Supplier

☐ Protective tested for certified for operation and

Worldwide Product Support

Cat dealer provide extensive technical support in order maintenance and repair free of cost. Cat dealer can be over 1800 dealer branch operation in 200 countries. The Caterpillar OSM program is a comprehensive international component condition service oriented and solution provider.

Electric Power

Standard Equipment

Air Inlet

- Single element Air filter

Cooling

- Radiator and cooling fan complete with protective guard
- Standard ambient temperature up to 50°C (122°F)

Exhaust

- Exhaust flange outlet

Fuel

- Primary and secondary filter
- Separator in tank
- Excess line

Generator

- Matched to the generator and output characteristics of Cat engine
- Load adjustment mode controller reconnection load limit and no-load adjustment and recovery time
- 2% protection
- Integrated Voltage Regulation

Governor

- Electronic Governor ADM A4

Control Panels

- MC42 Series Generator Set Controller

Mounting

- Rubber vibration isolator

Starting/Charging

- 12 Volt starting motor
- Battery tank and cable

General

- Paint Caterpillar color except radiator cover paint

Optional Equipment

Exhaust

- Indirect-fired internal combustion engine

Generator

- Excitation independent Magnet excited (IM) synchronous excited (S)
- Anticorrosion heater
- Overvoltage and reverse generator

Starting/Charging

- Battery charger 10 amp
- Battery disconnect switch
- Jacket water heater

General

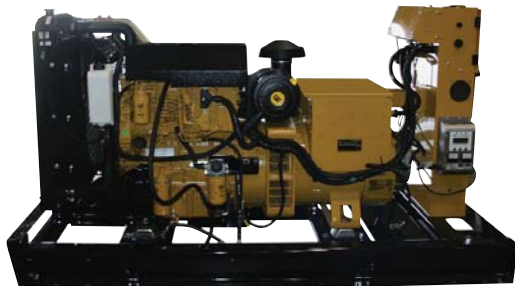
- 2200
- CSA Certification
- Infrared radiant heated heater probe
- Voltage dependent meter
- Automatic transfer switches (ATS)

C4.4

100 ekW/ 125 kVA/ 60 Hz/ 1800 rpm/ 480V/ 0.8 Power Factor

Rating Type: STANDBY

**Emissions: U.S. EPA Certified for Stationary Emergency Application
(Tier 3 Nonroad Equivalent Emission Standards)**



D100-8
100 ekW/ 125 kVA
60Hz/ 1800 rpm/ 480V

Image shown is not representative of actual configuration

Package Performance

Generator Set Power Rating (0.8 power factor)	100 ekW
Generator Set Power Rating	125 kVA

Fuel Consumption

100% load (1 hour)	28.8 gal/hr	6 gal/hr
75% load (1 hour)	22.2 gal/hr	6.1 gal/hr
50% load (1 hour)	12.2 gal/hr	4.5 gal/hr

Cooling System¹

Engine Coolant Capacity	10 gal	1.8 gal
Radiator Coolant Capacity	10.0 gal	2.6 gal
Engine Coolant Capacity (with Radiator/Exhaust)	10.0 gal	4.5 gal
Air Flow Restriction (rate)	0.12 inHg	0.48 inHg water

Inlet Air

Combustion Air Inlet Flow Rate	882 cfm	11 cfm
--------------------------------	---------	--------

Exhaust System

Exhaust Stack Temperature	659°C	1218°F
Exhaust Stack Flow Rate	20.2 cfm	12 cfm
Exhaust Stack Temperature (maximum allowable)	15.0 inHg	60.2 inHg water
Exhaust Stack Inlet (intermediate)	64.0 inHg	2.5 inHg

C4.4

100 ekW/ 125 kVA/ 60 Hz/ 1800 rpm/ 480V/ 0.8 Power Factor

Rating Type: STANDBY

**Emissions: U.S. EPA Certified for Stationary Emergency Application
 (Tier 3 Nonroad Equivalent Emission Standards)**

Heat Rejection		
Heat Rejection to Coolant (total)	54.9	3122
Heat Rejection to Exhaust (total)	91.3	5192
Heat Rejection to Atmosphere from Engine	15.6	887
Heat Rejection to Atmosphere from Generator	8.0	42

Alternator²		
Motor Starting Capacitor (0.05 sec)	215	
Frame	C114D	
Temperature Rise	150°C	200
Insulation	Classified	

Lube System		
Oil Reservoir	8.4	2.2

Emissions (Nominal)³		
NOx & HC	3.6	
CO	0.9	
PM	0.12	

¹ For a silent and airtide package on a Cat dealer Air to restriction (rate) is added to the existing restriction for the factor

² Generator temperature rise is based on a 40°C (104°F) ambient per NEMA M102

³ The no. name plate data is based on inlet to inlet enthalpy and engine to engine variation data is based on 100% load. Torque variation should not be used for derating or to change output. Contact Cat dealer for further details

C4.4

100 ekW/ 125 kVA/ 60 Hz/ 1800 rpm/ 480V/ 0.8 Power Factor

Rating Type: STANDBY

Emissions: U.S EPA Certified for Stationary Emergency Application
(Tier 3 Nonroad Equivalent Emission Standards)

DEFINITIONS AND CONDITIONS

Applicable Codes and Standards:

ASTM C1157, ANSI C22.2 No 100, IEEE 142, IEEE 48, IEEE 601, IEEE 86, IEEE 2200, NEMA A, NEMA C0, NEMA, NEMA 110, IEEE C600, IEC 604, IEC O546, IEEE O8528, NEMA M 1, IEEE 22, NEMA M 1, IEEE 2/2, IEEE C18, IEEE C2004/108, IEEE C2004/108/C2

STANDBY: Operation at a load for the duration of the interruption of the normal power source. Average power output of the standby power rating at a 200 rpm per hour maximum expected rate of 500 rpm per hour.

Ratings are based on IEEE standard conditions. The rating is also valid at IEEE 046 standard conditions.

Fuel Rates are based on the maximum net power output of 845 to 850 kw (52 to 54 mwe) at 15°C (59°F) and the ambient temperature 40°C (104°F).

Additional ratings available for reference contact our Caterpillar representative for details.

Revision No. 4514A
Feature Code NAC223
Generator Arrangement 4518416
Date 09/12/2016
Caterpillar

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1020-01

Enclosures



Picture shown may not reflect actual configuration

Weather Protective and Sound Attenuated Enclosures

D40 to D60
D80 to D100
D125 to D200

Features

Highly Corrosion Resistant construction

- Stainless steel flush fitting latches and hinges tested and proven to withstand extreme conditions of corrosion
- Zinc plated or stainless steel fastener

Excellent Access

- Single side access for service and controls
- All non-service sides have removable doors and/or panels
- Radiator fill access
- Lube oil and coolant drains piped to the exterior of the enclosure base
- Large cable entry area for installation ease
- Double doors on both sides
- Vertically hinged doors with solid bar door stays to hold doors in place when open

Security and Safety

- Lockable access doors which give full access to control panel and breaker
- Cooling fan and battery charging alternator fully guarded
- Fuel fill, oil fill, and battery can only be reached via lockable access
- Stub-up area is rodent proof

Transportability

- These enclosures are of extremely rugged construction to withstand outdoor exposure and rough handling common on many construction sites. The sound deadening material is of a self-extinguishing design
- This range of enclosures are designed on modular principles with many interchangeable components permitting on site repair

Options

- Weather Protective - constructed with 16 gauge steel; industrial silencer mounted within the main enclosure body
- Sound Attenuated Level 1 - constructed with 16 gauge steel; weather protective with critical silencer - silencer mounted in separate upward discharging radiator hood
- Sound Attenuated Level 2 - constructed with 16 gauge steel; weather protective with critical silencer and 100% lined with sound deadening material – silencer mounted in separate upward discharging radiator hood
- Sound Attenuated Aluminum constructed with 14 gauge Aluminum 5052 grade. Weather protective with critical silencer and 100% lined with sound deadening material – silencer mounted in separate upward discharging radiator hood
- Caterpillar Yellow* or white paint
- UL Listed sub base tanks
- Externally mounted emergency stop button
- Seismic certification per applicable building codes: IBC 2000, IBC 2003, IBC 2006, IBC 2009, IBC 2012, CBC 2007, CBC 2010
- IBC certification for 180 mph wind loading

*Not available with Aluminium enclosures

Enclosure Sound Pressure Levels (SPL) at 100%

Weather Protective Enclosure		Cooling Air Flow Rate		SPL @7m (23ft)
Model	Standby eKW	m ³ /s	cfm	dBA
D40 (2/4)	40	1.7	3602	85
D50 (2/4)	50	1.7	3602	86
D60 (2/4)	60	1.9	4026	88
D80-8	80	3.2	6696	79
D100-8	100	3.6	7564	81
D125-8	125	4.6	9676	78
D150-10	150	4.6	9676	79
D175-4	175	5.9	12431	84
D200-2	200	5.9	12431	89

SA Level 1 Enclosure		Cooling Air Flow Rate		SPL @7m (23ft)
Model	Standby eKW	m ³ /s	cfm	dBA
D40 (2/4)	40	1.7	3602	66
D50 (2/4)	50	1.7	3602	66
D60 (2/4)	60	1.8	3899	71
D80-8	80	3.2	6696	78
D100-8	100	3.2	6696	79
D125-8	125	4.2	8899	74
D150-10	150	4.2	8899	74
D175-4	175	5.6	11830	78
D200-2	200	5.5	11654	81

SA Level 2 Enclosure		Cooling Air Flow Rate		SPL @7m (23ft)
Model	Standby eKW	m ³ /s	cfm	dBA
D80-8	80	3.2	6696	75
D100-8	100	3.2	6696	76
D125-8	125	4.2	8899	74
D150-10	150	4.2	8899	74
D175-4	175	5.2	11018	74
D200-2	200	5.1	10806	75



Enclosures

SA Aluminum Enclosure		Cooling Air Flow Rate		SPL @7m (23ft)
Model	Standby eKW	m ³ /s	cfm	dBA
D80-2	80	3.2	6696	73
D100-8	100	3.2	6696	74
D125-8	125	4.2	8899	74
D150-10	150	4.2	8899	75
D175-4	175	5.2	11018	75
D200-2	200	5.1	10806	75

The sound pressure level data shown above is quoted as free field and is for guidance only. Actual levels produced may vary according to site conditions.

Enclosure Dimensions and Weights

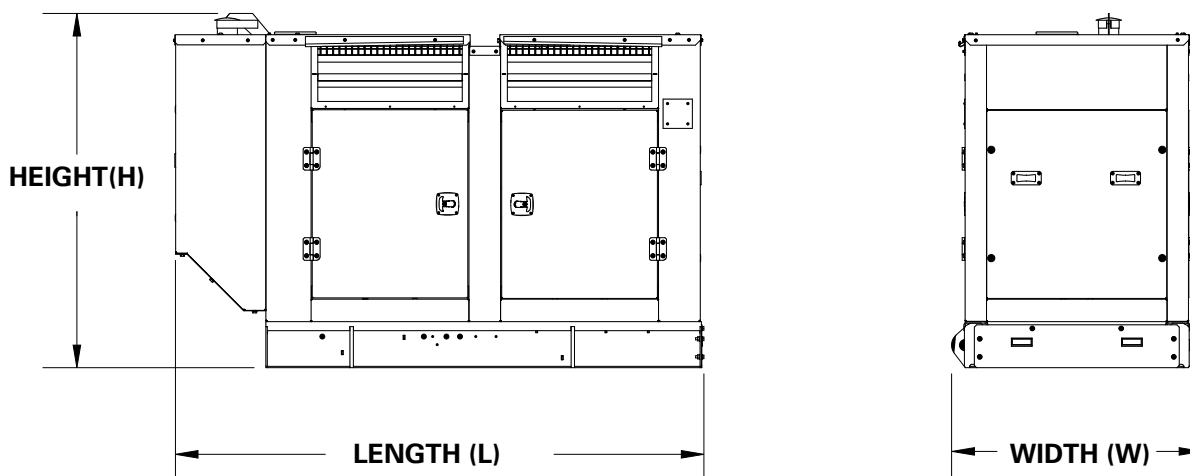


Image represents SA Level 1, SA Level 2 and SA Aluminum enclosures on skid base only

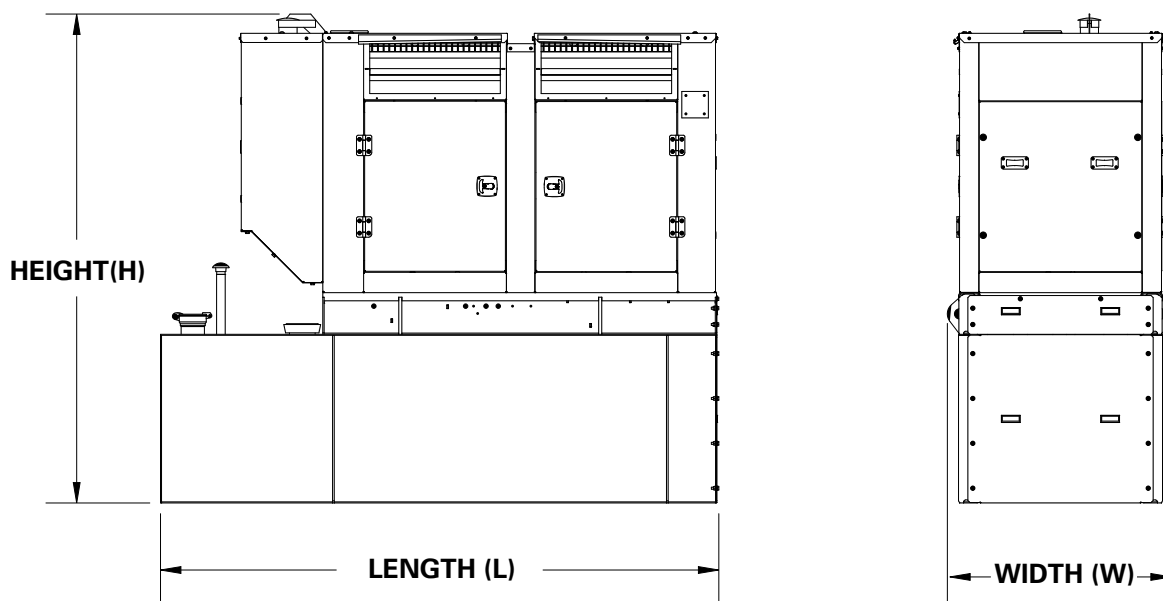


Image represents SA Level 1, SA Level 2 and SA Aluminum enclosures mounted on optional UL listed sub base tank

Model	Standby eKW	WP Industrial		SA Level 1		SA Level 2		SA Aluminum	
		kg	lb	kg	lb	kg	lb	kg	lb
D40-2	40	121	267	137	302	NA	NA	NA	NA
D50-2	50								
D60-2	60								
D80-8	80	263	580	313	690	321	708	142	312
D100-8	100								
D125-8	125	348	768	393	867	406	896	176	387
D150-10	150								
D175-4	175								
D200-2	200								

Enclosure weights (includes muffler)

Enclosure Dimensions Skid Bases

Engine Model	Generator Set Rating kW	Enclosure	Width 'W'		Length 'L'		Height 'H'	
			mm	in	mm	in	mm	in
C4.4	40	WP	1075	42.3	1972	77.6	1378	54.3
	50							
	60							
	40	SA Level 1, SA Level 2 and SA Aluminum	1075	42.3	1972	77.6	1378	54.3
	50							
	60							
C4.4	80	WP	1110	43.7	2523	99.3	1773	69.8
	100							
	80	SA Level 1, SA Level 2 and SA Aluminum	1110	43.7	2891	113.8	1852	72.9
	100							
C7.1	125	WP	1110	43.7	3204	126.1	1773	69.8
	150							
	175							
	200							
	125	SA Level 1, SA Level 2 and SA Aluminum	1110	43.7	3659	144.1	1852	72.9
	150							
	175							
	200							

Enclosure Dimensions on UL Listed Sub Base Tanks

Engine Model	Generator Set Rating kW	Enclosure	137 Gallon Sub Base Tank				255 Gallon Sub Base Tank			
			Length 'L'		Height 'H'		Length 'L'		Height 'H'	
			mm	in	mm	in	mm	in	mm	in
C4.4	40	WP	2503	98.5	1912	75.3	2503	98.5	2241	88.2
	50									
	60									
	40	SA Level 1, SA Level 2 and SA Aluminum	2503	98.5	1912	75.3	2503	98.5	2241	88.2
	50									
	60									

Engine Model	Generator Set Rating kW	Enclosure	209 Gallon Sub Base Tank				394 Gallon Sub Base Tank			
			Length 'L'		Height 'H'		Length 'L'		Height 'H'	
			mm	in	mm	in	mm	in	mm	in
C4.4	80	WP	3447	135.7	2258	88.9	3447	135.7	2608	102.7
	100									
	80	SA Level 1, SA Level 2 and SA Aluminum	3447	135.7	2337	92.0	3447	135.7	2687	105.8
	100									

Engine Model	Generator Set Rating kW	Enclosure	402 Gallon Sub Base Tank				777 Gallon Sub Base Tank			
			Length 'L'		Height 'H'		Length 'L'		Height 'H'	
			mm	in	mm	in	mm	in	mm	in
C7.1	125	WP	4035	158.9	2420	95.3	5035	198.2	2706	106.5
	150									
	175									
	200									
	125	SA Level 1, SA Level 2 and SA Aluminum	4035	158.9	2499	98.4	5035	198.2	2785	106.5
	150									
	175									
	200									

Note: Weight includes oil and coolant but not fuel

Ref: WPIA, WPIB, WPIC, SATCBA, SATCBB, SAT, CBC, SATFBA, SATFBB, SATFBC, ENCAL02, ENCAL03, ENCAL04.

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Image shown may not reflect actual configuration

C4.4 and C7.1 Sub-base Fuel Tanks

Newberry
Diesel Generator Set
40 – 200 kW 60 Hz

Features

- UL Listed for United States (UL 142) and Canada (CAN/ULC S601)
- Facilitate compliance with NFPA 30 code, NFPA 37 and 110 standards and CSA C282 code and B139-09 standard
- Welded, heavy steel gauge construction with a containment basin sized as a minimum 110% of the tank
- Gloss black polyester triglycidyl isocyanurate (TGIC) powder coating
- Dedicated external customer interface area with access to the 4" (101.6 mm) fuel fill, visual level gauge, normal and emergency vents
- Rear electrical stub-up area with removable access panel
- Removable engine supply and return dip tubes
- Two additional 1" (25.4 mm) ports for customer use
- Tanks are rated to safely support the weight of the generator
- 8 gal (30.3 L) drip pan for oil and coolant (for generator sets up to 60 kW only)
- Standard NPT tank fittings
- UL listed emergency vents sized as per UL standards 3" (76.2 mm), 4" (101.6 mm), and 5" (127 mm) NPT
- Normal atmospheric vent 1-1/4" (31.75 mm)
- Top-mounted fuel level sensor with control panel alarms
- Top-mounted leak detection switch
- Lockable fuel fill cap, 4" (101.6 mm) NPT

Description

- Dual wall, secondary containment
- Pressure tested to UL requirements
- Fuel tank mounts directly below generator skid base
- Modular tank design is compatible with all factory units open and enclosed

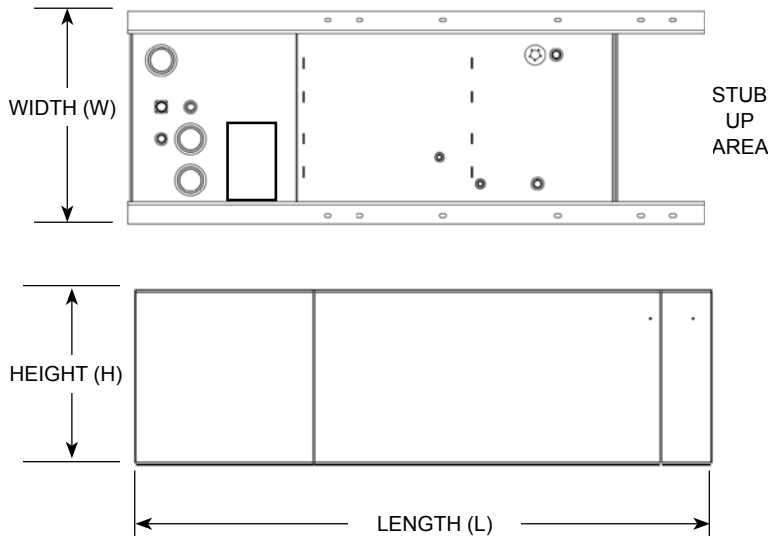
Options

- Emergency vent and normal vent extension kits 12' (3.66 m)
- 5 gal (18.9 L) spill containment
- Overfill prevention valve
- Tank riser to allow for visual secondary containment leak inspection
- Drop tube



C4.4, and C7.1 Sub-base Fuel Tank Dimensions and Capacities

Engine Model	Tank Feature Code	Generator Set Rating kW	Est. Run Time hrs	Fillable Capacity		Usable Capacity		Vent in	Length 'L'		Width 'W'		Height 'H'		Weight (Dry)	
				L	gal	L	gal		mm	in	mm	in	mm	in	kg	lb
C4.4	FSBTA24	40	37	552	146	508	134	3	2726	107.3	1000	39.4	497	19.6	416	917
		50	30										827	32.6	566	1248
		60	26										485	19.1	526	1160
	FSBTD48	80	58	1492	394	1432	378	4	3447	135.7	835	32.9	739	1629		
C7.1	FSBTI24	125	40	1520	402	1495	395	4	4035	158.9	1000	39.4	647	25.5	720	1587
		150	35										933	36.7	1145	2524
	FSBTJ48	175	29	2940	777	2918	771	5	5035	198.2	1000	39.4	933	36.7	1145	2524
		200	27										933	36.7	1145	2524



Tanks are UL Listed and constructed in accordance with UL Standard for Safety UL 142, Steel Aboveground Tanks for Flammable and Combustible Liquids and Canada CAN/ULC S601, Standard for Shop Fabricated Steel Aboveground Horizontal Tanks for Flammable and Combustible Liquids.

