

## **MONTECITO FIRE PROTECTION DISTRICT**

### **Agenda for the Regular Meeting of the Board of Directors**

Montecito Fire Protection District Headquarters  
595 San Ysidro Road  
Santa Barbara, California

August 26, 2019 at 2:00 p.m.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)
2. Introduction of new hire: Firefighter Evan Hamaker.
3. Recognition of new promotion: Division Chief Alan Widling. (Strategic Plan Goal 7)
4. That the Board of Directors appoint one Board Member and the Fire Chief to serve on Supervisor Williams Community Services District Task Force. (Strategic Plan Goal 4)
  - a. Staff report presented by Fire Chief Taylor.
5. Report from the Finance Committee. (Strategic Plan Goal 9.1)
  - a. Review Draft Final Budget for 2019-20.
6. Approval of Minutes of the July 22, 2019 Regular Meeting.
7. Fire Chief's report.
8. Board of Director's report.
9. Suggestions from Directors for items other than regular agenda items to be included for the September 23, 2019 Regular Board meeting.
10. CLOSED SESSION:
  - a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
(Government Code section 54956.9 (d)(2))  
Significant exposure to litigation: One potential case.

Montecito Fire Protection District  
Agenda for Regular Meeting, August 26, 2019  
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Adjournment

This agenda posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is August 23, 2019.



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Kevin Taylor, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

# Agenda Item #4






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## STAFF REPORT

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**To:** Montecito Fire Protection District Board of Directors  
**From:** Kevin Taylor, Fire Chief   
**Date:** August 26, 2019  
**Topic:** **Community Services District Task Force Appointment**

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### Summary

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First District Supervisor Das Williams in convening a Task Force to explore the creation of a Community Services District (CSD) in Montecito. The Montecito Fire Protection District has been invited to participate.

### Discussion

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Board President Easton received a letter from Supervisor Williams on July 23, 2019 requesting that the Montecito Fire Protection District appoint a representative to serve on a newly created CSD Task Force. In his letter, Supervisor Williams indicates that purpose of the CSD Task Force is to determine if there “is value to a CSD for Montecito and is there a value to consolidation of one or more districts as part of it.”

### Conclusion

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Staff recommends that the Board appoint one Board Member and the Fire Chief to serve on Supervisor Williams CSD Task Force.

### Attachments

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1. Supervisor Williams Letter to Board President Easton dated July 23, 2019.

### Strategic Plan Reference

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Strategic Plan Goal #4, Deliver Exceptional Emergency Service to our Community

**DAS WILLIAMS**  
County Supervisor, First District  
805.568.2186



**Board of Supervisors**  
105 East Anapamu Street, 4th Floor  
Santa Barbara, California 93101

**COUNTY OF SANTA BARBARA**

July 23, 2019

Sylvia Easton, President  
Montecito Fire Protection District  
595 San Ysidro Road  
Montecito, CA 93108

To President Easton:

I am writing to explore the idea of bringing each of our special districts that serve the Montecito community together to discuss the possibility of the formation of a Community Service District (CSD) in Montecito. I have nothing but respect for the work that each district has done in the community. It is not my intention that this convened meeting be a forum to interfere in the autonomy or decision-making of any district.

I can tell you that in the last 18 months the needs in this community have been very real and constant. I am proud of the service that I am the County provide, but I also know that the vision for how this community can function should be something we continue to work on.

I am aware this idea has been talked about before, in the context of consolidation of all three districts, and is not new to any of you. I have not reached any conclusion on what districts should be consolidated, if any, but believe it is worthy of a conversation as leaders of the community. I think there are two discrete questions: is there a value to a CSD for Montecito and is there a value to consolidation of one or more districts as part of it?

I request that a person be named from your district board or staff to be part of this discussion. Please choose that person at your next Board meeting and let Lisa Valencia Sherratt of my office know and she will follow up to schedule a time in that works for everyone.

She can be reached at [lvalencia@countyofsb.org](mailto:lvalencia@countyofsb.org) or (805) 568-2155. If you would like to speak with me directly, she can arrange that as well.

Thanks again for all that you do to keep Montecito life safe and running well, it is a pleasure to serve with you.

A handwritten signature in black ink, appearing to read 'Das Williams'.

