

MONTECITO FIRE PROTECTION DISTRICT
AGENDA FOR THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS
Montecito Fire Protection District Headquarters
July 22, 2015 at 3:00 p.m.

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Section 54956 of the Government Code, a SPECIAL MEETING of the Governing Board of the Montecito Fire Protection District is hereby called for the 22nd day of July, 2015 at 3:00 p.m.

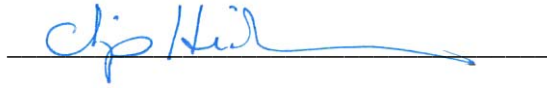
Said meeting will be held at
Montecito Fire District Headquarters,
595 San Ysidro Road.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)
2. Time Certain: 3:00 p.m. - Report from AMEC on Draft Environmental Impact Report for Station 3.
3. Update on status of properties identified in Station 3 Site Identification Study regarding property availability.
4. Approval of Resolution 2015-07 Authorizing Access to State and Federal Level Summary Criminal History Information for Employment.
5. Report from the Finance Committee.
 - a. Review Financial Summary Staff Report for the fiscal year 2014-15.
 - b. Consider recommendation to approve District's June 2015 financial statements.
6. Report from Personnel Committee.
7. Approval of Minutes of June 22, 2015 Regular Meeting.
8. Accept resignation from Director Susan Keller.
 - A. Direct the Fire Chief to notify the County Elections Official of Board vacancy.
 - B. Provide Direction to the Fire Chief regarding the appointment or election of a replacement Director.
9. Fire Chief's report.
10. Board of Director's report.
11. Suggestions from Directors for items other than regular agenda items to be included for the August 2015 Regular Board meeting.

Adjournment

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is July 17, 2015.

MONTECITO FIRE PROTECTION DISTRICT



Chip Hickman, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

July 22, 2015

Agenda Item #4

RESOLUTION NO. 2015-07

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE MONTECITO FIRE PROTECTION DISTRICT
AUTHORIZING THE ESTABLISHMENT OF AN AGREEMENT WITH THE STATE
OF CALIFORNIA DEPARTMENT OF JUSTICE AND THE FEDERAL BUREAU OF
INVESTIGATION TO PROVIDE FOR BACKGROUND CHECKS BY THE
MONTECITO FIRE PROTECTION DISTRICT**

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) authorize cities, counties, districts and joint powers authorities to access state and local summary criminal history information for employment, licensing or certification purposes; and

WHEREAS, Penal Code Section 11105(b)(11) authorizes cities, counties, districts and joint powers authorities to access federal level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require that there be a requirement or exclusion from employment, licensing, or certification based on specific criminal conduct on the part of the subject of the record; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require the city council, board of supervisors, governing body of a city, county or district or joint powers authority to specifically authorize access to summary criminal history information for employment, licensing, or certification purposes.

NOW THEREFORE, BE IT RESOLVED, that the Montecito Fire Protection District is hereby authorized to access state and federal level summary criminal history information for employment (including volunteers and contract employees) or certification of Emergency Medical Technicians and Paramedics, and may not disseminate the information to a private entity.

ADOPTED this 22nd day of July, 2015 by the Montecito Fire Protection District by the following roll call votes listed by name:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

Agenda Item #5

ATTACHMENT

#A



STAFF REPORT

Prepared for: Montecito Fire Protection Board of Directors

Prepared by: Araceli Gil, District Accountant

Date: July 15, 2015

Topic: Financial Summary for Fiscal Year Ending June 30, 2015

Summary

The District ended the 2014-15 fiscal year in a favorable financial position in the three main funds: General, Capital Outlay and Land & Building. This report provides an overview of the District's financial position for the year ending June 30, 2015.

Discussion

Balance Sheet Summary:

General Fund (3650)

Balance sheet snapshot on June 30, 2015

Total assets:	\$ 5,147,056
Total liabilities:	330,020
Total fund balance:	\$ 4,817,036

The assets include cash in treasury and accounts receivable from fire assignments and a quarterly first response service fee. Liabilities include salaries and benefits payable, accounts payable and accrued expense for unpaid expenses at year-end.

The total fund balance increased \$1,003,683 from June 30, 2014. The increase is due a combination of unanticipated revenues and unspent funds on the expenditures side. Unanticipated revenues of \$211,342 (4C), were mostly a result of property taxes and fire assignments. Unspent funds totaled \$537,963 (5C) for salaries and benefits, and \$221,672 (6C) in services and supplies.

Capital Outlay Fund (3652)

Balance sheet snapshot on June 30, 2015

Total assets:	\$ 2,390,006
Total liabilities:	-0-
Total fund balance:	\$ 2,390,006

The assets include cash in treasury. The total fund balance increased \$161,788 from June 30, 2014. The increase is mainly due to funds transferred in from the General Fund and interest income.

Land & Building Fund (3653)

Balance sheet snapshot on June 30, 2015

Total assets:	\$ 7,093,650
Total liabilities:	-0-
Total fund balance:	\$ 7,093,650

The assets include cash in treasury. The total fund balance decreased \$766,777 from June 30, 2014. The decrease is due to \$800,000 transferred to the General Fund. The funds were used to make additional contributions to the District's OPEB trust fund.

Financial Status Summary: Please reference the attached Financial Status Report generated from FIN for the information highlighted below.

Revenues

General Fund (3650): The District estimated FY 14-15 revenues of \$15,602,959 (4A). The main source of revenue was Property Taxes budgeted at \$14,653,524 (1A), or 94%, of total revenue. Actual Property Taxes collected by the District were \$14,746,644 (1B), or \$93,120 (1C) over the budgeted amount.

The District estimated other revenue sources, which include interest, Homeowners Property Tax Relief, Federal and State fire reimbursements, EMS medical response payments, rental income and CSFD dispatch payments, to total \$949,435 (2A-3A). Actual revenue collected was \$1,067,657 (2B-3B), or \$118,222 over the budgeted amount.

Total revenue collected was \$15,814,301, or \$211,342 over the budgeted amount (4).

Expenditures

Salaries and Employee Benefits: Total expenditures were \$13,155,250, or \$537,963 under budget (5). Regular Salaries (6100) and Retirement Contributions (6400) expenses were lower than budgeted due to mid-year retirements of three senior employees and an employee on temporary disability leave. The Overtime (6300) budget was increased by \$598,000 in May by the Board-approved budget amendment to ensure adequate funds to cover overtime caused by fire assignments. The Worker's Compensation (6900) expense fell under budget due a lower premium by the District's new insurance carrier, SDRMA.

Services and Supplies: Total expenditures were \$1,288,127, or \$221,672 under budget (6). Professional and Special Services (7460) expenses were \$208,818 under budget. High budgeted items included \$100,000 for a helicopter prepositioning plan and \$120,000 for the CWPP Plan. The District did not engage in the helicopter plan, and approximately \$24,000 of CWPP services were incurred in this fiscal year.

Capital Assets: Total expenditures were \$66,126, only \$24 under budget (7). The Equipment (6300) budget was increased by \$7,650 in May by the Board-approved budget amendment to ensure adequate funds to cover all capital asset expenditures.

Overall, the District's expenditures were \$14,509,503, or \$759,659 under the total budgeted amount (8).

Fund Balance

The District budgeted for a total increase in Residual Fund Balance carryover of \$100,280 (9A), and the actual carryover increase was \$1,068,438 in Residual Fund Balance (9B). As mentioned in the balance sheet section, the increase is due in large part to unanticipated revenues.

The total fund balance at June 30, 2015 was \$4,817,037, designated as follows:

Restricted - \$ 2,866 (Market value of unrealized gains posted by SB County Treasury)
 Committed - \$ 1,200,500 (Contingency/Disaster reserve and petty cash of \$500)
 Residual - \$ 3,613,671 (Funds without designation)

Conclusion

Overall, the District's financial performance for fiscal year 2014-15 was very positive with an overall net increase in fund balance of over \$1,003,684 for the General Fund.

The District maintains a healthy fund balance of which a portion of it serves as a catastrophic reserve and the remainder serves as undesignated reserves. Per Capitol PFG's recommendations, it is best practice for the District to create a formal policy for establishing reserve categories, identifying amounts, considering restrictions and setting a time-line for re-evaluating the reserve levels.

The fund balances as of June 30, 2015 for each of the recommended reserve categories are presented below:

Reserve Categories	MFPD Balance June 30, 2015	Recommended Amount	Difference
Catastrophic Event	1,200,000	2,100,000	-900,000
Economic Uncertainties ¹	3,614,000	2,200,000	1,414,000
Totals	4,814,000	4,300,000	514,000

Staff will prepare formal District reserve policies for Board consideration prior to the approval of the Final Budget in September. At this point, the Board does not need to take any action.

¹ The Residual Fund Balance maintains these undesignated funds that can be specifically categorized for "Economic Uncertainties" and the balance can be used for the "Catastrophic Events" reserve or remain in the Residual Fund.

Montecito Fire Protection District
FIN Financial Status Report
For the Year Ended June 30, 2015

Line Item Account	A Fiscal Year Budget	B Actual	C Over/(Under) Budget	D Percent of Budget	
Revenues					
Taxes					
3010 -- Property Tax-Current Secured	13,782,468	13,765,454	(17,014)	99.88%	
3011 -- Property Tax-Unitary	107,223	113,639	6,416	105.98%	
3015 -- PT PY Corr/Escapes Secured	-	(37,081)	(37,081)	--	
3020 -- Property Tax-Current Unsecd	582,421	719,634	137,213	123.56%	
3040 -- Property Tax-Prior Secured	(60,614)	1,633	62,247	-2.69%	
3050 -- Property Tax-Prior Unsecured	7,918	(67,116)	(75,034)	-847.64%	
3054 -- Supplemental Pty Tax-Current	219,299	250,471	31,172	114.21%	
3056 -- Supplemental Pty Tax-Prior	<u>14,809</u>	<u>9</u>	<u>(14,800)</u>	0.06%	
Property Taxes	14,653,524	14,746,644	93,120	100.64%	1
Use of Money and Property					
3380 -- Interest Income	17,659	18,385	726	104.11%	
3381 -- Unrealized Gain/Loss Invstmnts	2,866	4,933	2,067	172.11%	
3409 -- Other Rental of Bldgs and Land	<u>50,961</u>	<u>49,486</u>	<u>(1,475)</u>	97.11%	
Use of Money and Property	71,486	72,804	1,318	101.84%	2
Intergovernmental Revenue-State					
3750 -- State-Emergency Assistance	548,288	640,289	92,001	116.78%	
4220 -- Homeowners Property Tax Relief	<u>86,330</u>	<u>84,366</u>	<u>(1,964)</u>	97.73%	
Intergovernmental Revenue-State	634,618	724,656	90,038	114.19%	
Intergovernmental Revenue-Federal					
4476 -- Federal Emergency Assistance	<u>57,366</u>	<u>57,366</u>	<u>-</u>	100.00%	
Intergovernmental Revenue-Federal	57,366	57,366	-	100.00%	
Charges for Services					
5105 -- Reimb for District Services	<u>180,140</u>	<u>180,891</u>	<u>751</u>	100.42%	
Charges for Services	180,140	180,891	751	100.42%	
Miscellaneous Revenue					
5909 -- Other Miscellaneous Revenue	<u>5,825</u>	<u>31,941</u>	<u>26,116</u>	548.34%	
Miscellaneous Revenue	5,825	31,941	26,116	548.34%	3
Total Revenues	15,602,959	15,814,301	211,343	101.35%	4

