

MONTECITO FIRE PROTECTION DISTRICT
AGENDA FOR THE REGULAR MEETING
OF THE BOARD OF DIRECTORS

Montecito Fire Protection District Headquarters
595 San Ysidro Road
Santa Barbara, California

June 22, 2015 at 2:00 p.m.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)
2. Recognition of Dispatcher Scott Edwards as Employee of the Year, and recipient of the Montecito Rotary Club's 2015 Vocational Public Safety Service Award.
3. Receive Report from Division Chief Kevin Taylor regarding the District's Annual Emergency Notification Testing Program.
4. Report from the Finance Committee (copy of Agenda for Finance Committee Meeting attached).
 - a. Consider recommendation to approve District's May 2015 financial statements.
 - b. Consider recommendation to approve Resolution 2015-05, Adoption of the Preliminary Budget for the Fiscal Year 2015-16.
 - c. Consider recommendation to adopt price and population factors for establishing the appropriations limit for fiscal year 2014-15.
 - d. Consider recommendation to approve the Publicly Available Pay Schedule.
5. Reject claim for damages for vehicle accident claim from David Andreas.
6. Approval of Minutes of May 28, 2015 Adjourned Regular Meeting.
7. Approval of Paid Sick Leave Policy for Auxiliary Employees.
8. Approval of Revised Sick Leave Policy for Non-Auxiliary Employees.
9. Approval of Resolution 2015-06 for the election of Directors to the Special District Risk Management Authority Board of Directors.
10. Fire Chief's report.
11. Board of Director's report.

12. Suggestions from Directors for items other than regular agenda items to be included for the July 27, 2015 Regular Board meeting.
13. Closed Session - Public Employee Performance Evaluation (§ 54957)
 - a. Chip Hickman, Fire Chief

Adjournment

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is June 17, 2015.

MONTECITO FIRE PROTECTION DISTRICT



Chip Hickman, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

Agenda Item #3



STAFF REPORT

Prepared for: Montecito Fire Protection Board of Directors

Prepared by: Kevin Taylor, Division Chief - Operations

Date: June 22, 2015

Topic: Annual Emergency Notification Testing Program

Summary

Emergency notification system testing was completed on June 1, 2015. Several community members assisted the District by completing an online data collection survey following the notification system test. 96 percent of the respondents indicated that the emergency notification message they received was clear and that they understood the action they were directed to take.

Background

The Montecito Fire Protection District utilizes several different emergency alert programs. Citygate Standards of Cover Recommendation 2.5 indicated that these systems should be tested every 12-24 months. In response to this recommendation, the Board of Directors authorized the District to conduct an alert system test on June 1, 2015.

Discussion

The test was conducted by evacuation zones to simulate an actual event. Reverse 911 and the Hearo Radio Systems were tested between 1000- 1600. Situation status information and general notification system testing information was shared with the community via AM 1610, Nixle, District website, Facebook and Twitter throughout the day. A total of 15,523 phone calls were made by Reverse 911 from the Sheriff's Office and 187 Hearo Radios were alerted by the District.

Conclusion

The testing process was successful. Messages were created and executed in a timely manner which reflects what would occur during a real emergency.

Emergency Notification System Test – June 1, 2015

Notification System Test Process:

Notification system testing was broken up by evacuation zones to prevent an overload of the Reverse 9-1-1 system. Concurrently, Hearo Radio System and Nixle notification systems were tested.

Notification System Test Alert Statistics					
Evacuation Zone	Test Start Time	R911 Test Time (minutes)	R911 Number Dialed	Hearo Radio Test Time (minutes)	Hearo Radios Alerted
1,2,3	1000	63	2,988	3	48
4, 5, 6, 7	1130	68	3,284	7	48
8,9,10	1300	111	5,302	3	46
11,14,15	1430	58	2,784	3	42
12, 13	1600	35	1,165	1	3

Community Member Survey:

Immediately following the emergency notification test community members were encouraged to participate in an online survey or to contact Jackie Jenkins via email or phone, to determine if they received the alert, if the message was clear and if they understood what to do as a result of the emergency. The District received 212 survey responses which are summarized below.

SURVEY SUMMARY:

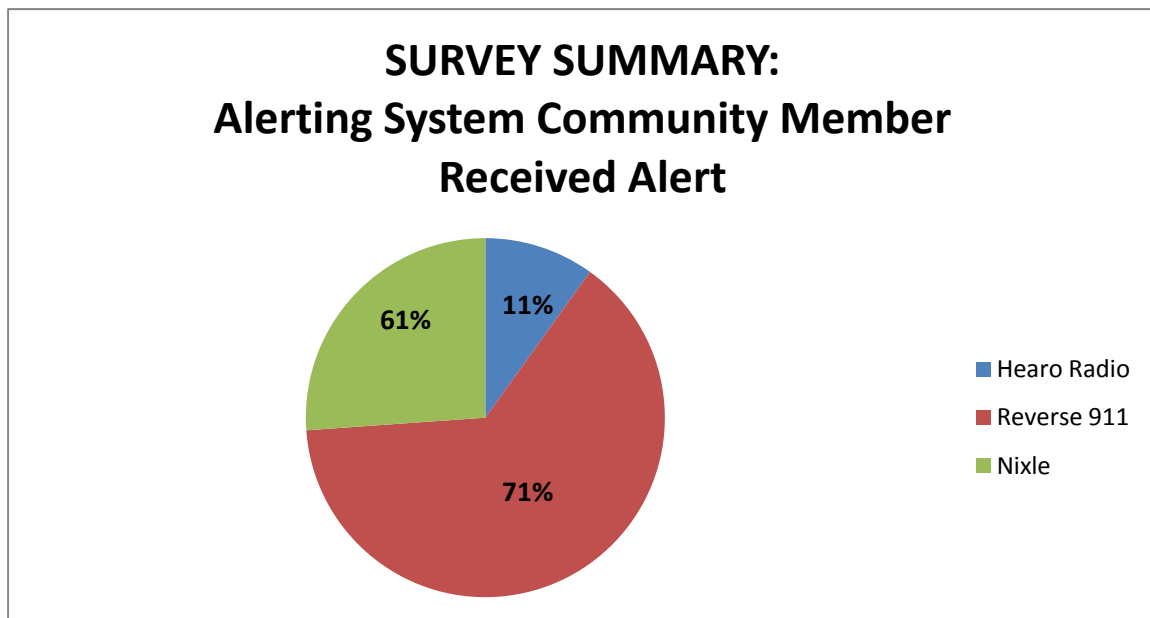
Alert was received via one of the alerting methods: 162/212 (76%)

Alert message was clear, I understood what to do: 204/212 (96%)

Alert received via Hearo Radio: 24 (11%)

Alert received via Reverse 911: 151 (71%)

Alert received via Nixle: 61 (29%)



Agenda Item #4

MONTECITO FIRE PROTECTION DISTRICT

Finance Committee Meeting Agenda

June 15, 2015 at 2:00 p.m.

Montecito Fire Protection District Headquarters
595 San Ysidro Road
Santa Barbara, CA 93108

Agenda Items May Be Taken Out of the Order Shown

1. Public comment: Any person may address the Finance Committee at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.
2. Review and make recommendation for approval of May 2015 financial statements.
3. Review PARS OPEB Trust Program statement for April 2015.
4. Review and make recommendation for adoption of Resolution 2015-05, Adoption of the Preliminary Budget for the Fiscal Year 2015-16.
5. Review and make recommendation for adoption of price and population factors for establishing the appropriations limit for fiscal year 2014-15.
6. Review and make recommendation for approval of the Publicly Available Pay Schedule, effective July 1, 2015.
7. Fire Chief's Report.
8. Requests for items to be included for the next Finance Committee Meeting.
9. Adjournment.

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is June 10, 2015.

MONTECITO FIRE PROTECTION DISTRICT


Chip Hickman, Fire Chief

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ATTACHMENT

#A

MONTECITO FIRE PROTECTION DISTRICT
CASH RECONCILIATION - ALL FUNDS
May 31, 2015

	Fund 3650 General	Fund 3651 Pension Obl.	Fund 3652 Capital Outlay	Fund 3653 Land & Bldg	All Funds
Cash Balance at 5/1/15	7,507,389.43	180.30	2,085,373.15	6,382,751.75	15,975,694.63
Income:					
Tax Revenue	10,974.21	-	-	-	10,974.21
Interest	-	-	-	-	-
Witness fee for A. Gregson	275.00				
Sale of excess property - 2 saws	380.00				
State Comp Insurance Deposit	70,878.00				
Interfund Transfers (In)	<u>800,000.00</u>	-	<u>332,406.00</u>	<u>1,500,000.00</u>	<u>2,632,406.00</u>
	882,507.21	-	332,406.00	1,500,000.00	2,643,380.21
Expenses:					
Claims Processed	(164,724.61)	-	(31,396.45)	-	(196,121.06)
Payroll	(825,654.82)	-	-	-	(825,654.82)
Other:					
Interfund Transfers (Out)	(1,832,406.00)	-	-	(800,000.00)	(2,632,406.00)
Reimbursed expenses*	<u>4,524.08</u>	-	-	-	<u>4,524.08</u>
	(2,818,261.35)	-	(31,396.45)	(800,000.00)	(3,649,657.80)
Cash Balance at 5/31/15	<u>5,571,635.29</u>	<u>180.30</u>	<u>2,386,382.70</u>	<u>7,082,751.75</u>	<u>14,969,417.04</u>
Cash in Treasury per Balance Sheet	<u>6,025,132.92</u>	<u>180.30</u>	<u>2,386,382.70</u>	<u>7,082,751.75</u>	<u>15,494,447.67</u>
Difference	453,497.63	-	-	-	453,497.63
Reconciliation:					
Outstanding payroll claims					
Delta Dental	14,227.03	-	-	-	14,227.03
Vision Service Plan	2,906.80	-	-	-	2,906.80
CalPERS retirement contributions	87,542.65	-	-	-	87,542.65
Mass Mutual contributions	22,307.55	-	-	-	22,307.55
Payroll checks	5,037.30	-	-	-	5,037.30
Payroll Taxes & Direct Deposit	236,516.20	-	-	-	236,516.20
Accounts payable					
CalPERS retirement contributions	<u>84,960.10</u>	-	-	-	<u>84,960.10</u>
	453,497.63	-	-	-	453,497.63

* Summary of reimbursed expenses:

S. Bumanglag reimbursement for health premium (1 month), employee portion, \$25.52
 El Montecito Presbyterian Church: refundable security deposit for room rental, \$200.00
 State Compensation Ins Fund - Temporary disability payments, 4/11-4/24/15, \$2,149.28
 State Compensation Ins Fund - Temporary disability payments, 4/25-5/8/15, \$2,149.28

**MONTECITO FIRE PROTECTION DISTRICT
WARRANTS AND CLAIMS DETAIL
May 2015**

Payee	Description	Amount
Fund 3650 - General		
Across The Street Productions	Blue Card Command: annual support fees	1,964.80
ADP Inc	ADP fees, 4/30/15	265.36
ADP Inc	ADP fees, 5/15/15	214.44
ADP Inc	ADP amendment fees, 4Qtr2014	587.50
Aflac	Employee paid insurance, April	1,549.22
Airgas West	Oxygen refills	80.88
Allstar Fire Equipment Inc	PPE: Turnout set for new hire (Grant)	2,216.16
A-OK Mower Shop Inc	Chain saws (2), plugs, other supplies	2,143.65
Bennewate, Brandon	B. Bennewate Reimb: Driver Operator 1A	1,292.25
Bound Tree Medical	Patient medical supplies	787.58
Branch Out Tree Care LLC	Chipping Project: W. Mtn Dr, Coyote and Banana	4,800.00
Branch Out Tree Care LLC	Chipping Project: Arcady, Knapp, Cowles, Barker	4,000.00
Broumand, Alex	A. Broumand Reimb: Paramedic recertification	200.00
Burtens Fire Inc	Vehicle supplies	313.22
Burtens Fire Inc	CAFS flow meter replacement part for E91	2,607.85
Callback Staffing Solutions LLC	Online scheduling program, monthly fee	94.50
CalPERS	GASB 68 reports for auditors	1,700.00
Carlos H Amaro	Pre-plans: Biltmore/SY Ranch	560.00
Carquest Auto Parts	Mechanic shop supplies	50.29
Chapman, Scott	S. Chapman Reimb: Management 2E	1,435.94
Conexis Benefits Administrator LP	FSA plan payments, employee paid	4,126.77
Conexis Benefits Administrator LP	FSA administrative fee, April	97.75
Cox Communications	CAD connectivity & Internet	2,692.18
Cummins Cal Pacific	Replace alternator for Sta. 2 generator	1,655.53
Davis, Shaun	S. Davis Reimb: Academy training	1,223.60
Day Wireless Systems	Repeaters for Command Vehicle (Budgeted)	2,978.57
Dewitt Pinto Petroleum	Diesel fuel, 5 trips	3,571.97
Fail Safe Testing	Annual ladder testing	780.60
Gil, Araceli	A. Gil Reimb: SDRMA Safety/Claims Day	141.95
Hugo's Auto Detailing	Car wash service, 3 months	620.00
Hugo's Auto Detailing	Car wax service, 3 vehicles	150.00
Hydrex Pest Control	Quarterly pest control maintenance	178.00
Impulse Internet Services	Phone services, June	502.70
Interstate Batteries of Sierra Madre	Battery for Sta. 2 generator	148.99
Janice M Thielmann	EMT Instruction: Module V	960.00
Jensen Audio Visual	Service call for projector repair	95.00
Kimball Midwest Corp	Mechanic shop supplies	194.49
Marborg Industries	Refuse disposal	495.19
Mission Uniform Service Inc	Shop towels	381.11
Montecito Village Hardware	Various hardware supplies: screws, glue, paint	71.00
Montecito Water District	Water service	499.88
Nestle Pure Life Direct	Bottled water	321.08
Peyton Scapes	Landscape maintenance, 2 months	1,000.00
Precision Imaging	Office copier usage fee, April	204.88
Precision Imaging	Printer ink for plotter	191.51
Price Postel & Parma	Legal services, April	4,277.50

**MONTECITO FIRE PROTECTION DISTRICT
WARRANTS AND CLAIMS DETAIL
May 2015**

Payee	Description	Amount
Sansum Clinic	Employee medical exams	4,262.00
Santa Barbara Steam Cleaning	Annual dryer vent cleaning, Sta. 1	279.00
Santa Barbara Trophy	Name badge	12.47
Satcom Global Inc	Satellite phone charges	150.57
SB County Auditor-Controller	SUTAX JE - May 2015	145.11
South Coast Emergency Vehicle	Vehicle hose (2) for E91	41.38
Sprint	E92 Sim card for MDC, 2 months	75.98
Staples Credit Plan	Office supplies: foam board, files, microphone	227.61
State Compensation Insurance Fund	Premium adjustment for 7/1-12/31/14 policy	70,878.00
State Compensation Insurance Fund	Premium adjustment for 7/1-12/31/14 policy	14,095.16
Suds-Duds Launderette	Turnouts cleaned	623.50
SullivanCurtisMonroe Services LLC	Worker's comp insurance broker, 01/01-03/31/15	6,000.00
SullivanCurtisMonroe Services LLC	Worker's comp insurance broker, 04/01-06/30/15	6,000.00
The Gas Company	Gas service	116.86
Turnout Maintenance Co LLC	Turnout repairs	752.64
US Bank Corporate Card	Knox box keys	15.28
US Bank Corporate Card	Business meeting: 903 and SBC Ops Chief	26.49
US Bank Corporate Card	2015 NFPA 1851 publication (PDF)	44.10
US Bank Corporate Card	Flowers for promotion presentation	53.95
US Bank Corporate Card	Vehicle repair parts for E92	62.40
US Bank Corporate Card	Office supplies and printing service	68.73
US Bank Corporate Card	Dropbox account upgrade fee	99.00
US Bank Corporate Card	Liebert Cassidy Whitmore training webinars (2)	150.00
US Bank Corporate Card	A. Gil: SDRMA Safety/Claims Day flight	181.98
US Bank Corporate Card	Tools calibration service, and portable radio clip	211.50
US Bank Corporate Card	Survey Monkey annual fee and fax monthly fee	212.95
US Bank Corporate Card	Jenkins/Purguy: Spirit to Serve class	238.00
US Bank Corporate Card	Gasoline charges	244.46
US Bank Corporate Card	Wireless router and switch for Dispatch	289.39
US Bank Corporate Card	Class A hats (2) and uniform repair	353.68
US Bank Corporate Card	Widling: AZ Wildfire Academy	445.60
US Bank Corporate Card	PPE: Forest fire shelter	489.11
US Bank Corporate Card	MDC system upgrade licenses	710.19
Verizon California	Phone services, June	1,231.63
Vortex Industries	Door closers and arms (3) at Sta. 2	1,512.00
	Fund 3650 Total	<u>164,724.61</u>
 <u>Fund 3652 - Capital Outlay</u>		
West Coast Ambulance	Medic 91: 2003 Ford 350XLT	31,396.45
	Fund 3652 Total	<u>31,396.45</u>