Das Williams, First District Supervisor

Cc: Montecito Water District  
Montecito Sanitary District  
Melinda Burns  
Kelly Mahan  
Bob Hazard





# Agenda Item #5



**MONTECITO FIRE PROTECTION DISTRICT  
FINAL BUDGET DRAFT  
FISCAL YEAR 2019-20**

<b>FUND 3650 - GENERAL FUND</b>					
<u>Account</u>	<u>Line Item Description</u>	<u>Strategic Plan Goal Ref.</u>	<u>Final Budget FY 2019-20</u>	<u>Preliminary Budget FY 2019-20</u>	<u>Increase/ (Decrease)</u>
<b>REVENUES</b>					
<b>Taxes</b>					
3010	Property Tax - Secured		16,813,000	16,827,000	(14,000)
3011	Property Tax - Unitary		144,500	147,000	(2,500)
3015	Property Tax - Escapes Secured		-	76,000	(76,000)
3020	Property Tax - Unsecured		601,500	675,000	(73,500)
3040	Property Tax - Prior Secured		-	22,000	(22,000)
3050	Property Tax - Prior Unsecured		21,500	186,000	(164,500)
3054	Supplemental Property Tax - Current		315,500	373,000	(57,500)
	<b>Total Taxes Revenue</b>		17,896,000	18,306,000	(410,000)
<b>Use of Money and Property</b>					
3380	Interest Income		180,000	100,000	80,000
3409	Rental Property Income		20,000	20,000	-
	<b>Total Use of Money and Property</b>		200,000	120,000	80,000
<b>Intergovernmental Revenue - State</b>					
3750	State-Emergency Assistance (Fire Asgmt)		1,000,000	1,000,000	-
4160	State Aid for Disaster		660,000	660,000	-
4220	Homeowners Property Tax Relief		79,500	78,000	1,500
	<b>Total Intergovernmental Revenue - State</b>		1,739,500	1,738,000	1,500
<b>Intergovernmental Revenue - Federal</b>					
4476	Federal Emergency Assistance (Fire Asgmt)		500,000	500,000	-
4610	Federal Aid for Disaster		233,500	233,500	-
	<b>Total Intergovernmental Revenue - Federal</b>		733,500	733,500	-
<b>Charges for Services</b>					
5105	Reimbursement for District Services		202,500	202,500	-
	AMR First Response Payment	108,000	-	108,000	-
	CSFD Dispatch Services	94,500	-	94,500	-
	<b>Total Charges for Services</b>		202,500	202,500	-
<b>Miscellaneous Revenue</b>					
5769	State Reimbursements (911 phone system)		135,000	135,000	-
5909	Other Miscellaneous Revenue		7,500	7,500	-
	Westmont Payment	4,500	-	4,500	-
	Other	3,000	-	3,000	-
	<b>Total Miscellaneous Revenue</b>		142,500	142,500	-
	<b>TOTAL GENERAL FUND REVENUES</b>		<b>20,914,000</b>	<b>21,242,500</b>	<b>(328,500)</b>



**MONTECITO FIRE PROTECTION DISTRICT  
FINAL BUDGET DRAFT  
FISCAL YEAR 2019-20**

<b>FUND 3650 - GENERAL FUND</b>					
<b>Account</b>	<b>Line Item Description</b>	<b>Strategic Plan Goal Ref.</b>	<b>Final Budget FY 2019-20</b>	<b>Preliminary Budget FY 2019-20</b>	<b>Increase/ (Decrease)</b>
<b>EXPENDITURES</b>					
<b>Salaries &amp; Employee Benefits</b>					
		7			
6100	Regular Salaries		8,961,100	8,961,100	-
	Salaries		8,603,600	8,603,600	
	Engineer/Inspector position		220,000	220,000	
	Auxiliaries/Director's Fees		37,500	37,500	
	Vacation Redemption Programs		100,000	100,000	
6300	Overtime		175,000	130,000	45,000
6301	Overtime - Fire Reimbursable		1,000,000	1,000,000	-
6310	Overtime - Constant Staffing		850,000	750,000	100,000
6400	Retirement Contributions		2,838,500	2,838,500	-
6450	Supp Retirement Contribution		1,000,000	1,000,000	-
6550	FICA/Medicare		165,700	165,700	-
6600	Insurance Contributions		2,199,100	2,199,100	-
	Health Insurance		1,917,400	1,917,400	
	Dental Insurance		230,000	230,000	
	Vision Insurance		38,400	38,400	
	Life Insurance		9,300	9,300	
	Employee Assistance Program		1,500	1,500	
	Flexible Spending Account Admin.		2,500	2,500	
6700	Unemployment Insurance		7,000	7,000	-
6900	Workers Compensation Insurance		465,000	500,000	(35,000)
	<b>Total Salaries &amp; Employee Benefits</b>		<b>17,661,400</b>	<b>17,551,400</b>	<b>110,000</b>
<b>Services &amp; Supplies</b>					
7030	Clothing and PPE	8	76,000	76,000	-
	Operational		45,000	45,000	
	Turnout sets		13,500	13,500	
	SCBA masks		10,000	10,000	
	Particulate hoods		7,500	7,500	
7050	Communications	4	125,000	125,000	-
	Operational		115,000	115,000	
	iPads (10) for Field Operations/MDCs		10,000	10,000	
7060	Food	7	2,500	2,500	-
7070	Household Supplies	6	59,000	59,000	-
	Operational		33,000	33,000	
	Mattresses for dorms (13)		26,000	26,000	
7090	Insurance: Liability/Auto/Prop.	2,6	33,000	33,000	-
7120	Equipment Maintenance	6	38,500	38,500	-
7200	Structure and Ground Maintenance	6	34,550	34,550	-
	Operational		31,550	31,550	
	Rental property		3,000	3,000	
7205	Fire Defense Zone (Hazard Mitigation)	1	250,000	250,000	-
7322	Consulting and Management Fees	1,6	2,000	2,000	-
7324	Audit and Accounting Fees	9	27,000	27,000	-



