

MONTECITO FIRE PROTECTION DISTRICT
AGENDA FOR THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS
Montecito Fire Protection District Headquarters
July 22, 2013 at 10:00 a.m.

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Section 54956 of the Government Code, a SPECIAL MEETING of the Governing Board of the Montecito Fire Protection District is hereby called for the 22nd day of July, 2013 at 10:00 a.m.

Said meeting will be held at
Montecito Fire District Headquarters,
595 San Ysidro Road.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)

For Information Only:

2. Fire Chief's report.
3. Board of Director's report.
4. Staff Report on Fire District and MERRAG interaction.
5. Report from the Finance Committee (Copy of Agenda for Finance Committee Meeting Attached).
6. Report from the Strategic Planning Committee (Copy of Agenda for Strategic Planning Committee Meeting Attached).
7. Report from Director Powell regarding research on District's policies on Tea Fire Rebuilds.

For Board Action:

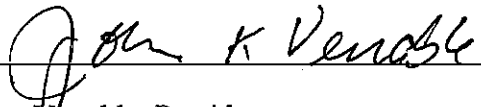
8. Provide direction regarding Strategic Planning Committee recommendation that the Committee be authorized to prepare and advertise Request for Proposals for a Standards of Cover Study with an enhanced Risk Analysis component.
9. Consider response to Robert Ornstein regarding letter dated 2/17/13.
10. Approval of Minutes of June 10, 2013 Special Meeting.
11. Approval of Minutes of June 17, 2013 Regular Meeting.
12. Approval of District warrants and claims.

13. Consider modification to Flag Policy.
14. Provide direction to District staff regarding the Environmental Impact Report for the Station 3 Site Acquisition and Constructon Project located on East Valley Road on a portion of APN 155-070-008.
15. Suggestions from Directors for items other than regular agenda items to be included for the August Regular Board meeting.

Adjournment

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is July 18, 2013.

MONTECITO FIRE PROTECTION DISTRICT



John Venable, President

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

Agenda

Item #2

Montecito Fire Protection District

Incident Type Report (Summary)

Alarm Date Between {6/1/2013} And {6/30/2013}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	2	1.94%	\$0	0.00%
	2	1.94%	\$0	0.00%
1 Fire				
111 Building fire	1	0.97%	\$0	0.00%
1411 Mutual Aid - Forest, woods or wildland	2	1.94%	\$0	0.00%
	3	2.91%	\$0	0.00%
2 Overpressure Rupture, Explosion, Overheat(no fire)				
251 Excessive heat, scorch burns with no	1	0.97%	\$0	0.00%
	1	0.97%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	1	0.97%	\$0	0.00%
320 Emergency medical service, other	2	1.94%	\$0	0.00%
321 EMS call, excluding vehicle accident with	30	29.13%	\$0	0.00%
	33	32.04%	\$0	0.00%
4 Hazardous Condition (No Fire)				
400 Hazardous condition, Other	1	0.97%	\$0	0.00%
4001 Tree Down	1	0.97%	\$0	0.00%
412 Gas leak (natural gas or LPG)	1	0.97%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	0.97%	\$0	0.00%
444 Power line down	2	1.94%	\$0	0.00%
	6	5.83%	\$0	0.00%
5 Service Call				
500 Service Call, other	1	0.97%	\$0	0.00%
520 Water problem, Other	1	0.97%	\$0	0.00%
531 Smoke or odor removal	1	0.97%	\$0	0.00%
550 Public service assistance, Other	1	0.97%	\$0	0.00%
554 Assist invalid	1	0.97%	\$0	0.00%
571 Cover assignment, standby, moveup	3	2.91%	\$0	0.00%
5710 Extra Staffing / Emergency Callback	2	1.94%	\$0	0.00%
	10	9.71%	\$0	0.00%

Montecito Fire Protection District

Incident Type Report (Summary)

Alarm Date Between {6/1/2013} And {6/30/2013}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
6 Good Intent Call				
600 Good intent call, Other	2	1.94%	\$0	0.00%
6111 Automatic/Mutual Aid Dispatched, cancelled	12	11.65%	\$0	0.00%
651 Smoke scare, odor of smoke	3	2.91%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be	1	0.97%	\$0	0.00%
	<u>18</u>	<u>17.48%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
700 False alarm or false call, Other	5	4.85%	\$0	0.00%
710 Malicious, mischievous false call, Other	1	0.97%	\$0	0.00%
730 System malfunction, Other	2	1.94%	\$0	0.00%
733 Smoke detector activation due to	1	0.97%	\$0	0.00%
735 Alarm system sounded due to malfunction	5	4.85%	\$0	0.00%
740 Unintentional transmission of alarm, Other	8	7.77%	\$0	0.00%
743 Smoke detector activation, no fire -	3	2.91%	\$0	0.00%
744 Detector activation, no fire -	2	1.94%	\$0	0.00%
745 Alarm system activation, no fire -	3	2.91%	\$0	0.00%
	<u>30</u>	<u>29.13%</u>	<u>\$0</u>	<u>0.00%</u>
Total Incident Count:	103		Total Est Loss:	\$0

Montecito Fire Protection District

Monthly Board Report

Alarm Date Between {6/1/2013} And {6/30/2013}

Incident	Date	Alarm
EMS call, excluding vehicle accident with injury		
13-0001331	06/01/2013 02:33:10	1120 Hill RD
SQ91, E93 responded for medical emergency. SQ91 arrived on scene with AMR on scene prior and canceled E93. SQ91 assisted AMR 23 with ALS care of a person with altered level of consciousness. AMR 23 remained primary care throughout the call.		
Smoke detector activation, no fire - unintentional		
13-0001333	06/01/2013 05:09:57	303 Meadowbrook DR
Canceled enroute by alarm company, false alarm per the R/P.		
13-0001334	06/01/2013 07:02:18	1375 Plaza De Sonadores
Electrical wiring/equipment problem, Other		
13-0001335	06/01/2013 10:12:34	955 La Paz RD
E93 Responded to 955 La Paz Road to electrical wires down at Armington B. Upon the on-scene arrival of E93, Captain 93 met with Westmont Security who had placed caution tape around an oak tree that was leaning into the lower communication cables of the power pole. Westmont Security had notified the utility companies of the situation, and had an ETA within the hour. E93 became available on scene, then returned to quarters.		
Smoke scare, odor of smoke		
13-0001337	06/01/2013 12:50:21	1941 E Valley RD
E91 responded to 1941 E Valley on a report of a smoke check. Upon arrival Captain 91 met with guard at Burnham Wood gate house. The guard stated that it was coming off the mountain range but it had dissipated by the time E91 arrived. Upon captain -91 observations it was determined that it was an aircraft con trail.		
Rescue, EMS incident, other		
13-0001339	06/01/2013 22:26:47	1741 Glen Oaks DR
E91, SQ91 responded to a reported drug overdose. Firefighters could not gain access through the entry gate which was locked, and did switch. Upon patient contact it was discovered there was no medical emergency. Firefighters assisted the patient with his nasal canula.		
Firefighters made contact with a responsible party to discuss the necessity of a knock override switch, which is imperative if the resident chooses to keep the entry gate locked.		
EMS call, excluding vehicle accident with injury		
13-0001340	06/02/2013 07:41:56	1639 Fernald Point LN
E91, SQ91 responded to a medical emergency. E91 was released on their arrival by Sq 91. MFD assessed patient and assisted with loading for transport to Cottage by AMR.		

Montecito Fire Protection District

Monthly Board Report

Alarm Date Between {6/1/2013} And {6/30/2013}

Incident	Date	Alarm
EMS call, excluding vehicle accident with injury		
13-0001342	06/02/2013 17:53:14	1710 San Leandro LN
E91 and SQ 91 responded to a medical emergency, E91 was released by SQ 91. MFD personnel assessed patient and transferred care to AMR for transport to SBCH.		
Tree Down		
13-0001345	06/03/2013 08:47:04	500 BLK, SHEFFIELD DRIVE
E91 responded to a report of a tree blocking the roadway. Upon arrival, E91 found a portion of a large Oak tree blocking the north bound lane of Sheffield Dr. E91 crew cut up the portion of the tree that was blocking the roadway. 932 and Birnam Wood Security assisted with traffic control. I made contact with Valley Club maintenance personnel because the tree that fell was from their property. The maintenance representative stated that their tree company will remove the remainder of the tree sometime today.		
Power line down		
13-0001347	06/03/2013 10:03:21	127 LOUREYRO ST
E91 responded to wires down. Upon arrival, we found the wire to be a cable line that had somehow become dislodged for the pole side connection. I spoke with the resident that the line was coming from. She stated that she had no utility loss and that she does not have cable TV. She requested that we roll up the wire and place it on her roof near the house side connection point.		
Automatic/Mutual Aid Dispatched, cancelled enroute		
13-0001349	06/03/2013 18:51:51	115 EL CIELITO RD
E93 responded to 115 El Cielto Rd to a medical emergency, auto aid with Santa Barbara City. E93 cancelled enroute by STB Dispatch.		
Automatic/Mutual Aid Dispatched, cancelled enroute		
13-0001351	06/04/2013 08:46:25	1220 COAST VILLAGE RD
E93 W/STB to 1220 Coast Village Rd. MFD was canceled on their arrival.		
Good intent call, Other		
13-0001352	06/04/2013 10:36:04	PARK WEST LN & E MOUNTAIN
E91 investigated a gas odor in the area of East Mountain Drive at Wiman Trailhead. E91 hiked up the trail with the Eagle gas monitor and found nothing.		
Automatic/Mutual Aid Dispatched, cancelled enroute		
13-0001354	06/04/2013 12:16:00	21 CEDAR
E93 responded automatic aid to Santa Barbara City for a medical emergency. Canceled enroute by STB.		
Alarm system sounded due to malfunction		
13-0001364	06/05/2013 18:14:59	750 CIMA DEL MUNDO RD
E91 responded with CSFD to a waterflow alarm. E91 arrived prior to ME61, saw nothing and went into investigative mode. E91 met with the property manager who opened the building for the crew. E91C staged all incoming apparatus at East Valley and Cima del Mundo, with		

Montecito Fire Protection District

Monthly Board Report

Alarm Date Between {6/1/2013} And {6/30/2013}

Incident	Date	Alarm
		the exception of ME61 who was staged at the entrance to the facility. After the main building was cleared of hazardous conditions it was determined that the alarm panel had malfunctioned and the response assignment was released. E91 met with the building alarm technician, assisted in reset of the system and returned to quarters.
		EMS call, excluding vehicle accident with injury
13-0001368	06/05/2013 22:51:17	315 MALAGA DR
		E91, SQ91 responded to a medical emergency, an individual with a head laceration. AMR at scene prior to MFD equipment. MFD personnel assisted with patient treatment and accident investigation with SBSO. Patient was transported to SBCH by AMR. ePCR via AMR.
		Smoke or odor removal
13-0001371	06/06/2013 16:43:19	2692 SYCAMORE CANYON RD
		E93 responded to a Fire Alarm. On arrival we found smoke in the structure due to food left on the stove. Engine 93 personnel evacuated smoke from the structure and cleaned/swept the kitchen of the exploded food.
		Automatic/Mutual Aid Dispatched, cancelled enroute
13-0001372	06/06/2013 16:44:13	N HIGHWAY 101 & PADARO
		E91 canceled enroute, non injury.
		System malfunction, Other
13-0001375	06/07/2013 03:54:47	1260 CHANNEL DR
		E93 responded for a fire alarm. On arrival Biltmore security cancelled the alarm due to a short in the system.
		EMS call, excluding vehicle accident with injury
13-0001376	06/07/2013 04:06:39	848 PICACHO LN
		E91, Sq 91 responded to a Medical Alarm at 848 Picacho Lane. This was a false alarm, units returned.
		False alarm or false call, Other
13-0001378	06/07/2013 07:40:59	248 MIDDLE RD
		B916, E91, E93, SQ91 responded to a report of a possible structure fire. Upon SQ91 arrival they gave an initial size up. Their report was nothing showing investigative mode. Upon my arrival (E93) I level one staged all incoming equipment. E93 and SQ 91 crews completed a walk around of the property with thermal and visual equipment and found no evidence of a problem from the exterior. After confirming with 916, the decision was made to force entry to clear the interior of the structure. MFD crews gained access through a kitchen door by breaking a small pane of glass with-in the door. After completing a complete search of the interior, it was determined to be a false alarm. All other equipment was released from incident. E93 remained on scene to secure the property. E93 placed a door hanger on the residence, and contacted the Alarm Company. After returning to quarters I was able to make contact with the homeowner and describe the action that was taken at the residence.