**Montecito Fire Protection District
FIN Financial Status Report
For the Year Ended June 30, 2015**

Line Item Account	A Fiscal Year Budget	B Actual	C (Over)/Under Budget	D Percent of Budget	
Expenditures					
Salaries and Employee Benefits					
6100 -- Regular Salaries	6,623,640	6,415,185	208,455	96.85%	
6300 -- Overtime	1,448,004	1,307,725	140,279	90.31%	
6400 -- Retirement Contribution	1,885,332	1,789,542	95,790	94.92%	
6475 -- Retiree Medical OPEB	1,610,136	1,610,136	-	100.00%	
6550 -- FICA/Medicare	99,663	103,042	(3,379)	103.39%	
6600 -- Health Insurance Contrib	1,262,839	1,297,241	(34,402)	102.72%	
6700 -- Unemployment Ins Contribution	8,925	8,512	413	95.37%	
6900 -- Workers Compensation	754,674	623,867	130,807	82.67%	
Salaries and Employee Benefits	13,693,213	13,155,250	537,963	96.07%	5
Services and Supplies					
7030 -- Clothing and Personal	12,000	16,035	(4,035)	133.63%	
7050 -- Communications	96,300	91,854	4,446	95.38%	
7060 -- Food	2,500	2,583	(83)	103.32%	
7070 -- Household Supplies	24,970	23,914	1,056	95.77%	
7090 -- Insurance	29,302	30,051	(749)	102.56%	
7120 -- Equipment Maintenance	25,000	34,863	(9,863)	139.45%	
7200 -- Structure & Ground Maintenance	38,224	72,888	(34,664)	190.69%	
7205 -- Fire Defense Zone	90,000	77,863	12,137	86.51%	
7322 -- Consulting & Mgmt Fees	3,100	3,101	(1)	100.02%	
7324 -- Audit and Accounting Fees	22,685	30,550	(7,865)	134.67%	
7348 -- Instruments & Equip. < \$5000	39,665	29,935	9,730	75.47%	
7363 -- Equipment Maintenance	50,000	54,167	(4,167)	108.33%	
7400 -- Medical, Dental and Lab	18,136	19,255	(1,119)	106.17%	
7430 -- Memberships	2,750	8,728	(5,978)	317.38%	
7450 -- Office Expense	27,317	31,384	(4,067)	114.89%	
7460 -- Professional & Special Service	516,000	307,182	208,818	59.53%	
7506 -- Administrative Expense (SBC)	165,000	140,370	24,630	85.07%	
7507 -- ADP Payroll Fees	7,500	6,762	738	90.15%	
7510 -- Contractual Services	41,400	41,219	181	99.56%	
7530 -- Publications & Legal Notices	2,000	1,890	110	94.52%	
7580 -- Rents/Leases-Structure	5,500	3,706	1,794	67.38%	
7630 -- Small Tools & Instruments	11,200	11,155	45	99.60%	
7650 -- Special Departmental Expense	94,850	72,383	22,467	76.31%	
7671 -- Special Projects	9,400	10,071	(671)	107.13%	
7730 -- Transportation and Travel	12,000	12,818	(818)	106.82%	
7731 -- Gasoline-Oil-Fuel	55,000	47,884	7,116	87.06%	
7732 -- Training	61,000	62,218	(1,218)	102.00%	
7760 -- Utilities	47,000	43,298	3,702	92.12%	
Services and Supplies	1,509,799	1,288,127	221,672	85.32%	6

**Montecito Fire Protection District
FIN Financial Status Report
For the Year Ended June 30, 2015**

Line Item Account	A Fiscal Year Budget	B Actual	C (Over)/Under Budget	D Percent of Budget	
Capital Assets					
8300 -- Equipment	66,150	66,126	24	99.96%	
Capital Assets	66,150	66,126	24	99.96%	7
Total Expenditures	15,269,162	14,509,503	759,659	95.02%	8
Other Financing Sources & Uses					
Other Financing Sources					
5910 -- Oper Trf (In)-General Fund	800,000	800,000	-	100.00%	
5919 -- Sale Capital Assets-Prsnl Prop	-	380	380	--	
Other Financing Sources	800,000	800,380	380	100.05%	
Other Financing Uses					
7901 -- Oper Trf (Out)	1,101,529	1,101,519	10	100.00%	
Other Financing Uses	1,101,529	1,101,519	10	100.00%	
Total Other Financing Sources & Uses	(301,529)	(301,139)	390	99.87%	
Changes to Fund Balances					
Decrease to Nonspendables					
9605 -- Prepays/Deposits	70,878	70,878	-	100.00%	
Decrease to Nonspendables	70,878	70,878	-	100.00%	
Decrease to Restricted					
9797 -- Unrealized Gains	113	113	-	99.73%	
Decrease to Restricted	113	113	-	99.73%	
Increase to Nonspendables					
9605 -- Prepays/Deposits	-	3,258	(3,258)	--	
Increase to Nonspendables	-	3,258	(3,258)	--	
Increase to Restricted					
9797 -- Unrealized Gains	2,979	2,978	1	99.97%	
Increase to Restricted	2,979	2,978	1	99.97%	
Total Changes to Fund Balances	68,012	64,755	3,257	95.21%	
Net Financial Impact	100,280	1,068,414	968,134	1065.43%	9

ATTACHMENT

#B

MONTECITO FIRE PROTECTION DISTRICT
CASH RECONCILIATION - ALL FUNDS
June 30, 2015

	Fund 3650 General	Fund 3651 Pension Obl.	Fund 3652 Capital Outlay	Fund 3653 Land & Bldg	All Funds
Cash Balance at 6/1/15	5,571,635.29	180.30	2,386,382.70	7,082,751.75	14,969,417.04
Income:					
Tax Revenue	618,566.09	-	-	-	618,566.09
CalOES - Cover BTU, 08/19-08/15/14	75,855.11	-	-	-	75,855.11
CSFD Dispatch Services	21,435.00	-	-	-	21,435.00
Cal Card rebate	249.00	-	-	-	249.00
State mandate costs reimb., 2001-02	727.00	-	-	-	727.00
State mandate costs reimb., 2002-03	1,226.00	-	-	-	1,226.00
	<u>718,058.20</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>718,058.20</u>
Expenses:					
Claims Processed	(774,886.15)	-	-	-	(774,886.15)
Payroll	(888,465.51)	-	-	-	(888,465.51)
Other:					
Reimbursed expenses*	11,804.65	-	-	-	11,804.65
	<u>(1,651,547.01)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(1,651,547.01)</u>
Cash Balance at 6/30/15	<u>4,638,146.48</u>	<u>180.30</u>	<u>2,386,382.70</u>	<u>7,082,751.75</u>	<u>14,035,928.23</u>
Cash in Treasury per Balance Sheet	<u>5,014,779.63</u>	<u>180.30</u>	<u>2,386,382.70</u>	<u>7,082,751.75</u>	<u>14,484,094.38</u>
Difference	376,633.15	-	-	-	376,633.15
Reconciliation:					
Outstanding payroll claims					
Delta Dental	14,227.03	-	-	-	14,227.03
Lincoln Life Insurance	709.68	-	-	-	709.68
Vision Service Plan	2,906.80	-	-	-	2,906.80
CalPERS health insurance	100,009.60	-	-	-	100,009.60
Payroll checks	5,448.75	-	-	-	5,448.75
Payroll direct deposit	224,357.57	-	-	-	224,357.57
EFT Payable (Acct 1015)					
Entenmann Rovin	1,763.44	-	-	-	1,763.44
Southern Counties Fuels	1,386.42	-	-	-	1,386.42
Accounts payable (Acct 1210)					
Geo Elements LLC	13,996.81	-	-	-	13,996.81
Aflac	1,549.22	-	-	-	1,549.22
Streamline Office Solutions	230.65	-	-	-	230.65
Smardan Hatcher Company	44.29	-	-	-	44.29
Burtens Fire	5,606.93	-	-	-	5,606.93
Tri-County Appliance	95.00	-	-	-	95.00
Snap-on Industrial	278.10	-	-	-	278.10
Safety Kleen Corp	602.86	-	-	-	602.86
Informa Corp	3,420.00	-	-	-	3,420.00
	<u>376,633.15</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>376,633.15</u>

* Summary of reimbursed expenses:

S. Bumanglag reimbursement for health premium, employee portion, \$25.52
Liebert Cassidy Whitmore webinar refund due to cancellation, \$75.00
State Compensation Ins Fund - Temporary disability payments, 5/9-5/22/15, \$2,149.28
State Compensation Ins Fund - Temporary disability payments, 5/23-6/5/15, \$2,149.28
State Compensation Ins Fund - Temporary disability payments, 6/6-6/19/15, \$2,149.28
Montecito Water District reimbursement for diesel tank repair, \$412.00
Montecito Water District reimbursement for diesel fuel usage, \$4,244.86
SB County Chiefs Association reimbursement for meal purchased by K. Taylor, \$179.65
IRS Federal taxes refund for Q4 amendment, \$117.77
MERRAG reimbursement for fuel usage and cell phone plans, \$302.01