**MONTECITO FIRE PROTECTION DISTRICT
PAYROLL EXPENDITURES
May 2015**

Regular Salaries	\$	473,291.00
Part-Time Salaries		4,657.98
Directors Fees		-
Auxiliary		969.00
FLSA Safety		5,842.50
FLSA Dispatch		2,992.43
Overtime		38,756.35
Fire Assignment Overtime		-
Chief Officers - Extra Duty		1,884.00
Dispatch Cadre Earnings		1,984.20
Mass Mutual 457 Contribution		8,200.00
4850 Labor Code Payroll		<u>23,802.55</u>
Gross Wages	\$	562,380.01
District Contributions to Insurance		114,303.21
District Contributions to Medicare/FICA		7,384.74
District Contributions to SUI		31.49
CalPERS Employee Contribution, District paid		47,006.00
CalPERS Employer Contribution, Employee paid		(24,561.57)
CalPERS, District Contribution		123,981.52
Health and Dependent Care FSA Contributions		(3,321.32)
Due to AFLAC		<u>(1,549.26)</u>
Total Benefits		<u>263,274.81</u>
Grand Total	\$	<u>825,654.82</u>

MONTECITO FIRE PROTECTION DISTRICT
OVERTIME COMPENSATION
May 2015

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Sick Relief	Emer. Callback	Training/Class Cover	Paramedic Cont. Ed	Flex Day	Extra Staffing	Shift Vacancy	BC Coverage	Dispatch Coverage	Fire Asgmt	Other	Description
Andreas, D.	04/08/15		5.5	436.59			436.59									
Chapman, S.	04/13/15	10.0	-	-												
Lauritson, R.	04/14/15		0.5	59.64							59.64					
Andreas, D.	04/17/15	8.0	16.0	1,270.08							1,270.08					
Chapman, S.	04/22/15		7.0	458.64			458.64									
Chapman, S.	04/24/15		7.0	458.64			458.64									
Holthe, D.	04/25/15		24.0	1,949.04	1,949.04											
Poulos, T.	04/25/15		19.0	1,196.16	1,196.16											
Andreas, D.	04/26/15		10.5	833.49		833.49										
Bass, L.	04/26/15		5.5	353.10		353.10										
Hauser, B.	04/26/15		4.5	256.57			256.57									
Villarreal, J.	04/26/15	5.5	-	-												
Briner, A.	04/27/15		11.0	767.75							767.75					
Broumand, A.	04/27/15		10.5	635.04							635.04					
Edwards, S.	04/27/15		9.0	408.78										408.78		Fire investigation
Grant, L.	04/27/15		11.0	433.95							433.95					
Poulos, T.	04/27/15		10.5	661.02							661.02					
Skei, E.	04/27/15	4.5	6.0	443.34							443.34					
Whilt, S.	04/27/15	24.0	-	-												
Zeitsoff, J.	04/27/15		11.0	626.51							626.51					
Andreas, D.	04/28/15		10.5	833.49										833.49		Fire investigation
Wrenn, B.	04/28/15	13.0	-	-												Fire watch
Broumand, A.	04/29/15		3.0	181.44										181.44		Fire investigation
Davis, S.	04/29/15		10.0	589.05							589.05					
Muller, L.	04/29/15		24.0	1,090.44									1,090.44			
Andreas, D.	04/30/15		6.0	476.28											476.28	Fire investigation
Broumand, A.	05/01/15		2.0	120.96										120.96		AAR Loureiro Incident
Grant, L.	05/01/15		2.0	78.90										78.90		AAR Loureiro Incident
McCracken, R.	05/01/15		2.0	126.12										126.12		AAR Loureiro Incident
Poulos, T.	05/01/15		2.0	125.91										125.91		AAR Loureiro Incident
Skei, E.	05/01/15		2.0	147.78										147.78		AAR Loureiro Incident
Villarreal, J.	05/01/15	4.0	18.5	1,434.68	1,434.68											
Whilt, S.	05/01/15		2.0	87.60											87.60	AAR Loureiro Incident
Zeitsoff, J.	05/01/15		2.0	113.91											113.91	AAR Loureiro Incident
Galbraith, R.	05/02/15	12.0	12.0	706.86	706.86											
Lauritson, R.	05/02/15		24.0	2,862.72							2,862.72					
Bass, L.	05/05/15		1.5	96.30			96.30									
Grant, L.	05/06/15		7.0	276.15											276.15	Pump testing
Jenkins, J.	05/06/15		2.0	205.29									205.29			
Poulos, T.	05/06/15		10.0	629.54											629.54	Pump testing
Wrenn, B.	05/07/15		10.0	394.50											394.50	Pump testing
Jenkins, J.	05/08/15		2.0	205.29									205.29			
Fuggles, K.	05/09/15		8.0	559.44			559.44									

**MONTECITO FIRE PROTECTION DISTRICT
OVERTIME COMPENSATION
May 2015**

Name	Date Worked	Comp Hrs	OT Hrs	Total Amount	Sick Relief	Emer. Callback	Training/Class Cover	Paramedic Cont. Ed	Flex Day	Extra Staffing	Shift Vacancy	BC Coverage	Dispatch Coverage	Fire Asgmt	Other	Description
Holthe, D.	05/09/15		24.0	1,949.04							1,949.04					
Lauritson, R.	05/09/15		8.5	1,013.88							1,013.88					
Walkup, R.	05/09/15		0.5	29.35							29.35					
Wrenn, B.	05/09/15		8.5	335.33							335.33					
Gil, A.	05/11/15		1.5	124.36								124.36				Finance Committee reports
Payroll 5/18/15				26,042.95												
Galbraith, R.	04/06/15		9.0	530.15											530.15	Academy instruction
Bennewate, B.	04/07/15		10.0	525.45							525.45					
Fuentes, E.	04/23/15		14.0	987.84							987.84					
Bennewate, B.	04/26/15		5.5	289.00		289.00										
St. Oegger, D.	04/26/15		5.5	361.85		361.85										
Briner, A.	05/01/15		2.0	139.59											139.59	AAR Loureiro Incident
Chapman, S.	05/09/15		8.5	556.92							556.92					
Bass, L.	05/14/15		24.0	1,540.80							1,540.80					
Chapman, S.	05/14/15	8.0	16.0	1,048.32							1,048.32					
Galbraith, R.	05/15/15		8.5	500.69											500.69	Ambulance pick-up
Grant, L.	05/16/15		24.0	947.88							947.88					
Walkup, R.	05/16/15		24.0	1,408.68							1,408.68					
Villarreal, J.	05/20/15		0.5	38.78											38.78	Late call
Bass, L.	05/21/15		1.0	64.20											64.20	ID cards project
Broumand, A.	05/21/15		3.0	181.44			181.44									
Ederer, T.	05/21/15		24.0	1,884.00								1,884.00				
Hickman, K.	05/21/15		3.0	190.89				190.89								
McCracken, R.	05/21/15		3.0	189.18				189.18								
Whitt, S.	05/21/15		3.0	131.58				131.58								
Zeitsoff, J.	05/21/15		24.0	1,366.92							1,366.92					
Briner, A.	05/25/15		24.0	1,675.08							1,675.08					
Elliott, M.	05/31/15		1.0	38.16							38.16					
Payroll 5/1/15				14,597.40												
Grand Total				40,640.35	5,286.74	1,837.44	2,266.18	693.09	-	-	21,772.75	1,884.00	1,501.02	-	5,399.13	
% of Total				100.00%	13.0%	4.5%	5.6%	1.7%	0.0%	0.0%	53.6%	4.6%	3.7%	0.0%	13.3%	

**MONTECITO FIRE PROTECTION DISTRICT
SUMMARY OF OVERTIME EXPENSE BY CATEGORY**

Fiscal Year 2013-14

Month Paid	Sick Relief	Emergency Callback	Training/Class Cover	Paramedic Cont. Ed	Flex Day	Extra Staffing	Shift Vacancy	BC Coverage	Dispatch Coverage	Other	Subtotal	Fire Assignments	Total OT	Monthly % of Budget	Cum. % of Budget
JULY	17,047.80	1,005.12	1,475.64	516.83	6,730.92	13,279.82	15,550.45	9,420.00	3,630.96	3,726.19	72,383.73	21,550.17	93,933.90	11.1%	11.1%
AUGUST	15,315.23	-	1,322.28	110.79	10,935.72	-	20,107.22	-	861.96	824.53	49,477.73	60,900.04	110,377.77	13.0%	24.0%
SEPTEMBER	12,665.18	2,211.15	2,691.72	429.27	2,722.32	1,726.31	12,127.25	1,884.00	1,763.10	4,918.40	43,138.70	94,071.40	137,210.10	16.1%	40.2%
OCTOBER	21,165.09	1,961.08	1,306.28	470.86	4,835.64	-	18,184.57	9,420.00	1,993.32	7,271.41	66,608.25	-	66,608.25	7.8%	48.0%
NOVEMBER	3,594.15	6,945.40	1,586.97	350.09	1,425.60	-	5,882.79	4,710.00	2,540.88	5,462.78	32,498.66	-	32,498.66	3.8%	51.8%
DECEMBER	6,826.38	1,316.32	-	-	1,687.95	-	24,260.50	12,879.42	7,330.14	399.42	54,700.13	9,239.53	63,939.66	7.5%	59.4%
JANUARY	9,070.66	-	531.59	-	2,919.60	16,384.59	21,701.93	7,536.00	7,897.86	1,171.76	67,213.98	-	67,213.98	7.9%	67.3%
FEBRUARY	4,363.35	1,675.73	254.28	235.40	-	9,011.52	10,115.66	4,710.00	4,724.91	933.33	36,024.18	-	36,024.18	4.2%	71.5%
MARCH	4,059.13	1,259.06	4,929.53	3,421.31	-	1,459.80	24,381.64	17,898.00	2,347.38	6,257.51	66,013.35	-	66,013.35	7.8%	79.3%
APRIL	2,865.60	981.36	1,822.71	156.93	-	1,142.40	43,392.95	21,666.00	1,443.83	9,113.12	82,584.90	-	82,584.90	9.7%	89.0%
MAY	4,949.34	6,884.82	4,117.70	718.31	3,968.04	22,596.42	31,472.36	20,724.00	3,356.64	8,835.36	107,622.98	49,748.43	157,371.41	18.5%	107.5%
JUNE	4,112.40	4,416.03	2,197.94	-	2,148.12	-	35,979.06	11,304.00	12,055.32	2,442.25	74,655.12	5,900.27	80,555.39	9.5%	117.0%
TOTAL	106,034.30	28,656.06	22,236.64	6,409.79	37,373.91	65,600.86	263,156.37	122,151.42	49,946.30	51,356.05	752,921.70	241,409.84	994,331.54	117.0%	
	10.7%	2.9%	2.2%	0.6%	3.8%	6.6%	26.5%	12.3%	5.0%	5.2%	75.7%	24.3%	100.0%		

YTD May 2014	Sick Relief	Emer CB	Class Cover	Paramedic	Flex Day	Ext Staff	Sh Vacancy	BC Coverage	Disp Cover	Other	Subtotal	Fire Asgmt	Total OT
101,921.90	24,240.03	20,038.70	6,409.79	35,225.79	65,600.86	227,177.31	110,847.42	37,890.98	48,913.80	678,266.58	235,509.57	913,776.15	

Fiscal Year 2014-15

Month Paid	Sick Relief	Emergency Callback	Training/Class Cover	Paramedic Cont. Ed	Flex Day	Extra Staffing	Shift Vacancy	BC Coverage	Dispatch Coverage	Other	Subtotal	Fire Assignments	Total OT	Monthly % of Budget	Cum. % of Budget
JULY	340.88	2,887.45	-	709.26	2,529.00	-	26,949.83	18,840.00	3,199.50	2,773.13	58,229.05	-	58,229.05	6.9%	6.9%
AUGUST	3,195.00	29,957.92	420.10	-	-	-	42,588.18	4,710.00	6,543.30	2,378.76	89,793.26	187,986.81	277,780.07	32.7%	39.5%
SEPTEMBER	9,167.77	265.49	4,534.23	-	1,578.96	24,140.76	27,240.84	7,536.00	2,254.08	956.81	77,674.94	106,053.76	183,728.69	21.6%	61.1%
OCTOBER	9,536.22	292.20	1,316.28	184.46	1,923.25	8,348.79	28,064.87	3,768.00	8,561.00	4,546.38	66,541.45	43,661.73	110,203.18	13.0%	74.1%
NOVEMBER	6,873.48	481.50	2,874.38	381.79	2,385.90	4,026.60	26,656.32	7,536.00	2,777.40	11,513.21	65,506.57	-	65,506.57	7.7%	81.8%
DECEMBER	4,333.41	-	13,067.39	286.34	2,252.12	5,643.78	52,808.90	12,246.00	13,956.94	14,196.77	118,791.63	-	118,791.63	14.0%	95.8%
JANUARY	20,304.55	-	2,491.96	-	-	29.45	47,647.78	16,956.00	5,729.48	4,832.80	97,992.02	-	97,992.02	11.5%	107.3%
FEBRUARY	10,191.28	-	7,225.03	-	1,949.04	-	22,570.02	5,652.00	1,969.97	1,354.82	50,912.16	-	50,912.16	6.0%	113.3%
MARCH	5,442.31	-	22,423.72	3,856.93	2,068.08	85.46	39,065.75	11,304.00	4,220.52	5,403.10	93,869.87	-	93,869.87	11.0%	124.4%
APRIL	4,205.86	2,998.93	7,292.18	553.37	1,270.08	3,528.29	61,299.62	9,420.00	15,085.36	13,029.59	118,683.28	-	118,683.28	14.0%	138.3%
MAY	5,286.74	1,837.44	2,266.18	693.09	-	-	21,772.75	1,884.00	1,501.02	5,399.13	40,640.35	-	40,640.35	4.8%	143.1%
TOTAL	78,877.50	38,720.93	63,911.44	6,665.24	15,956.43	45,803.13	396,664.85	99,852.00	65,798.57	66,384.49	878,634.56	337,702.30	1,216,336.86	143.1%	
	6.5%	3.2%	5.3%	0.5%	1.3%	3.8%	32.6%	8.2%	5.4%	5.5%	72.2%	27.8%	100.0%		\$ 850,000

