

MONTECITO FIRE PROTECTION DISTRICT

Agenda for the Regular Meeting of the Board of Directors

Montecito Fire Protection District Headquarters
595 San Ysidro Road
Santa Barbara, California

October 25, 2021 at 2:00 p.m.

The Regular Board meeting will be held in person and via teleconference connection in accordance with the requirements set out in Government Code section 54953 (e) and pursuant to the findings and authority set out in Montecito Fire Protection District Resolution No. 2021-09.

Members of the public will be able to observe the Regular Board meeting and provide public comments via Zoom: <https://us06web.zoom.us/j/81159874155>, or by calling 1-669-900-6833, meeting ID: 811 5987 4155. Any member of the public who would like to provide public input on an item listed on the agenda may utilize the "Raise Hand" feature through the Zoom App or enter "*9" if participating by telephone only. The host will be notified and you will be recognized to speak on the agenda item in the order such requests are received by the District.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)
2. Receive presentation from PARS/Highmark representatives, Mitch Barker, Angela Tang and Tory Milazzo, regarding the District's post-retirement benefits trust investment plans. (Strategic Plan Goal 9.1)
3. That the Board of Directors authorize the Fire Chief to enter into an agreement with Pueblo Construction, in the amount of \$1,387,204.13 for the rebuild and repair project at 1255 and 1257 East Valley Rd. (Strategic Plan Goal 6)
 - a. Staff report presented by Battalion Chief Scott Chapman.
4. Consider approval of Resolution No. 2021-10 Authorizing Remote Teleconference Meetings for a Period of 30 Days pursuant to the Brown Act.
 - a. Staff report presented by Fire Chief Taylor.
5. Approval of Minutes of the September 27, 2021 Regular Meeting.
6. Fire Chief's report.

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Agenda for Regular Meeting, October 25, 2021
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7. Board of Director's report.
8. Suggestions from Directors for items other than regular agenda items to be included for the November 15, 2021 Special Board meeting.

Adjournment

This agenda posted pursuant to the provisions of the Government Code commencing at Section 54950 and the Executive Order. The date of the posting is October 20, 2021.



Kevin Taylor, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at (805) 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements. Board packets are available for public inspection during normal business hours at Montecito Fire Protection District Headquarters. Further, as required under the Executive Order the District will swiftly resolve any requests for a reasonable modification or accommodation from individuals with disabilities, consistent with the Americans with Disabilities Act and resolve any doubt whatsoever in favor of accessibility.

Agenda

Item #2



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: Kevin Taylor, Fire Chief *KT*
Prepared by: Araceli Nahas, Accountant *AN*
Date: October 25, 2021
Topic: PARS OPEB and Pension Trusts Annual Review

Summary

The District maintains two Section 115 Irrevocable Exclusive Benefit Trusts with Public Agency Retirement System (PARS) to prefund retiree medical benefits (OPEB) and pension benefits.

The PARS/Highmark representatives will review the current assets, investment strategy and performance for the OPEB and Pension Trust plans.

Discussion

The District maintains two Section 115 Irrevocable Exclusive Benefit Trusts with PARS for OPEB and pension benefits.

The OPEB Trust was established to prefund retiree medical benefits. Trust assets can be used to reimburse the District for retiree health care benefits or make direct premium payments to the insurance providers. The District does not intend to withdraw funds from or contribute funds to the OPEB Trust this fiscal year.

The Pension Trust was established to maintain local control over funds set-aside exclusively to reimburse or pay pension benefits. The District does not intend to withdraw funds from or contribute funds to the Pension Trust this fiscal year.

As part of the District's Financial Policies, the investment strategy for the PARS Trusts should be reviewed by the Board on an annual basis.

Conclusion

Staff recommends that the Board of Directors receive and file the PARS Client Review Presentation.

Attachments

1. PARS Client Review Presentation

Strategic Plan Reference

Strategic Plan Goal #9, Ensure Financial Accountability & Transparency

PUBLIC
AGENCY
RETIREMENT
SERVICES

PARS

TRUSTED SOLUTIONS. LASTING RESULTS.



MONTECITO FIRE PROTECTION DISTRICT

PARS 115 Trust – OPEB Prefunding Program and
Pension Rate Stabilization Program Client Review

October 25, 2021

CONTACTS



Mitch Barker
Executive Vice President
(949) 310-4876
mbarker@pars.org

Tory Milazzo, CFA
Senior Portfolio Manager
(805) 564-6219
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Angela Tang, RPA
Client Services Coordinator
(800) 540-6369 x159
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PARS 115 TRUST TEAM

Trust Administrator & Consultant



- Serves as record-keeper, consultant, and central point of contact
- Sub-trust accounting
- Coordinates all agency services
- Monitors plan compliance (IRS/GASB/State Government Code)
- Processes contributions/disbursements
- Hands-on, dedicated support teams

37 Years of Experience (1984-2021)	2,000+ Plans under Administration	1,000+ Public Agency Clients	430+ 115 Trust Clients	500K+ Plan Participants	\$6.4B Assets under Administration
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Trustee



- 5th largest commercial bank and one of the nation's largest trustees for Section 115 trusts
- Safeguard plan assets
- Oversight protection as plan fiduciary
- Custodian of assets

158 Years of Experience (1863-2021)	\$5.0T Assets under Administration
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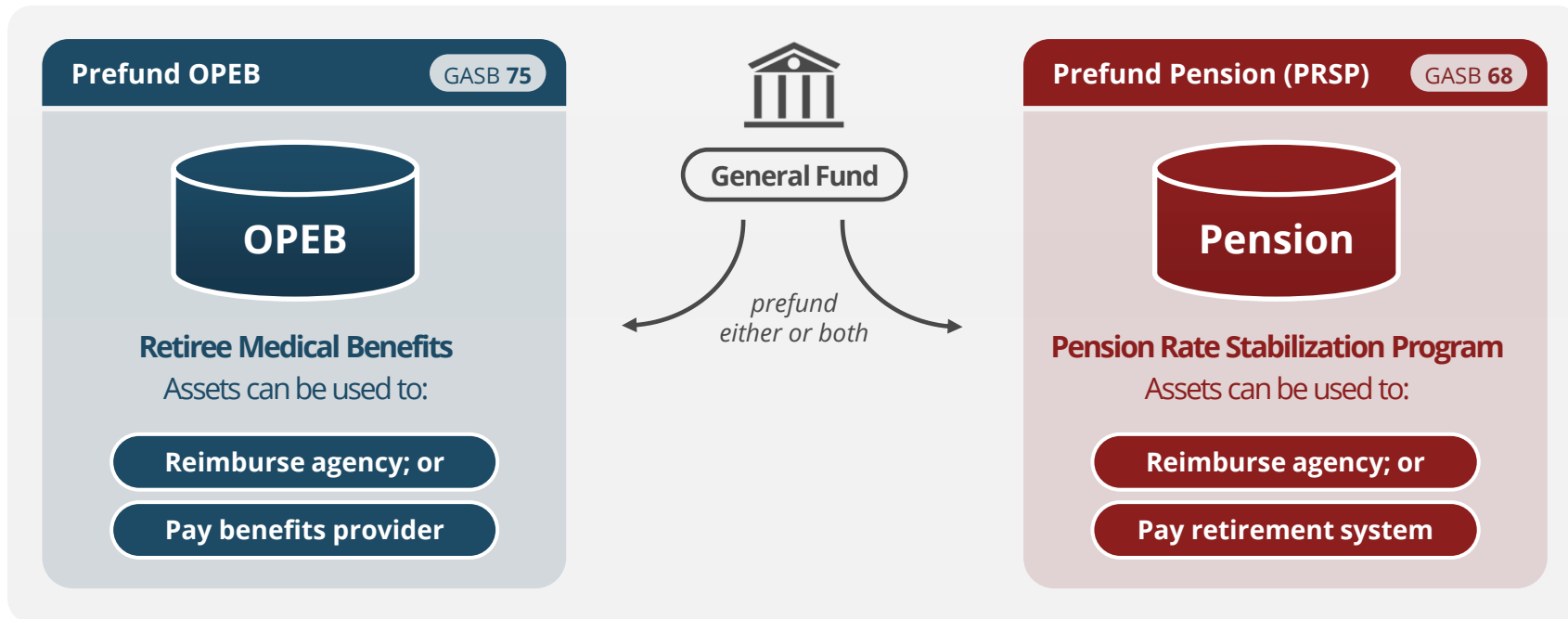
Investment Manager



- Investment sub-advisor to trustee U.S. Bank
- Investment policy assistance
- Uses open architecture
- Active and passive platform options
- Customized portfolios (with minimum asset level)

102 Years of Experience (1919-2021)	\$18.8B Assets under Management & Advisement
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PARS IRS-APPROVED SECTION 115 TRUST



Subaccounts
 OPEB and pension assets are individually sub-accounted, and can be divided by dept., bargaining group, or cost center.

Financial Stability
 Assets in the PARS Section 115 Combination Trust can be used to address unfunded liabilities.

Flexible Investing
 Allows separate investment strategies for OPEB and pension subaccounts.

Anytime Access
 Trust funds are available anytime; OPEB for OPEB and pension for pension.

Economies-of-Scale
 OPEB and pension assets aggregate and reach lower fees on tiered schedule sooner – saving money!

No Set Up Cost or Minimums
 No set-up costs, no minimum annual contribution amounts, and no fees until assets are added.