**MONTECITO FIRE PROTECTION DISTRICT
WARRANTS AND CLAIMS DETAIL
June 2015**

Payee	Description	Amount
<u>Fund 3650 - General</u>		
ADP Inc	ADP fees, 2 periods	471.93
Aflac	Employee paid insurance, 2 months	3,098.44
Allstar Fire Equipment Inc	Hose maintenance (budgeted)	4,107.00
Ameravant	Website service	125.00
Anchor Air Systems	Service call to repair thermostat	201.89
Andreas, David	D. Andreas Reimb: CCAI 1033 Continuing Ed.	1,307.32
A-Ok Weed & Brush Service	Roadside weed and brush abatement, Coyote Rd.	500.00
A-Ok Weed & Brush Service	Roadside weed and brush abatement, May 2015	9,500.00
Aqua Lab Industries	Hydrostatic testing (10 bottles)	210.00
Blake, Garet	G. Blake Reimb: Water/Gatorade emerg. supply	69.81
Blake, Garet	G. Blake Reimb: Paramedic License Renewal	200.00
Bound Tree Medical	Patient medical supplies	1,645.65
Branch Out Tree Care LLC	Chipping and brush clearing: Mountain Drive	2,275.00
Branch Out Tree Care LLC	Chipping Project: Sierra Vista	4,800.00
Branch Out Tree Care LLC	Chipping Project: E. Mountain	6,400.00
Branch Out Tree Care LLC	Chipping Project: Chelham	6,400.00
Branch Out Tree Care LLC	Chipping Project: Pepper Hill special project	2,565.00
Branch Out Tree Care LLC	Chipping Project: Pepper Hill	3,000.00
Branch Out Tree Care LLC	Chipping Project: Park Hill Ln	4,550.00
Burtens Fire Inc	Hose maintenance (budgeted)	5,709.95
Burtens Fire Inc	Mechanic shop supplies	172.01
Burtens Fire Inc	Vehicle supplies: SCBA brackets/air filters	596.68
Burtens Fire Inc	Vehicle supplies: priming pump for E93	885.16
Cal Fire	Hazard mitigation project crews (8 days)	1,800.00
Callback Staffing Solutions Loc	Online scheduling program, monthly fee	94.50
Capture Technologies	Voice print maintenance: 5/24/15-5/23/16	3,039.99
Carquest Auto Parts	Brake pads and rotors/Transmission filter	220.39
CDCE Inc	Service call to repair MDC connection in BC	651.60
Chapman, Scott	S. Chapman Reimb: Management 2B	2,150.82
Compressed Air Of Ca	MAKO air compressor parts	287.63
Conexis Benefits Administrator LP	FSA plan payments, employee paid	2,034.48
Conexis Benefits Administrator LP	FSA administrative fee, May	97.75
Consolidated Overhead Door	Maintenance on overhead doors	561.00
Cox Communications	CAD connectivity & Internet	2,732.66
CPS	Promotional tests: Accountant (2013)	791.00
Davis, Shaun	S. Davis Reimb: Academy flag framing	135.63
Davis, Shaun	S. Davis Reimb: Command 1C	250.00
Davis, Shaun	S. Davis Reimb: ICS 300	474.16
Entenmann Rovin Co	Badge order w/ employee numbers	1,763.44
Freedom Signs	Neighborhood project signs (18)	1,178.18
Freedom Signs	Lettering for Medic 91	739.50
Galbraith, Robert	R. Galbraith Reimb: Laundry detergent/water	180.00
Galbraith, Robert	R. Galbraith Reimb: Prevention 1	225.00
Geo Elements LLC	CWPP study, May	9,653.52
Geo Elements LLC	CWPP study, June	13,996.81
Gil, Araceli	A. Gil Reimb: SB County Chief's meeting mileage	69.00
Gil, Araceli	A. Gil Reimb: SBCC class	320.62
Hugo's Auto Detailing	Car wash service, 2 months	385.00
Impulse Internet Services	Phone services, June	497.47

**MONTECITO FIRE PROTECTION DISTRICT
WARRANTS AND CLAIMS DETAIL
June 2015**

Payee	Description	Amount
Informa Corp	Network and CAD IT support, March	6,600.00
Informa Corp	Network and CAD IT support, April	5,430.00
Informa Corp	Network and CAD IT support, May	5,610.00
Informa Corp	Network and CAD IT support, June	3,420.00
JDL Mapping	Mapping services, May	125.00
L N Curtis & Sons	Annual maintenance on hydraulic rescue tools	1,730.00
Lexipol LLC	Fire policy manual, annual service fee	6,450.00
Liebert Cassidy Whitmore	Labor attorney fees, May	884.90
Marborg Industries	Refuse disposal, Sta. 1	359.67
McCracken, Ryland	R. McCracken Reimb: Paramedic License renewal	200.00
McCracken, Ryland	R. McCracken Reimb: Management 1	250.91
Med Tech Resource	Patient medical supplies	435.48
Mission Uniform Service Inc	Shop towels	354.71
Montecito Firemen's Assoc	Reimb. to MFA for Academy graduation catering	1,000.00
Montecito Journal	Notifications testing advertisement	617.50
Montecito Water District	Water service	429.38
Nestle Pure Life Direct	Bottled water	136.40
Paragon Builders	Repair work for rental property (1257 EVR)	22,194.60
PARS Public Agency Retirement	PARS OPEB Contribution for FY 14-15	536,712.00
Petty Cash	Petty cash - Napkins for R. Jensen reception	5.69
Petty Cash	Petty cash - Certified mail for Sta. 3 letters	75.67
Petty Cash	Petty cash - Business/training lunch meetings	92.91
Petty Cash	Petty cash - Per diem for various individuals	121.87
Petty Cash	Petty cash - Household supplies	137.02
Peyton Scapes	Landscape maintenance	500.00
Powell, Keith	K. Powell Reimb: Integrated EOD Concepts BBB	325.00
Price Postel & Parma	Legal services, May	3,181.00
RBF Consulting	Fire hydrant capacity analysis	7,430.08
Safety Kleen Corp	Quarterly solvent tank maintenance	602.86
Satcom Global Inc	Satellite phone charges	150.57
SB Auditor-Controller	Additional User Tax	223.49
SB Mailworks	Hazard abatement notices mailing service	2,118.15
SM Tire	Tires for E392 (4)	2,424.48
Smardan Hatcher Company	Toilet valve replacement, Sta. 2	44.29
Snap-On Industrial	Small tools: screwdriver set	116.26
Snap-On Industrial	Equipment: pressure regulators (2)	161.84
South Coast Emergency Vehicle	E91 repair: CAFS pressure regulator replaced	459.11
South Coast Emergency Vehicle	E91 repair: CAFS system failure, AW steering, A/C	8,157.35
Southern California Edison	Electricity service, 2 months	3,550.41
Southern Counties Fuels	Diesel Fuel, 6 trips	4,720.14
Southwest Traffic Systems	Detectors/channel cards for SYR (budgeted)	12,188.00
Sprint	E92 Sim card for MDC, May	37.99
Staples Credit Plan	Office supplies: Coffee, paper, pens, other	313.41
Streamline Office Solutions	Office copier usage fee, 2 months	561.45
Suds-Duds Launderette	Turnouts cleaned	179.75
The Gas Company	Gas service	156.90
The UPS Store	Shipping charges	95.55
The Village Service Station	Gasoline charges, April	1,689.87
The Village Service Station	Gasoline charges, May	2,680.23
Threattrack Security Inc	Anti-virus annual software: 4/23/15-4/22/16	390.00

**MONTECITO FIRE PROTECTION DISTRICT
WARRANTS AND CLAIMS DETAIL
June 2015**

Payee	Description	Amount
Trace Analytics LLC	Mako compressed air testing	80.00
Tri-County Appliance Repair	Washing machine repair, Sta. 1	95.00
Unisource	Household supplies, 2 months	1,114.75
US Bank Corporate Card (April)	Online fax account, monthly fee	8.95
	Water bottles for Staff Ride event	32.83
	Lumber for Academy training	33.44
	Painting supplies	38.83
	Printing and mailing services	39.07
	State Assistance publications	53.58
	ID tags for equipment bags	106.92
	Shop supplies and batteries	156.03
	Vehicle parts for various	160.26
	Jumper cables for Squad 91	161.19
	Oil filter supplies	174.85
	Business lunch meetings (3)	186.41
	A. Gil: SDRMA Safety/Claims Day	210.07
	Gasoline charges	238.92
	Flashlight mounting equipment (2) for E91	245.42
	Security deposit and flowers for academy grad	306.47
	R. Lauritson: Integrated EOD Concepts tuition	325.00
	Pump and plumbing parts for Sta. 1 showers	374.93
	Office supplies: labels, file folders, coffee/cups	386.87
	Adobe and Visio software	458.46
	J. Badaracco: CA Fire Mechanic's Academy	582.22
	Small engine fuel	601.92
	Portable radios batteries and carriers	622.25
	Vehicle accessing kits for engines	649.53
	Hazard abatement notices printing service	928.05
US Bank Corporate Card (May)	Online fax and offsite server back-up, monthly fee	18.94
	US Bank service fees	38.73
	Lock boxes for spare keys/Knox keys	63.43
	Vehicle parts for E92	73.55
	Household supplies: bulbs, plumbing parts, other	104.68
	Vehicle accessing tools	121.24
	J. Badaracco: CIIMT meeting	122.52
	K. Taylor: Foresters and Fire Wardens Conference	125.00
	Tool repair part, key chains	137.74
	Flower bouquets for Admin. Asst. and Accountant	144.98
	R. Lauritson: HazMat FRO instructor fee	160.00
	NFPA 211 publication	160.15
	Various travel or lunch meetings (6)	314.65
	FCC radio license for Command 13	360.00
	Visio software license for 903	379.00
	Food for Loureyro incident	401.57
	Vehicle rentals to drop off/pick up E91 in Ontario	424.22
	Flashlight/tool batteries, headlamp, iPhone case	472.22
	Lauritson/Powell: Integrated EOD Concepts Arson	569.20
	K. Taylor: CSDA General Manager Summit	625.00
	Gasoline charges	756.53
	Portable radio clips	1,005.60

**MONTECITO FIRE PROTECTION DISTRICT
WARRANTS AND CLAIMS DETAIL
June 2015**

Payee	Description	Amount
US Bank Corporate Card (June)	Visio software license for 903 (credit)	(348.46)
	Reimb. for employee personal purchase	(4.59)
	Helmet decals and name tags	80.26
	Job posting on CSDA website	100.00
	County Chief's lunch meeting (reimbursed)	179.65
	Business lunch meetings (5)	182.54
	FCC radio license and hardware for CAD system	197.19
	Hardware supplies: extension cords, tape, velcro	212.40
	Gasoline charges	249.24
	Document shredding service (budgeted)	259.00
	Inspection forms (500)	483.16
	Oil filter and stock supplies	486.82
	Radio chargers, haz mat tools calibration service	535.41
	NFPA publications: 102/13/921 (budgeted)	551.49
	Computer monitors, ID printer ink, office supplies	596.04
	Blinds for Sta. 1 dorms and offices (budgeted)	875.44
	Online fax, offsite server and anti-spam fees	893.44
	Vehicle parts: gurney mount, E93 relay box, other	896.63
Verizon California	Phone services, June	1,347.29
Verizon Wireless	Wireless service, 2 months	2,064.20
Vortex Industries	Repairs to doors at Sta. 2	755.00
Wilson Printing	Business cards (5 sets)	389.95
	Fund 3650 Total	<u>774,886.15</u>