Fuel tanks facilitate compliance with the following United States NFPA Code and Standards:

- NFPA 30: Flammable and Combustible Liquids Code
- NFPA 37: Standard for the Installation and Use of Stationary Combustion Engines and Gas Turbines
- NFPA 110: Standard for Emergency and Standby Power Systems

Fuel tanks facilitate compliance with the following Canadian Standard and Code:

- CSA C282 – Emergency Electrical Power Supply for Buildings
- CSA B139-09 – Installation Code for Oil-Burning Equipment

Note: For reference only – do not use for installation design. Please contact your local dealer for exact dimensions.

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Picture shown may not reflect actual configuration

Full range of attachments

- Wide range of optional expansion attachments designed specifically to support the EMCP 4
- Flexible configuration options for easy and cost effective installation

World wide product support

- Cat dealer worldwide extensive pre and post sale support
- Cat dealer base over 1,600 dealer branch stores operating in 200 countries

Features

- A 12 x 18 inch high resolution color LCD display denotes text alarm/event description, set points/engine and generator information and more in a compact condition
- Text and data support for 26 languages
- Advanced engine information available on site via an ADMM Controller
- Integration of the CD/R and IR remote enhanced site verification
- Fully featured power metering, protective relaying, engine and generator parameter viewing, and expanded AC metering are all integrated into this controller.
- Real-time clock allows for date and time stamping of diagnostics and events in the control's logs as well as service maintenance reminders based on engine operating hours or calendar days. Up to 40 diagnostic events are stored in the non-volatile memory

EMCP 4.2B GENERATOR SET CONTROLLER

The Cat® EMCP 4.2B offers fully featured power metering, protective relaying and engine and generator control and monitoring. Engine and generator controls, diagnostics, and operating information are accessible via the control panel keypads; diagnostics from the EMCP 4 optional modules can be viewed and reset through the EMCP 4.2B.

Features

- Ability to view and reset diagnostics on EMCP 4 optional modules via the controller panel remote site need for a separate remote tool or troubleshooting
- Set points and bits are stored in non-volatile memory for retention of data in a power outage
- The remote communication for controller operator interface
- Programmable alarm settings for controller
- Programmable alarm Reset (R)
- Programmable weekly exerciser timer
- Dealer configurable resistive maps
- Default overview screen
- Real (kW) Load histogram
- Auto mains failure
- Programmable logic functionality
- Selectable units
 - Temperature: °C or °F
 - Pressure: psi, kPa, bar
 - Fuel Consumption: Liter/hr or Gal/hr (U.S. or U.K.)

Standard Features

- Voltage (120/240V)
- Current (100A)
- Alternator Output (100/200A)
- Power Factor (Alternator)
- Total Harmonic Distortion (THD)
- Excitation Voltage and Current (120V/10A)
- De-rated Voltage/Excitation Control and Operation Mode (120V/10A)
- Generator Output and Earthing Terminal (Optional)
- Load Capacity

Generator Protection

- Generator Overload Protection
- Over/Under Voltage (2/5%)
- Over/Under Frequency (81 O/F)
- Reverse Power (1) (2)
- Reverse Reactive Power (2R)
- Overcurrent (50/51)
- Terminal Damage Core

Engine Monitoring

- Coolant Temperature
- Oil Pressure
- Engine Speed (RPM)
- Battery Voltage
- Run Hours
- Crankshaft Position and Engine Start Counter
- Engine Oil Temperature (Electronically)

Engine Protection

- Control Panel not in Auto (Alarm)
- High Coolant Temperature (Alarm and Shutdown)
- Low Coolant Temperature (Alarm)
- Low Coolant Level (Alarm)
- High Engine Oil Temperature (Alarm and Shutdown)
- Oil Pressure and Oil Filter Voltage
- Overload
- Overrun
- Oil Overpressure

Control

- Run / Auto / Stop Control
- Speed and Voltage Admittance
- Load and Remote Operation
- Remote Start/Stop
- Control Panel

Inputs & Outputs

- Two Dedicated Digital Inputs
- Three Analog Inputs
- Max. Current and Voltage Digital Inputs
- Relay Output
- Two Current and Voltage Digital Outputs

Communications

- Serial and CAN data bus
- RS485 Annunciator data bus
- Modbus RTU (RS485 Half Duplex)

Language Support

Arabic, Bulgarian, Czech, Chinese, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Italian, Icelandic, Japanese, Latvian, Lithuanian, Norwegian, Polish, Portuguese, Romanian, Russian, Spanish, Swedish, Turkish

Environmental

- Control Panel Operation Temperature: 40°C to 0°C
- Digital Operation Temperature: 20°C to 0°C
- Humidity: 100% Condensation: 0°C to 60°C
- Storage Temperature: 40°C to 85°C
- Vibration: Random Profile 24/1000 Hz 4mm r.m.s.

Standards

- UL Recognized
- CSA C22.2 No.100,14, 94
- Complies with all necessary standards for CE Certification
 - 98/37/EC Machinery Directive
 - BS EN 60204-1 Safety of Machinery
 - 89/336/EEC EMC Directive
 - BS EN 50081-1 Emissions Standard
 - BS EN 50082-2 Immunity Standard
 - 73/23/EEC Low Voltage Directive
 - EN 50178 LVD Standard
- IEC529, IEC60034-5, IEC61131-3
- MIL STND 461



Optional Modules

CAN annunciator



The MC4 CAN Annunciator is used to display generator set alarm conditions and status indications. The annunciator can be configured for use on the area or substation network and is available in either rack (rackable mounted) or remote (up to 800 feet) applications. A maximum of four annunciators can be added to a single MC4.

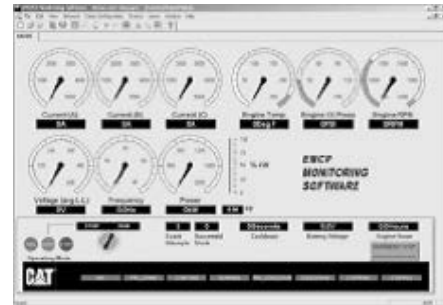
RS-485 annunciator



The MC4 RS-485 Annunciator is used to display generator set alarm conditions and status indications. The annunciator can be configured for use on the on-die annunciator data and is used for remote (up to 4000 feet) applications.

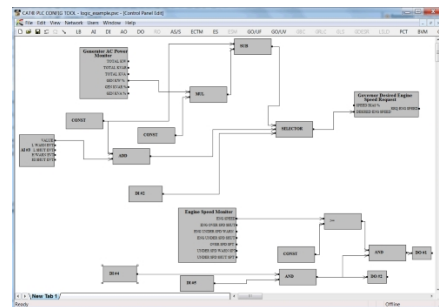
The remote monitoring software is used to configure data monitoring and data acquisition process for monitoring, alarm and alarm generator set data.

Remote monitoring software



The MC4 remote monitoring software is a PC based program used to monitor and control a generator set and to manage operation. The remote monitoring software is used to configure data monitoring and data acquisition process for monitoring, alarm and alarm generator set data.

Programmable logic software



The EMCP programmable logic software package is a PC based program which allows the configuration of the programmable logic blocks, and is capable of running on a Windows based operating system. The programmable logic software allows the user to configure logic to change the operation of the EMCP control and interfaces within a limited scope.

Optional Modules (Continued)

Digital input/output module



The Digital Input/Output (DIO) module is designed to provide expandable input and Output event capability on the MC 4 and the package mounted 12 digital input and 8 relay outputs.

The DI/O module has been designed for use on the accessory Communication Network and may be used in either local (package mounted) or remote (up to 800 feet) application.

RTD module

The RTD module is designed to provide expandable generator temperature monitoring capability on the MC 4 and the package mounted to event the 2 wire and 4 wire RTD inputs.

The RTD Module can be designed for use on the Accessory Communication Network and can be used in either local (package mounted) or remote (up to 800 feet) application. A maximum of one RTD Module can be used on a single MC 4.

Thermocouple module

The thermocouple module is designed to provide expandable engine and generator temperature monitoring capability on the MC 4 and the package mounted to event the or the thermocouple inputs.

The thermocouple module can be designed for use on the Accessory Communication Network for engine monitoring and the accessory Communication Network for generator monitoring. It can be used in either local (package mounted) or remote (up to 800 feet) application. A maximum of one thermocouple module can be used on a single MC 4 on each data link.

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Agenda Item #8



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SDRMA'S BOARD OF DIRECTORS ELECTION BALLOT INSTRUCTIONS

Notification of nominations for three (3) seats on the Special District Risk Management Authority's (SDRMA's) Board of Directors was mailed to the membership in January 2019.

On May 2, 2019, SDRMA's Election Committee reviewed the nomination documents submitted by the candidates in accordance with SDRMA's Policy No. 2017-10 Establishing Guidelines for Director Elections. The Election Committee confirmed that five (5) candidates met the qualification requirements and those names are included on the Official Election Ballot.

Enclosed is the Official Election Ballot along with a Statement of Qualifications as submitted by each candidate. Election instructions are as follows:

1. The enclosed Official Election Ballot must be used to ensure the integrity of the balloting process.
2. After selecting up to three (3) candidates, your agency's governing body must approve the enclosed Official Election Ballot at a public meeting. **Ballots containing more than three (3) candidate selections will be considered invalid and not counted.**
3. The signed Official Election Ballot MUST be sealed and received by mail or hand delivery at SDRMA's office on or before 4:30 p.m. on Wednesday, August 21, 2019 to the address below. A self-addressed, stamped envelope is enclosed. Faxes or electronic transmissions are NOT acceptable.

Special District Risk Management Authority
 Election Committee
 1112 "I" Street, Suite 300
 Sacramento, California 95814

4. The four-year terms for newly elected Directors will begin on January 1, 2020 and terminate on December 31, 2023.
5. Important balloting and election dates are:

August 21, 2019:	Deadline for members to return the signed Official Election Ballot
August 22, 2019:	Ballots are opened and counted
August 23, 2019:	Election results are announced, and candidates notified
September 25, 2019:	Newly elected Directors are introduced at the SDRMA Annual Breakfast to be held in Anaheim at the CSDA Annual Conference
November 6-7, 2019:	Newly elected Directors are invited to attend SDRMA board meeting (Sacramento)
January 2020:	Newly elected Directors are seated, and Board officer elections are held

If you have any questions regarding the election and balloting process, please do not hesitate to call SDRMA's Chief Operating Officer Paul Frydendal at 800.537.7790.



OFFICIAL 2019 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS

VOTE FOR ONLY THREE (3) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than three (3) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than three (3) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 4:30 p.m., Wednesday, August 21, 2019. Faxes or electronic transmissions are NOT acceptable.

- BOB SWAN (INCUMBENT)**
Board Member, Groveland Community Services District
- JESSE D. CLAYPOOL**
Board Chair, Honey Lake Valley Resource Conservation District
- PATRICK K. O'ROURKE, MPA/CFRM**
Board Member, Redwood Region Economic Development Commission
- SANDY SEIFERT- RAFFELSON (INCUMBENT)**
Finance Manager/Treasurer, Herlong Public Utility District
- JAMES (Jim) M. HAMLIN**
Board President, Burney Water District

ADOPTED this ____ day of _____, 2019 by the Montecito Fire Protection District at a public meeting by the following votes:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

ATTEST:

APPROVED:

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* Bob Swan

District/Agency Groveland Community Services District (GCSD) +

Work Address P.O. Box 350, Groveland, CA 95321

Work Phone (209) 962-7161

Home Phone (408) 398-4731

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I am a current Board member. I would like to be elected to a second term because:

1. As a board member of Groveland CSD, I am particularly aware of the great value that smaller districts get from SDRMA, and I'd like to continue to do my part to make sure that this important agency continues to operate smoothly and stably into the indefinite future.
2. The insurance market in California (and nationwide) is going through a period of rapid change. The Board and staff are engaged in a major re-evaluation of SDRMA's approach to fulfilling its mission of providing cost-effective risk management services to its members. I believe that it is important to maintain Board continuity in this effort.
3. SDRMA Board members are either board members ("electeds") or employees of a member agency. I think there is value in having a balance between elected and employee Board members. The Board seats that are NOT up for election are currently 3 employees / 1 elected. I'd like to make sure the new Board has at least 2 elected members.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

1. SDRMA Board Member since 2016. This year (2019), I serve as Secretary. During our "no CEO" period in late 2017 - early 2018, I was a member of the ad hoc Personnel Committee. I am also a member of the Alliance Executive Council, and a backup member of the Legislative Committee.
2. Groveland CSD Board Member since I was appointed in June 2013. For the years 2014-2018, I served as Board President. (We finally implemented mandatory rotation of the office in 2019).
3. Member of the Board of Southside Community Connections, a local nonprofit in Groveland that provides educational, social, and recreational services to seniors, as well as free transportation to those who cannot drive.
4. Board Member (currently Treasurer) of Pine Cone Performers, a local choral and acting group, since 2010.
5. Back during my work life, I was a corporate representative on an IEEE standards committee concerned with wireless networking. It was very educational being on a committee where the members had widely differing (competing) goals.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

History: BS Physics, MS Computer Science. 3 years in USAF. 30 years in the semiconductor industry, first as an engineering manager, later as a business unit manager. Now retired (so I have plenty of time).

Skills, etc.: Very familiar with financial reports, cost accounting, quantitative analysis. Working knowledge of modern computer and communications technology. Managed distributed organizations with up to 150 technical people and up to \$120M in annual sales. Pretty good at listening to different views, and helping to achieve consensus (or, at least, compromise).

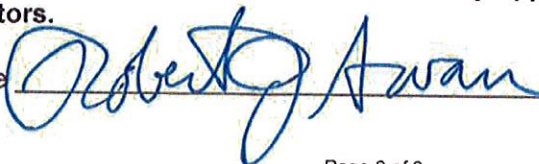
What is your overall vision for SDRMA? (Response Required)

Well, obviously I support our (newly revised) vision statement: "To be the exemplary public agency risk pool of choice for California special districts and other public agencies". In order to achieve this vision, I believe the key issues are:

1. Maintain long term financial stability. This includes ensuring that there is a fair allocation of cost versus risk across the pool membership.
2. Continue to retain / acquire highly qualified staff, and ensure that this is a desirable place to work.
3. Remember who are our target clientele, which in my opinion are small to mid-sized districts with limited options for insurance.
4. In light of ever-evolving California workers-compensation law, expand risk-management training even further than we now provide.
5. Maintain good relations with our re-insurers (who insulate us from catastrophe). In the long run, explore the possibility of joining a "captive" re-insurer to improve stability.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature

 Date 4-24-2019

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* Jesse D. Claypool

District/Agency Honey Lake Valley Resource Conservation District

Work Address USDA Service Center 170 Russell Avenue, Suite C Susanville, CA 96130

Work Phone 530-257-7271 ext 100 Home Phone 530-310-0232

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

My interest for being on the SDRMA Board of Directors is because I believe it is imperative for there to be a knowledgeable and experienced voice on the Board with the perspective of the small to mid-size special district, working together with the other SDRMA Board Members, to ensure relevant—affordable solutions are available to all size special districts.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I am currently serving my fifth (5th) consecutive term as Chairman of the Board of a special district. I served two (2) yrs. on a Technical Advisory Committee for the prevention of violence against schools K-12. I served one (1) term on an elementary school board. I am currently serving my second (2nd) consecutive term on CSDA's committee for Professional Development. I am currently serving my sixth (6th) consecutive term on the board of a Regional Water Management Group. I am currently serving my second (2nd) consecutive term on CSDA's committee for Member Services. I am currently serving as a member of the County's Civil Grand Jury.

I have attended and completed the California School Board Association's New Board Member Training. I have Certificates of Completion from CSDA for General Manager Evaluation, Exercising Legislative Authority and Achieving Transparency. I attended and completed CSDA's Extraordinary Leader training. I attended and completed CSDA's Special District Leadership Academy and I have received CSDA's Recognition in Special District Governance certificate.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

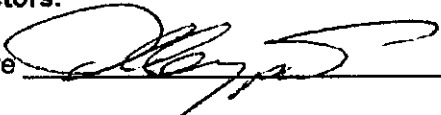
**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

My experience with special districts and governance, belief in the importance of quality governing policies, the ability to work effectively with the other board members and staff and a desire to give back to SDRMA and its membership will be what I bring to the SDRMA Board of Directors.

What is your overall vision for SDRMA? (Response Required)

For SDRMA to continually advance as an industry leader providing affordable solutions for special districts of any size enabling them to be effective within the communities they serve.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature  Date 4-26-19

CANDIDATE'S STATEMENT OF QUALIFICATIONS - Fillable PDF

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – **no attachments will be accepted**. No statements are endorsed by SDRMA.

Candidate* Patrick K. O'Rourke, MPA/CFRM
 District/Agency Redwood Region Economic Development Commission (RREDC)
 Work Address 520 E Street Eureka, CA 95501
 Work Phone 707-445-9651 Home Phone 707-726-6700

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I have considerable interest, knowledge, and experience in board leadership; board service; and board governance/policy development & oversight in for-profits, nonprofits, a joint powers authority/SDRMA member organization, and as an elected city councilman. I also have considerable experience (as a top-level executive board leader and manager) in organizational risk management and risk mitigation/prevention. I would like to share my knowledge, skills, abilities, and experience in service to SDRMA members, via my service on SDRMA's board of directors. I believe that my knowledge, experience, and dedication to excellence and implementation of best practices in governance and policy development/oversight will serve SDRMA well, and will assist SDRMA in maintaining its "Excellence" accreditation via the California Association of Joint Powers Authorities (CAJPA).

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Having served in board leadership roles (25+ years in for-profit entities; 25+ years in nonprofit & private/public foundations; and 2+ years in a Joint Powers Authority [SDRMA member organization]), I am well-versed and experienced in board governance; policy development; financial statement analysis and budget review; executive management search/selection, oversight and evaluation; organizational risk management/mitigation; litigation oversight; and best practices in organizational governance. At SDRMA member organization, Redwood Region Economic Development Commission (RREDC), I have served as 2019 Immediate Past Chair; 2018 Board Chair; 2017 Vice Chair; Chair of Executive Committee; and Member of the Loan Committee. I have in-depth knowledge of policy governance (Culver, et al.); I am an advocate for transparency & best practices; and I am knowledgeable & experienced in California's Ralph M. Brown Act and Roberts Rules of Order. I have also served in board governance and board leadership roles in several nonprofit organizations and in both public and private foundations, including as Board Chair (12+ years) and in President & Vice President roles. I have also Chaired Search/Selection committees; Public Relations committees; Fund Development committees; and Finance/Audit committees.

CANDIDATE'S STATEMENT OF QUALIFICATIONS - Fillable PDF

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

Besides holding a Master of Public Affairs degree, with a specialty in nonprofit management; having completed all coursework and written/oral exams (all except dissertation) for a PhD in Mass Communication, with a specialty in public relations and a cognate in organizational communication management, I have several other directly-relevant skills/talents/experience including: I am expertly adept at executive-level relationship development and stewardship, and have served as an organizational & industry advocate and liaison working closely with community organizations, local/county/state elected officials, and public/private entities/organizations and foundations. I am expertly adept at financial and operational analysis, and at asset/portfolio management and risk mitigation. I have taught for-credit university courses in corporate leadership; in entrepreneurial leadership research and practice; as well as having published peer-reviewed academic research on leadership in public relations.

What is your overall vision for SDRMA? (Response Required)

My vision for SDRMA would be for SDRMA to continue to add value to its members; operate with the highest ethical practices and transparency; continue in providing excellence in service, education, safety and compliance training; help members to mitigate and reduce risk; provide expedient claims review and response; provide members with state-of-the-art education and information; educate members to minimize losses/risk in member workplaces; and to continue to provide members with comprehensive coverage for property/liability, workers comp, and health benefits.

I would envision SDRMA management and staff enjoying a quality of life that will ensure their happiness and continue an atmosphere of dedicated service to SDRMA members. I would also envision that SDRMA will continue to operate with efficiencies that minimize costs/expenses, continue to enable SDRMA to maintain competitive premium rates, and (when possible) lower organizational and member costs. I would also envision a governing board that embraces and employs best governing practices in all areas of policy development; executive management oversight; financial review/audit; and in investing and spreading portfolio assets to minimize portfolio investment risks and maximize return on investments. Finally, I would envision SDRMA, and its management team/staff, operating in ways that will continue to earn accreditation "Excellence" from the California Association of Joint Powers Authorities (CAJPA).

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____

Date _____

3/25/1955 2019

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates No statements are endorsed by SDRMA.

Candidate* Sandy Seifert-Raffelson

District/Agency Herlong Public Utility District

Work Address 447-855 Plumas St., P o Box 115, Herlong, CA 96113

Work Phone (530) 827-3150 Cell Phone (530) 310-4320

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors?

I am a current Board member of SDRMA and feel that I have added my financial background to make better informed decisions for our members. As a Board member, I continue to improve my education of insurance issues and look forward to representing small District's and Northern California as a voice on the SDRMA Board. I feel I am an asset to the Board with my degree in Business and my 30 plus years' experience in accounting and auditing.

I understand the challenges that small District face every day when it comes to managing liability insurance, worker's compensation and health insurance for a few employees with limit revenue and staff. My education and experience give me an appreciation of the importance of risk management services and programs, especially for smaller District that lack expertise with insurance issues on a daily basis.

I feel I am an asset to this Board, and would love a chance to stay on 4 more years!

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

While serving on the SDRMA Board, I have been privilege to be Secretary of the Board for two years, and currently the Vice-President. I have served on CSDA's Audit and Financial Committee's for 6 years; I have served on the SDLF Board; Northeastern Rural Health Clinic Board; Fair Board; School and Church boards; 4-H Council and leader for 15 years; and UC Davls Equine Board. In the past 25 years, I have learn that there is no "I" in Board and it can be very rewarding to be part of a team that makes a difference for others.

