

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Special Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on June 24, 2019 at 2:00 p.m.

Director Easton called the meeting to order at 2:00 p.m.

Present: Director Easton, Director van Duinwyk, Director Powell, Director Lee, Director Ishkanian. Chief Hickman and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. That the Board appoint Kevin Taylor as the Fire Chief and that the Board approve and authorize the Board President to execute the Fire Chief Employment Agreement between the Montecito Fire Protection District and Kevin Taylor.**

Motion to appoint Kevin Taylor as the Fire Chief and authorize the Board President to execute the Fire Chief Employment Agreement between the Montecito Fire Protection District and Kevin Taylor made by Director van Duinwyk, seconded by Director Ishkanian and unanimously passed.

- 3. Administer Oath of Office for new Fire Chief.**

Director Easton administered the Oath of Office to Fire Chief Kevin Taylor. The Board took a break at 2:10 p.m. The Board reconvened at 2:20 p.m.

- 4. Receive update regarding Microgrid from Craig Lewis of Clean Coalition. (Strategic Plan Goal 9.1)**

Craig Lewis from Clean Coalition provided background information regarding the Microgrid project. He also introduced Brian Huber from Clean Spark who provided a power point presentation regarding the new Microgrid system proposal. The Board took a break at 3:27 p.m. The Board reconvened at 3:35 p.m.

- 5. Consider approval of Resolution 2019-03, adopting the Santa Barbara County Multi-Jurisdictional Hazard Mitigation Plan and the Montecito Fire Protection District 2018 Hazard Mitigation Annex. (Strategic Plan Goal 2)**

a. Staff report presented by Fire Marshal Aaron Briner.

Fire Marshal Briner provided a staff report regarding Resolution 2019-03. Ryan Bray, Technical Consultant from Risk Management Professionals, Inc. provided a power point presentation regarding the development of the Hazard Mitigation Annex. Motion to approve Resolution 2019-03, adopting the Santa Barbara County Multi-Jurisdictional Hazard Mitigation Plan and the Montecito Fire Protection District 2018 Hazard Mitigation Annex made by Director van Duinwyk, seconded by Director Powell. The Roll Call Vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, S. Easton, J. A. Powell, M. Lee
Nays: None
Abstain: None
Absent: None

6. Runoff election for Regular Special District Member on Santa Barbara LAFCO.

Motion to endorse Judith Ishkanian as the Regular Special District Member made by Director van Duinwyk, seconded by Director Easton and motion carried. Director Ishkanian abstained from the vote.

7. That the Board of Directors approve and authorize the President to execute Side Letter Agreement clarifying Section 31 of the Memorandum of Understanding between the Montecito Firefighter's Association and the Montecito Fire Protection District regarding retirement. (Strategic Plan Goal 7.3)

a. Staff report presented by Accountant Araceli Nahas.

District Accountant Nahas provided a staff report regarding the Side Letter Agreement clarifying Section 31 of the Memorandum of Understanding between the Montecito Firefighter's Association and the Montecito Fire Protection District regarding retirement. Motion to approve and authorize the President to execute the Side Letter Agreement made by Director Powell, seconded by Director Lee and unanimously passed.

8. That the Board of Directors approve and authorize the President to execute Side Letter Agreement clarifying Section 32 of the Memorandum of Understanding between the Members of Staff and the Montecito Fire Protection District regarding retirement. (Strategic Plan Goal 7.3)

a. Staff report presented by Accountant Araceli Nahas.

District Accountant Nahas provided a staff report regarding the Side Letter Agreement clarifying Section 32 of the Memorandum of Understanding between the Members of Staff and the Montecito Fire Protection District regarding retirement. Motion to approve and authorize the President to execute the Side Letter Agreement made by Director Powell, seconded by Director Lee and unanimously passed.

9. Report from the Finance Committee. (Strategic Plan Goal 9.1)

a. Consider recommendation to approve May 2019 financial statements.

Director van Duinwyk provided a report regarding the May 2019 financial statements. Motion made by Director Powell, seconded by Director van Duinwyk and unanimously passed to approve the May 2019 financial statements.

b. Review PARS Post-Employment Benefits Trust Program statement for April 2019.

Director van Duinwyk provided a report regarding the PARS OPEB Trust Program statement for April 2019.

c. Consider recommendation to approve Resolution 2019-04, Amending Final Budget for FY 2018-19.

District Accountant Nahas provided a report regarding Resolution 2019-04. Motion made by Director Powell, seconded by Director Ishkanian and unanimously passed to increase the post retirement by an additional 1.6 million. Motion to approve Resolution 2019-04 as amended, increasing the supplemental retirement contribution in fund 3650 from 1,630,000 to \$3,230,000 made by Director Powell, seconded by Director Ishkanian. The Roll Call Vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, S. Easton, J. A. Powell, M. Lee

Nays: None

Abstain: None

Absent: None

d. Consider recommendation to approve Resolution 2019-05, Adoption of the Preliminary Budget for FY 2019-20.

Director van Duinwyk and District Accountant Nahas provided a report regarding Resolution 2019-05. Motion to approve Resolution 2019-05, Adoption of the

Preliminary Budget for FY 2019-20 made by Director van Duinwyk, seconded by Director Lee. The Roll Call Vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, S. Easton, J. A. Powell, M. Lee

Nays: None

Abstain: None

Absent: None

10. Approval of the Publicly Available Pay Schedule, effective July 1, 2019, as required by CalPERS.

Motion to approve the Publicly Available Pay Schedule, effective July 1, 2019 made by Director Powell, seconded by Director Easton and unanimously passed.

11. Approval of Minutes of the May 13, 2019 Special Meeting.

Motion to approve the minutes of the May 13, 2019 Special meeting made by Director van Duinwyk, seconded by Director Ishkanian and unanimously passed.

12. Approval of Minutes of the May 23, 2019 Special Meeting.

Motion to approve the minutes of the May 23, 2019 Special meeting made by Director Ishkanian, seconded by Director van Duinwyk and unanimously passed.

13. Fire Chief's report.

Chief Hickman highlighted significant calls for the month of May. The Chief provided an update regarding the RFP's, three responses for the roof project and one response for Architect services.

14. Board of Director's report.

There were no items to report at this meeting.

15. Suggestions from Directors for items other than regular agenda items to be included for the July 22, 2019 Regular Board meeting.

There were no additional suggestions from the Directors.

Meeting Adjourned at 4:33 p.m.

President Sylvia Easton

Secretary Michael Lee