

MONTECITO FIRE PROTECTION DISTRICT  
AGENDA FOR THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS

Montecito Fire Protection District Headquarters  
595 San Ysidro Road  
Santa Barbara, California

September 26, 2016 at 2:00 p.m.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.
2. Recognition for 25 years of service: Captain, Dave Andreas.
3. Review and approve CEQA process for fuel treatment network.
4. Approve the first reading by title only of Ordinance No. 2016-1 of the Montecito Fire Protection District adopting the 2016 California Fire Code, amending provisions of the 2016 California Residential Code, amending provisions of the 2016 California Building Code and scheduling a public hearing on November 28, 2016, for the subsequent adoption of the ordinance.
5. Adopt Resolution of Intention to Approve an Amendment to Contract between the Board of Administration of CalPERS and the Board of Directors Montecito Fire Protection District.
6. Approval of the Publicly Available Pay Schedule, effective July 1, 2016, as required by CalPERS.
7. Report from the Finance Committee:
  - a. Consider recommendation for approval of August 2016 financial statements.
  - b. Consider recommendation for approval of Resolution 2016-07, Establishing Appropriations Limits for the 2015-16 Fiscal Year.
  - c. Consider recommendation for approval of Resolution 2016-08, Adoption of the Final Budget for the Fiscal Year 2016-17.
  - d. Consider recommendation for approval of the Annual Employee Reimbursement Disclosure report.
8. Approval of Minutes of the August 22, 2016 Regular Meeting.
9. Fire Chief's report.

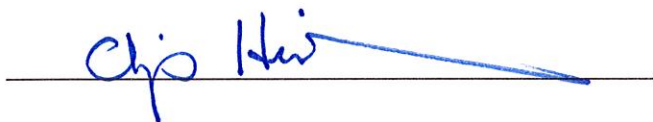
Montecito Fire Protection District  
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- 10. Board of Director's report.
- 11. Suggestions from Directors for items other than regular agenda items to be included for the October Regular Board Meeting.
- 12. CLOSED SESSION –
  - A. Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9: One case.

Adjournment

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is September 20, 2016.

MONTECITO FIRE PROTECTION DISTRICT



Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

# Agenda

## Item #3







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## STAFF REPORT

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**Prepared for:** Montecito Board of Directors

**Prepared by:** Kerry Kellogg and Maeve Juarez, Wildland Fire Specialists

**Date:** September 19, 2016

**Topic:** Informational Report on 2016-2017 Fuel Reduction Program of Work and the Environmental Review Process

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### Summary

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The following report will review the proposed Fuel Treatment Program for the upcoming work season and explain the process used to complete the required Environmental Review to meet the California Environmental Quality Act (CEQA).

### Discussion

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The Wildland Specialist staff propose to initiate fuel reduction projects as outlined in the February 22, 2016, Montecito Community Wildfire Protection Plan (CWPP). The scope of the proposed project(s) is to maintain, improve, and expand the depth of the existing treatment network along the public high road system of Bella Vista, Park Lane, East Mountain Drive and West Mountain Drive. Work will follow CWPP recommended prescription to remove approximately fifty percent of green living vegetation, the removal of all dead vegetation, and pruning and lifting trees and chaparral species to remove potential fire ladders to stop ember cast and to protect existing oak trees in the event of a wildland fire.

The department has entered into an agreement with the California Department of Corrections, Ventura Camp to provide the project labor for cutting and stacking the vegetation. Contract tree service companies will be scheduled to do the chipping and hauling as necessary.

Included in this report are the steps taken by the Wildland Specialist staff to meet environmental documentation as required by the state. An Environmental Review Report for an Exempt Project (ERRF) was conducted and reviewed by the fire staff. ERRF also referred to as the Cal Fire Checklist was provided by Chief Browder, Sacramento Cal Fire Environmental Review Division. The findings outlined in Montecito's ERRF indicate that the project work as proposed

meets the definition of work categorically exempt from further CEQA documentation. A copy of the Notice of Exemption (NOE) is also included this report.

Additionally, Santa Barbara County Fire Department as a State Contract County is required to review all vegetation management projects that occur within the State Responsibility Area for compliance with CEQA guidelines. Santa Barbara County Fire Department has reviewed the ERRF and the NOE and agrees with the conclusions outlined in the Environmental Report that the project qualifies as a Categorical Exemption.

## **Conclusion**

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Upon concurrence from the Board of Directors, the signed NOE will be posted at County Planning and Development. A copy will also be posted with Sacramento Environmental Clearing House for public review for a period of 30 days. After this initial 30-day public review period the work can begin.



# Montecito Fire District

## Environmental Review Report for an Exempt Project

**Note:** This report form is intended for use by Montecito Fire Planning staff to document a limited environmental impact analysis supporting the filing of a Notice of Exemption (NOE) document for a proposed Montecito Fire District project. Although the project appears to fit within the descriptions for allowable Categorical Exemptions, this report presents Montecito Fire District review for possible "Exceptions" that would preclude finding the project to be categorically exempt as discussed in CEQA Guidelines Section 15300.2. This report will be filed with the CEQA administrative record for this project to document the environmental impact analysis conducted by the District.

Author:	Kerry Kellogg
Title:	Wildland Fire Specialist
Address:	595 San Ysidro Road
Phone:	805-565-8018
Email:	kkellogg@montecitofire.com

Project Name:	Maintenance of Existing Fuel Treatment Network(s) - Roadside
Project Number:	MTO #1
Program Type:	Fuel Treatment – Shaded Fuel Break
CAL FIRE Unit:	Santa Barbara County Fire – Contract County
County:	Santa Barbara County
Acres:	17
Legal Location:	West Mountain Drive, East Mountain Drive, Park Lane, and Bella Vista Road
Name of USGS 7.5' Quad Map(s):	Santa Barbara and Carpentaria Quad Maps
<input type="checkbox"/> Project Vicinity Map Attached <input type="checkbox"/> Project Location Map Attached <input type="checkbox"/> Photos Attached	

<b>Other Public Agency Review/Permit Required:</b>		
Would the project result in:	<b>YES</b>	<b>NO</b>
Alterations to a watercourse (DFW - Lake and Stream Alteration Agreement)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Conversion of timberland (CAL FIRE - Conversion Permit or Exemption)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Demolition (Local Air District - Demolition Permit)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Soil disturbance over 1 acre (RWQCB - SWPPP)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fill of possible wetlands (404 Permit - USACE)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other:	<input type="checkbox"/>	<input type="checkbox"/>
<b>Discuss any above-listed topic item checked Yes and consultation with agencies:</b>		

**Project Description and Environmental Setting (Describe the project activities, project site and its surroundings, its location, and the environmental setting):** The project consist of eight fuel treatments totaling 35 acres. All eight fuel treatments locations exist as part of a roadside fuel treatment networks of linear fuel reduction zones. A fuel reduction network has been established on both sides of public roads systems. This project is proposed to improve and expand the depth of the treatment network to approximately 100 feet where possible from the centerline of the public road. The existing vegetation is predominately mixed chaparral and mature oak woodland. Mature trees will be limbed and ladder fuel removed. Chaparral species will be reduced by 50 percent, all dead woody material will be removed, and weedy growth and grasses will be cut. Hand crews will be utilized to cut and thin the existing chaparral and limb trees. The chaparral dominated areas will be treated with a residual mosaic approach, leaving scattered shrubs and islands of intact formation of comprising of 20 percent of the original cover. No mature Oak trees will be removed resulting in a designed shaded fuel break. The cut material will be chipped and spread uniformly on site. The majority of the treatment areas has been a historic roadside fuel break. The project will greatly increase the defensible distance along the major high road system for fire equipment and evacuation routes. The roadside fuel treatment network connects individual private properties with good defensible space to neighboring properties with good defensible space. No heavy equipment is authorized under this document. A query of the National Diversity Database will be performed on all treatments areas to check for the presence of endangered plants and/or animals. Department of Fish and Wildlife will be consulted for input as necessary.

### Environmental Impact Analysis

<b>Aesthetics</b>	<input type="checkbox"/> This topic does not apply to this project and was not evaluated further.
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This topic could apply to this project, and results of the assessment are provided below:  
 A shaded fuel break theme will be maintained in oak woodlands. No mature trees will be removed. No oaks will be removed. Chaparral species will be reduced to 60 percent of cover. Remaining chaparral species within the project will be lifted above the ground and the dead removed. Clusters of live plants will remain with a mosaic pattern to define the edges of the project to blend in with existing chaparral fuel beds.

#### **Agriculture and Forest Resources**

- This topic does not apply to this project and was not evaluated further.
- Yes  No Would any trees be felled? If yes, discuss protection of nesting birds and compliance with FPRs.
- Yes  No Would the project convert any prime or unique farmland?
- Yes  No Would the project result in the conversion of forest land or timberland to non-forest use?
- This topic could apply to this project, and results of the assessment are provided below:

#### **Air Quality**

- This topic does not apply to this project and was not evaluated further.
- Yes  No The local Air Quality Management District guidelines for dust abatement and other air quality concerns were reviewed for this project.
- This topic could apply to this project, and results of the assessment are provided below:

#### **Biological Resources**

- This topic does not apply to this project and was not evaluated further.
- Yes  No Will the project potentially effect biological resources?
- Yes  No Was a current NDDB review completed? Results discussed below:
- Yes  No Was a biological survey of the project area completed? Results discussed below:
- This topic could apply to this project, and results of the assessment are provided below:  
 A review of the Natural Diversity Data Base was completed. Animals – Reptiles, Amphibians, and Mammal of concern not identified as present in project area. Project will not be conducted during bird nesting season. Plants – Quercus Dumosa (Nuttall's Scrub Oak) not currently mapped in the project area, but may be present. This plant if present will be flagged and avoided. The project will follow both the recommended guidelines for fuel reduction projects documented in both the 2002 EIR – Montecito Community Fire Protection Feasibility Study and 2016 Montecito Community Wildfire Protection Plan.

#### **Cultural Resources**

- This topic does not apply to this project and was not evaluated further.
- Yes  No Was a current archaeological records check completed? Results discussed below:
- Yes  No Was a CAL FIRE Staff or Contract Archaeologist consulted? Results discussed below:
- Yes  No Was an archaeological survey of the project area completed? Results discussed below:
- Yes  No Will the project effect any historic buildings or archaeological site?
- This topic could apply to this project, and results of the assessment are provided below:

#### **Geology and Soils**

- This topic does not apply to this project and was not evaluated further.
- This topic could apply to this project, and results of the assessment are provided below:

#### **Greenhouse Gas Emissions**

- This topic does not apply to this project and was not evaluated further.
- Yes  No Would the project generate significant greenhouse gas (GHG) emissions?
- Yes  No Would these GHG emissions result in a significant impact on the environment? Discuss below:
- Yes  No Would the project conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases? Discuss below:

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**Hazards and Hazardous Materials**

- This topic does not apply to this project and was not evaluated further.  
 This topic could apply to this project, and results of the assessment are provided below:

**Hydrology and Water Quality**

- This topic does not apply to this project and was not evaluated further.  
 Yes  No Will the project potentially affect any watercourse or body of water?  
 This topic could apply to this project, and results of the assessment are provided below:

**Land Use and Planning**

- This topic does not apply to this project and was not evaluated further.  
 This topic could apply to this project, and results of the assessment are provided below:  
The Montecito Community Wildfire Protection Plan 2/2016 (CWPP) provides vegetation management unit prescriptive guidelines consistent within the descriptions for allowable Categorical Exemptions. The CWPP further recognized that the top priority for the district is to ensure the long-term viability of past fuel treatments through ongoing maintenance.

**Mineral Resources**

- This topic does not apply to this project and was not evaluated further.  
 This topic could apply to this project, and results of the assessment are provided below:

**Noise**

- This topic does not apply to this project and was not evaluated further.  
 This topic could apply to this project, and results of the assessment are provided below:

**Population and Housing**

- This topic does not apply to this project and was not evaluated further.  
 This topic could apply to this project, and results of the assessment are provided below:

**Public Services**

- This topic does not apply to this project and was not evaluated further.  
 This topic could apply to this project, and results of the assessment are provided below:

**Recreation**

- This topic does not apply to this project and was not evaluated further.  
 This topic could apply to this project, and results of the assessment are provided below:

**Transportation/Traffic**

- This topic does not apply to this project and was not evaluated further.  
 This topic could apply to this project, and results of the assessment are provided below:

**Utilities and Service Systems**

- This topic does not apply to this project and was not evaluated further.  
 This topic could apply to this project, and results of the assessment are provided below:

**Changes Made to Avoid Environmental Impacts:**

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<b>Mandatory Findings of Significance:</b>	<b>YES</b>	<b>NO</b>
(a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal, or eliminate important examples of the major periods of California history or prehistory?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(b) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probably future projects)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Justification for Use of a Categorical Exemption (discuss why the project is exempt, cite exemption number(s), and describe how the project fits the class):**

The work proposed is a minor alteration to vegetation which does not involve the removal of healthy, mature, scenic trees and is consistent with Categorical Exemption Class 4 – Minor Alteration to Land. The project also involves maintenance of an existing identified fuel break. A biological assessment has been concluded that no listed species shall be adversely impacted by project activities. The limited nature of this projects footprint in relation to the amount of identical habitat available in the surrounding area further reduces the likely hood of any species (T & E or otherwise) being adversely affected by the potential habitat modification due to the fuels reduction activities. Montecito planning staff confirmed that no exceptions apply which would preclude the use of a Notice of Exemption for this project. The District has concluded that no significant environmental impact would occur to aesthetics, agriculture and forestland/timberland, air quality, biological resources, cultural resources, geology and soils, greenhouse gas emissions, hazards and hazardous materials, hydrology and water quality, land use planning, mineral resources, noise, population and housing, public services, recreation, transportation/traffic, or to utilities and service systems.

The documentation of this environmental review completed by the District is kept on file at Station 1, 595 San Ysidro Road, Santa Barbara, CA. 93108

**Conclusion:**

After assessing potential environmental impacts and evaluating the description for the various classes of Categorical Exemptions to CEQA, Montecito Fire District has determined that the project fits within one or more of the exemption classes and no exceptions exist at the project site which would preclude the use of this exemption. The District considered the possibility of (a) sensitive location, (b) cumulative impact, (c) significant impact due to unusual circumstances, (d) impacts to scenic highways, (e) activities within a hazardous waste site, and (f) significant adverse change to the significance of a historical resource. A Notice of Exemption will be filed at the State Clearinghouse.

After assessing potential environmental impacts and evaluating the description for the various classes of Categorical Exemptions to CEQA, Montecito Fire District has determined that the project does not fit within the description for the various exemption classes or has found that exceptions exist at the project site which precludes the use of a Categorical Exemption for this project. Additional environmental review will be conducted and the appropriate CEQA document used may be a Negative Declaration or a Mitigated Negative Declaration.



# Roadside Fuel Reduction

CAMINO CIELO

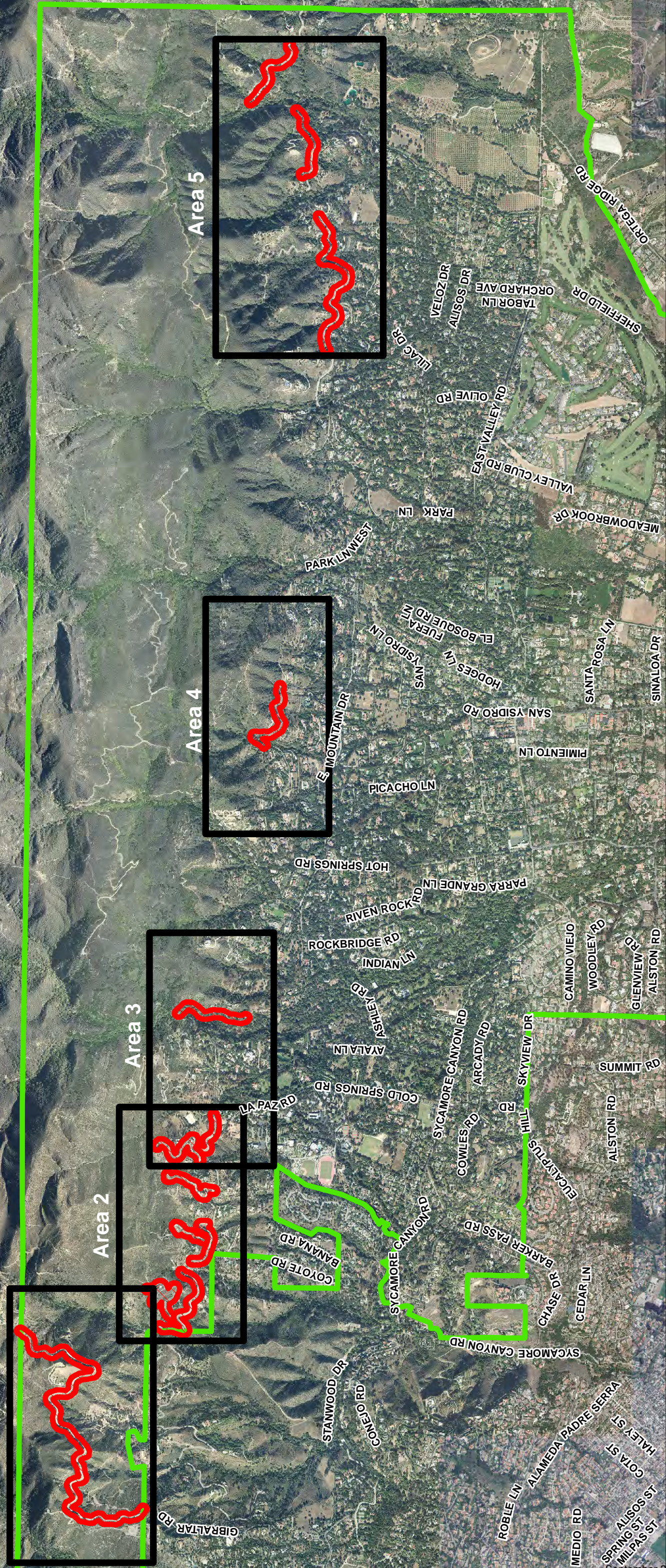
Area 1

Area 2

Area 3

Area 4

Area 5



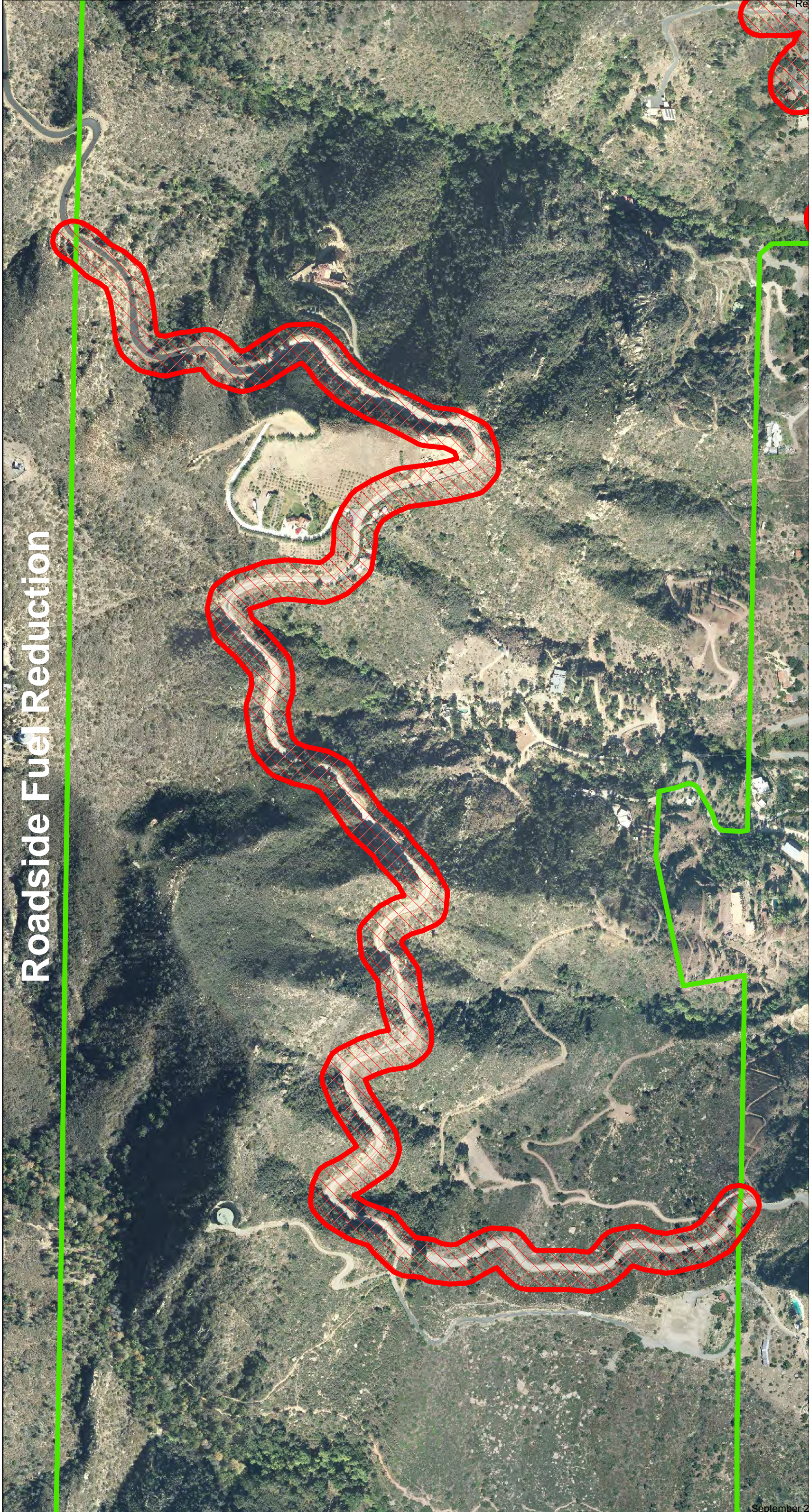
**Legend**  
Fuel Reduction Areas  
Montecito Fire District