As part of my many duties working with Herlong PUD, I worked to form the District and was directly involved with LAFCo, Lassen County Board of Supervisors and County Clerk to establish the initial Board of Directors and first Policies for HPUD. I have administered the financial portion of 2 large capital improvement project with USDA as well as worked on the first ever successful water utility privatization project with the US Army and Department of Defense. I am currently working on a 4.2 million grant from California for new infrastructure for the small District HPUD absorb through LAFCo in 2017. I am also the primary administrator of a federal contract for utility services with the Federal Bureau of Prison and the US Army.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have?

I have my Bachelor's Degree in Business with a minor in Sociology. I have audited Small Districts for 5 years, worked for a Small District for almost 15 years and have over 30 years of accounting experience. I am a good communicator and organizer. I have served on several Boards and feel I work well within groups or special committee. I am willing to go that extra mile to see things get completed.

I believe in recognition for jobs well done. I encourage incentive programs that get members motivated to participate and strive to do their very best to keep all losses at a minimum and reward those with no losses.

I have completed my Certificate for Special District Board Secretary/Clerk Program in both regular and advance course work through CSDA and co-sponsored by SDRMA. I have completed the CSDA Special District Leadership Academy and Special District Governance Academy. I am in the processes of getting my small District re-certified for their District of Transparency and hope one day to attain our District of Distinction.

I work for a District in Northeastern California that has under gone major changes from a Cooperative Company to a 501c12 Corporation, to finally a Public Utility District. I have worked with LAFCo to become a District. Also our small District consolidated another small District into our District. Through past experience I feel I make a great Board member representing the small districts of Northern California and their unique issues and will make decisions that would help all rural/small districts.

What is your overall vision for SDRMA?

For SDRMA to be at the top of the risk management field and to continue communicating and listening to the needs of all California Special Districts and meeting those needs at a reasonable price that Special Districts can afford. I would like to continue education and rewards for no claims and explore avenues of financial endeavors that will benefit our customers.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature *Sandy Siebert-Raffelson* Date 4/16/19

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – **no attachments will be accepted.** No statements are endorsed by SDRMA.

Candidate* James (Jim) M. Hamlin
District/Agency Burney Water District
Work Address 20222 Hudson St. Burney, Ca. 96013
Work Phone (530) 335-3582 Cell Phone _____

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

Hope to serve and help with decisions being made to both strengthen SDRMA and
move into new areas. Our districts are facing new challenges constantly.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

See Next

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

September 1972 until January 2014, owned and operated a Insurance brokerage
Sold business and retired.
Board Member of Mayers Memorial Hospital Districr From 1990 until 2014
Served on the Associal of Hospital Districts for six years.
Served on the board of Burney Water District the previous six years. Current
Serving on Mayers Memorial Hospital Financial Board.

What is your overall vision for SDRMA? (Response Required)

SDRMA Board must be strong and protect the concerns of their members. Need
to have a listening ear for the districts that are represented. Need to
use caution when jumping into new areas, not jepordise their strong programs
and beliefs for new programs.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature James M. Hamble Date 3-27-2019

Agenda Item #9

ATTACHMENT

#A

Variance Report
Finance Committee - July 15, 2019

Report	Line Item	Variance Explanation
1 Balance Sheet	0115	Fair market value adjustments posted by the County on a quarterly basis.
2 Balance Sheet	0211	Property tax revenue impounded by the Auditor-Controller's Office due to large assessment appeals that have not been settled. In June, the County settled three cases that resulted in released impounds of \$55,000 for MFPD.
3 Balance Sheet	0230	The Accounts Receivable balance includes revenue that had not been collected by June 30th: mutual aid assignments (6), reimbursements from other agencies, and worker's comp disability payments.
4 Balance Sheet	1015 & 1210	The EFT and accounts payable accounts reflect expenses entered by month-end, but disbursement payment wasn't completed until the next month.
5 Balance Sheet	1020	A Salaries and Benefits accrual was posted for unpaid overtime from June 25-30, due to the fiscal year end.
6 Balance Sheet	1240	This line item captures the Thomas Fire cost apportionment payment due to Cal Fire.
7 Balance Sheet	2130	Fund Balance - Committed maintains the District's reserve balances as of 7/1/18: Catastrophic \$2,400,000 and Economic Uncertainties \$3,670,000. Reserve levels will be updated and included for approval with the Final Budget in September.
8 Balance Sheet	Fund 3652 0550	The deposit is for two prepaid engines that have not been put into service. Journal entries to record the capital assets will be posted to reclassify the deposits to Equipment one the engines are put into service.
9 Financial Status	Revenues: Taxes	The District's property tax revenue fell \$400,000 short of expected budget, mainly due to the result of large assessment appeals that were cleared during the fiscal year, and resulted in large refunds to those tax payers.
10 Financial Status	3380	The interest income received is for the money held in the County Treasury Pool. Over the last year, the pool has yielded a return of approximately 1.67%, which is significantly higher than the return in past years of less than 1%.
11 Financial Status	3750 & 4476	Revenue received for assisting in state and federal incidents.
12 Financial Status	4160 & 4610	Funds received from FEMA/CalOES for the Public Assistance Disaster Relief Program from the Thomas Fire/Debris Flow damages are recorded in these two accounts.
13 Financial Status	5780	The funds received are from the insurance claim for the generator that stopped functioning during the Thomas Fire. The generator will be replaced next fiscal year.
14 Financial Status	Fund 3653 5780	The District received insurance proceeds for the rental properties that were damaged/destroyed during the Debris Flow. The District will received additional funds when repair/rebuild of the structures begins.
15 Financial Trend	7650	The significant increase is due to the Thomas Fire cost apportionment expense of \$3.9 million.

Variance Report
Finance Committee - July 15, 2019

Report	Line Item	Variance Explanation
16 Expenditure Trend	6300, 6301, 6310	Overtime adjustment journal entries for the last quarter were all posted in June, resulting in a large increase for the month.
17 Expenditure Trend	6450	The Board-approved supplemental retirement contributions to the PARS Pension account and CalPERS posted in June.
18 Expenditure Trend	7540	The generator lease expenses for the fiscal year were reclassified from line 7120 to line 7540.

Balance Sheet

As of: 6/30/2019
Accounting Period: CLOSED

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

	Beginning Balance 7/1/2018	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 6/30/2019
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	8,457,112.66	42,798,222.56	37,335,267.03	13,920,068.19
0115 -- Treasury FMV Adjustment	-56,692.45	106,085.67	0.00	49,393.22 1
0120 -- Imprest Cash	500.00	0.00	0.00	500.00
0130 -- Cash with Fiscal Agents	20,471.79	3,442.01	0.00	23,913.80
0211 -- Prop Tax Impounds Receivable	261,060.00	0.00	54,831.00	206,229.00 2
0230 -- Accounts Receivable	670,916.69	300,349.00	670,916.69	300,349.00 3
0240 -- Interest Receivable	30,785.95	192,901.35	138,818.42	84,868.88
Total Assets	9,384,154.64	43,401,000.59	38,199,833.14	14,585,322.09
Total Assets & Other Debits	9,384,154.64	43,401,000.59	38,199,833.14	14,585,322.09
Liabilities, Equity & Other Credits				
Liabilities				
1010 -- Warrants Payable	0.00	1,293,770.55	1,293,770.55	0.00
1015 -- EFT Payable	163.06	6,806,424.89	6,842,502.76	36,240.93 4
1020 -- Salaries & Benefits Payable	22,398.00	22,398.00	25,313.00	25,313.00 5
1210 -- Accounts Payable	127,236.21	8,130,010.58	8,122,116.08	119,341.71 4
1240 -- Accrued Expenses	8,874.00	8,874.00	3,875,975.00	3,875,975.00 6
1400 -- Deposits	0.00	0.00	1,000.00	1,000.00
1730 -- Unidentified Deposits	0.00	7,736,140.49	7,736,140.49	0.00
Total Liabilities	158,671.27	23,997,618.51	27,896,817.88	4,057,870.64
Equity				
2110 -- Fund Balance-Nonspendable	178,091.00	54,831.00	0.00	123,260.00
2120 -- Fund Balance-Restricted	0.00	0.00	49,393.22	49,393.22
2130 -- Fund Balance-Committed	6,070,500.00	0.00	0.00	6,070,500.00 7
2200 -- Fund Balance-Residual	2,976,892.37	76,624,071.27	77,931,477.13	4,284,298.23
Total Equity	9,225,483.37	76,678,902.27	77,980,870.35	10,527,451.45

Balance Sheet

As of: 6/30/2019
Accounting Period: CLOSED

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

	Beginning Balance 7/1/2018	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 6/30/2019
Total Liabilities, Equity & Other Credits	9,384,154.64	100,676,520.78	105,877,688.23	14,585,322.09

Balance Sheet

As of: 6/30/2019
Accounting Period: CLOSED

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3652 -- Montecito Fire Cap Outlay Res

	Beginning Balance 7/1/2018	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 6/30/2019
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	2,657,406.90	1,263,088.02	1,599,955.86	2,320,539.06
0115 -- Treasury FMV Adjustment	-17,813.99	30,947.27	4,899.20	8,234.08
0240 -- Interest Receivable	8,223.30	42,821.16	41,458.02	9,586.44
0550 -- Deposits with Others	427,351.40	804,925.86	0.00	1,232,277.26
Total Assets	3,075,167.61	2,141,782.31	1,646,313.08	3,570,636.84
Liabilities, Equity & Other Credits				
Liabilities				
1010 -- Warrants Payable	0.00	795,030.00	795,030.00	0.00
1210 -- Accounts Payable	0.00	795,030.00	795,030.00	0.00
1730 -- Unidentified Deposits	0.00	4,600.00	4,600.00	0.00
Total Liabilities	0.00	1,594,660.00	1,594,660.00	0.00
Equity				
2110 -- Fund Balance-Nonspendable	427,351.40	0.00	804,925.86	1,232,277.26
2120 -- Fund Balance-Restricted	0.00	0.00	8,234.08	8,234.08
2140 -- Fund Balance-Assigned	2,647,816.21	327,277.15	0.00	2,320,539.06
2200 -- Fund Balance-Residual	0.00	3,648,250.00	3,657,836.44	9,586.44
Total Equity	3,075,167.61	3,975,527.15	4,470,996.38	3,570,636.84
Total Liabilities, Equity & Other Credits	3,075,167.61	5,570,187.15	6,065,656.38	3,570,636.84

Balance Sheet

As of: 6/30/2019
Accounting Period: CLOSED

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3653 -- Montecito Fire Land & Building

	Beginning Balance 7/1/2018	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 6/30/2019
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	5,650,048.41	684,936.31	6,162.50	6,328,822.22
0115 -- Treasury FMV Adjustment	-37,875.23	70,690.29	10,358.21	22,456.85
0240 -- Interest Receivable	20,416.84	107,642.26	96,664.23	31,394.87
Total Assets	5,632,590.02	863,268.86	113,184.94	6,382,673.94
Total Assets & Other Debits	5,632,590.02	863,268.86	113,184.94	6,382,673.94
Liabilities, Equity & Other Credits				
Liabilities				
1010 -- Warrants Payable	0.00	6,162.50	6,162.50	0.00
1210 -- Accounts Payable	0.00	6,162.50	6,162.50	0.00
1730 -- Unidentified Deposits	0.00	588,272.08	588,272.08	0.00
Total Liabilities	0.00	600,597.08	600,597.08	0.00
Equity				
2120 -- Fund Balance-Restricted	0.00	0.00	22,456.85	22,456.85
2140 -- Fund Balance-Assigned	5,632,590.02	0.00	696,232.20	6,328,822.22
2200 -- Fund Balance-Residual	0.00	1,551,830.26	1,583,225.13	31,394.87
Total Equity	5,632,590.02	1,551,830.26	2,301,914.18	6,382,673.94
Total Liabilities, Equity & Other Credits	5,632,590.02	2,152,427.34	2,902,511.26	6,382,673.94

Financial Status

As of: 6/30/2019 (100% Elapsed)
Accounting Period: CLOSED

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2019 Fiscal Year Adjusted Budget	6/30/2019 Year-To-Date Actual	6/30/2019 Fiscal Year Variance	6/30/2019 Fiscal Year Pct of Budget
Revenues				
Taxes				
3010 -- Property Tax-Current Secured	16,180,000.00	16,153,735.83	-26,264.17	99.84 %
3011 -- Property Tax-Unitary	144,700.00	144,340.08	-359.92	99.75 %
3015 -- PT PY Corr/Escapes Secured	73,238.00	-80,636.02	-153,874.02	-110.10 %
3020 -- Property Tax-Current Unsecd	600,000.00	580,224.17	-19,775.83	96.70 %
3023 -- PT PY Corr/Escapes Unsecured	0.00	-1,526.59	-1,526.59	--
3040 -- Property Tax-Prior Secured	21,033.00	-2,386.85	-23,419.85	-11.35 %
3050 -- Property Tax-Prior Unsecured	185,800.00	21,331.47	-164,468.53	11.48 %
3054 -- Supplemental Pty Tax-Current	372,940.00	309,451.42	-63,488.58	82.98 %
3056 -- Supplemental Pty Tax-Prior	0.00	9,316.59	9,316.59	--
Taxes	17,577,711.00	17,133,850.10	-443,860.90	97.47 %
Fines, Forfeitures, and Penalties				
3057 -- PT-506 Int, 480 CIOS/CIC Pen	0.00	-3,068.68	-3,068.68	--
Fines, Forfeitures, and Penalties	0.00	-3,068.68	-3,068.68	--
Use of Money and Property				
3380 -- Interest Income	120,000.00	212,054.34	92,054.34	176.71 %
3381 -- Unrealized Gain/Loss Invstmnts	49,394.00	106,085.67	56,691.67	214.77 %
3409 -- Other Rental of Bldgs and Land	0.00	6,450.00	6,450.00	--
Use of Money and Property	169,394.00	324,590.01	155,196.01	191.62 %
Intergovernmental Revenue-State				
3750 -- State-Emergency Assistance	1,305,000.00	1,267,661.04	-37,338.96	97.14 %
4160 -- State Aid for Disaster	1,910,000.00	1,864,754.01	-45,245.99	97.63 %
4220 -- Homeowners Property Tax Relief	82,610.00	79,534.78	-3,075.22	96.28 %
Intergovernmental Revenue-State	3,297,610.00	3,211,949.83	-85,660.17	97.40 %

Financial Status

As of: 6/30/2019 (100% Elapsed)
Accounting Period: CLOSED

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2019 Fiscal Year Adjusted Budget	6/30/2019 Year-To-Date Actual	6/30/2019 Fiscal Year Variance	6/30/2019 Fiscal Year Pct of Budget
Intergovernmental Revenue-Federal				
4476 -- Federal Emergency Assistance	340,000.00	384,470.22	44,470.22	113.08 %
4610 -- Federal Aid for Disaster	4,670,000.00	4,669,969.00	-31.00	100.00 %
Intergovernmental Revenue-Federal	5,010,000.00	5,054,439.22	44,439.22	100.89 %
Charges for Services				
5105 -- Reimb for District Services	198,595.00	196,448.28	-2,146.72	98.92 %
Charges for Services	198,595.00	196,448.28	-2,146.72	98.92 %
Miscellaneous Revenue				
5780 -- Insurance Proceeds & Recovery	0.00	34,867.69	34,867.69	--
5895 -- Other-Donations	0.00	300.00	300.00	--
5909 -- Other Miscellaneous Revenue	7,500.00	25,724.42	18,224.42	342.99 %
Miscellaneous Revenue	7,500.00	60,892.11	53,392.11	811.89 %
Revenues	26,260,810.00	25,979,100.87	-281,709.13	98.93 %
Expenditures				
Salaries and Employee Benefits				
6100 -- Regular Salaries	7,937,225.00	7,717,129.64	220,095.36	97.23 %
6300 -- Overtime	130,000.00	188,526.31	-58,526.31	145.02 %
6301 -- Overtime - Reimbursable	1,000,000.00	873,529.03	126,470.97	87.35 %
6310 -- Overtime - Constant Staffing	795,000.00	920,689.82	-125,689.82	115.81 %
6400 -- Retirement Contribution	2,539,640.00	2,402,041.94	137,598.06	94.58 %
6450 -- Supp Retirement Contribution	3,230,000.00	3,230,000.00	0.00	100.00 %
6550 -- FICA/Medicare	134,325.00	135,590.52	-1,265.52	100.94 %
6600 -- Health Insurance Contrib	1,962,500.00	1,877,650.90	84,849.10	95.68 %
6700 -- Unemployment Ins Contribution	10,040.00	6,399.56	3,640.44	63.74 %
6900 -- Workers Compensation	625,000.00	418,088.83	206,911.17	66.89 %
Salaries and Employee Benefits	18,363,730.00	17,769,646.55	594,083.45	96.76 %

Financial Status

As of: 6/30/2019 (100% Elapsed)
Accounting Period: CLOSED

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2019 Fiscal Year Adjusted Budget	6/30/2019 Year-To-Date Actual	6/30/2019 Fiscal Year Variance	6/30/2019 Fiscal Year Pct of Budget
Services and Supplies				
7030 -- Clothing and Personal	68,000.00	67,743.05	256.95	99.62 %
7050 -- Communications	114,500.00	117,074.21	-2,574.21	102.25 %
7060 -- Food	2,500.00	3,154.97	-654.97	126.20 %
7070 -- Household Supplies	30,250.00	33,995.23	-3,745.23	112.38 %
7090 -- Insurance	31,000.00	32,017.00	-1,017.00	103.28 %
7120 -- Equipment Maintenance	35,000.00	43,128.85	-8,128.85	123.23 %
7200 -- Structure & Ground Maintenance	46,550.00	60,997.73	-14,447.73	131.04 %
7205 -- Fire Defense Zone	236,000.00	229,816.12	6,183.88	97.38 %
7322 -- Consulting & Mgmt Fees	3,350.00	525.00	2,825.00	15.67 %
7324 -- Audit and Accounting Fees	25,000.00	21,329.00	3,671.00	85.32 %
7348 -- Instruments & Equip. < \$5000	11,000.00	21,267.02	-10,267.02	193.34 %
7363 -- Equipment Maintenance	113,000.00	111,048.59	1,951.41	98.27 %
7400 -- Medical, Dental and Lab	56,000.00	55,614.51	385.49	99.31 %
7430 -- Memberships	12,500.00	14,493.59	-1,993.59	115.95 %
7450 -- Office Expense	27,500.00	32,124.13	-4,624.13	116.82 %
7460 -- Professional & Special Service	302,500.00	329,016.85	-26,516.85	108.77 %
7507 -- ADP Payroll Fees	7,500.00	7,181.71	318.29	95.76 %
7510 -- Contractual Services	52,000.00	61,791.25	-9,791.25	118.83 %
7530 -- Publications & Legal Notices	6,000.00	2,457.78	3,542.22	40.96 %
7540 -- Rents/Leases-Equipment	32,000.00	30,138.15	1,861.85	94.18 %
7546 -- Administrative Expense	240,000.00	244,640.00	-4,640.00	101.93 %
7580 -- Rents/Leases-Structure	4,500.00	7,599.42	-3,099.42	168.88 %
7630 -- Small Tools & Instruments	13,000.00	8,494.08	4,505.92	65.34 %
7650 -- Special Departmental Expense	4,096,500.00	3,977,439.46	119,060.54	97.09 %
7671 -- Special Projects	23,000.00	6,948.47	16,051.53	30.21 %
7730 -- Transportation and Travel	35,000.00	40,806.04	-5,806.04	116.59 %

Financial Status

As of: 6/30/2019 (100% Elapsed)
Accounting Period: CLOSED

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2019 Fiscal Year Adjusted Budget	6/30/2019 Year-To-Date Actual	6/30/2019 Fiscal Year Variance	6/30/2019 Fiscal Year Pct of Budget
7731 -- Gasoline-Oil-Fuel	55,000.00	62,771.65	-7,771.65	114.13 %
7732 -- Training	87,750.00	85,574.89	2,175.11	97.52 %
7760 -- Utilities	43,000.00	46,156.56	-3,156.56	107.34 %
Services and Supplies	5,809,900.00	5,755,345.31	54,554.69	99.06 %
Capital Assets				
8300 -- Equipment	180,000.00	162,568.93	17,431.07	90.32 %
Capital Assets	180,000.00	162,568.93	17,431.07	90.32 %
Expenditures	24,353,630.00	23,687,560.79	666,069.21	97.27 %
Other Financing Sources & Uses				
Other Financing Uses	422,000.00	422,000.00	0.00	100.00 %
7901 -- Oper Trf (Out)	422,000.00	422,000.00	0.00	100.00 %
Other Financing Uses	422,000.00	422,000.00	0.00	100.00 %
Other Financing Sources & Uses	-422,000.00	-422,000.00	0.00	100.00 %
Changes to Fund Balances				
Decrease to Nonspendables	0.00	54,831.00	54,831.00	--
9602 -- Receivables	0.00	54,831.00	54,831.00	--
Decrease to Nonspendables	0.00	54,831.00	54,831.00	--
Increase to Restricted	49,394.00	49,393.22	0.78	100.00 %
9797 -- Unrealized Gains	49,394.00	49,393.22	0.78	100.00 %
Increase to Restricted	49,394.00	49,393.22	0.78	100.00 %
Changes to Fund Balances	-49,394.00	5,437.78	54,831.78	-11.01 %
Montecito Fire Protection Dist	1,435,786.00	1,874,977.86	439,191.86	130.59 %

Financial Status

As of: 6/30/2019 (100% Elapsed)
Accounting Period: CLOSED

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3652 -- Montecito Fire Cap Outlay Res

