

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE  
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road March 27, 2017 at 2:00 p.m.

Director van Duinwyk called the meeting to order at 2:00 p.m.

**Present:** Director van Duinwyk, Director Venable, Director Easton, Director Lee. Chief Hickman and District Counsel Mark Manion were also present.

**Absent:** Director Powell

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Recognition for 15 years of service: Engineer, Loren Bass; Firefighters, Eric Klemowicz and Keith Powell.**

Chief Hickman introduced C Shift personnel. The Chief commended and thanked Loren Bass, Eric Klemowicz and Keith Powell for 15 years of service.

- 3. TIME CERTAIN: 2:00 Receive presentation from PARS/Highmark representatives regarding the Fire District's post-retirement health care plan trust.**

Representatives from PARS/Highmark provided a power point presentation regarding the District's post-retirement health care plan trust.

- 4. Public Information and Education project update by Core Idea Consultant, Robert TenEyck.**

- a. Review Communication Plan, Initiatives 1 & 2.**

Core Idea Consultant, Robert TenEyck provided an update regarding Communication Plan, Initiatives 1 & 2.

- b. Consider approval of Communication Plan, Initiative 3.**

Core Idea Consultant, Robert TenEyck provided an overview of Communication Plan, Initiative 3. Motion made by Director Venable, seconded by Director Lee and unanimously passed to approve Communication Plan, Initiative 3.

**5. Motion to approve and authorize the Fire Chief to execute the Amended and Restated Dispatch Services Agreement between Carpinteria-Summerland Fire Protection District and the Montecito Fire Protection District.**

Motion made by Director Easton, seconded by Director Lee and unanimously passed to approve and authorize the Fire Chief to execute the Amended and Restated Dispatch Services Agreement between CSFPD and MFPD.

**6. Motion to request that the Minutes reflect that Ordinance 2017-01 was published in full on March 8, 2017, in the Montecito Journal and Proof of Publication is on file with the District.**

Motion made by Director Lee, seconded by Director Easton and unanimously passed to request that the Minutes reflect the publishing in full of Ordinance 2017-01 on March 8, 2017 in the Montecito Journal.

**7. Discussion item: Report on 2016 Response Times presented by Division Chief Taylor.**

Chief Taylor provided a staff report regarding the 2016 Response Times.

**8. Report from the Finance Committee:**

**a. Consider recommendation to approve January and February 2017 financial statements.**

Motion made by Director Easton, seconded by Director Venable and unanimously passed to approve the January and February 2017 financial statements.

**9. Approval of Minutes of the February 27, 2017 Regular Meeting.**

Motion to approve the minutes of the February 27, 2017 Regular Meeting made by Director Lee, seconded by Director Easton and unanimously passed.

**10. Fire Chief's report.**

Chief Hickman reviewed the correspondence from CSDA regarding their upcoming election. The Chief stated that he and Fire Marshal Gregson are meeting with Jamie Brown and Susan Keller on Wednesday regarding Accessory Dwelling Units as it relates to the Planning Commission. Chief Hickman mentioned that the budget process has begun. He also noted that the property regarding station 3 is out of escrow.

**11. Board of Director's report.**

Director Easton thanked the Board and the Chief for allowing her to attend the CSDA Leadership Academy. Director Lee stated that he also attended, however he had to leave early because of a family emergency. He added that he would make up the day and ½ of courses at an upcoming conference.

**12. Suggestions from Directors for items other than regular agenda items to be included for the April 24, 2017 Regular Board meeting.**

There were no suggestions from the Directors.

Meeting Adjourned at 4:45 p.m.

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President Peter van Duinwyk

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Secretary John Venable