1 inch = 2,000 feet



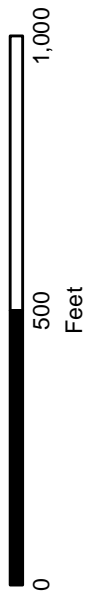


# Roadside Fuel Reduction



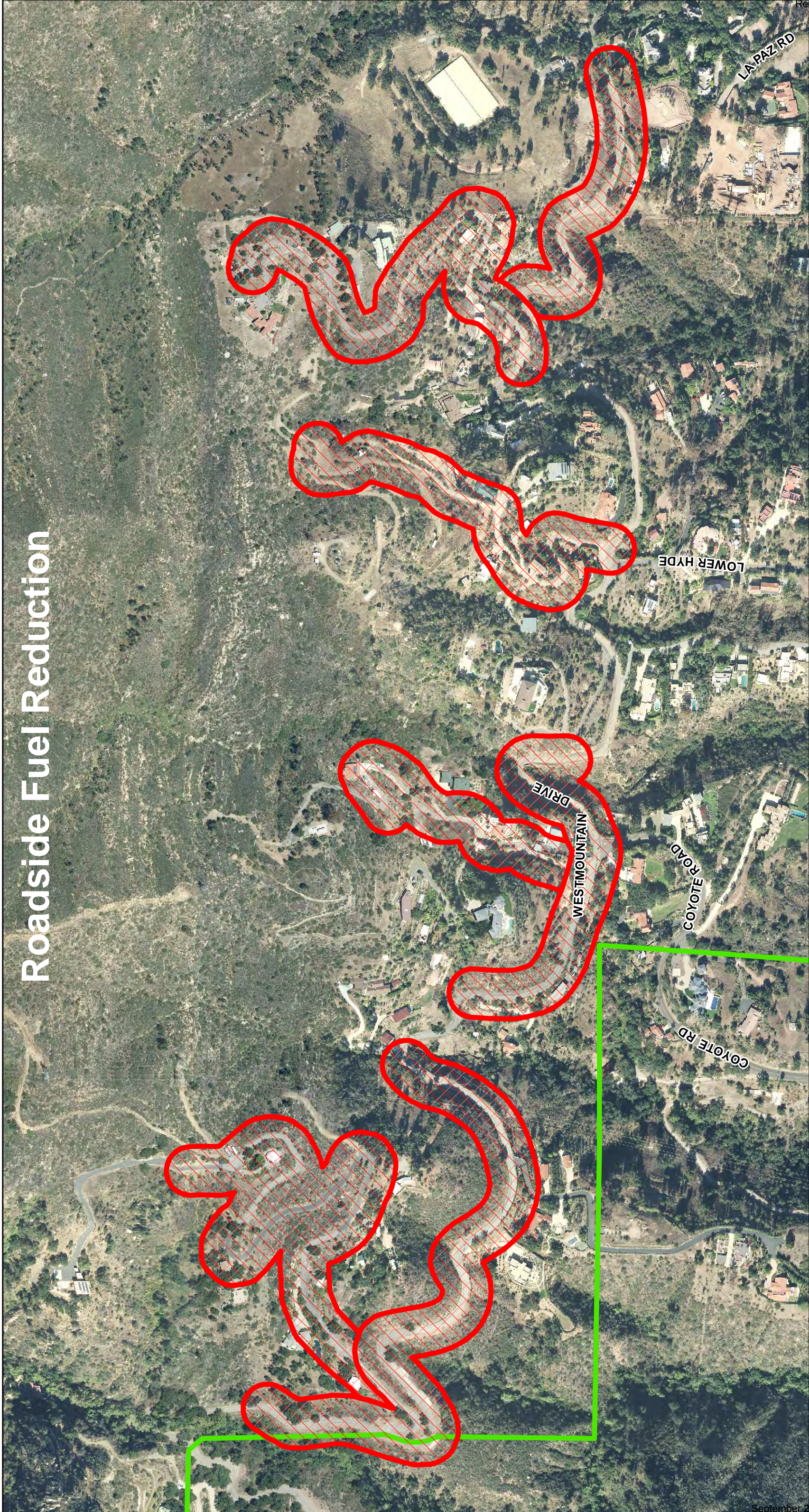
**Legend**  
Fuel Reduction Areas  
Montecito Fire District

1 inch = 350 feet





# Roadside Fuel Reduction



**Legend**  
Fuel Reduction Areas  
Montecito Fire District



1 inch = 300 feet

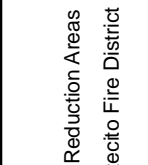




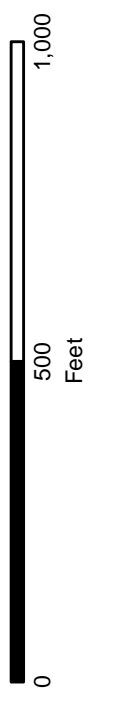
# Roadside Fuel Reduction



**Legend**  
Fuel Reduction Areas  
Montecito Fire District

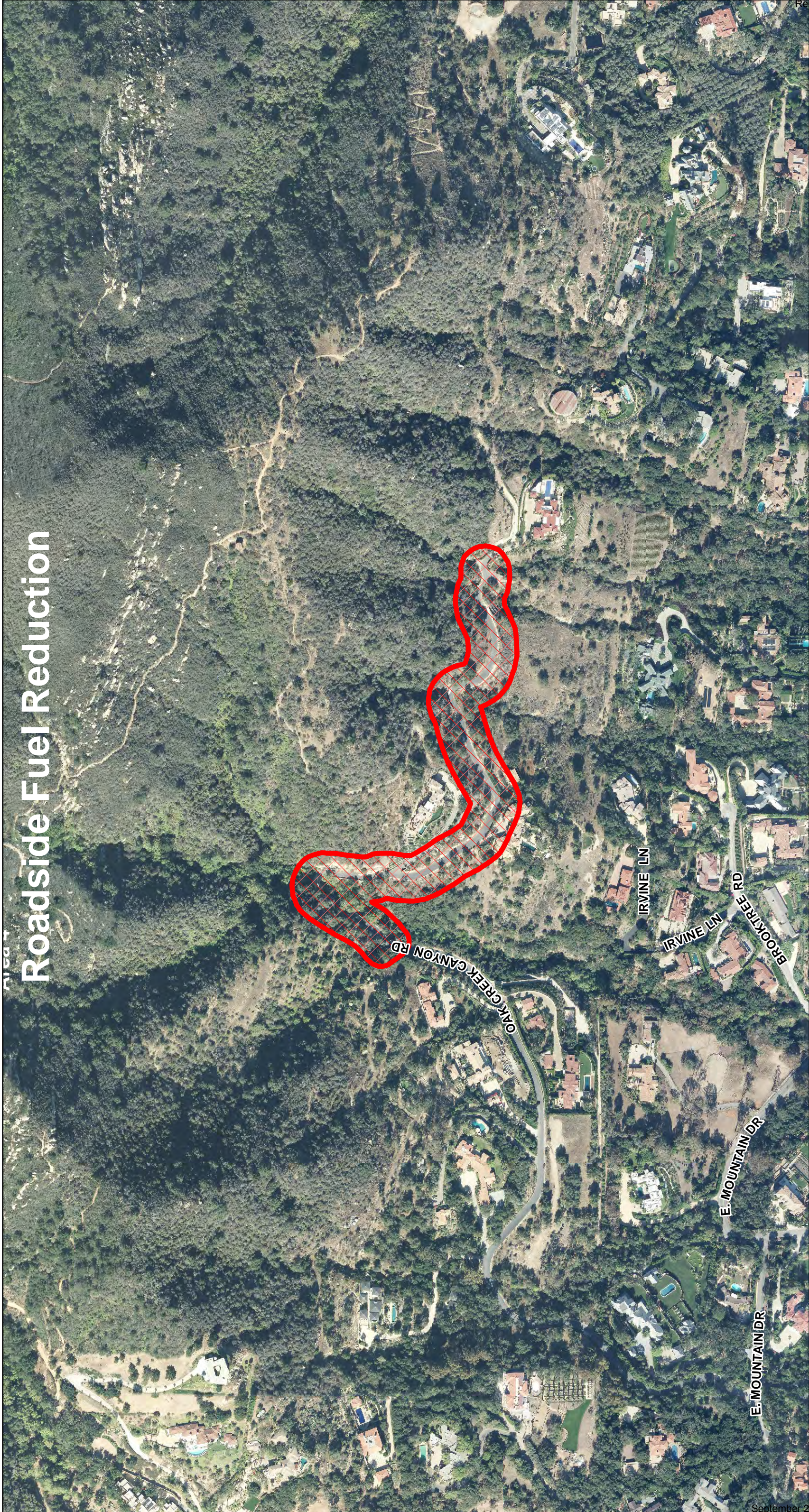


1 inch = 300 feet





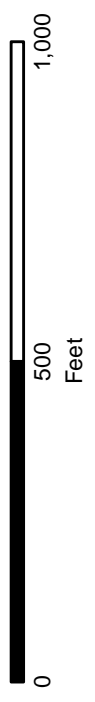
# Roadside Fuel Reduction



**Legend**

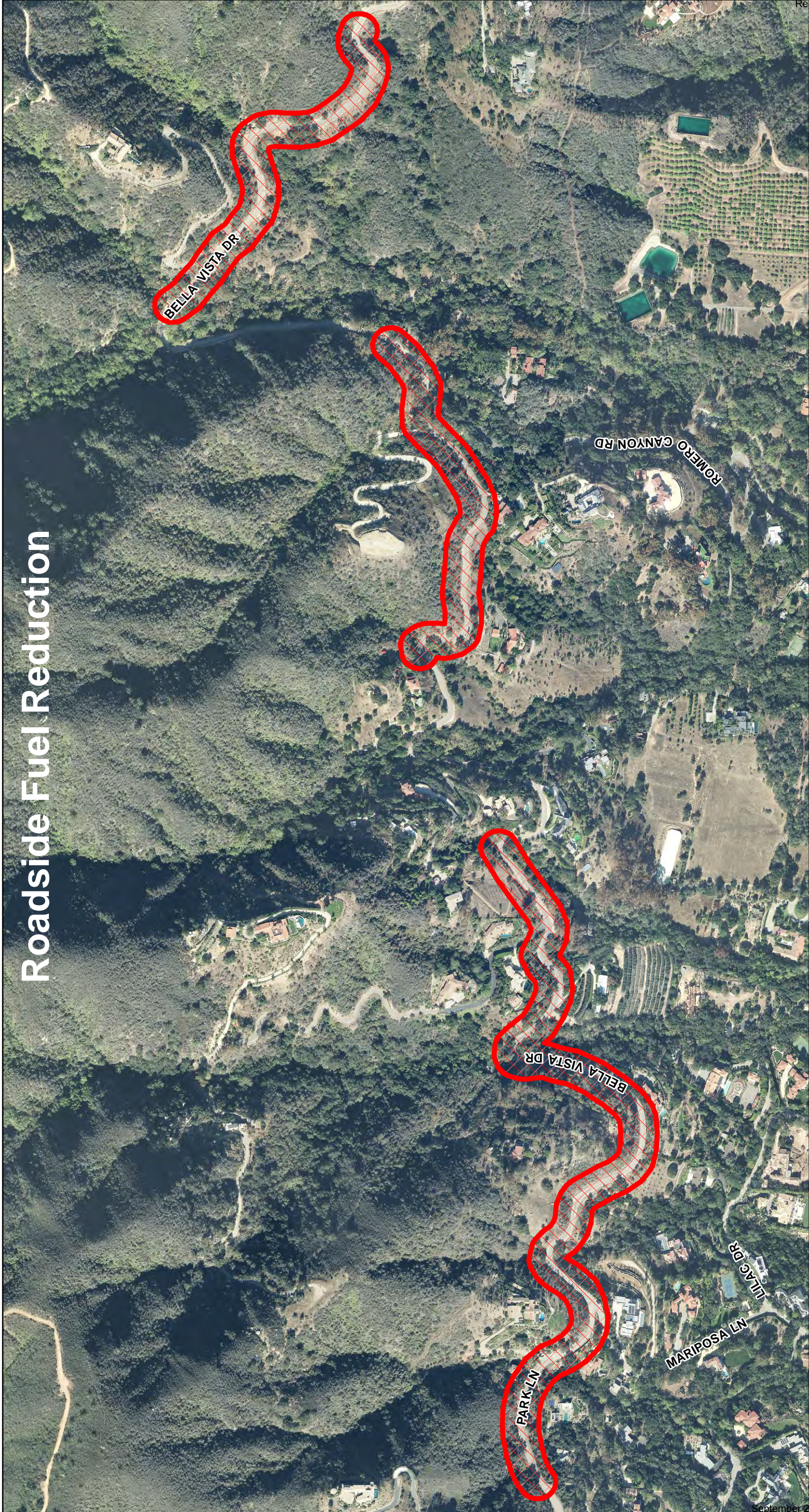
-  Fuel Reduction Areas
-  Montecito Fire District

1 inch = 300 feet





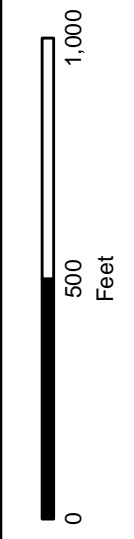
# Roadside Fuel Reduction



**Legend**  
Fuel Reduction Areas  
Montecito Fire District



1 inch = 400 feet





## CEQA – Notice of Exemption



### Montecito Fire District

<b>PROJECT TITLE</b>	Maintenance of Existing Fuel Treatment Network(s) - Roadside		
<b>PROJECT LOCATION</b>	Cutting and Chipping on the following Montecito Public Roads: Bella Vista, Park Lane, East Mountain Drive, and West Mountain Drive		
<b>LEAD AGENCY</b>	Montecito Fire District		
<b>CONTACT</b>	Kerry Kellogg		<b>PHONE</b> 805-565--8018
<b>ADDRESS</b>	595 San Ysidro Road		

### **PROJECT DESCRIPTION - CUTTING AND CHIPPING ROADSIDE FUEL TREATMENT NETWORK**

No heavy equipment is authorized under this document. All vegetation will be cut by hand crews and chipped on site where possible. A query of the National Diversity Database will be performed for each project to check for the presence of endangered plants and/or animals. DFW will be consulted for input as necessary on individual projects. Chips will not be deposited within the standard width of a watercourse or lake protection zone. The project consists of eight fuel treatments totaling 35 acres. All eight fuel treatments locations already exist as part of a roadside fuel treatment network of linear fuel reduction zones. A fuel reduction network has been established on both sides of public roads systems. This project is proposed to maintain, improve, and expand the depth of the treatment network to approximately 100 feet where possible from the centerline of the public road

This exemption will be reevaluated every 5 years.

### **EXEMPTION STATUS**

- |                                     |   |   |
|-------------------------------------|---|---|
| <input checked="" type="checkbox"/> | Categorical Exemption Type/Section:           | 15301 Existing Facilities<br>15304 Minor Alterations to Land<br>15308 Actions Taken for Protection of Environment |
| <input type="checkbox"/>            | Statutory Exemption (state code section):     |   |
| <input type="checkbox"/>            | Ministerial (§21080(b)(1); 15268)             |   |
| <input type="checkbox"/>            | Declared Emergency (§21080(b)(3); 15269(a))   |   |
| <input type="checkbox"/>            | Emergency Project (§21080(b)(4); 15269(b)(c)) |   |

### **REASONS PROJECT IS EXEMPT**

Montecito Fire District staff confirmed that no exceptions apply which would preclude the use of a Notice of Exemption for this project. The Department has concluded that no significant environmental impact would occur to aesthetics, agriculture and forestland/timberland, air quality, biological resources, cultural resources, geology and soils, greenhouse gas emissions, hazards and hazardous materials, hydrology and water quality, land use planning, mineral resources, noise, population and housing, public services, recreation, transportation/traffic, or to utilities and service systems. Documentation of the environmental review completed by the District is kept on file at Station 1, 565 San Ysidro Road, Santa Barbara, CA. 93108

### **DATE RECEIVED FOR FILING**

\_\_\_\_\_  
Chip Hickman – Fire Chief  
Montecito Fire District

\_\_\_\_\_  
Date



# Agenda

## Item #4





**ORDINANCE NO. 2016-01**

**AN ORDINANCE OF THE GOVERNING BOARD OF THE MONTECITO FIRE PROTECTION DISTRICT ADOPTING BY REFERENCE AND AMENDING THE 2016 CALIFORNIA FIRE CODE AND APPENDIX CHAPTERS AND APPENDIX STANDARDS PRESCRIBING REGULATIONS GOVERNING CONDITIONS HAZARDOUS TO LIFE AND PROPERTY FROM FIRE, HAZARDOUS MATERIALS OR EXPLOSION; PROVIDING FOR THE ISSUANCE OF PERMITS FOR HAZARDOUS USES OR OPERATIONS; ESTABLISHING A BUREAU OF FIRE PREVENTION AND PROVIDING OFFICERS THEREFOR AND DEFINING THEIR POWERS AND DUTIES WITHIN THE DISTRICT; AMENDING SECTION R313 OF THE 2016 CALIFORNIA RESIDENTIAL CODE; AMENDING SECTION 1505 OF THE 2016 CALIFORNIA BUILDING CODE; AND REPEALING ORDINANCE NO. 2013-01.**

WHEREAS, the Montecito Fire Protection District operates under the provisions of California's Fire Protection District Law of 1987, wherein the State Legislature declared that the local provision of fire protection services, rescue services, emergency medical services, hazardous material emergency response services and other services relating to the protection of lives and property is critical to the public peace, health and safety of the State of California and that local control over the types, levels and availability of these services is a long-standing tradition in California; and

WHEREAS, the State Legislature has also declared that its intent is to provide broad statutory authority for local fire protection districts, encouraging local officials to adopt powers and procedures set forth in the Fire Protection District Law of 1987 to meet their own circumstances and responsibilities; and

WHEREAS, Health and Safety Code Section 13869.7 expressly authorizes the Montecito Fire Protection District to adopt building standards relating to fire and panic safety that are more stringent than those building standards contained in the California Fire Code and other California Building Standards Code.

NOW THEREFORE, the Governing Board of the MONTECITO FIRE PROTECTION DISTRICT ordains as follows:

Section 1. Repeal of Previous Ordinance.

Ordinance No. 2013-01 of the Montecito Fire Protection District is hereby repealed.

Section 2. Adoption of California Fire Code.

There is hereby adopted by the Board of Directors ("Board") of the Montecito Fire Protection District ("District"), by reference and incorporation, for the purpose of prescribing regulations of governing conditions dangerous to life and property from fire, hazardous materials or explosion, the 2015 International Fire Code and amendments in the 2016 California Fire Code

("Code"), including Appendix Chapter 4 and Appendices B, C, E, F, G, H and I, published by the International Code Council, Inc. including necessary California amendments, save and except such portions as are hereinafter amended, deleted, or added by this Ordinance. A copy of said Code, certified to be a true copy by the Clerk of the Board has been and is now filed in the office of the Clerk of the Board and the same are hereby adopted and incorporated as fully as if set out at length herein. From the date on which this Ordinance shall take effect, the provision thereof shall be controlling within the limits of the territory of the District.

Section 3. Establishment and Duties of Bureau of Fire Prevention.

(a) The Code shall be enforced by a Bureau of Fire Prevention ("Bureau") in the District which is hereby established and which shall be operated under the supervision of the District's Fire Chief.

(b) A Fire Marshal to be in charge of the Bureau shall be appointed by the Fire Chief on the basis of an examination to determine qualifications.

(c) The Fire Chief may recommend to the Board the employment of technical inspectors, who shall be selected through an examination to determine their fitness for the position. The examination shall be open to members and nonmembers of the District at the discretion of the Fire Chief.

Section 4. Definitions.

The following terms in the California Fire Code shall be construed as indicated:

(a) "Jurisdiction" shall mean the territory of the District.

(b) "Fire Code Official" shall mean "Fire Marshal."