Line Item Account	6/30/2019 Fiscal Year Adjusted Budget	6/30/2019 Year-To-Date Actual	6/30/2019 Fiscal Year Variance	6/30/2019 Fiscal Year Pct of Budget
Revenues				
Use of Money and Property				
3380 -- Interest Income	10,000.00	42,821.16	32,821.16	428.21 %
3381 -- Unrealized Gain/Loss Invstmnts	8,235.00	26,048.07	17,813.07	316.31 %
Use of Money and Property	18,235.00	68,869.23	50,634.23	377.68 %
Revenues	18,235.00	68,869.23	50,634.23	377.68 %
Expenditures				
Capital Assets				
8300 -- Equipment	1,222,000.00	0.00	1,222,000.00	0.00 %
Capital Assets	1,222,000.00	0.00	1,222,000.00	0.00 %
Expenditures	1,222,000.00	0.00	1,222,000.00	0.00 %
Other Financing Sources & Uses				
Other Financing Sources				
5910 -- Oper Trf (In)-General Fund	422,000.00	422,000.00	0.00	100.00 %
5919 -- Sale Capital Assets-Prsnl Prop	0.00	4,600.00	4,600.00	--
Other Financing Sources	422,000.00	426,600.00	4,600.00	101.09 %
Other Financing Sources & Uses	422,000.00	426,600.00	4,600.00	101.09 %
Changes to Fund Balances				
Increase to Restricted				
9797 -- Unrealized Gains	8,235.00	8,234.08	0.92	99.99 %
Increase to Restricted	8,235.00	8,234.08	0.92	99.99 %
Changes to Fund Balances	-8,235.00	-8,234.08	0.92	99.99 %
Montecito Fire Cap Outlay Res	-790,000.00	487,235.15	1,277,235.15	-61.68 %

Financial Status

As of: 6/30/2019 (100% Elapsed)
Accounting Period: CLOSED

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3653 -- Montecito Fire Land & Building

Line Item Account	6/30/2019 Fiscal Year Adjusted Budget	6/30/2019 Year-To-Date Actual	6/30/2019 Fiscal Year Variance	6/30/2019 Fiscal Year Pct of Budget
Revenues				
Use of Money and Property				
3380 -- Interest Income	15,000.00	107,642.26	92,642.26	717.62 %
3381 -- Unrealized Gain/Loss Invstmnts	22,458.00	60,332.08	37,874.08	268.64 %
Use of Money and Property	37,458.00	167,974.34	130,516.34	448.43 %
Miscellaneous Revenue				
5780 -- Insurance Proceeds & Recovery	588,000.00	588,272.08	272.08	100.05 %
Miscellaneous Revenue	588,000.00	588,272.08	272.08	100.05 %
Revenues	625,458.00	756,246.42	130,788.42	120.91 %
Expenditures				
Services and Supplies				
7460 -- Professional & Special Service	0.00	0.00	0.00	--
Services and Supplies	0.00	0.00	0.00	--
Capital Assets				
8100 -- Land	200,000.00	0.00	200,000.00	0.00 %
8200 -- Structures&Struct Improvements	15,000.00	6,162.50	8,837.50	41.08 %
Capital Assets	215,000.00	6,162.50	208,837.50	2.87 %
Expenditures	215,000.00	6,162.50	208,837.50	2.87 %
Changes to Fund Balances				
Increase to Restricted				
9797 -- Unrealized Gains	22,458.00	22,456.85	1.15	99.99 %
Increase to Restricted	22,458.00	22,456.85	1.15	99.99 %
Changes to Fund Balances	-22,458.00	-22,456.85	1.15	99.99 %
Montecito Fire Land & Building	388,000.00	727,627.07	339,627.07	187.53 %

Financial Status

As of: 6/30/2019 (100% Elapsed)
Accounting Period: CLOSED

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3653 -- Montecito Fire Land & Building

Line Item Account	6/30/2019 Fiscal Year Adjusted Budget	6/30/2019 Year-To-Date Actual	6/30/2019 Fiscal Year Variance	6/30/2019 Fiscal Year Pct of Budget
Net Financial Impact	1,033,786.00	3,089,840.08	2,056,054.08	298.89 %

Revenue Transactions

From 6/1/2019 to 6/30/2019

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount
Line Item Account 3010 -- Property Tax-Current Secured				
AUT - PT03419	6/15/2019		07/01/18-04/30/19 CY Sec Annual 1% Tax (3010)	15,794,635.28
AUT - PT03419	6/15/2019		07/01/18-04/30/19 CY Sec Pipeline 1% Tax (3010)	480.51
AUT - PT03425	6/15/2019		RVS EST SEC 1% 7-1-12018 to 4-12-2019 (3010)	-15,752,218.16
AUT - PT03427	6/19/2019		EST 2018SEC1% Collections 5-1-19 to 6-18-19 (3010)	167,042.41
AUT - PT03428	6/19/2019		Teeter EST SEC 1% Advance 18-19 @6-18-19 (3010)	216,789.27
Total Property Tax-Current Secured				426,729.31
Line Item Account 3011 -- Property Tax-Unitary				
AUT - PT03419	6/15/2019		07/01/18-04/30/19 CY Sec Unitary 1% Tax (3011)	140,829.48
AUT - PT03419	6/15/2019		07/01/18-04/30/19 CY Sec Unitary RR 1% Tax (3011)	3,762.70
Total Property Tax-Unitary				144,592.18
Line Item Account 3015 -- PT PY Corr/Escapes Secured				
AUT - PT03419	6/15/2019		07/01/18-04/30/19 CY Sec Annual 1% Tax (3015)	-77,965.09
AUT - PT03419	6/15/2019		07/01/18-04/30/19 CY Sec Escape 1% Tax (3015)	12,381.45
AUT - PT03419	6/15/2019		07/01/18-04/30/19 CY Sec Escape 1% Tax (3015)	-15,603.91
Total PT PY Corr/Escapes Secured				-81,187.55
Line Item Account 3020 -- Property Tax-Current Unsecd				
AUT - PT03419	6/15/2019		07/01/18-04/30/19 CY Unsec Annual 1% Tax (3020)	580,981.90
AUT - PT03426	6/15/2019		RVS EST UNSEC 1% Apport 7-1-18 to 9-30-2018 (3020)	-568,579.06
Total Property Tax-Current Unsecd				12,402.84
Line Item Account 3023 -- PT PY Corr/Escapes Unsecured				
AUT - PT03419	6/15/2019		07/01/18-04/30/19 CY Unsec Escape 1% Tax (3023)	-4,360.77
Total PT PY Corr/Escapes Unsecured				-4,360.77
Line Item Account 3040 -- Property Tax-Prior Secured				
AUT - PT03419	6/15/2019		07/01/18-04/30/19 PY Sec 1% Tax (3040)	-2,448.80
Total Property Tax-Prior Secured				-2,448.80

Revenue Transactions

From 6/1/2019 to 6/30/2019

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount
Line Item Account 3050 -- Property Tax-Prior Unsecured				
AUT - PT03419	6/15/2019		07/01/18-04/30/19 PY Unsec 1% Tax (3050)	27,822.92
Total Property Tax-Prior Unsecured				27,822.92
Line Item Account 3054 -- Supplemental Pty Tax-Current				
AUT - PT03419	6/15/2019		07/01/18-04/30/19 CY Neg Sup 1% Tax (3054)	-30,335.91
AUT - PT03419	6/15/2019		07/01/18-04/30/19 CY Suppl 1% Tax (3054)	243,501.35
AUT - PT03429	6/19/2019		Teeter EST SUP 1% Advance 18-19@6-18-19 (3054)	90,236.66
Total Supplemental Pty Tax-Current				303,402.10
Line Item Account 3056 -- Supplemental Pty Tax-Prior				
AUT - PT03419	6/15/2019		07/01/18-04/30/19 PY Neg Sup Sec 1% Tax (3056)	7,130.21
AUT - PT03419	6/15/2019		07/01/18-04/30/19 PY Neg Sup Unsec 1% Tax (3056)	-413.27
AUT - PT03419	6/15/2019		07/01/18-04/30/19 PY Sup Sec 1% Tax (3056)	-930.40
AUT - PT03419	6/15/2019		07/01/18-04/30/19 PY Sup Unsec 1% Tax (3056)	1,460.02
Total Supplemental Pty Tax-Prior				7,246.56
Line Item Account 3057 -- PT-506 Int, 480 CIOS/CIC Pen				
AUT - PT03430	6/15/2019		Unsec 506 IntPEN 7-1-2018 to 4-30-2019 (3057)	1,197.43
Total PT-506 Int, 480 CIOS/CIC Pen				1,197.43
Line Item Account 3380 -- Interest Income				
AUT - PT03415	6/6/2019		Fund 0211 SEC 1% Collections Interest 18/19 (3380)	16,279.14
AUT - PT03416	6/6/2019		Fund0211 Unitary/Pipel 1% Collect INT 18/19 (3380)	145.73
AUT - PT03417	6/6/2019		Fund0211 UnitaryRR 1% Collections INT 18/19 (3380)	3.88
AUT - PT03418	6/6/2019		Fund0241 Unsecured 1% Collections INT 18/19 (3380)	3,551.87
AUT - PT03420	6/11/2019		G-2 INT on PYRefunds 1% 5-1-18 to 6-30-18 (3380)	-827.63
AUT - INTACCR	6/30/2019		INTEREST APPORTIONMENT ACCRUAL	84,868.88
Total Interest Income				104,021.87
Line Item Account 3381 -- Unrealized Gain/Loss Invstmnts				
AUT - FMV0619	6/30/2019		FMV ADJUSTMENTS	46,566.28

Revenue Transactions

From 6/1/2019 to 6/30/2019

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount
Line Item Account 3409 -- Other Rental of Bldgs and Land				46,566.28
JE - 0189951	6/30/2019		Rental income, May-June	2,580.00
Total Other Rental of Bldgs and Land				2,580.00
Line Item Account 3750 -- State-Emergency Assistance				
DJE - 0119161	6/28/2019		Woolsey Fire, 11/9-11/18/2018	188,238.72
DJE - 0119161	6/28/2019		Hill Fire, 11/8-11/9/2018	15,911.89
RAC - 0003038	6/30/2019		CalOES reimbursement: Camp Fire	18,816.00
RAC - 0003038	6/30/2019		CalOES reimbursement: OES Pre-position 1/15/19	19,023.00
RAC - 0003038	6/30/2019		CalOES reimbursement: OES Pre-position 2/1/19	68,628.00
RAC - 0003038	6/30/2019		CalOES reimbursement: OES Pre-position 3/5/19	32,471.00
Total State-Emergency Assistance				343,088.61
Line Item Account 4160 -- State Aid for Disaster				
DJE - 0119161	6/28/2019		CalOES PA reimb. DR-4353, Direct Admin Costs	5,889.00
Total State Aid for Disaster				5,889.00
Line Item Account 4220 -- Homeowners Property Tax Relief				
AUT - PT03414	6/3/2019		2018/19 HOE 1pct and Bond Appmt - 15% (4220)	11,930.22
Total Homeowners Property Tax Relief				11,930.22
Line Item Account 4476 -- Federal Emergency Assistance				
DJE - 0118519	6/12/2019		Front Fire, 8/20-8/21/18	8,073.48
RAC - 0003038	6/30/2019		USFS reimbursement: Donnell Fire	45,294.00
RAC - 0003038	6/30/2019		FEMA reimbursement: Hurricane Florence	47,479.00
Total Federal Emergency Assistance				100,846.48
Line Item Account 5105 -- Reimb for District Services				
JE - 0187225	6/6/2019		INVOICE# 2019-04 DISPATCH SERVICES	22,950.00
DJE - 0119161	6/28/2019		AMR Holdco Inc, First response pmt - 6/2019	26,415.11
Total Reimb for District Services				49,365.11

Revenue Transactions

From 6/1/2019 to 6/30/2019

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount
Line Item Account 5909 -- Other Miscellaneous Revenue				
DJE - 0119161	6/28/2019		Cal Card Rebate, May 2019	1,257.68
				1,257.68
Total Other Miscellaneous Revenue				
Line Item Account 9602 -- Receivables				
JE - 0181302	6/4/2019		Release 2016, 2017 1260BB Impound FB Nonspendable	19,848.00
JE - 0181304	6/4/2019		Release 2016, 2017 El Encanto Impound FBNonspend	20,309.00
JE - 0181307	6/4/2019		Release 2015 2016 2017 ERG Impound FBNonspendable	14,674.00
				54,831.00
Total Receivables				54,831.00
Total Montecito Fire Protection Dist				1,555,772.47

Revenue Transactions

From 6/1/2019 to 6/30/2019

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3652 -- Montecito Fire Cap Outlay Res

Document	Post On	Dept	Description	Amount
Line Item Account 3380 -- Interest Income				
AUT - INTACCR	6/30/2019		INTEREST APPORTIONMENT ACCRUAL	9,586.44
				Total Interest Income
				9,586.44
Line Item Account 3381 -- Unrealized Gain/Loss Invstmnts				
AUT - FMV0619	6/30/2019		FMV ADJUSTMENTS	7,816.24
				Total Unrealized Gain/Loss Invstmnts
				7,816.24
Line Item Account 5910 -- Oper Trf (In)-General Fund				
JE - 0189667	6/24/2019		Transfer funds per adopted budget FY 2018-19	422,000.00
				Total Oper Trf (In)-General Fund
				422,000.00
				Total Montecito Fire Cap Outlay Res
				439,402.68

Revenue Transactions

From 6/1/2019 to 6/30/2019

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3653 -- Montecito Fire Land & Building

Document	Post On	Dept	Description	Amount
Line Item Account 3380 -- Interest Income				
AUT - INTACCR	6/30/2019		INTEREST APPORTIONMENT ACCRUAL	31,394.87
Total Interest Income				31,394.87
Line Item Account 3381 -- Unrealized Gain/Loss Invstmnts				
AUT - FMV0619	6/30/2019		FMV ADJUSTMENTS	21,068.11
Total Unrealized Gain/Loss Invstmnts				21,068.11
Total Montecito Fire Land & Building				52,462.98

Cost Transactions

From 6/1/2019 to 6/30/2019

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
Line Item Account 6100 -- Regular Salaries					
06/01/2019	CLM - 0538297	AFLAC	Employee paid insurance, June 2019	0.00	1,652.92
06/01/2019	CLM - 0538842	MASSMUTUAL	Employer/employee 457 plan contributions, 6/1/19	0.00	23,093.00
06/01/2019	JE - 0187538		Overtime adjustment, 2/15/19	0.00	-127,279.62
06/01/2019	JE - 0189668		Overtime adjustment, 3/1/19	0.00	-55,822.83
06/01/2019	JE - 0189676		Overtime adjustment, 3/15/19	0.00	-65,386.49
06/01/2019	JE - 0189677		Overtime adjustment, 4/1/19	0.00	-54,560.77
06/01/2019	JE - 0189680		Overtime adjustment, 4/15/19	0.00	-70,233.08
06/01/2019	JE - 0189682		Overtime adjustment, 5/1/19	0.00	-50,227.91
06/01/2019	JE - 0189851		Overtime adjustment, 5/16/19	0.00	-55,702.19
06/01/2019	JE - 0189885		Overtime adjustment, 5/31/19	0.00	-70,844.28
06/01/2019	MIC - 0123009	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Employee retirement contribution, 6/1/19	0.00	35,513.99
06/12/2019	EFC - 0023986	WAGEWORKS INC	Montecito Fire FSA plan pmts, 5/29-6/13/19	0.00	2,842.59
06/14/2019	CLM - 0541361	MONTECITO FIREMENS ASSOC	Employee association dues, 6/14/19	0.00	6,150.00
06/14/2019	CLM - 0541361	MONTECITO FIREMENS ASSOC	Employee paid disability insurance, 6/14/19	0.00	1,078.00
06/14/2019	CLM - 0541386	MASSMUTUAL	Employer/employee 457 plan contributions, 6/14/19	0.00	23,091.55
06/14/2019	EFC - 0023987	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Dir Deposits, 6/14/19	0.00	241,625.92
06/14/2019	EFC - 0023987	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Taxes, 6/14/19	0.00	67,258.86
06/14/2019	JE - 0189889		Overtime adjustment, 6/14/19	0.00	-72,414.50
06/14/2019	MIC - 0123653	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Employee retirement contribution, 6/14/19	0.00	35,606.14
06/17/2019	DJE - 0119159		Flexible spending account refund, 6/11/19	0.00	-47.49
06/26/2019	EFC - 0024087	WAGEWORKS INC	Montecito Fire FSA plan pmts, 6/14-6/26/19	0.00	284.00
06/28/2019	CLM - 0543234	MASSMUTUAL	Employer/employee 457 plan contributions, 6/28/19	0.00	23,091.55
06/28/2019	DJE - 0119160		Flexible spending account refund, 6/25/19	0.00	-47.50
06/28/2019	DJE - 0119161		WC disability payments, 4/9-6/17/19 (3 EEs)	0.00	-27,169.26
06/28/2019	EFC - 0024073	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Dir Deposits, 6/28/19	0.00	249,102.00

Cost Transactions

From 6/1/2019 to 6/30/2019

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
06/28/2019	EFC - 0024073	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Taxes, 6/28/19	0.00	70,724.74
06/28/2019	JE - 0189943		Overtime adjustment, 6/28/19	0.00	-78,566.53
06/28/2019	MIC - 0124214	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Employee retirement contribution, 6/28/19	0.00	34,958.42
06/30/2019	EFC - 0024120	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Taxes, 6/30 Lauritson adj	0.00	2.55
Total Regular Salaries				0.00	87,773.78
Line Item Account 6300 -- Overtime					
06/01/2019	JE - 0187538		Overtime adjustment, 2/15/19	0.00	11,320.93
06/01/2019	JE - 0189668		Overtime adjustment, 3/1/19	0.00	7,390.50
06/01/2019	JE - 0189676		Overtime adjustment, 3/15/19	0.00	14,403.28
06/01/2019	JE - 0189677		Overtime adjustment, 4/1/19	0.00	8,707.39
06/01/2019	JE - 0189680		Overtime adjustment, 4/15/19	0.00	6,002.39
06/01/2019	JE - 0189682		Overtime adjustment, 5/1/19	0.00	12,025.35
06/01/2019	JE - 0189851		Overtime adjustment, 5/16/19	0.00	8,419.69
06/01/2019	JE - 0189885		Overtime adjustment, 5/31/19	0.00	9,572.96
06/14/2019	JE - 0189889		Overtime adjustment, 6/14/19	0.00	7,149.01
06/28/2019	JE - 0189943		Overtime adjustment, 6/28/19	0.00	11,270.13
06/30/2019	JE - 0189619		To accrue overtime at 6/30/19	0.00	2,972.00
Total Overtime				0.00	99,233.63
Line Item Account 6301 -- Overtime - Reimbursable					
06/01/2019	JE - 0187538		Overtime adjustment, 2/15/19	0.00	19,686.85
06/01/2019	JE - 0189668		Overtime adjustment, 3/1/19	0.00	1,062.91
06/01/2019	JE - 0189676		Overtime adjustment, 3/15/19	0.00	5,509.84
06/01/2019	JE - 0189677		Overtime adjustment, 4/1/19	0.00	99.11
Total Overtime - Reimbursable				0.00	26,358.71
Line Item Account 6310 -- Overtime - Constant Staffing					
06/01/2019	JE - 0187538		Overtime adjustment, 2/15/19	0.00	48,534.53

Cost Transactions

From 6/1/2019 to 6/30/2019

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
06/01/2019	JE - 0187538		Overtime adjustment, 2/15/19 (Front #2 Pre-pos)	0.00	47,737.31
06/01/2019	JE - 0189668		Overtime adjustment, 3/1/19	0.00	47,216.42
06/01/2019	JE - 0189668		Overtime adjustment, 3/1/19 (Front #2 Pre-pos)	0.00	153.00
06/01/2019	JE - 0189676		Overtime adjustment, 3/15/19	0.00	24,505.62
06/01/2019	JE - 0189676		Overtime adjustment, 3/15/19 (Front #3 Pre-pos)	0.00	20,967.75
06/01/2019	JE - 0189677		Overtime adjustment, 4/1/19	0.00	45,754.27
06/01/2019	JE - 0189680		Overtime adjustment, 4/15/19	0.00	64,230.69
06/01/2019	JE - 0189682		Overtime adjustment, 5/1/19	0.00	38,202.56
06/01/2019	JE - 0189851		Overtime adjustment, 5/16/19	0.00	47,282.50
06/01/2019	JE - 0189885		Overtime adjustment, 5/31/19	0.00	61,271.32
06/14/2019	JE - 0189889		Overtime adjustment, 6/14/19	0.00	65,265.49
06/28/2019	JE - 0189943		Overtime adjustment, 6/28/19	0.00	67,296.40
06/30/2019	JE - 0189619		To accrue overtime at 6/30/19	0.00	22,341.00
			Total Overtime - Constant Staffing	0.00	600,758.86
Line Item Account 6400 -- Retirement Contribution					
06/01/2019	MIC - 0123009	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	District retirement contributions, 6/1/19	0.00	55,210.98
06/14/2019	MIC - 0123653	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	District retirement contributions, 6/14/19	0.00	55,338.07
06/28/2019	MIC - 0124214	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	District retirement contributions, 6/28/19	0.00	54,239.15
			Total Retirement Contribution	0.00	164,788.20
Line Item Account 6450 -- Supp Retirement Contribution					
06/25/2019	EFC - 0024016	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	CalPERS Pre-2013 Pool Safety for FY 18-19 (1 of 1)	0.00	376,250.00
06/25/2019	EFC - 0024017	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	CalPERS Pre-2013 Pool Misc for FY 18-19 (1 of 1)	0.00	53,750.00
06/28/2019	EFC - 0024061	PARS PUBLIC AGENCY RETIREMENT SERVICES	PARS Pension Contribution for FY 18-19 (1 of 1)	0.00	2,800,000.00
			Total Supp Retirement Contribution	0.00	3,230,000.00