**MONTECITO FIRE PROTECTION DISTRICT
FIRE ASSIGNMENTS - BILLING
FY 2014-2015**

Fire Name, #	Invoice #	Period Covered	Invoice Date	Agency	Total Due	Date Received	Amount Received
EI Portal, CA-YNP-0083	2014-09	07/27-08/14/14	10/23/14	USFS	\$ 14,789.54	03/17/15	\$ 14,789.54
Little Deer (July), CA-KNF-005564		08/01-08/24/14	10/30/14	Cal-OES	88,267.76	01/20/15	88,267.76
Bald Fire, CA-LNF-003479		08/02-08/06/14	10/24/14	Cal-OES	33,595.73	02/09/15	33,595.73
Eiler Fire, CA-SHU-006933		08/06-08/16/14	10/24/14	Cal-OES	96,835.29	01/02/15	96,835.29
Cover BTU-August, CA-BTU-010882		08/09-08/15/14	03/09/15	Cal-OES	75,855.10	06/03/15	75,855.11
Junction, CA-MMU-014633		08/18-08/21/14	10/30/14	Cal-OES	23,118.98	01/12/15	23,118.98
Tecolote, CA-ANF-004034		08/18/14	11/21/14	Cal-OES	9,548.73	02/09/15	9,548.73
Tecolote, CA-ANF-004034	2014-10	08/18/14	10/23/14	USFS	1,622.00	03/17/15	1,622.00
Way, CA-CND-003148	2014-11	08/19-08/25/14	10/23/14	USFS	11,203.88	01/21/15	11,203.88
Silverado Fire, CA-CNF-002873		09/13-09/15/14	11/21/14	Cal-OES	18,443.29	02/09/15	18,443.29
King Fire, CA-ENF-023461	2014-12	09/18-10/02/14	10/23/14	USFS	29,750.38	03/20/15	29,750.38
Boles Fire, CA-SKU-007064 (Revised)		09/16-09/21/14	11/12/14	Cal-OES	35,018.46	02/05/15	35,018.46
King Fire, CA-ENF-023461 (OES & 391)		09/20-09/26/14	12/04/14	Cal-OES	167,604.28	03/20/15	167,604.28
					\$ 605,653.43		\$ 605,653.43

Reconciliation

Acct 3750 - Cal-OES Revenue	548,287.63
Acct 4476 - USFS Revenue	57,365.80
Total Revenue	605,653.43

PRICE, POSTEL & PARMA LLP

COUNSELLORS AT LAW
 POST OFFICE BOX 99

SANTA BARBARA, CA 93102-0099

(805) 962-0011

TAX ID # 95-1782877

MONTECITO FIRE PROTECTION DISTRICT
 595 SAN YSIDRO ROAD
 SANTA BARBARA, CA 93108

May 7, 2015
 File #: 12611
 Invoice #: 120555
 Billing Attorney: MSM

ACCOUNT SUMMARY BALANCE

RE: GENERAL MATTERS Our File Number: 12611-00000	2,183.00
RE: BOARD MTGS Our File Number: 12611-00061	2,094.50
Current Total Charges	4,277.50

* * * * *

SUMMARY OF CURRENT CHARGES

Current Fees	4,277.50	
Total Current Fees & Costs	<u>4,277.50</u>	
Total Current Due		\$4,277.50

SUMMARY OF PAST DUE BALANCES

Total Past Due		\$0.00
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Cochrane Property Management, Inc.

Period: 01 May 2015-31 May 2015

P.O. Box 4370
 Santa Barbara, CA 93140

Owner Statement



Montecito Fire Protection District (MFPD)
 c/o Cochrane Property Management, Inc.
 PO Box 4370
 Santa Barbara, CA 93140



Properties
186 - Cochrane Prop.
Mgmt. FBO MFPD -
 1255-1259 E. Valley Road
 Santa Barbara, CA 93108

Date	Payee / Payer	Type	Reference	Description	Income	Expense	Balance
				Beginning Cash Balance as of 05/01/2015			12,145.53
05/02/2015	Larry Todd Edwards	ACH receipt	PUJD-L34U	1255 - Rent Income - April 2015	76.54		12,222.07
05/02/2015	Larry Todd Edwards	ACH receipt	PUJD-L34U	1255 - Rent Income - May 2015	1,641.46		13,863.53
05/04/2015	Brandon Bennewate	ACH receipt	JGWB-E4OZ	1259 - Rent Income - May 2015	1,287.00		15,150.53
05/04/2015	Brandon Bennewate	ACH receipt	JGWB-E4OZ	1259 - Charge Back - May 2015 - Property Taxes owed until June 2015	52.00		15,202.53
05/10/2015	Montecito Water District	Payment	ACH	Water/Sewer - monthly water 01-1256-03: 3/26/15 - 4/28/15 (12 HCF) - May 2015 - Montecito Water monthly bill		64.45	15,138.08
05/12/2015	Hydrex, Inc. (Santa Barbara)	Check	18752	Pest Control - 3/9/15 mo rodent service - 30 bait stations - May 2015 - mo rodent service - 30 bait stations		92.00	15,046.08
05/12/2015	Peyton/Scapes	Check	18753	Gardening/Landscaping - 4/30/15 mo gardening - Apr 2015		55.00	14,991.08
05/12/2015	Peyton/Scapes	Check	18753	Gardening/Landscaping - 4/30/15 mo gardening - Apr 2015		55.00	14,936.08
05/12/2015	Peyton/Scapes	Check	18753	Gardening/Landscaping - 4/30/15 mo gardening - Apr 2015		55.00	14,881.08
05/12/2015	Rayne Water Conditioning	Check	18754	1257 - Water/Sewer - 4/8/15 Monthly water softening - May 2015		48.32	14,832.76
05/12/2015	Rayne Water Conditioning	Check	18754	1255 - Water/Sewer - 4/8/15 Monthly water softening - May 2015		77.11	14,755.65
05/12/2015	Rayne Water Conditioning	Check	18754	1259 - Water/Sewer - 4/8/15 Monthly water softening - May 2015		48.32	14,707.33
05/12/2015	MarBorg Industries	Check	18755	Trash/Recycling - 1-65210 4: mo trash/recycling 4/30/15		178.42	14,528.91
05/14/2015	Thomas V. Homer	Check	18757	1257 - Security Deposits Clearing - Thomas V. Homer, 186 - Cochrane Prop. Mgmt. FBO MFPD - 1257: Move Out Refund		1,040.00	13,488.91
05/26/2015	Cochrane Property Management, Inc.	Check	18758	Administrative Fee - Monthly service fee - min \$5 - May 2015 - Monthly service fee - min \$5		5.00	13,483.91

Date	Payee / Payer	Type	Reference	Description	Income	Expense	Balance
05/26/2015	Cochrane Property Management, Inc.	Check	18758	Property Mgmt Fees - Property Mgmt Fees for 05/2015		180.30	13,303.61
Ending Cash Balance							13,303.61
Total					3,057.00	1,898.92	

Property Cash Summary

Required Reserves	5,000.00
Prepaid Rent for Future Rent	0.00

Cash Flow**Cochrane Property Management, Inc.**

Properties: 186 - Cochrane Prop. Mgmt. FBO MFPD - 1255-1259 E. Valley Road Santa Barbara, CA 93108

Owned By: Montecito Fire Protection District (MFPD)

Date Range: 05/01/2015 to 05/31/2015

Account Name	Selected Period	% of Selected Period	Fiscal Year To Date	% of Fiscal Year To Date
Operating Income & Expense				
Income				
Income				
Rent Income	3,005.00	98.30	20,225.00	98.73
Charge Back	52.00	1.70	260.00	1.27
Total Income	3,057.00	100.00	20,485.00	100.00
Total Operating Income	3,057.00	100.00	20,485.00	100.00
Expense				
Office Expenses				
Administrative Fee	5.00	0.16	25.00	0.12
Total Office Expenses	5.00	0.16	25.00	0.12
Repair & Maintenance				
Gardening/ Landscaping	165.00	5.40	825.00	4.03
General Cleaning/ Janitorial	0.00	0.00	160.00	0.78
Pest Control	92.00	3.01	460.00	2.25
Smoke Alarms	0.00	0.00	55.00	0.27
Total Repair & Maintenance	257.00	8.41	1,500.00	7.32
Property Mgmt Fees	180.30	5.90	1,213.50	5.92
Utilities				
Water/Sewer	238.20	7.79	1,193.42	5.83
Trash/Recycling	178.42	5.84	535.26	2.61
Total Utilities	416.62	13.63	1,728.68	8.44
Total Operating Expense	858.92	28.10	4,467.18	21.81
NOI - Net Operating Income	2,198.08	71.90	16,017.82	78.19
Total Income	3,057.00	100.00	20,485.00	100.00
Total Expense	858.92	28.10	4,467.18	21.81
Net Income	2,198.08	71.90	16,017.82	78.19
Other Items				
Security Deposits On Hand	-1,040.00		-1,040.00	
Prepaid Rent	0.00		-46.00	
Owner Distribution	0.00		-10,000.00	
Net Other Items	-1,040.00		-11,086.00	
Cash Flow	1,158.08		4,931.82	

ATTACHMENT

#B

RESOLUTION NO. 2015-05

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE MONTECITO FIRE PROTECTION DISTRICT
IN THE MATTER OF THE ADOPTION OF THE
PRELIMINARY BUDGET FOR THE
FISCAL YEAR 2015-16**

WHEREAS, Section 13890 of the Health and Safety Code requires that the District Board adopt a preliminary budget conforming to the Accounting Procedures for Special Districts and Budgeting Procedures for Special Districts, as described, on or before June 30 of each year; and

WHEREAS, Section 13893 of the Health and Safety Code requires that the District Board publish a notice on or before June 30 of each year stating: (1) that it has adopted a preliminary budget which is available for inspection at a time and place within the District specified in the notice; and (2) the date, time and place when the Board will meet to adopt the final budget and that any person may appear and be heard regarding any item in the budget or regarding the addition of other items; and

WHEREAS, Section 13893 of the Health & Safety Code further provides that said notice shall be published in at least one newspaper of general circulation in the District, the first publication to be at least two weeks before the date of the meeting; and

WHEREAS, the Board of Directors met at a regular meeting on June 22, 2015, to consider the District's preliminary budget for fiscal year 2015-16 as described by and recommended for approval by the Fire Chief;

NOW THEREFORE, BE IT AND IT IS HEREBY ORDERED AND RESOLVED AS FOLLOWS:

1. That the Board of Directors adopts the 2015-16 preliminary budget for the Montecito Fire Protection District in the form recommended by the Fire Chief at the Board's regular meeting on June 22, 2015.

In summary, the preliminary budget provides as follows:

<u>Fund 3650 – General Fund</u>	
Salaries & Employee Benefits	\$ 15,520,230
Services & Supplies	1,399,380
Capital Assets	20,750
Transfer to Pension Obligation	794,750
Transfer to Capital Outlay	<u>276,000</u>
	\$ 18,011,110
<u>Fund 3651 – Pension Obligation</u>	
Services & Supplies	\$ 794,823
<u>Fund 3652 – Capital Outlay</u>	
Capital Assets	\$ 302,400
<u>Fund 3653 – Land & Building</u>	
Capital Assets	\$ 100,000
Transfer to General Fund	<u>2,459,473</u>
	\$ 2,559,473

Copies of the approved budget are on file with District records.

2. The adopted preliminary budget shall be available for inspection Monday through Friday, between 8:00 a.m. and 5:00 p.m. at the Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, California.

3. The Board of Directors will meet on September 28, 2015 at 2:00 p.m. at the Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, California, to consider

and adopt the final budget as required by law and any person may appear at that time and be heard regarding any item in the budget or regarding the addition of other items.

4. The Secretary is directed to cause to be published the notice attached to this resolution as Exhibit A in the *Santa Barbara News Press* in accordance with Health and Safety Code Section 13893 on or before June 30, 2015.

PASSED AND ADOPTED by the Governing Board of the Montecito Fire Protection District this 22nd day of June, 2015, by the following vote, to wit:

Ayes:

Noes:

Abstain:

Absent:

President of the Board of Directors
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

Secretary of the Board of Directors
MONTECITO FIRE PROTECTION DISTRICT

DRAFT

EXHIBIT A

PUBLIC NOTICE

Montecito Fire Protection District
in the Matter of the Preliminary Budget for Fiscal Year 2015-16
Health and Safety Code Section 13893

NOTICE IS HEREBY GIVEN that the preliminary budget of the Montecito Fire Protection District for fiscal year 2015-16 was adopted by the Board of Directors of said District on June 22, 2015, and is available for inspection Monday through Friday, between 8:00 a.m. and 5:00 p.m. at the Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, California.

NOTICE IS ALSO GIVEN that on September 28, 2015 at 2:00 p.m., the Board of Directors will meet at the Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, California, for the purpose of adopting the District's final budget at which time and place any person may appear and be heard regarding any item in the budget or regarding the addition of other items.

This Notice shall be published in accordance with California Health & Safety Code Section 13893.

By order of the Board of Directors of the Montecito Fire Protection District, State of California, this 22nd day of June, 2015.

Gene Sinsler, Secretary

DRAFT

**MONTECITO FIRE PROTECTION DISTRICT
PRELIMINARY BUDGET DETAIL
FISCAL YEAR 2015-16**

FUND 3650 - GENERAL FUND				
<u>Account</u>	<u>Line Item Description</u>	<u>Prelim. Budget FY 2015-16</u>	<u>Final Budget FY 2014-15</u>	<u>Increase/ (Decrease)</u>
REVENUES				
Taxes				
3010	Property Tax - Secured	14,085,682	13,782,468	303,214
3011	Property Tax - Unitary	107,223	107,223	-
3020	Property Tax - Unsecured	582,421	582,421	-
3040	Property Tax - Prior Secured	(61,948)	(60,614)	(1,334)
3050	Property Tax - Prior Unsecured	7,918	7,918	-
3054	Supplemental Property Tax	197,369	219,299	(21,930)
3056	Supplemental Property Tax - Prior	13,328	14,809	(1,481)
	Total Taxes Revenue	14,931,993	14,653,524	278,469
Use of Money and Property				
3380	Interest Income	7,665	17,659	(9,994)
3409	Rental Property Income	51,660	50,961	699
	Total Use of Money and Property	59,325	68,620	(9,295)
Intergovernmental Revenue - State				
3750	State-Emergency Assistance (Fire Asgmt)	260,000	-	260,000
4220	Homeowners Property Tax Relief	86,330	86,330	-
	Total Intergovernmental Revenue - State	346,330	86,330	260,000
Intergovernmental Revenue - Federal				
4476	Federal Emergency Assistance (Fire Asgmt)	65,000	-	65,000
	Total Intergovernmental Revenue - Federal	65,000	-	65,000
Charges for Services				
5105	Reimbursement for District Services	183,020	180,140	2,880
	AMR First Response Payment	96,165	-	-
	CSFD Dispatch Services	86,855	85,740	-
	Total Charges for Services	183,020	180,140	2,880
Miscellaneous Revenue				
5909	Other Miscellaneous Revenue	5,860	5,825	35
	Westmont Payment	4,260	-	-
	Other	1,600	1,600	-
	Total Miscellaneous Revenue	5,860	5,825	35
Financing Sources				
5910	Transfer from Land & Building Fund (3653)	2,459,473	800,000	1,659,473
	Total Financing Sources	2,459,473	800,000	1,659,473
	TOTAL GENERAL FUND REVENUES	18,051,001	15,794,439	2,256,562