Montecito Fire Protection District

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Alarm Date Between {6/1/2013} And {6/30/2013}

Incident	Date	Alarm
Steam, vapor, fog or dust thought to be smoke		
13-0001380	06/07/2013 10:21:17	2500 BELLA VISTA RD
E91, P91 and U93 responded to a smoke investigation in the area of the lower Romero trail. U93 (RUBIO) was conducting work on the trail at the time of alarm and reported no smoke seen in the area, nor did he receive any reports from bicyclists on the trail who saw any smoke. P91 (ANDREAS) was in area conducting weed abatement, attached to E91 arrived in the area of visual advantage and also saw only wisps of clouds, mid-slope in several locations along the Romero range. All equipment was cancelled and returned. U93 returned to prior detail in the area.		
Alarm system sounded due to malfunction		
13-0001381	06/07/2013 13:44:03	1676 EAST VALLEY RD
E91 responded to a fire alarm ringing. Nothing showing upon arrival at the outside knock gate. E91 made entry to the grounds, and met with the caretaker who showed E91 personnel where the bedroom alarms were ringing. All cathedral ceilings were of modern construction, and showed no signs of fire, smoke or other hazardous condition. E91 personnel used thermal imaging to verify cool ceiling void spaces and then assisted the arriving home owner in restoring service. The system was unable to be reset due to a faulty sensor, and the homeowner was directed to contact the alarm company for a technician to repair the problem. E91 returned to quarters.		
EMS call, excluding vehicle accident with injury		
13-0001385	06/07/2013 18:08:59	COLD SPRING RD & SYCAMORE
E93, SQ91 responded to a fall patient. Upon our arrival, we found an elderly female lying on the ground. MFD assessed the patient and bandaged a small skin tear to her left arm. The patient refused transport and signed an AMA. All equipment returned to quarters.		
EMS call, excluding vehicle accident with injury		
13-0001386	06/07/2013 18:23:40	98 SEAVIEW DR
E91 responded to an ill person who's wife called 9-1-1. Upon arrival MFD, found AMR conducting an initial patient interview and MFD paramedic personnel assisted them in completing an ALS assessment. The balance of E91 personnel retrieved the stairchair equipment from the ambulance to allow the patient transport from the third floor to the vehicle. After the patient was appropriately packaged for transport, AMR took the patient to SBCH for additional medical followup.		
Unintentional transmission of alarm, Other		
13-0001388	06/07/2013 21:20:08	1260 CHANNEL DR
E93 responded to a report of Fire Alarms Ringing. MFD was canceled by resident prior to arrival.		

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Alarm Date Between {6/1/2013} And {6/30/2013}

Incident	Date	Alarm
False alarm or false call, Other		
13-0001394	06/08/2013 13:52:05	1649 FERNALD POINT LN
E91 responded for fire alarms ringing. Canceled enroute by alarm company.		
EMS call, excluding vehicle accident with injury		
13-0001398	06/08/2013 19:27:34	105 CALLE BELLO
E93 responded auto aid with STB E2, to a fall patient. E93 crew assisted STB and AMR medics with patient care. The patient was transported to Cottage Hospital by AMR.		
Automatic/Mutual Aid Dispatched, cancelled enroute		
13-0001399	06/09/2013 00:36:07	105 CALLE BELLO
E93 responded auto aid with STB E2, to a possible heart attack. E93 crew was cancelled on scene by STB E2. E93 became available and returned to quarters.		
Malicious, mischievous false call, Other		
13-0001401	06/09/2013 05:18:27	955 LA PAZ RD
E93 responded to 955 La Paz Road for a fire alarm ringing - a manual pull alarm at the pool. E93 was cancelled enroute by South Coast Dispatch.		
Unintentional transmission of alarm, Other		
13-0001404	06/09/2013 15:06:26	1727 FERNALD POINT LN
E91 responded to a report of Fire Alarms Ringing. MFD was canceled by alarm company prior to arrival.		
Unintentional transmission of alarm, Other		
13-0001405	06/09/2013 15:10:54	815 HOT SPRINGS RD
E91 responded to a report of Fire Alarms Ringing. MFD was canceled by alarm company prior to arrival.		
Public service assistance, Other		
13-0001406	06/09/2013 16:27:59	1081 E MOUNTAIN DR
SQ91 responded C2 for a Lift Assist. Upon arrival, MFD assessed for injuries, found none and assisted resident up from fall. SQ91 returned to quarters.		
Alarm system sounded due to malfunction		
13-0001407	06/09/2013 19:07:49	617 OLIVE RD
E91 responded to Fire Alarms Ringing. This was a system malfunction. Alarm Company was notified.		
EMS call, excluding vehicle accident with injury		
13-0001413	06/10/2013 10:53:57	1741 GLEN OAKS DR
E91, SQ91 responded for difficulty breathing at 1741 Glen Oaks Dr. MTO personnel assessed and treated the patient. SQ91 and one firefighter from E91 accompanied the patient to SBCH ER with AMR. See PCR for detailed patient information.		

After the patient had been transported, the patients spouse stated that she suspected

Montecito Fire Protection District

Monthly Board Report

Alarm Date Between {6/1/2013} And {6/30/2013}

Incident	Date	Alarm
		they were being taken advantage of financially by a caregiver. E91 took down the details and filed a report of suspected elder abuse with SBCO Adult Protective Services.
		Phone report made at 12:30 Written report Faxed at 12:40
		Alarm system sounded due to malfunction
13-0001415	06/11/2013 01:05:03	385 SAN YSIDRO RD
		E91 responded to fire alarms ringing at Montecito Union School. No audible alarm detected on arrival. E91 personnel conducted a sweep of all buildings on campus; finding nothing. E91 returned to service.
		Alarm system activation, no fire - unintentional
13-0001416	06/11/2013 08:54:59	430 Alcalá LN
		E93 responded to Fire Alarms Ringing. MFD investigated and found alarm was set off by contractor using gas powered equipment indoors. E92 crew advised contractor of better ventilation methods to use in the future to not set off detectors and better his health. Alarm Company was notified.
		Alarm system activation, no fire - unintentional
13-0001420	06/11/2013 15:17:17	298 E Mountain DR
		E93 was dispatched to the report of fire alarms ringing at residence. 915 was in the area so responded as well. 915 arrived first on scene and found residents home with service being performed on fire alarm system. False alarm due to malfunction.
		Automatic/Mutual Aid Dispatched, cancelled enroute
13-0001421	06/11/2013 16:10:02	133 El Cielito RD
		E93 dispatched with Engine 7 for a medical emergency. Engine 7 cancelled engine 93 before E93 arrived on scene. E93 returned to quarters.
		EMS call, excluding vehicle accident with injury
13-0001429	06/12/2013 10:10:19	630 Hot Springs RD
		E91, SQ91 responded to a fall victim at 630 Hot Springs. MTO personnel assessed and treated the patient; transferring care to AMR for transport to SBCH. See EPCR for detailed pt info.
		EMS call, excluding vehicle accident with injury
13-0001430	06/12/2013 12:08:10	2031 PACKING HOUSE RD
		E91 & SQ91 Responded for difficulty breathing. SQ91 canceled E91 upon patient contact. Pt was evaluated by SQ91 and pt care was transferred to AMR medics for transport to the ED for evaluation.

Montecito Fire Protection District

Monthly Board Report

Alarm Date Between {6/1/2013} And {6/30/2013}

Incident	Date	Alarm
Automatic/Mutual Aid Dispatched, cancelled enroute		
13-0001435	06/12/2013 13:05:30	1125 MARK AVE
E91 responded auto aid to 1125 Mark Ave in Carpenteria for a waterflow alarm. Canceled enroute by B614		
Automatic/Mutual Aid Dispatched, cancelled enroute		
13-0001431	06/12/2013 19:30:31	20 Sierra Vista RD
E93 responded to a fire alarm at 20 Sierra Vista Road. Canceled enroute by South Coast Dispatch.		
Smoke scare, odor of smoke		
13-0001432	06/12/2013 19:37:24	Coyote Rd / E Mountain DR
E93 responded to Coyote Road and East Mountain Drive for a smoke check in the area. E93 went on scene in the area , and it was determined that there was smoke coming from two residence's fireplaces. One at 189 East Mountain drive , and 289 East Mountain Drive. Also reported by the Captain of E93 that the fog and low clouds were rolling in on the foot hills of East Mountain drive and that this added to the appearance of smoke in the area.		
Unintentional transmission of alarm, Other		
13-0001439	06/13/2013 13:59:34	743 San Ysidro RD
This was a false alarm set off by construction company.		
Smoke detector activation, no fire - unintentional		
13-0001441	06/13/2013 17:29:25	743 San Ysidro RD
Canceled enroute, construction again. Alarm Company advised the system has been put on test for the next week while construction is occurring.		
Smoke detector activation, no fire - unintentional		
13-0001445	06/14/2013 14:10:11	415 Hot Springs RD
ADT Aarm Co. contacted Dispatch, reporting a smoke alarm activation. Dispatch personnel made contact with resident, who stated the alarm was false.		
EMS call, excluding vehicle accident with injury		
13-0001448	06/14/2013 19:08:51	300 Hot Springs RD
E91, SQ91 responded for an allergic reaction in the dining room at Casa Dorinda. MTO personnel assessed, treated and accompanied the patient to SBCH ER. See EPCR for detailed information.		
EMS call, excluding vehicle accident with injury		
13-0001449	06/14/2013 20:09:04	1741 Glen Oaks DR
E91, SQ91 responded for a GI bleed. MTO assessed and treated the patient. Care transferred to AMR for transport to SBCH. See EPCR for detailed information.		