SUMMARY OF AGENCY'S OPEB PLAN

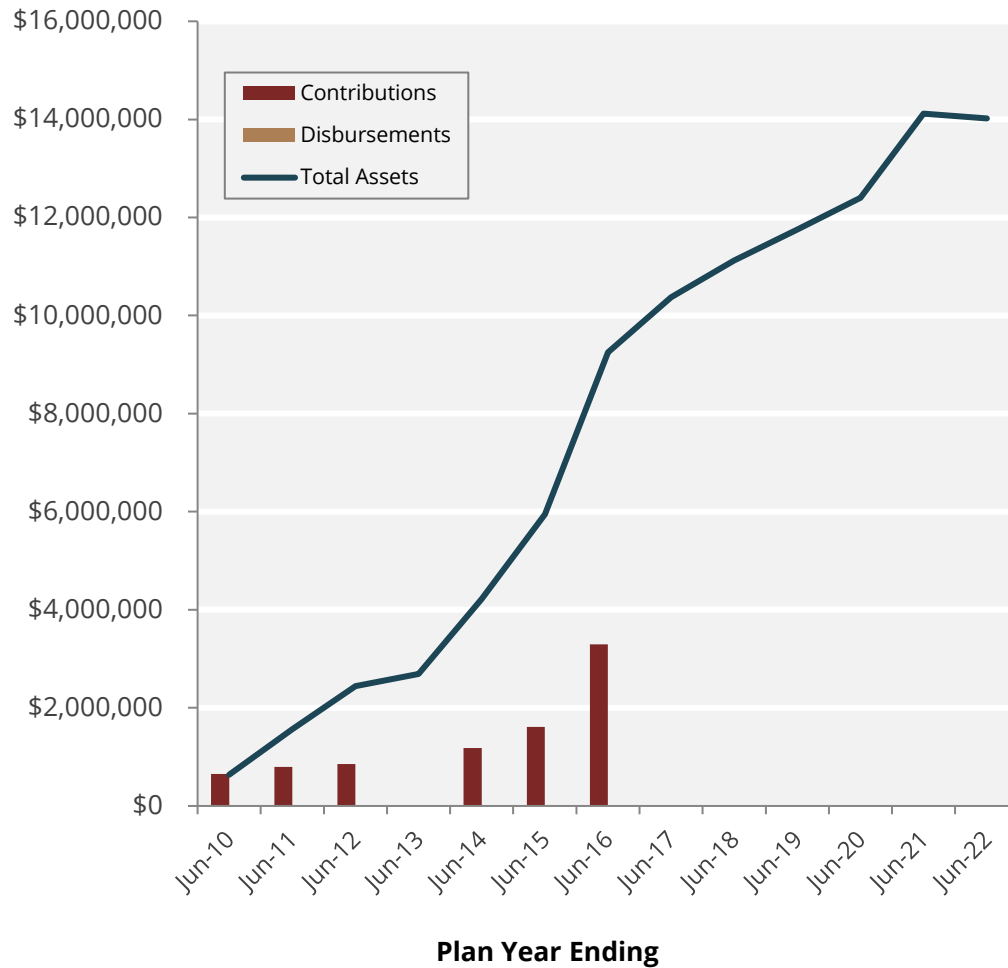
Plan Type:	IRC Section 115 Irrevocable Exclusive Benefit Trust
Trustee Approach:	Discretionary
Plan Effective Date:	October 19, 2009
Plan Administrator:	Fire Chief
Current Investment Strategy:	Moderately Conservative HighMark PLUS (Active) Strategy; Individual Account
	<i>*From February 2014 to December 2019: Balanced HighMark PLUS</i>
	<i>*Prior to February 2014: Moderate HighMark PLUS</i>

AS OF SEPTEMBER 30, 2021:

Initial Contribution:	January 2010: \$650,000
Additional Contributions:	\$7,725,803
Total Contributions:	\$8,375,803
Disbursements:	\$0
Total Investment Earnings:	\$6,043,134
Account Balance:	\$14,020,564

SUMMARY OF AGENCY'S OPEB PLAN

HISTORY OF CONTRIBUTIONS, DISBURSEMENTS, AND TOTAL ASSETS AS OF SEPTEMBER 30, 2021:



Year	Contributions	Disbursements	Total Assets
Jun-10*	\$650,000	\$0	\$633,471
Jun-11	\$796,000	\$0	\$1,559,356
Jun-12	\$849,899	\$0	\$2,443,688
Jun-13	\$0	\$0	\$2,690,912
Jun-14	\$1,175,856	\$0	\$4,217,056
Jun-15	\$1,610,136	\$0	\$5,946,091
Jun-16	\$3,293,912	\$0	\$9,247,387
Jun-17	\$0	\$0	\$10,372,284
Jun-18	\$0	\$0	\$11,123,664
Jun-19	\$0	\$0	\$11,754,374
Jun-20	\$0	\$0	\$12,402,086
Jun-21	\$0	\$0	\$14,116,943
Jun-22**	\$0	\$0	\$14,020,564

*Plan Year Ending June 2010 is based on 6 months of activity.
 **Plan Year Ending June 2022 is based on 3 months of activity.

OPEB ACTUARIAL RESULTS

- We have received the actuarial report by Demsey Filliger & Associates, LLC dated February 15, 2021 with a valuation date as of June 30, 2020. In the table below, we have summarized the results.

Demographic Study	Valuation Date: June 30, 2018	Valuation Date: June 30, 2020
Actives	45	42
Retirees	49	56
Total	94	98
Average Active Age	45.0	43.7
Average Active Agency Service	11.0	9.2

OPEB ACTUARIAL RESULTS

	Valuation Date: June 30, 2018 Discount Rate: 6.50%	Valuation Date: June 30, 2020 Discount Rate: 5.50%
Total OPEB Liability (TOL) <i>Actuarial Accrued Liability (AAL)</i>	\$13,538,041	\$15,923,820
Fiduciary Net Position <i>Actuarial Value of Assets</i>	\$11,123,664	\$12,402,086*
Net OPEB Liability (NOL) <i>Unfunded Actuarial Accrued Liability (UAAL)</i>	\$2,414,377	\$3,521,734
Funded Ratio (%)	82.2%	77.9%
Actuarially Determined Contribution (ADC)	\$573,607 <i>for FY 2018-19</i>	\$702,397 <i>for FY 2020-21</i>
Annual Benefit Payments (Pay-as-you-Go)	\$775,586 <i>for FY 2019-20</i>	\$921,878 <i>for FY 2020-21</i>

*As of September 30, 2021, assets at \$14,020,564 (approx. ~88.0% funded).

Rule of thumb: For every one percent increase in the discount rate, the unfunded liability is lowered by 10-12%.

SUMMARY OF AGENCY'S PENSION PLAN

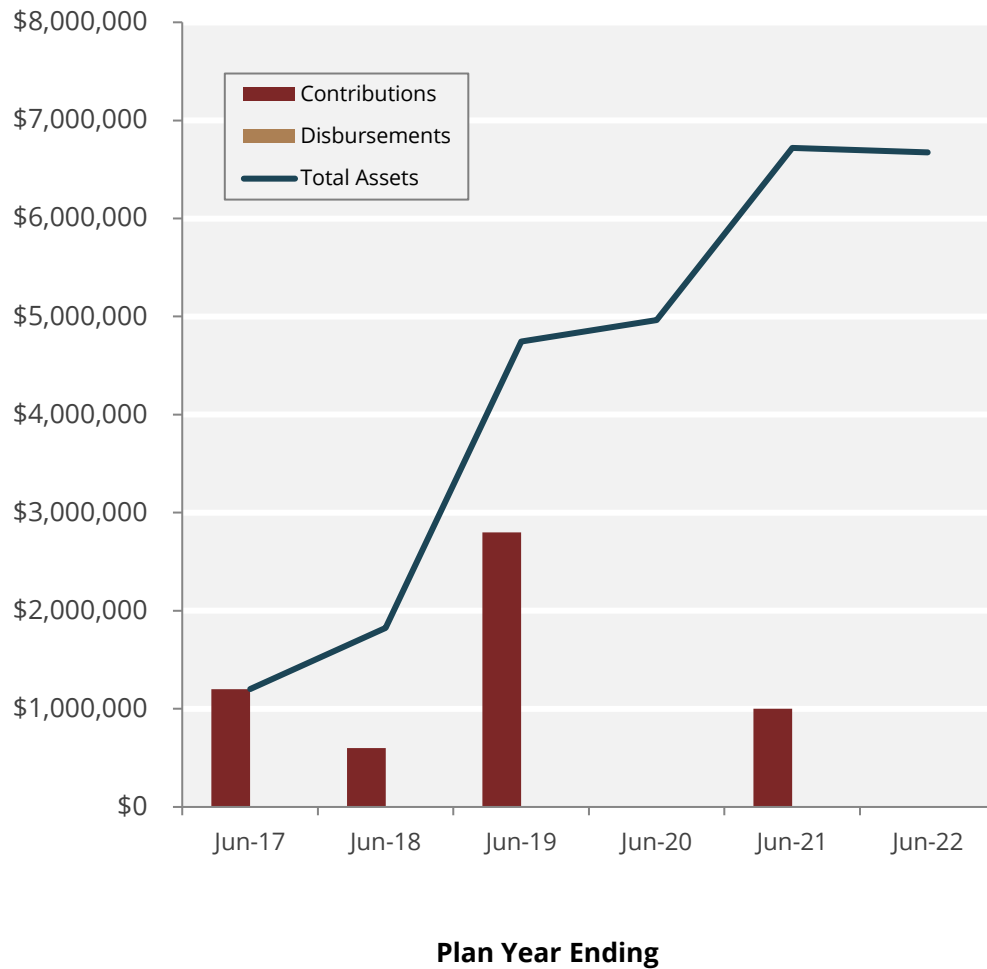
Plan Type:	IRC Section 115 Irrevocable Exclusive Benefit Trust
Trustee Approach:	Discretionary
Plan Effective Date:	May 22, 2017
Plan Administrator:	Fire Chief
Current Investment Strategy:	Moderately Conservative HighMark PLUS (Active) Strategy; Individual Account

AS OF SEPTEMBER 30, 2021:

Initial Contribution:	June 2017: \$1,200,000
Additional Contributions:	\$4,400,000
Total Contributions:	\$5,600,000
Disbursements:	\$0
Total Investment Earnings:	\$1,145,656
Account Balance:	\$6,673,537

SUMMARY OF AGENCY'S PENSION PLAN

HISTORY OF CONTRIBUTIONS, DISBURSEMENTS, AND TOTAL ASSETS AS OF SEPTEMBER 30, 2021:



Year	Contributions	Disbursements	Total Assets
Jun-17*	\$1,200,000	\$0	\$1,200,026
Jun-18	\$600,000	\$0	\$1,823,878
Jun-19	\$2,800,000	\$0	\$4,746,027
Jun-20	\$0	\$0	\$4,965,271
Jun-21	\$1,000,000	\$0	\$6,720,358
Jun-22**	\$0	\$0	\$6,673,537

*Plan Year Ending June 2017 is based on 1 month of activity.
 **Plan Year Ending June 2022 is based on 3 months of activity.