**MONTECITO FIRE PROTECTION DISTRICT
PAYROLL EXPENDITURES
June 2015**

Regular Salaries	\$	473,447.00
Part-Time Salaries		5,835.86
Directors Fees		2,310.00
Auxiliary		986.00
FLSA Safety		5,837.20
FLSA Dispatch		3,540.23
Overtime		37,662.03
Fire Assignment Overtime		31,262.47
Chief Officers - Extra Duty		3,768.00
Dispatch Cadre Earnings		1,984.20
Mass Mutual 457 Contribution		8,200.00
Uniform Allowance		20,750.00
Text Message Allowance		4,320.00
4850 Labor Code Payroll		<u>23,802.55</u>
Gross Wages	\$	623,705.54
District Contributions to Insurance		114,062.41
District Contributions to Medicare/FICA		8,366.08
District Contributions to SUI		113.53
CalPERS Employee Contribution, District paid		47,242.85
CalPERS Employer Contribution, Employee paid		(24,649.13)
CalPERS, District Contribution		124,494.81
Health and Dependent Care FSA Contributions		(3,321.32)
Due to AFLAC		<u>(1,549.26)</u>
Total Benefits		<u>264,759.97</u>
Grand Total	\$	<u>888,465.51</u>

MONTECITO FIRE PROTECTION DISTRICT
OVERTIME COMPENSATION
June 2015

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Sick Relief	Emer. Callback	Training/ Class Cover	Paramedic Cont. Ed	Flex Day	Extra Staffing	Shift Vacancy	BC Coverage	Dispatch Coverage	Fire Asgmt	Other	Description
Bernewate, B.	06/04/15		9.0	472.91			472.91									
Davis, S.	06/05/15		24.0	1,413.72							1,413.72					
Elliott, M.	06/04/15		9.0	606.42			606.42									
Hickman, K.	06/03/15		3.5	222.71											222.71	Tour of County dispatch
Hickman, K.	06/04/15		9.0	572.67			572.67									
Hickman, K.	06/07/15		8.0	509.04			509.04									
Mann, K.	06/03/15		24.0	1,693.44	1,693.44											
McCracken, R.	06/02/15	4.0	20.0	1,261.20									1,261.20			
Poulos, T.	05/27/15		24.0	1,510.92							1,510.92					
Whitt, S.	06/01/15		1.5	65.79	65.79											
Zeitsoff, J.	06/01/15		13.0	740.42							740.42					
Muller, L.	06/09/15		14.0	636.09									636.09			
Purguy, P.	06/01/15		24.0	1,294.20									1,294.20			
Ventura, G.	05/27/15		2.0	226.44											226.44	MERRAG/Press release
Ventura, G.	06/10/15		3.0	339.66											339.66	Admin. Asst. job posting
Payroll 6/16/15				11,565.63												
Andreas, D.	06/15/15	8.0	16.0	1,270.08							1,270.08					
Andreas, D.	06/17/15	8.0	0.5	39.69			39.69									
Blake, G.	06/22/15		9.5	584.11												
Blake, G.	06/26/15		24.0	1,475.64										1,475.64		
Chapman, S.	06/13/15	8.0	16.0	1,076.86							1,076.86					
Chapman, S.	06/22/15	8.0	16.0	1,076.86							1,076.86					
Chapman, S.	06/25/15		8.5	572.13										572.13		
Davis, S.	06/14/15		24.0	1,413.72							1,413.72					
Davis, S.	06/25/15		24.0	1,413.72										1,413.72		
Fuentes, E.	06/11/15		24.0	1,693.44							1,693.44					
Fuentes, E.	6/21-6/23/15		56.0	3,951.36										3,951.36		
Galbraith, R.	6/21-6/23/15	16.0	40.0	2,356.20										2,356.20		
Grant, L.	06/23/15		2.0	78.99											78.99	Late call
Grant, L.	06/25/15		24.0	947.88										947.88		
Hauser, B.	06/13/15	24.0	-	-												
Hauser, B.	06/22/15		24.0	1,368.36							1,368.36					
Hickman, K.	06/24/15		24.0	1,527.12							1,527.12					
Holthe, D.	6/21-6/23/15		56.0	4,547.76										4,547.76		
Klenowicz, E.	06/17/15		24.0	1,374.48							1,374.48					
Klenowicz, E.	06/25/15		23.0	1,317.21							1,317.21					
McCracken, R.	06/11/15		24.0	1,513.44	1,513.44											
McCracken, R.	06/17/15	4.0	20.0	1,261.20									1,261.20			
McCracken, R.	06/25/15		9.0	587.54										587.54		
Powell, K.	06/15/15		24.0	1,374.48							1,374.48					
Powell, K.	6/21-6/23/15		56.0	3,207.12										3,207.12		
St. Oegger	06/20/15		15.0	1,010.70										1,010.70		
St. Oegger	06/24/15		8.5	572.73										572.73		

**MONTECITO FIRE PROTECTION DISTRICT
OVERTIME COMPENSATION
June 2015**

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Sick Relief	Emer. Callback	Training/Class Cover	Paramedic Cont. Ed	Flex Day	Extra Staffing	Shift Vacancy	BC Coverage	Dispatch Coverage	Fire Asgmt	Other	Description	
Villarreal, J.	06/20/15		15.5	1,202.03										1,202.03			
Walkup, R.	06/24/15		24.0	1,408.68							1,408.68						
Whitt, S.	06/20/15	15.5	-	-													
Whitt, S.	06/25/15		1.0	43.86							43.86						
Wrenn, W.	06/16/15		13.0	513.44							513.44						
Wrenn, W.	06/17/15		8.5	335.71							335.71						
Wrenn, W.	06/20/15		13.0	513.44										513.44			
Wrenn, W.	06/22/15		9.5	375.20							375.20						
Wrenn, W.	06/25/15		8.5	335.70										335.70			
Zeitsoff, J.	06/25/15		24.0	1,366.92										1,366.92			
Gil, A.	06/10/15		1.0	82.91											82.91	Finance Committee reports	
Jenkins, J.	06/01/15		1.0	102.64											102.64	Notification testing	
Jenkins, J.	06/06/15		3.0	307.94											307.94	Respond for radio failure	
Lauritson, R.	06/21/15		23.0	2,743.44							2,743.44						
Muller, L.	06/13/15		9.5	431.63									431.63				
Muller, L.	06/15/15		24.0	1,090.44									1,090.44				
Purguy, P.	06/21/15		24.0	1,294.20									1,294.20				
Ventura, G.	06/18/15		3.5	396.27											396.27	CWPP public meeting	
Edwards, T.	06/24/15		24.0	1,884.00								1,884.00					
Taylor, K.	6/20-6/24/15		60.0	7,221.60										7,221.60			
Widling, A.	06/22/15		24.0	1,884.00								1,884.00					
Payroll 7/1/15				61,126.87													
Grand Total				72,692.50	3,272.67	-	2,200.73	-	-	-	23,162.11	3,768.00	7,268.96	31,262.47	1,757.56		
% of Total				100.00%	4.5%	0.0%	3.0%	0.0%	0.0%	0.0%	31.9%	5.2%	10.0%	43.0%	2.4%		

**MONTECITO FIRE PROTECTION DISTRICT
SUMMARY OF OVERTIME EXPENSE BY CATEGORY**

Fiscal Year 2013-14

Month Paid	Sick Relief	Emergency Callback	Training/Class Cover	Paramedic Cont. Ed	Flex Day	Extra Staffing	Shift Vacancy	BC Coverage	Dispatch Coverage	Other	Subtotal	Fire Assignments	Total OT	Monthly % of Budget	Cum. % of Budget
JULY	17,047.80	1,005.12	1,475.64	516.83	6,730.92	13,279.82	15,550.45	9,420.00	3,630.96	3,726.19	72,383.73	21,550.17	93,933.90	11.1%	11.1%
AUGUST	15,315.23	-	1,322.28	110.79	10,935.72	-	20,107.22	-	861.96	824.53	49,477.73	60,900.04	110,377.77	13.0%	24.0%
SEPTEMBER	12,665.18	2,211.15	2,691.72	429.27	2,722.32	1,726.31	12,127.25	1,884.00	1,763.10	4,918.40	43,138.70	94,071.40	137,210.10	16.1%	40.2%
OCTOBER	21,165.09	1,961.08	1,306.28	470.86	4,835.64	-	18,184.57	9,420.00	1,993.32	7,271.41	66,608.25	-	66,608.25	7.8%	48.0%
NOVEMBER	3,594.15	6,945.40	1,586.97	350.09	1,425.60	-	5,882.79	4,710.00	2,540.88	5,462.78	32,498.66	-	32,498.66	3.8%	51.8%
DECEMBER	6,826.38	1,316.32	-	-	1,687.95	-	24,260.50	12,879.42	7,330.14	399.42	54,700.13	9,239.53	63,939.66	7.5%	59.4%
JANUARY	9,070.66	-	531.59	-	2,919.60	16,384.59	21,701.93	7,536.00	7,897.86	1,171.76	67,213.98	-	67,213.98	7.9%	67.3%
FEBRUARY	4,363.35	1,675.73	254.28	235.40	-	9,011.52	10,115.66	4,710.00	4,724.91	933.33	36,024.18	-	36,024.18	4.2%	71.5%
MARCH	4,059.13	1,259.06	4,929.53	3,421.31	-	1,459.80	24,381.64	17,898.00	2,347.38	6,257.51	66,013.35	-	66,013.35	7.8%	79.3%
APRIL	2,865.60	981.36	1,822.71	156.93	-	1,142.40	43,392.95	21,666.00	1,443.83	9,113.12	82,584.90	-	82,584.90	9.7%	89.0%
MAY	4,949.34	6,884.82	4,117.70	718.31	3,968.04	22,596.42	31,472.36	20,724.00	3,356.64	8,835.36	107,622.98	49,748.43	157,371.41	18.5%	107.5%
JUNE	4,112.40	4,416.03	2,197.94	-	2,148.12	-	35,979.06	11,304.00	12,055.32	2,442.25	74,655.12	5,900.27	80,555.39	9.5%	117.0%
TOTAL	106,034.30	28,656.06	22,236.64	6,409.79	37,373.91	65,600.86	263,156.37	122,151.42	49,946.30	51,356.05	752,921.70	241,409.84	994,331.54	117.0%	
											75.7%	24.3%	100.0%		