Montecito Fire Protection District

Monthly Board Report

Alarm Date Between {6/1/2013} And {6/30/2013}

Incident	Date	Alarm
Emergency medical service, other		
13-0001453	06/15/2013 09:28:38	865 ROMERO CANYON RD
E91, SQ91 responded to a fall patient. The call was reduced to Code 2 - E91 continued in to assist SQ91.		
Detector activation, no fire - unintentional		
13-0001454	06/15/2013 09:47:10	330 Malaga DR
Call was canceled prior to dispatch, steam set off alarm.		
Water problem, Other		
13-0001457	06/16/2013 02:17:06	Coyote Rd / E Mountain DR
E93 responded to a reported water main leak. E93 investigated the area, but was unable to locate any water leak.		
Automatic/Mutual Aid Dispatched, cancelled enroute		
13-0001459	06/16/2013 19:48:39	1062 Coast Village RD /E
E93 responded to a medical with STB. E93 was cancelled by E2 prior to arrival.		
EMS call, excluding vehicle accident with injury		
13-0001461	06/17/2013 01:38:20	1375 Plaza De Sonadores
E91 and SQ91 responded to a medical emergency, an injured fall victim. MFD co-arrival with AMR located the patient and initiated an ALS assessment. The patient was carried down stairs to the ambulance in preparation for transfer of care and transport by AMR.		
False alarm or false call, Other		
13-0001463	06/17/2013 11:06:03	880 Park Hill LN
E91 responded to 880 Park Lane to a fire alarm ringing, E91 was cancelled enroute by South Coast Dispatch.		
Smoke detector activation due to malfunction		
13-0001466	06/17/2013 13:38:03	551 Crocker Sperry DR
E91 responded to 551 Crocker Sperry Drive to a fire alarm ringing, E91 was cancelled enroute to the the incident by South Coast Dispatch.		
Detector activation, no fire - unintentional		
13-0001467	06/17/2013 14:04:33	1845 E Mountain DR
E91 responded to 1845 East Mountain Drive to a fire alarm ringing, E91 was cancelled enroute to the incident by South Coast Dispatch, who spoke to the resident that stated construction work activated the alarm.		
Mutual Aid - Forest, woods or wildland fire		
13-0001468	06/17/2013 16:38:16	CARSTENS RD/HWY 140
KLEMOWICZ TO CARSTEN INC. FEMT // 0-14		

Montecito Fire Protection District

Monthly Board Report

Alarm Date Between {6/1/2013} And {6/30/2013}

Incident	Date	Alarm
System malfunction, Other		
13-0001469	06/17/2013 18:00:19	1260 Channel DR
Engine 93 responded to a Fire Alarm and was canceled enroute by South Coast Dispatch.		
EMS call, excluding vehicle accident with injury		
13-0001474	06/18/2013 14:23:09	677 ORCHARD AVE
E91 and SQ91 responded to a medical emergency, back pain and nausea. An ALS assessment was completed by SQ91 paramedics and care was transferred to AMR upon their arrival. MFD personnel assisted the patient to the ambulance for transport to SBCH.		
Hazardous condition, Other		
13-0001476	06/18/2013 17:12:03	0 Packing House RD
E91 responded to an odor investigation. Upon arrival, E91 found a recently fertilized golf course (Burnham Wood Golf Club) that was emitting the odor. No other problems were noted. E91 met with the RP on Midwick Ln and indicated that the nuisance odor was not toxic but a byproduct of decomposition of the fertilizer.		
EMS call, excluding vehicle accident with injury		
13-0001477	06/18/2013 18:16:53	1411 S Jameson LN
E91 and SQ91 responded to a medical. Upon arrival, MFD assessed patient and assisted with preparation for transportation to hospital.		
EMS call, excluding vehicle accident with injury		
13-0001480	06/19/2013 02:40:28	111 Calle Bello
E93 responded automatic aid with STB. Upon arrival MFD assessed the patient, took vital and assisted AMR with packaging the patient. Patient was transported to Cottage Hospital.		
Assist invalid		
13-0001481	06/19/2013 05:40:50	335 Calle Hermoso
E93 responded to a code 2 lift assist. Upon arrival MFD assessed the patient and took vital signs. After the assessment it was determined that the patient should go to the hospital. E93 had South Coast respond an ambulance. Patient was transported to Cottage Hospital.		
Power line down		
13-0001483	06/19/2013 11:15:36	139 Olive Mill RD
E93 responded to wires down. Upon arrival, we found a cable line lying across the north bound lane. E93 remove the wire and notified the resident that his service drop had been broken. Cox cable was notified.		
Building fire		
13-0001484	06/19/2013 13:34:40	3809 Via Real
E91, B915 responded automatic aid with CSFD to a greenhouse fire that resulted from a natural gas leak explosion. E62 was initially dispatched to a reported ill person at the scene of a gas leak. Upon E62 arrival found a burn victim and a working structure fire.		

Montecito Fire Protection District

Monthly Board Report

Alarm Date Between {6/1/2013} And {6/30/2013}

Incident	Date	Alarm
E62 requested a full structure response. E61, E25, E91 BC614 and BC915 responded. E61 & BC614 onscene prior MTO arrival. BC614 assumed command assigned E91 Level 1 stage BC915 unassigned. Command reported fire out, E25 to cover sector 61 and E91 to cover sector 62 BC915 released.		
Cover assignment, standby, moveup		
13-0001485	06/19/2013 13:40:55	911 Walnut AV
E93 responded to cover Carp station 1. E93 was cancelled prior to arrival.		
Cover assignment, standby, moveup		
13-0001487	06/19/2013 14:03:54	2375 Lillie Av
E91 stood by and covered Carpenteria station 2 after E91 was released from Carpenteria alarm 1484. E91 remained on scene until released by ME62. No other request for aid was given during this time. E91 returned to MFD with out incident.		
Gas leak (natural gas or LPG)		
13-0001491	06/20/2013 12:35:49	2240 Sycamore Canyon RD
E93, SQ91 responded to a report of a gas main break. Upon our arrival the gas company was on scene and informed us that the gas line had been shut off. all equipment returned.		
EMS call, excluding vehicle accident with injury		
13-0001494	06/20/2013 14:21:30	1260 Channel DR /JACUZZI
E93 and SQ91 responded to a medical. Upon arrival, MFD found AMR with patient. E93 was cancelled. SQ91 assisted AMR and prepared the pt for transport. Scene was cleared with out incident.		
Mutual Aid - Forest, woods or wildland fire		
13-0001496	06/20/2013 14:43:58	E RICE RANCH RD / ORCUTT
E93 responded to a immediate need request for a brush fire in Orcutt. E93 arrived and checked in. Approximately 15 minutes later we were released. E93 returned to Montecito.		
EMS call, excluding vehicle accident with injury		
13-0001498	06/20/2013 19:10:05	1398 Plaza Pacifica
E91, SQ91 responded to a medical emergency, a fall victim upstairs in their home. Upon arrival SQ91 conducted an ALS assessment, and determined best method for t		
EMS call, excluding vehicle accident with injury		
13-0001499	06/20/2013 19:20:59	16 Augusta LN
E93 responded with STB to a Medical Emergency . Upon arrival, E93 assessed the patient and took vital signs. City Engine 2 was cancelled and AMR arrived on scene and Patient care was transferred. E93 returned to quarters		

Montecito Fire Protection District

Monthly Board Report

Alarm Date Between {6/1/2013} And {6/30/2013}

Incident	Date	Alarm
Cover assignment, standby, moveup		
13-0001501	06/20/2013 22:02:35	819 Cacique ST
E93 responded to cover STB station 2. We covered the station for about 2 hours and returned to quarters.		
EMS call, excluding vehicle accident with injury		
13-0001502	06/21/2013 01:15:12	937 Arcady RD
E93, SQ91 responded to a medical emergency. Upon arrival MFD assessed the patient and took vital signs. The Patient refused transport and signed an AMA form. all equipment returned to quarters.		
Emergency medical service, other		
13-0001510	06/21/2013 19:52:37	1483 E Valley RD /SUITE 20
E-91 and Sq-91 responded to a reported medical call at 1483 E. Valley Rd., Pt. was evaluated by MTO medics. Pt. refused transport but was advised to seek further medical attention. We believe Pt. was transported to cottage via POV.		
Automatic/Mutual Aid Dispatched, cancelled enroute		
13-0001514	06/22/2013 19:42:38	1067 Casitas Pass RD /202
ME93 responded automatic aid with CSFD on a structure fire. ME93 was cancelled enroute by CSFD.		
EMS call, excluding vehicle accident with injury		
13-0001519	06/23/2013 08:32:59	1570 Green LN
E91, SQ91 responded to a subject bleeding at 1570 Green Ave. MTO personnel assessed & treated the patient then transferred care to AMR for transport to SBCH. See PCR for detailed pt information.		
EMS call, excluding vehicle accident with injury		
13-0001520	06/23/2013 09:41:18	505 El Bosque RD
E91, SQ91 responded for an injured subject at 505 El Bosque Rd. MTO personnel assessed & treated the patient then transferred care to AMR for transport to SBCH. See PCR for detailed pt information.		
EMS call, excluding vehicle accident with injury		
13-0001523	06/23/2013 20:27:05	300 Hot Springs RD
E91, SQ91 responded for difficulty breathing at 300 Hot Springs Rd. MTO personnel assessed & treated the patient then transferred care to AMR for transport to SBCH. See PCR for detailed pt information.		
EMS call, excluding vehicle accident with injury		
13-0001524	06/23/2013 22:39:37	290 Middle RD
E93 responded with SQ91 to 190 Middle Road to a medical emergency. E93 crew assisted SQ91 and AMR mediics with vitals and patient care. The patient was transported to Cottage E.R. by AMR medics.		

Montecito Fire Protection District

Monthly Board Report

Alarm Date Between {6/1/2013} And {6/30/2013}

Incident	Date	Alarm
False alarm or false call, Other		
13-0001530	06/24/2013 23:02:35	848 Picacho LN
This was a false lifeline alarm.		
Unintentional transmission of alarm, Other		
13-0001531	06/25/2013 11:26:36	150 Pomar LN
E91 Responded to fire alarms ringing at 150 Pomar Ln. Canceled enroute.		
False alarm or false call, Other		
13-0001532	06/25/2013 11:31:10	1522 EAST MTN
E91 responded for fire alarms ringing at 1522 East Mountain Drive. On arrival, E91 found an 4000 sq foot residence with no smoke showing and no audible alarm. E91 met with the estate groundskeeper who made phone contact with the home's resident. Per the resident, the alarm had been disabled 10 minutes PTA in order to change the batteries in an a bedroom smoke detector and he was unsure why it had sounded. The resident stated he would request Bay Alarm to inspect the system. E91 returned to service.		
Unintentional transmission of alarm, Other		
13-0001533	06/25/2013 11:44:26	150 Pomar LN
While enroute to fire alarm, dispatch received a call from Bay Alarm stating home owner had been contacted and that we could cancel our response, no problem. B912 responded to the call to make contact with plumber at scene.		
Excessive heat, scorch burns with no ignition		
13-0001540	06/26/2013 15:42:43	Hwy 101 / Sheffield Dr Sb
E91, SQ91, 915 & ME 62 responded to a vehicle fire 101 S/B at Sheffield. 915 arrived on scene and advised overheated vehicle, no fire. All units canceled and returned.		
13-0001544	06/27/2013 08:43:09	COLORADO
Unintentional transmission of alarm, Other		
13-0001547	06/27/2013 13:51:39	1801 Fernald Point LN
E91, E93, SQ91, B914 responded to a report of Fire Alarms Ringing. MFD was canceled by alarm company prior to arrival.		
EMS call, excluding vehicle accident with injury		
13-0001551	06/27/2013 20:05:50	300 Hot Springs RD /F139
E91, SQ91 responded to Casa Dorinda for abdominal pain. MTO Personnel found the patient sitting upright in bed in care of Casa Dorinda staff RN. MTO personnel performed a thorough assessment including cardiac monitoring and pulse oxymetry. The patient was assisted to the ambulance gurney and care was transferred to AMR Paramedic W. Walsh who accompanied the patient to SBCH ER. See PCR for detailed patient information.		