PARS/Montecito Fire Protection District

September 30, 2021

**Presented by
Salvatore “Tory” N. Milazzo III CFA
Director, Investment Executive**

Economic and Market Forecasts - October 2021

	2021	2022
	Assumptions	Assumptions
GDP	5.5% - 6.5%	3.5% - 4.5%
S&P500 earnings	\$190 - \$210	\$210 - \$220
Unemployment	4.9% - 5.4%	4.1% - 4.8%
Core PCE Inflation	3.2% - 3.7%	2.1% - 2.5%
Fed Funds Target	0.0% - 0.25%	0.0% - 0.25%

ASSET ALLOCATION – Moderately Conservative HM Plus

As of September 30, 2021

Current Asset Allocation		Investment Vehicle	
Equity		Range: 20%-40%	30.81%
Large Cap Core	COFYX	Columbia Contrarian Core Inst3	3.01%
	VGIAX	Vanguard Growth & Income Adm	5.68%
Large Cap Value	DODGX	Dodge & Cox Stock Fund	2.66%
	IVE	iShares S&P 500 Value ETF	1.23%
Large Cap Growth	HNACX	Harbor Capital Appreciation Retirement	1.69%
	PRUFX	T. Rowe Price Growth Stock Fund I	1.70%
Mid Cap Core	IWR	iShares Russell Mid-Cap ETF	2.48%
Small Cap Value	UBVFX	Undiscovered Managers Behavioral Val R6	2.53%
Small Cap Growth	RSEJX	Victory RS Sm Cap Growth #279	2.47%
International Core	DFALX	DFA Large Cap International I	2.16%
International Value	DODFX	Dodge & Cox International Stock Fund	1.10%
International Growth	MGRDX	MFS® International Growth R6	1.09%
Emerging Markets	HHHFX	Hartford Schrodgers Emerging Mkts Eq F	2.00%
Real Estate	VNQ	Vanguard Real Estate ETF	1.01%
Fixed Income		Range: 50%-80%	68.05%
Short-Term	VFSUX	Vanguard Short-Term Investment-Grade Adm	11.84%
Intermediate-Term	DBLFX	DoubleLine Core Fixed Income I	17.82%
	PTTRX	PIMCO Total Return Instl Fund	17.90%
	PTRQX	Prudential Total Return Bond Q	17.78%
High Yield	PHIYX	PIMCO High Yield Instl	2.71%
Cash		Range: 0%-20%	1.14%
	FGZXX	First American Government Oblig Z	1.14%
TOTAL			100.00%

Account Name: PARS/Montecito FPD 115 -OPEB

xxxx4500

As of: September 30, 2021

Performance Report

	Market Value	Quarter to Date (3 Months)	Year to Date (9 Months)	1 Year	3 Years	5 Years	Inception to Date 02/01/2010
Cash Equivalents	159,823	.01	.02	.03	.99	.97	.45
Lipper Money Market Funds Index		.00	.00	.00	.96	.94	.41
Total Fixed Income	9,549,746	.17	-.45	1.11	5.29	3.24	3.73
Bloomberg US Aggregate Bd Index (USD)		.05	-1.55	-.90	5.36	2.94	3.57
Total Equities	4,172,855	-2.38	11.83	31.56	13.37	14.35	12.38
Large Cap Funds	2,235,671	-.51	16.22	32.54	16.01	16.98	14.17
S&P 500 Composite Index		.58	15.92	30.00	15.99	16.90	14.94
Mid Cap Funds	347,610	-1.01	15.03	37.85	14.18	14.10	12.70
Russell Midcap Index		-.93	15.17	38.11	14.22	14.39	14.43
Small Cap Funds	699,220	-6.47	6.91	41.96	10.92	14.38	15.03
Russell 2000 Index (USD)		-4.36	12.41	47.68	10.54	13.45	13.28
International Equities	890,355	-4.73	3.31	22.93	8.88	9.22	6.00
MSCI EAFE Index (Net)		-.45	8.35	25.73	7.62	8.81	6.51
MSCI EM Free Index (Net USD)		-8.09	-1.25	18.20	8.58	9.23	5.04
Wilshire REIT Index		1.64	24.79	38.04	10.39	6.97	12.03
Total Managed Portfolio	14,024,102	-.59	3.38	9.91	7.49	8.26	7.88

Returns are gross of fees not including account level advisory fees unless otherwise stated. Gross returns are presented before management and custodial fees but after all trading expenses, embedded and reflect the reinvestment of dividends and other income. Net returns are net of investment management fees in effect for the respective time period. Returns for periods over one year are annualized. The information presented has been obtained from sources believed to be accurate and reliable. Past performance is not indicative of future returns. Securities are not FDIC insured have no bank guarantee and may lose value.

Account Name: PARS/MONTECITO FPD 115P - PENSION

As of: September 30, 2021

Account ID: xxxxx4501

Performance Report

	Market Value	Quarter to Date (3 Months)	Year to Date (9 Months)	1 Year	3 Years	Inception to Date 07/01/2017
Cash Equivalents	97,371	.01	.02	.03	.99	1.08
Lipper Money Market Funds Index		.00	.00	.00	.96	1.04
Total Fixed Income	4,496,037	.17	-.45	1.10	5.24	3.66
Bloomberg US Aggregate Bd Index (USD)		.05	-1.55	-.90	5.36	3.66
Total Equities	2,010,356	-2.35	11.87	31.49	13.30	13.30
Large Cap Funds	1,140,383	-.52	16.21	32.54	15.95	16.32
S&P 500 Composite Index		.58	15.92	30.00	15.99	16.63
Mid Cap Funds	152,998	-.95	15.11	37.96	14.19	14.11
Russell Midcap Index		-.93	15.17	38.11	14.22	14.18
Small Cap Funds	290,488	-6.48	7.00	41.90	10.63	13.46
Russell 2000 Index (USD)		-4.36	12.41	47.68	10.54	12.42
International Equities	426,487	-4.68	3.36	22.99	8.83	7.30
MSCI EAFE Index (Net)		-.45	8.35	25.73	7.62	7.32
MSCI EM Free Index (Net USD)		-8.09	-1.25	18.20	8.58	7.69
Wilshire REIT Index		1.64	24.79	38.04	10.39	8.37
Total Managed Portfolio	6,675,418	-.60	3.39	9.82	8.04	6.73

Returns are gross of fees not including account level advisory fees unless otherwise stated. Gross returns are presented before management and custodial fees but after all trading expenses, embedded and reflect the reinvestment of dividends and other income. Net returns are net of investment management fees in effect for the respective time period. Returns for periods over one year are annualized. The information presented has been obtained from sources believed to be accurate and reliable. Past performance is not indicative of future returns. Securities are not FDIC insured have no bank guarantee and may lose value.

For Period Ending September 30, 2021

LARGE CAP EQUITY FUNDS							
Fund Name	1-Month Return	3-Month Return	Year-to-Date	1-Year Return	3-Year Return	5-Year Return	10-Year Return
Columbia Contrarian Core Inst3	-5.17	-1.05	14.87	31.17	16.84	16.22	16.90
Vanguard Growth & Income Adm	-4.90	-0.02	15.87	30.34	15.05	16.31	16.62
Dodge & Cox Stock	-3.56	-1.30	24.44	50.41	12.89	15.17	16.13
iShares S&P 500 Value ETF	-3.31	-0.89	15.14	31.77	10.52	11.52	13.57
Harbor Capital Appreciation Retirement	-5.60	0.43	10.20	24.11	23.85	24.71	20.27
T. Rowe Price Growth Stock I	-5.41	-0.80	14.70	28.50	20.95	22.29	19.82
S&P 500 TR USD	-4.65	0.58	15.92	30.00	15.99	16.90	16.63
MID CAP EQUITY FUNDS							
iShares Russell Mid-Cap ETF	-4.13	-0.98	15.02	37.85	14.06	14.22	15.34
SMALL CAP EQUITY FUNDS							
Undiscovered Managers Behavioral Val R6	-2.97	-1.96	25.35	79.57	8.43	10.79	15.66
Victory RS Small Cap Growth R6	-6.70	-10.65	-10.25	10.00	9.64	17.13	16.34
Russell 2000 TR USD	-2.95	-4.36	12.41	47.68	10.54	13.45	14.63
REAL ESTATE FUNDS							
Vanguard Real Estate ETF	-5.66	0.68	22.19	33.49	11.97	7.52	11.53
INTERNATIONAL EQUITY FUNDS							
Dodge & Cox International Stock	-2.81	-3.33	8.42	35.19	5.99	7.39	7.77
DFA Large Cap International I	-3.17	-1.11	9.19	26.59	7.70	8.99	8.13
MFS International Growth R6	-4.32	-3.05	4.48	16.58	10.78	11.97	10.21
MSCI EAFE NR USD	-2.90	-0.45	8.35	25.73	7.62	8.81	8.10
Hartford Schrodgers Emerging Mkts Eq F	-4.83	-8.08	-2.07	18.86	10.59	10.92	7.53
MSCI EM NR USD	-3.97	-8.09	-1.25	18.20	8.58	9.23	6.09
BOND FUNDS							
Fund Name	1-Month Return	3-Month Return	Year-to-Date	1-Year Return	3-Year Return	5-Year Return	10-Year Return
DoubleLine Core Fixed Income I	-0.67	0.14	-0.11	1.61	4.65	3.08	3.80
PGIM Total Return Bond R6	-1.13	-0.01	-1.45	0.90	6.27	4.02	4.58
PIMCO Total Return Instl	-0.60	0.30	-0.77	0.28	5.85	3.65	3.92
Vanguard Short-Term Investment-Grade Adm	-0.22	0.14	0.35	1.34	4.02	2.71	2.64
Bloomberg US Agg Bond TR USD	-0.87	0.05	-1.55	-0.90	5.36	2.94	3.01
PIMCO High Yield Instl	-0.07	0.78	3.35	8.97	6.25	5.72	6.75
ICE BofA US High Yield Mstr II Index	0.03	0.94	4.67	11.46	6.62	6.35	7.33

Source: SEI Investments, Morningstar Investments

Returns less than one year are not annualized. Past performance is no indication of future results. The information presented has been obtained from sources believed to be accurate and reliable. Securities are not FDIC insured, have no bank guarantee and may lose value.

