

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road December 17, 2018 at 2:00 p.m.

Director Powell called the meeting to order at 2:01 p.m.

Present: Director Powell, Director Easton, Director van Duinwyk, Director Lee, Director Venable. Chief Hickman and District Counsel Susan Basham were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. That the Board of Directors approve and authorize the Fire Chief to enter into a contract with Underwood Management Resources, Inc., the only bidder, in the amount of \$140/hour not to exceed \$140,000 for the management of four construction projects. The construction projects are as follows; roof and generator replacement at Fire Station 1, repair of District property at 1257 East Valley Road, and rebuilding District property at 1255 East Valley Road. (Strategic Plan Goal 6)**

- a. Staff report presented by Chief Hickman.**

Chief Hickman provided a staff report regarding the single responsive bid. After extensive Board discussion, the Board determined to take no action and form a facilities ad-hoc committee to work with Battalion Chief Chapman. Montecito resident, Judith Ishkanian suggested the separation of the generator and roof projects, leaving the management of the construction projects. Motion to table discussion made by Director van Duinwyk, seconded by Director Lee and motion carried. Director Venable abstained from the vote.

- 3. Election of Board Officers (President, Vice President, Secretary) for 2019.**

Director van Duinwyk nominated Director Easton as President, seconded by Director Powell and unanimously passed. Director Lee nominated Director van Duinwyk as Vice President, seconded by Director Easton and unanimously passed. Director Easton nominated Director Lee as Secretary, seconded by Director van Duinwyk and unanimously passed.

4. Appointment of Board Labor Negotiators for 2019.

Director Easton nominated Directors Powell and Lee as Labor Negotiators, seconded by Director van Duinwyk and unanimously passed.

5. Appointment of Board Real Property Negotiators for 2019.

Director Easton nominated Director Powell as a Real Property Negotiator, seconded by Director Lee and unanimously passed.

6. Appointment of Committee members.

a. Finance Committee

Director Powell nominated Directors van Duinwyk and Lee as Finance Committee members, seconded by Director Venable and unanimously passed.

b. Strategic Planning Committee

Director van Duinwyk nominated Directors Easton and Lee as Strategic Planning Committee members, seconded by Director Venable and unanimously passed.

c. Personnel Committee

Director Easton nominated Directors Powell and van Duinwyk as Personnel Committee members, seconded by Director Venable and unanimously passed.

d. Facilities Ad-Hoc Committee

Motion to form an Ad-Hoc Facilities Committee consisting of Directors Lee and Powell made by Director van Duinwyk, seconded by Director Easton and unanimously passed.

7. Adopt Resolution 2018-19 determining time and place of regular board meetings.

The motion to designate 2:00 p.m. on the fourth Monday of each month at the Montecito Fire Protection District Headquarters, as the time and place of its regular meeting made by Director van Duinwyk, seconded by Director Lee. The roll call vote was as follows:

Ayes: J. Venable, M. Lee, P. van Duinwyk, J. A. Powell, S. Easton

Nays: None

Abstain: None

Absent: None

8. Adopt Resolution 2018-20 regarding inventory of District lands and air space.

The motion to adopt Resolution 2018-20 regarding inventory of District lands and air space made by Director Venable, seconded by van Duinwyk. The roll call vote was as follows:

Ayes: J. Venable, M. Lee, P. van Duinwyk, J. A. Powell, S. Easton

Nays: None

Abstain: None

Absent: None

9. Adopt Resolution 2018-21 increasing Director's Compensation.

The motion to adopt Resolution 2018-21 increasing Director's compensation made by Director Lee, seconded by Director Easton. The roll call vote was as follows:

Ayes: J. Venable, M. Lee, P. van Duinwyk, J. A. Powell, S. Easton

Nays: None

Abstain: None

Absent: None

10. Approval of Minutes of the November 26, 2018 Regular Meeting.

Motion to approve the minutes of the November 26, 2018 Regular meeting made by Director van Duinwyk, seconded by Director Venable and unanimously passed.

11. Accept resignation from Director Venable.

Director Venable provided a statement regarding his time on the Board. Director Powell commended and thanked Director Venable for 16 years of service. Chief Hickman expressed his gratitude to Director Venable, and presented him with a department blanket. Motion to accept the resignation from Director Venable made by Director Powell, seconded by Director van Duinwyk and motion carried. Director Venable abstained from the vote.

- a. Discuss and determine whether or not to fill vacant Board seat. If so, provide direction to the Fire Chief regarding the appointment or election of a replacement Director.**

Motion to fill the vacant Board seat by appointment made by Director van Duinwyk, seconded by Director Lee and unanimously passed.

12. Fire Chief's report.

Chief Hickman provided an update regarding significant calls in November. The Chief stated that the Department held a Christmas party last Saturday. He also provided an update regarding the Door-to-Door Risk Campaign. Chief Hickman stated that the Department participated in the tree lighting ceremony. The Chief indicated that he, along with the Santa Barbara County Fire Chief, Santa Barbara City Police Chief, and Santa Barbara Sherriff Lieutenant filmed a commercial in support of One 805. Chief Hickman stated that the community meeting held last Thursday was well- attended. The Chief mentioned an upcoming event on January 9, commemorating the year anniversary of the Debris Flow. Chief Hickman stated that G I energy will provide a presentation regarding Micro Grid at the next meeting.

13. Board of Director's report.

Director Powell provided an updated regarding his participation in the community outreach effort on Saturday.

14. Suggestions from Directors for items other than regular agenda items to be included for the January 28, 2019 Regular Board meeting.

There were no additional suggestions from the Directors.

Meeting Adjourned at 3:21 p.m.

President John Abraham Powell

Secretary Michael Lee