(c) "International Wildland Urban Interface Code" shall mean Section 2 of the District's Fire Protection Plan as may be amended from time to time.

Section 5. Amendments Made in the California Fire Code.

The California Fire Code is amended and changed in the following respects:

(a) Chapter 1, Section 108, Board of Appeals, is deleted.

(b) Chapter 5, Section 501.1, Scope, is amended to read:

"Fire service features for buildings, structures, and premises shall comply with this Chapter. In addition, District access roads and water supply shall be provided and maintained in accordance

with Chapter 5 as amended by the Sections 3, 4a and 4b of the District's Fire Protection Plan as amended from time to time.”

(c) Chapter 9, Section 903.2 Where required, is amended to read as follows:

“Approved automatic sprinkler systems in new buildings and structures shall be provided in the locations described in sections 903.2.1 through 903.2.20. Approved automatic sprinkler systems in existing buildings and structures shall be provided in the locations described by section 903.2.20 and section 1103.5 as amended.”

(d) Chapter 9, Section 903.2.18 Group U private garages and carports accessory to Group R-3 occupancies. Exception, is amended to read as follows:

“An automatic residential fire sprinkler system shall not be required when additions or alterations are made to existing carports and/or garages that do not have an automatic residential fire sprinkler system installed in accordance with this section. NOTE: This exception shall not apply if: (1) the alteration or addition includes modification such that a habitable space is created; or (2) the existing carport or garage is located within 30 feet of a residential structure.”

(e) Chapter 9, Section 903.2.20, Additional District Requirements - Automatic Fire Sprinkler System is added to read:

Automatic Fire Sprinkler Systems

1. Definition and Standard. An automatic fire sprinkler system is an integrated system of underground and overhead piping designed and installed in accordance with fire protection engineering standards (reference standards) as may from time to time be adopted by the District. The system shall include one or more automatic water supplies. These reference standards may include:

(a) Standard Nos. 13, 13-D, 13-R, and 24 as developed and published by the National Fire Protection Association; and

(b) California Fire Code as developed and published by the International Code Council, Inc. and the California Buildings Standards Commission; and

(c) Sections 5a and 5b of the District's Fire Protection Plan as may be amended from time to time.

Terminology used within this Section shall be as defined in these aforementioned reference standards. The most current edition of these standards shall be utilized at the time of building permit issuance in the design and installation of any automatic fire sprinkler system required by this Section. Where,

in any specific case, this Section and the reference standards identified herein specify different requirements, the most restrictive shall prevail.

2. Application. This Section shall apply to all occupancies within the District's jurisdiction except for townhouses and one- and two-family dwellings, which occupancies are governed by the California Residential Code as amended by the District. If any part of this Section is in conflict with any other part, the more restrictive provisions shall be controlling.

3. Locations Required. Notwithstanding any other requirement of the Code of the County of Santa Barbara, and except as otherwise provided in this Section, automatic fire sprinkler systems shall be installed and maintained in all occupancies and locations set forth as follows:

(a) Any new building for which application for building permits are filed or are required to be filed with the County of Santa Barbara regardless of square footage.

(b) Existing buildings and structures.

(i) Additions or modifications of 500 square feet or more cumulative to existing non-residential buildings or structures for which applications for building permits are filed or required to be filed with the County of Santa Barbara shall require the installation of an automatic fire sprinkler system throughout the entire non-residential building or structure.

(ii) Additions or modifications to existing residential buildings or structures for which applications for building permits are filed or required to be filed with the County of Santa Barbara, which are modified to increase or replace portions of the gross floor area to 3,500 square feet or more shall require the installation of an automatic fire sprinkler system throughout the entire residential building or structure.

(iii). For purposes of measuring cumulative square footage, the District shall include all additions or modifications occurring on or after October 16, 1991.

(c) All existing buildings and structures for which applications for building permits for additions and/or structural alterations are filed or are required to be filed with the County of Santa Barbara, which are not served by water supplies meeting District standards as adopted from time to time. The term water supply is more specifically defined in the District standards as adopted from time to time.

(d) All existing buildings for which applications for building permits for additions and/or structural alterations are filed or are required to be filed with the County of Santa Barbara, which are not located within three (3) miles travel distance or a five (5) minute response time by fire apparatus from a staffed District fire station.

4. Working Plans and Approvals. Working plans shall be submitted to, and approved by, the Montecito Fire Protection District before any automatic fire sprinkler system is installed, replaced or remodeled. All submitted plans and inspections shall conform to the requirements provided in the aforementioned reference standards.”

Section 6. Amendments Made in the California Residential Code. The California Residential Code is amended and changed as follows:

(a) Chapter 3, Section R313, Automatic Fire Sprinkler Systems is amended as follows:

1. Section R313.1, Exception, is deleted in its entirety and replaced with the following:
  - a. “Any existing townhouse for which an application for building permits is filed or required to be filed with the County of Santa Barbara for any addition or alteration that meets the following two requirements shall be required to install automatic fire sprinkler systems throughout the entire townhouse:
    - i. Consists of a total floor area of 3,500 square feet or more; and
    - ii. The aggregate structural alteration and/or addition for which an application for building permit is required to be filed with the County of Santa Barbara is greater than 1,000 square feet in gross floor area. For purposes of defining “aggregate structural alteration and/or addition” all work that has been permitted by the County of Santa Barbara and constructed on or after October 16, 1991, shall be included in this determination.
  - b. Application. The provisions of this Section shall be applicable within the District’s jurisdiction. If any part of this Section is in conflict with any other part, the more restrictive provision shall be controlling.”
2. Section R313.2, Exception, is deleted in its entirety and replaced with the following:

- a. “Any existing one- and two-family dwellings for which an application for building permits is filed or required to be filed with the County of Santa Barbara for any addition or alteration that meets the following two requirements shall be required to install automatic fire sprinkler systems throughout the entire townhouse:
    - i. Consists of a total floor area of 3,500 square feet or more; and
    - ii. The aggregate structural alteration and/or addition for which an application for building permit is required to be filed with the County of Santa Barbara is greater than 1,000 square feet in gross floor area. For purposes of defining “aggregate structural alteration and/or addition” all work that has been permitted by the County of Santa Barbara and constructed on or after October 16, 1991, shall be included in this determination.
  - b. Application. The provisions of this Section shall be applicable within the District’s jurisdiction. If any part of this Section is in conflict with any other part, the more restrictive provision shall be controlling.”
3. Section R313.3.1.2, Exceptions (1) and (4) are deleted.

Section 7. Amendments Made in the California Building Code.

The California Building Code is amended and changed as follows:

- (a) Chapter 15, Section 1505, Fire Classification is amended to read:

“1. Notwithstanding any other requirement of the Code of the County of Santa Barbara, and except as otherwise provided in this Section, the roof assembly of any new building or the re-roofing of any existing building, regardless of the type or occupancy, shall be one of the following types of roofing:

- (a) Exposed concrete slab roof.
- (b) Sheet ferrous or copper roof covering only when applied over and fastened to non-combustible materials.
- (c) Slate shingles.
- (d) Clay or concrete roof tile.
- (e) Any other roofing assembly which will, as determined by a certified testing laboratory, meet or exceed the then current test standards required by the Underwriters Laboratories for a “Class A” roof assembly. A “Class A” roof assembly meeting such

standards is a roof assembly that is effective against severe fire exposures. Under such severe exposures, roof assemblies of this class are not readily flammable, afford a fairly high degree of fire protection to the roof deck, do not slip from position and pose no flying-brand hazard.

2. Exceptions. Exceptions from the requirements of Section (1) above are the following:

(a) Structures that are detached from and are not a part of any other structure and which detached structure has less than 500 square feet of gross floor area; and

(b) If, as of the effective date of this Section, less than 10% of the roof area of a then existing structure consists in the aggregate of the roofing materials required in (1) above, and if in addition less than 25% of the roof of said existing structure, is to be repaired, re-roofed or replaced, the replacement material need not be the requirements of (1) above. However, said replacement materials must meet the same fire retardant standards as the portion of the roof being replaced. If the replacement materials consist of wood shakes or shingles, the replacement materials must comply with "Class A" fire retardant treated wood shake or shingle assemblies as determined by a certified testing laboratory."

#### Section 8. Appeals.

Whenever the Fire Chief disapproves an application or refuses to issue a permit applied for, or when it is claimed that the provisions of this Ordinance do not apply or that the true intent and meaning of this Ordinance have been misconstrued or wrongly interpreted, the applicant may appeal from the decision of the Fire Chief to the Board of the District within 30 days from the date of the decision of the Fire Chief. All decisions of the Board shall be final. The Board shall cause to be kept accurate written minutes and shall deliver or cause to be delivered written findings and decisions on all appeals considered by the Board to the appellant upon request.

#### Section 9. New Materials, Processes or Occupancies That May Require Permits.

The Fire Chief and Fire Marshal shall act as a committee to determine and specify, after giving affected persons an opportunity to be heard, any new materials, processes or occupancies for which permits are required in addition to those now enumerated in this Ordinance. The Fire Marshal shall post such list in a conspicuous place at District headquarters and distribute copies thereof to interested persons.

#### Section 10. Enforcement and Penalties.

(a) Any person who violates any of the provisions of this Ordinance or fails to comply therewith, or who violates or fails to comply with any order made hereunder, or who builds in violation of any detailed statement of specifications or plans submitted and approved hereunder, or

any certificate or permit issued hereunder, and from which no appeal has been taken, or who fails to comply with such an order as affirmed or modified by the District Board of Directors or by a court of competent jurisdiction, within the required time, shall severally for each and every such violation and non-compliance, respectively, be guilty of an infraction punishable by a fine of not more than \$250. The imposition of one penalty for any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each ten days that prohibited conditions are maintained shall constitute a separate offense.

(b) The application of the above penalties shall not be held to prevent the enforced removal of prohibited conditions. If a violation is determined to exist or to be impending, the Fire Chief is authorized to take such measures as are deemed necessary or expedient to secure compliance. In carrying out such measures, the Fire Chief and his agents may request, and shall receive, the assistance and cooperation of the County Building Official or other appropriate officials of the County of Santa Barbara.

(c) When the Fire Chief determines that any person has engaged in, is engaged in, or is about to engage in any act(s) or practice(s) which constitute or will constitute a violation of any provision of this Ordinance or the Code hereby adopted, the District Attorney or District Counsel may make application to the Superior Court of Santa Barbara County for an order restraining or enjoining such act(s) or practice(s), a permanent or temporary injunction, restraining order or other corrective order may be granted.

(d) In the event that any person, firm or corporation, whether as a principal, agent, employee or other type of representative shall fail to abate or correct a violation of any provision of this Ordinance or the Code hereby adopted after notice and opportunity to correct or end same, the District Attorney or District Counsel may apply to the Superior Court of the County for an order authorizing the District to undertake actions necessary to abate the violation and to require the violator to pay for the cost of such undertaking.

(e) Any person, whether as principal, agent, employee or other type of representative who maintains any premises in violation of any provision of this Ordinance or the Code hereby adopted shall be liable for and obligated to reimburse the District for all costs incurred by the District in obtaining compliance, or which are attributable to or associated with any enforcement action, whether such action is administrative, injunctive or legal; and for all damages suffered by the District, its agents, officers and employees as a result of such violation or efforts to enforce compliance.

(f) Any violation of any provision of this Ordinance or the Code and any amendment thereto may, in the discretion of the District Attorney for the County of Santa Barbara, be prosecuted as a misdemeanor.

#### Section 11. Liability.



It is the intent of the Board to establish minimum standards for the protection of the public health, safety and welfare. This Ordinance shall not be construed to establish standards of performance, strength, or durability other than those specified. Neither this Ordinance nor any services rendered in connection with or pursuant to its terms by Fire District officers, agents or employees, are intended as nor shall be construed to be the basis for any express or implied warranties or guarantees to any person concerning any structure or portion thereof or appurtenance thereto constructed, repaired, replaced or removed pursuant to this Ordinance or the Code hereby adopted.

## Section 12. Findings.

The Board, following due consideration, hereby finds and determines that all the amendments, deletions, and additions to the foregoing Codes are reasonably necessary due to local climatic, geological, and topographical conditions existing in the District. The District hereby finds and declares that:

The area within which the District is located regularly experiences strong, hot, dusty, and down canyon winds referred to locally as “Santa Anas” or “Sundowners.”

Such wind conditions increase fire danger by significantly contributing to the spread and intensity of fires, and significantly increase the difficulty of effective fire suppression within the District.

If a fire involving a single structure cannot be immediately extinguished, such wind conditions can rapidly spread flames to adjacent structures, significantly endangering lives and/or millions of dollars in property value.

Such winds can spread existing flames from a structure or natural fuel to structures and natural fuel significant distances away, even jumping over fire breaks and freeways, resulting in significant property damage and/or loss of life.

Much of the jurisdiction of the District is within heavy brush and chaparral.

It is generally known to take about 25 years to build up extremely dangerous combustible brush conditions, and the District contains areas where combustible flora has built up for 50 to 100 years.

The District is in an area prone to extensive drought conditions, significantly increasing the already natural combustibility of the chaparral, brush and ornamental shrubbery in the District.

Such fuels can rapidly transform a small manageable fire into an uncontrollable conflagration, compromising the lives and safety of District personnel and residents.

The reduction of such fuels provides a direct correlation to the safety of the lives and property within the District, and will substantially reduce the risk of injury or death to District personnel.

The District is geographically situated such that extreme solar exposure (south, southwest, and west facing slopes) continually results in critically low live fuel moisture levels, further rendering most brush, chaparral and ornamental shrubbery highly combustible.

Due to these conditions even non-structural fires can pose a massive threat to the lives and structures located in the District.

The District is located in close proximity to several active earthquake faults.

During and after an earthquake, there is a high potential for fires and other emergencies threatening the lives of District residents, generally requiring the commitment of all available resources.

Geographic and topographic conditions delay response times for fire apparatus (these conditions include remote structures; narrow, winding roads which hamper the access of modern fire suppression apparatus; and extremely sloping roads which tend to slow fire apparatus response).

Water can be in short supply in the District, and fires in areas with structures with noncombustible roofing typically consume far lesser quantities of water than those not complying with the Ordinance, allowing greater fire suppression coverage, and preventing unnecessary loss of life and/or property within the District.

U.S. Highway 101 traverses the District, and is a transportation route for hazardous materials and some traffic accidents on Highway 101 require the presence of all available fire apparatus, leaving the District with fewer resources to combat structural fires elsewhere in the District.

The Union Pacific Railroad line also traverses the District, and a train accident or derailment could immediately deplete the District's resources, limiting the District's ability to furnish fire protection for the balance of the District.

The Montecito Fire Protection District is in the mutual aid plan and is committed to supply personnel and equipment for serious fires outside the District and which can reduce the personnel and equipment available for response to possible emergencies within the District.

Further, in many instances because of the extra hazardous conditions, a defensible space protection zone around buildings and structures of only one hundred feet is not sufficient to provide for tenable wildland firefighting operations around such buildings and structures. These conditions are common upon lands within the District that are located within the Montecito

Resource Management Zone as designated by the County of Santa Barbara. Such areas are generally rural areas with slopes exceeding 40% and are covered with old age class chaparral and dense vegetation, creating conditions that are dangerous to fire fighters.

The Governing Board expressly finds and declares that the findings contained herein provide the basis for the amendment, deletions, and additions to the Code contained in this Ordinance.

Section 13. Severability.

If any article, section, subsection, sentence, clause, phrase or word of this Ordinance is for any reason held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this Ordinance. The Board hereby declares that it would have passed this Ordinance and each article, section, subsection, sentence, clause, phrase or word thereof irrespective of the fact that any one or more articles, sections, subsections, sentences, clauses, phrases or words may be unconstitutional or invalid.

Section 14. Effective Date and Publication.

(a) Effective Date. This Ordinance was introduced for first reading on September 26, 2016, and passed on November 28, 2016, and shall take effect 30 days after final passage.

(b) Publication. In accordance with Section 25124 of the Government Code, this Ordinance shall be published once, with the names of the members of the Board voting for and against it in a newspaper of general circulation in the District within fifteen (15) days after its adoption.

PASSED, APPROVED AND ADOPTED by the Governing Board of the MONTECITO FIRE PROTECTION DISTRICT on this 28th day of November, 2016, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
J. Abraham Powell, President  
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

\_\_\_\_\_  
Sylvia Easton, Secretary

STATE OF CALIFORNIA )  
 )  
COUNTY OF SANTA BARBARA ) ss.

I, Sylvia Easton, Secretary of the Governing Board of the Montecito Fire Protection District, DO HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of the California Fire Code hereby adopted Ordinance No. 2016-01 of said District, adopted at a regular meeting of the Governing Board, held on the 28th day of November, 2016, at which meeting a quorum of the Governing Board was present and acting throughout, and that the same has not been amended or repealed.

DATED: This 28th day of November, 2016.

\_\_\_\_\_  
Sylvia Easton, Secretary  
MONTECITO FIRE PROTECTION DISTRICT



# Agenda

## Item #5







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## STAFF REPORT

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**Prepared for:** Montecito Fire Protection District Board of Directors

**Prepared by:** Chief Hickman and Araceli Gil, District Accountant

**Date:** September 19, 2016

**Topic:** CalPERS Process to Change the Employee Pension Cost-Share

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### Summary

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During the most recent labor negotiations, the District Board, Montecito Firefighter's Association and unrepresented staff, all agreed to increase the employee's pension cost-share contribution from 4.5% to 6.5% for all CalPERS classic members. In order for CalPERS to recognize the change in contribution, a formal amendment to the existing contract between the District and CalPERS must be approved by the Board of Directors along with other certifying documents.

The following documents are included in this packet:

1. Letter to Chief Hickman (no action necessary)
2. Resolution of Intention and Amendment to Contract Exhibit (approval required)
3. Form CON 12, Certification of Governing Body's Action (signature required)
4. Form CON 12A, Certification of Compliance (signature required) – by signing this form, the Secretary is confirming that the change in retirement benefits has been approved at a public meeting on September 26, 2016. and there will be a waiting period of at least two weeks before the adoption of the approval on October 16, 2016. For this change, a System Actuary report is not provided by CalPERS.
5. Form CON 15, Certification of Employee Election (no action necessary at Board meeting)
6. Form CON 500, Certification of Compliance with GC 20516 (no action necessary at Board meeting)

### Conclusion

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Staff recommends that the Board formally approve all documents required by CalPERS in order to amend the contract to reflect the employees' new cost-share rate.



P.O. Box 942709 Sacramento, CA 94229-2709  
888 CalPERS (or 888-225-7377)  
TTY: (877) 249-7442 | Fax: (916) 795-3005  
[www.calpers.ca.gov](http://www.calpers.ca.gov)

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California Public Employees' Retirement System

August 26, 2016

CalPERS ID #1337420437

Mr. Stephen Hickman  
Fire Chief  
Montecito Fire Protection District  
595 San Ysidro Road  
Santa Barbara, CA 93108

Dear Mr. Hickman:

Thank you for contacting CalPERS regarding your retirement contract. Provided in my|CalPERS you will find the Resolution of Intention and Exhibit Amendment to Contract to end Section 20516 (4.5% Employees Sharing Cost of Additional Benefits) applicable to Section 21354.3 (3% @ 60 Full formula) for local miscellaneous members and Section 21363.1 (3% @ 55 Full formula) for local safety members; and

to provide Section 20516 (Employees Sharing Additional Cost) of 6.5% for classic local miscellaneous members and classic local safety members.

Also provided are the following documents:

1. Form CON-12, Certification of Governing Body's Action.
2. Form CON-12A, Certification of Compliance with Government Code Section 7507.
3. Form CON-15, Certification of Employee Election.
4. Cost Sharing Ballot.
5. Form CON-500, Certification of Compliance with Government Code Section 20516.
6. Instruction sheet for submission of Resolution of Intention documents and required certifications into my|CalPERS.

Montecito Fire Protection District

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August 26, 2016

Government Code Section 20474 requires a secret ballot election by the employees affected whenever the contract is amended to provide a benefit which changes the employees' rate of contribution, pursuant to Government Code Section 20469. A ballot for the employees' election is included. The results of the election are to be certified on the provided Form CON-15, Certification of Employee Election. The contract shall not be amended if a majority of the affected members vote to disapprove the proposed plan.

Any change in the employee or employer contribution rates will become effective as of the effective date of the contract amendment.

**Once the contract amendment has been completed, there may be a delay in getting the amendment on my|CalPERS. CalPERS requests that you hold payroll from the effective date of the amendment to the contract until the system is updated accordingly. Holding payroll means that the total required member contribution amount should still be collected from the member, but payroll detail should not be reported to CalPERS until the system has been updated to reflect the contract amendment changes. Your agency must also still submit the required contribution payment to CalPERS even when instructed to hold payroll detail reporting.**

Government Code Section 7507 requires that the **future annual costs or benefit change** of the proposed contract amendment be made public at a public meeting at least two weeks prior to the adoption of the final Resolution. **Adoption of the retirement benefit increase or change cannot be placed on the consent calendar.** The agency is to certify compliance on the enclosed Certification of Compliance with Government Code Section 7507.