Agenda

Item #3



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: Kevin Taylor, Fire Chief
Prepared by: Scott Chapman, Monday, Battalion Chief
Date: Monday, October 25, 2021
Topic: 1255, 1257 East Valley Rd. General Contractor Bid Acceptance

Summary

Two bids were received from general contractors for the rebuild and repair of 1255 and 1257 East Valley Road. Both bids were reviewed and qualified as meeting the requirements in the Invitation to Bid. One of the bids has a substantially lower cost and should be considered for approval.

Discussion

1255 East Valley Road was destroyed, and 1257 East Valley Road was damaged as a result of the January 9, 2018, debris flow. An Invitation to Bid was advertised, according to state and local requirements, for General Contractors qualified to complete both projects simultaneously. Two bids were received and qualified as meeting the requirements. Therefore, the lower bid, submitted by Pueblo Construction in the amount of \$1,387,204.13, should be considered for approval. The buildings are covered by an insurance policy, and the insurance adjuster has been part of the process. The insurance adjuster has submitted the bid result, along with an analysis prepared by Underwood Management, to the insurer for approval. While we do not have final approval from the insurer for the total cost, the insurance adjuster is confident that it will be accepted. The bidder is prepared to begin in November if approved.

Conclusion

Staff recommends that the Board authorize the Fire Chief to enter into an agreement with Pueblo Construction in the amount of \$1,387,204.13 for the rebuild and repair project at 1255 and 1257 East Valley Road.

Attachments

1. Pueblo Construction Bid Package

Strategic Plan Reference

Strategic Plan Goal #6: Strengthen our Infrastructure



Bid Package Inclusions
Montecito Fire Department
1255 & 1257 East Valley Road

As requested in the Bid Package Section 3.3 the following items are required as part of our bid submittal.

- Preliminary Schedule – Attached as part of our bid package.
- Cost Proposal – See Exhibit “F” attached as part of our bid package.
- Summary of Bidder protocols and strategy for onsite and offsite management of the project.
 - Pueblo Construction will at all times have a competent English speaking site superintendent onsite. This person will have thorough knowledge of the project and be capable of answering questions regarding the project. In addition to addressing all technical issues this person will be responsible for managing the site safety for the project. Site safety meetings will be conducted weekly and more frequently as necessary depending on the activity to be performed.

In addition to a site superintendent Pueblo Construction will have a Project Manager and a Project Administrator assigned to the project. The Project Manager will oversee all aspects of the project. The site superintendent will report to the Project Manager. The Project Administrator will manage all the required documentation as required on the project and will report to the Project Manager.

Pueblo Construction’s Controller will manage all Certified Payroll as required on the project.

- Pueblo Construction Inc. bid is valid for 120 days from the date of the bid opening.
- All individuals who will perform work on the project for Pueblo Construction Inc. will be free of any conflict of interest as it relates to the parties involved with the project.
- Pueblo Construction Inc. understands and is in full compliance with the scope of work and specifications as outlined in Exhibits A, C, D, E and G. There will be no deviation from the scope of work and specifications as described in these exhibits.
- Pueblo Construction Inc. has completed and signed Exhibit B – Statement Of Qualifications.
- Pueblo Construction Inc. has provided references as required and are attached as part of this bid package.
- Pueblo Construction Inc. has provided as part of this bid our Evidence of Insurance which meets the requirements of this solicitation.

ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors
1		Montecito FPD	262 days	Mon 11/1/21	Tue 11/1/22	
2		Temp Power	262 days	Mon 11/1/21	Tue 11/1/22	
3		Setup / Staging	14 days	Mon 11/1/21	Thu 11/18/21	
4		Demo & Grade	42 days	Mon 11/1/21	Tue 12/28/21	
5		Conc, Ftgs, slabs	61 days	Mon 11/15/21	Mon 2/7/22	
6		Framing	45 days	Mon 1/3/22	Fri 3/4/22	
7		Plumbing	47 days	Mon 12/13/21	Tue 2/15/22	
8		Electrical	47 days	Mon 12/20/21	Tue 2/22/22	
9		HVAC	47 days	Mon 2/21/22	Tue 4/26/22	
10		Fire Sprinkler	21 days	Mon 2/21/22	Mon 3/21/22	
11		Insulate	21 days	Mon 3/7/22	Mon 4/4/22	
12		Plastering	28 days	Mon 4/4/22	Wed 5/11/22	
13		Drywall	28 days	Mon 4/4/22	Wed 5/11/22	
14		Roofing	25 days	Mon 4/4/22	Fri 5/6/22	
15		Solar	28 days	Mon 5/9/22	Wed 6/15/22	
16		Tile	28 days	Mon 6/20/22	Wed 7/27/22	
17		Cabinets	28 days	Mon 6/20/22	Wed 7/27/22	
18		Painting	42 days	Mon 8/1/22	Tue 9/27/22	
19		Flooring	20 days	Wed 9/28/22	Tue 10/25/22	
20		Clean UP	5 days	Tue 10/25/22	Mon 10/31/22	

Preliminary Schedule

Montecito FPD Project
1255 & 1257 E Valley Rd.
Date: Fri 10/1/21

Task		Inactive Summary		External Tasks	
Split		Manual Task		External Milestone	
Milestone		Duration-only		Deadline	
Summary		Manual Summary Rollup		Critical	
Project Summary		Manual Summary		Critical Split	
Inactive Task		Start-only		Progress	
Inactive Milestone		Finish-only		Manual Progress	

Exhibit F - Pueblo Construction Inc.

BID FORM - 1255 & 1257 East Valley Rd

DIVISION / DESCRIPTION	1255 EVR		1257 EVR		1259 EVR	COMMENTS
	COST	ALTERNATE	COST	ALTERNATE	COST	
Division 00 - Contracting Requirements						
00 80 00 - Permits	FBO					By owner
Division 01 - General Requirements						
Personnel:						
01 31 26 - Project Manager	20,000.00		5,000.00			
01 31 35 - Superintendent	60,000.00		10,000.00			
01 31 40 - Asst Superintendent	Included					
01 31 45 - Project Engineer	included					
Temp Facilities:	2,500.00					
01 33 24 - Plan Printing	included					
01 52 10 - Storage Trailer	included					
01 52 13 - Job Site Office	included					
01 52 30 - Office Equipment / Furniture	included					
01 52 50 - Office Supplies	included					
01 52 65 - Drinking Water	included					
Temp Utilities:						
01 51 13 - Temp Power	1,800.00					
01 52 19 - Temp Toilets	2,400.00					
01 51 26 - Temp Lighting	included					
01 51 33 - Temp Phone	included					
01 51 36 - Temp Water	300.00					
Equipment:	6,400.00					
01 54 50 - Forklifts	included					
01 54 70 - Cranes	included					
01 54 95 - Misc Tools	included					
Project Maintenance:						
01 55 19 - Temp Parking	included					
01 55 26 - Traffic Control	included					
01 56 13 - Property Protection	included					
01 56 26 - Temp Fencing	2,200.00					Existing temp fencing can be removed or transferred to GC account
01 57 13 - Erosion Control	8,900.00					
01 58 13 - Project Signage	600.00					
01 74 13 - Clean Up	14,400.00					
01 74 14 - Final Clean	2,500.00					
01 74 15 - General Labor	14,400.00					
Division 02 - Site Work						
02 10 00 - Surveying	3,000.00					
02 20 00 - Demolition	15,450.00					
02 25 00 - Lead and Asbestos Abatement	1,200.00					
02 30 00 - Rough Grading	22,800.00					
02 31 00 - Spoils Removal	2,800.00					
02 32 00 - Soil Remediation	8,700.00					
02 40 00 - Underground Utilities	28,800.00					
02 41 00 - Water	included					
02 41 50 - Fire Water	included					
02 42 00 - Sewer (1255 and 1257)	included					
02 42 00 - Sewer (1259)	included					Incl all costs for sewer line from 1259 EVR to, but not incl, the second sewer clean out near EVR
02 43 00 - Gas	included					
02 44 00 - Electric	included					
02 50 00 - Storm Drain	included					
02 60 00 - Street Improvements/Repair	included					
02 70 00 - Concrete Paving	31,780.00					
02 75 00 - Concrete Pavers	73,344.00					
02 80 00 - Fences and Gates	11,720.00					
02 90 00 - Landscaping						By owner - GC to provide finish grade
Division 03 - Concrete	75,825.00					
03 30 00 - Cast-in-Place Concrete	included					
03 80 00 - Concrete Cutting and Boring	included					
Division 04 - Masonry						
04 00 00 - Masonry						
Division 05 - Metals						
05 00 00 - Metals						
Division 06 - Wood, Plastics, Composites						
06 10 00 - Rough Carpentry	146,326.00		11,520.00			
06 20 00 - Finish Carpentry	7,500.00		1,152.00			
06 40 50 - Cabinets	23,450.00					
06 60 00 - Plastic Fabrications						
06 80 00 - Countertops	14,000.00					
Division 07 - Thermal and Moisture Protection						
07 10 00 - Waterproofing	850.00					
07 20 00 - Thermal Insulation	29,705.00					
07 40 00 - Roofing	37,531.00		9,763.00			
07 60 00 - Flashing and Sheet Metal	41,500.00		8,550.00			Alternate pricing for copper sheet metal as called out on the plans
07 71 23 - Gutters and Downspouts	see 07-60					
Division 08 - Openings						
08 10 00 - Doors and Frames	17,935.00		9,434.00			
08 50 00 - Windows	36,663.00					
08 60 00 - Roof Windows and Skylights						
08 70 00 - Hardware (Cabinet Bath & Door)	3,300.00					
08 80 00 - Glazing						
08 90 00 - Louvers and Vents	see 7-60					
Division 09 - Finishes						
09 20 01 - Exterior Plaster	17,930.00					
09 20 03 - Drywall	37,900.00					
09 30 00 - Tile	20,000.00					
09 60 00 - Floorings	44,860.00					