**MONTECITO FIRE PROTECTION DISTRICT  
FINAL BUDGET DRAFT  
FISCAL YEAR 2019-20**

<b>FUND 3650 - GENERAL FUND</b>					
<b>Account</b>	<b>Line Item Description</b>	<b>Strategic Plan Goal Ref.</b>	<b>Final Budget FY 2019-20</b>	<b>Preliminary Budget FY 2019-20</b>	<b>Increase/ (Decrease)</b>
7348	Instruments & Equip. < \$5,000		89,000	89,000	-
	Hose equipment and maintenance	4	6,000	6,000	
	Rope rescue equipment maintenance	4	5,000	5,000	
	Equipment for new Type 1 engine	4	65,000	65,000	
	SCBA bottles	8	13,000	13,000	
7363	Equipment Maintenance (Vehicles)		121,500	121,500	-
	Operational	4	80,000	80,000	
	Mechanic shop equipment	6	31,000	31,000	
	Emergency lighting for U91 & U92	4	8,200	8,200	
	Keystones for E91 & E92	4	2,300	2,300	
7400	Medical & First Aid Supplies	4	67,900	67,900	-
	Operational		33,000	33,000	
	AEDs (10)		30,000	30,000	
	Stair chair for Squad 91		3,400	3,400	
	Portable suction kit		1,500	1,500	
7430	Memberships	7	14,000	14,000	-
7450	Office Expense	All	27,500	27,500	-
7460	Professional and Special Services		430,500	430,500	-
	Operational	2,4,5	246,500	246,500	
	Public Information and Education	1	45,000	45,000	
	EMS system study	5	25,000	25,000	
	Facilities Project Manager	6	50,000	50,000	
	Debris Flow Risk Map update	1	64,000	64,000	
7507	ADP Payroll Fees	9	7,500	7,500	-
7510	Contractual Services	4,5	126,500	126,500	-
	Operational		64,000	64,000	
	Tablet Command MDC software		45,000	45,000	
	Avtech Radio System maintenance		14,400	14,400	
	Data tracking software		3,100	3,100	
7530	Publications & Legal Notices	9	6,000	6,000	-
7540	Rents & Leases - Equipment (Generator)	6	14,000	14,000	-
7546	Administrative Tax Expense	9	245,000	245,000	-
7580	Rents & Leases - Structure (Gibraltar)	4	9,500	9,500	-
7630	Small Tools & Instruments	4	14,000	14,000	-
	Operational		11,000	11,000	
	HazMat team equipment		3,000	3,000	
7650	Special District Expense	9	175,500	25,500	150,000
	Operational (permits, fees, other)		10,500	10,500	
	LAFCO		15,000	15,000	
	SB County Debris Flow Cost Share	3	150,000	-	
7671	Special Projects	1,2	38,000	38,000	-
	Public Education materials		7,500	7,500	
	Hazard abatement brochure		6,000	6,000	
	Evacuation drill expenses		5,000	5,000	
	Neighborhood chipping flyer		4,500	4,500	
	Prevention Education pamphlet		15,000	15,000	
7730	Transportation and Travel	5,7	35,000	35,000	-
7731	Gasoline/Oil/Fuel	3,4,6	60,000	60,000	-
7732	Training		98,050	98,050	-