Fiscal Year 2014-15

Month Paid	Sick Relief	Emergency Callback	Training/Class Cover	Paramedic Cont. Ed	Flex Day	Extra Staffing	Shift Vacancy	BC Coverage	Dispatch Coverage	Other	Subtotal	Fire Assignments	Total OT	Monthly % of Budget	Cum. % of Budget
JULY	340.88	2,887.45	-	709.26	2,529.00	-	26,949.83	18,840.00	3,199.50	2,773.13	58,229.05	-	58,229.05	6.9%	6.9%
AUGUST	3,195.00	29,957.92	420.10	-	-	-	42,588.18	4,710.00	6,543.30	2,378.76	89,793.26	187,986.81	277,780.07	32.7%	39.5%
SEPTEMBER	9,167.77	265.49	4,534.23	-	1,578.96	24,140.76	27,240.84	7,536.00	2,254.08	956.81	77,674.94	106,053.76	183,728.69	21.6%	61.1%
OCTOBER	9,536.22	292.20	1,316.28	184.46	1,923.25	8,348.79	28,064.87	3,768.00	8,561.00	4,546.38	66,541.45	43,661.73	110,203.18	13.0%	74.1%
NOVEMBER	6,873.48	481.50	2,874.38	381.79	2,385.90	4,026.60	26,656.32	7,536.00	2,777.40	11,513.21	65,506.57	-	65,506.57	7.7%	81.8%
DECEMBER	4,333.41	-	13,067.39	286.34	2,252.12	5,643.78	52,808.90	12,246.00	13,956.94	14,196.77	118,791.63	-	118,791.63	14.0%	95.8%
JANUARY	20,304.55	-	2,491.96	-	-	29.45	47,647.78	16,956.00	5,729.48	4,832.80	97,992.02	-	97,992.02	11.5%	107.3%
FEBRUARY	10,191.28	-	7,225.03	-	1,949.04	-	22,570.02	5,652.00	1,969.97	1,354.82	50,912.16	-	50,912.16	6.0%	113.3%
MARCH	5,442.31	-	22,423.72	3,856.93	2,068.08	85.46	39,065.75	11,304.00	4,220.52	5,403.10	93,869.87	-	93,869.87	11.0%	124.4%
APRIL	4,205.86	2,998.93	7,292.18	553.37	1,270.08	3,528.29	61,299.62	9,420.00	15,085.36	13,029.59	118,683.28	-	118,683.28	14.0%	138.3%
MAY	5,286.74	1,837.44	2,266.18	693.09	-	-	21,772.75	1,884.00	1,501.02	5,399.13	40,640.35	-	40,640.35	4.8%	143.1%
JUNE	3,272.67	-	2,200.73	-	-	-	23,162.11	3,768.00	7,268.96	1,757.56	41,430.03	31,262.47	72,692.50	4.9%	148.0%
TOTAL	82,150.17	38,720.93	66,112.17	6,665.24	15,956.43	45,803.13	419,826.96	103,620.00	73,067.53	68,142.05	920,064.59	368,964.77	1,289,029.36	148.0%	
											71.4%	28.6%	100.0%		

Original Budget \$850,000

**MONTECITO FIRE PROTECTION DISTRICT
FIRE ASSIGNMENTS - BILLING
FY 2014-2015**

Fire Name, #	Invoice #	Period Covered	Invoice Date	Agency	Total Due	Date Received	Amount Received
EI Portal, CA-YNP-0083	2014-09	07/27-08/14/14	10/23/14	USFS	\$ 14,789.54	03/17/15	\$ 14,789.54
Little Deer (July), CA-KNF-005564		08/01-08/24/14	10/30/14	Cal-OES	88,267.76	01/20/15	88,267.76
Bald Fire, CA-LNF-003479		08/02-08/06/14	10/24/14	Cal-OES	33,595.73	02/09/15	33,595.73
Eiler Fire, CA-SHU-006933		08/06-08/16/14	10/24/14	Cal-OES	96,835.29	01/02/15	96,835.29
Cover BTU-August, CA-BTU-010882		08/09-08/15/14	03/09/15	Cal-OES	75,855.10	06/03/15	75,855.11
Junction, CA-MMU-014633		08/18-08/21/14	10/30/14	Cal-OES	23,118.98	01/12/15	23,118.98
Tecolote, CA-ANF-004034		08/18/14	11/21/14	Cal-OES	9,548.73	02/09/15	9,548.73
Tecolote, CA-ANF-004034	2014-10	08/18/14	10/23/14	USFS	1,622.00	03/17/15	1,622.00
Way, CA-CND-003148	2014-11	08/19-08/25/14	10/23/14	USFS	11,203.88	01/21/15	11,203.88
Silverado Fire, CA-CNF-002873		09/13-09/15/14	11/21/14	Cal-OES	18,443.29	02/09/15	18,443.29
King Fire, CA-ENF-023461	2014-12	09/18-10/02/14	10/23/14	USFS	29,750.38	03/20/15	29,750.38
Boles Fire, CA-SKU-007064		09/16-09/21/14	11/12/14	Cal-OES	35,018.46	02/05/15	35,018.46
King Fire, CA-ENF-023461 (OES & 391)		09/20-09/26/14	12/04/14	Cal-OES	167,604.28	03/20/15	167,604.28
Parkhill Fire, CA-SLU-006113		06/20-06/23/15		Cal-OES	40,620.85		
Lake Fire, CA-BDF-007894 (Partial)		06/25-06/30/15		Cal-OES	49,928.19		
					\$ 696,202.47		\$ 605,653.43

Reconciliation

Acct 3750 - Cal-OES Revenue	638,836.67
Acct 4476 - USFS Revenue	<u>57,365.80</u>
Total Revenue	696,202.47

PRICE, POSTEL & PARMA LLP

COUNSELLORS AT LAW
 POST OFFICE BOX 99
 SANTA BARBARA, CA 93102-0099

(805) 962-0011

TAX ID # 95-1782877

MONTECITO FIRE PROTECTION DISTRICT
 595 SAN YSIDRO ROAD
 SANTA BARBARA, CA 93108

June 9, 2015
 File #: 12611
 Invoice #: 121034
 Billing Attorney: MSM

ACCOUNT SUMMARY BALANCE

RE: GENERAL MATTERS Our File Number: 12611-00000	1,180.00
RE: BOARD MTGS Our File Number: 12611-00061	2,006.00
RE: RELM RADIOS Our File Number: 12611-00084	295.00
RE: DISTRICT WEBSITE Our File Number: 12611-00085	-300.00

Current Total Charges	3,181.00
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* * * * *

SUMMARY OF CURRENT CHARGES

Current Fees	3,481.00	
Current Disbursements	-300.00	
Total Current Fees & Costs	3,181.00	
Total Current Due		\$3,181.00

SUMMARY OF PAST DUE BALANCES

Total Past Due		\$0.00
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Cochrane Property Management, Inc.

Period: 01 Jun 2015-30 Jun 2015

P.O. Box 4370
Santa Barbara, CA 93140

Owner Statement



Montecito Fire Protection District (MFPD)
c/o Cochrane Property Management, Inc.
PO Box 4370
Santa Barbara, CA 93140



Properties
186 - Cochrane Prop.
Mgmt. FBO MFPD -
1255-1259 E. Valley Road
Santa Barbara, CA 93108

Date	Payee / Payer	Type	Reference	Description	Income	Expense	Balance
				Beginning Cash Balance as of 06/01/2015			13,303.61
06/01/2015	Leslie Muller	Receipt	3442	1257 - Rent Income - Rent Income	1,350.00		14,653.61
06/01/2015	Leslie Muller	Receipt	3442	1257 - Security Deposits On Hand - Security Deposits On Hand	500.00		15,153.61
06/02/2015	Larry Todd Edwards	ACH receipt	N8VY-WJMV	1255 - Rent Income - May 2015	76.54		15,230.15
06/02/2015	Larry Todd Edwards	ACH receipt	N8VY-WJMV	1255 - Rent Income - June 2015	1,641.46		16,871.61
06/02/2015	Brandon Bennewate	ACH receipt	GDJO-KP9J	1259 - Rent Income - June 2015	1,287.00		18,158.61
06/02/2015	Brandon Bennewate	ACH receipt	GDJO-KP9J	1259 - Charge Back - June 2015 - Property Taxes owed until June 2015	52.00		18,210.61
06/15/2015	Montecito Water District	Payment	ACH	Water/Sewer - monthly water 01-1256-03: 4/28/15 - 5/27/15 (5 HCF) - June 2015 - Montecito Water monthly bill		64.45	18,146.16
06/17/2015	Hydrex, Inc. (Santa Barbara)	Check	18759	Pest Control - 5/11/15 mo rodent service - 30 bait stations - June 2015 - mo rodent service - 30 bait stations		92.00	18,054.16
06/17/2015	Peyton/Scapes	Check	18760	Gardening/Landscaping - 5/31/15 mo gardening - June 2015		55.00	17,999.16
06/17/2015	Peyton/Scapes	Check	18760	Gardening/Landscaping - 5/31/15 mo gardening - June 2015		55.00	17,944.16
06/17/2015	Peyton/Scapes	Check	18760	Gardening/Landscaping - 5/31/15 mo gardening - June 2015		55.00	17,889.16
06/17/2015	Rayne Water Conditioning	Check	18761	1257 - Water/Sewer - 5/6/15 Monthly water softening - June 2015		48.99	17,840.17
06/17/2015	Rayne Water Conditioning	Check	18761	1255 - Water/Sewer - 5/6/15 Monthly water softening - June 2015		78.17	17,762.00
06/17/2015	Rayne Water Conditioning	Check	18761	1259 - Water/Sewer - 5/6/15 Monthly water softening - June 2015		48.99	17,713.01
06/29/2015	Steve Paul	Check	18762	1257 - Painting - 6/17/15 - Prime & paint full exterior of unit, incl. decks/railings/posts, new back porch deck roof, exterior		7,722.87	9,990.14
06/29/2015	Steve Paul	Check	18762	1257 - Roof Repairs - 6/17/15 - Remv & re-roof deck roof to house roof connection; paper & install new roof at deck roof framing		1,650.00	8,340.14