Cost Transactions

From 6/1/2019 to 6/30/2019

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	Post On	Document	Vendor/Employee Name	Description	Hours	Amount
06/14/2019	EFC - 0023987	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll SS/Medicare, 6/14/19	Montecito Fire Payroll SS/Medicare, 6/14/19	0.00	5,111.70
06/28/2019	EFC - 0024073	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll SS/Medicare, 6/28/19	Montecito Fire Payroll SS/Medicare, 6/28/19	0.00	5,245.91
06/30/2019	EFC - 0024120	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Medicare, 6/30/19 Lauritson adj	Montecito Fire Medicare, 6/30/19 Lauritson adj	0.00	5.95
			Total FICA/Medicare		0.00	10,363.56
06/01/2019	CLM - 0538199	LINCOLN NATIONAL LIFE INS	Life Insurance, June 2019	Life Insurance, June 2019	0.00	707.41
06/01/2019	CLM - 0538312	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health Benefits, June 2019	Health Benefits, June 2019	0.00	141,273.17
06/01/2019	MIC - 0122559	Vision Service Plan-CA	Vision insurance - active, June 2019	Vision insurance - active, June 2019	0.00	1,496.38
06/01/2019	MIC - 0122559	Vision Service Plan-CA	Vision insurance - retirees, June 2019	Vision insurance - retirees, June 2019	0.00	1,659.03
06/03/2019	CLM - 0538661	DELTA DENTAL	Dental insurance - active, June 2019	Dental insurance - active, June 2019	0.00	7,800.91
06/03/2019	CLM - 0538661	DELTA DENTAL	Dental insurance - retirees, June 2019	Dental insurance - retirees, June 2019	0.00	5,859.62
06/18/2019	CLM - 0540446	WAGEWORKS INC	FSA administrative fee, May 2019	FSA administrative fee, May 2019	0.00	93.16
			Total Health Insurance Contrib		0.00	158,889.68
06/28/2019	EFC - 0024073	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll SUI Taxes, 6/28/19	Montecito Fire Payroll SUI Taxes, 6/28/19	0.00	22.02
06/30/2019	EFC - 0024120	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll SUI, 6/30 Lauritson adj	Montecito Fire Payroll SUI, 6/30 Lauritson adj	0.00	6.98
			Total Unemployment Ins Contribution		0.00	29.00
06/30/2019	JE - 0189312	Workers Compensation	WC disability payments, 8/6-6/26/19	WC disability payments, 8/6-6/26/19	0.00	-58,058.00
			Total Workers Compensation		0.00	-58,058.00
06/12/2019	CLM - 0540033	CARBON INK	Custom decals for PPE	Custom decals for PPE	0.00	217.50
06/17/2019	CLM - 0540404	ALLSTAR FIRE EQUIPMENT INC	Scott facemask with rt side comm bracket	Scott facemask with rt side comm bracket	0.00	310.75

Cost Transactions

From 6/1/2019 to 6/30/2019

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
06/19/2019	CLM - 0541315	SANTA BARBARA TROPHY	Name badges (2)	0.00	22.84
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	PPE: Fire shelter accessories	0.00	126.78
06/30/2019	AUT - SUTAXJE		SUTAX JE - June 2019	0.00	12.86
			Total Clothing and Personal	0.00	690.73
Line Item Account 7050 -- Communications					
06/04/2019	CLM - 0538841	IMPULSE INTERNET SERVICES	Phone services, 6/25-7/24/19	0.00	1,883.95
06/05/2019	MIC - 0122825	TURN WIRELESS	Redundant internet Station 1: July 2019	0.00	88.25
06/05/2019	MIC - 0122825	TURN WIRELESS	Redundant internet Station 2: July 2019	0.00	88.25
06/06/2019	CLM - 0539489	SPRINT	E92 Sim cards for MDC, 4/26-5/25/2019	0.00	75.98
06/06/2019	CLM - 0539494	SATCOM GLOBAL INC	Satellite phone charges	0.00	152.36
06/07/2019	MIC - 0122896	FRONTIER	209/097-2953.0	0.00	662.25
06/07/2019	MIC - 0122896	FRONTIER	209/111-1529.0	0.00	139.20
06/07/2019	MIC - 0122896	FRONTIER	805-565-9618	0.00	65.12
06/07/2019	MIC - 0122896	FRONTIER	805-969-0318	0.00	67.80
06/07/2019	MIC - 0122896	FRONTIER	Circuit ID: 05/RTNB/002320	0.00	45.83
06/07/2019	MIC - 0122896	FRONTIER	Circuit ID: 05/RTNB/655155	0.00	45.83
06/07/2019	MIC - 0122896	FRONTIER	Circuit ID: 05/RTNB/974343	0.00	45.83
06/07/2019	MIC - 0122896	FRONTIER	Circuit ID: 05/RTNB/974365	0.00	45.83
06/07/2019	MIC - 0122896	FRONTIER	Circuit ID: 11/RTNB/566142	0.00	114.65
06/07/2019	MIC - 0122896	FRONTIER	Circuit ID: 20/PLNB/200447	0.00	45.83
06/17/2019	CLM - 0540265	COX COMMUNICATIONS - BUSINESS	CAD connectivity & internet	0.00	2,747.36
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	iPhone repair and replacement iPad keyboards, 914	0.00	333.33
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	iPhone repair and iPad keyboards, BC914	0.00	456.62
06/28/2019	CLM - 0543261	VERIZON WIRELESS	Wireless service, 5/14-6/13/19	0.00	2,283.31
			Total Communications	0.00	9,387.58
Line Item Account 7060 -- Food					
06/30/2019	JE - 0189661		Reclass IMT3 Pre-po expenses to budgeted account	0.00	-5,584.00

Cost Transactions

From 6/1/2019 to 6/30/2019

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
Line Item Account 7070 -- Household Supplies					
06/06/2019	MIC - 0122908	MISSION LINEN SUPPLY	Shop towels, Sta. 1	0.00	175.32
06/06/2019	MIC - 0122908	MISSION LINEN SUPPLY	Shop towels, Sta. 2	0.00	314.28
06/17/2019	CLM - 0540557	MARBORG INDUSTRIES	Refuse disposal, Sta. 1	0.00	423.25
06/17/2019	MIC - 0123222	READY REFRESH BY NESTLE	Bottled water, Sta. 1	0.00	239.60
06/17/2019	MIC - 0123222	READY REFRESH BY NESTLE	Bottled water, Sta. 2	0.00	74.87
06/19/2019	CLM - 0540774	DANIEL ARNOLD	D. Arnold Reimb: Trash cans for Station 2	0.00	222.90
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	Dishwasher, Sta. 1	0.00	1,214.67
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	Patio furniture for Dispatch	0.00	689.59
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	Turnouts cleaned	0.00	128.75
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	Vacuum cleaners (3)	0.00	1,499.97
06/27/2019	CLM - 0543055	GARET BLAKE	G. Blake Reimb: Water restock	0.00	53.92
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Household supplies: pH strips and washer cleaners	0.00	103.20
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Replacement washer and dryer, Sta. 2	0.00	2,293.95
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Turnouts cleaned	0.00	62.50
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Vacuum cleaners (3) refund	0.00	-1,499.97
06/28/2019	CLM - 0543545	VERITIV OPERATING COMPANY	Household supplies	0.00	772.77
06/30/2019	AUT - SUTAXJE		SUTAX JE - June 2019	0.00	123.85
06/30/2019	JE - 0189951		Trash/recycling for rental prop, May-June	0.00	210.82
Total Food				0.00	-5,584.00
Total Household Supplies				0.00	7,104.24
Line Item Account 7120 -- Equipment Maintenance					
06/03/2019	CLM - 0538663	SANTA BARBARA TROPHY	Laser engraving radios: 912, 921, 922	0.00	48.94

Cost Transactions

From 6/1/2019 to 6/30/2019

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
06/05/2019	MIC - 0122827	CALIFORNIA HEALTH & SAFETY INC	Compressor Maintenance Station 1	0.00	550.00
06/05/2019	MIC - 0122827	CALIFORNIA HEALTH & SAFETY INC	Compressor maintenance USAR 91	0.00	275.00
06/06/2019	CLM - 0539464	Montecito Village Hardware	Supplies: screws, nails, glue, tape	0.00	72.12
06/10/2019	CLM - 0539422	SAFETY KLEEN CORP	Hazardous waste solids pick up	0.00	272.59
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	Generator repair parts and station supplies	0.00	209.18
06/20/2019	CLM - 0540558	FAIL SAFE TESTING	Annual pump test	0.00	1,875.00
06/20/2019	CLM - 0541994	ALLSTAR FIRE EQUIPMENT INC	Hose maintenance (10)	0.00	4,150.99
06/21/2019	CLM - 0541303	WINEMA INDUSTRIAL & SAFETY SUPPLY	Hazmat monitor parts	0.00	56.03
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Coolant hose for generator, Sta. 2	0.00	30.34
06/28/2019	CLM - 0543518	Dana St Oegger	D. St. Oegger Reimb: remnant steel for cabinet	0.00	29.49
06/30/2019	JE - 0189661		Reclass generator rental exp to budgeted account	0.00	-27,867.51
			Total Equipment Maintenance	0.00	-20,297.83
Line Item Account 7200 -- Structure & Ground Maintenance					
06/04/2019	CLM - 0538873	Peyton Scapes	Dump	0.00	95.00
06/04/2019	CLM - 0538873	Peyton Scapes	Landscape maintenance	0.00	650.00
06/12/2019	CLM - 0540041	SCOTT MENZEL	Demonstration garden (budget amend)	0.00	891.89
06/27/2019	CLM - 0543024	Consolidated Overhead Door	Automatic Door Openers, Station 1 (budget amend)	0.00	7,048.00
06/27/2019	CLM - 0543062	ENVIROSCAPING INC	Demonstration garden: final invoice (budget amend)	0.00	16,300.00
06/30/2019	JE - 0189951		Landscaping for rental prop, May-June	0.00	440.00
06/30/2019	JE - 0189951		Soft water service for rental prop, May-June	0.00	112.00
			Total Structure & Ground Maintenance	0.00	25,536.89
Line Item Account 7205 -- Fire Defense Zone					
06/17/2019	CLM - 0540266	ECO TREE WORKS	Neighborhood chipping: West Mountain	0.00	6,800.00
06/17/2019	MIC - 0123214	MARBORG INDUSTRIES	Neighborhood chipping: Cowles, Accady, Knapp	0.00	550.10
06/17/2019	MIC - 0123214	MARBORG INDUSTRIES	Neighborhood chipping: Cowles, Accady, Knapp	0.00	676.50
06/17/2019	MIC - 0123214	MARBORG INDUSTRIES	Neighborhood chipping: East Mountain Dr.	0.00	1,606.65
06/17/2019	MIC - 0123214	MARBORG INDUSTRIES	Neighborhood chipping: West Mountain Dr.	0.00	9.75

Cost Transactions

From 6/1/2019 to 6/30/2019

Selection Criteria: Fund = 3650, 3652, 3653

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Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
06/27/2019	CLM - 0543091	ECO TREE WORKS	Neighborhood chipping: Sierra Vista	0.00	8,645.00
06/27/2019	CLM - 0543095	MCPHERSON TREE CARE INC	Tree trimming: 1259 East Valley Road	0.00	3,100.00
06/27/2019	CLM - 0543132	FIRESAFE SOLUTIONS	Special project: West Mountain Dr.	0.00	1,980.00
06/27/2019	MIC - 0123987	BRANCH OUT TREE CARE LLC	Hazard tree removal: Cloyden Circle	0.00	1,850.00
06/27/2019	MIC - 0123987	BRANCH OUT TREE CARE LLC	Hazard tree removal: Paso Robles Dr.	0.00	1,600.00
06/27/2019	MIC - 0123987	BRANCH OUT TREE CARE LLC	Hazard tree removal: Sycamore Cyn Rd.	0.00	1,850.00
06/27/2019	MIC - 0123990	MARBORG INDUSTRIES	Roll-Off: Sierra Vista	0.00	455.25
06/27/2019	MIC - 0123990	MARBORG INDUSTRIES	Roll-Off: West Mountain Drive	0.00	400.26
06/27/2019	MIC - 0123990	MARBORG INDUSTRIES	Roll-Offs: West Mountain Drive	0.00	318.15
06/27/2019	MIC - 0123992	FREEDOM SIGNS	14 Red Flag Warning signs/8 Magnets	0.00	2,512.67
			Total Fire Defense Zone	0.00	32,354.33
Line Item Account 7322 -- Consulting & Mgmt Fees					
06/30/2019	JE - 0189951		Rental property mgmt. fees, May-June	0.00	210.00
			Total Consulting & Mgmt Fees	0.00	210.00
Line Item Account 7324 -- Audit and Accounting Fees					
06/05/2019	JE - 0187410		FIN quarterly billing Q4, FY 18-19	0.00	3,113.50
			Total Audit and Accounting Fees	0.00	3,113.50
Line Item Account 7348 -- Instruments & Equip. < \$5000					
06/28/2019	CLM - 0543261	VERIZON WIRELESS	Phone, ipad, pencil, case: Taylor	0.00	2,346.41
			Total Instruments & Equip. < \$5000	0.00	2,346.41
Line Item Account 7363 -- Equipment Maintenance					
06/04/2019	CLM - 0538869	McMaster-Carr Supply Co	E-91: Fittings for front drain	0.00	37.09
06/04/2019	CLM - 0538870	CALIFORNIA ELECTRIC SUPPLY	Medic 91: Shore power cover	0.00	16.29
06/04/2019	CLM - 0538876	Kimball Midwest Corp	Shop supplies	0.00	303.91
06/04/2019	CLM - 0538887	FREEDOM SIGNS	914 Lettering	0.00	625.00
06/04/2019	MIC - 0122729	VILLAGE AUTOMOTIVE REPAIR INC	912: Install tires and rear pads	0.00	273.77
06/04/2019	MIC - 0122729	VILLAGE AUTOMOTIVE REPAIR INC	914: Install 3 tires and replace 8 spark plugs	0.00	611.17

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Selection Criteria: Fund = 3650, 3652, 3653

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Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
06/05/2019	CLM - 0539200	INTERSTATE BATTERIES OF SIERRA MADRE	Batteries: E-93	0.00	637.65
06/06/2019	CLM - 0539465	HUGO'S AUTO DETAILING	Car wash service, May 2019	0.00	225.00
06/12/2019	MIC - 0123082	BUNNIN	912 Brake booster	0.00	148.23
06/12/2019	MIC - 0123082	BUNNIN	912 warranty on brakes plus drivability problem	0.00	160.00
06/12/2019	MIC - 0123082	BUNNIN	Part return	0.00	-54.38
06/17/2019	CLM - 0540393	L N CURTIS & SONS	E391: Hydrant tool holder	0.00	157.08
06/17/2019	CLM - 0540425	SOUTH COAST EMERGENCY VEHICLE SERVICE	E-91: Upper radiator hose bracket	0.00	180.16
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	Vehicle cleaning and mechanic shop supplies	0.00	481.88
06/21/2019	CLM - 0541321	FREEDOM SIGNS	Truck lettering: E-92, E-691	0.00	638.00
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Front drain repair welding, E91	0.00	315.00
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Hoses and fitting, E392	0.00	302.80
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Mechanic shop supplies	0.00	151.56
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Rear springs, shackles and pins, E91	0.00	2,656.41
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Various vehicle repair parts	0.00	248.40
06/27/2019	MIC - 0123992	FREEDOM SIGNS	Truck lettering: E-931/BC 915	0.00	638.00
06/27/2019	MIC - 0124006	SOUTH COAST EMERGENCY VEHICLE SERVICE	E-391: Drain valve O-Rings	0.00	14.27
06/27/2019	MIC - 0124006	SOUTH COAST EMERGENCY VEHICLE SERVICE	E-91: Backup light assemblies	0.00	82.76
06/27/2019	MIC - 0124006	SOUTH COAST EMERGENCY VEHICLE SERVICE	E-91: Firefighter seat	0.00	439.85
06/27/2019	MIC - 0124006	SOUTH COAST EMERGENCY VEHICLE SERVICE	E-91: Receiver/Drier, A/C	0.00	72.08
06/27/2019	MIC - 0124006	SOUTH COAST EMERGENCY VEHICLE SERVICE	E-92: Oil pan gasket	0.00	383.72
06/28/2019	CLM - 0543346	J V ENTERPRISES	Annual diesel opacity testing	0.00	300.00
06/28/2019	CLM - 0543367	INTERSTATE BATTERIES OF SIERRA	6 Batteries: E-92	0.00	801.72

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Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
06/28/2019	CLM - 0543369	MADRE VELOCITY TRUCK CENTER VENTURA COUNTY	E-91: Pressure transducer	0.00	610.26
06/28/2019	DJE - 0119161		Overpayment for Amsoil invoice #18292226	0.00	-184.26
			Total Equipment Maintenance	0.00	11,273.42
Line Item Account 7400 -- Medical, Dental and Lab					
06/12/2019	CLM - 0540043	PHYSIO CONTROL	Modems for new AEDs (budget amend)	0.00	3,145.05
06/17/2019	CLM - 0540421	Life Assist Inc	Balance from item not returned by MFD	0.00	25.47
			Total Medical, Dental and Lab	0.00	3,170.52
Line Item Account 7430 -- Memberships					
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	Nation Assoc. of EMTs: K. Taylor, 2019	0.00	40.00
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	CA Fire Chiefs Assoc: MFD, FY19-20	0.00	988.14
			Total Memberships	0.00	1,028.14
Line Item Account 7450 -- Office Expense					
06/03/2019	CLM - 0538653	BOONE PRINTING & GRAPHICS	Podium logo	0.00	42.17
06/04/2019	CLM - 0538836	STREAMLINE OFFICE SOLUTIONS INC	Office copier usage fee, 4/30-5/29/19	0.00	327.77
06/05/2019	CLM - 0539202	IRON MOUNTAIN	Shredding service, monthly fee	0.00	82.55
06/05/2019	CLM - 0539204	STAPLES BUSINESS CREDIT	Office supplies	0.00	225.22
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	CalCard admin charge	0.00	358.50
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	LA Times subscription, May	0.00	154.70
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	Occupancy inspection guides, stamps, and roll data	0.00	238.74
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	Photos for BC office	0.00	90.00
06/20/2019	CLM - 0541144	LATITUDE 34 TECHNOLOGIES INC	IT hardware for station connections	0.00	3,200.18
06/27/2019	CLM - 0543031	TRI COUNTY OFFICE FURNITURE AND DESIGN	Final invoice desks: Station 1, (budget amend)	0.00	2,106.04

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Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Desktop scanners (2) for Prevention	0.00	1,226.55
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Office supplies: binders, badge ink, plotter paper	0.00	693.70
			Total Office Expense	0.00	8,746.12
Line Item Account 7460 -- Professional & Special Service					
06/05/2019	CLM - 0539194	LATITUDE 34 TECHNOLOGIES INC	IT support, June 2019	0.00	4,600.00
06/13/2019	CLM - 0539854	AP TRITON	EMS system study, Phase 1 Part 2 (County Chiefs)	0.00	20,667.00
06/17/2019	CLM - 0540201	ANGEL L ISCOVICH	Medical Services Director (Jan-June 2019)_	0.00	3,000.00
06/17/2019	CLM - 0540220	JDL Mapping	New APN list from Assessor's office	0.00	62.50
06/17/2019	CLM - 0540268	JAMES GRISWOLD	EMT Instruction: Module IV	0.00	1,600.00
06/17/2019	CLM - 0540270	UNDERWOOD MANAGEMENT RESOURCES INC	Roof/generator project management, May	0.00	6,137.50
06/17/2019	JE - 0187886		AMBULANCE FEASIBILITY STUDY - PHASE 1 PART 2	0.00	-3,444.50
06/20/2019	CLM - 0541149	PRICE POSTEL & PARMA	Legal services, May 2019	0.00	9,308.50
06/21/2019	CLM - 0541285	INFORMACO EMEND BILLING SERVICE	Final invoice for contract with Informa	0.00	2,300.00
06/21/2019	CLM - 0541299	ZWORLD GIS	District routing wall map for stations (3)	0.00	1,155.00
06/25/2019	JE - 0188529		AP Triton Ambulnc Feasblty Study Phase1-SBC Share	0.00	-3,444.50
06/27/2019	CLM - 0543067	COLLINGS & ASSOCIATES LLC	Fire Sprinkler System Review: Casa Dorinda	0.00	1,370.00
06/27/2019	CLM - 0543082	RISK MANAGEMENT PROFESSIONALS	Haz Mitigation Plan Annex Project	0.00	991.00
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	2018 Annual Report: postage expense (final)	0.00	1,213.32
06/28/2019	CLM - 0543259	SINTRA GROUP	Pre-employment background - 2 employees	0.00	3,315.00
06/28/2019	CLM - 0543306	Various	Cabinet for copy room	0.00	600.00
06/28/2019	CLM - 0543740	ROOFING & WATERPROOFING FORENSICS INC	Roof inspection report	0.00	12,735.00
06/28/2019	CLM - 0544576	COLLINGS & ASSOCIATES LLC	Fire Alarm System Review: San Ysidro Ranch	0.00	625.00
06/28/2019	DJE - 0119161		AP Triton Phase 1, Pt 2 report - Lompoc Fire	0.00	-3,444.50
06/30/2019	JE - 0189312		AP Triton Feasibility Study - SB City Fire portion	0.00	-3,445.00
06/30/2019	JE - 0189312		AP Triton Feasibility Study - SM City Fire portion	0.00	-3,445.00