**MONTECITO FIRE PROTECTION DISTRICT  
FINAL BUDGET DRAFT  
FISCAL YEAR 2019-20**

<b>FUND 3650 - GENERAL FUND</b>						
<b>Account</b>	<b>Line Item Description</b>	<b>Strategic Plan Goal Ref.</b>	<b>Final Budget FY 2019-20</b>		<b>Preliminary Budget FY 2019-20</b>	<b>Increase/ (Decrease)</b>
	Operational	7	87,750		87,750	
	Blue Card Training Program with iPads	5,7	10,300		10,300	
7760	Utilities	6		45,500	45,500	-
	Operational		43,000	-	43,000	-
	Rental housing utilities		2,500	-	2,500	-
	<b>Total Services &amp; Supplies</b>		<b>2,272,500</b>		<b>2,122,500</b>	<b>150,000</b>
<b>Capital Assets</b>						
8200	Structures & Improvements			590,000	590,000	-
	Facility repairs: roof, generator, vehicle exhaust system	6,8	590,000		590,000	
8300	Equipment			177,500	177,500	-
	911 Emergency phone system	4	135,000		135,000	
	IT server/equipment	2,6	25,000		25,000	
	SCBA testing machine	8	17,500	-	17,500	-
	<b>Total Capital Assets</b>		<b>767,500</b>		<b>767,500</b>	<b>-</b>
	<b>TOTAL EXPENDITURES</b>		<b>20,701,400</b>		<b>20,441,400</b>	<b>260,000</b>
<b>OTHER FINANCING USES</b>						
<b>Other Financing Uses</b>						
7901	Tfr To Capital Reserves Fund (3652)	4,6		440,000	440,000	-
	<b>Total Other Financing Uses</b>		<b>440,000</b>		<b>440,000</b>	<b>-</b>
	<b>TOTAL EXPENDITURES AND TRANSFERS</b>		<b>21,141,400</b>		<b>20,881,400</b>	
	<b>Net Financial Impact</b>		<b>(227,400)</b>		<b>361,100</b>	
<b>Fund 3650 Fund Balance Detail</b>						
	*Reserves: Catastrophic (a/o 7/1/19)			2,768,000		
	*Reserves: Economic Uncertainties (a/o 7/1/19)			4,110,000		
	Fund Balance - Restricted (by County)			172,653		
	Fund Balance - Unrestricted Residual			3,476,798		
	Net Financial Impact (Unrestricted Residual)			(227,400)		
	Projected Ending Fund Balance at 6/30/20			10,300,051		

\*Reserves Policy adopted as part of Capitol PFG Financial Analysis recommendations.



**MONTECITO FIRE PROTECTION DISTRICT  
FINAL BUDGET DRAFT  
FISCAL YEAR 2019-20**

<b>FUND 3652 - CAPITAL RESERVES FUND</b>				
<b>Account</b>	<b>Line Item Description</b>	<b>Final Budget FY 2019-20</b>	<b>Prelim. Budget FY 2019-20</b>	<b>Increase/ (Decrease)</b>
<b>REVENUES</b>				
<b>Use of Money and Property</b>				
3380	Interest Income	32,500	25,000	7,500
	<b>Total Use of Money and Property</b>	<b>32,500</b>	<b>25,000</b>	<b>7,500</b>
<b>Financing Sources</b>				
5910	Transfer from General Fund (3650)	440,000	440,000	-
	<b>Total Financing Sources</b>	<b>440,000</b>	<b>440,000</b>	-
	<b>TOTAL FUND REVENUES</b>	<b>472,500</b>	<b>465,000</b>	<b>7,500</b>
<b>EXPENDITURES</b>				
<b>Capital Assets</b>				
8300	Apparatus (Engine 91 - Type 1) - Paid in FY 19	795,000	795,000	-
	Apparatus (Engine 91 - Type 1) - Add'l funding	35,000	35,000	
	Vehicle (Fire Chief)	70,000	65,000	
	Vehicle (Prevention 921)	65,000	37,000	
	Vehicle (Battalion Chief 916)	80,000	85,000	
	Vehicle (Repair 91)	110,000	84,000	
	Apparatus (Engine 391 - Type 3)	440,000	440,000	-
	<b>Total Capital Assets</b>	<b>1,595,000</b>	<b>1,541,000</b>	<b>54,000</b>
	<b>TOTAL EXPENDITURES</b>	<b>1,595,000</b>	<b>1,541,000</b>	<b>54,000</b>
	<b>Net Financial Impact</b>	<b>(1,122,500)</b>	<b>(1,076,000)</b>	