DIVISION / DESCRIPTION	1255 EVR		1257 EVR		1259 EVR	COMMENTS
	COST	ALTERNATE	COST	ALTERNATE	COST	
09 60 03 - Ceramic Tile Flooring						
09 60 04 - Carpet						
09 80 00 - Acoustic Treatment						
09 90 00 - Painting and Coating	87,000.00					
Division 10 - Specialties						
10 28 00 - Mirrors and Glass	included					
10 28 19 - Shower Doors	3,600.00					
10 80 00 - Other Specialties						
Division 11 - Equipment						
11 40 00 - Appliances	FBO					By owner
11 40 01- Appliance Install	1,500.00					
Division 12 - Furnishings						
12 20 00 - Window Treatments	FBO					By owner
Division 21 - Fire Suppression						
21 00 00 - Fire Suppression	13,500.00					
Division 22 - Plumbing						
22 00 00 - Plumbing	30,000.00		11,000.00			Show costs for 1257 EVR laundry hook ups and venting as an alternate
22 40 00 - Plumbing Fixtures	6,000.00					
Division 23 - Heating, Ventilating, and A/C						
23 00 00 - Heating, Ventilating, and A/C	25,800.00			550.00		Show costs for 1257 EVR laundry hook ups and venting as an alternate
Division 26 - Electrical						
26 00 00 - Electrical	62,097.95		3,400.00			Show costs for 1257 EVR laundry hook ups and venting as an alternate
26 20 00 - Low-Voltage						
26 90 00 - Light Fixtures						
Division 48 - Electrical Power Generation						
48 00 00 - Electrical Power Generation	35,989.17					
48 10 00 - Electrical Power Generation Equip						
Contractors Contingency	12,000.00					
Subtotals	1,168,756.12	0.00	69,819.00	550.00	0.00	
12.00% Contractor Fee and Ins	140,250.73	0.00	8,378.28	66.00	0.00	Overhead, Profit, and Insurance
Totals	1,309,006.85	0.00	78,197.28	616.00	0.00	
PROJECT TOTAL (W/O ALTERNATES)	\$1,387,204.13					

Bidder is required to include costs for all work identified or reasonably inferred in the plans and specs in the Bid Form above. It is not necessary to utilize every line above, only as best identified by the description associated with the work. Should Bidder require additional line items to provide a cost for the work, Bidder shall add the needed line items and descriptions.

Rock Clause: If rock larger than 8" is encountered or necessitates screening of materials, there will be extra costs.

Only Items listed above are included in our bid
Bid Remains Valid for 120 days

Exhibit B

BIDDER'S STATEMENT OF QUALIFICATIONS

Name of Bidder: Pueblo Construction Inc.

Address of Principal Office:

232 Anacapa St., Suite #2D
Santa Barbara, CA 93101

1. Organization structure: individual , a partnership , a corporation , an LLC or a joint venture (Check as applicable)

2. Are you registered as a contractor or subcontractor with the California Department of Industrial Relations? Yes

Registration No.: 1000001130 Registration Expiration Date: 6/30/2023

BIDDER MUST SUBMIT PROOF OF CONTRACTOR REGISTRATION WITH THE DIR IN THE FORM OF A HARD COPY OF THE RELEVANT PAGE OF THE DIR'S DATABASE FOUND AT:

<https://efiling.dir.ca.gov/PWCR/Search>

3. How many years has your organization been in business as a Contractor under your present business name? 12 years

4. Organization years of experience with work similar to this project? 12 years. Experience with Public Agencies? 12 years

5. On a separate sheet, provide examples of three (3) projects of similar type, size, scope, and complexity. For each Project, briefly describe the following (each project and its description shall not exceed one page):

- A description of project and services provided by your firm
- Location
- Year completed
- Project cost
- Provide reference information, including contact information, for the Project owner, the owner's representative, and the Architect. Briefly describe each reference's role and responsibility and everyday interaction with your project team

6. Provide a statement about your firm and your team relative to the expertise and experience of the construction firm and key personnel that will likely be involved in the project. In addition, it would be helpful to know what tasks each key personnel will be responsible for as the project progresses.

** Please see attached

7. Provide a description of the firm's past experience with, and protocols for, pre-construction plan review and value engineering.

** Please see attached

8. Have you, your organization, or any officer or partner thereof, not completed a contract for any reason, including instances when your organization did not complete a contract due to termination or dispute between the parties? No

If yes, please provide details (use additional sheets if necessary).

N/A

9. Is your organization involved in any dispute resolution processes, including claims or litigation pending against your organization or initiated by your organization? No

If yes, please provide details (use additional sheets if necessary).

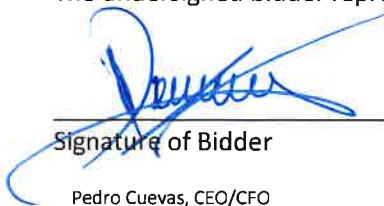
N/A

10. Has your organization been involved in any bankruptcy or insolvency proceedings in the last ten years? No

If yes, please provide details (use additional sheets if necessary).

N/A

The undersigned bidder represents and warrants that the foregoing information is true and accurate.



Signature of Bidder

9/30/21
Date

Pedro Cuevas, CEO/CFO
Name/Title



Exhibit B
Bidder's Statement of Qualifications

Montecito Fire Department
1255 & 1257 East Valley Road

Note 6.

We have attached Pueblo Construction's Capability Statement hereto for your review of our customer base and capabilities. Over 75% of our work is Prevailing Wage and we have been in business here in Santa Barbara since 1988. Our bonding limit is \$8M single limit and \$20M aggregate.

The Project Manager for this project will be Shawn Bahre. Shawn has over 35 years' experience in the construction industry and has focused primarily on prevailing wage projects. He has successfully managed hundreds of projects over this time for a wide variety of clients as noted on our Capability Statement. He will be responsible for all facets of project.

Our site superintendent for this project will be Dan George. Dan has over 50 years' experience here in Santa Barbara and Montecito as predominantly a custom home builder. He has completed hundreds of new custom homes and remodels for Montecito and Hope Ranch customers.

Marcella Cuevas will be the Assistant Project manager and Project Administrator for the job. She has recently received her contractor's license (Class B) and will be responsible for all documentation as required on this project.

Note 7.

Pre-construction, plan review and value engineering are a part of all our projects. It involves Pueblo Construction personnel, ownership, the design team and subcontractors. Upon receipt of a signed contract, we will call for a Coordination Meeting with ownership to discuss the plans, subcontractor bids and the overall project in detail. At this meeting one of the primary things we review will be the ability to achieve cost and/or performance improvements as it pertains to the current design and specifications. We also contact key subcontractors we are intending to use on the job to see if they have any input for improving the design/cost and overall performance of the project within their trade. This information is then shared with the team and approved changes are then made in preparation for the submittal process.

Montecito Fire Protection District Bidder's Statement of Qualifications

CONTRACTOR PROJECT REFERENCES

as requested on page 1 question #5

Pueblo Construction Inc.

232 Anacapa St. Suite #2D, Santa Barbara CA 93101

Project No. 1

a. Project Name	8th Floor Design Build Renovation 47PK1719C0025
b. Location	11000 Wilshire Blvd
c. Owner	General Service Dept. of Los Angeles
d. Owner Contact (name and current phone number)	Albert Kachigyan 213.894.0021 albert.kachigyan@gsa.com
e. Architect or Engineer Name	Development One, Inc.
f. Architect or Engineer Contact (name and current phone number)	714.689.0298
g. Construction Manager (name and current phone number)	Taum McGinnis 619.929.2490 tmcginnis@ocmi.com
h. Description of Project, Scope of Work Performed	The scope of work includes Design/Build Services for renovation and reconstruction of approximately 10,500 SF of space. Includes renovation and new office build-out with associated all general construction, environmental, mechanical, electrical and fire protection. The new office build out includes open offices, storage areas, private offices, training room, entrance area, break room, conference room.
i. Initial Contract Value (at time of bid award)	\$3,282,481.25
j. Final Cost of Construction (including change orders)	\$4,064,782.90
k. Original Scheduled Completion Date	Apr-21
l. Time Extensions Granted (number of days)	None.
m. Actual Date of Completion	Apr-21
n. Number and amount of Stop Notices or Mechanic's Liens filed	None.
o. Amount of liquidated damages assessed against Contractor	None.
p. Nature and resolution of any claim, lawsuit, and/or arbitration between Contractor and the Owner	N/A
q. Role of Contractor on this Project	Prime as JV (RTPC SERVICES LLC.)

Montecito Fire Protection District Bidder's Statement of Qualifications

CONTRACTOR PROJECT REFERENCES

as requested on page 1 question #5

Pueblo Construction Inc.

232 Anacapa St. Suite #2D, Santa Barbara CA 93101

Project No. 2

a. Project Name	17th Floor Design Build Renovation GS09P17NPC0012
b. Location	11000 Wilshire Blvd
c. Owner	General Service Dept. of Los Angeles
d. Owner Contact (name and current phone number)	Albert Kachigyan 213.894.0021 albert.kachigyan@gsa.com
e. Architect or Engineer Name	Development One, Inc.
f. Architect or Engineer Contact (name and current phone number)	714.689.0298
g. Construction Manager (name and current phone number)	Taum McGinnis 619.929.2490 tmcginnis@ocmi.com
h. Description of Project, Scope of Work Performed	Selective demolition & renovation of approx 22,000 square ft of existing office space
i. Initial Contract Value (at time of bid award)	\$3,995,117.30
j. Final Cost of Construction (including change orders)	\$4,158,741.00
k. Original Scheduled Completion Date	Aug-19
l. Time Extensions Granted (number of days)	None.
m. Actual Date of Completion	Aug-19
n. Number and amount of Stop Notices or Mechanic's Liens filed	None.
o. Amount of liquidated damages assessed against Contractor	None.
p. Nature and resolution of any claim, lawsuit, and/or arbitration between Contractor and the Owner	N/A
q. Role of Contractor on this Project	Prime Contractor

Montecito Fire Protection District Bidder's Statement of Qualifications

CONTRACTOR PROJECT REFERENCES *as requested on page 1 question #5*

Pueblo Construction Inc.
232 Anacapa St. Suite #2D, Santa Barbara CA 93101
Project No. 3

a. Project Name	01 POM B220 Renovate
b. Location	POM Building 220, Infantry Street
c. Owner	Presidio Municipal Services Agency
d. Owner Contact (name and current phone number)	Andreas Baer 831.242.8777, abaer@monterey.org
e. Architect or Engineer Name	City of Monterey Department of Plans and Public Works
f. Architect or Engineer Contact (name and current phone number)	831.646.3921
g. Construction Manager (name and current phone number)	Andreas Baer 831.242.8777, abaer@monterey.org
h. Description of Project, Scope of Work Performed	Work includes, but not limited to, the following: Remodel existing building with the construction of a new kitchen, upgraded bathrooms, laundry room, and wall partitions which entails demolition, electrical, mechanical, framing, foundation, cabinetry, tilework, and appliances.
i. Initial Contract Value (at time of bid award)	\$336,052.13
j. Final Cost of Construction (including change orders)	\$393,261.98
k. Original Scheduled Completion Date	May-21
l. Time Extensions Granted (number of days)	None.
m. Actual Date of Completion	May-21
n. Number and amount of Stop Notices or Mechanic's Liens filed	None.
o. Amount of liquidated damages assessed against Contractor	None.