Montecito Fire Protection District

Monthly Board Report

Alarm Date Between {6/1/2013} And {6/30/2013}

Incident	Date	Alarm
Extra Staffing / Emergency Callback		
13-0001554	06/28/2013 08:00:00	595 San Ysidro RD
4 person emergency callback for extra staffing.		
Automatic/Mutual Aid Dispatched, cancelled enroute		
13-0001557	06/28/2013 15:15:32	3165 Padaro LN
E91 was canceled enroute by the alarm company prior to leaving MTO property. E91 returned to quarters.		
EMS call, excluding vehicle accident with injury		
13-0001560	06/28/2013 20:23:28	1770 Glen Oaks DR
E91, SQ91 responded to Seizures at 1770 Glen Oaks. MFD assessed and treated the patient. MTO loaded the patient and transferred patient care to AMR upon their arrival. The patient was transported to SBCH and MFD equipment returned to quarters.		
Extra Staffing / Emergency Callback		
13-0001564	06/29/2013 08:03:44	JUNE WEATHER 3
MTO District personnel Emergency Callback for Red Flag Weather Event. MERRAG also activated. MTO DOC was set up. Crews and MERRAG personnel maintained a high public profile; including staging at trail heads with public information regarding fire danger and continue patrols within the district. MERRAG personnel on duty until 2000 hrs. MTO Emergency Callback crews (E-391 & E-392) on duty until 0800 hrs 6/30/13.		
EMS call, excluding vehicle accident with injury		
13-0001565	06/29/2013 10:04:53	EAST VALLEY RD & LILAC RD
E91 and SQ91 responded to a medical. Upon arrival, MFD assessed patient and assisted with preparation for transportation to hospital. SQ91 continued to hospital with ambulance for patient follow-up. E91 returned to prior detail.		
Alarm system activation, no fire - unintentional		
13-0001567	06/29/2013 12:18:55	955 La Paz RD
ME93 responded to Fire Alarms Ringing. MFD was cancelled by the alarm company prior to arrival. ME93 returned to quarters.		
Alarm system sounded due to malfunction		
13-0001568	06/29/2013 13:16:36	811 Park Hill LN
E91 responded to Fire Alarms Ringing. E91 used a knox key to gain access to the property and do a perimeter search of the residence. Capt 91 determined this was a system malfunction, and E91 returned to prior detail. The Alarm Company was notified.		
EMS call, excluding vehicle accident with injury		
13-0001571	06/30/2013 00:42:44	1455 E Valley RD
E91, SQ91 responded to a possible vehicle accident on East Valley Rd. Upon arrival Capt 91 determined it was a medical emergency and not an accident. The vehicle was running , in drive, and on the front lawn of a private property. The driver of the vehicle was unconscious and behind the wheel. The CHP forced entry into the vehicle and shut off the		

Montecito Fire Protection District

Monthly Board Report

Alarm Date Between {6/1/2013} And {6/30/2013}

Incident	Date	Alarm
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ignition. MFD assessed the patient provided full c-spine precautions and loaded the patient for transport to SBCH. One MFD paramedic rode in the ambulance to cottage hospitable. E91 returned to quarters.

EMS call, excluding vehicle accident with injury

13-0001572 06/30/2013 07:00:48 225 W MOUNTAIN DR

B-916, ME-93, Sq -91, B-713, STB E-7, STB Sq-1 SBC E-15 - responded to a reported vehicle over the side in the 200 blk of West Mountain Drive. ME-93 on scene reported a single vehicle over the side approx. 100' down the embankment. B-916 on scene assumed command and named the Incident Mountain Command. ME-93 and Sq-91 went over the side unassisted by rope system to assess vehicle and occupants. B-713 and STB Sq-1 continued to the incident. SBC E-15 and STB E-7 were canceled enroute. Upon investigation and a complete grid search with the use of Thermal Imaging Cameras, it was determined that the driver / occupants had previously left the scene. Residents in the area stated that they had heard what sounded like vehicles racing early that Morning (approx 0200hrs) and possibly what sounded like a vehicle accident at the same time. Crews completed a vehicle assessment and made sure no fluids were leaking. The vehicle (Late model Wht Mazda #3 Ca License Plate 6NPL161) was on its side leaning against a large tree. Upon arrival of CHP, the scene was turned over and Mountain Command was dissolved. All units returned to quarters.

Unintentional transmission of alarm, Other

13-0001574 06/30/2013 09:51:25 955 LA PAZ RD

E93 responded to a fire alarm. Upon arrival found all occupants evacuated, security on scene and RA who stated she set off fire alarm with burnt food. Investigated and ventilated kitchen alarm reset by security.

Service Call, other

13-0001575 06/30/2013 11:53:35 1634 Moore RD

E91 responded to a possible hazardous condition, upon arrival E91 met with the RP and investigated. E91 determined it was insect pet spray that was sprayed on some insects in the kitchen/dining area. Capt 91 advised the residents to wipe off the table, chairs and surrounding area prior to eating at the table. E91 also advised the residents to use rubber gloves while cleaning.

Automatic/Mutual Aid Dispatched, cancelled enroute

13-0001579 06/30/2013 15:45:58 Reynolds Av Sb Offramp

E91 responded W/CSFD 101 S/B at Reynolds on a Traffic Accident. (ME62 was diverted to another call). E91 was canceled enroute, non injury. E91 returned to prior detail.

Good intent call, Other

13-0001582 06/30/2013 20:43:31 0 San Ysidro Rd Sb Offramp

E91, SQ91 responded to a Medical Emergency, 101 S/B at San Ysidro Off Ramp. This was a false alarm, mechanical problem with a vehicle. MFD equipment returned to quarters.

Montecito Fire Protection District

Monthly Board Report

Alarm Date Between {6/1/2013} And {6/30/2013}

Incident	Date	Alarm
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Smoke scare, odor of smoke

13-0001585 06/30/2013 22:14:02 1288 Spring RD

E93 responded to a smoke odor investigation outside 1288 Spring Rd. Checked the area with positive smoke odor and found nothing. Made contact with RP and was unable to determine source. Investigated property at 73 and 75 Olive Mill Rd. with property owners found nothing . E93 returned to quarters.

Total Incident Count 103

Agenda

Item #4



STAFF REPORT

Prepared for: Montecito Fire Protection Board of Directors

Prepared by: Fire Chief Chip Hickman

Date: July 18, 2013

Topic: Fire District Interaction with MERRAG

Background or History

Montecito Fire serves as the lead agency in organizing, training, and coordinating MERRAG activities to ensure volunteers are prepared to assist in the event of a large scale disaster.

The initial goal of Chief McElwee was to organize and structure a disaster preparation plan which would minimize property damage, restore basic services as quickly as possible and expand the pool of resources available during an emergency, especially for the critical first 72 hour period.

In order to maximize the "self help" potential of the Montecito community during those first 72 hours, in 1987, Chief McElwee contacted the general managers of the Montecito Water District and the Montecito Sanitary District to enlist their support for a cooperative effort in disaster preparedness.

In 1992 Chief McClain applied for MERRAG to become a 501(c)3 organization. By-Laws were also created in 1998 identifying Fire District headquarters as the "Principal Office" for the transaction of the business.

In 1992, Chief McClain authored the MERRAG articles of incorporation which included the following as its statement of purpose:

The purpose of MERRAG (Montecito Emergency Response and Recovery Action Group) is to coordinate preparation for, and response to any Montecito area disaster (earthquake, wildfire, hazardous material spill etc.) by serving as liaison between participating members and the community at large.

Specific activities might include community wide distribution of educational materials, formation of site specific or type-specific response plans, arranging training of members in disaster response skills and sponsoring community events to promote disaster preparedness.

The coordinated planning that was undertaken by the Districts led to the establishment of a communication system, the development of a resources list of equipment, materials and personnel.

The special districts made significant improvements in the community's emergency response capability during this initial work, and other community organizations became aware of the effort. The program developed an identity of its own, and membership grew to include schools, churches, home owner groups and businesses.

MERRAG has now become a unique combination of public and private organizations working together for the development of a community-wide disaster planning.

There was an effort on the part of Chief McElwee to increase MERRAG member's ability to support of the Fire District. He recognized that the group needed to be organized and staffed by people trained to coordinate with the disaster professionals. Classes were organized to train MERRAG volunteers in the Incident Command System (ICS), first aid, and CPR.

In 2002 President Bush asked Americans to volunteer their services in order to improve and safeguard their country. Harnessing the spirit of cooperation that developed as a result of the tragic events of September 11th, he created the Citizen Corps Program to organize volunteer services in the areas of crime, natural disasters and terrorism. The Community Emergency Response Team or (CERT) is a part of the Citizen Corps Program. The CERT program offers standardized disaster training in 8 key areas.

In 2004, Chief McClain brought the Community Emergency Response Team (CERT) training program to MERRAG to further expand their skills.

CERT expanded their training to include:

Disaster Awareness & Emergency Preparedness (KITS)	cert module 1
Fire Safety	cert module 2
Disaster Medical Operations I	cert module 3
Disaster Medical Operations II	cert module 4
Light Search & Rescue	cert module 5
MERRAG Activation /CERT Organization	cert module 6
Disaster Psychology	cert module 7
Terrorism & CERT	cert module 8

MERRAG members volunteer to be available 24/7 to further assist in responding to disasters. Two volunteers carry cell phones, and respond as needed. MERRAG volunteers not only bring an added workforce to for use during emergencies, but they offer the additional equipment and supplies from their own organizations. Each member organization and each individual volunteer is better prepared at his or her own place of business or at home for emergencies. Their individual preparation, as well as their support of the community-wide MERRAG program improves Montecito's ability to minimize the impact of disasters and to maximize the recovery after one.

Discussion

The majority of all national CERT programs are all managed by a fire agency as they are the agency most likely to be in need of volunteers following disasters.

Funding for MERRAG equipment, such as team member supplies, radios and road barricades are paid for by membership contributions, and grants.

