

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road, April 28, 2014 at 2:00 p.m.

The meeting was called to order by Director Venable at 2:08 p.m.

Present: Director Powell, Director Venable, Director Keller, Director Sinser and Director Jensen. Chief Hickman and District Counsel M. Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)**

There was no public comment.

- 2. Presentation by Capital Public Finance Group on their Financial Analysis related to Budgeting and Long-Term Liabilities.**

Cathy Dominico and Jeff Small of Capital Public Finance Group, LLC presented their Financial Analysis related to Budgeting and Long-Term Liabilities. (Powerpoint and report available.)

The Board took a recess at 2:58 pm and returned at 3:12 p.m.

Public comment:

Sylvia Easton commended the Fire District for the long term past planning of the previous administrations that helped to achieve the financially solid position that is referenced in the report.

Sally Jordan stated that the report validates the trust the community has placed in its Fire District, including the leadership, professionalism and fiscal responsibility demonstrated throughout the years.

On a motion made by Director Powell, seconded by Director Keller the Board unanimously accepted the report as presented.

The Board took a recess at 4:15 p.m. and returned at 4:21 p.m.

- 3. Review current status of Upper Hyde Road (UHR) Community Facilities District:**
 - a. Report from Director Powell regarding meetings with UHR residents.**

Director Powell reported that the UHR residents have met several times, and agreed to, and funded the permitting documents for the approved road plan. They are in active negotiations to fund the project privately.

Public comment:

Dick Nordlund stated that he has several investors available to purchase the Mello Roos bonds if they move forward in that direction.

Staff and District Counsel explained past expenditures and potential reimbursable costs.

b. Provide direction on how to proceed with Tea Fire Rebuilds and Upper Hyde Road Community Facilities District.

The Board requested that Director Powell provide Mr. Nordlund's contact information to the UHR residents regarding potential future funding.

4. Report from the Finance Committee (copy of Agenda for Finance Committee Meeting attached).

Director Venable reviewed the Finance Committee's last meeting including: review of warrants and claims, overtime, and the preliminary budget.

a. Consider recommendation to approve District's warrants and claims.

After an explanation of payments made to Account Temps, the Board unanimously approved the Districts warrants and claims on a motion by Director Keller, seconded by Director Powell.

5. Report from the Community Outreach Committee (copy of Agenda for Finance Committee Meeting attached).

a. Consider recommendation to utilize NIXLE when requested by other agencies to notify the community of service related interruptions at the Fire Chief's discretion.

A motion was made by Director Sinsler and seconded by Director Keller to accept the recommendation to utilize NIXLE when requested by other agencies to notify the community of service related interruptions at the Fire Chief's discretion.

Public Comment:

Warner Owens stated that it should be a policy of the Board that the Fire Chief be authorized to use any of the notification systems at his discretion.

Director Sinsler motioned for an amendment to reference all methods of communications currently used, including NIXLE. The motion was seconded by Director Keller. After discussion about the use of the District's communication tools, the motion failed by the following vote: Director Jensen and Director Sinsler voting Aye; Director Powell, Director Venable, and Director Keller voting No.

Director Keller made a new motion to authorize the Fire Chief or his designee to utilize NIXLE at his direction when requested by other agencies to notify the community of service related interruptions. The motion was seconded by Director Powell, and passed by the following vote: Director Jensen, Director Powell, Director Venable, and Director Keller; Director Sinsler voting No.

b. Consider recommendation regarding Directors use of District letterhead, limiting use to the Board Chair for District business or by a Committee Chair for specific Committee business.

Director Keller made a motion to accept the Community Outreach Committee's recommendation to limit Directors use of District Letterhead to the Board President for Fire District business and to Committee Chairs for specific Committee business. The motion was seconded by Director Venable.

Director Keller amended the motion to limit Directors use of District Letterhead be limited to the Board President for authorized Fire District business or by Committee Chairs for authorized specific Committee business. The motion was seconded by Director Sinsler.

The Board discussed the use of letterhead by other governing bodies.

The amended motion passed by the following vote: Director Jensen, Director Sinsler, Director Keller, and Director Jensen; Director Powell and Director Venable voting No.

6. Approval of Minutes of March 17, 2014 Special Meeting.

The Minutes of the March 17, 2014 Special Meeting were unanimously approved on a motion made by Director Sinsler, and seconded by Director Keller.

7. Approval of Minutes of March 20, 2014 Special Meeting.

The Minutes of the March 20, 2014 Special Meeting were unanimously approved on a motion made by Director Sinsler, and seconded by Director Powell.

8. Approval of Minutes of March 24, 2014 Regular Meeting.

The Minutes of the March 17, 2014 Special Meeting were approved on a motion made by Director Keller, and seconded by Director Jensen. Director Sinsler, Director Venable, Director Jensen voted Aye; Director Powell abstained.

9. Fire Chief's report.

Chief Hickman reported on Fire Season Media Day on 5/8 at 11:00 am; increased staffing for wind events; retirement of Chief Pfister; A. Gil becoming full time employee on April 1; new firefighter paramedic Brandon Bennewate beginning on April 1.

The Board took no action.

10. Board of Director's report.

Director Powell reported on attending the FDAC annual conference in Napa; Director Keller reported that she met with the attorney representing the Water District in their lawsuit against Price Postel and Parma; Director Sinsler attended last Water District Board meeting; and Director Venable reported that he attended the Beautification Day Committee who will be honoring Darlene Bierig at this year's event.

11. Suggestions from Directors for items other than regular agenda items to be included for the May 27, 2014 Regular Board meeting. (Note that this is on a TUESDAY due to Memorial Day Holiday.

- Chief Pfister's retirement
- Temporary promotions
- Additional Wildland Fire Prevention funding (for Strategic Planning Committee)

The meeting was adjourned at 5:50 p.m.