Montecito Fire Protection District Bidder's Statement of Qualifications

CONTRACTOR PROJECT REFERENCES

as requested on page 1 question #5

Pueblo Construction Inc.

232 Anacapa St. Suite #2D, Santa Barbara CA 93101

Project No. 4

a. Project Name	Ohlone E.S. Site Improvements
b. Location	25 Bay Farm Rd. Watsonville CA 95076
c. Owner	Pajaro Valley Unified School District
d. Owner Contact (name and current phone number)	Ryan Block 831.786.2380 x2544 ryan_block@pvusd.net
e. Architect or Engineer Name	Sugimura Finney Architects
f. Architect or Engineer Contact (name and current phone number)	Mark Finney 408.879.0600 mark@sugimura.com
g. Construction Manager (name and current phone number)	Ryan Block 831.786.2380 x2544 ryan_block@pvusd.net
h. Description of Project, Scope of Work Performed	Renovation of the site frontage & select interior campus locations, new paving, landscaping, & irrigation along front of site, repair & maint. At parking area, new trash enclosure, seal coating and striping at parking & blacktop play areas. Removal & replacement of concrete & asphalt, removal & replacement of playground structure.
i. Initial Contract Value (at time of bid award)	\$868,340.00
j. Final Cost of Construction (including change orders)	\$921,532.57
k. Original Scheduled Completion Date	Aug-19
l. Time Extensions Granted (number of days)	None.
m. Actual Date of Completion	Aug-19
n. Number and amount of Stop Notices or Mechanic's Liens filed	None.
o. Amount of liquidated damages assessed against Contractor	None.
p. Nature and resolution of any claim, lawsuit, and/or arbitration between Contractor and the Owner	N/A
q. Role of Contractor on this Project	Prime Contractor

Montecito Fire Protection District Bidder's Statement of Qualifications

CONTRACTOR PROJECT REFERENCES *as requested on page 1 question #5*

Pueblo Construction Inc.

232 Anacapa St. Suite #2D, Santa Barbara CA 93101

Project No. 5

a. Project Name	732 Bond Ave Live/Work building W/ Residential Units
b. Location	732 Bond Ave Santa Barbara CA 93103
c. Owner	Allen & Jeanette Arnold
d. Owner Contact (name and current phone number)	Jeanette Arnold 310.838.2096
e. Architect or Engineer Name	Kevin Moore Architect 530 Santa Barbara St. Santa Barbara CA 93101
f. Architect or Engineer Contact (name and current phone number)	Kevin Moore 805.455.0574
g. Construction Manager (name and current phone number)	Tom Bortolazzo tom@bortolazzo.com
h. Description of Project, Scope of Work Performed	Demolition of single story 750 sf residence. New 2 & 3 story structure w/ live/work unit and attached townhouse style residential unit. New separate 2 story townhouse residential structure w/ associated covered parking, new permeable paver driveway & walkway, new driveway apron & new landscaping
i. Initial Contract Value (at time of bid award)	\$1,950,728.13
j. Final Cost of Construction (including change orders)	85% complete
k. Original Scheduled Completion Date	Feb-22
l. Time Extensions Granted (number of days)	None.
m. Actual Date of Completion	Est completion by early December
n. Number and amount of Stop Notices or Mechanic's Liens filed	None.
o. Amount of liquidated damages assessed against Contractor	None.
p. Nature and resolution of any claim, lawsuit, and/or arbitration between Contractor and the	None.
q. Role of Contractor on this Project	Prime Contractor

Contractor Information

Legal Entity Name
PUEBLO CONSTRUCTION INC.

Legal Entity Type
Corporation

Status
Active

Registration Number
1000001130

Registration effective date
7/1/2021

Registration expiration date
6/30/2023

Mailing Address
232 ANACAPA STREET, SUITE 2D SANTA BARBARA 93101 ...

Physical Address
232 ANACAPA STREET, SUITE 2D SANTA BARBARA 93101 ...

Email Address

Trade Name/DBA
PUEBLO CONSTRUCTION INC.

License Number(s)
CSLB:538295
CSLB:538295

Registration History

Effective Date	Expiration Date
5/24/2018	6/30/2019
5/26/2017	6/30/2018
6/10/2016	6/30/2017
6/18/2015	6/30/2016
9/3/2014	6/30/2015
7/1/2019	6/30/2020
7/1/2020	6/30/2021
7/1/2021	6/30/2023

Legal Entity Information

Corporation Number:
C3205326

Federal Employment Identification Number:

President Name:
PEDRO CUEVAS

Vice President Name:
PEDRO CUEVAS

Treasurer Name:
PEDRO CUEVAS

Secretary Name:
PETER CUEVAS

CEO Name:
PEDRO CUEVAS

Agent of Service Name:
PEDRO CUEVAS

Agent of Service Mailing Address:
2619 BORTON DR SANTA BARBARA 93109 CA United States of America

Workers Compensation

Do you lease employees through Professional Employer Organization (PEO)?: No

Please provide your current workers compensation insurance information below:

	PEO	PEO	PEO
PEO InformationName	Phone	Email	

Insured by Carrier

Policy Holder Name:PUEBLO CONSTRUCTION INC.**Insurance Carrier:**
STATE COMPENSATION INSURANCE FUND**Policy Number:**914935821**Inception date:**
12/31/2020**Expiration Date:**12/31/2021

Capability Statement General Construction



Pueblo Construction Inc.

232 Anacapa Street
Suite 2D
Santa Barbara, CA 93101

Tel: 805. 564-1313

FAX: 805. 564-1311

Contact: Pedro Cuevas

Cell: 805-698-8391

pedro@puebloconstruction.net

Contact: Shawn Bahre

Cell: 805.729.4813

shawn@puebloconstruction.net

www.puebloconstruction.net

License Number:

538295 (Class C-39 and B)

NAICS Codes:

236220, 238160, 238110,
238130, 238140, 238210,
238220, 238310, 238320,
238330, 238340, 238350,
238990

Cage Code: 4Y8V6

Fein Number: 80-0388471

D&B: 110115540

DIR: 1000001130

SBE: 1337301

Certifications:

Certified Small Business
Minority Business Enterprise

Trade Associations:

Santa Barbara Contractors Assoc.
Ventura County Contractors Assoc.
Santa Maria Contractors Assoc.
Central Coast Builders Exchange
Western States Roofing Assoc.
Better Business Bureau.

BUSINESS SUMMARY:

Pueblo Construction specializes in the remodeling of existing structures, building of small new structures, and performing all necessary tenant improvements. Pueblo Construction has a Class B (General Contracting) and Class C-39 (Roofing & Waterproofing) license # 538295.

EXPERTISE / IN-HOUSE SERVICES:

Carpentry	Drywall	Painting
Concrete	Finishes	Roofing / Waterproofing
Design / Build	Flooring	Windows
Doors & Hardware	Framing	Tile

FACILITIES:

Main Office
232 Anacapa St. – Suite 2D
Santa Barbara, CA 93101

Monterey Office
1732 Fremont Blvd. – Suite 200F
Seaside, CA 93955

CUSTOMERS:

- Alisal Union School District
- Atascadero State Hospital
- Cal Poly University
- California Department of Transportation
- Camp Pendleton
- Carmel Unified School District
- City of Lompoc
- City of Pacific Grove
- County of Monterey
- Court House of Salinas
- Cuesta College
- Federal Aviation Administration
- Fort Hunter Liggett
- Fort Ord Military Community
- General Service Agency Los Angeles
- Gilroy Unified School District
- Gonzalez Unified School District
- Hotel Indigo Santa Barbara
- Lompoc Unified School District
- Naval Air Station Lemoore
- Naval Base Ventura County
- NAVFAC Southwest
- Pacifica Property Management
- Pajaro Valley Unified School District
- Point Mugu Naval Air Station
- Santa Barbara Community College
- Santa Barbara City Community College Foundation
- Santa Barbara School District
- Santa Cruz City Schools
- Santa Maria Joint USD
- U.S. Army Camp Parks
- U.S. Army Presidio of Monterey
- U.S. Army Sierra Army Depot
- U.S. Department of Agriculture
- U.S. Forest Service
- United States Bankruptcy Court
- University High School
- University of California Santa Barbara
- USACE Los Angeles
- USACE Sacramento
- Vandenberg Air Force Base
- Various Residential Clients
- General Contractors

Why Pueblo Construction:

Pueblo Construction has been remodeling Federal, State, Commercial and Residential property throughout the state of California since 1988. It is our strong sense of integrity and meticulous planning process that provides our customers with the satisfaction they are looking for. Our attention to detail and documentation from start to finish provides our customers with the facts and details that help ensure an efficient building process.

SUMMARY:

Pueblo Construction is a small minority disadvantaged business. Pueblo Construction has bonding capacity of 6 million dollars single job and 12 million dollars aggregate. By self-performing much of our work we are able to better manage our projects and remain competitive throughout a wide range of services. We maintain the latest project management and accounting software which assists us in managing and providing accurate job costs, job scheduling and job reporting.