**MONTECITO FIRE PROTECTION DISTRICT
PRELIMINARY BUDGET DETAIL
FISCAL YEAR 2015-16**

FUND 3650 - GENERAL FUND				
<u>Account</u>	<u>Line Item Description</u>	<u>Prelim. Budget FY 2015-16</u>	<u>Final Budget FY 2014-15</u>	<u>Increase/ (Decrease)</u>
EXPENDITURES				
Salaries & Employee Benefits				
6100	Regular Salaries	6,998,158	6,623,640	374,518
	Salaries	6,901,508	6,528,890	
	Uniform Allowance	46,500	45,500	
	Auxiliary	20,000	20,000	
	Directors fees	30,150	29,250	
6300	Overtime	125,000	850,000	(725,000)
6301	Overtime - Reimbursable	325,000	-	325,000
6310	Overtime - Constant Staffing	750,000	-	750,000
6400	Retirement Contributions	2,120,625	1,885,332	235,293
6475	Retiree Medical OPEB	3,293,913	1,610,136	1,683,777
6550	FICA/Medicare	108,663	99,663	9,000
6600	Insurance Contributions	1,386,794	1,262,839	123,955
	Health Insurance	1,166,340	1,060,309	
	Dental Insurance	174,513	158,648	
	Vision Insurance	34,070	32,448	
	Life Insurance	8,371	7,972	
	Employee Assistance Program	1,500	1,462	
	Flexible Spending Account Admin.	2,000	2,000	
6700	Unemployment Insurance	9,100	8,925	175
6900	Workers Compensation Insurance	402,977	683,796	(280,819)
	Total Salaries & Employee Benefits	15,520,230	13,024,331	2,495,899
Services & Supplies				
7030	Clothing and PPE	47,000	12,000	35,000
	Operational	12,000		
	Turnout sets	35,000		
7050	Communications	77,300	96,300	(19,000)
	Operational	73,500	-	
	SB County IT Services	3,800	-	
7060	Food	2,500	2,500	-
7070	Household Supplies	33,760	24,970	8,790
	Operational	26,000		
	Boardroom chairs	6,700		
	Vacuums (2)	1,060		
7090	Insurance: Liability/Auto/Prop.	31,000	29,302	1,698
7120	Equipment Maintenance	31,500	25,000	6,500
7200	Structure and Ground Maintenance	38,550	38,224	326
	Operational	26,550		
	Rental housing	12,000		
7205	Fire Defense Zone (Hazard Mitigation)	140,750	90,000	50,750
7322	Consulting and Management Fees	3,100	3,100	-
7324	Audit and Accounting Fees	23,250	22,685	565

**MONTECITO FIRE PROTECTION DISTRICT
PRELIMINARY BUDGET DETAIL
FISCAL YEAR 2015-16**

FUND 3650 - GENERAL FUND				
<u>Account</u>	<u>Line Item Description</u>	<u>Prelim. Budget FY 2015-16</u>	<u>Final Budget FY 2014-15</u>	<u>Increase/ (Decrease)</u>
7348	Instruments & Equip. < \$5,000	26,440	39,665	(13,225)
	Hose equipment and maintenance	10,000		
	UHF mobile radios (2)	6,250		
	SCBA bottles (6)	6,950		
	Flip-tip nozzles (3)	3,240		
7363	Equipment Maintenance (Vehicles)	50,000	50,000	-
7400	Medical & First Aid Supplies	35,860	18,136	17,724
	Operational	16,550		
	Fireline Paramedic equipment	6,000		
	Lifepak maintenance service	5,230		
	Lifepak AEDs for Fireline PM (2)	4,800		
	Air-Sim airway manikin	1,730		
	Rainbow oximetry cable	1,550		
7430	Memberships	9,500	2,750	6,750
7450	Office Expense	29,030	27,317	1,713
	Operational	18,500		
	Document imaging software	9,200		
	iPad 2 Air	830		
	Keyboard for Imagetrend tablet	500		
7460	Professional and Special Services	308,000	516,000	(208,000)
	Operational	248,000		
	CWPP Study	60,000		
7507	ADP Payroll Fees	7,500	7,500	-
7510	Contractual Services	43,300	41,400	1,900
7530	Publications & Legal Notices	3,000	2,000	1,000
7546	Administrative Tax Expense	165,000	165,000	-
7580	Rents & Leases	4,400	5,500	(1,100)
7630	Small Tools & Instruments	9,390	11,200	(1,810)
	Operational	4,600		
	HazMat team equipment	3,000		
	Diagnostic scan tool	1,115		
	Pick headed axe	400		
	Yeti ice chest	275		
7650	Special District Expense	49,000	94,850	(45,850)
	Operational (permits, fees, other)	15,000		
	LAFCO	13,000		
	HEARO Radio program	10,000		
	Promotional exam supplies	11,000		
7671	Special Projects	12,500	9,400	3,100
	Public Education materials	7,500		
	Pre-hazard abatement brochure	5,000		
7730	Transportation and Travel	25,000	12,000	13,000
7731	Gasoline/Oil/Fuel	55,000	55,000	-

**MONTECITO FIRE PROTECTION DISTRICT
PRELIMINARY BUDGET DETAIL
FISCAL YEAR 2015-16**

FUND 3650 - GENERAL FUND					
Account	Line Item Description	Prelim. Budget FY 2015-16	Final Budget FY 2014-15		Increase/ (Decrease)
7732	Training	89,750			28,750
	Operational	75,000			
	Paramedic training	2,750			
	Blue Card Command	12,000			
7760	Utilities	48,000	47,000		1,000
	Operational	43,000	42,000	-	-
	Rental housing utilities	5,000	5,000	-	-
	Total Services & Supplies	1,399,380	1,509,799		(110,419)
Capital Assets					
8300	Equipment	20,750	58,500		(37,750)
	VHF/UHF portable radios (2)	10,750	-	-	-
	Basement radio back-up battery	10,000	-	-	-
	Total Capital Assets	20,750	58,500		(37,750)
OTHER FINANCING USES					
7901	Transfer To Pension Obligation Fund (3651)	794,750	769,123		25,627
7901	Transfer To Capital Outlay Fund (3652)	<u>276,000</u>	<u>332,406</u>		<u>(56,406)</u>
	Total Other Financing Uses	1,070,750	1,101,529		(30,779)
	TOTAL EXPENDITURES & TRANSFERS	<u>18,011,110</u>	<u>15,694,159</u>		<u>2,316,951</u>
	Net Financial Impact	<u>39,891</u>	<u>100,280</u>		
Fund 3650 Equity					
	Beginning Fund Balance at 7/1/2015	3,913,633	7/1/2013	3,813,353	
	Net Financial Impact	<u>39,891</u>		<u>100,280</u>	
	Projected Ending Fund Balance at 6/30/2016	3,953,524	6/30/2014	3,913,633	

**MONTECITO FIRE PROTECTION DISTRICT
PRELIMINARY BUDGET DETAIL
FISCAL YEAR 2015-16**

FUND 3651 - PENSION OBLIGATION FUND				
<u>Account</u>	<u>Line Item Description</u>	<u>Prelim Budget FY 2015-16</u>	<u>Final Budget FY 2014-15</u>	<u>Increase/ (Decrease)</u>
REVENUES				
Financing Sources				
5910	Transfer from General Fund (3650)	794,750	769,123	25,627
	TOTAL FUND REVENUES	794,750	769,123	25,627
EXPENDITURES				
7460	Administration Fee	2,250	2,190	60
7830	Interest Expense	51,573	83,123	(31,550)
	Total Expenditures	53,823	85,313	(31,490)
OTHER FINANCING USES				
7910	Long Term Debt Principal Repayment	741,000	684,000	57,000
	Other Financing Uses	741,000	684,000	57,000
	TOTAL EXPENDITURES & TRANSFERS	794,823	769,313	25,510
	Net Financial Impact	(73)	(190)	
Fund 3651 Equity				
	Est. Beginning Fund Balance at 7/1/2015	142	332	
	Net Financial Impact	(73)	(190)	
	Projected Ending Fund Balance at 6/30/2016	69	142	

**MONTECITO FIRE PROTECTION DISTRICT
PRELIMINARY BUDGET DETAIL
FISCAL YEAR 2015-16**

FUND 3652 - CAPITAL OUTLAY FUND				
<u>Account</u>	<u>Line Item Description</u>	<u>Prelim Budget FY 2015-16</u>	<u>Final Budget FY 2014-15</u>	<u>Increase/ (Decrease)</u>
REVENUES				
Financing Sources				
5910	Transfer from General Fund (3650)	276,000	332,406	(56,406)
	Total Financing Sources	276,000	332,406	(56,406)
Other Financing Sources				
5919	Sale of Capital Assets	30,000	67,850	(37,850)
	Total Other Financing Sources	30,000	67,850	(37,850)
	TOTAL FUND REVENUES	306,000	400,256	(94,256)
Capital Assets				
8300	Vehicle (Patrol 92 - Type 6)	165,000		
8300	Vehicle (Battalion Chief)	83,200		
8300	Vehicle (Fire Marshal)	54,200		
	TOTAL EXPENDITURES	302,400	117,200	185,200
	Net Financial Impact	3,600	283,056	
Fund 3652 Equity				
	Est. Beginning Fund Balance at 7/1/2015	2,354,978	2,071,922	
	Net Financial Impact	3,600	283,056	
	Projected Ending Fund Balance at 6/30/2016	2,358,578	2,354,978	

**MONTECITO FIRE PROTECTION DISTRICT
PRELIMINARY BUDGET DETAIL
FISCAL YEAR 2015-16**

FUND 3653 - LAND AND BUILDING FUND				
<u>Account</u>	<u>Line Item Description</u>	<u>Prelim Budget FY 2015-16</u>	<u>Final Budget FY 2014-15</u>	<u>Increase/ (Decrease)</u>
REVENUES				
Financing Sources				
5910	Transfer from General Fund (3650)	-	-	-
	TOTAL FUND REVENUES	-	-	-
EXPENDITURES				
Capital Assets				
8100	Land	100,000	100,000	-
8700	Construction in Progress	-	-	-
	Total Capital Assets	100,000	100,000	-
OTHER FINANCING USES				
7901	Transfer To General Fund (3650)	2,459,473	800,000.00	1,659,473
	Total Financing Uses	2,459,473	800,000.00	1,659,473
	TOTAL EXPENDITURES & TRANSFERS	2,559,473	900,000	1,659,473
	Net Financial Impact	(2,559,473)	(900,000)	
Fund 3653 Equity				
	Est. Beginning Fund Balance at 7/1/2015	6,960,427	7,860,427	
	Net Financial Impact	(2,559,473)	(900,000)	
	Projected Ending Fund Balance at 6/30/2016	4,400,954	6,960,427	

**MONTECITO FIRE PROTECTION DISTRICT
PRELIMINARY BUDGET - PUBLIC COPY
FISCAL YEAR 2015-16**

FUND 3650 - GENERAL FUND		
Account	Line Item Description	Prelim. Budget FY 2015-16
REVENUES		
Taxes		
3010	Property Tax - Secured	14,085,682
3011	Property Tax - Unitary	107,223
3020	Property Tax - Unsecured	582,421
3040	Property Tax - Prior Secured	(61,948)
3050	Property Tax - Prior Unsecured	7,918
3054	Supplemental Property Tax	197,369
3056	Supplemental Property Tax - Prior	13,328
	Total Taxes Revenue	<u>14,931,993</u>
Use of Money and Property		
3380	Interest Income	7,665
3409	Rental Property Income	51,660
	Total Use of Money and Property	<u>59,325</u>
Intergovernmental Revenue - State		
3750	State-Emergency Assistance (Fire Asgmt)	260,000
4220	Homeowners Property Tax Relief	86,330
	Total Intergovernmental Revenue - State	<u>346,330</u>
Intergovernmental Revenue - Federal		
4476	Federal Emergency Assistance (Fire Asgmt)	65,000
	Total Intergovernmental Revenue - Federal	<u>65,000</u>
Charges for Services		
5105	Reimbursement for District Services	183,020
	Total Charges for Services	<u>183,020</u>
Miscellaneous Revenue		
5909	Other Miscellaneous Revenue	5,860
	Total Miscellaneous Revenue	<u>5,860</u>
Financing Sources		
5910	Transfer from Land & Building Fund (3653)	2,459,473
	Total Financing Sources	<u>2,459,473</u>
	TOTAL GENERAL FUND REVENUES	<u><u>18,051,001</u></u>

**MONTECITO FIRE PROTECTION DISTRICT
PRELIMINARY BUDGET - PUBLIC COPY
FISCAL YEAR 2015-16**

FUND 3650 - GENERAL FUND

Account	Line Item Description	Prelim. Budget FY 2015-16
EXPENDITURES		
Salaries & Employee Benefits		
6100	Regular Salaries	6,998,158
6300	Overtime	125,000
6301	Overtime - Reimbursable	325,000
6310	Overtime - Constant Staffing	750,000
6400	Retirement Contributions	2,120,625
6475	Retiree Medical OPEB	3,293,913
6550	FICA/Medicare	108,663
6600	Insurance Contributions	1,386,794
6700	Unemployment Insurance	9,100
6900	Workers Compensation Insurance	<u>402,977</u>
	Total Salaries & Employee Benefits	15,520,230
 Services & Supplies		
7030	Clothing and PPE	47,000
7050	Communications	77,300
7060	Food	2,500
7070	Household Supplies	33,760
7090	Insurance: Liability/Auto/Prop.	31,000
7120	Equipment Maintenance	31,500
7200	Structure and Ground Maintenance	38,550
7205	Fire Defense Zone (Hazard Mitigation)	140,750
7322	Consulting and Management Fees	3,100
7324	Audit and Accounting Fees	23,250
7348	Instruments & Equip. < \$5,000	26,440
7363	Equipment Maintenance (Vehicles)	50,000
7400	Medical & First Aid Supplies	35,860
7430	Memberships	9,500
7450	Office Expense	29,030
7460	Professional and Special Services	308,000
7507	ADP Payroll Fees	7,500
7510	Contractual Services	43,300
7530	Publications & Legal Notices	3,000
7546	Administrative Tax Expense	165,000
7580	Rents & Leases	4,400
7630	Small Tools & Instruments	9,390
7650	Special District Expense	49,000
7671	Special Projects	12,500
7730	Transportation and Travel	25,000
7731	Gasoline/Oil/Fuel	55,000

**MONTECITO FIRE PROTECTION DISTRICT
PRELIMINARY BUDGET - PUBLIC COPY
FISCAL YEAR 2015-16**

FUND 3650 - GENERAL FUND		
<u>Account</u>	<u>Line Item Description</u>	<u>Prelim. Budget FY 2015-16</u>
7732	Training	89,750
7760	Utilities	48,000
	Total Services & Supplies	1,399,380
Capital Assets		
8300	Equipment	20,750
	Total Capital Assets	20,750
OTHER FINANCING USES		
7901	Transfer To Pension Obligation Fund (3651)	794,750
7901	Transfer To Capital Outlay Fund (3652)	276,000
	Total Other Financing Uses	1,070,750
	TOTAL EXPENDITURES & TRANSFERS	18,011,110
	Net Financial Impact	39,891
Fund 3650 Equity		
	Beginning Fund Balance at 7/1/2015	3,913,633
	Net Financial Impact	39,891
	Projected Ending Fund Balance at 6/30/2016	3,953,524

**MONTECITO FIRE PROTECTION DISTRICT
PRELIMINARY BUDGET - PUBLIC COPY
FISCAL YEAR 2015-16**

FUND 3651 - PENSION OBLIGATION FUND		
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Account	Line Item Description	Prelim Budget FY 2015-16
REVENUES		
Financing Sources		
5910	Transfer from General Fund (3650)	794,750
	TOTAL FUND REVENUES	794,750
 EXPENDITURES		
7460	Administration Fee	2,250
7830	Interest Expense	51,573
	Total Expenditures	53,823
 OTHER FINANCING USES		
7910	Long Term Debt Principal Repayment	741,000
	Other Financing Uses	741,000
	TOTAL EXPENDITURES & TRANSFERS	794,823
	Net Financial Impact	(73)
 Fund 3651 Equity		
	Est. Beginning Fund Balance at 7/1/2015	142
	Net Financial Impact	(73)
	Projected Ending Fund Balance at 6/30/2016	69

