

## MONTECITO FIRE PROTECTION DISTRICT

### Minutes for the Regular Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on December 23, 2019 at 2:00 p.m.

Director Easton called the meeting to order at 2:00 p.m.

**Present:** Director Easton, Director van Duinwyk, Director Lee, Director Ishkanian. Chief Taylor and District Counsel Mark Manion were also present.

**Absent:** Director Powell

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Introduction of new hire: Firefighter Charles Spencer.**

Chief Taylor introduced new Firefighter, Charles Spencer.

- 3. Public Hearing for Ordinance No. 2019-02 of the Montecito Fire Protection District adopting the 2019 California Fire Code and the Montecito Fire Protection District Development Standards, amending provisions of the 2019 California Residential Code, amending provisions of the 2019 California Building Code and subsequent adoption. (Strategic Plan Goal 2.1)**

Fire Marshal Briner provided information regarding a public comment that was received, and resolved. Director Easton opened the public hearing. There was no public testimony. Director Easton closed the public hearing. The motion was made by Director van Duinwyk, seconded by Director Ishkanian to adopt Ordinance No. 2019-02 of the Montecito Fire Protection District as read by title only. The Roll Call Vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, S. Easton, M. Lee

Nays: None

Abstain: None

Absent: J. A. Powell

The motion was made by Director van Duinwyk, seconded by Director Ishkanian and unanimously passed to direct the Fire Chief to file a Notice of Exemption pursuant to the California Environmental Quality Act with the Santa Barbara County Clerk.

**4. Election of Board Officers (President, Vice President, Secretary) for 2020.**

Director van Duinwyk nominated Director Easton as President, seconded by Director Lee and unanimously passed. Director van Duinwyk nominated Director Lee as Vice President, seconded by Director Ishkanian and unanimously passed. Director van Duinwyk nominated Director Ishkanian as Secretary, seconded by Director Easton and unanimously passed.

**5. Appointment of Board Labor Negotiators for 2020.**

Director Ishkanian nominated Directors Powell and Lee as Labor Negotiators, seconded by Director van Duinwyk and unanimously passed.

**6. Appointment of Board Real Property Negotiators for 2020.**

Director Lee nominated Directors Powell and Ishkanian as Real Property Negotiators, seconded by Director Easton and unanimously passed.

**7. Appointment of Committee members.**

**a. Finance Committee**

Director Easton nominated Directors van Duinwyk and Lee as Finance Committee members, seconded by Director Ishkanian and unanimously passed.

**b. Strategic Planning Committee**

Director van Duinwyk nominated Directors Easton and Lee as Strategic Planning Committee members, seconded by Director Ishkanian and unanimously passed.

**c. Personnel Committee**

Director Easton nominated Directors van Duinwyk and Ishkanian as Personnel Committee members, seconded by Director Lee and unanimously passed.

**8. Adopt Resolution 2019-11 determining time and place of regular board meetings.**

The motion to designate 2:00 p.m. on the fourth Monday of each month at the Montecito Fire Protection District Headquarters, as the time and place of its regular meeting made by Director Lee, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, S. Easton, M. Lee  
Nays: None  
Abstain: None  
Absent: J. A. Powell

**9. Adopt Resolution 2019-12 regarding inventory of District lands and air space.**

The motion to adopt Resolution 2019-12 regarding inventory of District lands and air space made by Director van Duinwyk, seconded by Director Lee. The roll call vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, S. Easton, M. Lee  
Nays: None  
Abstain: None  
Absent: J. A. Powell

**10. Adopt Resolution 2019-13 increasing Director's Compensation.**

District Counsel Mark Manion stated that amended legislation allows compensation for more than four meetings per month, based upon substantial evidence that it is necessary for the effective operation of the Board and District. The motion to adopt Resolution 2019-13 increasing Director's compensation made by Director Lee, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, S. Easton, M. Lee  
Nays: None  
Abstain: None  
Absent: J. A. Powell