Date	Payee / Payer	Type	Reference	Description	Income	Expense	Balance
06/30/2015	Cochrane Property Management, Inc.	Check	18763	Administrative Fee - Monthly service fee - min \$5 - June 2015 - Monthly service fee - min \$5		5.00	8,335.14
06/30/2015	Cochrane Property Management, Inc.	Check	18763	Property Mgmt Fees - Property Mgmt Fees for 06/2015		231.30	8,103.84
06/30/2015	Cochrane Property Management, Inc.	Check	18763	Property Mgmt Fees - Property Mgmt Fees for 06/2015		30.00	8,073.84
				Ending Cash Balance			8,073.84
Total					4,907.00	10,136.77	

Property Cash Summary

Required Reserves	5,000.00
Prepaid Rent for Future Rent	0.00

Cash Flow**Cochrane Property Management, Inc.**

Properties: 186 - Cochrane Prop. Mgmt. FBO MFPD - 1255-1259 E. Valley Road Santa Barbara, CA 93108

Owned By: Montecito Fire Protection District (MFPD)

Date Range: 06/01/2015 to 06/30/2015

Account Name	Selected Period	% of Selected Period	Fiscal Year To Date	% of Fiscal Year To Date
Operating Income & Expense				
Income				
Income				
Rent Income	4,355.00	98.82	24,580.00	98.75
Charge Back	52.00	1.18	312.00	1.25
Total Income	4,407.00	100.00	24,892.00	100.00
Total Operating Income	4,407.00	100.00	24,892.00	100.00
Expense				
Office Expenses				
Administrative Fee	5.00	0.11	30.00	0.12
Total Office Expenses	5.00	0.11	30.00	0.12
Repair & Maintenance				
Vacancy Repairs				
Painting	7,722.87	175.24	7,722.87	31.03
Total Vacancy Repairs	7,722.87	175.24	7,722.87	31.03
Gardening/ Landscaping	165.00	3.74	990.00	3.98
General Cleaning/ Janitorial	0.00	0.00	160.00	0.64
Pest Control	92.00	2.09	552.00	2.22
Smoke Alarms	0.00	0.00	55.00	0.22
Roof Repairs	1,650.00	37.44	1,650.00	6.63
Total Repair & Maintenance	9,629.87	218.51	11,129.87	44.71
Property Mgmt Fees	261.30	5.93	1,474.80	5.92
Utilities				
Water/Sewer	240.60	5.46	1,434.02	5.76
Trash/Recycling	0.00	0.00	535.26	2.15
Total Utilities	240.60	5.46	1,969.28	7.91
Total Operating Expense	10,136.77	230.02	14,603.95	58.67
NOI - Net Operating Income	-5,729.77	-130.02	10,288.05	41.33
Total Income	4,407.00	100.00	24,892.00	100.00
Total Expense	10,136.77	230.02	14,603.95	58.67
Net Income	-5,729.77	-130.02	10,288.05	41.33
Other Items				
Security Deposits On Hand	500.00		-540.00	

Cash Flow

Account Name	Selected Period	% of Selected Period	Fiscal Year To Date	% of Fiscal Year To Date
Prepaid Rent	0.00		-46.00	
Owner Distribution	0.00		-10,000.00	
Net Other Items	500.00		-10,586.00	
Cash Flow	-5,229.77		-297.95	
Beginning Cash	13,303.61		8,371.79	
Beginning Cash + Cash Flow	8,073.84		8,073.84	
Actual Ending Cash	8,073.84		8,073.84	

Agenda Item #7

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road, June 22, 2015 at 2:00 p.m.

The meeting was called to order by Director Powell at 2:00 p.m.

Present: Director Powell, Director Sinser, Director van Duinwyk, and Director Venable. Director Keller was absent. Fire Chief Hickman, and District Counsel M. Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)**

There was no public comment.

- 2. Recognition of Dispatcher Scott Edwards as Employee of the Year, and recipient of the Montecito Rotary Club's 2015 Vocational Public Safety Service Award.**

Chief Hickman reviewed Mr. Edward's experience and contributions to Montecito Fire, including his previous assignment as a firefighter, training expertise, and personal interests.

The Board took no action.

- 3. Receive Report from Division Chief Kevin Taylor regarding the District's Annual Emergency Notification Testing Program.**

Jackie Jenkins reviewed the staff report, including the notification methods tested, and a summary of the results.

The Board took no action.

- 4. Report from the Finance Committee (copy of Agenda for Finance Committee Meeting attached).**

Public comment: Sylvia Easton expressed concern that the District may have difficulty qualifying for low interest loans for a third station if it reduces the reserves previously set aside for the project.

Director Sinser reviewed business covered at the June Finance meeting including the following recommendations:

- a. Consider recommendation to approve District's May 2015 financial statements.**

The District's May 2015 financial statements were unanimously approved on a motion by Director van Duinwyk, seconded by Director Venable.

b. Consider recommendation to approve Resolution 2015-05, Adoption of the Preliminary Budget for the Fiscal Year 2015-16.

On a motion made by Director Sinser, seconded by Director van Duinwyk, Resolution 2015-05, Adoption of the Preliminary Budget for the Fiscal Year 2015-16 was approved by the following roll call vote:

Ayes: P. van Duinwyk, G.B. Sinser, J.A. Powell, and J. Venable
Nays: None
Abstain: None
Absent: S. Keller

c. Consider recommendation to adopt price and population factors for establishing the appropriations limit for fiscal year 2014-15.

Ms Gil reviewed the process of this action and how it is only procedural due to the successful passing of the Proposition 4 override election.

On a motion made by Director van Duinwyk, seconded by Director Sinser, the Board adopted the price factor of 3.82% and the Santa Barbara County average population factor of 1.1% by the following roll call vote:

Ayes: P. van Duinwyk, G.B. Sinser, J.A. Powell, and J. Venable
Nays: None
Abstain: None
Absent: S. Keller

d. Consider recommendation to approve the Publicly Available Pay Schedule.

On a motion by Director Venable, seconded by Director Sinser, the Board unanimously approved the revised Publicly Available Pay Schedule.

5. Reject claim for damages for vehicle accident claim from David Andreas.

On a motion made by Director Sinser, seconded by Director van Duinwyk, the Board unanimously approved rejection of the claim for damages for vehicle accident claim from David Andreas.

6. Approval of Minutes of the May 28, 2015 Adjourned Regular Meeting.

On a motion made by Director Venable, seconded by Director van Duinwyk, the Board unanimously approved the Minutes of the May 28, 2015 Adjourned Regular Meeting.

7. Approval of Paid Sick Leave Policy for Auxiliary Employees.

Ms. Gil reviewed the new law requiring sick leave pay for all employees, including part-time employees. On a motion made by Director Sinser, seconded by Director Venable, the Board unanimously approved the Paid Sick Leave Policy for Auxiliary Employees.

8. Approval of revised Sick Leave Policy for Non-Auxiliary Employees.

On a motion made by Director van Duinwyk, seconded by Director Sinser, the Board unanimously approved the revised Sick Leave Policy for Non-Auxiliary Employees.

9. Approval of Resolution 2015-06 for the election of Directors to the Special District Risk Management Authority Board of Directors.

Chief Hickman reported that he researched the candidates and recommends Robert Swann, Ed Gray, and Sandy Seifert-Raffelson.

Public Comment: Sylvia Easton asked how this election is determined. Chief Hickman explained the SDRMA membership elects their Board of Directors.

On a motion made by Director Venable, seconded by Director Sinser, the Board adopted Resolution 2015-06 for the election of Directors to the Special District Risk Management Authority Board of Directors, (voting for Robert Swann, Ed Gray, and Sandy Seifert-Raffelson) by the following roll call vote:

Ayes:	P. van Duinwyk, G.B. Sinser, J.A. Powell, and J. Venable
Nays:	None
Abstain:	None
Absent:	S. Keller

10. Fire Chief's report.

The Fire Chief reported on personnel assigned to fires in other areas of the state; his assistance with removal of transient homesteader in Ennisbrook; LAFCO vacancy application extension; meeting with Kimball Griffith property owners and representatives; CWPP meeting; animal first aid training; Chief Mingee's interim replacement.

11. Board of Director's report.

Director Powell reported that he had attended the Carpinteria /Summerland Fire District Board meeting. He stated that they are currently looking into functional consolidation, or contracting services.

12. Suggestions from Directors for items other than regular agenda items to be included for the July 27, 2015 Regular Board meeting.

Director van Duinwyk asked for an update on the draft EIR.

The Board took a recess at 3:00, returning at 3:15 p.m.

13. Closed Session - Public Employee Performance Evaluation (Government Code §54957)

a. Chip Hickman, Fire Chief

Public Comment: Warner Owens provided suggestions on evaluating a CEO.

The Board went into closed session at 3:15 p.m., and returned to open session at 3:45.

Mr. Manion advised that the Board took no reportable action during the closed session.

The meeting was adjourned at 3:46.

Agenda Item #8

SUSAN KELLER
480 Pimiento Lane
Santa Barbara, California 93108
Telephone: (805) 565-9357
Facsimile: (805) 565-9557
E-mail: Esque13@aol.com

July 8, 2015

John Abraham Powell, President
Board of Directors
Montecito Fire Protection District
595 San Ysidro Road
Santa Barbara, CA 93108

Dear Abe:


The Santa Barbara County Board of Supervisors has ratified my appointment by Supervisor Salud Carbajal to fill a vacancy on the Montecito Planning Commission. I am very honored by Supervisor Carbajal's decision and by his faith in my ability to take on this responsibility. I believe that my background as a Board member of the Montecito Association and Chair of its Land Use Committee as well as my tenure on the Montecito Board of Architectural Review have all prepared me well in the area of community planning; serving on the MPC is the culmination of my experience and efforts.

Unfortunately, County Counsel has told me that I cannot concurrently hold the two positions of Planning Commissioner and Montecito Fire Protection District Director. Effective immediately, I must resign from the MFPD Board, on which my term expires in December of 2016. As much as I look forward to the work of the Planning Commission, I do regret the necessity of leaving my MFPD position prior to completing my full term. However, the former body is one on which I have long wanted to serve, and it appeared that the vacancy at this time this might be my best opportunity for appointment.

In spite of my abbreviated tenure on the MFPD Board, I feel that much has been accomplished during the period of my service. When the Board was expanded to five Directors in the Fall of 2012, we pledged to maintain fiscal responsibility, increase transparency, and improve communication with the community. Those priorities have been the focus of our work, appropriate sub-committees have been created, and there has been much progress in all those areas. I know that the new policies set in place will be maintained and the various studies undertaken will result in positive outcomes.

