

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE  
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road June 16, 2017 at 2:00 p.m.

Director van Duinwyk called the meeting to order at 2:00 p.m.

**Present:** Director van Duinwyk, Director Venable, Director Easton, Director Powell, Director Lee. Chief Hickman and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Recognition for 20 years of service: Engineer, Dana St. Oegger.**

Chief Hickman commended and thanked Dana St. Oegger for 20 years of service.

- 3. Recognition for Employee of the Year, and recipient of the Montecito Rotary Club Vocational Service/Public Safety Award: Firefighter/Paramedic, Robert Galbraith.**

Chief Hickman recognized Employee of the Year, Robert Galbraith for his achievements and contributions to the Department.

- 4. Time certain, 2:00 p.m. – Receive presentation from PARS/Highmark representative, Tory Milazzo, reviewing the PARS Pension Rate Stabilization Program (PRSP) investment strategies.**

PARS/Highmark representative, Tory Milazzo provided a presentation regarding the PRSP investment strategies.

- a. Consider recommendation to approve the Investment Guidelines Document specifying the investment portfolio strategy.**

Director van Duinwyk requested that the minutes reflect that there were no public comments regarding this matter. Motion made by Director Lee, seconded by Director Venable and unanimously passed to approve the Investment Guidelines Document specifying the investment portfolio strategy.

- 5. Report from the Finance Committee:**

- a. Consider recommendation to approve May 2017 financial statements.**

District Accountant, Araceli Gil provided a report regarding the May 2017 financial statements. Motion made by Director Venable, seconded by Director Easton and unanimously passed to approve the May 2017 financial statements.

**b. Consider recommendation to approve Resolution 2017-03, Amending Final Budget for FY 2016-17.**

District Accountant, Araceli Gil provided a report regarding the budget amendment process. Motion made by Director Powell, seconded by Director Venable to approve Resolution 2017-03, Amending Final Budget for FY 2016-17. The Roll Call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Venable, S. Easton  
Nays: None  
Abstain: None  
Absent: None

**c. Consider recommendation to approve Resolution 2017-04, Adoption of the Preliminary Budget for the Fiscal Year 2017-18.**

District Accountant, Araceli Gil provided a report regarding the Preliminary Budget. Motion made by Director Venable, seconded by Director Easton to approve Resolution 2017-04, Adoption of the Preliminary Budget for the Fiscal Year 2017-18. The Roll Call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Venable, S. Easton  
Nays: None  
Abstain: None  
Absent: None

**d. Consider recommendation to approve the Publicly Available Pay Schedule, effective July 1, 2017, as required by CalPERS.**

Motion made by Director Easton, seconded by Director Powell and unanimously passed to approve the Publicly Available Pay Schedule, effective July 1, 2017.

**6. Review and adopt price and population factors for establishing the appropriations limit for fiscal year 2016-17.**

District Accountant, Araceli Gil provided a report regarding the price and population factors. Motion made by Director Powell, seconded by Director Lee to adopt the price factor of 3.69% and the unincorporated population factor of 0.82% for establishing the appropriations limit for fiscal year 2016-17. The Roll Call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Venable, S. Easton  
Nays: None  
Abstain: None

Absent: None

**7. Approval of Resolution 2017-05 for the election of Directors to the Special District Risk Management Authority Board of Directors.**

Chief Hickman provided information regarding the SDRMA Board of Directors election and recommended the following candidates: Timothy Unruh, James Hamlin, David Aranda and Jean Bracy. Motion made by Director Powell, seconded by Director Lee to approve the slate as recommended. The Roll Call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Venable, S. Easton

Nays: None

Abstain: None

Absent: None

**8. Approval of Minutes of the May 22, 2017 Regular Meeting.**

Motion to approve the minutes of the May 22, 2017 Regular Meeting made by Director Easton, seconded by Director Venable, motion carried. Directors Lee and Powell abstained from the vote.

**9. Fire Chief's report.**

Chief Hickman provided an update regarding significant calls last month. The Chief stated that the new Aware and Prepare Emergency Notification System is replacing the HEARO Emergency Warning System Radio Receivers.

**10. Board of Director's report.**

Director Easton stated that 60 Minutes showed a segment regarding Wildland Urban Interface, highlighting several fires.

**11. Suggestions from Directors for items other than regular agenda items to be included for the July 24, 2017 Regular Board meeting.**

There were no additional suggestions from the Directors. The Board took a break at 3:23 p.m. The Board reconvened at 3:30 p.m. and moved into closed session.

**12. Closed Session**

- a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: (Government Code section 54956.9 (d)(2))  
Significant exposure to litigation: One potential case.**

The Board reported out of closed session. No action taken.

- b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: (Government Code section 54956.9 (d)(4))**

**Initiation of litigation: One potential case.**

The Board reported out of closed session. No action taken.

The Meeting Adjourned at 4:54 p.m.

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President Peter van Duinwyk

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Secretary John Venable