**MONTECITO FIRE PROTECTION DISTRICT
PRELIMINARY BUDGET - PUBLIC COPY
FISCAL YEAR 2015-16**

FUND 3652 - CAPITAL OUTLAY FUND		
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Account	Line Item Description	Prelim Budget FY 2015-16
REVENUES		
Financing Sources		
5910	Transfer from General Fund (3650)	276,000
	Total Financing Sources	276,000
Other Financing Sources		
5919	Sale of Capital Assets	30,000
	Total Other Financing Sources	30,000
	TOTAL FUND REVENUES	306,000
 Capital Assets		
8300	Vehicle (Patrol 92 - Type 6)	165,000
8300	Vehicle (Battalion Chief)	83,200
8300	Vehicle (Fire Marshal)	54,200
	TOTAL EXPENDITURES	302,400
	Net Financial Impact	3,600
 Fund 3652 Equity		
	Est. Beginning Fund Balance at 7/1/2015	2,354,978
	Net Financial Impact	3,600
	Projected Ending Fund Balance at 6/30/2016	2,358,578

**MONTECITO FIRE PROTECTION DISTRICT
PRELIMINARY BUDGET - PUBLIC COPY
FISCAL YEAR 2015-16**

FUND 3653 - LAND AND BUILDING FUND

Account	Line Item Description	Prelim Budget FY 2015-16
REVENUES		
Financing Sources		
5910	Transfer from General Fund (3650)	-
	TOTAL FUND REVENUES	-
 EXPENDITURES		
Capital Assets		
8100	Land	100,000
8700	Construction in Progress	-
	Total Capital Assets	100,000
 OTHER FINANCING USES		
7901	Transfer To General Fund (3650)	2,459,473
	Total Financing Uses	2,459,473
	 TOTAL EXPENDITURES & TRANSFERS	 2,559,473
	 Net Financial Impact	 (2,559,473)
 Fund 3653 Equity		
	Est. Beginning Fund Balance at 7/1/2015	6,960,427
	Net Financial Impact	(2,559,473)
	Projected Ending Fund Balance at 6/30/2016	4,400,954

ATTACHMENT

#C



STAFF REPORT

Prepared for: Montecito Fire Protection Board of Directors

Prepared by: Araceli Gil, District Accountant

Date: June 16, 2015

Topic: Adopting Price and Population Factors

Discussion

Every year, the Board of Directors adopts price and population factors provided by the California Department of Finance. The factors are used to calculate the District's fiscal year appropriations limit as required by Government Code section 7910. However, because of the Proposition 4 Override, the District is authorized to spend all of the tax revenues it receives and effectively exceed any appropriations limit that it might calculate.

Conclusion

The factors are presented in Attachment A and B of Department of Finance letter.

The change in the cost of living, or price factor, is 3.82% (Attachment A).

The change in population for the District must be established by the Board of Directors by selecting either the county average or the unincorporated area of the county (Attachment B).

The Finance Committee recommends that the Board move to approve the price factor of 3.82% and the County population factor of 1.11%.



DEPARTMENT OF
FINANCE
OFFICE OF THE DIRECTOR

EDMUND G. BROWN JR. ■ GOVERNOR
STATE CAPITOL ■ ROOM 1145 ■ SACRAMENTO CA ■ 95814-4998 ■ WWW.DOF.CA.GOV

May 2015

Dear Fiscal Officer:

Subject: Price and Population Information

Appropriations Limit

The California Revenue and Taxation Code, section 2227, mandates the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2015, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2015-16. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2015-16 appropriations limit. Attachment B provides city and unincorporated county population percentage change. Attachment C provides population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. Consult the Revenue and Taxation Code section 2228 for further information regarding the appropriations limit. Article XIII B, section 9(C), of the State Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this issue should be referred to their respective county for clarification, or to their legal representation, or to the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2015.**

Please Note: Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN
Director
By:

KEELY M. BOSLER
Chief Deputy Director

Attachment

May 2015

Attachment A

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2015-16 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2015-16	3.82

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2015-16 appropriation limit.

2015-16:

Per Capita Cost of Living Change = 3.82 percent
 Population Change = 0.93 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.82 + 100}{100} = 1.0382$

Population converted to a ratio: $\frac{0.93 + 100}{100} = 1.0093$

Calculation of factor for FY 2015-16: $1.0382 \times 1.0093 = 1.0479$

Fiscal Year 2015-16

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total</u>
	2014-2015	1-1-14	1-1-15	1-1-2015
Santa Barbara				
Buellton	0.41	4,911	4,931	4,931
Carpinteria	0.44	13,487	13,547	13,547
Goleta	1.54	30,298	30,765	30,765
Guadalupe	0.47	7,171	7,205	7,205
Lompoc	3.93	39,971	41,541	43,479
Santa Barbara	0.53	90,592	91,068	91,088
Santa Maria	0.69	101,383	102,087	102,087
Solvang	2.01	5,381	5,489	5,489
Unincorporated	0.96	134,472	135,765	139,052
County Total	1.11	427,666	432,398	437,643

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

ATTACHMENT

#D

Circular Letter No. 200-056-11 Enclosure

PUBLICLY AVAILABLE PAY SCHEDULE AND WRITTEN LABOR POLICY OR AGREEMENT REGULATIONS

California Code of Regulations, title 2, §§ 570.5 and 571

Title 2. Administration
 Division 1. Administrative Personnel
 Chapter 2. Board of Administration of Public Employees' Retirement System
 Subchapter 1. Employees' Retirement System Regulations
 Article 4. Contracts

ADD 2 CCR § 570.5

§ 570.5. Requirement for a Publicly Available Pay Schedule.

(a) For purposes of determining the amount of “compensation earnable” pursuant to Government Code Sections 20630, 20636, and 20636.1, payrate shall be limited to the amount listed on a pay schedule that meets all of the following requirements:

- (1) Has been duly approved and adopted by the employer’s governing body in accordance with requirements of applicable public meetings laws;
- (2) Identifies the position title for every employee position;
- (3) Shows the payrate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- (4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
- (5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer’s internet website;
- (6) Indicates an effective date and date of any revisions;
- (7) Is retained by the employer and available for public inspection for not less than five years; and
- (8) Does not reference another document in lieu of disclosing the payrate.

(b) Whenever an employer fails to meet the requirements of subdivision (a) above, the Board, in its sole discretion, may determine an amount that will be considered to be payrate, taking into consideration all information it deems relevant including, but not limited to, the following:

- (1) Documents approved by the employer’s governing body in accordance with requirements of public meetings laws and maintained by the employer;
- (2) Last payrate listed on a pay schedule that conforms to the requirements of subdivision (a) with the same employer for the position at issue;
- (3) Last payrate for the member that is listed on a pay schedule that conforms with the requirements of subdivision (a) with the same employer for a different position;
- (4) Last payrate for the member in a position that was held by the member and that is listed on a pay schedule that conforms with the requirements of subdivision (a) of a former CalPERS employer.

NOTE: Authority cited: Sections 20120 and 20121, Government Code. Reference: Sections 20630, 20636 and 20636.1, Government Code.

AMEND §571(b)

§ 571. Definition of Special Compensation.

(a) – (No changes).

(b) The Board has determined that all items of special compensation listed in subsection (a) are:

(1) Contained in a written labor policy or agreement as defined at Government Code section 20049, provided that the document:

(A) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;

(B) Indicates the conditions for payment of the item of special compensation, including, but not limited to, eligibility for, and amount of, the special compensation;

(C) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;

(D) Indicates an effective date and date of any revisions;

(E) Is retained by the employer and available for public inspection for not less than five years; and

(F) Does not reference another document in lieu of disclosing the item of special compensation;

(2) Available to all members in the group or class;

(3) Part of normally required duties;

(4) Performed during normal hours of employment;

(5) Paid periodically as earned;

(6) Historically consistent with prior payments for the job classification;

(7) Not paid exclusively in the final compensation period;

(8) Not final settlement pay; and

(9) Not creating an unfunded liability over and above PERS' actuarial assumptions.

(c) – (No changes).

(d) – (No changes).

NOTE: Authority cited: Sections 20636(c)(6), 20636.1(c)(6), 20120 and 20121, Government Code; Calif. Const. Art. XVI, Section 17. Reference: Sections 20630, 20636, 20636.1 and 20691, Government Code.

Research Note: - (No changes).

**MONTECITO FIRE PROTECTION DISTRICT
Publicly Available Pay Schedule
Effective July 1, 2015**

MONTHLY SALARY BASE RATES:

Rank/Title	Start	6 mo.	12 mo.	24 mo.	36 mo.
Fire Chief	15,960		17,690		
Division Chief of Operations	14,543	16,403			
Battalion Chief/Fire Marshal	13,262	14,710			
Battalion Chief	12,058	13,372			
Captain/Asst. Fire Marshal	10,990	11,513			
Captain	9,775	10,466			
Wildland Specialist	9,547	9,999			
Engineer/Inspector	9,547	9,999			
Engineer	8,497	9,092			
Firefighter/Paramedic	6,893	7,575	8,259	9,012	
Firefighter	6,207	6,815	7,436	8,112	
Dispatcher	6,464	6,725	6,913		
Communications Coordinator	9,204	9,664	10,146		
Accountant	8,448	8,875	9,321	9,789	10,278
Administrative Assistant	7,973	8,374	8,791	9,232	9,697
Mechanic	6,842	7,444	8,049		

PART-TIME HOURLY BASE RATE:

Rank/Title	Start	6 mo.	12 mo.	24 mo.	36 mo.
Wildland Specialist	44.19	49.39			

SPECIAL COMPENSATION:

Longevity Incentives: Special compensation pay is calculated using the employee's base rate.

Years of Service	Rate
3 to 5	2.75 %
6 to 8	5.50 %
9 to 11	8.25 %
12 to 14	11.00 %
15 to 17	13.75 %
18 to 20	16.50 %
21 to 23	19.25 %
24+	22.00 %

Dispatch Cadre Members: Special compensation pay 5% of top step of the Firefighter classification base salary.

Current incentive rate: \$ 405.60 per month

EMT/AED Certification Incentive: 5% Special compensation pay is calculated using the employee's base rate, longevity incentive and Fair Labor Standards Act (FLSA) earnings, if applicable.

FLSA Earnings: Safety employees working a 24-hour shift schedule receive FLSA overtime compensation equal to 5 hours of straight time pay every 24-day period.

Dispatchers working a 24-hour shift schedule receive FLSA overtime compensation calculated weekly for hours worked in excess of a 40 hour workweek.

Agenda Item #5



MONTECITO FIRE PROTECTION DISTRICT

595 San Ysidro Rd • Santa Barbara, California 93108 • (805) 969-7762 • FAX (805) 969-3598

June 23, 2015

David Andreas
P.O. Box 1213
Santa Ynez, CA 93460

Dear Claimant:

The attached notice from the Montecito Fire Protection District rejecting your recently filed claim is given, as required by law. Denial of this claim amounts to a legal decision that the claim is insufficient for one reason or another, and that it cannot be paid by the Montecito Fire Protection District at this time, in whole or in part.

However, it is the practice of the Montecito Fire Protection District to refer claims to the third party administrator of the District for its review of the claim.

Accordingly, the claim is being referred immediately to the District third party administrator who represents the District in this matter and acts as described above.

Please read the enclosed notice carefully.

Thank You.

Sincerely,

Chip Hickman
Fire Chief



MONTECITO FIRE PROTECTION DISTRICT

595 San Ysidro Rd • Santa Barbara, California 93108 • (805) 969-7762 • FAX (805) 969-3598

NOTICE OF REJECTION OF CLAIM

TO: Claimant David Andreas

C/O: Attorney(s) (if known) N/A

Notice is hereby given that the communication purporting to be a claim

by David Andreas against the Montecito Fire Protection District

dated May 21, 2015, was rejected by the Fire District Board

on June 22, 2015.

WARNING

Subject to certain exceptions, you have only six (6) months from the date this notice was personally delivered or deposited in the mail to file a court action on this claim. See Government Code Section 945.6.

Also, refer to Government Code Section 945.3 in cases where criminal charges may be pending. You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

I, Gene Sinsler, Secretary, certify that the original of the above notice was deposited, postage prepaid, in the United States mail, certified return receipt requested, in California, on the 23rd day of June, 2015. I declare under penalty that the foregoing is true and correct.

DATED at Santa Barbara, California, 93108.

SIGNED: _____

Secretary to the Board, Montecito Fire Protection District



MONTECITO FIRE PROTECTION DISTRICT

595 San Ysidro Road • Santa Barbara, California 93108 • (805) 969-7762 • FAX (805) 969-3598

RECEIVED
5/28/15 A. Gil

CLAIM FOR MONEY OR DAMAGES AGAINST:

May 21, 2015

David Andreas
P.O. Box 1213
Santa Ynez, CA 93460

This claim must be presented, as prescribed by Parts 3 and 4 of Division 3.6, of Title 3 of the Government Code of the State of California, by the claimant or by a person acting on his/her behalf an shall show:

A. The name and post office address of the claimant or representative.

DAVID ANDREAS
P.O. BOX 1213
SANTA YNEZ CA 93460

B. The post office address to which the person presenting the claim desires notices to be sent:

(ABOVE)

C. The date, place and circumstances of the occurrence or transaction which gave rise to the claim asserted:

FIRE ENGINE DRIVEN BY DEPT. MECHANIC
WAS BACKED INTO DAMAGED VEHICLE THAT
WAS PARKED IN A MARKED PARKING
SPACE

D. A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim:

COST(S) OF REPAIR TO VEHICLE

E. The name(s) of the public employee(s) causing the injury, damage, or loss, if known:

MECHANIC JOHN BADARACCO

F. The amount claimed, as the date of presentation of the claim, including the estimated amount of any prospective injury, damage or loss, insofar as it may be known at the time of the presentation of the claim, together with the basis of computation of the amount claimed:

The claim shall be signed by the claimant or by some person on his or her behalf. A claim relating to a cause of action for death or for injury to the person or to personal property for damages shall be presented not later than six months after the accrual of the cause of action, and claims relating to any other causes of action not later than one (1) year after accrual of the cause of action.

5/29/15

Date



Claimant or Representative

NOTE: This form of claim is for your convenience only, and any other type of form may be used if desired, so long as it satisfies the requirements of the Government Code. The use of this form is not intended in any way to advise you of your legal rights or to interpret any law. If you are in doubt regarding your legal rights or the interpretation of any law, we suggest you seek legal counseling of your choice.