The classic local miscellaneous member contribution rate will be 14.5% of reportable earnings as of the effective date of the amendment to the contract.

The classic local safety member contribution rate will be 15.5% of reportable earnings as of the effective date of the amendment to the contract.

In summary, the following documents must be submitted through my|CalPERS before we can forward the actual contract and final documents necessary to complete the proposed amendment. **PLEASE DO NOT HOLD THESE DOCUMENTS PENDING ADOPTION OF THE FINAL RESOLUTION.**

1. Resolution of Intention, certified copy.
2. Form CON-12, Certification of Governing Body's Action.
3. Form CON-12A, Certification of Compliance with Government Code Section 7507.

Montecito Fire Protection District

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August 26, 2016

4. Form CON-15, Certification of Employee Election.
5. Form CON- 500, Certification of Compliance with Government Code Section 20516.

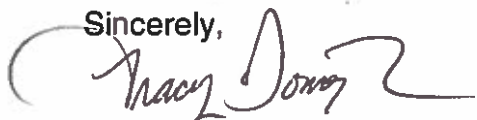
If your agency adopts the Resolution of Intention on September 26, 2016, the earliest date the final Resolution may be adopted is October 16, 2016. There must be a 20 day period between the adoption of the Resolution of Intention and the adoption of the final Resolution pursuant to Government Code Section 20471. There are no exceptions to this law.

The effective date of this amendment cannot be earlier than the first day of a payroll period following the effective date of the final Resolution.

**Please do not retype the Amendment to Contract and/or agreement documents. Only documents provided by this office will be accepted. If you have any questions regarding any documents, please contact this office prior to presenting to your governing body for adoption. Another contract amendment cannot be started until this amendment is completed or cancelled.**

We are here to assist you. If you have any questions or would like additional information, please visit our website [www.calpers.ca.gov](http://www.calpers.ca.gov), or you may contact us toll free at **888 CalPERS** or (888-225-7377).

Sincerely,



Tracy Donoghue  
Employer Representative  
Public Agency Contract Services

TD:cf

Enclosures

**RESOLUTION OF INTENTION  
TO APPROVE AN AMENDMENT TO CONTRACT  
BETWEEN THE  
BOARD OF ADMINISTRATION  
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM  
AND THE  
BOARD OF DIRECTORS  
MONTECITO FIRE PROTECTION DISTRICT**

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies and their employees in the Public Employees' Retirement System by the execution of a contract, and sets forth the procedure by which said public agencies may elect to subject themselves and their employees to amendments to said Law; and

WHEREAS, one of the steps in the procedures to amend this contract is the adoption by the governing body of the public agency of a resolution giving notice of its intention to approve an amendment to said contract, which resolution shall contain a summary of the change proposed in said contract; and

WHEREAS, the following is a statement of the proposed change:

To end Section 20516 (4.5% Employees Sharing Cost of Additional Benefits) applicable to Section 21354.3 (3% @ 60 Full formula) for local miscellaneous members and Section 21363.1 (3% @ 55 Full formula) for local safety members; and

to provide Section 20516 (Employees Sharing Additional Cost) of 6.5% for classic local miscellaneous members and classic local safety members.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the above agency does hereby give notice of intention to approve an amendment to the contract between said public agency and the Board of Administration of the Public Employees' Retirement System, a copy of said amendment being attached hereto, as an "Exhibit" and by this reference made a part hereof.

By: \_\_\_\_\_  
Presiding Officer

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date adopted and approved



## EXHIBIT

California  
Public Employees' Retirement System



# AMENDMENT TO CONTRACT

Between the  
Board of Administration  
California Public Employees' Retirement System  
and the  
Board of Directors  
Montecito Fire Protection District



The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective July 1, 1944, and witnessed July 11, 1944, and as amended effective October 1, 1951, March 1, 1958, June 1, 1958, February 1, 1960, July 1, 1961, February 1, 1969, November 1, 1972, October 1, 1973, August 1, 1977, February 16, 1978, January 15, 1980, June 1, 1981, October 16, 1982, October 16, 1984, December 16, 1986, October 1, 1988, October 16, 1990, September 1, 1991, January 1, 2001, May 1, 2001, October 1, 2001, July 1, 2002 and December 1, 2012 which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 14 are hereby stricken from said contract as executed effective December 1, 2012, and hereby replaced by the following paragraphs numbered 1 through 16 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 60 for classic local miscellaneous members, age 62 for new local miscellaneous members, age 55 for classic local safety members and age 57 for new local safety members.

## PLEASE DO NOT SIGN "EXHIBIT ONLY"

2. Public Agency shall participate in the Public Employees' Retirement System from and after July 1, 1944 making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.
3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
  - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
  - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
  - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
  - a. Local Fire Fighters (herein referred to as local safety members);
  - b. Employees other than local safety members (herein referred to as local miscellaneous members).
5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:
  - a. **POLICE OFFICERS.**

## PLEASE DO NOT SIGN "EXHIBIT ONLY"

6. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member in employment before and not on or after July 1, 2002 shall be determined in accordance with Section 21354 of said Retirement Law (2% at age 55 Full).
7. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member in employment on or after July 1, 2002 shall be determined in accordance with Section 21354.3 of said Retirement Law (3% at age 60 Full).
8. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Full).
9. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local safety member shall be determined in accordance with Section 21363.1 of said Retirement Law (3% at age 55 Full).
10. The percentage of final compensation to be provided for each year of credited prior and current service as a new local safety member shall be determined in accordance with Section 7522.25(d) of said Retirement Law (2.7% at age 57 Full).
11. Public Agency elected and elects to be subject to the following optional provisions:
  - a. Section 21573 (Third Level of 1959 Survivor Benefits).
  - b. Sections 21624 and 21626 (Post-Retirement Survivor Allowance).
  - c. Section 21222.1 (One-Time 5% Increase - 1970). Legislation repealed said Section effective January 1, 1980.
  - d. Section 20965 (Credit for Unused Sick Leave).
  - e. Section 21325 (One-Time 3% to 15% Increase For Local Safety Members Who Retired or Died Prior to January 1, 1974). Legislation repealed said Section effective January 1, 2002.
  - f. Section 20042 (One-Year Final Compensation) for classic members only.
  - g. Section 20692 (Employer Paid Member Contributions Converted to Payrate During the Final Compensation Period) for classic local miscellaneous members only.
  - h. Section 21328 (One-Time 1% to 6% Increase For Local Miscellaneous Members Who Retired or Died Prior to January 1, 1998).



## PLEASE DO NOT SIGN "EXHIBIT ONLY"

## i. Section 20516 (Employees Sharing Cost of Additional Benefits):

Section 21354.3 (3% @ 60 Full formula) effective July 1, 2002 for classic local miscellaneous members.

From and after July 1, 2002 and until the effective date of this amendment to contract the classic miscellaneous employees of Public Agency shall be assessed an additional 4.5% of their compensation for a total contribution rate of 12.5% pursuant to Government Code Section 20516.

Section 21363.1 (3% @ 55 Full formula) effective January 1, 2001 for classic local safety members.

From and after January 1, 2001 and until the effective date of this amendment to contract the classic fire employees of Public Agency shall be assessed an additional 4.5% of their compensation for a total contribution rate of 13.5% pursuant to Government Code Section 20516.

## j. Section 20516 (Employees Sharing Additional Cost):

From and after the effective date of this amendment to contract, 6.5% for classic local miscellaneous members and classic local safety members.

The portion of the employer's contribution that the member agrees to contribute from his or her compensation, over and above the member's normal contribution ("Cost Sharing Percentage"), shall not exceed the Employer Normal Cost Rate, as that rate is defined in the CalPERS Actuarial Valuation for the relevant fiscal year. If the Cost Sharing Percentage will exceed the relevant Employer Normal Cost Rate, the Cost Sharing Percentage shall automatically be reduced to an amount equal to, and not to exceed, the Employer Normal Cost Rate for the relevant fiscal year.

12. Public Agency, in accordance with Government Code Section 20834, shall not be considered an "employer" for purposes of the Public Employees' Retirement Law. Contributions of the Public Agency shall be fixed and determined as provided in Government Code Section 20834, and such contributions hereafter made shall be held by the Board as provided in Government Code Section 20834.
13. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members and local safety members of said Retirement System.
14. Public Agency shall also contribute to said Retirement System as follows:
  - a. Contributions required per covered member on account of the 1959 Survivor Benefits provided under Section 21573 of said Retirement Law. (Subject to annual change.) In addition, all assets and liabilities of Public Agency and its employees shall be pooled in a single account, based on term insurance rates, for survivors of all local miscellaneous members and local safety members.

PLEASE DO NOT SIGN "EXHIBIT ONLY"

- b. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
  - c. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
15. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.
16. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

BOARD OF ADMINISTRATION  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF DIRECTORS  
MONTECITO FIRE PROTECTION  
DISTRICT

BY \_\_\_\_\_  
CHERYL EASON  
CHIEF FINANCIAL OFFICER  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY \_\_\_\_\_  
PRESIDING OFFICER

\_\_\_\_\_  
Witness Date

Attest:

\_\_\_\_\_  
Clerk

**CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM**

Financial Office | Pension Contract Management  
Services & Prefunding Programs  
P.O. Box 942703 Sacramento, CA 94229-2703  
888 CalPERS (or 888-225-7377)  
TTY: (877) 249-7442 | Fax: (916) 795-4673  
www.calpers.ca.gov

**CERTIFICATION OF GOVERNING BODY'S ACTION**

I hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the

\_\_\_\_\_ Board of Directors \_\_\_\_\_ of the  
(governing body)

\_\_\_\_\_ Montecito Fire Protection District \_\_\_\_\_  
(public agency)

on September 26, 2016 .  
(date)

\_\_\_\_\_  
Clerk/Secretary

\_\_\_\_\_  
Title

**CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM**

Financial Office | Pension Contract Management  
Services & Prefunding Programs  
P.O. Box 942703 Sacramento, CA 94229-2703  
888 CalPERS (or 888-225-7377)  
TTY: (877) 249-7442 | Fax: (916) 795-4673  
www.calpers.ca.gov

**CERTIFICATION OF COMPLIANCE WITH  
GOVERNMENT CODE SECTION 7507**

I hereby certify that in accordance with Section 7507 of the Government Code the future annual costs as determined by the System Actuary for the increase/change in retirement Benefit(s) have been made public at a public meeting of the Board of Directors  
(governing body)

of the Montecito Fire Protection District on September 26, 2016  
(public agency) (date)

which is at least two weeks prior to the adoption of the Resolution / Ordinance.

Adoption of the retirement benefit increase/change will not be placed on the consent calendar.

\_\_\_\_\_  
Clerk/Secretary

\_\_\_\_\_  
Title

Date \_\_\_\_\_

**CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM**

Employer Account Management Division  
 Retirement Social Security Contracts Unit  
 P.O. Box 942709  
 Sacramento, CA 94229-2709  
 (888) CalPERS (225-7377)

**CERTIFICATION OF EMPLOYEE ELECTION**

I hereby certify that the following employees of the Montecito Fire Protection District have expressed their approval or disapproval of said agency's intention to amend its contract to provide Section 20516 (Employees Sharing Additional Cost) of 6.5% for classic local miscellaneous members and classic local safety members on the basis described in the Resolution of Intention adopted by said agency's governing body on \_\_\_\_\_, \_\_\_\_\_, in such manner as to permit each employee to separately and secretly express his choice and that the outcome of such election was as follows:

	Number of employees eligible to vote	Number of votes approving said participation	Number of votes disapproving said participation
Local Fire Fighters as defined in Govt. Code Section 20433	_____	_____	_____
Local Miscellaneous Members as defined in Govt. Code Section 20383	_____	_____	_____

\_\_\_\_\_  
 Clerk or Secretary

\_\_\_\_\_  
 Date

**CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM**

Employer Account Management Division  
Retirement and Social Security Contracts Unit  
P.O. Box 942709  
Sacramento, CA 94229-2709  
(888) CalPERS (225-7377)

**CERTIFICATION OF COMPLIANCE WITH  
GOVERNMENT CODE SECTION 20516**

I hereby certify that in accordance with Section 20516 of the Government Code, Montecito Fire Protection District and its classic local miscellaneous and classic local safety employees have agreed in writing to the following:

Section 20516 (Employees Sharing Additional Cost) of 6.5% for  
Classic local miscellaneous members and classic local safety  
members.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date

# Agenda

## Item #6





**Circular Letter No. 200-056-11 Enclosure**

PUBLICLY AVAILABLE PAY SCHEDULE AND WRITTEN LABOR POLICY OR  
AGREEMENT REGULATIONS

California Code of Regulations, title 2, §§ 570.5 and 571

Title 2. Administration  
Division 1. Administrative Personnel  
Chapter 2. Board of Administration of Public Employees' Retirement System  
Subchapter 1. Employees' Retirement System Regulations  
Article 4. Contracts

**ADD 2 CCR § 570.5**

§ 570.5. Requirement for a Publicly Available Pay Schedule.

(a) For purposes of determining the amount of "compensation earnable" pursuant to Government Code Sections 20630, 20636, and 20636.1, payrate shall be limited to the amount listed on a pay schedule that meets all of the following requirements:

- (1) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
- (2) Identifies the position title for every employee position;
- (3) Shows the payrate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- (4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
- (5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
- (6) Indicates an effective date and date of any revisions;
- (7) Is retained by the employer and available for public inspection for not less than five years; and
- (8) Does not reference another document in lieu of disclosing the payrate.

(b) Whenever an employer fails to meet the requirements of subdivision (a) above, the Board, in its sole discretion, may determine an amount that will be considered to be payrate, taking into consideration all information it deems relevant including, but not limited to, the following:

- (1) Documents approved by the employer's governing body in accordance with requirements of public meetings laws and maintained by the employer;
- (2) Last payrate listed on a pay schedule that conforms to the requirements of subdivision (a) with the same employer for the position at issue;
- (3) Last payrate for the member that is listed on a pay schedule that conforms with the requirements of subdivision (a) with the same employer for a different position;
- (4) Last payrate for the member in a position that was held by the member and that is listed on a pay schedule that conforms with the requirements of subdivision (a) of a former CalPERS employer.

NOTE: Authority cited: Sections 20120 and 20121, Government Code. Reference: Sections 20630, 20636 and 20636.1, Government Code.

**AMEND §571(b)**

## § 571. Definition of Special Compensation.

(a) – (No changes).

(b) The Board has determined that all items of special compensation listed in subsection (a) are:

(1) Contained in a written labor policy or agreement as defined at Government Code section 20049, provided that the document:

(A) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;

(B) Indicates the conditions for payment of the item of special compensation, including, but not limited to, eligibility for, and amount of, the special compensation;

(C) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;

(D) Indicates an effective date and date of any revisions;

(E) Is retained by the employer and available for public inspection for not less than five years; and

(F) Does not reference another document in lieu of disclosing the item of special compensation;

(2) Available to all members in the group or class;

(3) Part of normally required duties;

(4) Performed during normal hours of employment;

(5) Paid periodically as earned;

(6) Historically consistent with prior payments for the job classification;

(7) Not paid exclusively in the final compensation period;

(8) Not final settlement pay; and

(9) Not creating an unfunded liability over and above PERS' actuarial assumptions.

(c) – (No changes).

(d) – (No changes).

NOTE: Authority cited: Sections 20636(c)(6), 20636.1(c)(6), 20120 and 20121, Government Code; Calif. Const. Art. XVI, Section 17. Reference: Sections 20630, 20636, 20636.1 and 20691, Government Code.

Research Note: - (No changes).

**MONTECITO FIRE PROTECTION DISTRICT**  
**Publicly Available Pay Schedule**  
**Effective July 1, 2016**

**MONTHLY SALARY BASE RATES:**

<b>Rank/Title</b>	<b>Start</b>	<b>6 mo.</b>	<b>12 mo.</b>	<b>24 mo.</b>	<b>36 mo.</b>
Fire Chief	19,235				
Division Chief of Operations	15,278	17,231			
Battalion Chief/Fire Marshal	13,932	15,453			
Battalion Chief	12,666	14,048			
Captain/Asst. Fire Marshal	11,545	12,094			
Captain	10,268	10,994			
Wildland Specialist	10,030	10,504			
Engineer/Inspector	10,030	10,504			
Engineer	8,926	9,551			
Firefighter/Paramedic	7,242	7,957	8,676	9,467	
Firefighter	6,520	7,159	7,812	8,522	
Dispatcher	6,790	7,065	7,262		
Communications Coordinator	9,668	10,152	10,659		
Accountant	8,875	9,323	9,792	10,283	10,797
Administrative Assistant	8,376	8,797	9,235	9,698	10,186
Mechanic	7,187	7,819	8,455		

**PART-TIME HOURLY BASE RATE:**

<b>Rank/Title</b>	<b>Start</b>	<b>6 mo.</b>	<b>12 mo.</b>	<b>24 mo.</b>	<b>36 mo.</b>
Wildland Specialist	46.43	51.89			

**SPECIAL COMPENSATION:**

**Longevity Incentives:** Special compensation pay is calculated using the employee's base rate.

<b>Years of Service</b>	<b>Rate</b>
3 to 5	3.0 %
6 to 8	6.0 %
9 to 11	9.0 %
12 to 14	12.0 %
15 to 17	15.0 %
18 to 20	18.0 %
21 to 23	21.0 %
24+	24.0 %

**Dispatch Cadre Members:** Special compensation pay 5% of top step of the Firefighter classification base salary.

Current incentive rate: \$ 426.10 per month

**EMT/AED Certification Incentive:** 5.35% Special compensation pay is calculated using the employee's base rate and longevity incentive.

**FLSA Earnings:** Safety employees working a 24-hour shift schedule receive FLSA compensation equal to 5 hours of straight time pay every 24-day period.

Dispatchers working a 24-hour shift schedule receive FLSA compensation calculated weekly for hours worked in excess of a 40-hour workweek.