**Fund 3652 Fund Balance Detail**

Fund Balance - Restricted (by County)	8,234
Fund Balance - Nonspendable	1,232,277
Fund Balance - Assigned	2,330,125
Net Financial Impact	<u>(1,122,500)</u>
Projected Ending Fund Balance at 6/30/20	2,448,136



**MONTECITO FIRE PROTECTION DISTRICT  
FINAL BUDGET DRAFT  
FISCAL YEAR 2019-20**

<b>FUND 3653 - *LAND AND BUILDING FUND</b>				
<u>Account</u>	<u>Line Item Description</u>	<u>Final Budget FY 2019-20</u>	<u>Prelim. Budget FY 2019-20</u>	<u>Increase/ (Decrease)</u>
<b>REVENUES</b>				
<b>Use of Money and Property</b>				
3380	Interest Income	<u>80,000</u>	40,000	40,000
	<b>Total Use of Money and Property</b>	<b>80,000</b>	<b>40,000</b>	<b>40,000</b>
	<b>TOTAL FUND REVENUES</b>	<b>80,000</b>	<b>40,000</b>	<b>40,000</b>
<b>EXPENDITURES</b>				
<b>Capital Assets</b>				
8100	Land	200,000	200,000	-
8200	Structures and Improvements (rental prop)	<u>1,000,000</u>	<u>1,000,000</u>	-
	<b>Total Capital Assets</b>	<b>1,200,000</b>	<b>1,200,000</b>	-
	<b>TOTAL EXPENDITURES</b>	<b>1,200,000</b>	<b>1,200,000</b>	-
	<b>Net Financial Impact</b>	<b><u>(1,120,000)</u></b>	<b><u>(1,160,000)</u></b>	<b><u>40,000</u></b>

**Fund 3653 Fund Balance Detail**

Fund Balance - Restricted (by County)	22,457
Fund Balance - Assigned	6,360,217
Net Financial Impact	<u>(1,120,000)</u>
Projected Ending Fund Balance at 6/30/20	5,262,674

\*Eastern Montecito property acquisition and fire station construction fund as recommended in the November 12, 2014 Standards of Coverage Study and Risk Assessment and adopted by the Board of Directors on January 21, 2015.



# Agenda Item #6





## MONTECITO FIRE PROTECTION DISTRICT

### Minutes for the Regular Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on July 22, 2019 at 2:00 p.m.

Director Easton called the meeting to order at 2:05 p.m.

**Present:** Director Easton, Director van Duinwyk, Director Lee, Director Ishkanian. Chief Taylor and Cameron Goodman were also present.

**Absent:** Director Powell

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Recognition for 20 years of service: Battalion Chief Travis Ederer.**

Chief Taylor commended and thanked Travis Ederer for 20 years of service.

- 3. Recognition of new promotions: Battalion Chief/Fire Marshal Aaron Briner, Captain Alex Broumand, Captain Jordan Zeitsoff, Engineer Keith Powell, Engineer Lucas Grant (Strategic Plan Goal 7)**

Chief Taylor recognized newly promoted personnel: Aaron Briner, Alex Broumand, Jordan Zeitsoff, Keith Powell and Lucas Grant.

- 4. Consider recommendation to authorize the Fire Chief to participate in the creation of an inter-governmental memorandum of agreement with Santa Barbara County Fire Department and other participating agencies for the purpose of the creation of a Regional Fire/EMS Dispatch Center. (Strategic Plan Goal 5.2)**

- a. Staff report presented by Fire Chief Taylor.**

Chief Taylor provided a staff report regarding the creation of a Regional Fire/Emergency Medical Services Dispatch Center. Motion to authorize the Fire Chief to participate in the creation of an inter-governmental memorandum of agreement with Santa Barbara County Fire Department and other

participating agencies for the purpose of the creation of a Regional Fire/EMS Dispatch Center made by Director van Duinwyk, seconded by Director Lee and unanimously passed.