**MCLEAN'S AUTO BODY & PAINT,
INC.**

We've earned our customers' trust with our
integrity

650 S. FAIRVIEW AVE, GOLETA, CA 93117

Phone: (805) 683-1551

FAX: (805) 964-0992

Workfile ID: JUNE 22, 2015 REG MTG
4ef6e446
Federal ID: 95-3321536
BAR: AH072216

Preliminary Estimate

Customer: ANDREAS, DAVE

Job Number:

Written By: Ruben Ambriz

Insured: ANDREAS, DAVE

Policy #:

Claim #:

Type of Loss:

Date of Loss:

Days to Repair: 0

Point of Impact:

Owner:

ANDREAS, DAVE
(805) 452-7141 Cell

Inspection Location:

MCLEAN'S AUTO BODY & PAINT, INC.
650 S. FAIRVIEW AVE
GOLETA, CA 93117
Repair Facility
(805) 683-1551 Business

Insurance Company:

VEHICLE

Year: 2011

Body Style: 4D WGN

VIN: 3VWML7AJ0BM634172

Mileage In:

Make: VW

Engine: 4-2.0L-TD

License:

Mileage Out:

Model: JETTA TDI

Production Date:

State:

Vehicle Out:

Color: GREY Int:

Condition:

Job #:

TRANSMISSION

Overdrive
6 Speed Transmission

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors

DECOR

Dual Mirrors
Tinted Glass

CONVENIENCE

Air Conditioning

Intermittent Wipers

Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Alarm
Message Center
Steering Wheel Touch Controls
Rear Window Wiper
Telescopic Wheel
Climate Control

RADIO

AM Radio
FM Radio
Stereo

Search/Seek

Auxiliary Audio Connection
Satellite Radio
CD Changer/Stacker

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags

Positraction

Hands Free Device

ROOF

Luggage/Roof Rack

SEATS

Bucket Seats
Reclining/Lounge Seats
Heated Seats

WHEELS

Aluminum/Alloy Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control
Stability Control
Signal Integrated Mirrors
Power Trunk/Gate Release

Preliminary Estimate

JUNE 22, 2015 REG MTG

Customer: ANDREAS, DAVE

Job Number:

Vehicle: 2011 VW JETTA TDI 4D WGN 4-2.0L-TD GREY

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		REAR BUMPER					
2	Repl	Bumper cover	1K9807417BGRU	1	198.52	1.6	2.8
3		Add for Clear Coat					1.1
4		LIFT GATE					
5	* Rpr	Lift gate				9.5	2.2
6		Add for Clear Coat					0.9
7	Repl	Nameplate "JETTA"	1K9853687A739	1	44.00	0.2	
8	Repl	Nameplate "TDI"	1K9853675KWWS	1	46.88	0.2	
9	R&I	Lower trim				0.3	
10		REAR LAMPS					
11	R&I	RT License lamp				0.2	
12	R&I	LT License lamp				0.2	
13	# R&I	LIC PLATE				0.2	
14	#	HAZARDOUS WASTE DISPOSAL		1	8.00 X		
15	#	COLOR SAND & POLISH .5 PER PANEL		1	X	1.0	
16	#	FLEX ADDITIVE		1	10.00 X	0.5	
17	#	PLASTIC ADHESION PROMOTER(NEW)		1	10.00 X	1.0	
18	#	CAR BAG		1	8.00 X	0.3	
SUBTOTALS					325.40	15.2	7.0

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			289.40
Body Labor	15.2 hrs @	\$ 72.00 /hr	1,094.40
Paint Labor	7.0 hrs @	\$ 72.00 /hr	504.00
Paint Supplies	7.0 hrs @	\$ 42.00 /hr	294.00
Miscellaneous			36.00
Subtotal			2,217.80
Sales Tax	\$ 583.40 @	8.0000 %	46.67
Grand Total			2,264.47

Agenda Item #6

DRAFT MINUTES FOR THE ADJOURNED REGULAR MEETING OF THE BOARD OF DIRECTORS MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road, May 28, 2015 at 1:00 p.m.

The meeting was called to order by Director Powell at 1:00 p.m.

Present: Director Powell, Director Sinser, and Director van Duinwyk, and Director Venable. Director Keller was absent. Fire Chief Hickman, and District Counsel M. Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time is allotted for this discussion.)**

There was no public comment.

- 2. Presentation of 5 year service pin to Garet Blake.**

Chief Hickman acknowledged and thanked Firefighter Garet Blake for his previous experience, and his 5 years of service with Montecito Fire Protection District.

- 3. Report from the Finance Committee (copy of Agenda for Finance Committee Meeting attached).**

Director Sinser reviewed the business conducted at the May 15, 2015 Finance Committee meeting, including the following recommendations:

- a. Consider recommendation to approve District’s April 2015 financial statements.**

On a motion made by Director Sinser, seconded by Director van Duinwyk, the board members in attendance unanimously approved the April 2015 financial statements.

- b. Consider recommendation to approve Resolution 2015-04, amending Final Budget 2014-15.**

Ms. Gil reviewed the staff report explaining how the amendment brings fire assignment revenues into the budget and where those funds would be best appropriated.

On a motion made by Director Venable, seconded by Director van Duinwyk, Resolution 2015-04, amending Final Budget 2014-15 was approved by the following roll call vote:

Ayes: P. van Duinwyk, G.B. Sinser, J.A. Powell, and J. Venable
 Nays: None
 Abstain: None
 Absent: S. Keller

c. Review draft Preliminary Budget for FY 2015-16.

Ms. Gil reviewed the staff report, variances and changes between previous years, and the current proposed preliminary Budget for FY 2015-16.

Public Comment:

Sylvia Easton asked about funding in the Station 3 account after the OPEB payments are made.

The Board took no action.

4. Approval of proposed changes to Administrative Assistant job description.

Chief Hickman reviewed the suggested modifications and explained that Geri Ventura will be retiring later this year.

On a motion by Director van Duinwyk, seconded by Director Sinser, the board members in attendance unanimously approved the proposed changes to the Administrative Assistant job description.

5. Approval of Minutes of April 27, 2015 Regular Meeting.

Correction to minutes: change "Director Taylor" to "Chief Taylor." On a motion made by Director Sinser, seconded by Director van Duinwyk, the board members in attendance approved the minutes of the April 27th regular meeting as amended by the following vote: Directors van Duinwyk, Sinser, and Powell in favor; Director Venable abstained.

The Board took a recess at 1:52 p.m. and returned at 2:00 p.m.

6. TIME CERTAIN: 2:00 p.m. – presentation by Tom Mosby, General Manager, Montecito Water District regarding water supply for emergency services.

Tom Mosby made a presentation on current water availability in Montecito. (Presentation available upon request.)

Chief Hickman reported that the Fire District is currently performing a study of the water distribution systems within the community as was recommended by the Citygate Standards of Cover and Risk Assessment Study.

The Board took no action.

7. Update on status of properties identified in Station 3 Site Identification Study regarding property availability.

Director Sinser stepped down from the Board so that they could include discussions related to the Jackson property.

Chief Hickman reported that Mr. McCaw's representatives indicated they are not interested in selling, and the Kimball Griffith property owners indicated they would entertain a discussion on the sale of their property. There has been no response from the Archdiocese regarding the abandoned cemetery, however Chief Hickman received a report with historical documents that indicate there have been as many as 60-80 bodies buried on the property.

The Board discussed issues related to the abandoned cemetery and the Kimball Griffith properties.

Public Comment:

Sylvia Easton stated that the Jacksons may be more cooperative when there is a certified EIR.

The Board directed the Fire Chief to contact the Kimball Griffith property owners to see if they would meet with the District's negotiating committee.

8. Approval of Resolution 2015-05 for the election of Directors to the Special District Risk Management Authority Board of Directors.

After reviewing the potential candidates, the Board directed the Fire Chief to research the candidates further and make a recommendation at the next meeting.

Public Comment: Warner Owens stated that Judy Ishkanian may have suggestions.

9. Update on Loureyro Structure fire response.

Division Chief Taylor reported on the call processing time, response times, time of knock down, fire involvement, investigation process, participating agencies, and the post incident analysis.

The Board took no action.

10. Fire Chief's report.

The Fire Chief reported on the following significant calls: vehicle into a tree at Sycamore Canyon/ Sycamore Vista; trail rescue; structure fire at Crane School; and a mulch fire that extended onto a nearby structure on Picacho. He also reported on the Community Wildfire Protection Plan calendar; local water system study; retirement announcement of Geri Ventura; retirement announcement of Chief Mingee; presentation to home owner association members at Birnamwood; annual notification systems test; Montecito Journal editorial about fire season; and the receipt of the District's new ambulance.

11. Board of Director's report.

Director Sinsler reported that he attended the Sanitary District meeting.

12. Suggestions from Directors for items other than regular agenda items to be included for the June 22, 2015 Regular Board meeting.

Director Sinsler asked for the Board to consider providing an evaluation for the Fire Chief. The timing of the evaluation and process will be discussed at the next meeting.

The meeting was adjourned at 3:58 pm.

Agenda Item #7

PAID SICK LEAVE POLICY FOR AUXILIARY EMPLOYEES

The following policy applies only to auxiliary employees.

Effective July 1, 2015, California's Paid Sick Leave law requires the Montecito Fire Protection District to provide paid sick leave to employees under the following conditions:

Accrual Method

- An employee begins to accrue paid sick leave at the rate of one (1) hour of paid sick leave for every thirty (30) hours worked beginning on the first day of employment. An employee is not eligible to begin using any accrued paid sick leave until the 90th day of employment with the Agency.
- An employee is only allowed to use up to a maximum of 3 days or 24 hours of paid sick leave in a 12-month period.
- An employee can only accrue paid sick leave up to a cap of 6 days or 48 hours ongoing. Any unused accrued paid sick leave does carryover year to year while continuously employed.
- In accordance with California's Paid Sick Leave law, an employee may use 3 days or 24 hours of accrued paid sick leave in a 12-month period for one of the following reasons:
 - For the employee's own diagnosis, care, or treatment of an existing health condition or preventative care.
 - For the diagnosis, care, or treatment of an existing health condition or preventative care for an employee's family member, including:
 - *Child (including a biological, adopted, or foster child, stepchild, legal ward, or a child to whom the employee stands in loco parentis.)*
 - *Spouse or Registered Domestic Partner*
 - *Parent (including biological, adoptive, or foster parent, stepparent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child.)*
 - *Grandparent*
 - *Grandchild.*
 - *Sibling.*

- To obtain any relief or services related to being a victim of domestic violence, sexual assault, or stalking including the following with appropriate certification of the need for such services:
 - *A temporary restraining order or restraining order.*
 - *Other injunctive relief to help ensure the health, safety or welfare of themselves or their children.*
 - *To seek medical attention for injuries caused by domestic violence, sexual assault, or stalking.*
 - *To obtain services from a domestic violence shelter, program, or rape crisis center as a result of domestic violence, sexual assault, or stalking.*
 - *To obtain psychological counseling related to an experience of domestic violence, sexual assault, or stalking.*
 - *To participate in safety planning and take other actions to increase safety from future domestic violence, sexual assault, or stalking, including temporary or permanent relocation.*
- An employee shall provide reasonable advance notification of their need to use accrued paid sick leave to their supervisor if the need for paid sick leave use is foreseeable (*e.g.*, doctor's appointment scheduled in advance). If the need for paid sick leave use is unforeseeable, the employee shall provide notice of the need for the leave to their supervisor as soon as is practicable.
- An employee who uses paid sick leave must do so with a minimum increment of two hours of sick leave.
- Paid sick leave will not be considered hours worked for purposes of overtime calculation. An employee will not receive compensation for unused accrued paid sick leave upon termination, resignation, retirement or other separation from employment from the Agency.
- If an employee separates from Agency employment and is re-hired by the Agency within one year of the date of separation, previously accrued and unused paid sick leave hours shall be reinstated to the extent required by law. However, if a rehired employee had not yet worked the requisite 90 days of employment to use paid sick leave at the time of separation, the employee must still satisfy the 90 days of employment requirement collectively over the periods of employment with the Agency before any paid sick leave can be used.

Agenda Item #8

SICK LEAVE POLICY FOR NON-AUXILIARY EMPLOYEES

Purpose: To clarify-set forth the District's expectations regarding the use of sick leave for all non-auxiliary employees. Auxiliary employees shall refer to the Paid Sick Leave Policy for Auxiliary Employees.

It is in the best interest of both the District and District employees to have a sick leave benefit program that protects District personnel from loss of income, provides accountability, and is cost effective.

The intent of sick leave is to provide that an employee receive his/her regular salary when unable to work because of illness, medical condition, an injury suffered off duty, or because of the serious illness of an immediate family member. Immediate family members include: child (including a biological, adopted, or foster child, stepchild, legal ward, or a child to whom the employee stands in loco parentis); spouse or registered domestic partner; parent (including biological, adoptive, or foster parent, stepparent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child); grandparent; grandchild; and sibling.

Conscientious use of sick leave, when an illness may be contagious or debilitating, is a protection for other employees. While the use of sick leave for valid reasons is encouraged, the District also has the expectation that sick leave will not be abused.

Work related illness or injury is covered by the District's workers' compensation insurance policy, and sick time is not deducted for an accepted job related disability. It is important to file the appropriate claim forms as soon as possible, if you are injured on the job or become ill due to your job, to obtain workers' compensation benefits.

The amount of sick leave granted to each employee is 6 shifts per year. One reason that 6 shifts (144 hours) are granted, is to allow employees to accrue a substantial amount of sick leave to use in the event of an off-duty injury or catastrophic illness that may prevent an employee from working for a long period of time. It is expected that employees normally will not need to use all of their accrued sick leave. Our contract with the Public Employees' Retirement System includes the optional benefit allowing service credit for unused sick leave at retirement, and this should be considered another incentive to accrue unused sick leave.

Employees habitually using all of their accrued sick leave, in the absence of unusual circumstances, may be counseled.

SICK LEAVE POLICY MONTECITO FIRE PROTECTION DISTRICT

For the purpose of this policy, an illness is considered to be a health condition that requires an employee to remain at home to recuperate. While the District does not intend to check up on employees who call in sick, an employee on sick leave is expected to be recuperating.

In the case of an injury or medical condition, for which an employee is under a doctor's care, the employee may be more functional. However, every effort should be taken to prevent further injury or aggravation of the disabling condition so that the employee can return to work in the shortest possible time.

The following procedure will be followed when sick leave is used. When an employee calls in, he/she should speak to the Battalion Chief, or in the case of staff personnel, to the immediate supervisor. A sick leave information form (see attached) will be filled out by the officer taking the call. The information will be treated as confidential. The employee shall, when they return to work, contact the supervisor to review the form, add any additional information, and sign it. The reason for this form is to provide better documentation of sick leave use, to validate attendance records, and to accumulate statistical data that may be used to evaluate and substantiate the need for various programs.

The MOU provides that an employee must provide the District with a signed certificate from a medical doctor if sick leave is used for more than 5 consecutive days or 3 consecutive 24 hour shifts. This does not address the use of isolated sick days. A reasonable indication of excessive sick leave use might be when an employee takes more sick leave in a 12 month or longer period than is earned in that same period. Another indicator may be a consistent pattern that may be recognized by the Battalion Chief or supervisor; this could involve 3 or more shifts in any time period.

The direction of this policy will be that when there is a likely indication of excessive sick leave use, the employee's Battalion Chief or supervisor will discuss the issue with the employee. The Battalion Chief or supervisor should review the sick leave use of all personnel under his/her direct supervision on at least an annual basis. A discussion of an employee's sick leave use might then be incorporated into their annual evaluation, or, if necessary, a special meeting might be needed. When this discussion takes place, the supervisor may recommend a medical evaluation by the District's doctor, or that no action is required. If the supervisor decides that there is probable excessive sick leave use, further evaluation, including past history, may indicate disciplinary action. At this stage the process should include the Division Chief or Fire Chief.

If at any time an employee is found to be abusing the sick leave benefit, the District's position will be to treat the matter in a most serious way in accordance with the District Disciplinary Guidelines.

SICK LEAVE POLICY FOR NON-AUXILIARY EMPLOYEES

Purpose: To set forth the District's expectations regarding the use of sick leave for all non-auxiliary employees. Auxiliary employees shall refer to the Paid Sick Leave Policy for Auxiliary Employees.

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Work related illness or injury is covered by the District's workers' compensation insurance policy, and sick time is not deducted for an accepted job related disability. It is important to file the appropriate claim forms as soon as possible, if you are injured on the job or become ill due to your job, to obtain workers' compensation benefits.

The amount of sick leave granted to each employee is 6 shifts per year. One reason that 6 shifts (144 hours) are granted, is to allow employees to accrue a substantial amount of sick leave to use in the event of an off-duty injury or catastrophic illness that may prevent an employee from working for a long period of time. It is expected that employees normally will not need to use all of their accrued sick leave. Our contract with the Public Employees' Retirement System includes the optional benefit allowing service credit for unused sick leave at retirement, and this should be considered another incentive to accrue unused sick leave.