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Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
Line Item Account 7507 -- ADP Payroll Fees					
06/14/2019	EFC - 0023951	ADP INC	ADP fees, May 2019	0.00	521.87
			Total ADP Payroll Fees	0.00	521.87
Line Item Account 7510 -- Contractual Services					
06/05/2019	CLM - 0539194	LATITUDE 34 TECHNOLOGIES INC	Cloud back up for 2 servers, monthly fee	0.00	300.00
06/07/2019	CLM - 0539490	CREWSENSE LLC	Monthly support plan: June 2019	0.00	99.00
06/17/2019	CLM - 0540388	RON TURLEY ASSOCIATES INC	Fleet software annual support: 8/1/19-7/31/2020	0.00	803.88
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	Evernote Premium annual plan, 916	0.00	69.99
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	Fax and phone apps, monthly fees	0.00	19.94
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	Fulcrum app subscription, May	0.00	668.80
06/20/2019	CLM - 0541277	AVENZA SYSTEMS INC	Avenza Maps subscription, annual fee	0.00	2,999.00
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Active 911 subscriptions, annual fee	0.00	625.00
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Fax and phone apps, monthly fees	0.00	19.94
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Fulcrum app for defensible space upgrade	0.00	295.00
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Fulcrum app subscription, June	0.00	668.80
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	QR codes plan, annual fee	0.00	420.00
06/30/2019	EAC - 0003066	SB County Sheriff Dept	Tri-Tech annual maintenance, 4/1-6/30/19	0.00	2,933.00
			Total Contractual Services	0.00	9,922.35
Line Item Account 7530 -- Publications & Legal Notices					
06/17/2019	CLM - 0540534	SANTA BARBARA NEWS PRESS	Public notices: RFP-Architect svcs, roof project	0.00	178.88
			Total Publications & Legal Notices	0.00	178.88

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Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
Line Item Account 7540 -- Rents/Leases-Equipment					
06/19/2019	CLM - 0540262	UNITED RENTALS NORTHWEST	Generator rental-5/16/19-6/13/19	0.00	2,270.64
06/30/2019	JE - 0189661		Reclass generator rental exp to budgeted account	0.00	27,867.51
			Total Rents/Leases-Equipment	0.00	30,138.15
Line Item Account 7630 -- Small Tools & Instruments					
06/07/2019	CLM - 0539478	L N CURTIS & SONS	Small tools (4)	0.00	624.95
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	Flashlight and charger base, Medic 91	0.00	223.85
06/21/2019	CLM - 0542003	MOTOROLA SOLUTIONS, INC	Radio programming software	0.00	169.00
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	GPS units (2) for Wildland Specialists	0.00	920.73
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Handheld blowers (2)	0.00	617.24
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	HazMat radiation monitors (2)	0.00	3,145.40
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Pressure washers for engines (2)	0.00	691.25
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Station and Mechanic shop vacuums (2)	0.00	370.60
			Total Small Tools & Instruments	0.00	6,763.02
Line Item Account 7650 -- Special Departmental Expense					
06/17/2019	CLM - 0540559	ENTENMANN ROVIN CO	Flat badges/wallets for FM & AFM	0.00	309.23
06/18/2019	CLM - 0541433	ARACELI GIL NAHAS PETTY CASH CUSTODIAN	Petty cash - New hire background expenses	0.00	56.00
06/18/2019	CLM - 0541433	ARACELI GIL NAHAS PETTY CASH CUSTODIAN	Petty cash - Valor Ceremony refreshments	0.00	177.50
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	Admin Day recognition	0.00	147.90
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	Awards Ceremony supplies	0.00	1,064.82
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	Generator fees to SB County APCD	0.00	750.00
06/21/2019	CLM - 0541294	ENTENMANN ROVIN CO	Chief Badge: Kevin Taylor	0.00	184.71

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Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Awards Ceremony supplies	0.00	2,211.22
06/28/2019	DJE - 0119161		S. Davis reimb. for desk shift calendar	0.00	-28.00
06/30/2019	EAC - 0003066	STATE OF CALIF DEPT OF FORESTRY & FIRE PROTECTION	Thomas Fire cost apportionment	0.00	3,873,042.00
06/30/2019	JE - 0189661		Reclass IMT3 Pre-pre expenses to budgeted account	0.00	5,584.00
			Total Special Departmental Expense	0.00	3,883,499.38
			Line Item Account 7671 -- Special Projects		
06/27/2019	CLM - 0543065	ROBERT D TENNEYCK	Hazard abatement & chipping flyer design	0.00	1,520.00
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Hazard abatement flyer: postage/print expenses	0.00	2,143.15
			Total Special Projects	0.00	3,663.15
			Line Item Account 7730 -- Transportation and Travel		
06/18/2019	CLM - 0540660	CALIFORNIA FIRE CHIEFS ASSOCIATION	Sept 2019 Annual Conference Registration (3)	0.00	1,325.00
06/18/2019	CLM - 0541433	ARACELI GIL NAHAS PETTY CASH CUSTODIAN	Petty cash - Engineer exam proctors refreshments	0.00	51.94
06/18/2019	CLM - 0541433	ARACELI GIL NAHAS PETTY CASH CUSTODIAN	Petty cash - HazMat meeting refreshments	0.00	14.99
06/18/2019	CLM - 0541433	ARACELI GIL NAHAS PETTY CASH CUSTODIAN	Petty cash - Hickman/Taylor/Ishkanian: CSDA Mtg	0.00	120.00
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	Business meetings (5)	0.00	282.89
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	C. Hickman: Wellness Conference	0.00	24.00
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	J. Reed: CalChiefs AFSS Education Forum	0.00	508.50
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	K. Taylor: CFED Conference (Indian Wells)	0.00	479.17
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	Moran +2: Type 3 inspection trip meals	0.00	110.97
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Business meetings (6)	0.00	299.14
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	K. Taylor: Trauma/Critical Care Symposium	0.00	155.00

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Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
06/27/2019	CLM - 0543368	SYSTEM US BANK CORPORATE PAYMENT	Taylor/Briner/Ederer: FDAC Leadership (Oct 2019)	0.00	785.00
06/28/2019	CLM - 0543278	JUDITH ISHKANIAN	J. Ishkanian Reimb: SBCSDA Meeting	0.00	40.00
			Total Transportation and Travel	0.00	4,196.60
Line Item Account 7731 -- Gasoline-Oil-Fuel					
06/12/2019	CLM - 0539919	FUEL SMART	Gasoline charges, May 2019	0.00	1,008.04
06/12/2019	CLM - 0540048	McCormix Corporation	Diesel fuel, 6/6/19	0.00	1,298.31
06/18/2019	CLM - 0541433	ARACELI GIL NAHAS PETTY CASH CUSTODIAN	Petty cash - Fuel reimb. for BC915	0.00	30.43
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT	Gasoline charges	0.00	1,958.47
06/27/2019	CLM - 0543368	SYSTEM US BANK CORPORATE PAYMENT	Gasoline charges	0.00	2,028.69
06/28/2019	CLM - 0543842	FUEL SMART	Gasoline charges, June 2019	0.00	1,012.76
06/30/2019	JE - 0189312		MWD reimb for diesel fuel usage thru 5/17/19	0.00	-3,690.00
			Total Gasoline-Oil-Fuel	0.00	3,646.70
Line Item Account 7732 -- Training					
06/04/2019	CLM - 0538839	DAVID JOHNSON	D. Johnson Reimb: Company Officer 2E	0.00	451.23
06/04/2019	CLM - 0538840	DAVID JOHNSON	D. Johnson Reimb: S-219 Firing Operations	0.00	77.29
06/07/2019	CLM - 0539503	MAEVE JUAREZ	M. Juarez Reimb: South Canyon Staff Ride	0.00	207.00
06/17/2019	CLM - 0540538	HAYWARD LUMBER COMPANY SB	Lumbar for ventilation training	0.00	1,773.04
06/18/2019	CLM - 0541433	ARACELI GIL NAHAS PETTY CASH CUSTODIAN	Petty cash - L. Muller: Behavioral Wellness meal	0.00	15.00
06/19/2019	CLM - 0541716	SYSTEM US BANK CORPORATE PAYMENT	M. Juarez: L-580 Leader is Action (Gettysburg)	0.00	829.27
06/19/2019	CLM - 0541716	SYSTEM US BANK CORPORATE PAYMENT	Supplies for Wildland Refresher training	0.00	94.53
06/19/2019	CLM - 0541716	SYSTEM US BANK CORPORATE PAYMENT	T. Ederer: Trauma/Critical Care Symposium	0.00	155.00
06/19/2019	CLM - 0541716	SYSTEM US BANK CORPORATE PAYMENT	Training tower maintenance	0.00	2,620.61

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Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
06/19/2019	CLM - 0541716	US BANK CORPORATE PAYMENT SYSTEM	Widling/Jenkins: ImageTrend Conference (July 2019)	0.00	1,160.26
06/21/2019	CLM - 0541134	KEVIN FRENCH	K. French Reimb: Cadaver Lab-Teleflex/SB Cnty EMS	0.00	85.38
06/21/2019	CLM - 0541153	ANDREW RUPP	A. Rupp Reimb: Company Officer 2D	0.00	390.00
06/21/2019	CLM - 0541287	EMERGENCY MEDICAL SERVICES AUTHORITY (EMSA)	EMT Certification: Hamaker and Johnson	0.00	150.00
06/27/2019	CLM - 0543037	ANDREW RUPP	A. Rupp Reimb: Confined Space Technician	0.00	589.38
06/27/2019	CLM - 0543047	KEVIN FRENCH	K. French Reimb: Cadaver Lab	0.00	196.04
06/27/2019	CLM - 0543050	GARET BLAKE	G. Blake Reimb: Cadaver Lab	0.00	180.96
06/27/2019	CLM - 0543060	RYLAND MCCracken	R. McCracken Reimb: Paramedic renewal	0.00	200.00
06/27/2019	CLM - 0543129	SCOTT CHAPMAN	S. Chapman Reimb: Columbia Southern PSY 3019 Academy flag	0.00	607.50
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Academy flag	0.00	260.00
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Elmqvist/Juarez: First Responder Grants (Aug 2019)	0.00	998.00
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	M. Juarez: South Canyon Staff Ride (CO)	0.00	1,250.13
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	Smoke liquid for Academy training	0.00	333.87
06/27/2019	CLM - 0543368	US BANK CORPORATE PAYMENT SYSTEM	T. Ederer: L-958 Ops Section Chief (Oct 2019)	0.00	450.00
06/28/2019	CLM - 0543844	SHAWN WHILT	S. Whilt Reimb: Company Officer 2B	0.00	386.00
06/28/2019	CLM - 0543847	DAVID JOHNSON	D. Johnson Reimb: Company Officer 2B	0.00	386.00
06/28/2019	CLM - 0543848	LUCAS GRANT	L. Grant Reimb: Company Officer 2B	0.00	386.00
				Total Training	14,232.49
Line Item Account 7760 -- Utilities					
06/12/2019	MIC - 0123074	MONTECITO WATER DISTRICT	Water service, Sta. 1	0.00	378.97
06/12/2019	MIC - 0123074	MONTECITO WATER DISTRICT	Water service, Sta. 2	0.00	209.23
06/17/2019	CLM - 0540771	SOUTHERN CALIFORNIA EDISON	Electricity service, Sta. 1 & 2	0.00	1,695.23
06/17/2019	MIC - 0123183	THE GAS COMPANY	Gas service, Sta. 1 - 06/04/19	0.00	56.46
06/17/2019	MIC - 0123183	THE GAS COMPANY	Gas service, Sta. 2 - 06/05/19	0.00	74.35
06/30/2019	JE - 0189951		Water/sewer for rental prop, May-June	0.00	219.48

Cost Transactions

From 6/1/2019 to 6/30/2019

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	Post On	Document	Vendor/Employee Name	Description	Hours	Amount
06/24/2019	7901 -- Oper Trf (Out)	JE - 0189667		Total Utilities	0.00	2,633.72
				Transfer funds per adopted budget FY 2018-19	0.00	422,000.00
				Total Oper Trf (Out)	0.00	422,000.00
06/21/2019	8300 -- Equipment	CLM - 0542012	BESTWAY LAUNDRY SOLUTIONS	Washer extractor, (budget amend)	0.00	15,230.89
06/25/2019		WC - 0011485		CANCEL WARRANT	0.00	-6,927.50
06/27/2019		CLM - 0543118	REAL TIME NETWORKS INC	EMS Vending Machine (budget amend)	0.00	14,583.89
				Total Equipment	0.00	22,887.28
				Total Montecito Fire Protection Dist	0.00	8,855,957.38

Cost Transactions

From 6/1/2019 to 6/30/2019

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3652 -- Montecito Fire Cap Outlay Res

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
Line Item Account 8300 -- Equipment					
06/30/2019	JE - 0189662		Reclass Type 1 (E91) to Pre-paid, delivery 3/2020	0.00	-795,030.00
06/30/2019	JE - 0189662		Reclass Type 3 lights to Pre-paid, delivery 7/2019	0.00	-9,895.86
			Total Equipment	0.00	-804,925.86
			Total Montecito Fire Cap Outlay Res	0.00	-804,925.86

Cost Transactions

From 6/1/2019 to 6/30/2019

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3653 -- Montecito Fire Land & Building

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
Line Item Account 7460 -- Professional & Special Service					
06/17/2019	CLM - 0540271	UNDERWOOD MANAGEMENT RESOURCES INC	Rental properties project management, May	0.00	2,300.00
06/30/2019	JE - 0190156		Reclass rental prop exp to budgeted account	0.00	-6,162.50
			Total Professional & Special Service	0.00	-3,862.50
Line Item Account 8200 -- Structures&Struct Improvements					
06/30/2019	JE - 0190156		Reclass rental prop exp to budgeted account	0.00	6,162.50
			Total Structures&Struct Improvements	0.00	6,162.50
			Total Montecito Fire Land & Building	0.00	2,300.00

Financial Trend

As of: 6/30/2019
Accounting Period: CLOSED

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 3yr

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2017 Year-To-Date Actual	6/30/2018 Year-To-Date Actual	6/30/2019 Year-To-Date Actual
Revenues			
Taxes			
3010 -- Property Tax-Current Secured	15,193,923.29	15,817,372.34	16,153,735.83
3011 -- Property Tax-Unitary	137,808.18	134,963.36	144,340.08
3015 -- PT PY Corr/Escapes Secured	79,589.60	68,492.65	-80,636.02
3020 -- Property Tax-Current Unsecd	642,366.75	656,686.79	580,224.17
3023 -- PT PY Corr/Escapes Unsecured	6,857.92	184,266.36	-1,526.59
3040 -- Property Tax-Prior Secured	22,859.96	-867.20	-2,386.85
3050 -- Property Tax-Prior Unsecured	5,851.89	218,513.99	21,331.47
3054 -- Supplemental Pty Tax-Current	386,939.60	391,944.41	309,451.42
3056 -- Supplemental Pty Tax-Prior	290.37	2,812.11	9,316.59
Taxes	16,476,487.56	17,474,184.81	17,133,850.10
Fines, Forfeitures, and Penalties			
3057 -- PT-506 Int, 480 CLOS/CIC Pen	0.00	114,142.49	-3,068.68
Fines, Forfeitures, and Penalties	0.00	114,142.49	-3,068.68
Use of Money and Property			
3380 -- Interest Income	38,823.69	86,764.11	212,054.34
3381 -- Unrealized Gain/Loss Invstmnts	-21,523.20	-52,941.46	106,085.67
3409 -- Other Rental of Bldgs and Land	52,260.00	19,961.20	6,450.00
Use of Money and Property	69,560.49	53,783.85	324,590.01
Intergovernmental Revenue-State			
3750 -- State-Emergency Assistance	903,354.89	1,461,404.81	1,267,661.04
4160 -- State Aid for Disaster	0.00	0.00	1,864,754.01
4220 -- Homeowners Property Tax Relief	82,613.00	83,632.74	79,534.78
Intergovernmental Revenue-State	985,967.89	1,545,037.55	3,211,949.83

Financial Trend

As of: 6/30/2019
Accounting Period: CLOSED

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 3yr

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2017 Year-To-Date Actual	6/30/2018 Year-To-Date Actual	6/30/2019 Year-To-Date Actual
Intergovernmental Revenue-Federal			
4476 -- Federal Emergency Assistance	785,581.39	891,901.15	384,470.22
4610 -- Federal Aid for Disaster	0.00	0.00	4,669,969.00
Intergovernmental Revenue-Federal	785,581.39	891,901.15	5,054,439.22
Charges for Services			
5105 -- Reimb for District Services	186,795.47	191,843.98	196,448.28
Charges for Services	186,795.47	191,843.98	196,448.28
Miscellaneous Revenue			
5780 -- Insurance Proceeds & Recovery	0.00	0.00	34,867.69
5895 -- Other-Donations	100,000.00	354,319.22	300.00
5909 -- Other Miscellaneous Revenue	6,925.77	14,295.61	25,724.42
Miscellaneous Revenue	106,925.77	368,614.83	60,892.11
Revenues	18,611,318.57	20,639,508.66	25,979,100.87
Expenditures			
Salaries and Employee Benefits			
6100 -- Regular Salaries	7,029,947.49	7,412,329.94	7,717,129.64
6300 -- Overtime	140,460.17	117,214.60	188,526.31
6301 -- Overtime - Reimbursable	840,302.29	1,401,886.55	873,529.03
6310 -- Overtime - Constant Staffing	561,903.16	1,514,537.89	920,689.82
6400 -- Retirement Contribution	2,137,726.04	2,203,792.84	2,402,041.94
6450 -- Supp Retirement Contribution	1,200,000.00	1,030,000.00	3,230,000.00
6550 -- FICA/Medicare	119,178.84	148,332.18	135,590.52
6600 -- Health Insurance Contrib	1,656,606.79	1,764,636.30	1,877,650.90
6700 -- Unemployment Ins Contribution	6,404.89	7,070.45	6,399.56
6900 -- Workers Compensation	461,825.29	633,815.04	418,088.83
Salaries and Employee Benefits	14,154,354.96	16,233,615.79	17,769,646.55

Financial Trend

As of: 6/30/2019
Accounting Period: CLOSED

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 3yr

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2017 Year-To-Date Actual	6/30/2018 Year-To-Date Actual	6/30/2019 Year-To-Date Actual
Services and Supplies			
7030 -- Clothing and Personal	113,801.85	103,699.39	67,743.05
7050 -- Communications	104,252.38	124,837.70	117,074.21
7060 -- Food	2,040.81	21,531.53	3,154.97
7070 -- Household Supplies	36,520.93	34,975.62	33,995.23
7090 -- Insurance	25,661.93	26,537.00	32,017.00
7120 -- Equipment Maintenance	29,901.51	78,647.04	43,128.85
7200 -- Structure & Ground Maintenance	43,309.63	25,723.65	60,997.73
7205 -- Fire Defense Zone	272,552.96	126,966.36	229,816.12
7322 -- Consulting & Mgmt Fees	3,219.60	1,233.17	525.00
7324 -- Audit and Accounting Fees	22,073.00	24,631.00	21,329.00
7348 -- Instruments & Equip. < \$5000	92,118.00	44,911.25	21,267.02
7363 -- Equipment Maintenance	82,221.31	108,345.97	111,048.59
7400 -- Medical, Dental and Lab	45,448.87	28,536.32	55,614.51
7430 -- Memberships	12,081.00	8,951.00	14,493.59
7450 -- Office Expense	25,749.93	28,645.19	32,124.13
7460 -- Professional & Special Service	258,074.33	361,677.35	329,016.85
7507 -- ADP Payroll Fees	6,540.70	6,811.44	7,181.71
7510 -- Contractual Services	42,602.61	41,121.09	61,791.25
7530 -- Publications & Legal Notices	5,174.46	2,783.84	2,457.78
7540 -- Rents/Leases-Equipment	0.00	0.00	30,138.15
7546 -- Administrative Expense	238,346.00	221,362.00	244,640.00
7580 -- Rents/Leases-Structure	3,716.88	2,842.32	7,599.42
7630 -- Small Tools & Instruments	21,115.68	20,534.28	8,494.08
7650 -- Special Departmental Expense	28,257.28	95,439.14	3,977,439.46
7671 -- Special Projects	13,654.36	8,154.54	6,948.47
7730 -- Transportation and Travel	29,218.84	49,187.97	40,806.04

Financial Trend

As of: 6/30/2019
Accounting Period: CLOSED

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 3yr

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2017 Year-To-Date Actual	6/30/2018 Year-To-Date Actual	6/30/2019 Year-To-Date Actual
7731 -- Gasoline-Oil-Fuel	41,204.33	73,966.43	62,771.65
7732 -- Training	76,236.47	68,180.15	85,574.89
7760 -- Utilities	43,525.63	44,751.36	46,156.56
Services and Supplies	1,718,621.28	1,784,984.10	5,755,345.31
Capital Assets			
8300 -- Equipment	358,009.14	83,615.00	162,568.93
Capital Assets	358,009.14	83,615.00	162,568.93
Expenditures	16,230,985.38	18,102,214.89	23,687,560.79
Other Financing Sources & Uses			
Other Financing Uses			
7901 -- Oper Trf (Out)	1,641,362.00	615,000.00	422,000.00
Other Financing Uses	1,641,362.00	615,000.00	422,000.00
Other Financing Sources & Uses	-1,641,362.00	-615,000.00	-422,000.00
Changes to Fund Balances			
Decrease to Nonspendables			
9602 -- Receivables	0.00	22,032.00	54,831.00
Decrease to Nonspendables	0.00	22,032.00	54,831.00
Decrease to Restricted			
9797 -- Unrealized Gains	17,772.21	0.00	0.00
Decrease to Restricted	17,772.21	0.00	0.00
Increase to Nonspendables			
9602 -- Receivables	127,510.00	72,613.00	0.00
Increase to Nonspendables	127,510.00	72,613.00	0.00

Financial Trend

As of: 6/30/2019
Accounting Period: CLOSED

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 3yr

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2017 Year-To-Date Actual	6/30/2018 Year-To-Date Actual	6/30/2019 Year-To-Date Actual
Increase to Restricted	0.00	0.00	49,393.22
9797 -- Unrealized Gains	0.00	0.00	49,393.22
Increase to Restricted			
Changes to Fund Balances	-109,737.79	-50,581.00	5,437.78
Montecito Fire Protection Dist	629,233.40	1,871,712.77	1,874,977.86
Net Financial Impact	629,233.40	1,871,712.77	1,874,977.86