My experience as a Director has been very gratifying; I have learned much and have enjoyed interacting with my fellow Board members and with the excellent MFPD staff and personnel. I want to thank everyone for their support and cooperation and wish them well as they continue the important, essential work of the Montecito Fire District.

Sincerely,

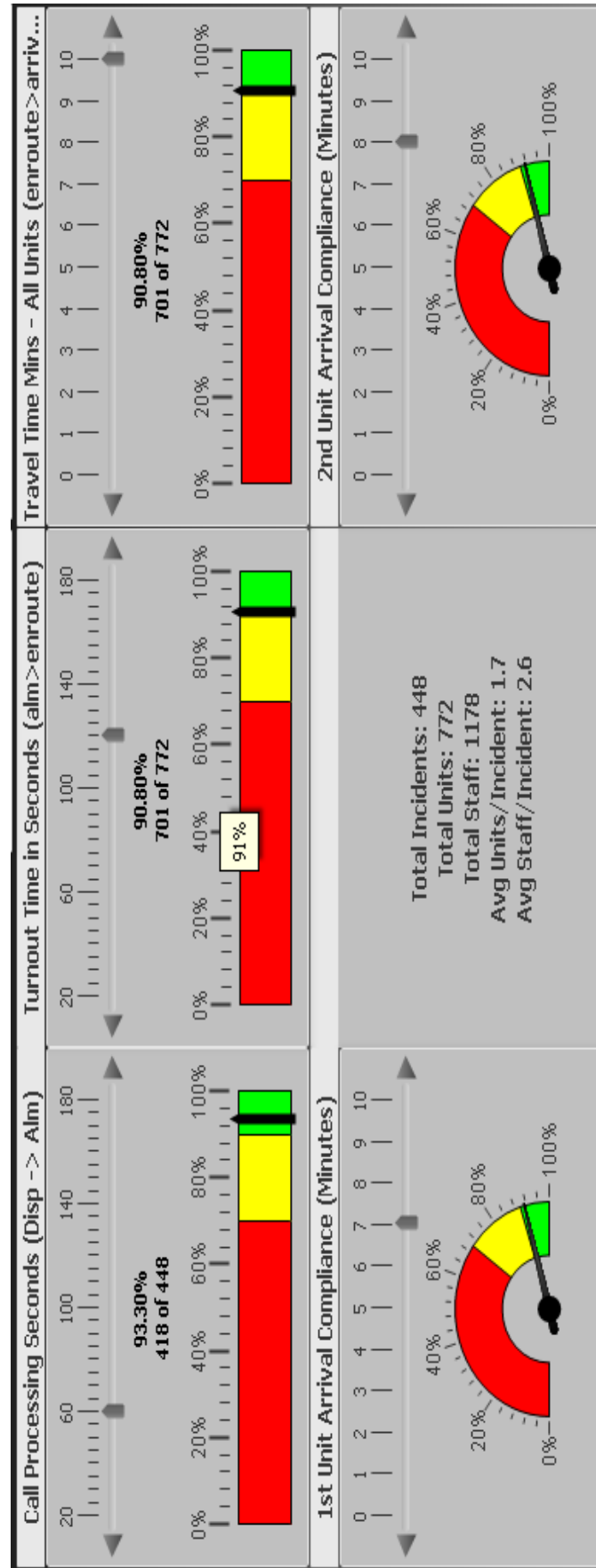

Susan Keller

Agenda Item #9

BIANNUAL COMPLIANCE

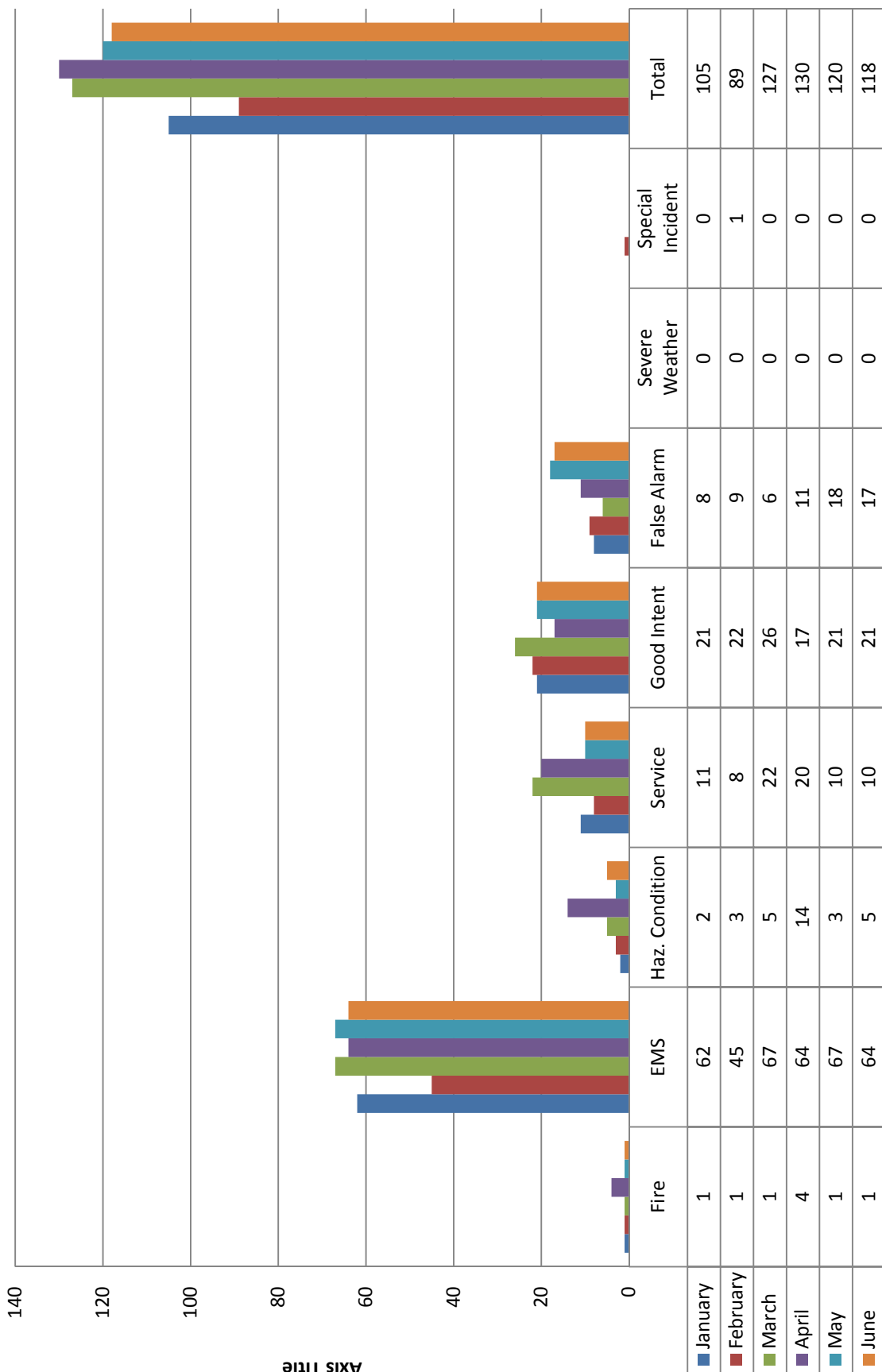
JANUARY 1 TO JUNE 30, 2015

CALL PROCESSING TIME: 60 SEC. TURN OUT TIME: 120 SEC TRAVEL TIME ALL UNITS: 11 MIN



1ST UNIT ARRIVAL TIME 7 MIN 2ND UNIT ARRIVAL TIME 8 MIN

INCIDENT TREND JANUARY - JUNE 2015



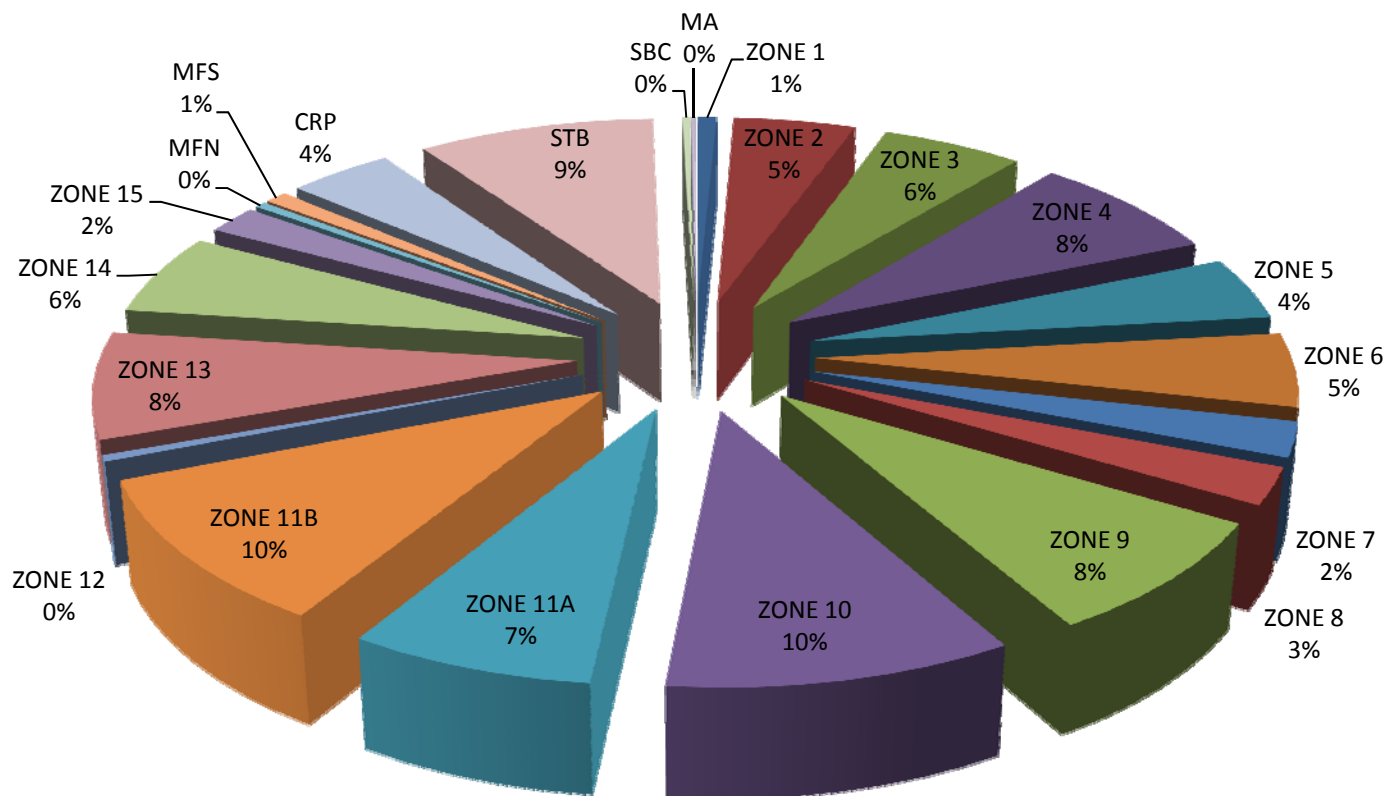
BIANNUAL RESPONSES BY ZONE

JANUARY 1 – JUNE 30 2015

ZONE 1: 5	ZONE 12: 3
ZONE 2: 33	ZONE 13: 52
ZONE 3: 38	ZONE 14: 40
ZONE 4: 53	ZONE 15: 14
ZONE 5: 31	ZONE MFN: 3
ZONE 6: 36	ZONE MFS: 6
ZONE 7: 17	ZONE CRP: 28
ZONE 8: 18	ZONE STB: 64
ZONE 9: 56	ZONE SBC: 2
ZONE 10: 69	ZONE MA: 1
ZONE 11A: 49	
ZONE 11B: 71	