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The direction of this policy will be that when there is a likely indication of excessive sick leave use, the employee's Battalion Chief or supervisor will discuss the issue with the employee. The Battalion Chief or supervisor should review the sick leave use of all personnel under his/her direct supervision on at least an annual basis. A discussion of an employee's sick leave use might then be incorporated into their annual evaluation, or, if necessary, a special meeting might be needed. When this discussion takes place, the supervisor may recommend a medical evaluation by the District's doctor, or that no action is required. If the supervisor decides that there is probable excessive sick leave use, further evaluation, including past history, may indicate disciplinary action. At this stage the process should include the Division Chief or Fire Chief.

If at any time an employee is found to be abusing the sick leave benefit, the District's position will be to treat the matter in a most serious way in accordance with the District Disciplinary Guidelines.

Agenda Item #9



SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

2015 BOARD OF DIRECTORS ELECTION

OFFICIAL ELECTION RESOLUTION BALLOT ENCLOSED

This is an official election packet that contains items that require ACTION by your Agency's governing body for the selection of up to three (3) candidates to the SDRMA Board of Directors.

ELECTION PACKET ENCLOSURES

- Election Ballot Instructions
- Official Election Resolution Ballot (Action Required)
- Candidate's Statements of Qualifications (4)
- Self-addressed, Stamped Envelope

SDRMA'S BOARD OF DIRECTORS ELECTION BALLOT INSTRUCTIONS

Notification of nominations for three (3) seats on the Special District Risk Management Authority's (SDRMA's) Board of Directors was mailed to the membership in January 2015.

On May 6, 2015, SDRMA's Election Committee reviewed the nomination documents submitted by the candidates in accordance with SDRMA's Policy No. 2015-01 Establishing Guidelines for Director Elections. The Election Committee confirmed that four (4) candidates met the qualification requirements and those names are included on the Official Election Resolution Ballot.

Enclosed is the Official Election Resolution Ballot along with a Statement of Qualifications as submitted by each candidate. Election instructions are as follows:

1. The enclosed combined Official Election Resolution Ballot must be used to ensure the integrity of the balloting process.
2. After selecting up to three (3) candidates, your agency's governing body must approve the enclosed Official Election Resolution Ballot. **Ballots containing more than three (3) candidate selections will be considered invalid and not counted.**
3. The signed Official Election Resolution Ballot **MUST** be sealed and received **by mail or hand delivery at SDRMA's office on or before 5:00 p.m. on Tuesday, August 25, 2015 to the address below.** Faxes or electronic transmissions are NOT acceptable. A self-addressed, stamped envelope is enclosed.

Special District Risk Management Authority
Election Committee
1112 "I" Street, Suite 300
Sacramento, California 95814

5. The four-year terms for newly elected Directors will begin on January 1, 2016 and terminate on December 31, 2019.
6. Important balloting and election dates are:

August 25, 2015 - Deadline for members to return the signed Official Election Resolution Ballot

August 26, 2015 - Ballots are opened and counted

August 27, 2015 - Election results are announced and candidates notified

September 23, 2015 - Newly elected Directors are introduced at the SDRMA Annual Breakfast to be held in Monterey at the CSDA Annual Conference

October 28-29, 2015 - Newly elected Directors are invited to attend SDRMA board meeting (Sacramento)

January 2016 - Newly elected Directors are seated and Board officer elections are held

Please do not hesitate to call SDRMA's Chief Operating Officer Paul Frydendal at 800.537.7790 if you have any questions regarding the election and balloting process.

RESOLUTION NO. _____

**A RESOLUTION OF THE GOVERNING BODY OF THE
Montecito Fire Protection District
FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT
RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS**

WHEREAS, Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code Section 6500 et seq., for the purpose of providing risk management and risk financing for California special districts and other local government agencies; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement specifies SDRMA shall be governed by a seven member Board of Directors nominated and elected from the members who have executed the current operative agreement and are participating in a joint protection program; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement Article 7 - Board of Directors specifies that the procedures for director elections shall be established by SDRMA's Board of Directors; and

WHEREAS, SDRMA's Board of Directors approved Policy No. 2015-01 Establishing Guidelines for Director Elections specifies director qualifications, terms of office and election requirements; and

WHEREAS, Policy No. 2015-01 specifies that member agencies desiring to participate in the balloting and election of candidates to serve on SDRMA's Board of Directors must be made by resolution adopted by the member agency's governing body.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Montecito Fire Protection District selects the following candidates to serve as Directors on the SDRMA Board of Directors:

(continued)



**OFFICIAL 2015 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS**

VOTE FOR ONLY THREE (3) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than three (3) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than three (3) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 5:00 p.m., Tuesday, August 25, 2015. Faxes or electronic transmissions are NOT acceptable.

- ROBERT SWAN**
Director/President, Groveland Community Services District
- ED GRAY (INCUMBENT)**
Director/President, Chino Valley Independent Fire District
- R. MICHAEL WRIGHT**
Director/President, Los Osos Community Services District
- SANDY SEIFERT-RAFFELSON (INCUMBENT)**
District Clerk, Herlong Public Utility District

ADOPTED this ____ day of _____, 2015 by the Montecito Fire Protection District by the following roll call votes listed by name:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

ATTEST:

APPROVED:

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate	<u>Robert Swan</u>
District/Agency	<u>Groveland Community Services District</u>
Work Address	<u>P.O. Box 350, Groveland, CA 95321</u>
Work Phone	<u>209-962-7161</u> Home Phone <u>209-962-6535</u>

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

SDRMA's services are particularly important to the successful operation of smaller special districts, such as the one I serve. I would like to contribute what I can to ensuring that SDRMA continues to provide its vital services to its member agencies, prudently and cost-effectively.

Board oversight can be time-consuming. Due to my personal circumstances (retired, single, two hours from Sacramento), I will be able to participate regularly in Board activities.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I have been a member of the governing Board of the Groveland Community Services District (water, sewer, fire and parks district) since June 2013. I've served as Board President since January 2014.

Since February of 2010, member of the Board of Pine Cone Performers, a community choral and drama organization.

During 1995 to 2001, I was a delegate to the Institute of Electrical and Electronics Engineers (IEEE) committees working on standards development in the area of wireless communications.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

In my work career in the semiconductor industry, I managed business operations and organizations with annual budgets in the range of ten to twenty million dollars, so I have a good working knowledge of budgeting and accounting principles. My academic background (BS in Physics, MS in Computer Science) and work experience have given me a solid understanding of statistical modeling and economic cost-benefit analysis.

What is your overall vision for SDRMA? (Response Required)

SDRMA has a well-defined role in providing comprehensive insurance coverage to member agencies. Clearly, continuing this function is central to its future operations. I would like to see continued expansion of the educational and loss-prevention aspects of the operation, as these are the keys to improving cost-effectiveness. However, as an insurance entity, prudent financial management is of paramount importance, and functional expansion must be thoughtfully controlled.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature  Date 4-9-15

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate Ed Gray
 District/Agency Chino Valley Independent Fire District
 Work Address 14011 City Center Drive, Chino Hills, CA 91709
 Work Phone 909 902-5260 Home Phone 909 9627-4821

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

When appointed to the Board of Directors of SDRMA in November of 2010, and my election to the Board 2012, I made a commitment to be an effective member of the SDRMA team and to work hard to ensure the continued success of the organization. As a Board member, I believe I have shown that I seek to understand issues and use common sense when making decisions. I wish to continue my service to SDRMA, as I can be a positive member of the SDRMA team and an asset to the members, Board and staff.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I currently serve on the Board of Directors of the SDRMA and serve as Secretary. I have been an elected Director of the Chino Valley Independent Fire District since 2004. During my tenure, I have served multiple terms as President and Vice-President, and as a member of our Finance, Planning, and Personnel Committees. I have served as Liaison to the City Councils of Chino and Chino Hills and to the San Bernardino County Board of Supervisors. I am also the District's representative and current Chairman of the Citizens Advisory Committee for the California Institution for Men in Chino. I am a member of the Chino Valley Lions Club. I also serve on the Governing Board of the Green Valley Lake Mutual Water Company.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

After serving in the US Army, I enjoyed a lengthy career in law enforcement retiring in 2004 as a Police Lieutenant. I learned early in my career, that to be an effective individual and leader, it was important to actively listen to people; to seek understanding of all sides of an issue; and make decisions based on common sense and "rightness".

My experience as an elected official has broadened my knowledge and reinforced my belief that decisions must be made based on what is right, and not on what is a personal preference.

What is your overall vision for SDRMA? (Response Required)

I see SDRMA as continuing its journey as a successful, effective and efficient service provider through innovation, right thinking and conservative business strategies. I can visualize the organization exploring other avenues of financial endeavors that will benefit our customers.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature Ed Tracy Date 3-30-2015

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates - **no attachments will be accepted**. No statements are endorsed by SDRMA.

Nominee/Candidate R MICHAEL WRIGHT
District/Agency LOS OSOS COMMUNITY SERVICES DISTRICT
Work Address 2122 9th STREET, LOS OSOS CA 93402
Work Phone 805-528-9370 Home Phone 805-234-4513

Why do you want to serve on the SDRMA Board of Directors? **(Response Required)**

WITH 38 YEARS EXPERIENCE IN THE INSURANCE FIELD, I BELIEVE I HOLD THE SKILL SET THAT WILL BENEFIT THE OPERATIONS OF THE SDRMA.

I HAVE OWNED AND OPERATED MY OWN INSURANCE AGENCY SUCCESSFULLY AND HAVE SOLD AND SERVICED ALL LINE OF INSURANCE INCLUDING COMMERCIAL AND WORK COMP.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) **(Response Required)**

I AM CURRENTLY THE PRESIDENT OF THE LOS OSOS CSD I WAS VICE PRESIDENT THE YEAR BEFORE. BEFORE I WAS ON THE LOS OSOS BOARD, I WAS A MEMBER OF THE LOS OSOS CSD EMERGENCY SERVICES COMMITTEE FOR SIX YEARS.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have?

(Response Required)

LICENSED PROPERTY CASUALTY INSURANCE AGENT
SINCE 1977, OVER 730 HOURS OF INSURANCE
CONTINUING EDUCATION
I ALSO HOLD A 6 AND 63 SECURITIES LICENSE.

What is your overall vision for SDRMA? (Response Required)

THE OVERALL VISION OF THE SDRMA IS TO
PROVIDE THE BEST POSSIBLE COVERAGE AND SERVICE
TO ITS MEMBERS AND TO ALSO EDUCATE THEIR MEMBERS
TO ALERT THEM TO COST EFFECTIVE SAFETY PROGRAMS
TO SAFE GUARD THEIR EMPLOYEES HEALTH AND WELFARE.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature R. Michael Wright

Date April 20, 2015

**Special District Risk Management Authority
Board of Directors
Candidates' State of Qualifications**

This Information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA

Nominee/Candidate: Sandy Seifert-Raffelson
District/Agency: Herlong Public Utility District
Work Address: 447-855 Plumas St, P O Box 515, Herlong CA 96113
Work Phone: (530) 827-3150 Home Phone: (530) 254-0234

Why do you want to serve on the SDRMA Board of Directors?

I am a current Board member of SDRMA and feel that I have added my financial background to make better informed decisions for our members. As a Board member, I have learned a lot about insurance issues and look forward to representing small District's and Northern California as a voice on the SDRMA Board. I feel I am an asset to the Board with my degree in business and my 29 years' experience in accounting and auditing. I have audited small districts and know what they need and what they can afford.

I understand the challenges that small District face every day when it comes to managing liability insurance and worker's compensation for a few employees with limited revenues and staff. My education and experience gives me an appreciation of the importance of risk management services and programs, especially for smaller district's that lack expertise with insurance issues on a daily basis.

I feel I am an asset to this Board and would love a chance to stay on the Board for 4 more years.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

I have worked as the District Clerk for the Herlong PUD for the last 7 years. Before that, I served as the Secretary to the Board of Herlong Utilities, Inc. and Office Administrator. I worked directly with the formation of our District which included working for 2 separate Board's of Directors and the transfer of assets from a public benefit corporation to a special district. As part of the team that worked to form the District I was directly involved with LAFCo, Lassen County Board of Supervisors and County Clerk to establish the District's initial Board of Directors as well as the transfer of multiple permits and closure procedures from multiple agencies for the seamless transition of our District operations. I closed out the Corporation books and established the books for the District transitioning to fund accounting. I have also administered the financial portion of a large capital improvement project with USDA as well as worked on the first ever successful water utility privatization project with the US Army and Department of Defense. I am currently working on HPUD's 2nd loan/grant for 4.8 million with USDA to improve the community's sewer system. I also am the primary administrator of a federal contract for utility services with the Federal Bureau of Prison.

While on the SDRMA Board, I have served on the nomination committee and SDLF Board. I have enjoyed learning and completing my duties on both boards and feel I have been an asset to both. I have served on CSDA's Audit and Financial Committee's for the last 2 years. In the last 20 years I have served on several Boards including school, church, 4-H, County and U.C. Davis.

**Special District Risk Management Authority
Board of Directors
Candidates' State of Qualifications**

JUNE 22, 2015 REG MTG

What special skills, talents, or experience (including volunteer experience) do you have?

I have my Bachelors Degree in Business with a minor in Sociology. I have audited Small Districts for 5 years, worked for a Small District for 10 years and have 25 years of accounting experience. I am a good communicator and organizer. I have served on several Boards and feel I work well within groups or special committees. I am willing to go that extra mile to see things get completed.

I believe in recognition for jobs well done. I encourage Incentive programs that get members motivated to participate and strive to do their very best to keep all losses at a minimum and reward those with no losses.

I have completed my Certificate for Special District Board Secretary/Clerk Program in both regular and advance coursework through CSDA and co-sponsored by SDRMA. I have completed the CSDA Special District Leadership Academy and Special District Governance Academy. I have helped my small District obtain their District of Transparency and currently we are working on the District of Distinction.

I work for a District in Northeastern California that has under gone major changes from a Cooperative Company to a 501c12 Corporation, to finally a Public Utility District. I have worked with LAFCo to become a District. Also my District is currently working on a consolidation through LAFCo with another small District to better serve our small community. Through past experience I feel I make a great Board member representing the small districts of Northern California and their unique issues and will make decisions that would help all rural/small districts.

What is your overall vision for SDRMA?

For SDRMA to be at the top of the risk management field and have all of the Special Districts in the State utilizing their quality insurance and support at a price all California Special Districts can afford.

