

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Regular Meeting of the Board of Directors

June 22, 2020 at 2:00 p.m.

Held via teleconference connection as permitted under the Governor's Executive Order N-29-20, dated March 17, 2020 due to concerns of COVID-19 ("Executive Order").

Director Easton called the meeting to order at 2:00 p.m.

Present: Director Easton, Director Ishkanian, Director van Duinwyk, Director Lee, Director Powell. Chief Taylor and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Election for CSDA Board of Directors Member.**

Director Ishkanian recommended Vincent Ferrante as the CSDA Board of Directors Member. Motion to vote Vincent Ferrante as the CSDA Board of Directors Member made by Director Ishkanian, seconded by Director van Duinwyk. The Roll Call vote was as follows:

Ayes: J. A. Powell, M. Lee, J. Ishkanian, P. van Duinwyk, S. Easton

Nays: None

Abstain: None

Absent: None

- 3. Report from the Finance Committee. (Strategic Plan Goal 9.1)**

- a. Consider recommendation to approve April and May 2020 financial statements.**

Directors van Duinwyk and Lee provided a report regarding the April and May 2020 financial statements. Motion to approve the April and May 2020 financial statements made by Director van Duinwyk, seconded by Director Powell. The Roll Call vote was as follows:

Ayes: J. A. Powell, M. Lee, J. Ishkanian, P. van Duinwyk, S. Easton

Nays: None
Abstain: None
Absent: None

b. Consider recommendation to approve Resolution 2020-06, Amending Final Budget for FY 2019-20.

District Accountant Nahas provided a report regarding items included in the amended Final Budget for FY 2019-20. Motion to approve Resolution 2020-06, amending Final Budget for FY 2019-20 made by Director van Duinwyk, seconded by Director Powell. The Roll Call Vote was as follows:

Ayes: J. A. Powell, M. Lee, J. Ishkanian, P. van Duinwyk, S. Easton
Nays: None
Abstain: None
Absent: None

c. Consider recommendation to approve Resolution 2020-07, Adoption of the Preliminary Budget for FY 2020-21.

Chief Taylor provided a report regarding Resolution 2020-07. Motion to approve Resolution 2020-07, Adoption of the Preliminary Budget for FY 2020-21 made by Director Lee, seconded by Director Powell. The Roll Call Vote was as follows:

Ayes: J. A. Powell, M. Lee, J. Ishkanian, P. van Duinwyk, S. Easton
Nays: None
Abstain: None
Absent: None

4. That the Board of Directors authorize the Fire Chief to enter into a contract with Bright Future Solar Energy in an amount not to exceed \$279,500.00 for the Solar Energy Security System, or amend, modify or reject current bid. (Strategic Plan Goal 6)

a. Staff report presented by Chief Taylor, Battalion Chief Chapman and District Accountant Nahas.

Chief Taylor and District Accountant Nahas provided a report regarding the Solar Energy Security System. After thorough Board discussion, Director van Duinwyk suggested that the agreement be amended to include language to reflect that the District would share any rebates received by Bright Future Solar Energy. Motion to authorize the Fire Chief to enter into a contract with Bright Future Solar Energy in an amount not to exceed \$279,500.00 for the Solar Energy Security System made by Director van Duinwyk, seconded by Director Powell. The Roll Call vote was as follows:

Ayes: J. A. Powell, M. Lee, J. Ishkanian, P. van Duinwyk, S. Easton
Nays: None
Abstain: None
Absent: None

5. Approval of the Publicly Available Pay Schedule, effective July 1, 2020, as required by CalPERS.

Motion to approve the Publicly Available Pay Schedule, effective July 1, 2020 made by Director Powell, seconded by Director van Duinwyk. The Roll Call vote was as follows:

Ayes: J. A. Powell, M. Lee, J. Ishkanian, P. van Duinwyk, S. Easton
Nays: None
Abstain: None
Absent: None

6. Approval of Minutes of the May 26, 2020 Special Meeting.

Motion to approve the minutes of the May 26, 2020 Special meeting made by Director Easton, seconded by Director Ishkanian. The Roll Call vote was as follows:

Ayes: J. A. Powell, M. Lee, J. Ishkanian, P. van Duinwyk, S. Easton
Nays: None
Abstain: None
Absent: None

7. Fire Chief's report.

Division Chief Widling highlighted significant calls for the month of May. He also reported 1,342 training hours for the month of May. Chief Taylor provided an update regarding COVID-19. The Chief stated that during the COVID emergency, enhancements have been made to the audio visual capabilities of the board room at fire station 1. Chief Taylor provided an update regarding the Fire Station Location Study. The Chief provided an update regarding the Herbivory project. Chief Taylor stated that the Neighborhood Chipping project will conclude this week. Chief Taylor stated that the Department has increased patrol and is working on permanent "no camp fire" signs around the Hammonds Beach area. The Chief provided a reminder that 4 out of 5 District Board members are up for election in the General Election this November. He noted that the candidate filing period is July 13 through August 7, 2020.

8. Board of Director's report.

There were no items to report at this meeting.

9. Suggestions from Directors for items other than regular agenda items to be included for the July 27, 2020 Regular Board meeting.

Director Powell suggested that staff provide an overview of an evacuation plan during a pandemic.

10. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957) Title: Fire Chief

The Board reported out of closed session at 3:45 p.m. with no reportable action.

Meeting Adjourned at 3:46 p.m.

President Sylvia Easton

Secretary Judith Ishkanian