# Agenda

## Item #7



# ATTACHMENT

#A





**MONTECITO FIRE PROTECTION DISTRICT**  
**CASH RECONCILIATION - ALL FUNDS**  
**August 31, 2016**

	Fund 3650 General	Fund 3651 Pension Obl.	Fund 3652 Capital Res.	Fund 3653 Land & Bldg	All Funds
Cash Balance at 8/1/16	3,433,811.48	198.70	2,346,857.30	4,501,520.63	10,270,689.62
Income:					
Tax Revenue	-	-	-	-	-
Interest income	-	-	-	-	-
	-	-	-	-	-
Expenses:					
Warrants and Claims	(128,902.03)	(2,960.00)	-	(4,377.46)	(136,239.49)
Payroll	(1,339,756.54)	-	-	-	(1,339,756.54)
Other:					
Interfund Transfers	(2,960.00)	2,960.00	-	-	-
Reimbursed expenses*	-	-	-	-	-
	(1,471,618.57)	-	-	(4,377.46)	(1,475,996.03)
Cash Balance at 8/31/16	<u>1,962,192.91</u>	<u>198.70</u>	<u>2,346,857.30</u>	<u>4,497,143.17</u>	<u>8,794,693.59</u>
Cash in Treasury per Balance Sheet	<u>2,653,278.11</u>	<u>198.70</u>	<u>2,346,857.30</u>	<u>4,497,143.17</u>	<u>9,497,477.28</u>
<b>Difference</b>	691,085.20	-	-	-	691,085.20
<b>Reconciliation:</b>					
Outstanding payroll payments					
Delta Dental	15,310.46	-	-	-	15,310.46
Mass Mutual contributions (9/1)	18,650.00	-	-	-	18,650.00
CalPERS retirement contrib. (9/1)	82,406.20	-	-	-	82,406.20
Payroll deposits (9/1)	569,736.04	-	-	-	569,736.04
EFT Payable (Acct 1015)					
Sarah Bumanglag	4,982.50	-	-	-	4,982.50
	<u>691,085.20</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>691,085.20</u>

**MONTECITO FIRE PROTECTION DISTRICT  
WARRANTS AND CLAIMS DETAIL  
August 2016**

Payee	Description	Amount
<b>Fund 3650 - General</b>		
ADP Inc	ADP fees, 7/31/16	276.97
Aflac	Employee paid insurance, June	1,368.22
Aflac	Employee paid insurance, July	1,368.22
Airgas West	Oxygen	128.68
Allstar Fire Equipment Inc	Turnouts (Budgeted)	34,486.56
Allstar Fire Equipment Inc	Structure gloves, 15 pairs	1,370.61
Andrew Rupp	A. Rupp Reimb: 2016 Trauma Symposium	170.00
Andrew Rupp	A. Rupp Reimb: Paramedic license renewal	200.00
Angel L Iscovich	Medical director services, 7/1-12/31/16	3,000.00
Araceli Gil	A. Gil Reimb: CSDA Special District Governance	158.00
Arosha Inc	PPE: Hats for Auxiliary and helmet stickers	627.32
Bob's Vacuum & Sewing Ctr	Vacuum part, Sta. 1	15.69
Boone Printing & Graphics	Business cards (M. Juarez)	102.20
Bound Tree Medical	ALS medical backpacks (2)	432.19
Bound Tree Medical	Patient medical supplies	1,996.19
CalPERS	GASB Reports	2,600.00
Callback Staffing Solutions LLC	Online scheduling program, 7/1-9/30/16	277.83
Carquest Auto Parts	Vehicle repair parts: heater hose, brake pads/rotors	232.36
Central Coast Information Center	Record search for cultural resource sites (Prevention)	150.00
Community Radio Inc	Gibraltar space rental qtrly, July-September	919.92
Compuvision	Service internal phone system at station 2	262.50
Conexis Benefits Administrator LP	FSA administrative fee, 2 months	211.85
Conexis Benefits Administrator LP	FSA plan reimbursements, employee paid	748.69
Cox Communications	CAD connectivity & internet, 2 months	5,524.66
Department of the Interior/BLM	RAWS depot maintenance: FY 16-17	900.00
Dino Denunzio's Paint & Body Shop	MERRAG van repair	3,343.88
EAN Services LLC	Rental car: BC914 pick-up, drop-off/pick-up E-392	131.06
Entenman Rovin	Repair Fire Specialist badge	57.74
Fire Associations of Calif	FDAC membership: Montecito Fire, FY16-17	440.00
Freedom Signs	Vehicle lettering for PT92	255.00
Freedom Signs	Vehicle lettering/stripes for BC914	1,250.00
Frontier	Phone services	1,267.06
Goldman Magdalin Krikes LLP	Worker's comp legal services, 2 months	105.00
Hayward Lumber Company	Gorilla tape & ramboard	60.45
Hayward Lumber Company	Prop training materials	186.78
Hugo's Auto Detailing	Car wash service, June	425.00
Informaco Emend Billing Service	IT support, August	4,600.00
Informaco Emend Billing Service	IT support (billable), July	960.00
Interstate Batteries of Sierra Madre	Vehicle battery: Utility 903	449.17
Joy Equipment Protection	Annual service & inspect. extinguishers/sprinklers	1,003.32
Kimball Midwest Corp	Bolts, nuts, spray cleaner, hardware	321.54
L N Curtis & Sons	PPE wildland shirt and pants	412.16
L N Curtis & Sons	Annual service of rescue hydraulic tools	1,952.48
Leslie Muller	L. Muller Reimb: Baton Rouge Dispatch Support	1,709.16
Liebert Cassidy Whitmore	Labor attorney fees, June	171.50
Los Angeles Truck Centers	Repair axle on E91	1,421.55
Marborg Industries	Refuse disposal, Sta 1	373.27
Marborg Industries	Roll off for chipping project	302.05
McCormix Corporation	Diesel fuel, July	1,489.09
Mission Uniform Service Inc	Shop towels, 2 months	778.52
Montecito Journal	Public notice for EIR hearing (6/22/16)	110.00
Montecito Journal	Notice of board vacancy	162.40
Montecito Journal	Wildland Urban Interface notice	2,275.00
Montecito Village Hardware	Screws	3.89

<b>Payee</b>	<b>Description</b>	<b>Amount</b>
Montecito Water District	Water service	720.22
Nationwide Power Solutions Inc	UPS service agreement: FY 16-17	1,900.53
NFPA	3 Year membership	445.00
O'Connor Pest Control	Quarterly pest control maintenance	178.00
Paradise Chevrolet	Vehicle repair parts	143.06
Peyton Scapes	Landscape maintenance, June	550.00
Peyton Scapes	Repairs to irrigation system	90.00
Peyton Scapes	Landscape maintenance, July	700.00
Philips Medical Systems	Defibrillators	3,206.74
Physio Control	Patient medical supplies	147.97
Precision Imaging	Map plotter printer ink	89.64
Precision Imaging	Office copier usage fee, July	368.95
Price Postel & Parma	General Counsel legal services, July	4,297.50
Quala Tel Enterprises	Headset repair parts	156.88
Ready Refresh By Nestle	Bottled water	343.05
Robert D Teneyck	Comm Strategy - Initiative 1: Visual Identity	5,000.00
Robert Galbraith	R. Galbraith Reimb: Laundry detergent	213.78
Sansum Clinic	Employee medical exams	728.50
Santa Barbara Cty Fire Safe Council	SB Fire Safe Council: Montecito Fire, FY16-17	200.00
Santa Barbara Locksmiths Inc	Spare vehicle keys, tags and rings	311.68
Santa Barbara News Press	Board vacancy notice	313.68
Santa Barbara News Press	Preliminary budget notice	90.48
Sarah Bumanglag	S. Bumanglag ADP Payment: 8/1-8/31/16	4,982.50
Satcom Global Inc	Satellite phone charges, 2 months	304.07
SB County-Auditor Controller	Additional user tax	0.66
SB Tree Care Inc	Tree Program: Calle Hermosa	1,050.00
SB Tree Care Inc	Tree Program: Oak Creek Cyn	1,350.00
Scott Chapman	S. Chapman Reimb: Columbia Southern EH 1020	567.00
Shaun P Davis	S. Davis Reimb: Framing academy guidon	137.43
South Coast Emer. Vehicle Service	Repair part for E92	691.08
South Coast Emer. Vehicle Service	E91 Pump repair	732.94
South Coast Emer. Vehicle Service	E392 Tank repair	1,998.20
Southern California Edison	Electricity service, Sta. 1 & 2	2,333.66
Sprint	E92 Sim card for MDC, June	37.99
Sprint	E92 Sim card for MDC, July	37.99
Staples Credit Plan	Office supplies: ink, coffee, paper, UPS	763.95
Staples Credit Plan	Office supplies	185.51
Stevens Detailing Inc	Vehicle cleaning supplies	129.65
Suds-Duds Launderette	Turnouts cleaned	781.50
Sure Fire Training Inc	S-215 Training course	3,000.00
The Gas Company	Gas service	96.84
The UPS Store	Shipping charges: 6/10, 6/21, 7/14/16	72.56
The Village Service Station	Gasoline charges, July	1,759.19
Trace Analytics LLC	Mako compressed air testing	80.00
Turnout Maintenance Co LLC	Turnout adjustments	57.00
Valley Construction Sewer & Drain	Cleared area around main sewer line	370.00
Veritiv Operating Company	Household supplies	1,034.94
Verizon Wireless	Wireless service, June 14-July 13, 2016	1,349.21
Verizon Wireless	Wireless service, July 14-August 13, 2016	1,256.77
	Fund 3650 Total	<u>128,902.03</u>
<b><u>Fund 3651 - Pension Obligation</u></b>		
Union Bank	Administration fees, 6/1/16-5/31/17	2,960.00
	Fund 3651 Total	<u>2,960.00</u>
<b><u>Fund 3653 - Land &amp; Building</u></b>		
AMEC Foster Wheeler	Station 3 site identification, July	123.00
Price Postel & Parma	Legal services - Station 3, July	4,254.46
	Fund 3653 Total	<u>4,377.46</u>

**MONTECITO FIRE PROTECTION DISTRICT  
PAYROLL EXPENDITURES  
August 2016**

Regular Salaries	\$	549,155.00
Part-Time Salaries		5,208.92
Directors Fees		1,020.00
Auxiliary		1,602.25
FLSA Safety		6,964.55
FLSA Dispatch		3,581.68
Overtime		488,235.52
Dispatch Cadre Earnings		2,130.50
Mass Mutual 457 Contribution		8,300.00
Uniform Allowance		250.00
Retirement Vacation Payout		<u>6,900.35</u>
 Gross Wages	 \$	 1,073,348.77
 District Contributions to Insurance		 134,055.95
District Contributions to Medicare/SS		15,228.56
District Contributions to SUI		178.95
CalPERS Employee Contribution, District paid		49,634.77
CalPERS Employer Contribution, Employee paid		(36,843.67)
CalPERS, District Contribution		109,953.93
Health and Dependent Care FSA Contributions		(4,312.62)
Due to AFLAC		<u>(1,488.10)</u>
 Total Benefits		 <u>266,407.77</u>
 <b>Grand Total</b>	 <b>\$</b>	 <b><u>1,339,756.54</u></b>

**MONTECITO FIRE PROTECTION DISTRICT  
OVERTIME DETAIL  
August 2016**

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing	Fire		Overtime	Description
						Reimbursable	Fire		
Chapman, S.	07/02/16		3.0	234.09	234.09				
Eubank, N.	07/09/16		1.5	63.70		63.70			
St. Oegger, D.	07/10/16		24.0	1,761.48		1,761.48			
St. Oegger, D.	07/12/16		4.0	293.58		293.58			
Whilt, S.	07/19/16		6.5	367.19			367.19		ImageTrend conference
Bennewate, B.	07/20/16		6.5	400.73			400.73		ImageTrend conference
Whilt, S.	07/20/16		8.0	451.92			451.92		ImageTrend conference
Kellogg, K.	07/22/16		4.0	394.56	394.56				
Kellogg, K.	07/23/16		13.0	1,282.32	1,282.32				
Broumand, A.	07/24/16		18.5	1,243.20		1,243.20			
Davis, S.	07/24/16		18.5	1,174.66		1,174.66			
Edwards, S.	07/24/16		24.0	1,203.12	1,203.12				
Eubank, N.	07/24/16		24.0	1,019.16		1,019.16			
Mann, K.	07/24/16	8.0	16.0	1,233.84		1,233.84			
Poulos, T.	07/24/16		19.0	1,307.58		1,307.58			
Zeitsoff, J.	07/24/16		18.5	1,219.61		1,219.61			
Arnold, D.	07/25/16		15.5	658.21		658.21			
Badaracco, J.	07/25/16		6.0	540.09		540.09			
Blake, G.	07/25/16		16.0	1,087.68		1,087.68			
Chapman, S.	07/25/16		16.0	1,248.48		1,248.48			
Reed, J.	07/25/16		1.0	80.21			80.21		Board meeting
Walkup, R.	07/25/16		16.0	1,021.20		1,021.20			
Widling, A.	07/25/16		24.0	2,022.00		2,022.00			
Hauser, B.	07/26/16		12.0	737.46	737.46				
Villarreal, J.	07/26/16		24.0	2,027.52		2,027.52			
Klemowicz, E.	07/27/16		3.0	186.48		186.48			
Widling, A.	07/27/16		3.0	252.75		252.75			
Davis, S.	07/28/16		14.0	888.93		888.93			
McCracken, R.	07/28/16		2.5	174.56	174.56				
Poulos, T.	07/28/16		24.0	1,651.68		1,651.68			
Skei, E.	07/28/16		15.0	1,235.03		1,235.03			
Villarreal, J.	07/28/16		4.0	337.92		337.92			
Widling, A.	07/28/16		4.0	337.00		337.00			
Wrenn, B.	07/28/16		18.0	915.57		915.57			

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing	Fire		Description
						Reimbursable	Overtime	
Arnold, D.	07/29/16		24.0	1,019.16		1,019.16		
Bennewate, B.	07/29/16		24.0	1,479.60		1,479.60		
Elliott, M.	07/29/16	2.5	21.5	1,577.99		1,577.99		
Hoithe, D.	07/29/16		1.0	88.77		88.77		
Rupp, A.	07/29/16		11.0	518.76	518.76			
Villarreal, J.	07/29/16		23.0	1,943.04		1,943.04		
Widling, A.	07/29/16		24.0	2,022.00		2,022.00		
Davis, S.	07/30/16		24.0	1,523.88		1,523.88		
Eubank, N.	07/30/16		24.0	1,019.16		1,019.16		
Gregson, A.	07/30/16		24.0	2,022.00	2,022.00			
Poulos, T.	07/30/16		24.0	1,651.68		1,651.68		
Walkup, R.	07/30/16		24.0	1,531.80	1,531.80			
Elliott, M.	07/31/16	24.0	-	-		-		
Hoithe, D.	07/31/16	8.0	16.0	1,420.32	1,420.32			
Poulos, T.	07/31/16		24.0	1,651.68		1,651.68		
Zeitsoff, J.	07/31/16		24.0	1,582.20		1,582.20		
Chapman, S.	08/01/16	8.0	16.0	1,248.48		1,248.48		
Muller, L.	08/01/16		21.5	1,047.16	1,047.16			
Poulos, T.	08/01/16		24.0	1,651.68		1,651.68		
Villarreal, J.	08/01/16		24.0	2,027.52		2,027.52		
Walkup, R.	08/01/16		24.0	1,531.80	1,531.80			
Wrenn, B.	08/01/16		20.0	1,017.30		1,017.30		
Elliott, M.	08/02/16	9.5	-	-		-		
Poulos, T.	08/02/16		9.0	619.38		619.38		
Chapman, S.	08/03/16	8.0	16.0	1,248.48		1,248.48		
Edwards, T.	08/03/16		24.0	2,022.00		2,022.00		
McCracken, R.	08/03/16	6.0	18.0	1,256.85		1,256.85		
Eubank, N.	08/04/16		24.0	1,019.16		1,019.16		
Chapman, S.	08/05/16	8.0	16.0	1,248.48		1,248.48		
Edwards, T.	08/05/16		9.5	800.38		800.38		
Jenkins, J.	08/05/16		16.0	1,834.80	1,834.80			
Widling, A.	08/05/16		14.5	1,221.63	1,221.63			
Kellogg, K.	08/06/16		48.0	4,734.72		4,734.72		
Edwards, S.	08/07/16		24.0	1,203.12	1,203.12			
Hoithe, D.	08/07/16		14.5	1,287.17		1,287.17		
Villarreal, J.	08/07/16		16.0	1,351.68		1,351.68		
Wrenn, B.	08/07/16		15.5	788.41		788.41		
Ederer, T.	08/08/16		24.0	2,022.00		2,022.00		
Muller, L.	08/08/16		24.0	1,168.92	1,168.92			

Name	Date Worked	Comp		OT Hrs	Total Amount	Constant Staffing		Fire		Description
		Hrs	Hrs			Staffing	Reimbursable	Overtime		
Villarreal, J.	08/08/16	6.0	18.0	1,520.64	1,520.64					
Zeitsoff, J.	08/08/16		24.0	1,582.20	1,582.20					
Grant, L.	07/23-07/26/16	16.0	32.0	1,627.68			1,627.68			
Holthe, D.	07/23-07/27/16	33.0	43.0	3,817.11			3,817.11			
Ederer, T.	07/24-07/26/16		48.0	4,044.00			4,044.00			
Whilt, S.	07/24-07/28/16		72.0	4,067.28			4,067.28			
Bass, L.	07/25-07/27/16		52.0	3,622.32			3,622.32			
Wrenn, B.	07/25-07/27/16	20.0	32.0	1,627.68			1,627.68			
Hauser, B.	07/28-08/01/16		86.5	5,315.86			5,315.86			
Andreas, D.	07/28-08/02/16	16.0	41.0	3,639.57			3,639.57			
Briner, A.	07/28-08/04/16	16.0	128.0	10,325.76			10,325.76			
Broumand, A.	07/28-08/04/16		144.0	9,676.80			9,676.80			
Ederer, T.	07/28-08/04/16		144.0	12,132.00			12,132.00			
Bass, L.	07/28-08/05/16	48.0	87.0	6,060.42			6,060.42			
Klemowicz, E.	07/29-08/05/16		130.5	8,111.88			8,111.88			
Bennewate, B.	08/02-08/07/16		144.0	8,877.60			8,877.60			
Badaracco, J.	08/02-08/10/16		82.0	7,381.23			7,381.23			
<b>Payroll 8/16/16</b>					<b>175,886.70</b>	<b>20,629.26</b>	<b>153,957.39</b>	<b>1,300.05</b>		
Fuentes, E.	07/27/16		4.0	308.46		308.46				
Fuentes, E.	08/02/16		9.0	694.04			694.04			
Mann, K.	08/08/16	8.0	16.0	1,233.84			1,233.84			
Poulos, T.	08/08/16		24.0	1,651.68		1,651.68				
Whilt, S.	08/08/16		12.5	706.13			706.13			
Andreas, D.	08/09/16		24.0	2,130.48		2,130.48				
Elliott, M.	08/09/16	16.0	8.0	587.16			587.16			
Hauser, B.	08/09/16		24.0	1,474.92			1,474.92			
Holthe, D.	08/09/16	8.0	16.0	1,420.32			1,420.32			
Rupp, A.	08/09/16		24.0	1,131.84			1,131.84			
Briner, A.	08/10/16		9.0	726.03			726.03			
Broumand, A.	08/10/16		9.0	604.80			604.80			
Edwards, T.	08/10/16		24.0	2,022.00			2,022.00			
Mann, K.	08/10/16	8.0	16.0	1,233.84			1,233.84			
Taylor, J.	08/10/16		24.0	1,104.12		1,104.12				
Villarreal, J.	08/10/16		1.0	84.48				84.48	FDIC CAFS webinar	
Zeitsoff, J.	08/10/16		24.0	1,582.20		1,582.20				
Andreas, D.	08/11/16		24.0	2,130.48				2,130.48		
Fuggles, K.	08/11/16	24.0	-	-		-				
Mann, K.	08/11/16		24.0	1,850.76				1,850.76		
Poulos, T.	08/11/16		20.5	1,410.81				1,410.81		

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Constant Staffing	Fire		Description
						Reimbursable	Overtime	
Rupp, A.	08/11/16		24.0	1,131.84	1,131.84			
Arnold, D.	08/12/16		24.0	1,019.16		1,019.16		
Edwards, T.	08/12/16		24.0	2,022.00		2,022.00		
Mann, K.	08/12/16		24.0	1,850.76		1,850.76		
Muller, L.	08/12/16		24.0	1,168.92	1,168.92			
Villarreal, J.	08/12/16		24.0	2,027.52	2,027.52			
Andreas, D.	08/13/16		9.0	798.93		798.93		
Andreas, D.	08/13/16		9.0	798.93	798.93			
Fuggles, K.	08/13/16	24.0	-	-	-			
Mann, K.	08/13/16		7.5	578.36		578.36		
Poulos, T.	08/13/16		9.0	619.38		619.38		
Rupp, A.	08/13/16		24.0	1,131.84		1,131.84		
Widling, A.	08/13/16		1.5	126.38	126.38			
Widling, A.	08/13/16		4.5	379.13		379.13		
Bass, L.	08/14/16		24.0	1,671.84		1,671.84		
Briner, A.	08/14/16		11.5	927.71		927.71		
Chapman, S.	08/14/16		24.0	1,872.72	1,872.72			
Eubank, N.	08/14/16		11.5	488.35		488.35		
Poulos, T.	08/14/16		24.0	1,651.68		1,651.68		
St. Oegger, D.	08/14/16		12.0	880.74		880.74		
Taylor, J.	08/14/16		22.0	1,012.11	1,012.11			
Andreas, D.	08/15/16		24.0	2,130.48		2,130.48		
Eubank, N.	08/15/16		24.0	1,019.16		1,019.16		
Grant, L.	08/15/16		24.0	1,220.76		1,220.76		
Muller, L.	08/15/16		2.0	97.41	97.41			
Poulos, T.	08/15/16		24.0	1,651.68		1,651.68		
Rupp, A.	08/15/16		24.0	1,131.84	1,131.84			
Widling, A.	08/15/16		24.0	2,022.00		2,022.00		
Zeitsoff, J.	08/15/16		24.0	1,582.20		1,582.20		
Bass, L.	08/16/16		2.5	174.15		174.15		
Chapman, S.	08/16/16		7.5	585.23	585.23			
Fuentes, E.	08/16/16		19.0	1,465.18		1,465.18		
Rupp, A.	08/16/16		24.0	1,131.84	1,131.84			
St. Oegger, D.	08/16/16		24.0	1,761.48	1,761.48			
Briner, A.	08/17/16	8.0	16.0	1,290.72		1,290.72		
Broumand, A.	08/17/16	16.0	8.0	537.60	537.60			
Davis, S.	08/17/16		24.0	1,523.88		1,523.88		
Ederer, T.	08/17/16		24.0	2,022.00		2,022.00		
Grant, L.	08/17/16		24.0	1,220.76		1,220.76		