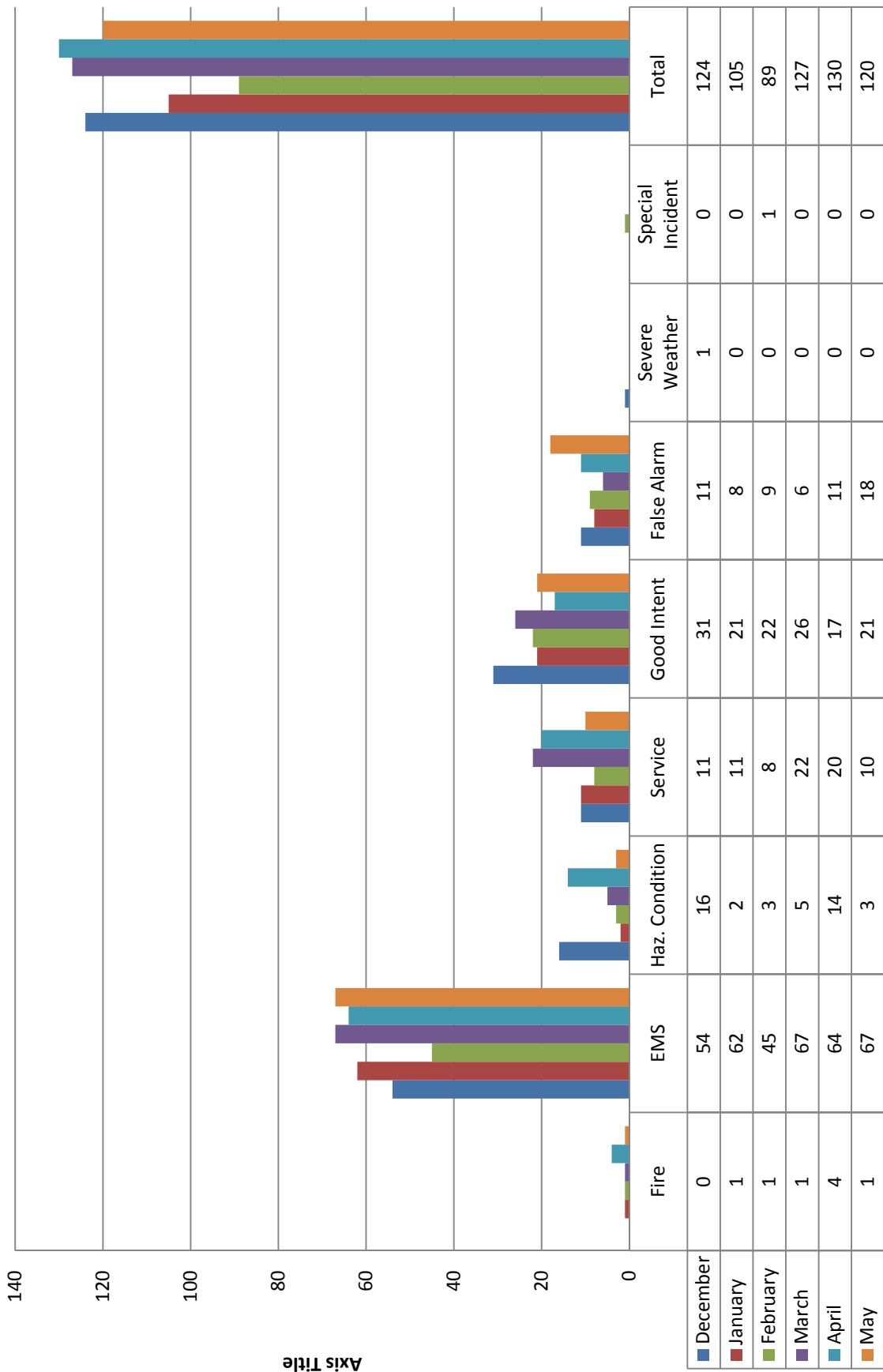
I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature:  Date: 4/2/15

Agenda

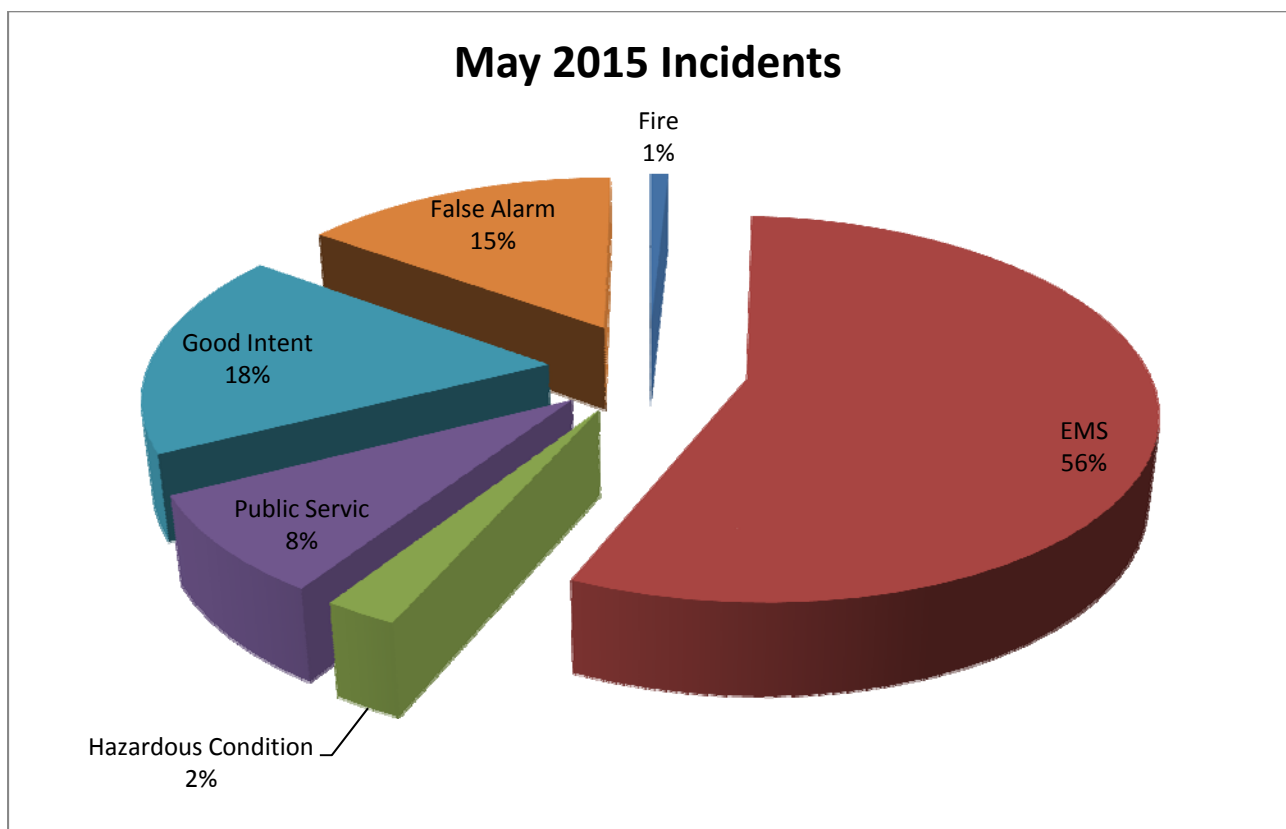
Item #10

Incident Trend December 2014 - May 2015



**MAY 2015
CALLS BY INCIDENT TYPE
TOTAL INCIDENTS: 120**

FIRE: 1	EMS: 67
HAZARDOUS CONDITION: 3	PUBLIC SERVICE**: 10
GOOD INTENT*: 21	FALSE ALARM: 18
SEVERE WEATHER: 0	SPECIAL INCIDENT TYPE: 0



*Good Intent: Firefighters respond to a reported emergency, but find a different type of incident or nothing at all upon arrival to the area. Example: A caller reports smoke on the hillside. Firefighters arrive to discover a grading operation at a construction site is creating dust mistaken for smoke. Dispatched and Cancelled Enroute falls in this category.

** Public Service: Non-emergency requests for assistance. Examples: lock out, animal rescue, ring removal, water problem; lift assists, seized gate, stalled elevator, providing the Sheriff's Department with a ladder to enter a building.



MONTECITO FIRE PROTECTION DISTRICT

Community Wildfire Protection Plan (CWPP) Workshop Agenda

June 18, 2015 at 5:00 p.m.

**Montecito Fire Protection District Headquarters
595 San Ysidro Road
Santa Barbara, CA 93108**

The Montecito Fire Protection District needs your input for development of the Montecito Community Wildfire Protection Plan (CWPP). Our intent is to bring together diverse local interests to identify mutual concerns and locally derived solutions for protecting life, homes, businesses, community infrastructure, and historical resources while balancing the need for natural resource sustainability. All stakeholders including property-owners, residents, local agencies, organizations, associations, business-owners, community leaders, and interested publics are encouraged to attend this workshop.

Stakeholder input is critical to the success in the development of our CWPP. This workshop will offer a positive, solution-oriented environment in which to address the wildfire threat to our community.

Workshop Schedule

Welcome

Introductions

Opening Remarks – Montecito Fire Department

Open Remarks – Geo Elements

- Overview of the CWPP process
- Collaborative approach to plan development
- Fire History
- Review California High Fire Hazard Areas in Montecito
- Introduction to fire modeling and expected outputs
- Review of existing fuel treatment areas in Montecito
- Identification of potential fuel treatment strategies in Montecito
- Review CWPP major components

Closing Remarks

5/25/15

Chief Hickman,

Thank you so very much for your
standing and dedicated service
our Montecito community!

Appreciate your assistance in
solving our recent transient issue.
You provided a wonderful service.



CARPINTERIA~SUMMERLAND FIRE PROTECTION DISTRICT

June 1, 2015

Fire Chief Chip Hickman
Montecito FPD
595 San Ysidro Rd
Montecito, CA 93108

Subject: Wildland Urban Interface Training Exercise

On behalf of Carpinteria-Summerland FPD and the Santa Barbara County Fire Training Officers Association, I would like to thank you for Montecito FPD's participation in the 2015 WUI Exercise, held May 9 in Carpinteria.

The drill was very successful and was attended by 165 firefighters from three different counties and the US Forest Service. As was our intent, those crews were exposed to the difficult conditions they will face when confronted with the next wildland urban interface threatening Santa Barbara County's South Coast.

The feedback from the Division Supervisors was that all the crews and single resources performed well. We certainly appreciate your agency's involvement in this exercise as we head into what appears to be a very active fire season.

Thank you very much for contributing to the fire safety of our community.

Sincerely,

A handwritten signature in cursive script that reads "Michael S. Gallagher".

Michael Gallagher, Battalion Chief
Carpinteria-Summerland Fire Protection District
m.gallagher@csfd.net
805-776-2007

"Pride in Service"



Office of the Sheriff

SANTA BARBARA COUNTY

STATIONS

Buellton

140 W. Highway 246
Buellton, CA 93427
Phone (805) 686-8150

Carpinteria

5775 Carpinteria Avenue
Carpinteria, CA 93013
Phone (805) 684-4561

Isla Vista

6504 Trigo Road
Isla Vista, CA 93117
Phone (805) 681-4179

Lompoc

3500 Harris Grade Road
Lompoc, CA 93436
Phone (805) 737-7737

New Cuyama

70 Newsome Street
New Cuyama, CA 93254
Phone (661) 766-2310

Santa Maria

812-A W. Foster Road
Santa Maria, CA 93455
Phone (805) 934-6150

Solvang

1745 Mission Drive
Solvang, CA 93463
Phone (805) 686-5000

Sheriff - Coroner Office

66 S. San Antonio Road
Santa Barbara, CA 93110
Phone (805) 681-4145

Main Jail

4436 Calle Real
Santa Barbara, CA 93110
Phone (805) 681-4260

**COURT SERVICES
CIVIL OFFICES**

Santa Barbara

1105 Santa Barbara Street
P.O. Box 690
Santa Barbara, CA 93102
Phone (805) 568-2900

Santa Maria

312 E. Cook Street, "O"
P.O. Box 5049
Santa Maria, CA 93456
Phone (805) 346-7430

HEADQUARTERS
P.O. Box 6427 • 4434 Calle Real • Santa Barbara, California 93160
Phone (805) 681-4100 • Fax (805) 681-4322
www.sbsheriff.org

BILL BROWN
Sheriff - Coroner

BERNARD MELEKIAN
Undersheriff

May 29, 2015

Fire Chief Chip Hickman
Montecito Fire Protection District
595 San Ysidro Road
Santa Barbara, California 93108

Chip
Dear Chief Hickman:

Thank you for your recent letter of appreciation for Sergeant Christopher Corbett, Deputy Bryan Dickey, Deputy Richard Hinds, Coroner Detective Michael Carlson, and Coroner Detective William Henslin's assistance to the Loureyro Incident on April 27, 2015. I have relayed your gratitude. I am pleased that we were able to provide support through traffic control and, tragically, for the coroner's investigation.

As always, we look forward to our continued good working relationship with your agency and assisting in any way possible in the future. It is always a pleasure to receive letters such as yours validating the efforts of our staff.

Again, thank you for taking the time out of your busy schedule to write.

Sincerely,



BILL BROWN
Sheriff - Coroner

L A F C O M E M O R A N D U M

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION
105 East Anapamu Street ♦ Santa Barbara CA 93101 ♦ (805) 568-3391 ♦ Fax (805) 568-2249

May 28, 2015

TO: County Executive Officer
Each City Manager
Each Special District Manager

FROM: Paul Hood *PLH*
Executive Officer

SUBJECT: **Time Extension for Filing Applications for Pending LAFCO Alternate
Public Member Vacancy**

Attached please find a copy of a Notice of Time Extension for the Pending Alternate Public Member Vacancy on Santa Barbara LAFCO. The previous recruitment period ended on May 15, 2015. Since the Commission received only one letter of interest, the recruitment period has been extended until **June 30, 2015**.

Please feel free to distribute the notice to any persons who may be interested in serving on the Commission. I am available at any time to explain the responsibilities of the position. I can be reached by e-mail (lafco@sblafco.org) or at the phone number listed above.

Thank you.

**SANTA BARBARA
LOCAL AGENCY FORMATION COMMISSION**

NOTICE OF PENDING ALTERNATE PUBLIC MEMBER VACANCY

Time Extension for Filing

NOTICE IS HEREBY GIVEN that the meeting of the Santa Barbara Local Agency Formation Commission for the appointment of an Alternate Public Member scheduled for Thursday, June 4, 2015, at 1:00 p.m. in the Board of Supervisors Hearing Room, 105 East Anapamu Street, Fourth Floor, Santa Barbara, California, to consider an appointment to fill a pending Alternate Public Member vacancy will be continued to a future meeting. The appointment would be for the unexpired term that ends on March 1, 2017.

Letters of interest outlining qualifications and reasons for seeking the Alternate Public Member position on the Commission should be submitted to: SBLAFCO, Attn: Paul Hood, Executive Officer, 105 East Anapamu Street, Rm 407, Santa Barbara, CA 93101. **The extended filing deadline for submitting letters of interest is 5:00 P.M., June 30, 2015.**

The letters of interest will be screened by a committee consisting of one City member, one County member, and one Special District member. Finalists will be selected and interviewed by the committee, which shall recommend an appointment to the Commission. The Commission, in open session, will consider the recommendation and appoint an individual as the Alternate Public Member. No Public Member may be an officer or employee of the county, or any city or district with territory in the county.

Remote Testimony is Permitted – Persons may address the Commission in person or by using the remote video testimony system in the Board of Supervisors hearing room in the Betteravia Government Center at 511 Lakeside Parkway, Santa Maria.

Disclosure of Campaign Contributions – LAFCO Commissioners are disqualified and are not able to participate in proceedings involving an “entitlement for use” if, within the 12 months preceding the LAFCO decision, the Commissioner received more than \$250 in campaign contributions from the applicant, an agent of the applicant or an financially interested person who actively supports or opposes the LAFCO decision on this matter.

Those who have made such contributions are required to disclose that fact for the official record of the proceedings. Disclosures must include the amount of the contribution and the recipient Commissioner and may be made either in writing to the Executive Officer of the Commission prior to the hearing or by an oral declaration at the time of the hearing.

The foregoing requirements are set forth in the Political Reform Act of 1974, specifically in Government Code section 84308.

Disability Accommodations – Persons with a disability who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the LAFCO office at least three (3) days prior to the meeting by telephone at 805/568-3391 or by email at lafco@sblafco.org.

Additional information – Additional information regarding this and other items to be considered at the meeting may be obtained by contacting the LAFCO office at 105 East Anapamu Street, Santa Barbara CA 93101 or by calling 805/568-3391.

Dated this 26th day of May, 2015

PAUL HOOD
Executive Officer