SAFETY & QUALITY ARE OUR NUMBER ONE COMMITMENT

Capability Statement Roofing



Pueblo Construction Inc.
232 Anacapa Street
Suite 2D
Santa Barbara, CA 93101

Tel: 805.564-1313
FAX: 805.564-1311

Contact: Pedro Cuevas Cell:
805.698-8391
pedro@puebloconstruction.net

Contact: Shawn Bahre
805.729.4813
shawn@puebloconstruction.net

www.puebloconstruction.net

License Number:
538295 (Class C-39 and B)

NAICS Codes:
236220, 238160, 238110,
238130, 238140, 238210,
238220, 238310, 238320,
238330, 238340, 238350,
238990

Cage Code: 4Y8V6

Fein Number: 80-0388471

D&B: 110115540

DIR: 1000001130

SBE: 1337301

Certifications:
Most Major Roofing Manufacturers
Certified Small Business
Minority Business Enterprise

Trade Associations:
Santa Barbara Contractors Assoc.
Ventura County Contractors Assoc.
Santa Maria Contractors Assoc.
Central Coast Builders Exchange
Western States Roofing Assoc.
Better Business Bureau.

BUSINESS SUMMARY:

Pueblo Construction specializes in roofing of all types for any size project. We perform roof repairs and preventive maintenance as well for all types of roofing. Pueblo Construction has a Class C-39 (Roofing & Waterproofing) license and a Class B (General Contracting) License 538295

EXPERTISE / IN-HOUSE SERVICES:

Pueblo Construction self-performs the following roofing:

- All Single Ply Roofing Systems
- All Built-Up Roofing Systems
- All Metal Roofing Systems
- Roof Removal
- Sheet metal Installation
- Preventive Maintenance
- Waterproofing of All Types
- Slate Roofing
- All Tile Roofing Systems
- All Roof Coating Systems
- All Composition Asphalt Shingle Roofing
- Roof Sheathing and Decking
- All Types of Roof Repairs
- Wood Replacement & Repairs
- Gutters & Downspouts of All Types

FACILITIES:

Main Office

232 Anacapa St. – Suite 2D
Santa Barbara, CA 93101

Monterey Office

1732 Fremont Blvd. – Suite 200F
Seaside, CA 93955

CLIENTS:

- Alisal Union School District
- Atascadero State Hospital
- Cal Poly University
- California Department of Transportation
- Camp Pendleton
- Carmel Unified School District
- City of Lompoc
- City of Pacific Grove
- County of Monterey
- Court House of Salinas
- Cuesta College
- Federal Aviation Administration
- Fort Hunter Liggett
- Fort Ord Military Community
- General Service Agency Los Angeles
- Gilroy Unified School District
- Gonzalez Unified School District
- Hotel Indigo Santa Barbara
- Lompoc Unified School District
- Naval Air Station Lemoore
- Naval Base Ventura County
- NAVFAC Southwest
- Pacifica Property Management
- Pajaro Valley Unified School District
- Point Mugu Naval Air Station
- Santa Barbara Community College
- Santa Barbara City Community College Foundation
- Santa Barbara School District
- Santa Cruz City Schools
- Santa Maria Joint USD
- U.S. Army Camp Parks
- U.S. Army Presidio of Monterey
- U.S. Army Sierra Army Depot
- U.S. Department of Agriculture
- U.S. Forest Service
- United States Bankruptcy Court
- University High School
- University of California Santa Barbara
- USACE Los Angeles
- USACE Sacramento
- Vandenberg Air Force Base
- Various Residential Clients
- General Contractors

Why Pueblo Construction:

Pueblo Construction has been remodeling Federal, State, Commercial and Residential property throughout the state of California since 1988. It is our strong sense of integrity and meticulous planning process that provides our customers with the satisfaction they are looking for. Our attention to detail and documentation from start to finish provides our customers with the facts and details that help ensure an efficient building process.

SUMMARY:

Pueblo Construction is a small minority disadvantaged business. Pueblo Construction has bonding capacity of 6 million dollars single job and 12 million dollars aggregate. By self-performing much of our work we are able to better manage our projects and remain competitive throughout a wide range of services. We maintain the latest project management and accounting software which assists us in managing and providing accurate job costs, job scheduling and job reporting.


SAFETY and QUALITY ARE OUR NUMBER ONE COMMITMENT

Agenda

Item #4



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: Kevin Taylor, Fire Chief 
Date: October 25, 2021
Topic: **Remote Teleconference Meetings**

Summary

The Board of Directors has meet in-person and via teleconference meetings as allowed by Governor's Executive Order N-29-20 since April 2020. This executive order expired September 30, 2021. To continue Remote Teleconference Meetings, the Board must reaffirm this Resolution every thirty (30) days.

Discussion

The Board of Directors has meet in-person and via teleconference meetings as allowed by Governor's Executive Order N-29-20 since April 2020. This executive order expired on September 30, 2021. The Board passed Resolution 2021-09 on September 27, 2021 which allows the District to continue Remote Teleconference Meetings.

To continue Remote Teleconference Meetings, AB 361 requires that this Resolution be reaffirmed by the Board every thirty (30) days.

Conclusion

Staff recommends that the Board of Directors adopt Resolution 2021-10.

Attachments

1. Resolution Number 2021-10; A Resolution of the Board of Directors of the Montecito Fire Protection District Proclaiming a Local Emergency Persists, Re-ratifying the Proclamation of State of Emergency by Governor Gavin Newsom Dated March 4, 2020, and Re-authorizing Remote Teleconference Meetings of the Board of Directors of the Montecito Fire Protection District for the Period of 30 Days Pursuant to the Brown Act Provisions.

Strategic Plan Reference

1. Strategic Plan Goal #1, Achieve Excellence in Community Service.

RESOLUTION NO. 2021-10

RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTECITO FIRE PROTECTION DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM DATED MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE MONTECITO FIRE PROTECTION DISTRICT FOR THE PERIOD OF 30 DAYS PURSUANT TO THE BROWN ACT PROVISIONS.

WHEREAS, the Montecito Fire Protection District ("Fire District") is a fire protection district duly organized and existing pursuant to the Fire Protection District Law of 1987 codified in Health & Safety Code section 13800 et seq.; and

WHEREAS, the Fire District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the Fire District's Board of Directors are open and public, as required by the Ralph M. Brown Act, codified in California Government Code section 54950 et seq. ("Brown Act"), so that any member of the public may attend, participate, and watch the Fire District's Board of Directors conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the Fire District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted Resolution No. 2021-09, on September 27, 2021, finding that the requisite conditions exist for the Board of Directors of the Fire District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the Fire District's jurisdiction, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the jurisdiction of the Fire District, specifically, a State of Emergency remains active as proclaimed by Governor Gavin Newsom's Proclamation of a State of Emergency dated March 4, 2020; and

WHEREAS, State and Local Officials have imposed and recommended social distancing measures and allowing legislative bodies to meet via teleconferencing to avoid risks to the health and safety of members of the public who would like to participate in meetings of the legislative bodies; and

WHEREAS, the Board of Directors does hereby find that Governor Gavin Newsom's Proclamation of State of Emergency and Social Distancing Orders and other conditions causing imminent risk to attendees has caused, and will continue to cause, conditions of peril to the safety of persons within the jurisdiction of the Fire District that are likely to be beyond the control of services, personnel, equipment, and facilities of the Fire District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California and re-ratify State and Local orders for social distancing; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the Fire District's Board of Directors shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the Fire District shall continue to provide notice as otherwise required by the Brown Act of all public meetings.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MONTECITO FIRE PROTECTION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the jurisdiction of the Fire District and proclaims that a local emergency persists throughout the jurisdiction of the Fire District and allowing remote access and participation in the Fire District's board meetings will reduce health and safety risks to attendees.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The Fire Chief or designee and the Board of Directors of the Fire District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) November 24, 2021, or (ii) such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board of Directors of the Montecito Fire Protection District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the Montecito Fire Protection District this 25th day of October, 2021, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Mike Lee, President

ATTEST:

Judith Ishkanian, Secretary

Agenda

Item #5

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Regular Meeting of the Board of Directors

Held on September 27, 2021 at 2:00 p.m. at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 and via teleconference connection as permitted under the Governor's Executive Order N-29-20, dated March 17, 2020 due to concerns of COVID-19 ("Executive Order").

Director Lee called the meeting to order at 2:00 p.m.

Present: Director Lee, Director Easton, Director Ishkanian, Director van Duinwyk, Director Powell. Chief Taylor and District Counsel Mark Manion were also present.

1. **Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

2. **Presentation of Military Order of World Wars Award, Dennis Merenbach, Award Chair and Marine Brigadier General Frederick Lopez, Presenter: Recipient, Fire Chief Kevin Taylor.**

Brigadier General Frederick Lopez presented the First Responder Individual Service Award and the National Exceptional Law & Order Service Award to Fire Chief Kevin Taylor.

3. **Receive presentation from Jeff Small of Capitol PFG regarding Financial Policies. (Strategic Plan Goal 9.1)**

Jeff Small of Capitol PFG provided a presentation regarding Financial Policies.

- a. **Consider recommendation for approval of the Financial Policies.**

Motion to approve the Financial Policies made by Director Powell, seconded by Director Ishkanian. The roll call vote was as follows:

Ayes: S. Easton, P. van Duinwyk, J. A. Powell, J. Ishkanian, M. Lee

Nays: None

Abstain: None

Absent: None

4. Report from the Finance Committee. (Strategic Plan Goal 9.1)

a. Consider recommendation to approve Resolution 2021-07, Adoption of the Final Budget for the Fiscal Year 2021-22.

District Accountant Nahas highlighted the Final Budget for Fiscal Year 2021-22. Motion made by Director Easton, seconded by Director van Duinwyk to approve Resolution 2021-07, Adoption of the Final Budget for Fiscal Year 2021-22. The roll call vote was as follows:

Ayes: S. Easton, P. van Duinwyk, J. A. Powell, J. Ishkanian, M. Lee

Nays: None

Abstain: None

Absent: None

b. Consider recommendation to approve July and August 2021 financial statements.

Director van Duinwyk provided a report regarding the July and August 2021 financial statements. Motion made by Director Lee, seconded by Director van Duinwyk to approve the July and August 2021 financial statements. The roll call vote was as follows:

Ayes: S. Easton, P. van Duinwyk, J. A. Powell, J. Ishkanian, M. Lee

Nays: None

Abstain: None

Absent: None

c. Review PARS Post-Employment Benefits Trust statements for July and August 2021.