Montecito Fire Involvement

- Monthly training
- Overall Coordination of the MERRAG Program
- Oversight of MERRAG Communications Program
- Oversight and direction of activation procedures
- Staff participates on their Board of Directors as Treasurer and manages finances
- Website management
- Storage MERRAG radios/equipment

Montecito Fire Benefits

- Mobile Communications Unit
- Additional resources for use during emergencies (vehicles, generators, heavy equipment, etc.)
- Generator in place at E. Valley Chevron to provide fueling to emergency vehicles during power outages.
- Volunteers assist in traffic control during evacuations.
- Volunteers assist during weather events:
 - Flooding
 - Wind/Storms
 - High Fire Danger/Trail Program
- Volunteers assist set up District's Emergency Operation Center when other personnel are responding to the incident at hand.
- Volunteers assist with disseminating Public Information during emergencies at Kiosk locations.
- Radio communication system which can provide crucial information about District conditions when normal communication methods are out of service or down.

Conclusion

The initial goals set out by Chief McElwee have not only been met, but have exceeded his initial vision for the group. Not only are they better trained to assist the community in recovering from disasters, they have also become an important partner in assisting the Fire District before disasters strike.

Agenda

Item #5

MONTECITO FIRE PROTECTION DISTRICT
AGENDA FOR THE FINANCE COMMITTEE MEETING

Montecito Fire Protection District Headquarters

595 San Ysidro Road

Santa Barbara, California

July 10, 2013 at 10:00 a.m.

Agenda Items May Not Be Taken In The Order Shown

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.
2. Report from Director Sinser on meeting with District Staff relating to District benefits and pensions.
3. Determine the process to analyze the District's unfunded liabilities, including identification of potential resources that can assist in the process.
4. Determine the options the District has to address the District's unfunded liabilities.
5. Requests for items to be included for the next Finance Committee Meeting.
6. Fire Chief's Report.

Adjournment

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is July 8, 2013.

MONTECITO FIRE PROTECTION DISTRICT

By 
Chip Hickman, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

Agenda

Item #6

MONTECITO FIRE PROTECTION DISTRICT
AGENDA FOR THE STRATEGIC PLANNING COMMITTEE MEETING

Montecito Fire Protection District Headquarters

595 San Ysidro Road

Santa Barbara, California

July 11, 2013 at 3:00 p.m.

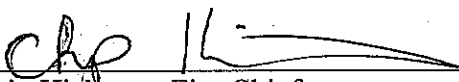
Agenda Items May Not Be Taken In The Order Shown

1. Public comment: Any person may address the Committee at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.
2. Review submittals for Community Risk Assessment Request For Proposals.
3. Review submittals for Standards of Cover Request For Proposals.
4. Fire Chief's Report.
5. Suggestions from Directors for items, other than regular agenda items, to be included in the agenda for the July 23, 2013 Strategic Planning Committee Meeting.

Adjournment

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is July 9, 2013.

MONTECITO FIRE PROTECTION DISTRICT



Chip Hickman, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

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Agenda

Item #9

February 17, 2013

The Board of Directors
Montecito Fire Protection Department
595 San Ysidro Rd
Santa Barbara, CA 93108

via facsimile 969-3598

Letter of Inquiry

Honorable Directors of the Board:

In early 2012, the Montecito and Carpinteria Water Districts filed a lawsuit in the Santa Barbara Superior Court against Price Postal & Parma LLP, and the following members of that firm; Christopher E. Haskell, Mark S. Manion, Kenneth J. Pontifex, J. Terry Schwartz, and CE Wullbrandt. The Complaint alleged Legal Malpractice, Breach of Fiduciary Duty, Breach of Implied Contract and the Covenant of Good Faith and Fair Dealing, Negligence and Misrepresentation, Unfair Business Practices, and sought an Accounting. The allegations included the following:

--Conflict of Interest consisting of unjust financial benefits and enrichment placing its own financial interests ahead of the interests of its clients.

--Professional Malpractice consisting of years of inadequate compliance with the rules of professional conduct and performance of professional services below the standard of care and competence for attorneys causing Plaintiffs to suffer more than \$25,000,000 in liabilities and damages.

--\$2,000,000 in unjust fees and enrichment which Plaintiffs seek the disgorgement of from PP&P.

The allegations have been denied by the Defendants.

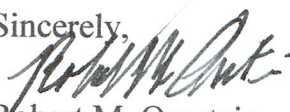
In light of the allegations in this lawsuit, I have the following questions:

- 1) Does the Board of Directors believe it has any governance duties and responsibilities to undertake an inquiry/audit to determine whether any of the issues raised in the Water District lawsuit apply in any way to the legal services PP&P has provided to the MFPD?
- 2) What are the governance duties and responsibilities of the Board of Directors in a situation like this? Page 215 of the MFPD Board Member Orientation

Handbook in paragraph 1.2 states that the Board of Directors defines the qualifications, duties, and pay of its members, however I could not find any reference to Board member qualifications, duties, and pay anywhere in the 356 page Handbook. Assuming the qualifications, duties, and pay are in written form, how are these materials accessed by and available to members of the public?

- 3) Assuming the duties of the Board of Directors include undertaking an inquiry/audit as described in paragraph 1) above, does it believe, should it determine that the advice of legal counsel to aid the Board in performing its governance duties is necessary, it would be appropriate to engage PP&P for such counsel or does it believe that engaging PP&P for such a purpose would constitute a conflict of interest on the part of PP&P?
- 4) Does the Board of Directors believe it has any governance duties and responsibilities to undertake an inquiry/audit with regard to the following:
 - a) issues that have been raised regarding excessive compensation paid to the Chief?
 - b) issues that have been raised regarding excessive retirement benefits paid to former Chiefs of the MFPD?
 - c) issues that have been raised regarding whether the fire-fighting trucks that have been purchased in the past are the most appropriate and ideally suited vehicles to maximize fire-fighting efficiency given the nature of Montecito's semi-rural roads.

Sincerely,



Robert M. Ornstein

From: John Venable <johnvenable3@yahoo.com>
To: Bob Ornstein <bobornstein@yahoo.com>
Cc: "chickman@montecitofire.com" <chickman@montecitofire.com>
Sent: Tuesday, June 18, 2013 12:20 PM
Subject: Re: Follow Up to Request Status Re: February 17, 2013 Letter of Inquiry

Bob,

Please keep in mind that I am speaking on behalf of myself, and not the Board with regards to this letter.

In response to your original inquiry, copies were given to all Directors and you appeared at our March regular meeting to present it during public comment. At that meeting, I explained that you and I could meet to discuss your concerns, but did not feel that your questions warranted a full investigation of the Board. Since that meeting, there has been no request from any of the other Directors to respond formally.

The Board of Directors evaluates and monitors all expenses – including those from Price Postel and Parma, LLP. While there may be allegations made against Price Postel and Parma, LLP, many of allegations have been dropped, and any remaining have not been decided. I believe that here in our country, all parties are considered innocent until proven guilty.

At this point, I do not feel that there is any basis to pursue an audit on them. I have not seen anything that would cause question in their services to our District, and I believe that they are doing a very good job.

Furthermore, I feel that there are many more priorities for the Board to address, than to engage in a witch hunt against Price, Postel and Parma. Requesting an independent audit or inquiry from an outside firm would take additional funds and staff time that I do not feel is warranted at this time. I would like to focus our attention on current fire conditions and threats to the community, strategic planning, and budgetary issues including District pensions.

Your question about equipment – specifically – the use of smaller engines - will likely be addressed by the Strategic Planning Committee when they receive their Standards of Cover study.

I apologize for any misunderstanding with regard to any expectations you may have had regarding additional Board actions or responses to your inquiry.

Regards,

John Venable

Agenda

Item #10

MONTECITO FIRE PROTECTION DISTRICT
MINUTES FOR THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS

Held at Fire District Headquarters, 595 San Ysidro Road,
June 10, 2013 at 2:30 p.m.

The meeting was called to order by Director Venable at 2:32 p.m.

Present: President Venable, Vice President Keller, Secretary Powell, Director Jensen, and Director Sinser. Chief Hickman and District Counsel M. Manion were also present.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)

Denise Jarman, an insurance attorney representing Ivana Noel, reviewed the issues relating to financing her rebuild and other impacts affecting her on the Upper Hyde Road project.

2. Staff presentation on history of Tea Fire rebuild policies.

Mark Manion reviewed the history of the Tea Fire Rebuild process including: the terms of the Agreement for the issuance of Fire Protection Certificates which was signed by all property owners on Upper Hyde Road; a private agreement between property owners (that the Fire District is not a party to); the acquisition of the DeSitter easement; the formation of Upper Hyde Road (UHR) Community Facilities District (CFD) No. 2011; alternative access approach to rebuilds adopted in November of 2012; differences between the new approach and the rebuilds on UHR; and reviewed the UHR CFD options.

Chief Hickman reviewed reasons that access improvements are important including the need for 2 lane access for evacuations and response into the areas, and the protection of life and property. He referenced injuries to two Upper Hyde Road residents which may have resulted due to inadequate driveway and road conditions.

Chief Hickman advised that the District is currently approaching rebuilds in the same way Santa Barbara County approaches rebuilds. Ms. Noel has been issued an FPC, but the anomaly to utilizing the alternative approach on UHR is the existence of the CFD and the existence of a binding agreement between the residents and the District.

The Board discussed the options they could pursue to best assist the residents on UHR, including: the dissolution of the UHR CFD; modification of the agreement between the District and the residents; and/or allowing for requests for modifications. If the Board chose to dissolve the UHR CFD, the District could lose approximately \$76,000 which would otherwise have been repayed to the District at the time bonds were issued by the CFD

Public comment:

Mr. Collis explained issues related to completing the necessary engineering, which has delayed the process of moving forward. He felt that many were forced into it as they had no other options and many of the residents didn't fully understand the consequences of the agreements they entered into. The newest engineering plans may provide cost savings.

Michael Collins reviewed the reasoning behind the resident's pursuit of the Mello-Roos CFD, particularly financing aspect. He stated that nobody liked it, but there were no real alternatives.

Katherine Lane Collis stated that they were "guestimating" the costs to improve the road, but first engineering estimates were as high as \$2.5 million, making it impossible for the residents higher up on the road. They were advised it was over-engineered, and sought out another engineer.

Denise Jarman stated that delayed engineering may cause Ivana Noel to lose her SBA loan.

Arthur Von Wiesenberg supports the District allowing for modification requests that do not require the full build out of the road.

Chuck Thomason asked how long would it take to dissolve the Mello-Roos CFD. Mr. Manion stated that it is unknown, and that special counsel would have to determine the timeline.

Paula Speigal advised that when they bought their home they knew they were buying in an earthquake zone and in a high fire area, and chose to live there anyways. She questioned the issue of trying to assist the residents getting back into their property, versus improving the areas to prevent problems and increase safety for future.

Henry Childs reported that he had previously served on the Fire District Board and feels that Mello-Roos is centered around making it safer versus getting people back in their homes. He urged the Board to support leniency and that it be applied immediately to all rebuild applicants. He suggested that full enforcement of code requirements could be applied to new projects, or projects with a new scale.

Kai Hoffman asked about modifications requests. Chief Hickman advised that the modifications allowed to Mr. Hoffman include allowing him to have pinch points, turnouts and visibility with distances that are reasonable. He is still willing to meet with Mr. Hoffman and discuss the requirements for his road, adding that portions of his road narrow down to 11 feet in some areas.