Name	Date Worked	Comp		OT Hrs	Total Amount	Constant Staffing	Fire		Description
		Hrs	Hrs				Reimbursable	Overtime	
Poulos, T.	08/17/16	24.0	-	-	-	-	-	-	
Andreas, D.	08/18/16		24.0	24.0	2,130.48		2,130.48		
Bennewate, B.	08/18/16		24.0	24.0	1,479.60		1,479.60		
Fuentes, E.	08/18/16		16.5	16.5	1,272.40		1,272.40		
Fuggles, K.	08/18/16		16.5	16.5	1,261.26		1,261.26		
Hauser, B.	08/18/16		16.5	16.5	1,014.01		1,014.01		
Hickman, K.	08/18/16		16.5	16.5	1,169.69		1,169.69		
Rupp, A.	08/18/16		16.5	16.5	778.14		778.14		
St. Oegger, D.	08/18/16		24.0	24.0	1,761.48		1,761.48		
Broumand, A.	08/19/16	24.0	-	-	-		-		
Ederer, T.	08/19/16		24.0	24.0	2,022.00		2,022.00		
Grant, L.	08/19/16		13.0	13.0	661.24		661.24		
Hauser, B.	08/19/16		24.0	24.0	1,474.92		1,474.92		
Hickman, K.	08/19/16		24.0	24.0	1,701.36		1,701.36		
Poulos, T.	08/19/16	24.0	-	-	-		-		
St. Oegger, D.	08/19/16		12.5	12.5	917.44		917.44		
Andreas, D.	08/20/16		24.0	24.0	2,130.48		2,130.48		
Fuentes, E.	08/20/16		24.0	24.0	1,850.76		1,850.76		
Hauser, B.	08/20/16		24.0	24.0	1,474.92	1,474.92			
Hickman, K.	08/20/16		24.0	24.0	1,701.36		1,701.36		
Rupp, A.	08/20/16		24.0	24.0	1,131.84		1,131.84		
Broumand, A.	08/21/16	24.0	-	-	-		-		
Davis, S.	08/21/16		24.0	24.0	1,523.88		1,523.88		
Ederer, T.	08/21/16		5.5	5.5	463.38		463.38		
Hickman, K.	08/21/16		24.0	24.0	1,701.36	1,701.36			
Andreas, D.	08/22/16		24.0	24.0	2,130.48		2,130.48		
Bass, L.	08/22/16		24.0	24.0	1,671.84		1,671.84		
Rupp, A.	08/22/16		24.0	24.0	1,131.84		1,131.84		
Davis, S.	08/23/16		24.0	24.0	1,523.88		1,523.88		
Grant, L.	08/23/16		24.0	24.0	1,220.76		1,220.76		
Hickman, K.	08/23/16		24.0	24.0	1,701.36		1,701.36		
Ederer, T.	08/24/16		14.5	14.5	1,221.63		1,221.63		
Ederer, T.	08/25/16		24.0	24.0	2,022.00		2,022.00		
Chapman, S.	08/07-08/12/16	32.0	78.0	78.0	6,086.34		6,086.34		
Chapman, S.	08/07-08/12/16		78.0	78.0	6,086.34		6,086.34	6,086.34	Overpmt - To be corrected 9/16/16
Widling, A.	08/07-08/13/16		69.5	69.5	5,855.38		5,855.38		
Arnold, D.	08/08-08/10/16		44.0	44.0	1,868.46		1,868.46		
Davis, S.	08/08-08/13/16		80.0	80.0	5,079.60		5,079.60		
Eubank, N.	08/08-08/13/16		104.0	104.0	4,416.36		4,416.36		

**MONTECITO FIRE PROTECTION DISTRICT  
OVERTIME SUMMARY**

**Fiscal Year 2015-16**

<b>Month Paid</b>	<b>Constant Staffing</b>	<b>Fire Assignments</b>	<b>Overtime</b>	<b>Total OT</b>
JULY	26,341.64	46,353.98	2,422.62	75,118.24
AUGUST	39,374.01	392,353.36	1,923.13	433,650.50
SEPTEMBER	81,872.55	211,227.62	2,502.77	295,602.94
OCTOBER	67,164.38	1,767.60	1,435.33	70,367.31
NOVEMBER	66,602.43	28,894.69	15,424.45	110,921.57
DECEMBER	96,812.16	4,730.31	12,117.85	113,660.32
JANUARY	52,753.02	2,139.45	6,680.76	61,573.23
FEBRUARY	47,051.95	-	3,740.82	50,792.77
MARCH	43,290.30	-	7,347.09	50,637.39
APRIL	56,824.52	-	11,211.22	68,035.74
MAY	63,849.08	-	16,615.00	80,464.08
JUNE	78,342.88	106,774.55	29,012.57	214,130.00
<b>TOTAL</b>	<b>720,278.91</b>	<b>794,241.56</b>	<b>110,433.61</b>	<b>1,624,954.08</b>

	<b>Cons.Staff.</b>	<b>Fire Asgmts</b>	<b>Overtime</b>	<b>Total OT</b>
YTD Aug 2016	65,715.65	438,707.34	4,345.75	508,768.74

**Fiscal Year 2016-17**

<b>Month Paid</b>	<b>Constant Staffing</b>	<b>Fire Assignments</b>	<b>Overtime</b>	<b>Total OT</b>
JULY	46,936.95	69,707.18	9,507.39	<b>126,151.52</b>
AUGUST	43,966.30	436,798.35	7,470.87	<b>488,235.52</b>
SEPTEMBER				-
OCTOBER				-
NOVEMBER				-
DECEMBER				-
JANUARY				-
FEBRUARY				-
MARCH				-
APRIL				-
MAY				-
JUNE				-
<b>TOTAL</b>	<b>90,903.25</b>	<b>506,505.53</b>	<b>16,978.26</b>	<b>614,387.04</b>

Budget	750,000.00	455,000.00	125,000.00
% of Budget	12.1%	111.3%	13.6%

**MONTECITO FIRE PROTECTION DISTRICT  
OVERTIME SUMMARY**

**Fiscal Year 2015-16**

Month Paid	Constant Staffing	Fire Assignments	Overtime	Total OT
JULY	26,341.64	46,353.98	2,422.62	75,118.24
AUGUST	39,374.01	392,353.36	1,923.13	433,650.50
SEPTEMBER	81,872.55	211,227.62	2,502.77	295,602.94
OCTOBER	67,164.38	1,767.60	1,435.33	70,367.31
NOVEMBER	66,602.43	28,894.69	15,424.45	110,921.57
DECEMBER	96,812.16	4,730.31	12,117.85	113,660.32
JANUARY	52,753.02	2,139.45	6,680.76	61,573.23
FEBRUARY	47,051.95	-	3,740.82	50,792.77
MARCH	43,290.30	-	7,347.09	50,637.39
APRIL	56,824.52	-	11,211.22	68,035.74
MAY	63,849.08	-	16,615.00	80,464.08
JUNE	78,342.88	106,774.55	29,012.57	214,130.00
<b>TOTAL</b>	<b>720,278.91</b>	<b>794,241.56</b>	<b>110,433.61</b>	<b>1,624,954.08</b>

	Cons.Staff.	Fire Asgmts	Overtime	Total OT
YTD Aug 201)	65,715.65	438,707.34	4,345.75	508,768.74

**Fiscal Year 2016-17**

Month Paid	Constant Staffing	Fire Assignments	Overtime	Total OT
JULY	46,936.95	69,707.18	9,507.39	126,151.52
AUGUST	43,966.30	436,798.35	7,470.87	488,235.52
SEPTEMBER				-
OCTOBER				-
NOVEMBER				-
DECEMBER				-
JANUARY				-
FEBRUARY				-
MARCH				-
APRIL				-
MAY				-
JUNE				-
<b>TOTAL</b>	<b>90,903.25</b>	<b>506,505.53</b>	<b>16,978.26</b>	<b>614,387.04</b>
<b>Budget</b>	<b>750,000.00</b>	<b>455,000.00</b>	<b>125,000.00</b>	
<b>% of Budget</b>	<b>12.1%</b>	<b>111.3%</b>	<b>13.6%</b>	

**MONTECITO FIRE PROTECTION DISTRICT  
FIRE ASSIGNMENTS BILLING DETAIL  
FY 2016-17**

Fire Name, #	Invoice #	Period Covered	Invoice Date	Agency	Total Due	Date Received	Amount Received
River Complex, CA-SHF-002066	20156190	08/05/15	08/23/16	USFS	\$ 13,932.55		
Sherpa Fire, CA-LPF-001643	2016-06R	06/15-06/27/16	08/31/16	USFS	1,343.45		
Sand Fire, CA-ANF-003008 (932)	2016-07	07/25-07/26/16	09/02/16	USFS	2,196.72		
Clark Fire, CA-INF-001415	2016-08	08/06-08/10/16	09/02/16	USFS	9,861.32		
Erskine Fire, CA-CND-001415		06/24-07/03/16		Cal-OES	5,436.05		
Deer Fire, CA-KRN-024109		07/01-07/05/16		Cal-OES	38,705.17		
Pine Fire, CA-LPF-001986		07/02-07/16/16		USFS	58,611.18		
Sand Fire, CA-ANF-003008 (914/OES)		07/23-07/27/16		USFS	76,681.82		
Soberanes Fire, CA-BEU-003422		07/28-08/14/16		Cal-OES	165,229.79		
Goose Fire, CA-FKU-010852		07/31-08/02/16		Cal-OES	23,759.47		
Pilot Fire, CA-BDF-010205		08/07-08/13/16		USFS	120,899.76		
Mineral Fire, CA-FKU-011358		08/11-08/15/16		Cal-OES	8,009.00		
Chimney Fire, CA-SLU-008948		08/14-08/29/16		Cal-OES	356,895.91		
Blue Cut Fire, CA-BDF-010468		08/16-08/18/16		USFS	16,772.63		
Rey Fire, CA-LPF-002809 (STEN/921)		08/18-08/27/16		USFS	73,351.51		
Rey Fire, CA-LPF-002809		08/18-08/21/16		USFS	50,348.47		
Cedar Fire, SQF-002595		08/17-09/09/16		Cal-OES			
					<b>\$ 1,022,034.80</b>		<b>\$</b>

Account Reconciliation	Total Due	Budgeted		Unanticipated	
		Revenue	Revenue	Revenue	Revenue
Acct 3750 - Cal-OES Revenue	598,035	325,000		273,035	
Acct 4476 - USFS Revenue	423,999	130,000		293,999	
<b>Total Revenue</b>	<b>1,022,035</b>	<b>455,000</b>		<b>567,035</b>	



**PRICE, POSTEL & PARMA LLP**  
*Counsellors at Law*

P.O. Box 99  
 Santa Barbara, CA 93102-0099

(805) 962-0011

TAX ID # 95-1782877

Montecito Fire Protection District  
 595 San Ysidro Road  
 Santa Barbara, CA 93108

August 16, 2016  
 File: 12611  
 Invoice #: 132034  
 Billing Attorney: MSM

**ACCOUNT SUMMARY BALANCE**

RE: General Matters	\$706.50
Our File Number: 12611-00000	
RE: Election Of Dir/Stmnt Of Facts	\$945.00
Our File Number: 12611-00006	
RE: Station Three	\$2,052.00 Fund 3653
Our File Number: 12611-00059	
RE: Board Mtgs	\$2,646.00
Our File Number: 12611-00061	
RE: Montecito Agricultural Foundation v. MFPD	\$2,202.46 Fund 3653
Our File Number: 12611-00082	

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Total Current Fees & Costs	\$8,551.96
* * * * *	-4,254.46 Transfer expense to 3653
	4,297.50 Fund 3650

**SUMMARY OF CURRENT BILLING**

Current Fees	\$8,523.00
Current Disbursements	\$28.96
 Total Current Fees & Costs	 \$8,551.96

**SUMMARY OF PAST DUE BALANCES**

Previous Balance	\$24,367.50
Payments - Thank You	\$24,367.50
TOTAL PAST DUE	\$0.00
TOTAL BALANCE DUE	\$8,551.96

Cochrane Property Management, Inc.

Period: 01 Aug 2016-31 Aug 2016

P.O. Box 4370  
Santa Barbara, CA 93140

## Owner Statement

Montecito Fire Protection District (MFPD)  
c/o Cochrane Property Management, Inc.  
PO Box 4370  
Santa Barbara, CA 93140

## Properties

**186 - Cochrane Prop.**  
**Mgmt. FBO MFPD -**  
1255-1259 E. Valley Road  
Santa Barbara, CA 93108

Date	Payee / Payer	Type	Reference	Description	Income	Expense	Balance
				Beginning Cash Balance as of 08/01/2016			15,359.58
08/01/2016	Leslie Muller	eCheck receipt	FDC2-0581	1257 - Rent Income - August 2016	1,350.00		16,709.58
08/02/2016	Larry Todd Edwards	eCheck receipt	4041-0158	1255 - Rent Income - August 2016	1,718.00		18,427.58
08/02/2016	Brandon Bennewater	eCheck receipt	4846-3288	1259 - Rent Income - August 2016	1,287.00		19,714.58
08/09/2016	O'Conner Pest Control (SB)	Check	18834	Pest Control - 7/11/16 mo rodent service - 30 bait stations - August 2016 - mo rodent service - 30 bait stations		92.00	19,622.58
08/09/2016	Peyton/Scapes	Check	18835	1255 - Gardening/Landscaping - 7/31/16 mo gardening 1255 - August 2016		55.00	19,567.58
08/09/2016	Peyton/Scapes	Check	18835	1255 - Gardening/Landscaping - 7/31/16 - Remove 7 dead trees (6hrs & dump fee) \$80 per property - August 2016		240.00	19,327.58
08/09/2016	Peyton/Scapes	Check	18835	1259 - Gardening/Landscaping - 7/31/16 mo gardening 1259 - August 2016		55.00	19,272.58
08/09/2016	Peyton/Scapes	Check	18835	1257 - Gardening/Landscaping - 7/31/16 mo gardening 1257 - August 2016		55.00	19,217.58
08/09/2016	Montecito Water District	Payment	ACH	Water/Sewer - monthly water 01-1256-03: 6/27/16 - 7/27/16 (11 HCF) - August 2016 - Montecito Water monthly bill		74.34	19,143.24
08/09/2016	Rayne Water Conditioning	Check	18836	1257 - Water/Sewer - Monthly water softening 7/27/16 - August 2016		47.65	19,095.59
08/09/2016	Rayne Water Conditioning	Check	18836	1255 - Water/Sewer - Monthly water softening 7/27/16 - August 2016		76.04	19,019.55
08/09/2016	Rayne Water Conditioning	Check	18836	1259 - Water/Sewer - Monthly water softening 7/27/16 - August 2016		47.65	18,971.90
08/30/2016	Cochrane Property Management, Inc.	Check	18837	Administrative Fee - Monthly service fee - min \$5 - August 2016 - Monthly service fee - min \$5		5.00	18,966.90
08/30/2016	Cochrane Property Management, Inc.	Check	18837	Property Mgmt Fees - Property Mgmt Fees for 08/2016		261.30	18,705.60



Date	Payee / Payer	Type	Reference	Description	Income	Expense	Balance
Ending Cash Balance							18,705.60
<b>Total</b>					<b>4,355.00</b>	<b>1,008.98</b>	

### Bills Due

Due Date	Payee	Description	Unpaid
08/01/2016	O'Conner Pest Control (SB)	quarterly pest control (ants, general pests, spiders, etc.)	110.00
<b>Total</b>			<b>110.00</b>

### Property Cash Summary

Required Reserves	5,000.00
Prepaid Rent for Future Rent	0.00

**Cash Flow****Cochrane Property Management, Inc.**

Properties: 186 - Cochrane Prop. Mgmt. FBO MFPD - 1255-1259 E. Valley Road Santa Barbara, CA 93108

Owned By: Montecito Fire Protection District (MFPD)

Date Range: 08/01/2016 to 08/31/2016

Account Name	Selected Period	% of Selected Period	Fiscal Year To Date	% of Fiscal Year To Date
<b>Operating Income &amp; Expense</b>				
<b>Income</b>				
<b>Income</b>				
Rent Income	4,355.00	100.00	34,840.00	100.00
<b>Total Income</b>	<b>4,355.00</b>	<b>100.00</b>	<b>34,840.00</b>	<b>100.00</b>
<b>Total Operating Income</b>	<b>4,355.00</b>	<b>100.00</b>	<b>34,840.00</b>	<b>100.00</b>
<b>Expense</b>				
<b>Office Expenses</b>				
Postage Expense	0.00	0.00	49.00	0.14
Administrative Fee	5.00	0.11	40.00	0.11
<b>Total Office Expenses</b>	<b>5.00</b>	<b>0.11</b>	<b>89.00</b>	<b>0.26</b>
<b>Repair &amp; Maintenance</b>				
Gardening/ Landscaping	405.00	9.30	1,635.00	4.69
Plumbing	0.00	0.00	417.57	1.20
Pest Control	92.00	2.11	956.00	2.74
<b>Total Repair &amp; Maintenance</b>	<b>497.00</b>	<b>11.41</b>	<b>3,008.57</b>	<b>8.64</b>
Property Mgmt Fees	261.30	6.00	2,090.40	6.00
<b>Utilities</b>				
Water/Sewer	245.68	5.64	2,089.06	6.00
Trash/Recycling	0.00	0.00	725.60	2.08
<b>Total Utilities</b>	<b>245.68</b>	<b>5.64</b>	<b>2,814.66</b>	<b>8.08</b>
<b>Total Operating Expense</b>	<b>1,008.98</b>	<b>23.17</b>	<b>8,002.63</b>	<b>22.97</b>
<b>NOI - Net Operating Income</b>	<b>3,346.02</b>	<b>76.83</b>	<b>26,837.37</b>	<b>77.03</b>
Total Income	4,355.00	100.00	34,840.00	100.00
Total Expense	1,008.98	23.17	8,002.63	22.97
<b>Net Income</b>	<b>3,346.02</b>	<b>76.83</b>	<b>26,837.37</b>	<b>77.03</b>
<b>Other Items</b>				
Owner Distribution	0.00		-16,381.67	
<b>Net Other Items</b>	<b>0.00</b>		<b>-16,381.67</b>	
<b>Cash Flow</b>	<b>3,346.02</b>		<b>10,455.70</b>	

**Cash Flow**

Account Name	Selected Period	% of Selected Period	Fiscal Year To Date	% of Fiscal Year To Date
Beginning Cash	15,359.58		8,249.90	
Beginning Cash + Cash Flow	18,705.60		18,705.60	
Actual Ending Cash	18,705.60		18,705.60	



# ATTACHMENT

#B





## Montecito Fire Protection District 2015-16 Appropriations Limit Calculation

### Appropriations Subject to Limitation

#### Fiscal Year 2015-16 Revenue Classifications

Proceeds of Taxes	\$ 15,621,789	
Non-Proceeds of Taxes	<u>1,801,591</u>	
		17,423,380

#### Less Excluded Appropriations

Revenue received from federal government	(1,107,872)	
Qualified capital outlay	(302,901)	
Federal mandates:		
FLSA	(586,914)	
Medicare	<u>(112,628)</u>	
	<u>(699,541)</u>	
		<u>(2,110,314)</u>

**Total Appropriations Subject to Limitation**      \$ 15,313,066

### Appropriation Limit Calculation

Fiscal year 2014-15 Limit (without override)	\$ 5,517,556
A. Cost of living adjustment*	1.0537
B. Change in population adjustment*	<u>1.0102</u>
Change factor (A x B)	1.0644
Increase in appropriation limit	<u>48,003</u>
<b>Fiscal year 2015-16 Limit (without override)</b>	<u><u>\$ 5,565,559</u></u>

### Excluded Appropriations due to the Prop 4 Override Election\*\*:

Election authorized override (all tax proceeds)	\$ 15,621,789	
Revenue received from federal government	1,107,872	
Qualified capital outlay	302,901	
Federal mandates:		
FLSA	586,914	-
Medicare	<u>112,628</u>	<u>699,541</u>
		\$ 17,732,103

\* Adjustment factors were adopted by a roll call vote at the June 27, 2016 Board Meeting.

\*\* Measure N2014 passed July 2014



**RESOLUTION NO. 2016-07**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE MONTECITO FIRE PROTECTION DISTRICT  
IN THE MATTER OF ESTABLISHING APPROPRIATION LIMITS  
FOR THE 2015-16 FISCAL YEAR  
FOR THE MONTECITO FIRE PROTECTION DISTRICT**

WHEREAS, Section 7910 of the Government Code, which became effective on January 1, 1981, requires the governing body of each local jurisdiction to establish by Resolution its appropriation limit pursuant to Article XIII B of the State Constitution at a regularly scheduled or noticed special meeting; and

WHEREAS, it is the intent of the Board of Directors to establish a limit for 2015-16 based on the measure approved by the voters July 8, 2014, and

WHEREAS, at least fifteen (15) days prior to this date documentation used in the determination of the appropriations limit attached hereto as "Exhibit A" was available for public inspection between the hours of 8:00 a.m. and 5:00 p.m. on regular business days at Montecito Fire Protection District Headquarters, 595 San Ysidro Road, Montecito, Santa Barbara County, California, and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Montecito Fire Protection District, as follows:

The appropriations limit of the Montecito Fire Protection District for the 2015-16 fiscal year is \$15,621,789.

