

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road, September 26, 2016 at 2:00 p.m.

The meeting was called to order by Director Powell at 2:00 p.m.

Present: Director Powell, Director van Duinwyk, Director Venable, Director Easton, Director Lee. Chief Hickman and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.**

There were no public comments at this meeting.

- 2. Recognition for 25 years of service: Captain, Dave Andreas.**

Chief Hickman commended and thanked Dave Andreas for 25 years of service.

- 3. Review and approve CEQA process for fuel treatment network.**

Wildland Specialist, Kerry Kellogg provided a staff report regarding the CEQA process for fuel treatment network. The motion to approve the CEQA process for fuel treatment network was made by Director van Duinwyk, seconded by Director Lee and unanimously passed.

- 4. Approve the first reading by title only of Ordinance No. 2016-1 of the Montecito Fire Protection District adopting the 2016 California Fire Code, amending provisions of the 2016 California Residential Code, amending provisions of the 2016 California Building Code and scheduling a public hearing on November 28, 2016, for the subsequent adoption of the ordinance.**

Fire Marshal, Al Gregson provided a verbal staff report regarding various changes within the 2016 California Fire Code. After thorough discussion, the motion was made by Director Powell, seconded by Director Easton to introduce Ordinance 2016-01 as read by title only, and that a public hearing on adoption of the Ordinance be set at the Board's regular meeting at 2:00 p.m., November 28, 2016, at District headquarters, and that notice of the public hearing be published as required by law. Director Easton Read the title of the Ordinance. The Roll Call Vote was as follows:

Ayes: M. Lee, P. van Duinwyk, J. A. Powell, J. Venable, S. Easton

Nays: None

Abstain: None

The motion to authorize the Secretary to certify true copies of the 2016 California Fire Code and that such certification and one copy of the 2016 California Fire Code be kept on file at District headquarters at least 15 days prior to November 28, 2016 was made by Director Powell, seconded by Director Easton and unanimously passed.

5. Adopt Resolution of Intention to Approve an Amendment to Contract between the Board of Administration of CalPERS and the Board of Directors of Montecito Fire Protection District.

The motion to approve an Amendment to Contract between the Board of Administration of CalPERS and the Board of Directors of Montecito Fire Protection District was made by Director van Duinwyk, seconded by Director Easton. The Roll Call Vote was as follows:

Ayes: M. Lee, P. van Duinwyk, J. A. Powell, J. Venable, S. Easton

Nays: None

Abstain: None

6. Approval of the Publicly Available Pay Schedule, effective July 1, 2016, as required by CalPERS.

The motion to approve the Publicly Available Pay Schedule, effective July 1, 2016, as required by CalPERS was made by Director van Duinwyk, seconded by Director Lee and unanimously passed.

7. Report from the Finance Committee:

a. Consider recommendation for approval of August 2016 financial statements.

Director Venable and District Accountant, Araceli Gil provided a report regarding the August 2016 financial statements. The motion to recommend approval of the August 2016 financial statements was made by Director van Duinwyk, seconded by Director Venable and unanimously passed.

b. Consider recommendation for approval of Resolution 2016-07, Establishing Appropriations Limits for the 2015-16 Fiscal Year.

Ms. Gil provided a verbal staff report regarding the Appropriations Limits. The motion to approve Resolution 2016-07, establishing Appropriations Limits for the 2015-16 Fiscal Year was made by Director Venable, seconded Director Easton. The Roll Call Vote was as follows:

Ayes: M. Lee, P. van Duinwyk, J. A. Powell, J. Venable, S. Easton

Nays: None

Abstain: None

c. Consider recommendation for approval of Resolution 2016-08, Adoption of the Final Budget for the Fiscal Year 2016-17.

The motion to approve Resolution 2016-08, Adoption of the Final Budget for Fiscal Year 2016-17 was made by Director van Duinwyk, seconded by Director Venable. The Roll Call Vote was as follows:

Ayes: M. Lee, P. van Duinwyk, J. A. Powell, J. Venable, S. Easton

Nays: None

Abstain: None

d. Consider recommendation for approval of the Annual Employee Reimbursement Disclosure report.

Ms. Gil provided a staff report regarding the Annual Employee Reimbursement Disclosure report. The motion to approve the Annual Employee Reimbursement Disclosure report was made by Director Easton, seconded by Director Venable and unanimously passed.

8. Approval of Minutes of the August 22, 2016 Regular Meeting.

The motion to approve the minutes of the August 22, 2016 Regular Meeting was made by Director van Duinwyk, seconded by Director Lee and unanimously passed.

9. Fire Chief's report.

Chief Hickman stated that he would like to move ahead with the second phase of the branding project with Robert TenEyck. Director Powell stated that he would like to see something at the Board level before moving beyond phase 2. The Chief stated that he has reached out to the 3 citizens that assisted in the Bella Vista fire, and would like to acknowledge them for their efforts at the October meeting. The Chief provided a review of Mutual Aid incidents that occurred in the month of August. The Board suggested that an article be placed in the Montecito Journal regarding the Bella Vista fire.

10. Board of Director's report.

Director Venable stated that he attended a lecture at Birnam Wood given by Bob Hazard regarding water solutions. Director Easton requested that she be allowed to attend the CSDA Leadership Academy in February.

11. Suggestions from Directors for items other than regular agenda items to be included for the October Regular Board Meeting.

Director Easton suggested that Robert TenEyck provide an update regarding the Public Information and Education project. It was determined that the October 24th meeting will begin at 1:00 p.m. Director Powell left the meeting. The Board took a break at 3:40 p.m. The Board reconvened at 3:50 p.m. and moved into closed session.

12. CLOSED SESSION –

A. Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9: One case.

The Board reported out of closed session at 4:45 p.m. with no reportable action.

The meeting was adjourned at 4:47 p.m.

President John Abraham Powell

Secretary Sylvia Easton