

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road, December 14, 2015 at 2:00 p.m.

The meeting was called to order by Director Powell at 2:02 p.m.

Present: Director Powell, Director Venable, Director Sinser, Director van Duinwyk, Director Easton. Chief Hickman and Counsel, Mark Manion were also present.

1. **Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)**

Tim Trager, Counsel for Valley Improvement Company provided a statement regarding a Fire Protection Certificate and the associated cost to install sprinklers for an interior improvement project at a local business called, Northern Trust. Chief Hickman recognized Fire Marshal Al Gregson for 30 years of service. Fire Marshal Gregson stated that he has been "living the dream" while working at the Montecito Fire District. Fire Marshal Gregson presented Chief Hickman with his pin for 25 years of service.

2. **Election of Board Officers (President, Vice President, Secretary) for 2016-2017.**

Director Sinser nominated Director Powell as President, seconded by Director Easton. Director Sinser nominated Director van Duinwyk as Vice President, seconded by Director Powell. Director van Duinwyk nominated Director Sinser as Secretary, seconded by Director Powell. The Board unanimously approved appointing Director Powell as President, Director van Duinwyk as Vice President, and Director Sinser as Secretary.

3. **Appointment of Board Labor Negotiator for 2016-17.**

The motion to appoint Directors Powell and Venable as the Board Labor Negotiators was made by Director van Duinwyk, seconded by Director Easton and unanimously passed.

4. **Appointment of Board Real Property Negotiator for 2016-17.**

The motion to appoint Directors Sinser and Venable as the Board Real Property Negotiators was made by Director Powell, seconded by Director Easton and unanimously passed.

5. **Appointment of Committee members.**

- a. **Finance Committee.**

Director van Duinwyk nominated himself and Director Sinser as the Finance Committee members, seconded by Director Venable and unanimously passed.

- b. **Strategic Planning Committee.**

Director Sinser nominated Directors Powell and Easton as the Strategic Planning Committee members, seconded by Director van Duinwyk and unanimously

passed.

c. Personnel Committee.

Director Powell nominated Himself and Director Sinser as the Personnel Committee members, seconded by Director Sinser and unanimously passed.

6. Adopt Resolution 2015-13 determining time and place of regular board meetings.

The motion to designate 2:00 p.m. on the fourth Monday of each month at the Montecito Fire Protection District Headquarters, as the time and place of its regular meeting was made by Director Sinser and seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: P. van Duinwyk, G. Sinser, J. A. Powell, J. K. Venable, S. Easton

7. Adopt Resolution 2015-14 regarding inventory of District lands and air space.

The Board took a brief recess to take their new photo for the District website. The meeting reconvened at 2:35 p.m. Director Sinser suggested that the resolution be amended to reflect the potential acquisition of certain real property located at 1510 San Leandro Lane. The motion to adopt the resolution, as amended, regarding inventory of District lands and air space was made by Director Sinser and seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: P. van Duinwyk, G. Sinser, J.A. Powell, J. K. Venable, S. Easton

8. Adopt Resolution 2015-15 increasing Director's Compensation.

The motion to adopt the resolution increasing Director's compensation was made by Director Venable and seconded by Director Sinser. The roll call vote was as follows:

Ayes: P. van Duinwyk, G. Sinser, J. A. Powell, J. K. Venable, S. Easton

9. Approval of Resolution 2015-12 establishing budget and financial policies.

Director van Duinwyk provided a report regarding the Finance Committee's recommendation to approve the resolution. The motion to approve the amended resolution establishing budget and financial policies was made by Director van Duinwyk and seconded by Director Venable. The roll call vote was as follows:

Ayes: P. van Duinwyk, G. Sinser, J. A. Powell, J. K. Venable, S. Easton

10. Report from the Finance Committee:

a. Consider recommendation to approve November 2015 financial statements.

Director van Duinwyk provided a report regarding the Finance Committee meeting. The motion to approve financial statements ending November 30, 2015 was made by Director van Duinwyk, seconded by Director Easton and unanimously passed.

11. Approval of Minutes of the November 16, 2015 Special Meeting.

The motion to approve the minutes of the November 16, 2015 Special Meeting was made by Director Sinsler, seconded by Director van Duinwyk and unanimously passed.

12. Discussion item: Transfer of easement to Upper Hyde residents.

Chief Hickman provided background information regarding the easement transfer to Upper Hyde Road residents. The Board recommended that a registered letter be sent to the residents, followed with a courtesy phone call regarding the action.

13. Discussion item: Update regarding the San Leandro property.

Mark Manion provided information regarding the acquisition of the San Leandro property. He stated that the Notice of the Initial Study/Negative Declaration is going out today. He noted that this item will be placed on the January 25th agenda.

14. Discussion item: Appointment of board member to represent the District in the upcoming LAFCO board election.

Chief Hickman provided information regarding the LAFCO election to be held on January 25, 2016. Director Easton volunteered to attend the meeting.

15. Fire Chief's report.

Chief Hickman highlighted various response calls during the month of November. The Chief indicated that the District participated in the December 3rd Montecito Planning Commission meeting regarding the Casa Dorinda project. He noted that a concern of the Commission is that Casa Dorinda, a non-profit organization is not paying taxes. The Chief stated that the Planning Commission requested that the Board consider charging project impact fees. Chief Hickman stated that the District received a \$32,000.00 check for the reimbursement for radios. The Chief indicated that the District has completed the promotional process for Captains, and the hiring process for Paramedics and Firefighters. Chief Hickman mentioned that the Department will dress the Hathaway tree on December 18th at 1:00 p.m.

16. Board of Director's report.

Director Venable reported that the MERRAG Annual Meeting was well attended. Director Easton stated that she would like to attend the one day CSDA training on January 14th, in Port Hueneme. The motion to approve Director Easton's request to attend the CSDA training was made by Director van Duinwyk, seconded by Director Sinsler and unanimously passed.

17. Suggestions from Directors for items other than regular agenda items to be included for the January 25, 2016 Regular Board meeting.

The Board determined that the January 25th Special Meeting will begin at 1:00 p.m. In addition, the slate for the LAFCO and CSDA elections will be agendized.

The Board convened in closed session at 3:41 p.m.

18. CLOSED SESSION. Performance evaluation of a public employee pursuant to California Government Code Section 54957(b):

a. Employee: Fire Chief Chip Hickman

The Board reported that no reportable action was taken.

The meeting was adjourned at 4:11 p.m.

President John Abraham Powell

Secretary Gene Sinsler