

SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road, July 11, 2012.

The meeting was called to order by Director Jensen at 8:42 am.

Present: Director Jensen, Director Newquist and Director Venable. Chief Hickman and District Counsel M. Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any agenda matter or non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.**

Chief Hickman presented a 5 year service award to Paramedic / Firefighter Alex Broumand, a 15 year service award to Engineer Dana St. Oegger, and a 30 year service award to Battalion Chief Glen McLeod.

- 2. Approval of Minutes of June 18, 2012 Regular Meeting.**

The minutes of the June 18, 2012 Adjourned Regular meeting were unanimously approved on a motion made by Director Venable, seconded by Director Jensen.

- 3. Approval of District warrants and claims.**

The warrants and claims for June were unanimously approved on a motion made by Director Jensen, seconded by Director Venable.

- 4. Adopt Resolution 2012- 06 fixing the Employer's Contribution Under the Public Employee's Medical and Hospital Care Act.**

Chief Hickman explained that this resolution is necessary to adopt the changes in the healthcare benefits approved in June.

On a motion made by Director Jensen, seconded by Director Venable, Resolution 2012-06 fixing the Employer's Contribution Under the Public Employee's Medical and Hospital Care Act was approved by the following roll call vote:

AYES:	R.J. Jensen, J. Venable, D. Newquist
NOES:	None
ABSENT:	None

- 5. Approve Staff Vehicle Use Policy.**

Chief Hickman explained that the proposed staff vehicle policy is a new policy that defines how staff vehicles may be utilized by District personnel.

The Staff Vehicle Use Policy was unanimously approved on a motion made by Director Jensen, seconded by Director Venable.

- 6. Approve changes to Family Care and Medical Leave (FCML) Policy.**

Chief Hickman explained that the District's FCML Policy needed to be amended to include changes approved relating to negotiations at the June meeting.

The Family Care and Medical Leave Policy was unanimously approved on a motion made by Director Venable, seconded by Director Jensen.

- 7. Approve changes to Job Descriptions.**

Chief Hickman provided the Board with revisions to the District Job Descriptions that had been included in their packets and reviewed the changes within them.

The District's revised Job Descriptions were unanimously approved as presented on a motion made by Director Venable, seconded by Director Jensen.

8. Approve and authorize the Board President to execute an Agreement between Montecito Fire Protection District and Residents on Banana Road related to road improvement for Banana Road.

Chief Hickman reported on the request being made by the residents on Banana Road, and gave an overview of their project.

Kai Hoffman, Banana Road resident representative, reviewed his concerns, and asked the Board to consider approving an agreement with the residents.

The Board continued this item to next Board meeting so that they could have more time to review the proposed project site and the agreement.

9. Consider Code of Conduct Policy for Board Members.

Chief Hickman explained that a Code of Conduct Policy for Board Members could help clarify how the Board engages with the public and staff.

After a brief discussion on the issues relating to a Code of Conduct Policy, the Board directed the Fire Chief to bring back a conceptual model for consideration.

10. Fire Chief's report.

Chief Hickman reported on the 5 member Board application process; Homeland Security Grants for radios and water tenders; 4th of July activities; trail rescue on Cold Springs Trail; Wildland Fire Preparation Workshop July 12; Kevin Connolly's and Patricia Kerwood's passing.

11. Board of Directors report.

Director Venable and Director Newquist reported that the 4th of July activities went well and Fire District activities continue to tie the community together for the events of the day.

12. Requests from Directors for items other than regular agenda items to be included for the August 20, 2012 Regular Board meeting.

There were no requests for additional items.

13. Director Jensen Adjourned the meeting at 10:12 am.

Roland J. Jensen

John Venable