Expenditure Trend

As of: 6/30/2019
Accounting Period: CLOSED

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 6mo, MTDActual

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	1/31/2019 Month-To-Date Actual	2/28/2019 Month-To-Date Actual	3/31/2019 Month-To-Date Actual	4/30/2019 Month-To-Date Actual	5/31/2019 Month-To-Date Actual	6/30/2019 Month-To-Date Actual
Expenditures						
Salaries and Employee Benefits						
6100 -- Regular Salaries	616,728.53	449,463.03	718,257.34	701,292.61	924,410.12	87,773.78
6300 -- Overtime	0.00	56,365.01	0.00	0.00	18,877.00	99,233.63
6301 -- Overtime - Reimbursable	0.00	140,032.20	0.00	0.00	4,903.15	26,358.71
6310 -- Overtime - Constant Staffing	0.00	129,723.83	0.00	0.00	75,581.17	600,758.86
6400 -- Retirement Contribution	135,828.89	104,559.02	106,680.39	104,920.92	112,079.12	164,788.20
6450 -- Supp Retirement Contribution	0.00	0.00	0.00	0.00	0.00	3,230,000.00
6550 -- FICA/Medicare	6,651.34	11,074.48	10,039.78	10,142.72	15,063.60	10,363.56
6600 -- Health Insurance Contrib	173,757.46	144,733.17	160,527.07	158,357.72	157,554.58	158,889.68
6700 -- Unemployment Ins Contribution	5,536.34	-5.41	40.15	33.18	422.05	29.00
6900 -- Workers Compensation	-4,861.08	-11,111.04	0.00	0.00	-10,011.04	-58,058.00
Total Salaries and Employee Benefits	933,641.48	1,024,834.29	995,544.73	974,747.15	1,298,879.75	4,320,137.42
Services and Supplies						
7030 -- Clothing and Personal	34.26	2,526.05	497.51	11,402.05	9,805.82	690.73
7050 -- Communications	8,776.15	8,813.43	8,880.29	9,976.68	8,861.83	9,387.58
7060 -- Food	0.00	33.52	6,153.28	1,432.34	708.34	-5,584.00
7070 -- Household Supplies	2,988.27	1,485.02	3,179.92	1,749.93	4,392.99	7,104.24
7090 -- Insurance	0.00	0.00	0.00	0.00	0.00	0.00
7120 -- Equipment Maintenance	6,157.01	11,557.47	4,904.46	3,597.71	6,047.92	-20,297.83
7200 -- Structure & Ground Maintenance	5,589.40	4,261.20	3,208.02	1,075.00	6,025.85	25,536.89
7205 -- Fire Defense Zone	15,686.87	29,531.62	27,511.70	53,995.56	44,436.94	32,354.33
7322 -- Consulting & Mgmt Fees	0.00	0.00	105.00	0.00	210.00	210.00
7324 -- Audit and Accounting Fees	0.00	0.00	3,113.50	0.00	837.00	3,113.50
7348 -- Instruments & Equip. < \$5000	681.36	1,018.69	4,790.57	0.00	392.98	2,346.41
7363 -- Equipment Maintenance	6,368.31	7,548.07	13,139.90	26,112.84	873.08	11,273.42
7400 -- Medical, Dental and Lab	0.00	5,282.68	3,096.07	0.00	27,440.19	3,170.52
7430 -- Memberships	0.00	0.00	1,860.00	0.00	0.00	1,028.14

Expenditure Trend

As of: 6/30/2019
Accounting Period: CLOSED

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 6mo, MTDActual

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	1/31/2019		2/28/2019		3/31/2019		4/30/2019		5/31/2019		6/30/2019	
	Month-To-Date Actual	Month-To-Date Actual	Month-To-Date Actual	Month-To-Date Actual	Month-To-Date Actual	Month-To-Date Actual	Month-To-Date Actual	Month-To-Date Actual	Month-To-Date Actual	Month-To-Date Actual	Month-To-Date Actual	Month-To-Date Actual
7450 -- Office Expense	2,253.60	1,346.37	3,985.84	2,310.39	5,022.87	8,746.12						
7460 -- Professional & Special Service	20,267.00	26,956.00	31,447.32	31,469.00	32,597.11	52,456.32						
7507 -- ADP Payroll Fees	562.96	854.38	1,506.24	511.27	273.15	521.87						
7510 -- Contractual Services	10,765.02	2,233.56	1,557.17	1,697.73	4,735.76	9,922.35						
7530 -- Publications & Legal Notices	419.38	0.00	906.36	0.00	0.00	178.88						
7540 -- Rents/Leases-Equipment	0.00	0.00	0.00	0.00	0.00	30,138.15						
7546 -- Administrative Expense	0.00	0.00	0.00	244,640.00	0.00	0.00						
7580 -- Rents/Leases-Structure	1,001.79	0.00	0.00	2,700.00	1,001.79	0.00						
7630 -- Small Tools & Instruments	191.55	462.82	22.71	320.33	733.65	6,763.02						
7650 -- Special Departmental Expense	1,390.77	1,131.95	957.00	26,059.20	20,453.27	3,883,499.38						
7671 -- Special Projects	0.00	0.00	1,499.33	83.98	0.00	3,663.15						
7730 -- Transportation and Travel	2,016.06	3,645.12	2,092.21	2,568.19	10,430.71	4,196.60						
7731 -- Gasoline-Oil-Fuel	4,166.38	4,470.18	4,667.49	4,765.22	8,866.24	3,646.70						
7732 -- Training	2,780.51	2,665.01	8,880.25	12,687.79	19,187.57	14,232.49						
7760 -- Utilities	2,518.06	8,729.69	3,028.36	2,189.65	2,509.19	2,633.72						
Total Services and Supplies	94,614.71	124,552.83	140,990.50	441,344.86	215,844.25	4,090,932.68						
Capital Assets												
8300 -- Equipment	0.00	0.00	0.00	12,004.46	66,225.11	22,887.28						
Total Capital Assets	0.00	0.00	0.00	12,004.46	66,225.11	22,887.28						
Total Expenditures	1,028,256.19	1,149,387.12	1,136,535.23	1,428,096.47	1,580,949.11	8,433,957.38						
Other Financing Sources & Uses												
Other Financing Uses												
7901 -- Oper Trf (Out)	0.00	0.00	0.00	0.00	0.00	422,000.00						
Total Other Financing Uses	0.00	0.00	0.00	0.00	0.00	422,000.00						
Total Other Financing Sources & Uses	0.00	0.00	0.00	0.00	0.00	422,000.00						

Expenditure Trend

As of: 6/30/2019
Accounting Period: CLOSED

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 6mo, MTDActual

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	1/31/2019 Month-To-Date Actual	2/28/2019 Month-To-Date Actual	3/31/2019 Month-To-Date Actual	4/30/2019 Month-To-Date Actual	5/31/2019 Month-To-Date Actual	6/30/2019 Month-To-Date Actual
Changes to Fund Balances						
Changes to Restricted						
9797 -- Unrealized Gains	0.00	0.00	2,826.94	0.00	0.00	46,566.28
Total Changes to Restricted	0.00	0.00	2,826.94	0.00	0.00	46,566.28
Total Changes to Fund Balances	0.00	0.00	2,826.94	0.00	0.00	46,566.28
Total Montecito Fire Protection Dist	1,028,256.19	1,149,387.12	1,139,362.17	1,428,096.47	1,580,949.11	8,902,523.66
Total Report	1,028,256.19	1,149,387.12	1,139,362.17	1,428,096.47	1,580,949.11	8,902,523.66

**Montecito Fire Department
Mutual Aid Billing Detail
FY 2018-19**

Fire Name, #	Period Covered	Invoice #	Invoice Date	Agency	Total Due	Date Received	Amount Received
Camp Fire US&R Assist, CA-OES-054807	11/17-11/25/18	O-20185330	01/24/19	CaIOES	18,816.30		
Carr, CA-SHU-007808	07/26-08/19/18	U-20185327	02/12/19	CaIOES	666,922.59	04/15/19	666,922.59
County, CA-LNU-009502	07/01-07/09/18	U-20180640	08/22/18	CaIOES	21,764.62	01/02/19	21,764.62
Cranston, CA-BDF-0011390	07/25-07/29/18	F-20185061	09/25/18	USFS	55,383.17	02/13/19	55,383.17
Cranston, CA-BDF-0011390 (Reimb)	07/25-07/29/18	F-20186065	12/24/18	USFS	347.14	04/05/19	347.14
Cruces, CA-SBC-009203	07/18-07/19/18	U-20185352	10/19/18	CaIOES	13,662.42	04/09/19	13,662.42
Delta, CA-SHF-001444	09/07-09/24/18	F-20185882	11/20/18	USFS	121,428.04	03/25/19	121,428.04
Donnell, CA-STF-001702	08/04-08/23/18	F-20185220	06/25/19	USFS	45,293.57		
Ferguson, CA-SNF-000745	07/09-08/05/18	F-20185439	10/17/18	USFS	63,558.92	02/13/19	63,554.48
Florence - NC (FEMA)	09/18-09/20/18	O-20185053	09/26/18	CaIOES	15,548.80		
Florence - VA (FEMA)	09/12-09/18/18	O-20185042	09/26/18	CaIOES	31,929.63		
Front, CA-LPF-002334	08/20-08/21/18	2019-02	05/22/19	USFS	8,073.48	06/12/19	8,073.48
Gorge, CA-SHU-008796	08/19-08/21/18	U-20185677	11/13/18	CaIOES	42,934.98	03/01/19	42,934.97
Hill, CA-VNC-0090993	11/08-11/09/18	U-20185843	01/08/19	CaIOES	15,911.89	05/06/19	15,911.89
Holiday, CA-SBC-008657	07/06-07/11/18	U-20180932	09/17/18	CaIOES	75,087.98	01/25/19	75,087.98
Holiday, CA-SBC-008657	07/06-07/09/18	U-20180933	09/17/18	CaIOES	6,005.33	01/25/19	6,005.33
Klamathon, CA-SKU-004641	07/05-07/10/18	U-20180818	09/05/18	CaIOES	56,408.49	03/04/19	56,408.49
OES Pre-Position (7/6/18)	7/6/2018	O-20180207	09/17/18	CaIOES	1,985.50	02/05/19	1,985.50
OES Pre-Position (7/24/18)	07/24-07/26/18	O-20185004	09/18/18	CaIOES	23,198.85	02/01/19	23,198.85
OES Pre-Position (8/6/18)	08/06-08/07/18	O-20185008	09/21/18	CaIOES	5,284.92	02/01/19	5,284.92
OES Pre-position (1/15/19), CA-OES-190005	1/15/2019	O-20190041	04/16/19	CaIOES	7,709.00		
OES Pre-position (1/15/19), CA-OES-190005	1/15/2019	O-20190101	06/06/19	CaIOES	1,941.23		
OES Pre-position (1/15/19), CA-OES-190005	1/15/2019	O-20190116	06/06/19	CaIOES	1,718.95		
OES Pre-position (2/1/19), CA-OES-190010	02/01-02/03/19	O-20190032	04/16/19	CaIOES	20,339.04		
OES Pre-position (2/1/19), CA-OES-190010	02/01-02/03/19	O-20190031	04/16/19	CaIOES	2,793.28		
OES Pre-position (2/1/19), CA-OES-190010	02/01-02/03/19	O-20190100	06/06/19	CaIOES	24,048.60		
OES Pre-position (3/5/19)	03/05-03/06/19	O-20190098	05/30/19	CaIOES	17,373.05		
Ogilvy, CA-LPF-002476	09/01-09/06/18	F-20156040	12/11/18	USFS	42,910.91	04/15/19	42,910.91
Ogilvy, CA-LPF-002476	Reimbursement	2019-03	05/22/19	USFS	406.64	07/01/19	406.64
Pawnee, CA-LNU-007002	07/01-07/05/18	U-20180350	08/06/18	CaIOES	48,436.11	01/02/19	48,436.11
Woolsey, CA-VNC-091023	11/09-11/18/2018	U-20185983	01/16/19	CaIOES	188,238.72	05/06/19	188,238.72
					\$ 1,645,462.15		\$ 1,457,946.25
Reimbursements Due to MFD for XSB IMT3 Storm Pre-positions							
OES Pre-position (1/15/19), CA-OES-190005	1/15/2019	O-20190041	04/16/19	CaIOES	7,654.00		
OES Pre-position (2/1/19), CA-OES-190010	02/01-02/03/19	O-20190071	04/30/19	CaIOES	21,447.21		
OES Pre-position (3/5/19), CA-OES-190020	03/05-03/06/19	O-20190098	05/30/19	CaIOES	15,097.47		
					\$ 44,198.68		\$ -

ATTACHMENT

#B



STAFF REPORT

Prepared for: Montecito Fire Protection District Board of Directors
From: Kevin Taylor, Fire Chief *(KT)*
Prepared by: Araceli Nahas, District Accountant *AN*
Date: July 15, 2019
Topic: Financial Summary for Fiscal Year Ending June 30, 2019

Summary

The District ended the 2018-19 fiscal year in a favorable financial position in the three main funds: General, Capital Outlay and Land & Building. This report provides an overview of the District's financial position for the year ending June 30, 2019.

Discussion

BALANCE SHEET SUMMARY

General Fund (3650)

Balance sheet snapshot on June 30, 2019 and June 30, 2018

	2019	2018
Total assets:	\$ 14,585,322	\$ 9,384,155
Total liabilities:	4,057,871	158,671
Total fund balance:	\$ 10,527,451	\$ 9,225,484

The assets include cash in treasury (an increase of \$5.4 million), accounts receivable from mutual aid assignments revenue, interest receivable (from the County) and tax impound receivable. Liabilities include salaries and benefits payable, accounts payable and accruals for unpaid expenses at year-end.

The total fund balance increased \$1,301,967 from June 30, 2018. The increase is mainly due to funds received from FEMA/CalOES for disaster recovery and unspent funds on the expenditures side, which are detailed in the Financial Status Summary portion of this report.

Capital Outlay Fund (3652)

Balance sheet snapshot on June 30, 2019 and June 30, 2018

	2019	2018
Total assets:	\$ 3,570,637	\$ 3,075,168
Total liabilities:	-0-	-0-
Total fund balance:	\$ 3,570,637	\$ 3,075,168

The assets include cash in treasury, interest receivable (from the County) and two prepaid engines with expected deliveries of August 2019 and March 2020. The total fund balance increased \$495,469 from June 30, 2019. The increase was due to funds transferred in from the General Fund, which exceeded expenditures for the year.

Land & Building Fund (3653)

Balance sheet snapshot on June 30, 2019 and June 30, 2018

	2019	2018
Total assets:	\$ 6,382,674	\$ 5,632,590
Total liabilities:	-0-	-0-
Total fund balance:	\$ 6,382,674	\$ 5,632,590

The assets include cash in treasury and interest receivable (from the County). The total fund balance increased \$750,084 from June 30, 2018. The increase is due to interest income and proceeds of \$588,000 from the insurance claim filed for the damaged rental properties.

* * *

FINANCIAL STATUS SUMMARY

Please reference the attached Financial Status Report generated from FIN for the information highlighted below.

Revenues

General Fund (3650): The District estimated FY 18-19 revenues of \$26,260,810 (4A). The main source of revenue was Property Taxes budgeted at \$17,577,711 (1A), or 67%, of total revenue. Actual Property Taxes collected by the District were \$17,130,781 (1B), or \$446,930 (1C) below the budgeted amount.

The District estimated other revenue sources, which include interest, Homeowners Property Tax Relief, Federal and State incident reimbursements, EMS medical response payments, rental income and CSFD dispatch payments, for a total \$8,683,099 (2A-3A). Actual revenue collected was \$8,848,319 (2B-3B), or \$165,220 over the anticipated amount.

Total revenue collected was \$26,260,810 or \$281,709 under the budgeted amount (4).

Expenditures

Salaries and Employee Benefits: Total expenditures were \$17,769,647, or \$594,083 under budget (5).

6100 – Regular salaries: Salaries were lower than expected due to some mid-year retirements of long-time employees.

6310 – Overtime – Constant Staffing: The overtime expense for staffing was higher than budgeted due to upstaffing needs for three winter storm pre-positions.

6900 – Worker's Compensation: Expenses fell under budget due to compensation reimbursements from the insurance carrier for employees on long-term outages.

Services and Supplies: Total expenditures were \$5,755,345, or \$54,555 under budget (6).

7650 – Special Departmental Expense: This line item fell under budget because the budgeted cost-apportionment expense for the 1-9 Debris Flow with the County of Santa Barbara has not been finalized, therefore it will be included in the fiscal year 2019-20 budget.

Capital Assets: Total expenditures were \$162,569, or \$17,431 under budget (7). The Equipment (8300) account decreased by \$135,000 in the budget amendment because several projects were deferred to the fiscal year 2019-20 budget.

Overall, the District's expenditures were \$23,687,561, or \$666,069 under the total budgeted amount (8).

Fund Balance

The District budgeted for a total Fund Balance increase of \$1,435,786 (9A), and the actual carryover increase was \$1,874,978 (9B). The District's Fund Balance at June 30, 2019 was \$10,527,451, designated as follows:

Nonspendable -	\$ 123,260	(Property tax impounds posted by the SB County Auditor)
Restricted -	\$ 49,393	(Treasury FMV adjustment by the SB County Auditor)
Committed -	\$ 2,400,500	(Contingency/Disaster Reserve and petty cash of \$500)
Committed -	\$ 3,670,000	(Economic Uncertainties Reserve)
Residual -	\$ 4,284,298	(Funds without designation)

Reserve Calculations

Based on the Board-approved Reserve Policy that established reserve categories and identified the process for calculating each reserve, below are calculated amounts for each reserve category as of July 1, 2019:

Reserve Categories	Reserves as of 7/1/19	Less 7/1/18 Reserves	Add'l Reserves Needed
Catastrophic Event	2,768,000	(2,400,000)	368,000
Economic Uncertainties	4,110,000	(3,670,000)	440,000
Totals	6,878,000	(6,070,000)	808,000

Conclusion

Overall, the District's financial performance for fiscal year 2018-19 was very positive with an overall net increase in residual fund balance of over \$1,301,968 for the General Fund, which can be used towards meeting new reserve calculations for July 1, 2019. The updated reserve amounts will be presented in September for formal approval with the Final Budget.

Montecito Fire Protection District
FIN Financial Status Report
For the Year Ended June 30, 2019

Line Item Account	A Budget	B Actual	C Over/(Under) Budget	D Percent of Budget	
Revenues					
Property Taxes					
3010 -- Property Tax-Current Secured	16,180,000.00	16,153,735.83	(26,264.17)	100%	
3011 -- Property Tax-Unitary	144,700.00	144,340.08	(359.92)	100%	
3015 -- PT PY Corr/Escapes Secured	73,238.00	(80,636.02)	(153,874.02)	-110%	
3020 -- Property Tax-Current Unsecd	600,000.00	580,224.17	(19,775.83)	97%	
3023 -- PT PY Corr/Escapes Unsecured	-	(1,526.59)	(1,526.59)	--	
3040 -- Property Tax-Prior Secured	21,033.00	(2,386.85)	(23,419.85)	-11%	
3050 -- Property Tax-Prior Unsecured	185,800.00	21,331.47	(164,468.53)	11%	
3054 -- Supplemental Pty Tax-Current	372,940.00	309,451.42	(63,488.58)	83%	
3056 -- Supplemental Pty Tax-Prior	-	9,316.59	9,316.59	--	
3057 -- PT-506 Int, 480 CIOS/CIC Pen	-	(3,068.68)	(3,068.68)	--	
Property Taxes	<u>17,577,711.00</u>	<u>17,130,781.42</u>	<u>(446,929.58)</u>	97%	1
Use of Money and Property					
3380 -- Interest Income	120,000.00	212,054.34	92,054.34	177%	
3381 -- Unrealized Gain/Loss Invstmnts	49,394.00	106,085.67	56,691.67	215%	
3409 -- Other Rental of Bldgs and Land	-	6,450.00	6,450.00	--	
Use of Money and Property	<u>169,394.00</u>	<u>324,590.01</u>	<u>155,196.01</u>	192%	2
Intergovernmental Revenue-State					
3750 -- State-Emergency Assistance	1,305,000.00	1,267,661.04	(37,338.96)	97%	
4160 -- State Aid for Disaster	1,910,000.00	1,864,754.01	(45,245.99)	98%	
4220 -- Homeowners Property Tax Relief	82,610.00	79,534.78	(3,075.22)	96%	
Intergovernmental Revenue-State	<u>3,297,610.00</u>	<u>3,211,949.83</u>	<u>(85,660.17)</u>	97%	
Intergovernmental Revenue-Federal					
4476 -- Federal Emergency Assistance	340,000.00	384,470.22	44,470.22	113%	
4610 -- Federal Aid for Disaster	4,670,000.00	4,669,969.00	(31.00)	100%	
Intergovernmental Revenue-Federal	<u>5,010,000.00</u>	<u>5,054,439.22</u>	<u>44,439.22</u>	101%	
Charges for Services					
5105 -- Reimb for District Services	198,595.00	196,448.28	(2,146.72)	99%	
Charges for Services	<u>198,595.00</u>	<u>196,448.28</u>	<u>(2,146.72)</u>	99%	
Miscellaneous Revenue					
5780 -- Insurance Proceeds & Recovery	-	34,867.69	34,867.69	--	
5895 -- Other-Donations	-	300.00	300.00	--	
5909 -- Other Miscellaneous Revenue	7,500.00	25,724.42	18,224.42	343%	
Miscellaneous Revenue	<u>7,500.00</u>	<u>60,892.11</u>	<u>53,392.11</u>	812%	3
Total Revenues	26,260,810.00	25,979,100.87	(281,709.13)	99%	4

Montecito Fire Protection District
FIN Financial Status Report
For the Year Ended June 30, 2019