Director van Duinwyk provided a report regarding the PARS Post-Employment Benefits Trust statements for July and August 2021.

5. That the Board of Directors direct the Fire Chief to execute the Joint Fire Station Acquisition and Development Agreement. (Strategic Plan Goal 4)

a. Staff report presented by Fire Chief Taylor.

Chief Taylor provided a staff report regarding the Joint Fire Station Acquisition and Development Agreement. Motion to direct the Chief to execute the Joint Fire Station Acquisition and Development Agreement made by Director Powell, seconded by Director Easton. The roll call vote was as follows:

Ayes: S. Easton, P. van Duinwyk, J. A. Powell, J. Ishkanian, M. Lee
Nays: None
Abstain: None
Absent: None

6. Consider approval of Resolution No. 2021-09 Authorizing Remote Teleconference Meetings for a Period of 30 Days pursuant to the Brown Act.

a. Staff report presented by Fire Chief Taylor.

Chief Taylor provided a staff report regarding Resolution 2021-09, Authorizing Remote Teleconference Meetings for a period of 30 days pursuant to the Brown Act. Motion to approve Resolution 2021-09 made by Director Powell, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: S. Easton, P. van Duinwyk, J. A. Powell, J. Ishkanian, M. Lee
Nays: None
Abstain: None
Absent: None

7. Consider approval of Resolution 2021-08, Establishing Appropriations Limit under Article XIII B of the State Constitution of the State of California for FY 2021-22. (Strategic Plan Goal 9.1)

a. Staff report presented by Fire Chief Taylor.

District Accountant Nahas provided a staff report regarding the Appropriations Limit for FY 2021-22. Motion to approve Resolution 2021-08 made by Director Powell, seconded by Director Ishkanian. The roll call vote was as follows:

Ayes: S. Easton, P. van Duinwyk, J. A. Powell, J. Ishkanian, M. Lee
Nays: None
Abstain: None
Absent: None

8. Consider recommendation for approval of the Annual Employee Reimbursement Disclosure report. (Strategic Plan Goal 9.1)

a. Staff report presented by Fire Chief Taylor.

District Accountant Nahas provided a staff report regarding the Annual Employee Reimbursement Disclosure report. Motion to approve the Annual

Employee Reimbursement Disclosure report made by Director Powell, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: S. Easton, P. van Duinwyk, J. A. Powell, J. Ishkanian, M. Lee

Nays: None

Abstain: None

Absent: None

9. Approval of Minutes of the August 9, 2021 Special Meeting.

Motion to approve the minutes of the August 9, 2021 Special meeting made by Director van Duinwyk, seconded by Director Powell. The roll call vote was as follows:

Ayes: S. Easton, P. van Duinwyk, J. A. Powell, J. Ishkanian, M. Lee

Nays: None

Abstain: None

Absent: None

10. Fire Chief's report.

Chief Taylor stated there are 8 people committed to assignments outside the Fire District. He stated the South Coast forecast is beginning to dry, and the Public Information Officer continues to emphasize the "Ready Set Go" messaging. Chief Taylor provided an update regarding the South Coast Grant funding. The Chief stated that staff is proceeding with the Solar Project. He stated the rental housing project is back out to bid, closing on October 1st. The Chief stated the Strategic Planning meetings have been rescheduled to February 2022. Chief Taylor stated the storm impact consideration map will be published at the community meeting on December 9, 2021, at 6 p.m., at MUS. He stated Tom Fayram from Flood Control will retire at the end of the year, and he would like to present a resolution on behalf of the Montecito Fire Protection District Board at the November Board meeting. The Chief stated Joyce will send out potential dates for the November and December Board meetings.

11. Board of Director's report.

There were no items to report at this meeting.

12. Suggestions from Directors for items other than regular agenda items to be included for the October 25, 2021 Regular Board meeting.

There were no additional suggestions from the Directors.

Meeting Adjourned at 4:01 p.m.

President Michael Lee

Secretary Judith Ishkanian

Agenda

Item #6

Calls by Incident Type September 2021

Total Incidents: 105

Fire: 1

EMS: 60

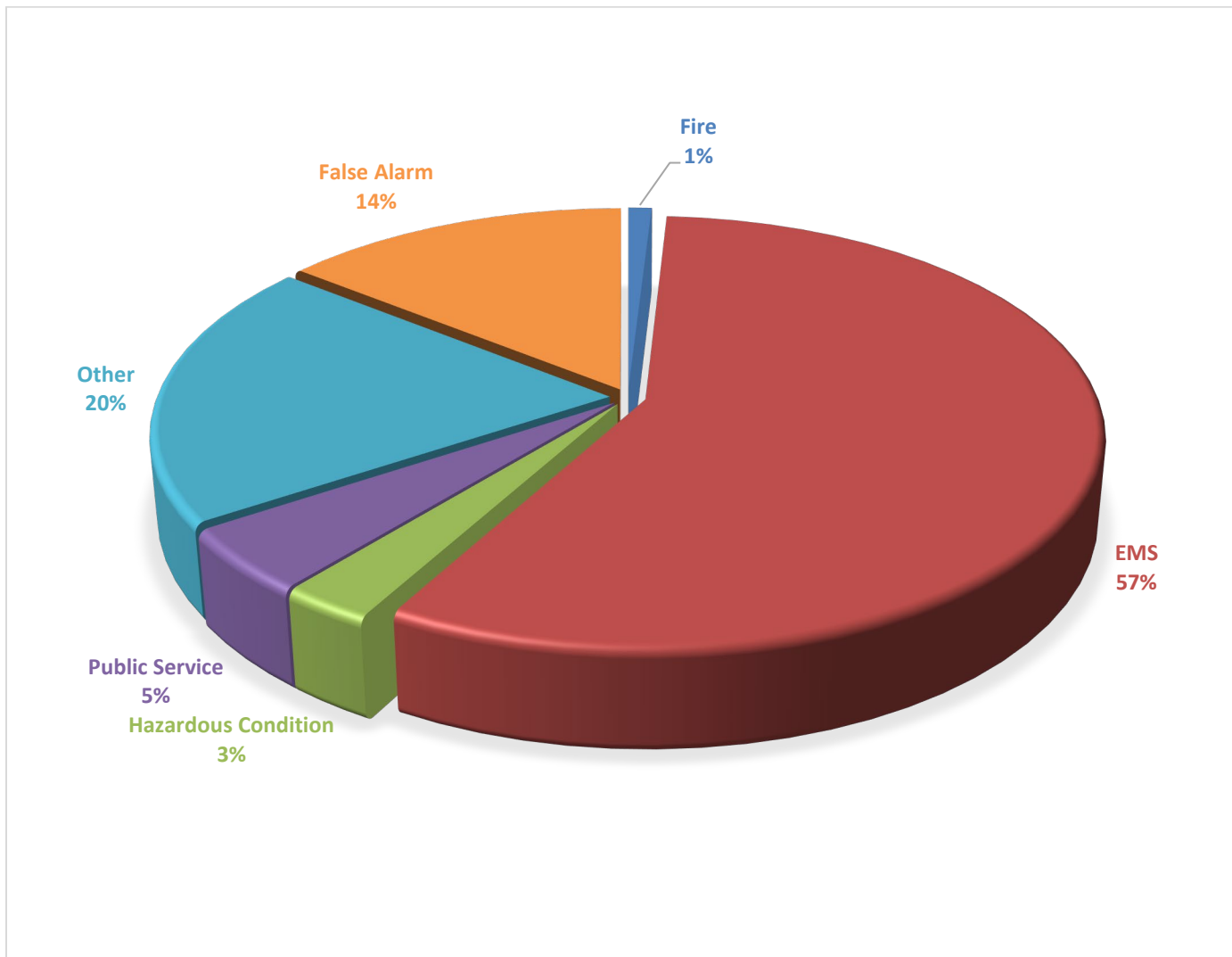
Public Service: 5

Hazardous Condition: 3

Other: 21

False Alarm: 15

Definitions:



-Other: Firefighters respond to a reported emergency, but find a different type of incident or nothing at all upon arrival to the area. (Dispatched and Cancelled In Route falls in this category.) Example: A caller reports smoke on the hillside. Firefighters arrive to discover a grading operation at a construction site is creating dust mistaken for smoke.

-Public Service: Non-emergency requests for assistance. Examples: lock out, animal rescue, ring removal, water problem, lift assists, seized gate, stalled elevator, providing the Sheriff's Department with a ladder to enter a building.

October 1, 2021

Kevin Taylor
Fire Chief
Montecito Fire Protection District
595 San Ysidro Road
Santa Barbara, CA 93108

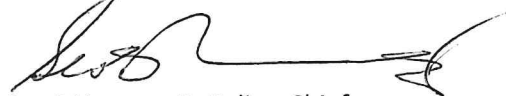
Dear Chief Taylor,

As Strike Team Leader assigned to XSB 1521C assigned to the Dixie Incident, I would like to express my gratitude to your personnel and department.

Captain Evan Skei, Engineer Lucas Grant, Firefighter William Wren and Firefighter Dustin Barthel did an excellent job during the assignment. They were always in a state of readiness and engaged during the entire duration of the incident. Their positive and professional manner was welcoming and greatly assisted us with our assignment.

Captain Skei and his crew represented the Montecito Fire Protection District, their operational area and themselves like true professionals. It was a pleasure to work with them and I look forward to the opportunity again.

Sincerely,



Scott Nunez – Battalion Chief



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Lompoc, CA 93436
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October 1, 2021

Kevin Taylor
Fire Chief
Montecito Fire Protection District
595 San Ysidro Road
Santa Barbara, CA 93108

Dear Chief Taylor,

Allow me to express our gratitude to you for allowing Engineer Lucas Grant to participate as a rater in our recent Fire Engineer promotional testing process. You will be pleased to know that your Department was represented in a most competent and professional manner as Engineer Grant projected a demeanor and attitude befitting the importance of the exercises and evaluations. It was evident to all who participated that Lucas was truly dedicated to providing us with the most fair and objective evaluations possible.

Please convey our sincere appreciation to Lucas for a job well done.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Nunez", with a stylized flourish at the end.

Scott Nunez – Battalion Chief