PASSED AND ADOPTED by the Board of Directors of the Montecito Fire Protection District this 26<sup>th</sup> day of September, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
President of the Board of Directors  
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

\_\_\_\_\_  
Vice President

**RESOLUTION NO. 2016-07****EXHIBIT A**

**MONTECITO FIRE PROTECTION DISTRICT  
FISCAL YEAR 2015-16 APPROPRIATION LIMIT  
AS APPROVED BY OVERRIDE ELECTION ON JULY 8, 2014**

<b>REVENUE CATEGORY:</b>	<b>ACTUAL PROCEEDS</b>
	<b>June 30, 2016</b>
<b>1. Taxes on Property</b>	
Current Secured Property Tax	\$ 14,383,606
Unitary Tax	131,406
Escapes Secured Property Tax	-27,206
Current Unsecured Property Tax	669,596
Prior Year Secured Property Tax	28,328
Prior Year Unsecured Property Tax	18,063
Current Supplemental Property Tax	308,787
Prior Year Supplemental Property Tax	4,405
<b>2. Educational Revenue Augmentation</b>	-0-
<b>3. Special Taxes</b>	-0-
<b>4. Interest</b>	21,830
<b>5. Other</b>	
Homeowners' Property Tax Relief	82,974
	<hr/>
<b>TOTAL</b>	<b><u><u>\$ 15,621,789</u></u></b>

# ATTACHMENT

#C



**MONTECITO FIRE PROTECTION DISTRICT  
FINAL BUDGET DRAFT  
FISCAL YEAR 2016-17**

<b>FUND 3650 - GENERAL FUND</b>				
<u>Account</u>	<u>Line Item Description</u>	<u>Final Budget FY 2016-17</u>	<u>Prelim. Budget FY 2016-17</u>	<u>Actual FY 2015-16</u>
<b>REVENUES</b>				
<b>Taxes</b>				
3010	Property Tax - Secured (4.68%)	15,056,760	14,857,275	14,383,606
3011	Property Tax - Unitary	131,405	116,925	131,406
3015	Property Tax - Escapes Secured	(28,480)	(38,260)	(27,206)
3020	Property Tax - Unsecured	649,510	637,805	669,596
3040	Property Tax - Prior Secured	29,655	-	28,328
3050	Property Tax - Prior Unsecured	18,065	-	18,063
3054	Supplemental Property Tax - Current	293,350	214,150	308,787
3056	Supplemental Property Tax - Prior	-	-	4,405
	<b>Total Taxes Revenue</b>	<u>16,150,265</u>	<u>15,787,895</u>	<u>15,516,985</u>
<b>Use of Money and Property</b>				
3380	Interest Income	22,835	7,685	26,862
3381	Unrealized Gain/Loss Invstmnts (County)	-	-	14,907
3409	Rental Property Income	<u>52,260</u>	<u>51,660</u>	<u>52,260</u>
	<b>Total Use of Money and Property</b>	<u>75,095</u>	<u>59,345</u>	<u>94,029</u>
<b>Intergovernmental Revenue - State</b>				
3750	State-Emergency Assistance (Fire Asgmt)	325,000	325,000	450,311
4220	Homeowners Property Tax Relief	<u>82,975</u>	<u>84,365</u>	<u>82,974</u>
	<b>Total Intergovernmental Revenue - State</b>	<u>407,975</u>	<u>409,365</u>	<u>533,285</u>
<b>Intergovernmental Revenue - Federal</b>				
4476	Federal Emergency Assistance (Fire Asgmt)	<u>130,000</u>	<u>130,000</u>	<u>1,107,872</u>
	<b>Total Intergovernmental Revenue - Federal</b>	<u>130,000</u>	<u>130,000</u>	<u>1,107,872</u>
<b>Charges for Services</b>				
5105	Reimbursement for District Services	185,995	185,600	183,407
	AMR First Response Payment	98,355	97,965	-
	CSFD Dispatch Services	87,640	87,635	-
	<b>Total Charges for Services</b>	<u>185,995</u>	<u>185,600</u>	<u>183,407</u>
<b>Miscellaneous Revenue</b>				
5909	Other Miscellaneous Revenue	6,000	5,860	7,741
	Westmont Payment	4,400	4,260	-
	Other	1,600	1,600	-
	<b>Total Miscellaneous Revenue</b>	<u>6,000</u>	<u>5,860</u>	<u>7,741</u>
	<b>TOTAL GENERAL FUND REVENUES</b>	<u>16,955,330</u>	<u>16,578,065</u>	<u>17,443,319</u>





**MONTECITO FIRE PROTECTION DISTRICT  
FINAL BUDGET DRAFT  
FISCAL YEAR 2016-17**

<b>FUND 3650 - GENERAL FUND</b>				
<u>Account</u>	<u>Line Item Description</u>	<u>Final Budget FY 2016-17</u>	<u>Prelim. Budget FY 2016-17</u>	<u>Actual FY 2015-16</u>
<b>EXPENDITURES</b>				
<b>Salaries &amp; Employee Benefits</b>				
6100	Regular Salaries	7,369,515	6,718,100	6,664,257
	Salaries	7,018,465	6,667,050	
	Auxiliary	20,000	20,000	
	Directors fees	31,050	31,050	
	Vacation Redemption Program	150,000		
	Vacation Deferred Comp Program	150,000		
6300	Overtime	125,000	125,000	110,750
6301	Overtime - Reimbursable	455,000	455,000	802,680
6310	Overtime - Constant Staffing	750,000	750,000	706,864
6400	Retirement Contributions	2,203,417	2,247,715	2,055,135
6475	Retiree Medical OPEB	-	-	3,293,912
6550	FICA/Medicare	101,949	96,890	112,634
6600	Insurance Contributions	1,635,805	1,573,805	1,411,518
	Health Insurance	1,407,955	1,320,000	
	Dental Insurance	179,490	199,585	
	Vision Insurance	35,695	40,176	
	Life Insurance	8,665	10,044	
	Employee Assistance Program	1,500	1,500	
	Flexible Spending Account Admin.	2,500	2,500	
6700	Unemployment Insurance	11,555	8,130	8,795
6900	Workers Compensation Insurance	525,000	525,000	432,984
	<b>Total Salaries &amp; Employee Benefits</b>	<b>13,177,240</b>	<b>12,499,640</b>	<b>15,599,529</b>
<b>Services &amp; Supplies</b>				
7030	Clothing and PPE	102,950	64,950	16,241
	Operational	12,000	12,000	
	Turnout sets	70,000	35,000	
	Active shooter helmets/armor (14)	17,000	14,000	
	Wildland helmets (30)	2,500	2,500	
	SCBA tags	1,000	1,000	
	Investigator uniform shirts/patches	450	450	
7050	Communications	109,800	127,900	86,030
	Operational	96,000	87,500	
	SB County IT Services	4,800	4,800	
	Cell phone upgrades	3,500	3,500	
	Phone system replacement	5,500	5,500	
	MDC iPads for engines/vehicles	-	26,600	
7060	Food	2,500	2,500	1,034



**MONTECITO FIRE PROTECTION DISTRICT  
FINAL BUDGET DRAFT  
FISCAL YEAR 2016-17**

<b>FUND 3650 - GENERAL FUND</b>					
<u>Account</u>	<u>Line Item Description</u>	<u>Final Budget FY 2016-17</u>	<u>Prelim. Budget FY 2016-17</u>	<u>Actual FY 2015-16</u>	
7070	Household Supplies	32,500	32,500	32,072	
	Operational	26,000	26,000		
	Dining chairs repairs	2,600	2,600		
	Gas outdoor grills (2)	3,500	3,500		
	Dispatch dorm refrigerator	400	400		
7090	Insurance: Liability/Auto/Prop.	31,000	31,000	27,333	
7120	Equipment Maintenance	35,000	35,000	24,089	
7200	Structure and Ground Maintenance	32,050	32,050	34,203	
	Operational	26,550	26,550		
	Rental property	5,500	5,500		
7205	Fire Defense Zone (Hazard Mitigation)	268,000	268,000	128,963	
7322	Consulting and Management Fees	3,350	3,100	3,343	
7324	Audit and Accounting Fees	23,250	23,250	22,922	
7348	Instruments & Equip. < \$5,000	97,575	45,575	72,249	
	Hose equipment and maintenance	6,000	6,000		
	UHF & VHF mobile radios (2)	5,775	5,775		
	Rope rescue equipment	16,300	6,300		
	Wireless command headsets (4)	12,500	12,500		
	MDCs/modems for engines	34,000	15,000		
	TriTech CAD connectivity upgrades	22,000	-		
	Digital camera (fire investigations)	1,000	-		
7363	Equipment Maintenance (Vehicles)	60,200	60,200	64,370	
	Operational	58,000	58,000		
	Seats for E391 (2)	2,200	2,200		
7400	Medical & First Aid Supplies	44,800	44,800	44,433	
	Operational	18,750	18,750		
	Lifepak maintenance service	5,250	5,250		
	Airway manikin	7,350	7,350		
	AED Supplies	1,950	1,950		
	Cardia monitor modems	9,200	9,200		
	Lifepak batteries/chargers	2,300	2,300		
7430	Memberships	9,500	9,500	8,797	
7450	Office Expense	27,500	20,000	48,665	
	Operational	27,500	20,000		
7460	Professional and Special Services	311,750	284,750	262,164	
	Operational	231,750	256,750		
	Public Information/Education	80,000	28,000		
7507	ADP Payroll Fees	7,500	7,500	6,621	
7510	Contractual Services	57,000	51,000	42,885	
7530	Publications & Legal Notices	3,000	3,000	2,374	
7546	Administrative Tax Expense	200,000	200,000	201,070	
7580	Rents & Leases (Gibraltar)	4,400	4,400	3,663	



**MONTECITO FIRE PROTECTION DISTRICT  
FINAL BUDGET DRAFT  
FISCAL YEAR 2016-17**

<b>FUND 3650 - GENERAL FUND</b>				
<b>Account</b>	<b>Line Item Description</b>	<b>Final Budget FY 2016-17</b>	<b>Prelim. Budget FY 2016-17</b>	<b>Actual FY 2015-16</b>
7630	Small Tools & Instruments	9,600	9,600	12,053
	Operational	6,000	6,000	
	HazMat team equipment	3,000	3,000	
	Fire investigator helmet lights (4)	600	600	
7650	Special District Expense	82,000	42,000	44,852
	Operational (permits, fees, other)	17,500	17,500	
	LAFCO	13,000	13,000	
	Election expenses (Directors)	9,000	9,000	
	Promotion/new hire expenses	2,500	2,500	
	HEARO Radio program	10,000	-	
	Centennial Anniversary	30,000	-	
7671	Special Projects	18,500	18,500	9,871
	Public Education materials	7,500	7,500	
	Pre-hazard abatement brochure	6,000	6,000	
	Evacuation drill expenses	5,000	5,000	
7730	Transportation and Travel	25,000	25,000	27,596
7731	Gasoline/Oil/Fuel	63,000	63,000	52,052
7732	Training	87,750	87,750	92,483
	Operational	85,000	85,000	
	Paramedic training	2,750	2,750	
7760	Utilities	48,000	48,000	40,142
	Operational	43,000	43,000	-
	Rental housing utilities	5,000	5,000	-
	<b>Total Services &amp; Supplies</b>	<b>1,797,475</b>	<b>1,644,825</b>	<b>1,412,570</b>
<b>Other Charges</b>				
7860	Contributions to Other Agencies (STB)	-	-	25,000
	<b>Total Other Charges</b>	<b>-</b>	<b>-</b>	<b>25,000</b>
<b>Capital Assets</b>				
8300	Equipment	403,100	306,600	85,193
	Dispatch radio system	190,000	190,000	-
	VHF/UHF portable radios	16,600	16,600	-
	Wet barrel hydrants replacement	30,000	50,000	-
	Dept. Ops. Center tech. upgrade	50,000	50,000	-
	LifePak cardiac monitor	33,000	-	-
	Auto extrication tools	83,500	-	-
	<b>Total Capital Assets</b>	<b>403,100</b>	<b>306,600</b>	<b>85,193</b>
	<b>TOTAL EXPENDITURES</b>	<b>15,377,815</b>	<b>14,451,065</b>	<b>17,122,292</b>





**MONTECITO FIRE PROTECTION DISTRICT  
FINAL BUDGET DRAFT  
FISCAL YEAR 2016-17**

<b>FUND 3650 - GENERAL FUND</b>				
<u>Account</u>	<u>Line Item Description</u>	<u>Final Budget FY 2016-17</u>	<u>Prelim. Budget FY 2016-17</u>	<u>Actual FY 2015-16</u>
<b>OTHER FINANCING USES</b>				
<b>Other Financing Sources</b>				
5910	Transfer from Land & Building Fund (3653)	-	-	2,459,473
5919	Sale of Capital Assets	-	-	32,214
	<b>Total Other Financing Sources</b>	<u>-</u>	<u>-</u>	<u>2,491,687</u>
<b>Other Financing Uses</b>				
7901	Transfer To Pension Obligation Fund (3651)	456,000	456,000	795,530
7901	Transfer To Capital Reserves Fund (3652)	352,000	352,000	270,000
7901	Transfer To Land & Building Fund (3653)	<u>834,000</u>	<u>834,000</u>	<u>-</u>
	<b>Total Other Financing Uses</b>	<u>1,642,000</u>	<u>1,642,000</u>	<u>1,065,530</u>
	<b>Other Financing Sources &amp; Uses</b>	<u>(1,642,000)</u>	<u>(1,642,000)</u>	<u>1,426,157</u>
	<b>Restricted: Unrealized Gains (County)</b>	<u>-</u>	<u>-</u>	<u>14,907</u>
	<b>Net Financial Impact</b>	<u>(64,485)</u>	<u>485,000</u>	<u>1,732,277</u>
<b>Fund 3650 Fund Balance Detail</b>				
	Reserves: Catastrophic	2,243,000		1,200,000
	Reserves: Economic Uncertainties	3,430,000		-
	Fund Balance - Restricted (County)	17,772		17,772
	Fund Balance - Unrestricted Residual	873,448		3,614,171
	Net Financial Impact (Unrestricted Residual)	<u>(64,485)</u>		<u>1,732,277</u>
	Projected Ending Fund Balance at 6/30/2017	6,499,735		6,564,220



**MONTECITO FIRE PROTECTION DISTRICT  
FINAL BUDGET DRAFT  
FISCAL YEAR 2016-17**

<b>FUND 3651 - PENSION OBLIGATION FUND</b>				
<u>Account</u>	<u>Line Item Description</u>	<u>Final Budget FY 2016-17</u>	<u>Prelim. Budget FY 2016-17</u>	<u>Actual FY 2015-16</u>
<b>REVENUES</b>				
<b>Financing Sources</b>				
5910	Transfer from General Fund (3650)	456,000	456,000	795,530
	<b>TOTAL FUND REVENUES</b>	<b>456,000</b>	<b>456,000</b>	<b>795,530</b>
<b>EXPENDITURES</b>				
<b>Services &amp; Supplies</b>				
7460	Administration Fee	3,500	3,500	2,960
7830	Interest Expense	17,402	17,402	51,573
	<b>Total Services &amp; Supplies</b>	<b>20,902</b>	<b>20,902</b>	<b>54,533</b>
<b>OTHER FINANCING USES</b>				
7910	Long Term Debt Principal Repayment	435,000	435,000	740,996
	<b>Other Financing Uses</b>	<b>435,000</b>	<b>435,000</b>	<b>740,996</b>
	<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>455,902</b>	<b>455,902</b>	<b>795,529</b>
	<b>Net Financial Impact</b>	<b>98</b>	<b>98</b>	<b>1</b>
<b>Fund 3651 Equity</b>				
	Beginning Fund Balance at 7/1/2016	181		180
	Net Financial Impact	98		1
	Projected Ending Fund Balance at 6/30/2017	279		181



**MONTECITO FIRE PROTECTION DISTRICT  
FINAL BUDGET DRAFT  
FISCAL YEAR 2016-17**

<b>FUND 3652 - CAPITAL RESERVES FUND</b>				
Account	Line Item Description	Final Budget FY 2016-17	Prelim. Budget FY 2016-17	Actual FY 2015-16
<b>REVENUES</b>				
<b>Use of Money and Property</b>				
3380	Interest Income	10,000	10,000	10,284
	<b>Total Use of Money and Property</b>	<b>10,000</b>	<b>10,000</b>	<b>10,284</b>
<b>Financing Sources</b>				
5910	Transfer from General Fund (3650)	352,000	352,000	270,000
	<b>Total Financing Sources</b>	<b>352,000</b>	<b>352,000</b>	<b>270,000</b>
<b>Other Financing Sources</b>				
5919	Sale of Capital Assets	-	-	-
	<b>Total Other Financing Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL FUND REVENUES</b>	<b>362,000</b>	<b>362,000</b>	<b>280,284</b>
<b>EXPENDITURES</b>				
<b>Services &amp; Supplies</b>				
7363	Equipment Maintenance (Vehicles)	-	-	19,116
	<b>Total Services &amp; Supplies</b>	<b>-</b>	<b>-</b>	<b>19,116</b>
<b>Capital Assets</b>				
8300	Apparatus (Engine 91 - Type 1)	-	615,000	-
	Breathing Air Compressor (Pre-funded)	60,000	60,000	-
	<b>Total Capital Assets</b>	<b>60,000</b>	<b>675,000</b>	<b>302,902</b>
	<b>TOTAL EXPENDITURES</b>	<b>60,000</b>	<b>675,000</b>	<b>322,018</b>
	<b>Net Financial Impact</b>	<b>302,000</b>	<b>(313,000)</b>	<b>(41,734)</b>
<b>Fund 3652 Equity</b>				
	Beginning Fund Balance at 7/1/2016	2,344,649		2,386,383
	Net Financial Impact	302,000		(41,734)
	Projected Ending Fund Balance at 6/30/2016	2,646,649		2,344,649



**MONTECITO FIRE PROTECTION DISTRICT  
FINAL BUDGET DRAFT  
FISCAL YEAR 2016-17**

<b>FUND 3653 - LAND AND BUILDING FUND</b>				
Account	Line Item Description	Final Budget FY 2016-17	Prelim. Budget FY 2016-17	Actual FY 2015-16
<b>REVENUES</b>				
<b>Use of Money and Property</b>				
3380	Interest Income	15,000	15,000	24,053
	<b>Total Use of Money and Property</b>	<b>15,000</b>	<b>15,000</b>	<b>24,053</b>
<b>Financing Sources</b>				
5910	Transfer from General Fund (3650)	834,000	834,000	-
	<b>Total Financing Sources</b>	<b>834,000</b>	<b>834,000</b>	<b>-</b>
	<b>TOTAL FUND REVENUES</b>	<b>849,000</b>	<b>849,000</b>	<b>24,053</b>
<b>EXPENDITURES</b>				
<b>Services &amp; Supplies</b>				
7700	Projects < \$100,000	-	-	100,613
	<b>Total Services &amp; Supplies</b>	<b>-</b>	<b>-</b>	<b>100,613</b>
<b>Capital Assets</b>				
8100	Land	200,000	100,000	32,286
8700	Construction in Progress (Account deleted)	-	100,000	19,853
	<b>Total Capital Assets</b>	<b>200,000</b>	<b>200,000</b>	<b>52,139</b>
<b>OTHER FINANCING USES</b>				
7901	Transfer To General Fund (3650)	-	-	2,459,473
	<b>Total Financing Uses</b>	<b>-</b>	<b>-</b>	<b>2,459,473</b>
	<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>200,000</b>	<b>200,000</b>	<b>2,612,225</b>
	<b>Net Financial Impact</b>	<b>649,000</b>	<b>649,000</b>	<b>(2,588,172)</b>
<b>Fund 3653 Equity</b>				
	Est. Beginning Fund Balance at 7/1/2016	4,494,580		7,082,752
	Net Financial Impact	649,000		(2,588,172)
	Projected Ending Fund Balance at 6/30/2017	5,143,580		4,494,580





**RESOLUTION NO. 2016-08****RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE MONTECITO FIRE PROTECTION DISTRICT  
IN THE MATTER OF THE ADOPTION OF THE  
FINAL BUDGET FOR THE FISCAL YEAR 2016-17**

WHEREAS, Section 13890 of the Health & Safety Code requires that the District Board adopt a preliminary budget conforming to the Accounting Procedures for Special Districts and the Budget Procedures for Special Districts, as described, on or before June 30 of each year; and

WHEREAS, the publication required by section 13893 was made; and

WHEREAS, the Board of Directors met at a regular meeting on June 27, 2016, to consider the District's preliminary budget for fiscal year 2016-17 as described and recommended for approval by the Fire Chief, and so adopted said preliminary budget; and

WHEREAS, the Board of Directors on June 27, 2016, ordered that the preliminary budget be available for inspection between the hours of 8:00 a.m. and 5:00 p.m. on regular business days at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, California, and said budget has been available as described; and

WHEREAS, the Board of Directors on June 27, 2016, set September 26, 2016, 2:00 p.m. at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, California, as the time to consider and adopt the final budget as required by law, providing that any person may appear and be heard regarding any item in the budget or regarding the addition of other items; and

WHEREAS, no person appeared at the regular meeting to be heard regarding any item in the budget or regarding the addition of other items; and

WHEREAS, after making any necessary changes in the preliminary budget the Board is prepared to adopt a final budget;

NOW, THEREFORE, BE IT AND IT IS HEREBY ORDERED AND RESOLVED AS FOLLOWS:

1. That the Board of Directors adopts the fiscal year 2016-17 final budget for the Montecito Fire Protection District in the form recommended by the Fire Chief at the Board's regular meeting of September 26, 2016.