**5. That the Board of Directors authorize the Fire Chief to enter into a contract with Pacific Architects, in the amount of \$96,500.00 for architect services for the replacement of the rental property at 1255 East Valley Rd. (Strategic Plan Goal 6)**

**a. Staff report presented by Fire Chief Taylor.**

Chief Taylor provided a staff report regarding the bid process for architect services for the replacement of the rental property at 1255 East Valley Rd. Motion to authorize the Fire Chief to enter into a contract with Pacific Architects, in the amount of \$96,500.00 for architect services for the replacement of the rental property at 1255 East Valley Rd. made by Director Lee, seconded by Director van Duinwyk and unanimously passed.

**6. That the Board of Directors authorize the Fire Chief to enter into a contract with WRS, Inc., in the amount of \$328,483.00 (includes plastering repairs not a part of roofing bid) to replace the roof at Fire Station 1. (Strategic Plan Goal 6)**

**a. Staff report presented by Fire Chief Taylor.**

Chief Taylor provided a staff report regarding the bid process to replace the roof at Fire Station 1. Motion to authorize the Fire Chief to enter into a contract with WRS, Inc., in the amount of \$328,483.00 to replace the roof at Fire Station 1 made by Director Ishkanian, seconded by Director Easton and unanimously passed.

**7. That the Board of Directors authorize the Fire Chief to enter into a contract with Quinn Power Systems in the amount of \$49,674.62 for the purchase of a Caterpillar Model D100-8 Diesel Generator Set and ASCO 300 Automatic Transfer Switch. (Strategic Plan Goal 6)**

**a. Staff report presented by Fire Chief Taylor.**

Chief Taylor provided a staff report regarding the purchase of a Caterpillar Model D100-8 Diesel Generator Set and ASCO 300 Automatic Transfer Switch. Motion to authorize the Fire Chief to enter into a contract with Quinn Power Systems in the amount of \$49,674.62 for the purchase of a Caterpillar Model D100-8 Diesel Generator Set and ASCO 300 Automatic Transfer Switch made by Director Lee, seconded by Director van Duinwyk and unanimously passed.

**8. Election of the Special District Risk Management Authority Governing Board of Directors Positions.**

Motion to endorse Bob Swan, Sandy Seifert-Raffelson and James Hamlin as the Special District Risk Management Authority Governing Board of Directors made by Director van Duiwyk, seconded by Director Easton and unanimously passed.

**9. Report from the Finance Committee. (Strategic Plan Goal 9.1)**

**a. Consider recommendation to approve June 2019 financial statements.**

Director van Duiwyk and District Accountant Nahas provided a report regarding the June 2019 financial statements. Motion made by Director Ishkanian, seconded by Director Easton and unanimously passed to approve the June 2019 financial statements.

**b. Review Financial Summary for fiscal year 2018-19.**

Director van Duiwyk provided a report regarding the Financial Summary for fiscal year 2018-19.

**c. Review PARS OPEB Trust Program statement for May 2019.**

Director van Duiwyk provided a report regarding the PARS OPEB Trust Program statement for May 2019.

**10. Approval of Minutes of the June 24, 2019 Regular Meeting.**

Motion to approve the minutes of the June 24, 2019 Regular meeting made by Director Lee, seconded by Director van Duiwyk and unanimously passed.

**11. Fire Chief's report.**

Chief Taylor stated that staff provided a resiliency presentation to the Montecito Planning Commission on July 16, 2019. The Chief indicated that staff is participating with the Montecito Association on their insurance sub-committee to try and determine how to help community members get insurance. Chief Taylor stated that the Debris Flow Risk Map will begin the update process at the end of August, and hopefully published at the end of October. The Chief stated that the Department participated in the annual horse emergency evacuation team's Barbecue, as well as the Department's annual 4<sup>th</sup> of July pancake breakfast. Chief Taylor indicated that following the recent earthquakes in Southern California, staff issued a press release to remind our community to be earthquake aware and prepare. He added that staff provided a short presentation at the Montecito Association's request, at their last meeting regarding earthquake preparations. Chief Taylor mentioned Southern California Edison's public safety power shut off program,

and stated that staff will be notified by Southern California Edison at least 3 days in advance when that may occur. Chief Taylor stated that Alan Widling was promoted to Division Chief/Operations on July 16, and as a result, Battalion Chief Recruitment will begin August 1, 2019. The Chief mentioned that this is Araceli's last week, and her duties will be shared by Joyce, Jackie, Marcos Martinez (Temporary employee) and himself.