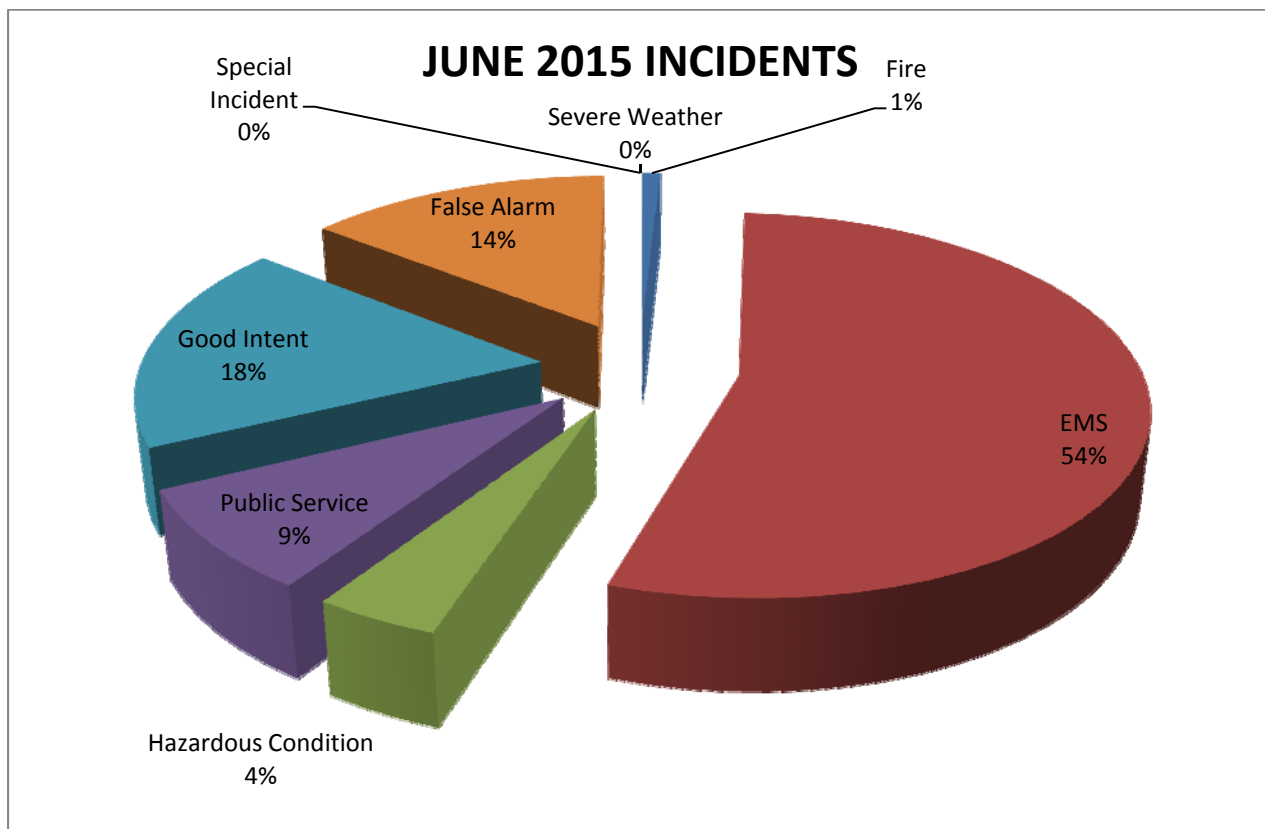
TOTAL INCIDENTS: 689

RESPONSES BY ZONE JANUARY 1 - JUNE 30 2015



**JUNE 2015
CALLS BY INCIDENT TYPE
TOTAL INCIDENTS: 118**

FIRE: 1	EMS: 64
HAZARDOUS CONDITION: 5	PUBLIC SERVICE**: 10
GOOD INTENT*: 21	FALSE ALARM: 17
SEVERE WEATHER: 0	SPECIAL INCIDENT TYPE: 0



*Good Intent: Firefighters respond to a reported emergency, but find a different type of incident or nothing at all upon arrival to the area. Example: A caller reports smoke on the hillside. Firefighters arrive to discover a grading operation at a construction site is creating dust mistaken for smoke. Dispatched and Cancelled Enroute falls in this category.

** Public Service: Non-emergency requests for assistance. Examples: lock out, animal rescue, ring removal, water problem; lift assists, seized gate, stalled elevator, providing the Sheriff’s Department with a ladder to enter a building.



Fire Department

"Serving the community since 1926"

Eric L. Peterson
Fire Chief
County Fire Warden

HEADQUARTERS

4410 Cathedral Oaks Road
Santa Barbara, CA 93110-1042
(805) 681-5500 FAX: (805) 681-5563

Rob Heckman
Deputy Fire Chief

July 7, 2015

Chip Hickman, Fire Chief
Montecito Fire Protection District
595 San Ysidro Road
Montecito, CA 93108

Dear Chief Hickman:

On behalf of the Santa Barbara County Fire Department, I would like to extend our sincere appreciation to Division Chief Kevin Taylor for his support and assistance with the recent Mesa Fire Incident. Chief Taylor provided great leadership and experience on the IMT3 Planning Section Team. Chief Taylor also assisted with resource status, situation status, and the development of the Incident Action Plan (IAP) from June 30 through July 3, 2015. Chief Taylor should be commended for his commitment and dedication.

Sincerely,

Eric L. Peterson
Fire Chief

cc: Division Chief Kevin Taylor, Montecito Fire Protection District



June 1, 2015

Montecito Fire Protection District
Roland J. Jensen
595 San Ysidro Road
Santa Barbara CA 93108

Re: Compensation Disclosure Statement

Dear Roland J. Jensen :

Delta Dental recognizes the important role health coverage brokers or consultants play in advising public agency groups about appropriate health plan options.

In compliance with California Health & Safety Code § 1367.08 (AB 2589), Delta Dental is committed to disclosing to each Governing Board of applicable public agencies information about fees and compensation paid to an agent, broker, or individual relative to any public agency contract with Delta Dental. The applicable definition (California Government Code § 6500) of a public agency is:

“Public agency includes, but is not limited to, the federal government or any federal department or agency, this state or any state department or agency, a county, county board of education, county superintendent of schools, city, public corporation, public district, regional transportation commission of this state or another state, or any joint powers authority formed pursuant to this article by any of these agencies.”

The Compensation Disclosure information below lists the compensation Delta Dental paid during the 2014 plan year to a broker or consultant in relation to your public agency group dental plan.

Compensation Disclosure Statement

Public Agency Name: Montecito Fire Protection District
Group Number: 11916
Broker/Consultant Name: Hub Intl of Ca Ins Svcs Inc
Address: 4371 Latham St Ste 101
City/State/Zip: Riverside CA 92501
Calendar Year 2014 Total Compensation Paid: \$9,264.47

Thank you for doing business with Delta Dental.

Sincerely,

Mohammad Navid
VP, Sales and Account Management
Delta Dental of California

Delta Dental of California
Headquarters:
100 First Street
San Francisco, CA 94105
Telephone: 415-972-8300

Southern California
Sales:
17871 Park Plaza Drive
Suite 200
Cerritos, CA 90703
Telephone: 562-403-4040

Commercial Programs
Claims Processing/
Customer Service:
P.O. Box 997330
Sacramento, CA 95899-7330

Offices in:
Cerritos, Fresno,
Rancho Cordova,
San Diego and
San Francisco

July 22, 2015



June 1, 2015

Montecito Fire Protection District
Roland J. Jensen
595 San Ysidro Road
Santa Barbara CA 93108

Re: Compensation Disclosure Statement

Dear Roland J. Jensen :

Delta Dental recognizes the important role health coverage brokers or consultants play in advising public agency groups about appropriate health plan options.

In compliance with California Health & Safety Code § 1367.08 (AB 2589), Delta Dental is committed to disclosing to each Governing Board of applicable public agencies information about fees and compensation paid to an agent, broker, or individual relative to any public agency contract with Delta Dental. The applicable definition (California Government Code § 6500) of a public agency is:

“Public agency includes, but is not limited to, the federal government or any federal department or agency, this state or any state department or agency, a county, county board of education, county superintendent of schools, city, public corporation, public district, regional transportation commission of this state or another state, or any joint powers authority formed pursuant to this article by any of these agencies.”

The Compensation Disclosure information below lists the compensation Delta Dental paid during the 2014 plan year to a broker or consultant in relation to your public agency group dental plan.

Compensation Disclosure Statement

Public Agency Name: Montecito Fire Protection District
Group Number: 11916
Broker/Consultant Name: Karl Ammerman
Address: 1085 E. "J" St.
City/State/Zip: Chula Vista CA 91910
Calendar Year 2014 Total Compensation Paid: \$6,176.31

Thank you for doing business with Delta Dental.

Sincerely,

Mohammad Navid
VP, Sales and Account Management
Delta Dental of California

Delta Dental of California
Headquarters:
100 First Street
San Francisco, CA 94105
Telephone: 415-972-8300

Southern California
Sales:
17871 Park Plaza Drive
Suite 200
Cerritos, CA 90703
Telephone: 562-403-4040

Commercial Programs
Claims Processing/
Customer Service:
P.O. Box 997330
Sacramento, CA 95899-7330

Offices in:
Cerritos, Fresno,
Rancho Cordova,
San Diego and
San Francisco