Ivana Noel advised that the District took the Type 1 engine up to her property and took 45 minutes, but the Type 3 could get there more quickly. She recognizes that there would be a delay in service with the road as it is, adding that her FPC has included turn arounds which will improve access to her residence.

The Board took a recess at 4:20 p.m., reconvening at 4:30 p.m.

The Board took no action.

3. Provide direction to staff on how to proceed with Tea Fire rebuild policies.

The Board continued discussion regarding the District's rebuild policies, issues relating to the Mello-Roos CFD, potential District liabilities, and how best to move forward.

On a motion made by Director Keller, seconded by Director Sinser, the Board unanimously: (1) appointed Director Powell to serve as a liaison between the Board and the residents of UHR; (2) requested that Director Powell meet with the Fire Chief and Fire Marshal to review the District's policies and determine how they compare to those of other agencies, and (3) appointed Director Powell to work with the UHR property owners to determine how best to address the Mello-Roos CFD issues and existing agreements. The Board advised that the goal is to have a report and recommendation for the July meeting.

4. Fire Chief's Report.

(1) The District has received submissions for Qualifications for a Standards of Cover Study and a Comprehensive Community Risk Assessment Study and hard copies of all submissions were provided to the Strategic Planning Committee members.

5. CLOSED SESSION - Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a)).

Name of Case: Montecito Agricultural Foundation, an Unincorporated Association vs. Montecito Fire Protection District; Board of Directors of the Montecito Fire Protection District; and DOES 1-10 Respondents, Petan Company, a California Limited Partnership; Palmer G. Jackson; and DOES 11-20, Real Parties in Interest, Santa Barbara Superior Court Case No. 1401924.

The Board entered into closed session at 5:55 p.m., and reconvened at 6:10 p.m.

Mark Manion reported that the Board unanimously authorized District Counsel to execute a settlement agreement related to the pending litigation between the Montecito Agricultural Foundation and the Montecito Fire Protection District.

The meeting was adjourned at 6:11 p.m.

Agenda

Item #11

MONTECITO FIRE PROTECTION DISTRICT
MINUTES FOR THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS

Held at Fire District Headquarters, 595 San Ysidro Road,
June 17, 2013 at 3:00 p.m.

The meeting was called to order by Director Venable at 3:08 p.m.

Present: President Venable, Vice President Keller, Secretary Powell, Director Jensen, and Director Sinsler. Chief Hickman and District Counsel S. Basham were also present.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)

There was no public comment

2. Fire Chief's report.

(1) Reviewed significant calls from May; (2) Hands only CPR at South Village on 6/4; (3) Traffic control training on 6/13; (4) MERRAG participation with traffic control during the Amgen event; (5) Casa Dorinda emergency preparedness training; (6) Communication system installation at Gibraltar Peak; (7) repeater installation on Diablo Peak; (8) Progress of Tea Fire rebuild research with Director Powell and Chief Gregson; (9) Strike team response to Powerhouse incident; (10) mailing of fire prevention and hazard abatement notices; (11) Fire Prevention Officer's subcommittee of Santa Barbara County Fire Chief's Association; (12) grant funding application for fire prevention; (16) Fire Chief's vacation from 7/27 – 8/7; and (13) explanation of false alarm responses.

3. Board of Director's report.

Director Venable reported that he and Director Sinsler attended the MERRAG traffic control training where they learned about safety concerns, directing traffic, cone placement and how to light flares. He felt it was a worthwhile training session.

4. Report from the Finance Committee (Copy of Agenda for Finance Committee Meeting Attached).

Director Venable advised that there were no conclusions or specific findings made at the last Finance Committee meeting, and he requested that Director Sinsler meet with the Chief and Accountant before they schedule another Finance Committee meeting. Director Sinsler reported that he is meeting independently with experts in the field.

Chief Hickman reviewed the direction that CalPERS is taking to address their previous investment losses which contributed to the District's unfunded liability.

Director Sinsler requested up to three months for the Finance Committee to better understand the unfunded liabilities before they can make a recommendation to the Board on how to proceed.

5. Adopt price and population factors for fiscal year 2012-2013 appropriations limits.

District Counsel Susan Basham explained that this decision is required by the Government code to accept certain factors which ultimately set the appropriation limits.

Chief Hickman and Charlene Lim reviewed how this action affects the revenues the District is allowed to spend, and advised that there are two options to select from to determine what the limit should be. Chief Hickman recommended that the Board choose the percentage change in population within the “unincorporated” area.

On a motion by Director Keller, seconded by Director Venable, the Board unanimously adopted the percentage change in California per Capita personal income of 3.77% and the .063% change in population within the unincorporated area for the price and population factors to be used in computing of the District’s Proposition 4 limit for fiscal year 2012-13 by the following roll call vote:

Ayes:	R.J.Jensen, J. Venable, D. Newquist
Noes:	None
Abstain:	None
Absent:	None

6. Adopt price and population factors for fiscal year 2013-2014 appropriations limits.

On a motion by Director Keller, seconded by Director Jensen, the Board unanimously adopted the percentage change in California per Capita personal income of 5.12% and the 1.07% change in population within the unincorporated area for the price and population factors to be used in computing of the District’s Proposition 4 limit for fiscal year 2013-14 by the following roll call vote:

Ayes:	R.J.Jensen, J. Venable, D. Newquist
Noes:	None
Abstain:	None
Absent:	None

7. Adopt Resolution 2013- 10 regarding the Preliminary Budget for FY 2013-14.

Chief Hickman reviewed the current proposed preliminary Budget and reviewed some of the differences compared to the previous year’s final budget. He stated that only essential mission critical items are included in the preliminary budget, and it is based on zero percent increase on the District’s assessed value.

On a motion made by Director Venable, seconded by Director Sinsler the Board unanimously adopted Resolution 2013- 10 regarding the Preliminary Budget for FY 2013-14 by the following roll call vote|:

Ayes:	R.J.Jensen, J. Venable, D. Newquist
Noes:	None
Abstain:	None
Absent:	None

The Board took a recess at 4:30 p.m. and reconvened at 4:37 p.m.

8. Provide direction regarding Community Outreach Committee recommendation that the Board of Directors volunteer monthly to attend the meetings of the Montecito Water District, the Montecito Sanitary District, the Montecito Association and MERRAG if possible.

Director Keller explained that it was the Community Outreach Committee's recommendation that Directors voluntarily attend the Montecito Water District, Montecito Sanitary District, Montecito Association and MERRAG meetings as a means of having a better exchange of information.

Public Comment:

Sally Jordan stated while it is desirable for the District to do outreach at other organizations, Directors should only represent themselves at other meetings, not the entire Board.

After the Board discussed the recommendation, Director Keller made a motion to accept the recommendation of the Community Outreach Committee to have Board of Directors volunteer monthly to attend the meetings of the Montecito Water District, the Montecito Sanitary District, the Montecito Association and MERRAG when possible. The motion was seconded by Director Sinser. The motion failed 3 to 2. Aye votes: Director Keller, Director Sinser. Nay votes: Director Venable, Director Jensen. Abstention: Director Venable.

9. Approval of Minutes of May 20, 2013 Regular Meeting.

After reviewing the minutes and recommending punctuation corrections, and the addition of the word "Minutes" to the header, the Board approved the Minutes of May 20, 2013 Regular Meeting as amended on a motion made by Director Sinser, seconded by Director Sinser. Aye votes: Director Sinser, Director Powell, Director Venable, and Director Jensen. Abstention: Director Keller.

10. Approval of Minutes of May 29, 2013 Special Meeting.

On a motion made by Director Jensen, seconded by Director Powell, the Board approved the Minutes of May 29, 2013 Special Meeting. Aye votes: Director Sinser, Director Powell, Director Venable, and Director Jensen. Abstention: Director Keller.

11. Approval of District warrants and claims.

After an explanation of how payments are processed and how funds are transferred, as well as payments for Branch out tree care, Pauletto Electric, business expenses, gas charges, household supplies, fire assignments, reimbursements, CalPERS, and Aflac, the Board unanimously approved the District's warrants and claims on a motion made by Director Keller, and seconded by Director Powell.

12. Suggestions from Directors for items other than regular agenda items to be included for the July Regular Board meeting.

Director Powell asked that a report on his research regarding the Upper Hyde Road rebuilding issues be added.

**13. CLOSED SESSION - Conference with Legal Counsel – Existing Litigation
(Government Code Section 54956.9(a)).**

Name of Case: Montecito Agricultural Foundation, an Unincorporated Association vs. Montecito Fire Protection District; Board of Directors of the Montecito Fire Protection District; and DOES 1-10 Respondents, Petan Company, a California Limited Partnership; Palmer G. Jackson; and DOES 11-20, Real Parties in Interest, Santa Barbara Superior Court Case No. 1401924.

The Board did not meet in closed session.

The meeting was adjourned at 5:26.

Agenda

Item #12

Montecito Fire Protection District
Cash in Treasury - All Funds
June 30, 2013

	Fund 3650 General	Fund 3651 Pension Obl.	Fund 3652 Capital Outlay	Fund 3653 Land & Bldg	Fund 3654 Mello-Roos	All Funds
Cash Balance 5/31/13	4,196,539.15	2,530.33	1,789,146.49	7,841,931.00	20,367.35	13,850,514.32
Income:						
Revenues	310,981.20					310,981.20
Interest	(147.49)					(147.49)
Rental Income	7,745.74					7,745.74
Other :						
Cardmember Svcs Rebate 2-Q-13	134.35					134.35
Sale of patch, svc pin	14.26					14.26
CSFD Dispatch Services 2012-04	20,000.00					20,000.00
Sale of excess property - leg press	613.00					613.00
	<u>339,341.06</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>339,341.06</u>
Expenses:						
Claims Processed	(187,046.51)			(1,593.00)	(796.50)	(189,436.01)
Payroll	(911,062.99)					(911,062.99)
Other :						
Reimbursed Expenses *	11,152.66					11,152.66
Refund on deposit, warrant cancelled-	1,527.98					1,527.98
Transfer funds per budget FY 12-13	(410,879.00)		410,879.00			0.00
	<u>(1,496,307.86)</u>	<u>0.00</u>	<u>410,879.00</u>	<u>(1,593.00)</u>	<u>(796.50)</u>	<u>(1,087,818.36)</u>
Balance @ 6/30/13	<u>3,039,572.35</u>	<u>2,530.33</u>	<u>2,200,025.49</u>	<u>7,840,338.00</u>	<u>19,570.85</u>	<u>13,102,037.02</u>

* Summary of Reimbursed expenses :

Employees (2) reimburse dept badges, \$204.84
 Employees (3) reimburse dept jkts & embroidery, \$275.96
 MERRAG - reimburse cell phone charges Jan- Jun, \$54.60
 Montecito Water District - reimburse diesel fuel usage, \$1893.29
 State Compensation Ins Fund - reimburse temporary disability, Bumanglag 4/16-6/20, \$8723.97
 ~Refund of deposit, warrant cancellation
 Bondell Awards - Refund of deposit on svc pins, \$900.00
 D. Rubio - warrant cancellation on 6/7/13, \$627.98