Line Item Account	A Budget	B Actual	C (Over)/Under Budget	D Percent of Budget	
Expenditures					
Salaries and Employee Benefits					
6100 -- Regular Salaries	7,937,225.00	7,717,129.64	220,095.36	97%	
6300 -- Overtime	130,000.00	188,526.31	(58,526.31)	145%	
6301 -- Overtime - Reimbursable	1,000,000.00	873,529.03	126,470.97	87%	
6310 -- Overtime - Constant Staffing	795,000.00	920,689.82	(125,689.82)	116%	
6400 -- Retirement Contribution	2,539,640.00	2,402,041.94	137,598.06	95%	
6450 -- Supp Retirement Contribution	3,230,000.00	3,230,000.00	-	100%	
6550 -- FICA/Medicare	134,325.00	135,590.52	(1,265.52)	101%	
6600 -- Health Insurance Contrib	1,962,500.00	1,877,650.90	84,849.10	96%	
6700 -- Unemployment Ins Contribution	10,040.00	6,399.56	3,640.44	64%	
6900 -- Workers Compensation	625,000.00	418,088.83	206,911.17	67%	
Salaries and Employee Benefits	18,363,730.00	17,769,646.55	594,083.45	97%	5
Services and Supplies					
7030 -- Clothing and Personal (PPE)	68,000.00	67,743.05	256.95	100%	
7050 -- Communications	114,500.00	117,074.21	(2,574.21)	102%	
7060 -- Food	2,500.00	3,154.97	(654.97)	126%	
7070 -- Household Supplies	30,250.00	33,995.23	(3,745.23)	112%	
7090 -- Insurance (Property/Liability)	31,000.00	32,017.00	(1,017.00)	103%	
7120 -- Equipment Maintenance	35,000.00	43,128.85	(8,128.85)	123%	
7200 -- Structure & Ground Maintenance	46,550.00	60,997.73	(14,447.73)	131%	
7205 -- Fire Defense Zone (Hazard Mitigation)	236,000.00	229,816.12	6,183.88	97%	
7322 -- Consulting & Mgmt Fees (Rentals)	3,350.00	525.00	2,825.00	16%	
7324 -- Audit and Accounting Fees	25,000.00	21,329.00	3,671.00	85%	
7348 -- Instruments & Equip. < \$5000	11,000.00	21,267.02	(10,267.02)	193%	
7363 -- Equipment Maintenance (Vehicles)	113,000.00	111,048.59	1,951.41	98%	
7400 -- Medical Supplies	56,000.00	55,614.51	385.49	99%	
7430 -- Memberships	12,500.00	14,493.59	(1,993.59)	116%	
7450 -- Office Expense	27,500.00	32,124.13	(4,624.13)	117%	
7460 -- Professional & Special Service	302,500.00	329,016.85	(26,516.85)	109%	
7507 -- ADP Payroll Fees	7,500.00	7,181.71	318.29	96%	
7510 -- Contractual Services	52,000.00	61,791.25	(9,791.25)	119%	
7530 -- Publications & Legal Notices	6,000.00	2,457.78	3,542.22	41%	
7540 -- Rents/Leases-Equipment	32,000.00	30,138.15	1,861.85	94%	
7546 -- Administrative Expense (SB County)	240,000.00	244,640.00	(4,640.00)	102%	
7580 -- Rents/Leases-Structure (Gibraltar)	4,500.00	7,599.42	(3,099.42)	169%	
7630 -- Small Tools & Instruments	13,000.00	8,494.08	4,505.92	65%	
7650 -- Special Departmental Expense	4,096,500.00	3,977,439.46	119,060.54	97%	
7671 -- Special Projects	23,000.00	6,948.47	16,051.53	30%	
7730 -- Transportation and Travel	35,000.00	40,806.04	(5,806.04)	117%	
7731 -- Gasoline-Oil-Fuel	55,000.00	62,771.65	(7,771.65)	114%	
7732 -- Training	87,750.00	85,574.89	2,175.11	98%	
7760 -- Utilities	43,000.00	46,156.56	(3,156.56)	107%	
Services and Supplies	5,809,900.00	5,755,345.31	54,554.69	99%	6

**Montecito Fire Protection District
FIN Financial Status Report
For the Year Ended June 30, 2019**

Line Item Account	A Budget	B Actual	C (Over)/Under Budget	D Percent of Budget	
Capital Assets					
8300 -- Equipment	180,000.00	162,568.93	17,431.07	90%	7
Capital Assets	180,000.00	162,568.93	17,431.07	90%	
Total Expenditures	24,353,630.00	23,687,560.79	666,069.21	97%	8
Other Financing Sources & Uses					
Other Financing Uses					
7901 -- Oper Trf (Out)	422,000.00	422,000.00	-	100%	
Other Financing Uses	422,000.00	422,000.00	-	100%	
Other Financing Sources & Uses	422,000.00	422,000.00	-	100%	
Changes to Fund Balances					
Decrease to Nonspendables					
9602 -- Receivables	-	54,831.00	(54,831.00)	--	
Decrease to Restricted	-	54,831.00	(54,831.00)	--	
Increase to Restricted					
9797 -- Unrealized Gains	49,394.00	49,393.22	0.78	100%	
Increase to Nonspendables	49,394.00	49,393.22	0.78	100%	
Changes to Fund Balances	(49,394.00)	5,437.78	(54,831.78)	-11%	
Net Financial Income	1,435,786.00	1,874,977.86	439,191.86	131%	9

ATTACHMENT

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MONTECITO FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust

OPEB Account

Month	Beginning Balance	Contributions	Earnings	Expenses	Ending Balance	1-M %
June 2018	11,110,575.63	-	17,815.68	4,727.43	11,123,663.88	0.16%
July 2018	11,123,663.88	-	200,839.35	4,728.00	11,319,775.23	1.81%
August 2018	11,319,775.23	-	160,157.83	4,793.21	11,475,139.85	1.41%
September 2018	11,475,139.85	-	(16,803.09)	4,844.64	11,453,492.12	-0.15%
October 2018	11,453,492.12	-	(566,517.98)	4,835.13	10,882,139.01	-4.95%
November 2018	10,882,139.01	-	151,422.06	4,640.03	11,028,921.04	1.39%
December 2018	11,028,921.04	-	(548,020.57)	4,676.48	10,476,223.99	-4.97%
January 2019	10,476,223.99	-	592,182.10	4,414.11	11,063,991.98	5.65%
February 2019	11,063,991.98	-	214,753.79	4,681.85	11,274,063.92	1.94%
March 2019	11,274,063.92	-	122,019.57	4,780.38	11,391,303.11	1.08%
April 2019	11,391,303.11	-	273,206.79	4,809.59	11,659,700.31	2.40%
May 2019	11,659,700.31	-	(402,352.59)	4,899.50	11,252,448.22	-3.45%
Total		-	198,702.94	56,830.35		

Total Contributions to the Plan = 8,376,000

Total OPEB Liability as of 6/30/2017 = 11,973,770

PARS OPEB balance as of 6/30/2017 = 10,372,284

Net OPEB Liability at of 6/30/2017 = **1,601,486**

Pension Account

Month	Beginning Balance	Contributions	Earnings	Expenses	Ending Balance	1-M %
June 2018	1,822,913.21	-	1,736.68	772.38	1,823,877.51	0.10%
July 2018	1,823,877.51	-	18,313.44	771.93	1,841,419.02	1.00%
August 2018	1,841,419.02	-	17,160.08	776.07	1,857,803.03	0.93%
September 2018	1,857,803.03	-	(5,205.89)	780.28	1,851,816.86	-0.28%
October 2018	1,851,816.86	-	(50,254.38)	777.54	1,800,784.94	-2.71%
November 2018	1,800,784.94	-	15,910.68	763.51	1,815,932.11	0.88%
December 2018	1,815,932.11	-	(35,062.95)	769.27	1,780,099.89	-1.93%
January 2019	1,780,099.89	-	66,388.47	769.15	1,845,719.21	3.73%
February 2019	1,845,719.21	-	22,117.18	783.49	1,867,052.90	1.20%
March 2019	1,867,052.90	-	23,456.01	789.43	1,889,719.48	1.26%
April 2019	1,889,719.48	-	25,153.92	794.94	1,914,078.46	1.33%
May 2019	1,914,078.46	-	(20,288.32)	800.89	1,892,989.25	-1.06%
Total		-	79,424.92	9,348.88		

Total Contributions to the Plan = 1,800,000

Outstanding contributions from June 2019 = 2,800,000

4,600,000

MONTECITO FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust**Account Report for the Period**
5/1/2019 to 5/31/2019Stephen Hickman
Fire Chief
Montecito Fire Protection District
595 San Ysidro Rd.
Santa Barbara, CA 93108**Account Summary**

Source	Beginning Balance as of 5/1/2019	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 5/31/2019
OPEB	\$11,659,700.31	\$0.00	-\$402,352.59	\$4,899.50	\$0.00	\$0.00	\$11,252,448.22
PENSION	\$1,914,078.46	\$0.00	-\$20,288.32	\$800.89	\$0.00	\$0.00	\$1,892,989.25
Totals	\$13,573,778.77	\$0.00	-\$422,640.91	\$5,700.39	\$0.00	\$0.00	\$13,145,437.47

Investment Selection**Source**

OPEB	Montecito Fire Protection District - OPEB
PENSION	Montecito Fire Protection District - PENSION

Investment Objective**Source**

OPEB	Individual account based on Balanced HighMark PLUS. The dual goals of the Balanced Strategy are growth of principal and income. While dividend and interest income are an important component of the objective's total return, it is expected that capital appreciation will comprise a larger portion of the total return. The portfolio will be allocated between equity and fixed income investments.
PENSION	Individual account based on Moderately Conservative HighMark PLUS. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	-3.45%	-0.07%	1.78%	7.35%	5.18%	-	1/19/2010
PENSION	-1.06%	1.52%	4.38%	-	-	-	6/29/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Agenda

Item #10

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Special Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on June 24, 2019 at 2:00 p.m.

Director Easton called the meeting to order at 2:00 p.m.

Present: Director Easton, Director van Duinwyk, Director Powell, Director Lee, Director Ishkanian. Chief Hickman and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. That the Board appoint Kevin Taylor as the Fire Chief and that the Board approve and authorize the Board President to execute the Fire Chief Employment Agreement between the Montecito Fire Protection District and Kevin Taylor.**

Motion to appoint Kevin Taylor as the Fire Chief and authorize the Board President to execute the Fire Chief Employment Agreement between the Montecito Fire Protection District and Kevin Taylor made by Director van Duinwyk, seconded by Director Ishkanian and unanimously passed.

- 3. Administer Oath of Office for new Fire Chief.**

Director Easton administered the Oath of Office to Fire Chief Kevin Taylor. The Board took a break at 2:10 p.m. The Board reconvened at 2:20 p.m.

- 4. Receive update regarding Microgrid from Craig Lewis of Clean Coalition. (Strategic Plan Goal 9.1)**

Craig Lewis from Clean Coalition provided background information regarding the Microgrid project. He also introduced Brian Huber from Clean Spark who provided a power point presentation regarding the new Microgrid system proposal. The Board took a break at 3:27 p.m. The Board reconvened at 3:35 p.m.

- 5. Consider approval of Resolution 2019-03, adopting the Santa Barbara County Multi-Jurisdictional Hazard Mitigation Plan and the Montecito Fire Protection District 2018 Hazard Mitigation Annex. (Strategic Plan Goal 2)**

a. Staff report presented by Fire Marshal Aaron Briner.

Fire Marshal Briner provided a staff report regarding Resolution 2019-03. Ryan Bray, Technical Consultant from Risk Management Professionals, Inc. provided a power point presentation regarding the development of the Hazard Mitigation Annex. Motion to approve Resolution 2019-03, adopting the Santa Barbara County Multi-Jurisdictional Hazard Mitigation Plan and the Montecito Fire Protection District 2018 Hazard Mitigation Annex made by Director van Duinwyk, seconded by Director Powell. The Roll Call Vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, S. Easton, J. A. Powell, M. Lee
Nays: None
Abstain: None
Absent: None

6. Runoff election for Regular Special District Member on Santa Barbara LAFCO.

Motion to endorse Judith Ishkanian as the Regular Special District Member made by Director van Duinwyk, seconded by Director Easton and motion carried. Director Ishkanian abstained from the vote.

7. That the Board of Directors approve and authorize the President to execute Side Letter Agreement clarifying Section 31 of the Memorandum of Understanding between the Montecito Firefighter's Association and the Montecito Fire Protection District regarding retirement. (Strategic Plan Goal 7.3)

a. Staff report presented by Accountant Araceli Nahas.

District Accountant Nahas provided a staff report regarding the Side Letter Agreement clarifying Section 31 of the Memorandum of Understanding between the Montecito Firefighter's Association and the Montecito Fire Protection District regarding retirement. Motion to approve and authorize the President to execute the Side Letter Agreement made by Director Powell, seconded by Director Lee and unanimously passed.

8. That the Board of Directors approve and authorize the President to execute Side Letter Agreement clarifying Section 32 of the Memorandum of Understanding between the Members of Staff and the Montecito Fire Protection District regarding retirement. (Strategic Plan Goal 7.3)

a. Staff report presented by Accountant Araceli Nahas.

District Accountant Nahas provided a staff report regarding the Side Letter Agreement clarifying Section 32 of the Memorandum of Understanding between the Members of Staff and the Montecito Fire Protection District regarding retirement. Motion to approve and authorize the President to execute the Side Letter Agreement made by Director Powell, seconded by Director Lee and unanimously passed.

9. Report from the Finance Committee. (Strategic Plan Goal 9.1)

a. Consider recommendation to approve May 2019 financial statements.

Director van Duinwyk provided a report regarding the May 2019 financial statements. Motion made by Director Powell, seconded by Director van Duinwyk and unanimously passed to approve the May 2019 financial statements.

b. Review PARS Post-Employment Benefits Trust Program statement for April 2019.

Director van Duinwyk provided a report regarding the PARS OPEB Trust Program statement for April 2019.

c. Consider recommendation to approve Resolution 2019-04, Amending Final Budget for FY 2018-19.

District Accountant Nahas provided a report regarding Resolution 2019-04. Motion made by Director Powell, seconded by Director Ishkanian and unanimously passed to increase the post retirement by an additional 1.6 million. Motion to approve Resolution 2019-04 as amended, increasing the supplemental retirement contribution in fund 3650 from 1,630,000 to \$3,230,000 made by Director Powell, seconded by Director Ishkanian. The Roll Call Vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, S. Easton, J. A. Powell, M. Lee

Nays: None

Abstain: None

Absent: None

d. Consider recommendation to approve Resolution 2019-05, Adoption of the Preliminary Budget for FY 2019-20.

Director van Duinwyk and District Accountant Nahas provided a report regarding Resolution 2019-05. Motion to approve Resolution 2019-05, Adoption of the

Preliminary Budget for FY 2019-20 made by Director van Duinwyk, seconded by Director Lee. The Roll Call Vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, S. Easton, J. A. Powell, M. Lee

Nays: None

Abstain: None

Absent: None

10. Approval of the Publicly Available Pay Schedule, effective July 1, 2019, as required by CalPERS.

Motion to approve the Publicly Available Pay Schedule, effective July 1, 2019 made by Director Powell, seconded by Director Easton and unanimously passed.

11. Approval of Minutes of the May 13, 2019 Special Meeting.

Motion to approve the minutes of the May 13, 2019 Special meeting made by Director van Duinwyk, seconded by Director Ishkanian and unanimously passed.

12. Approval of Minutes of the May 23, 2019 Special Meeting.

Motion to approve the minutes of the May 23, 2019 Special meeting made by Director Ishkanian, seconded by Director van Duinwyk and unanimously passed.

13. Fire Chief's report.

Chief Hickman highlighted significant calls for the month of May. The Chief provided an update regarding the RFP's, three responses for the roof project and one response for Architect services.

14. Board of Director's report.

There were no items to report at this meeting.

15. Suggestions from Directors for items other than regular agenda items to be included for the July 22, 2019 Regular Board meeting.

There were no additional suggestions from the Directors.

Meeting Adjourned at 4:33 p.m.

Montecito Fire Protection District
Minutes for Regular Meeting, June 24, 2019
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President Sylvia Easton

Secretary Michael Lee

Agenda

Item #11

Joyce Reed

To: Kevin Taylor
Subject: RE: 701 Chelham Way

From: Alex Broumand <abroumand@montecitofire.com>
Date: Thursday, July 11, 2019 at 3:49 PM
To: Kevin Taylor <ktaylor@montecitofire.com>
Subject: Fwd: 701 Chelham Way

Chief,
More P-Shift sunshine.

Alex

Sent from my iPhone

Begin forwarded message:

From: Pat Dillingham <pdillingham@gmail.com>
Date: July 11, 2019 at 1:39:31 PM PDT
To: <abroumand@montecitofire.com>
Cc: Jaclyn Dillingham <jaclyndillingham@gmail.com>
Subject: 701 Chelham Way

Captain Broumand,

Thank you very much for your time this morning and for visiting my home on short notice to assist with our home permit process.

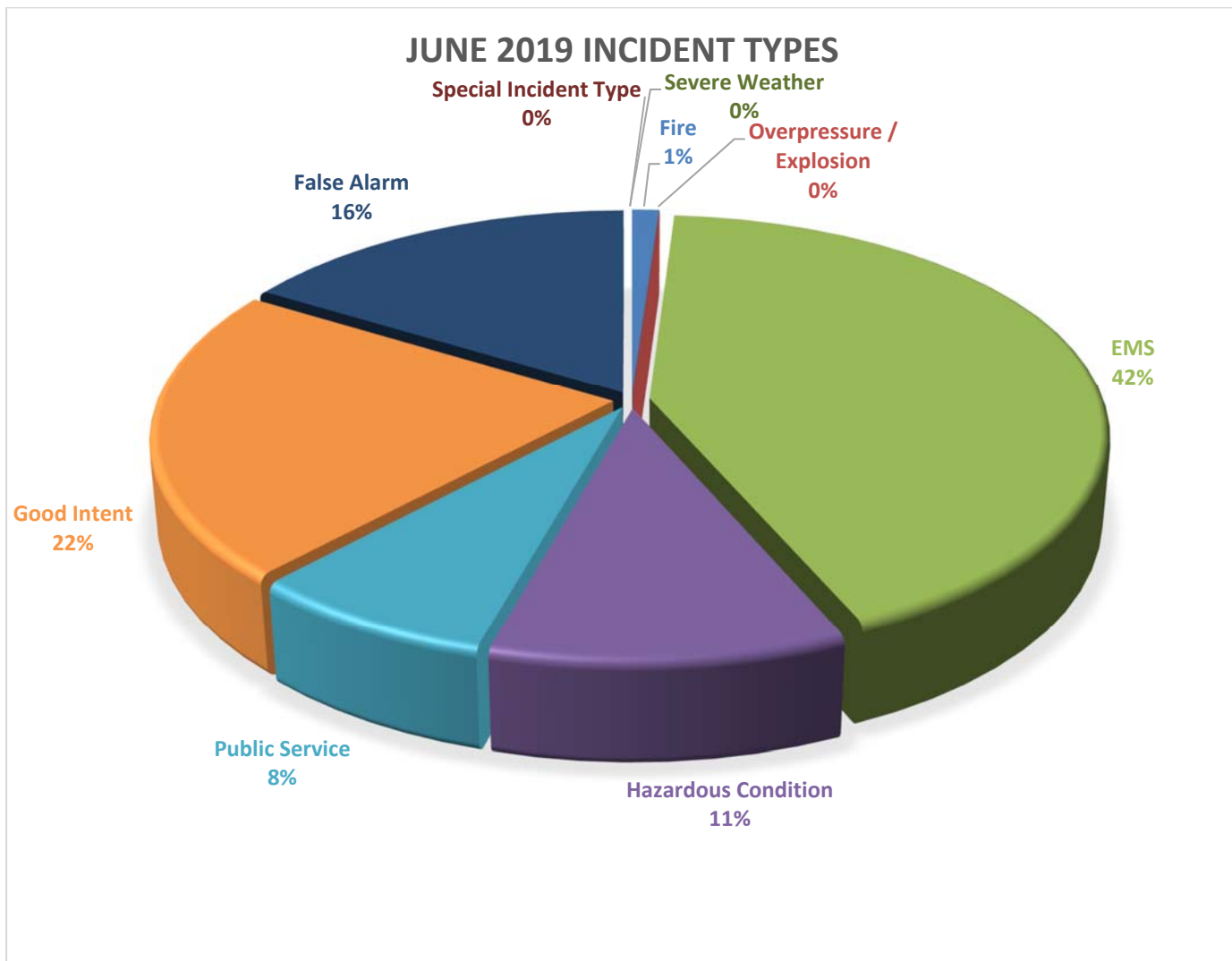
Along with my wife and daughter (who is still wearing the sticker you gave her), we are thrilled to be a part of the Montecito community and are thankful for all that you and your team does for everyone in town. We will absolutely take you up on the offer for a visit to the station and letting our little girl to take a tour, and we look forward to it.

Thank you again - much appreciated.

Best,
Pat Dillingham

JUNE 2019 CALLS BY INCIDENT TYPE TOTAL INCIDENTS: 92

FIRE: 1	EMS: 39
EXPLOSION, OVERHEAT: 0	PUBLIC SERVICE** 7
HAZARDOUS CONDITION: 10	GOOD INTENT*: 20
FALSE ALARM: 15	SEVERE WEATHER: 0
SPECIAL INCIDENT TYPES: 0	



*Good Intent: Firefighters respond to a reported emergency, but find a different type of incident or nothing at all upon arrival to the area. Example: A caller reports smoke on the hillside. Firefighters arrive to discover a grading operation at a construction site is creating dust mistaken for smoke. Dispatched and Cancelled Enroute falls in this category.

** Public Service: Non-emergency requests for assistance. Examples: lock out, animal rescue, ring removal, water problem; lift assists, seized gate, stalled elevator, providing the Sheriff's Department with a ladder to enter a building.

JANUARY - JUNE 2019 INCIDENT TREND