**11. That the Board of Directors approve and authorize the President to execute Side Letter Agreement amending Section 6.15 of the Memorandum of Understanding between the Montecito Firefighter's Association and the Montecito Fire Protection District changing the 24-day FLSA period. (Strategic Plan Goal 7)**

Chief Taylor provided a staff report regarding the Side Letter Agreement amending Section 6.15 of the Memorandum of Understanding between the Montecito Firefighter's Association and the Montecito Fire Protection District changing the 24-day FLSA period. Motion to approve and authorize the President to execute the Side Letter Agreement made by Director van Duinwyk, seconded by Director Lee and unanimously passed.

**12. That the Board of Directors approve and authorize the President to execute Side Letter Agreement amending Section 6.16 of the Memorandum of Understanding between the Members of Staff and the Montecito Fire Protection District changing the 24-day FLSA period. (Strategic Plan Goal 7)**

Chief Taylor provided a staff report regarding the Side Letter Agreement amending Section 6.16 of the Memorandum of Understanding between the Members of Staff and the Montecito Fire Protection District changing the 24-day FLSA period. Motion to approve and authorize the President to execute the Side Letter Agreement made by Director van Duinwyk, seconded by Director Ishkanian and unanimously passed.

**13. Report from the Facilities Ad-Hoc Committee. (Strategic Plan Goal 6)**

- a. Consider recommendation to obtain Requests for Proposal for solar system and energy storage system.**

Chief Taylor provided a report regarding the Committee recommendation to obtain Requests for Proposal for solar system and energy storage system. Motion made by Director van Duinwyk, seconded by Director Easton and unanimously passed to obtain Requests for Proposal for solar system and energy storage system.

**14. Report from the Finance Committee. (Strategic Plan Goal 9.1)**

- a. Consider recommendation to approve October and November 2019 financial statements.**

Director van Duinwyk provided a report regarding the October and November 2019 financial statements. Motion made by Director van Duinwyk, seconded by Director Ishkanian and unanimously passed to approve the October and November 2019 financial statements.

- b. Review PARS Post-Employment Benefits Trust statement for September and October 2019.**

Director van Duinwyk provided a report regarding the PARS Post-Employment Benefits Trust statements for September and October 2019.

**15. Approval of Minutes of the November 4, 2019 Special Meeting.**

Motion to approve the minutes of the November 4, 2019 Special meeting made by Director Easton, seconded by Director Ishkanian and unanimously passed.

**16. Approval of Minutes of the November 25, 2019 Regular Meeting.**

Motion to approve the minutes of the November 25, 2019 Regular meeting made by Director Easton, seconded by Director Lee and unanimously passed.

**17. Fire Chief's report.**

Chief Taylor stated that the December 5, 2019 community meeting was very successful. The Chief indicated that the water shed performance thus far is around six inches of rain, and the streams are still running clear. Chief Taylor stated that the Montecito Fire Department is receiving a Wildfire Mitigation award from the International Association of Fire Chiefs. He added the Prevention Bureau nominated Curtis Vincent, Jeff Saley and Kerry Kellogg individually, and the award was given to the Montecito Fire Department. The Chief mentioned that the first Fire Station Location Standing Committee meeting will be held on January 13, 2020. Chief Taylor stated that the January 9, 2020 remembrance event will be held at Westmont College.

**18. Board of Director's report.**

There were no items to report at this meeting.

**19. Suggestions from Directors for items other than regular agenda items to be included for the January 27, 2020 Regular Board meeting.**

There were no additional suggestions from the Directors.

**20. CLOSED SESSION:**

- a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
(Government Code section 54956.9(d)(2))  
Significant exposure to litigation: One potential case.**

The Board reported out of closed session at 3:20 p.m. with no reportable action.

Meeting Adjourned at 3:21 p.m.

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President Sylvia Easton

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Secretary Michael Lee