MONTECITO FIRE PROTECTION DISTRICT
 PAYROLL EXPENDITURES FOR THE MONTH OF JUNE 2013
 WARRANT #s 48508824-8828
 CLAIM #s 240520-22, 240742, 243308-09, 243311-13, 44325

Regular Salaries	486,610.74		
Directors fees	2,480.00		
FLSA Safety	5,833.95		
FLSA Dispatch	3,433.68		
Regular Overtime	106,177.75		
Chief Officers - Extra Duty	12,060.96		
Dispatch Cadre Earnings	1,917.20		
Hartford 457 contribution	8,800.00		
Uniform Allowance	22,250.00		
Reimb. Text messaging	4,200.00		
4850 Time - S. Bumanglag	8,859.29		

		Gross Wages	\$662,623.57
District Contributions to Insurance	100,190.06		
District Contributions to Medicare & FICA	8,631.11		
District Contributions to SUI	74.30		
PERS, Employee Contribution paid by District	46,524.60		
PERS, Employer Contribution paid by Employee (4.5%)	-25,333.63		
PERS, District Contribution Due to AFLAC	119,439.34		
	-1,086.36		

		Total Benefits	\$248,439.42

		GRAND TOTAL	\$911,062.99
			=====

MONTECITO FIRE DISTRICT - EXPENSES

June 2013

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
<u>FUND 3650 - General</u>		
ADP Inc	Payroll charges	407.26
AFLAC	Employee paid insurance	1,086.36
C. Amaro	Pre-plans San Ysidro Ranch	1,085.00
A-Ok Weed & Brush	Roadside Maintenance (10 days)	9,000.00
Arrowhead (Nestle Pure Life Direct)	Bottled water, Sta. 1,2	180.24
Aspen Helicopters	Flight on 6/21 - Diablo Peak	3,000.00
Bob's Vacuum & Sewing	Repair vacuum	51.91
Bound Tree Medical	Medical supplies	657.32
Branch Out Tree Care	Neighborhood proj - chipping Area 7, 2336 Bella Vista	7,200.00
A. Broumand	Reimb. Paramedic license recert	200.00
Bullex Inc	Sales tax not charged	23.84
Burtens Fire	Fire hose	7,745.69
Capitol Hardware & Building	Bathroom door hardware & lockboxes	318.79
Carquest Auto Parts	Vehicle supplies	42.64
Consolidated Overhead Door	Install 2 receivers & service	630.00
Cox Communications	CAD connectivity & internet	2,673.38
LN Curtis & Sons	AC voltage detector, gloves, flashlights	886.03
Demsey Filliger & Assoc	Actuarial opinion regarding pension liabilities 6/30/13	6,000.00
Dewitt Pinto Petroleum	Diesel fuel	2,078.88
Diamondback Fire & Rescue	Draeger chips for haz mat monitors	1,071.24
Entenmann Rovin	Engineer badge	102.42
E. Fuentes	Reimb. Cabinet lock for narcotics, Sta. 2	46.99
General Services Adm	Backpack pump, hose packs, gloves, headlamps	1,290.36
Hugo's Auto Detailing	Car Washing, May	470.00
Informa Corp	Computer support	6,000.00
Interstate Batteries of SM	Batteries for PT92	242.84
Johnson Equipment	E92 lighthouse & sales tax not charged	331.71
Joy Equipment Protection	Annual service on all extinguishers	435.00
K. Kellogg	Reimb. Mileage - White Fire	67.80
E. Klemowicz	Reimb. Exp - Carstens Fire	85.93
Liebert Cassidy Whitmore	Prof. services, April	352.00
Marborg Industries	Refuse disposal, Sta. 1	345.43
R. McCracken	Reimb. Mileage - White Fire	168.37
Mission Uniform Service	Shop towels & coveralls, Sta. 1,2	301.56
Montecito Village Hardware	Small tools, screen door closure	77.83
Montecito Water District	Water service, Sta. 1,2	450.52
Pacificom	Service to paging system, clock, PA	686.83
Paradise Chevrolet	Parts for 921 vehicle + sales tax not chg'd	240.13
Paragon Builders	Sta.1-roof repair, Sta.2-patch drywall, repair windows	3,108.38
Peyton Scapes	Landscape maintenance	555.00
Price, Postel & Parma	Prof. services (2 mos)	21,977.50
Priority Safety Services	LEL sensor - Eagle monitor	210.60
SBCO Auditor Controller	Audit fees for FY 2011-12	8,500.00
Sansum Clinic	Pre-placement evaluation, Gray	839.80
SM Tire	Tires for 921 vehicle	190.64
Satcom Global	Satellite phone charges	125.26
Sintra Group	Background investigation, Gray	780.00

Silverado Avionics	Upgrade TK790 mobile radios (14)	2,268.00
Smitty's Towing	Tow R91 to dealership	125.00
South Coast Emer Vehicle	E91, E92 repairs	5,972.72
Southern California Edison	Electricity service, Sta. 1,2	1,888.93
So Cal Gas	Gas service, Sta. 1,2	117.88
Sprint	E92 sim card for MDC & service	89.13
Staples Credit	Office supplies	1,659.80
State Compensation Ins Fund	W/c monthly deposit premium	52,695.33
Sterling Communications	Installed DTMF decoder, Service @ Gibraltar	2,728.00
Streamline Office Solutions	Fuser for HP5500 color laserjet	222.47
Suds & Duds Launderette	Turnouts cleaned	56.25
Turnout Maintenance	Turnouts cleaned, repaired, add SCBA pockets	618.46
The UPS Store	Shipping charges	34.63
US Bank Corporate Payment (2mos)	Haz material abatement brochure,postage,proc.3468.96	
	Business exp 504.98	
	Office exp 2004.73 (software, framed photos,chairs)	
	Storage rental, 6 mos 1203.60	
	Radio cabinet, comm.system supplies 6995.92	
	Clothing - 1057.31 (Nomex wildland pants)	
	Eq. maintenance 1846.18 (eagle monitor parts , regulator)	
	Small tools 631.27	
	Training exp 376.68	
	Gasoline charges 1661.54	
	Household exp 399.55	20,150.72
US Bank Corporate Payment	Sales tax not charged (April - June)	481.85
Verizon California	Telephone service	2,198.40
Verizon Wireless	Cellular phone charges	839.46
Village Service Station	Gasoline charges	2,175.88
Wildfire	Sales tax not charged	4.04
Wilson Printing	Business cards - Directors (5), captain, engineer	339.66
J. Zeitsoff	Reimb. Medical safes for E93	58.42
	Fund 3650 - General Total	<u>187,046.51</u>

Fund 3653 - Land & Building

Price, Postel & Parma	Prof. services, Sta 3	1,593.00
	Fund 3653 - Station 3 Total	<u>1,593.00</u>

Fund 3654 - UHR Mello-Roos

Price, Postel & Parma	Prof. services	796.50
	Fund 3654 - UHR Mello-Roos	<u>796.50</u>

MONTECITO FIRE PROTECTION DISTRICT															
OVERTIME COMPENSATION															
JUNE 2013															
Name	Date Worked	Comp Time Hrs	O.T. Hrs	Total Amount	Sick Relief	Fire assign & callback	Class Cover	Paramedic Con. Ed	Flex Day	Extra Staffing	Shift Vacancy	BC Coverage	Dispatch Coverage	Desn.	Amount
K. Hickman	5/15/13		4.00	239.82				239.82							
J. Villarreal	5/17/13	8.00	16.00	1,170.48							1,170.48				
T. Poulos	5/22/13		12.00	729.90							729.90				
J. Villarreal	5/24/13		2.00	146.31										Ederer at Assoc mtg w/900	146.31
R. Galbraith	5/26/13	16.00	8.00	443.16							443.16				
S. Chapman	5/27/13		8.00	420.84		420.84									
S. Chapman	5/27/13		4.50	236.72		236.72									
K. Hickman	5/27/13		4.50	269.80		269.80									
T. Poulos	5/27/13		18.00	1,094.85		1,094.85									
G. Ventura	5/27/13		2.50	242.70										Nixie/MERRAG coordination	242.70
D. Andreas	5/28/13		24.00	1,840.68		1,840.68									
R. Galbraith	5/28/13		24.00	1,329.48							1,329.48				
R. McCracken	5/28/13		24.00	1,462.32		1,462.32									
R. Walkup	5/28/13	16.00	8.00	442.80		442.80									
J. Zeitsoff	5/28/13		24.00	1,229.40		1,229.40									
T. Edwards	5/28/13		24.00	2,640.96		2,640.96									
S. Chapman	5/29/13		24.00	1,262.52		1,262.52									
E. Fuentes	5/29/13		13.50	920.36	920.36										
G. Lopez	5/29/13		13.50	802.51		802.51									
M. Nelson	5/29/13		13.50	1,035.38		1,035.38									
S. Prister	5/29/13		13.00	1,884.00		1,884.00									
G. Blake	5/31/13		24.00	1,425.60							1,425.60				
S. Davis	5/31/13		12.00	664.74		664.74									
E. Skel	5/31/13		24.00	1,560.60		1,560.60									
T. Edwards	5/31/13		24.00	1,884.00							1,884.00				
M. Elliott	6/1/13		24.00	1,525.68		1,525.68									
K. Hickman	6/1/13		24.00	1,475.64							1,475.64				
R. Lauritson	6/1/13		24.00	2,700.72		2,700.72									
A. Briner	6/2/13		24.00	1,322.28							1,322.28				
E. Skel	6/2/13		24.00	1,713.60		1,713.60									
S. Prister	6/2/13		24.00	1,884.00							1,884.00				
R. Galbraith	6/3/13		24.00	1,329.48							1,329.48				
E. Klemowicz	6/3/13	4.00	20.00	1,079.40		1,079.40									
K. Powell	6/3/13		24.00	1,295.28		1,295.28									
J. Villarreal	6/3/13	8.00	16.00	1,170.48		1,170.48								Haz mat mtg	120.96
L. Bass	6/4/13		2.00	120.96											
T. Poulos	6/4/13		12.00	729.90							729.90				
A. Broumand	6/7/13		3.00	170.73				170.73							
M. Elliott	6/7/13		0.50	31.79		31.79									
K. Fuggles	6/7/13		3.50	231.16											
B. Hauser	6/7/13		0.50	26.86										Late call	26.86
K. Hickman	6/7/13		3.50	215.20				215.20							
B. Koepke	6/7/13		3.00	236.40				236.40							
K. Mann	6/8/13		24.00	1,599.12							1,599.12				
B. Hauser	6/10/13	24.00									0.00				
B. Hauser	6/11/13		4.50	241.79										Radio testing	241.79
G. McLeod	6/11/13		19.50	1,884.00											
T. Ederer	5/27-5/31	11.00	72.00	5,140.80	1,884.00	5,140.80									
K. Kellogg	5/29-6/1		44.50	3,273.42		3,273.42									
R. McCracken	5/30-6/4		131.50	8,012.30		8,012.30									
A. Broumand	5/31-6/5		75.50	4,296.71		4,296.71									
S. Chapman	5/31-6/5		75.50	3,971.68		3,971.68									
D. St. Oegger	5/31-6/5		75.50	4,799.54		4,799.54									
E. Skel	6/4-6/6		27.50	1,963.50		1,963.50									
				77,821.35											
G. Ventura	6/10/13		2.50	242.70										Special Board meeting	242.70
B. Koepke	6/11/13		2.00	156.93										EMAC mtg	156.93
G. Ventura	6/12/13	5.00												Board packet preparation	
B. Hauser	6/12/13	23.00													
J. Zeitsoff	6/13/13		24.00	1,229.40							1,229.40				