**12. Board of Director's report.**

Director Ishkanian stated that she and Director van Duijnwyk attended the recent academy graduation.

**13. Suggestions from Directors for items other than regular agenda items to be included for the August 26, 2019 Regular Board meeting.**

Director Lee suggested that the Board review the Tolling Agreement.

Meeting Adjourned at 3:34 p.m.

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President Sylvia Easton

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Secretary Michael Lee

# Agenda Item #7



August 14, 2019

Dear Marie,

Sometimes, just saying "thank you", doesn't seem to be enough.

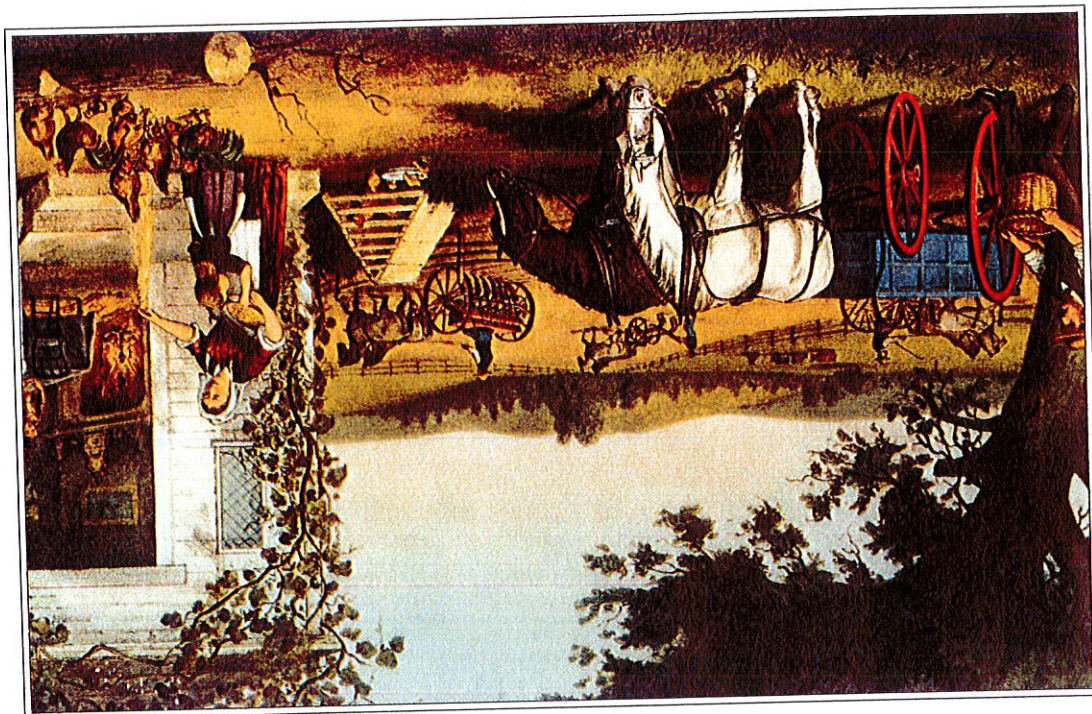
That is why I am doing so, properly, to say how much I appreciated all the help you gave in getting my property within more safe conditions.

The men that came worked so hard and did such a wonderful job -

Thank you

Sincerely,  
Josie Santos

over



P.S. I now, know who to  
 call when I, again, have  
 a lizzard in my light  
 fixture.

CURRIER & IVES

Farm And Fireside



August 14, 2019

Dear Vic,

Thank you for all that you have been responsible for in getting the necessary work done in having my property

come up to the requirements.

I was overwhelmed by all that had to be done -

As of yet, the things across the creek have not been done. If not by next week I will have to find some one else -

Thank you and the



Monterito Fire Department  
for keeping all of us safe.