In summary, the final budget provides as follows:

<u>Fund 3650 – General Fund</u>	
Salaries & Employee Benefits	\$ 13,177,240
Services & Supplies	1,797,475
Capital Assets	403,100
Transfer to Pension Obligation Fund	456,000
Transfer to Capital Reserves Fund	352,000
Transfer to Land & Building Fund	<u>834,000</u>
	\$ 17,019,815
<u>Fund 3651 – Pension Obligation</u>	
Services & Supplies	\$ 455,902
<u>Fund 3652 – Capital Reserves</u>	
Capital Assets	\$ 60,000
<u>Fund 3653 – Land &amp; Building</u>	
Capital Assets	\$ 200,000

2. That a copy of said budget shall be forwarded to the County Auditor as required by Health & Safety Code Section 13895. Copies shall be kept on file with District records and shall be available for public inspection.

3. That on July 8, 2014, the voters of the District approved a measure authorizing the District to appropriate the combined total of all revenues from taxes, assessments, interest and any subventions or other aid received in the 2016-17 fiscal year.

PASSED AND ADOPTED by the Governing Board of the Montecito Fire Protection District this 26<sup>th</sup> day of September, 2016, by the following vote, to wit:

AYES:  
NAYS:  
ABSTAIN:  
ABSENT:

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President of the Board of Directors  
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

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Vice-President of the Board of Directors  
MONTECITO FIRE PROTECTION DISTRICT

DRAFT

# ATTACHMENT

#D



**Montecito Fire Protection District  
Reimbursement Disclosure Report  
July 1, 2015 - June 30, 2016**

Date	Name	Description	Lodging	Meals	Tuition	Trans- portation	Other	Total
07/07/15	Bumanglag, Sarah	Payroll check re-issued					608.56	608.56
07/27/15	Taylor, Kevin	Columbia Southern MSE 5301			742.50			742.50
08/12/15	Hickman, Kurt	Trauma Symposium			170.00			170.00
08/27/15	Kellogg, Kerry	McClelland fire staging per diem		150.00				150.00
08/31/15	Holthe, Drue	Incident fire assgmt lodging	205.78					205.78
08/31/15	Skei, Evan	Rivers fire assgmt meals		170.51				170.51
08/31/15	Davis, Shaun	Incident fire assgmt fuel				158.64		158.64
08/31/15	Fuentes, Eduardo	Incident fire assgmt fuel				179.17		179.17
08/31/15	Skei, Evan	Rivers fire assgmt fuel				100.00		100.00
08/31/15	Blake, Gareth	Paramedic recertification			209.00			209.00
08/31/15	Galbraith, Robert	Fire Technology 102/103			519.52			519.52
08/31/15	Gil, Araceli	Allan Hancock Courses			374.11			374.11
09/04/15	Klemowicz, Eric	Mad River fire assgmt car/meals/fuel		42.22		1,731.46		1,773.68
09/18/15	Galbraith, Robert	Rescue Systems 2		50.00		231.15		281.15
10/13/15	Chapman, Scott	Command 2B	758.25	206.57	250.00	296.70		1,511.52
10/16/15	Chapman, Scott	Management 2A	703.82	208.08	250.00	204.70		1,366.60
10/21/15	Gil, Araceli	CSDA Conference	781.64	33.00		350.80		1,165.44
10/21/15	Hauser, Benjamin	Fire Technology 102/103			293.00			293.00
11/03/15	Chapman, Scott	Columbia Southern PHL 2350			602.00			602.00
11/03/15	Davis, Shaun	ACLS/PALS			280.00			280.00
11/13/15	Chapman, Scott	Command 2D		40.00	250.00	138.00		428.00
11/13/15	Davis, Shaun	Blue Card Train the Trainer	694.35	125.00		518.65		1,338.00
12/16/15	Chapman, Scott	Management 2C	594.60	199.00	250.00	170.78		1,214.38
12/16/15	Davis, Shaun	CPR cards/manuals					136.30	136.30
12/16/15	Taylor, Kevin	Columbia Southern MSE 6201			742.50			742.50
12/28/15	Ederer, Travis	New hire interview panel lunch		115.25				115.25
12/28/15	Chapman, Scott	Columbia Southern HY 1010			567.00			567.00
01/21/16	McCracken, Ryland	ACLS and PALS			275.50			275.50
02/05/16	Chapman, Scott	Command 2E	404.41	99.00	280.00	187.38		970.79
02/05/16	Chapman, Scott	Management 2D	598.40	182.74	300.98	161.00		1,243.12
02/05/16	Hauser, Benjamin	AHC Fire Technology 104			158.00			158.00
02/12/16	Muller, Leslie	Navigator Conference	223.02		540.00			1,250.30
02/19/16	Chapman, Scott	Columbia Southern MAT 1301			567.00			567.00

**Montecito Fire Protection District  
Reimbursement Disclosure Report  
July 1, 2015 - June 30, 2016**

Date	Name	Description	Lodging	Meals	Tuition	Transportation	Other	Total
02/19/16	McCracken, Ryland	ICS 300			300.00	286.20		586.20
02/19/16	Villarreal, Jeff	Firehouse World (train tix)				121.40		121.40
02/26/16	Hauser, Benjamin	Leadership 381	372.67	180.00	1,400.00	285.12		2,237.79
03/04/16	Bennewate, Brandon	HazMat Tech	406.88	165.00		110.70		682.58
03/18/16	Galbraith, Robert	PALS Refresher			130.50			130.50
03/18/16	Skei, Evan	Rope Rescue Technician	550.00	60.00		27.32		637.32
03/28/16	Bennewate, Brandon	HazMat Tech Module B	406.88	165.00		110.70		682.58
03/28/16	Chapman, Scott	Leadership 381		150.00	1,400.00			1,550.00
03/28/16	Hickman, Kurt	CCAI Conference	157.34	9.70	570.00			737.04
04/12/16	Davis, Shaun	Digital Combustion			250.00			250.00
04/14/16	McCracken, Ryland	Command 1C			250.00			250.00
04/14/16	Taylor, Kevin	Columbia Southern MSE 6301			742.50			742.50
04/19/16	Bennewate, Brandon	HazMat Tech Module D	406.88	165.00		110.70		682.58
04/19/16	Powell, Keith	Fire Mechanics Academy		190.00	540.00	456.30		1,186.30
04/19/16	Zeitsoff, Jordan	Fire Mechanics Academy	541.75	224.23	540.00			1,305.98
05/02/16	Bennewate, Brandon	HazMat Tech Module	406.88	165.00		110.70		682.58
05/02/16	Broumand, Alex	Conf. of Arson Investigators		23.00	535.00			558.00
5/5/2016	Davis, Shaun	Auto Extrication		45.00	500.00			545.00
05/10/16	Chapman, Scott	Auto Extrication	812.15	84.00	500.00	187.92		1,584.07
05/13/16	Walkup, Rodney	Fire Mechanics Academy		190.00	540.00			730.00
05/31/16	Bass, Loren	HazMat Incident Commander		20.00	295.00	96.89		411.89
05/31/16	Chapman, Scott	FDIC	1,000.00	343.18	520.00	59.94		1,923.12
05/31/16	Muller, Leslie	Navigator Conference	883.08	129.00		33.00		1,045.08
05/31/16	Powell, Keith	Bombers Conference			375.00			375.00
6/2/2016	Gil, Araceli	SDRMA Safety/Claims Day	151.62					151.62
06/02/16	Chapman, Scott	Columbia Southern SOC 1010			567.00			567.00
6/2/2016	Gil, Araceli	ICS 300/400		45.00		170.64		215.64
06/02/16	Hickman, Kurt	ACLS renewal class			150.00	17.82		167.82
06/02/16	Hickman, Kurt	PALS renewal class			150.00	17.82		167.82
6/2/2016	Saley, Jeff	Safety Officer's Conference	422.61	94.00		115.56		632.17
06/03/16	Bumanglag, Sarah	S. Bumanglag ADP Payment 5/1-5/31/16					4,982.50	4,982.50
06/14/16	Grant, Lucas	Driver Operator 1B	953.45	140.00	435.73	315.36		1,844.54
06/14/16	Whilt, Shawn	Driver Operator 1B		140.00	435.73	119.88		695.61



**Montecito Fire Protection District  
Reimbursement Disclosure Report  
July 1, 2015 - June 30, 2016**

Date	Name	Description	Lodging	Meals	Tuition	Trans- portation	Other	Total
06/14/16	Wrenn, William	Driver Operator 1B		140.00	457.80			597.80
06/16/16	Blake, Gare	Water/Gatorade emergency supplies					161.35	161.35
06/16/16	Blake, Gare	Water/Gatorade emergency supplies					166.06	166.06
06/17/16	Galbraith, Robert	Nailers/nails for USAR					247.71	247.71
06/17/16	Ederer, Travis	ImageTrend Conf. flights (4)				2,444.80		2,444.80
06/27/16	Bennewate, Brandon	HazMat Tech Module F		165.00		216.00		381.00
06/27/16	Ederer, Travis	Mastering Unified Command		126.00		448.20		574.20
06/27/16	Skei, Evan	Chief Officer 3D	362.64	132.00	649.31	302.94		1,446.89
06/30/16	Bumanglag, Sarah	S. Bumanglag ADP Payment 6/1-6/30/16					4,982.50	4,982.50
<b>Totals</b>			<u>12,799.10</u>	<u>4,911.48</u>	<u>19,854.68</u>	<u>11,081.62</u>	<u>11,284.98</u>	<u>59,931.86</u>

Reimbursement Disclosure Report prepared pursuant to California Government Code Section 53065.5



# Agenda

## Item #8





MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road, August 22, 2016 at 2:00 p.m.

The meeting was called to order by Director Powell at 2:01 p.m.

**Present:** Director Powell, Director van Duinwyk, Director Venable, Director Easton, Director Lee. Chief Hickman and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.**

There were no public comments at this meeting. Battalion Chief Ederer provided an update regarding the Rey Fire Incident. Chief Hickman introduced new Wildland Fire Specialist, Maeve Juarez.

- 2. Motion to authorize Fire Chief to enter into a contract with Robert TenEyck to enhance Public Information and Education.**

- a. Staff report presented by Chief Hickman.**

Chief Hickman provided a staff report and introduced Core Idea Consultant, Robert TenEyck.

- b. Presentation by Core Idea Consultant Robert TenEyck regarding Public Information and Education through branding and messaging.**

Robert TenEyck provided a presentation to the board. After thorough discussion, the motion to authorize the Fire Chief to enter into a preliminary agreement with Robert TenEyck for Initiative I was made by Director van Duinwyk, seconded by Director Venable and unanimously passed. The Board took a break at 3:30 p.m. The Board reconvened at 3:40 p.m. and moved into closed session (agenda item 8).

- 3. Report from the Finance Committee:**

- a. Consider recommendation to approve financial statements ending July 31, 2016.**

Director van Duinwyk provided a report regarding the Finance Committee meeting. The motion to approve the financial statements ending July 31, 2016 was made by Director Venable, seconded by Director Lee and unanimously passed.

- b. Review Draft Final Budget for FY 2016-17.**

The Board reviewed the draft budget.

**4. Approval of Minutes of the July 25, 2016 Regular Meeting.**

The motion to approve the minutes of the July 25, 2016 Regular Meeting was made by Director Easton, seconded by Director Lee and unanimously passed.

**5. Fire Chief's report.**

Chief Hickman stated that the Department is very busy with Fire Assignments. He added that the OP area is at drawdown. The Chief mentioned that storyboards regarding the Rey Fire Incident will be placed in the upper village and at Station 1. The Chief stated that he will be attending the Southern California Edison presentation at the Montecito Association meeting this evening. Chief Hickman mentioned that the Strategic Planning meeting will be scheduled soon.

**6. Board of Director's report.**

Director Venable stated that he met with his Doctor and he's doing well.

**7. Suggestions from Directors for items other than regular agenda items to be included for the September Regular Board Meeting.**

There were no additional suggestions from the Directors.

**8. CLOSED SESSION –**

**A. Conference with Legal Counsel – Existing Litigation [Government Code section 54956.9 (d)]**

**Montecito Agricultural Foundation v. Montecito Fire Protection District, Santa Barbara Superior Court Case No. 1401924**

**B. Conference with Legal Counsel – Anticipated Litigation**

**Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9: One case.**

The Board reported out of closed session at 4:25 p.m. with no reportable action. Director Powell left the meeting. Director van Duinwyk resumed the meeting with agenda item 3.

The meeting was adjourned at 4:47 p.m.

\_\_\_\_\_

President John Abraham Powell

\_\_\_\_\_

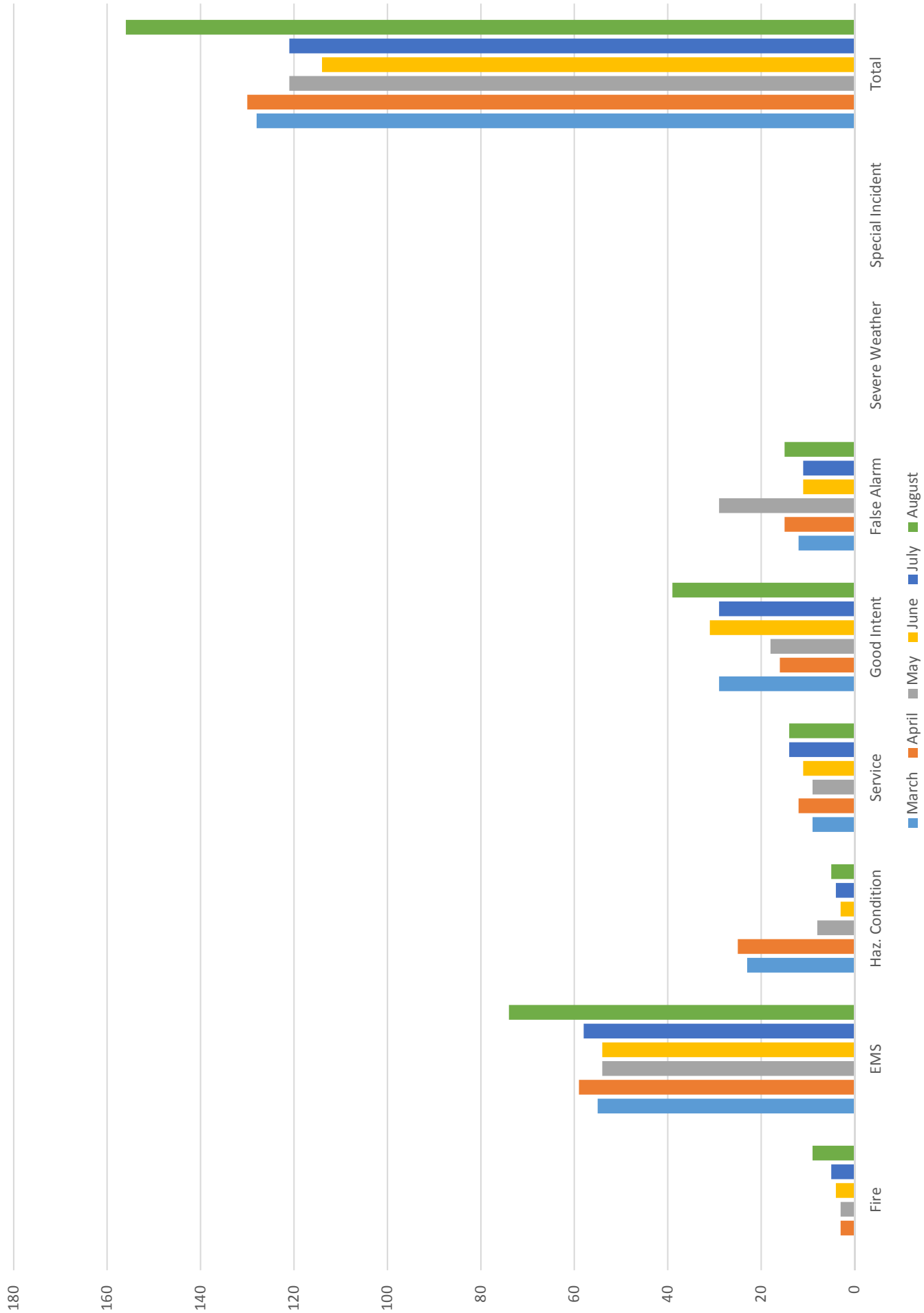
Secretary Sylvia Easton

# Agenda Item #9



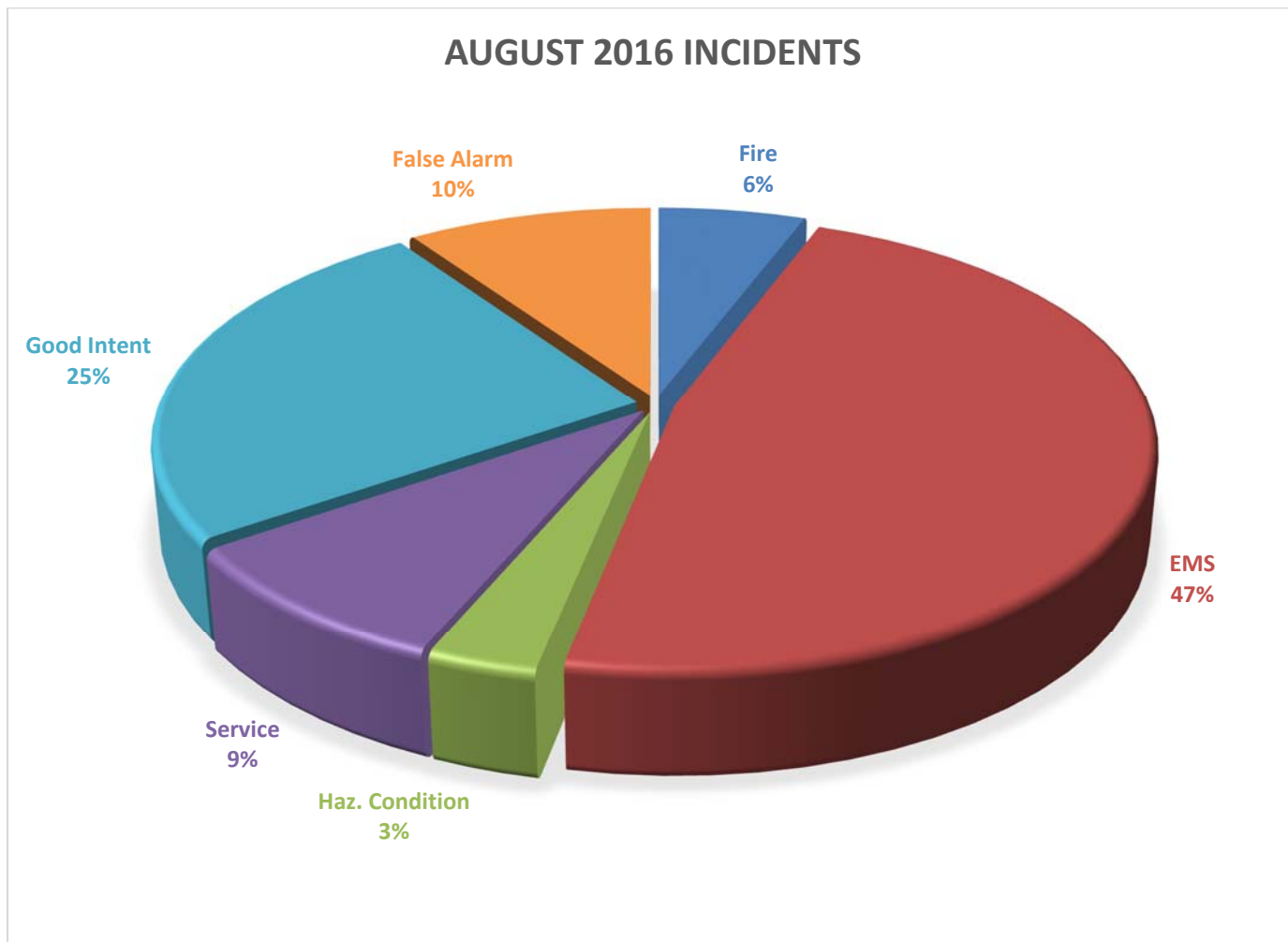


### March - August 2016 Incident Trend



**AUGUST 2016  
CALLS BY INCIDENT TYPE  
TOTAL INCIDENTS: 156**

FIRE: 9	EMS: 74
HAZARDOUS CONDITION: 5	PUBLIC SERVICE**: 14
GOOD INTENT*: 39	FALSE ALARM: 15
SEVERE WEATHER: 0	SPECIAL INCIDENT TYPE: 0



\*Good Intent: Firefighters respond to a reported emergency, but find a different type of incident or nothing at all upon arrival to the area. Example: A caller reports smoke on the hillside. Firefighters arrive to discover a grading operation at a construction site is creating dust mistaken for smoke. Dispatched and Cancelled Enroute falls in this category.

\*\* Public Service: Non-emergency requests for assistance. Examples: lock out, animal rescue, ring removal, water problem; lift assists, seized gate, stalled elevator, providing the Sheriff's Department with a ladder to enter a building.