**MONTECITO FIRE PROTECTION DISTRICT
SUMMARY OF OVERTIME EXPENSE BY CATEGORY
FY 2011-12**

Month paid	Sick	Fire Assign & callback	Class Cover	Paramedic	Mechanical	Flex Day	Extra Staffing	Other	Total OT
JULY	5,588.15	1,180.32	0.00	0.00	0.00	2,689.56	0.00	15,902.75	25,330.78
AUGUST	7,587.72	551.26	1,520.64	122.70	0.00	3,845.52	0.00	21,674.50	35,302.34
SEPTEMBER	12,326.54	54,774.47	2,518.43	177.06	72.78	5,115.96	2,857.65	7,984.24	85,827.13
OCTOBER	2,949.42	1,286.94	2,613.96	218.79	363.90	0.00	0.00	19,527.72	28,970.73
NOVEMBER	7,023.72	141.34	0.00	0.00	0.00	5,457.24	0.00	24,236.06	36,858.36
DECEMBER	14,890.44	1,529.49	0.00	580.39	0.00	4,295.40	0.00	18,493.15	39,791.87
JANUARY	9,021.79	0.00	0.00	527.81	1,128.09	4,475.52	0.00	12,182.10	27,335.31
FEBRUARY	6,086.52	6,074.39	8,596.02	463.71	0.00	0.00	0.00	13,082.19	34,302.83
MARCH	8,725.67	0.00	1,046.92	900.09	509.46	1,156.48	0.00	13,844.36	25,184.98
APRIL	6,478.90	3,512.57	3,975.87	282.98	109.17	2,571.48	161.58	19,766.09	36,858.84
MAY	17,572.62	6,323.07	3,261.64	979.62	0.00	3,928.32	6,468.76	29,987.19	68,421.24
JUNE	10,012.41	5,979.93	0.00	456.12	0.00	3,078.36	1,500.03	61,468.04	82,494.99
TOTAL	108,233.90	81,363.78	23,533.48	4,709.27	2,183.40	36,618.84	10,988.04	258,048.39	525,679.10
Fire Assignment reimbursements received:									
Date									
1/3-1/17/12									
Source									
USFS/Fed									
Amount									
93,126.79									

**MONTECITO FIRE PROTECTION DISTRICT
SUMMARY OF OVERTIME EXPENSE BY CATEGORY
FY 2012-13**

Month paid	Sick	Fire Assign & callback	Class Cover	Paramedic	Mechanical	Flex Day	Extra Staffing	Shift Vacancy	BC Coverage	Dispatch Coverage	Pre-build Inspection	Radio Testing	Other	Total OT
JULY	2,934.00	4,381.03	429.30	790.68	0.00	8,621.64	1,865.16	37,546.02	0.00	6,284.02	0.00	0.00	2,841.07	65,792.92
AUGUST	12,344.15	76,026.26	3,076.82	700.61	456.73	14,043.64	1,070.37	50,526.64	1,884.00	6,776.12	5,674.27	0.00	1,777.06	174,360.77
SEPTEMBER	9,619.56	58,014.16	5,935.32	773.57	267.58	8,749.08	0.00	58,064.58	16,956.00	3,791.52	0.00	224.31	4,655.83	167,051.51
OCTOBER	16,776.96	4,850.59	6,517.80	113.82	0.00	9,017.88	5,338.47	51,423.70	1,884.00	5,265.05	0.00	1,289.77	4,594.40	107,072.44
NOVEMBER	13,379.80	5,876.93	0.00	628.82	0.00	8,289.60	1,218.24	54,393.07	5,652.00	5,481.84	0.00	0.00	598.47	95,718.77
DECEMBER	12,630.64	374.96	4,403.61	113.82	688.10	2,168.82	0.00	16,157.43	0.00	5,182.84	0.00	0.00	4,152.57	45,872.79
JANUARY	21,726.48	10,232.81	0.00	229.54	0.00	8,201.91	0.00	29,201.05	1,884.00	5,432.76	993.28	0.00	2,571.43	80,463.26
FEBRUARY	21,023.69	236.61	486.60	617.03	0.00	0.00	0.00	17,724.02	7,536.00	2,478.78	0.00	0.00	5,317.86	55,422.79
MARCH	7,806.12	1,154.21	1,148.59	605.89	0.00	1,462.32	0.00	4,574.75	5,852.00	0.00	0.00	0.00	1,274.42	23,678.30
APRIL	10,465.20	7,514.47	3,085.42	534.34	191.13	4,226.40	2,707.52	13,714.44	12,246.00	4,035.24	0.00	0.00	3,640.89	62,361.05
MAY	6,058.56	34,924.36	179.29	1,766.81	0.00	6,840.15	340.88	17,939.55	4,710.00	9,816.22	0.00	0.00	3,600.35	86,176.17
JUNE	2,804.36	68,659.48	0.00	1,092.31	0.00	2,700.72	11,628.81	20,789.40	5,652.00	3,296.52	0.00	241.79	1,373.32	118,238.71
TOTAL	137,569.72	272,247.87	25,264.75	7,967.24	1,605.54	74,322.36	24,169.45	372,254.55	64,056.00	57,840.91	6,657.55	1,755.87	36,497.67	1,082,209.48
Fire Assignment reimbursements received:														
Date														
9/28/12-1/25/13														
Source														
USFS/Fed														
Amount														
223,953.02														
State of CA														
11,322.87														

DIRECTORS FEES & OTHER BENEFITS

Paid July 2012 through June 2013

Month Paid	July 2012	August	September	October	November	December	January 2013	February	March	April	May	June	Total
R. Jensen	150	150	150	150	150	150	300	300	165	155	465	155	2,440
RJ - Health Benefits	1,097	1,097	1,097	1,097	1,097	1,097	1,097	1,097	1,097	1,097	1,097	1,097	13,165
- RJ Fees & Benefits	1,247	1,247	1,247	1,247	1,247	1,247	1,397	1,397	1,262	1,252	1,562	1,252	15,605
S. Keller							300	300	630	620	620		2,470
D. Newquist	150	150	150	150	150	150	0	0	0	0	0	0	900
J.A. Powell										1,540		930	2,470
G. Sinsler							300	300	630	465	620	465	2,780
J. Venable	150	300	150	150	150	150	300	300	630	310	620	310	3,520
Total Fees & Benefits	2,794	2,944	2,794	2,794	2,794	2,794	3,694	3,694	4,414	5,439	4,984	4,209	43,351

Cash Flow

Cochrane Property Management, Inc.

Properties: 186 - Cochrane Prop. Mgmt. FBO MFPD - 1255-1259 E. Valley Road Santa Barbara, CA 93108

Owned By: Montecito Fire Protection District (MFPD)

Date Range: 06/01/2013 to 06/30/2013

Account Name	Selected Period	% of Selected Period	Fiscal Year To Date	% of Fiscal Year To Date
Operating Income & Expense				
Income				
Income				
Rent Income	4,072.00	100.00	24,432.00	100.00
Total Income	4,072.00	100.00	24,432.00	100.00
Total Operating Income	4,072.00	100.00	24,432.00	100.00
Expense				
Office Expenses				
Postage Expense	0.00	0.00	45.00	0.18
Administrative Fee	5.00	0.12	30.00	0.12
Total Office Expenses	5.00	0.12	75.00	0.31
Repair & Maintenance				
Gardening/Landscaping	165.00	4.05	2,555.00	10.46
Pest Control	87.00	2.14	522.00	2.14
Total Repair & Maintenance	252.00	6.19	3,077.00	12.59
Property Mgmt Fees	244.32	6.00	1,465.92	6.00
Utilities				
Water/Sewer	326.90	8.03	1,708.64	6.99
Trash/Recycling	172.24	4.23	516.72	2.11
Total Utilities	499.14	12.26	2,225.36	9.11
Total Operating Expense	1,000.46	24.57	6,843.28	28.01
NOI - Net Operating Income	3,071.54	75.43	17,588.72	71.99
Total Income	4,072.00	100.00	24,432.00	100.00
Total Expense	1,000.46	24.57	6,843.28	28.01
Net Income	3,071.54	75.43	17,588.72	71.99
Other Items				
Owner Distribution	-7,745.74		-50,598.39	
Net Other Items	-7,745.74		-50,598.39	
Cash Flow	-4,674.20		-33,009.67	
Beginning Cash	9,674.20		38,009.67	
Beginning Cash + Cash Flow	5,000.00		5,000.00	
Actual Ending Cash	5,000.00		5,000.00	

Agenda

Item #13



Montecito Fire Protection District

Standard Operating Procedures

Policy Number:

R-301-06

Page 1 of 2

Revised Date:

6/3/04

Flag Etiquette

PURPOSE: The purpose of the Flag Etiquette Policy is to ensure proper display and handling procedures for the Flag of the United States of America.

RESPONSIBILITY: It is the responsibility of all members of the Montecito Fire Protection District to be familiar with this policy and observe and display proper respect toward the National Flag and National Anthem and respond accordingly.

POLICY: It is the policy of the Montecito Fire Protection District to adopt the following procedures regarding the Flag Etiquette.

PROCEDURE:

The Captain/Acting Captain will be responsible for the proper display of the national flag at their respective station.

It shall be the responsibility of the Captain/Acting Captain to periodically inspect the condition of the National flag.

Flag Etiquette

The United States Flag shall be raised from sunrise to sunset on all days that weather permits.

Always hoist the U.S. flag briskly. Lower it ceremoniously.

When the U.S. flag is used to cover a casket, it should be so placed that the union is at the head and over the left shoulder. The flag should not be lowered into the grave or allowed to touch the ground.

When a flag becomes unfit for service, it shall be replaced with a new flag and the old flag returned to the Deputy Fire Chief for proper disposal.

Half-Staff Procedures

One or more of the following criteria must be met before lowering the flag to half staff:

- 1. At all times when advised by Federal, State and/or County agencies.*
- 2. Upon the death of any presently employed or any retired member of the Montecito Fire Protection District; from the day of death to and including the day of the service.*

Approved by: _____

Initiated by: _____

3. *Upon the death of any Montecito Fire Protection Director or former Director; from the day of death to and including the day of the service.*
4. *Upon the line of duty death of any active fire service employee within the state of California; from the day of death to and including the day of the service.*
5. *Upon the line of duty death of any public safety employee within the tri-counties; from the day of death to and including the day of the service.*

All other requests for lowering the flag not covered by the above items shall require approval of the Fire Chief. ~~District Board approval.~~

When Flown At Half Staff

1. *The U.S. flag should be first hoisted to the peak for a moment and then lowered to the half staff position.*
2. *The flag should be again raised to the peak before it is lowered for the day.*