Sincerely,  
Josie Lauter

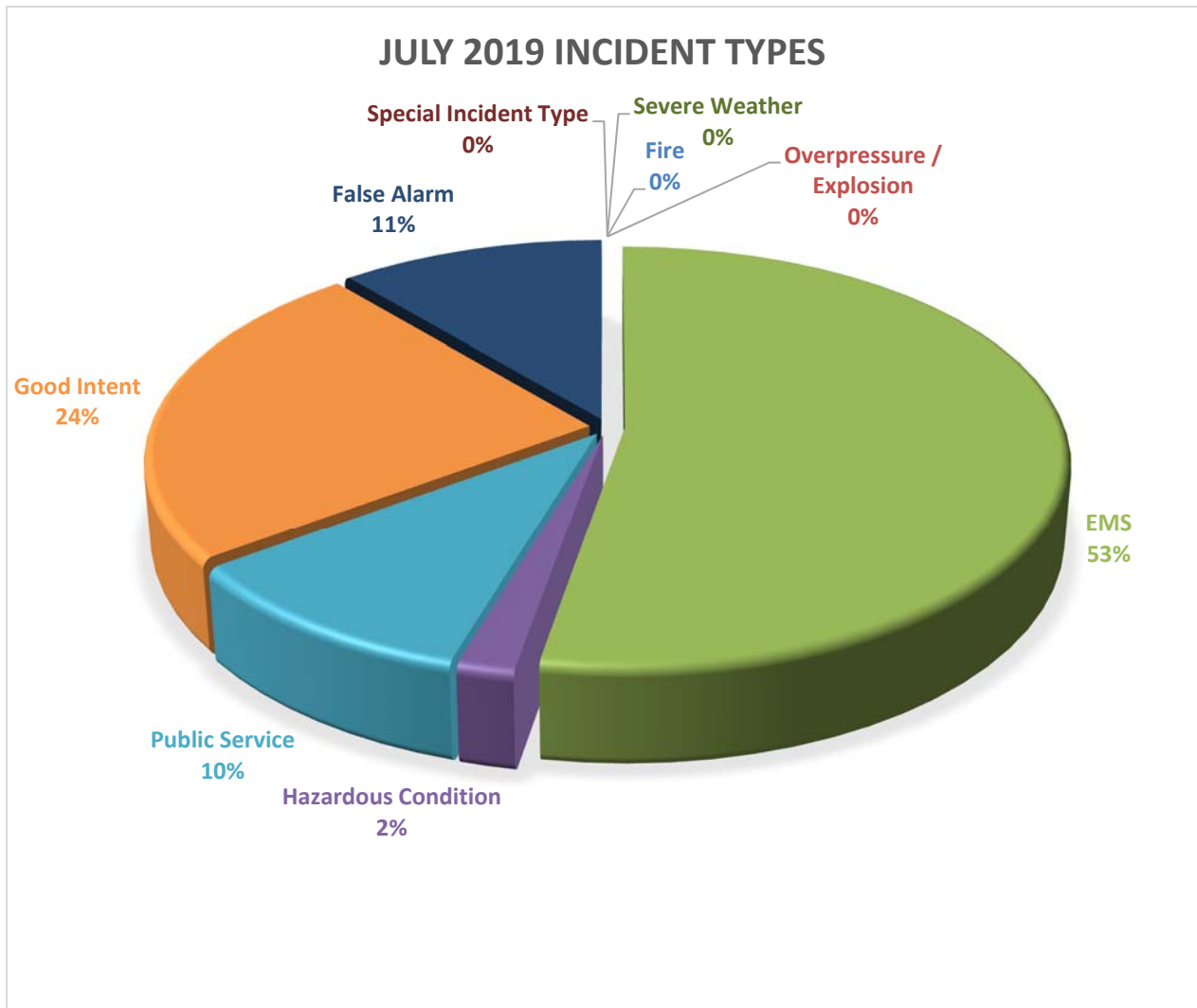
Dear Sir,

I just wanted to thank  
you again for your expedited  
assistance with regards to the  
property at 1127 Hill Road,  
Montrose - your kindness  
was greatly appreciated.

Best,  
Davi

**JULY 2019  
CALLS BY INCIDENT TYPE  
TOTAL INCIDENTS: 108**

FIRE: 0	EMS: 57
EXPLOSION, OVERHEAT: 0	PUBLIC SERVICE** 11
HAZARDOUS CONDITION: 2	GOOD INTENT*: 26
FALSE ALARM: 12	SEVERE WEATHER: 0
SPECIAL INCIDENT TYPES: 0	



\*Good Intent: Firefighters respond to a reported emergency, but find a different type of incident or nothing at all upon arrival to the area. Example: A caller reports smoke on the hillside. Firefighters arrive to discover a grading operation at a construction site is creating dust mistaken for smoke. Dispatched and Cancelled Enroute falls in this category.

\*\* Public Service: Non-emergency requests for assistance. Examples: lock out, animal rescue, ring removal, water problem; lift assists, seized gate, stalled elevator, providing the Sheriff's Department with a ladder to enter a building.

# Incident Trend February - July 2019

