

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Regular Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on July 22, 2019 at 2:00 p.m.

Director Easton called the meeting to order at 2:05 p.m.

Present: Director Easton, Director van Duinwyk, Director Lee, Director Ishkanian. Chief Taylor and Cameron Goodman were also present.

Absent: Director Powell

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Recognition for 20 years of service: Battalion Chief Travis Ederer.**

Chief Taylor commended and thanked Travis Ederer for 20 years of service.

- 3. Recognition of new promotions: Battalion Chief/Fire Marshal Aaron Briner, Captain Alex Broumand, Captain Jordan Zeitsoff, Engineer Keith Powell, Engineer Lucas Grant (Strategic Plan Goal 7)**

Chief Taylor recognized newly promoted personnel: Aaron Briner, Alex Broumand, Jordan Zeitsoff, Keith Powell and Lucas Grant.

- 4. Consider recommendation to authorize the Fire Chief to participate in the creation of an inter-governmental memorandum of agreement with Santa Barbara County Fire Department and other participating agencies for the purpose of the creation of a Regional Fire/EMS Dispatch Center. (Strategic Plan Goal 5.2)**

- a. Staff report presented by Fire Chief Taylor.**

Chief Taylor provided a staff report regarding the creation of a Regional Fire/Emergency Medical Services Dispatch Center. Motion to authorize the Fire Chief to participate in the creation of an inter-governmental memorandum of agreement with Santa Barbara County Fire Department and other

participating agencies for the purpose of the creation of a Regional Fire/EMS Dispatch Center made by Director van Duinwyk, seconded by Director Lee and unanimously passed.

5. That the Board of Directors authorize the Fire Chief to enter into a contract with Pacific Architects, in the amount of \$96,500.00 for architect services for the replacement of the rental property at 1255 East Valley Rd. (Strategic Plan Goal 6)

a. Staff report presented by Fire Chief Taylor.

Chief Taylor provided a staff report regarding the bid process for architect services for the replacement of the rental property at 1255 East Valley Rd. Motion to authorize the Fire Chief to enter into a contract with Pacific Architects, in the amount of \$96,500.00 for architect services for the replacement of the rental property at 1255 East Valley Rd. made by Director Lee, seconded by Director van Duinwyk and unanimously passed.

6. That the Board of Directors authorize the Fire Chief to enter into a contract with WRS, Inc., in the amount of \$328,483.00 (includes plastering repairs not a part of roofing bid) to replace the roof at Fire Station 1. (Strategic Plan Goal 6)

a. Staff report presented by Fire Chief Taylor.

Chief Taylor provided a staff report regarding the bid process to replace the roof at Fire Station 1. Motion to authorize the Fire Chief to enter into a contract with WRS, Inc., in the amount of \$328,483.00 to replace the roof at Fire Station 1 made by Director Ishkanian, seconded by Director Easton and unanimously passed.

7. That the Board of Directors authorize the Fire Chief to enter into a contract with Quinn Power Systems in the amount of \$49,674.62 for the purchase of a Caterpillar Model D100-8 Diesel Generator Set and ASCO 300 Automatic Transfer Switch. (Strategic Plan Goal 6)

a. Staff report presented by Fire Chief Taylor.

Chief Taylor provided a staff report regarding the purchase of a Caterpillar Model D100-8 Diesel Generator Set and ASCO 300 Automatic Transfer Switch. Motion to authorize the Fire Chief to enter into a contract with Quinn Power Systems in the amount of \$49,674.62 for the purchase of a Caterpillar Model D100-8 Diesel Generator Set and ASCO 300 Automatic Transfer Switch made by Director Lee, seconded by Director van Duinwyk and unanimously passed.

8. Election of the Special District Risk Management Authority Governing Board of Directors Positions.

Motion to endorse Bob Swan, Sandy Seifert-Raffelson and James Hamlin as the Special District Risk Management Authority Governing Board of Directors made by Director van Duiinwyk, seconded by Director Easton and unanimously passed.

9. Report from the Finance Committee. (Strategic Plan Goal 9.1)

a. Consider recommendation to approve June 2019 financial statements.

Director van Duiinwyk and District Accountant Nahas provided a report regarding the June 2019 financial statements. Motion made by Director Ishkanian, seconded by Director Easton and unanimously passed to approve the June 2019 financial statements.

b. Review Financial Summary for fiscal year 2018-19.

Director van Duiinwyk provided a report regarding the Financial Summary for fiscal year 2018-19.

c. Review PARS OPEB Trust Program statement for May 2019.

Director van Duiinwyk provided a report regarding the PARS OPEB Trust Program statement for May 2019.

10. Approval of Minutes of the June 24, 2019 Regular Meeting.

Motion to approve the minutes of the June 24, 2019 Regular meeting made by Director Lee, seconded by Director van Duiinwyk and unanimously passed.

11. Fire Chief's report.

Chief Taylor stated that staff provided a resiliency presentation to the Montecito Planning Commission on July 16, 2019. The Chief indicated that staff is participating with the Montecito Association on their insurance sub-committee to try and determine how to help community members get insurance. Chief Taylor stated that the Debris Flow Risk Map will begin the update process at the end of August, and hopefully published at the end of October. The Chief stated that the Department participated in the annual horse emergency evacuation team's Barbecue, as well as the Department's annual 4th of July pancake breakfast. Chief Taylor indicated that following the recent earthquakes in Southern California, staff issued a press release to remind our community to be earthquake aware and prepare. He added that staff provided a short presentation at the Montecito Association's request, at their last meeting regarding earthquake preparations. Chief Taylor mentioned Southern California Edison's public safety power shut off program,

and stated that staff will be notified by Southern California Edison at least 3 days in advance when that may occur. Chief Taylor stated that Alan Widling was promoted to Division Chief/Operations on July 16, and as a result, Battalion Chief Recruitment will begin August 1, 2019. The Chief mentioned that this is Araceli's last week, and her duties will be shared by Joyce, Jackie, Marcos Martinez (Temporary employee) and himself.

12. Board of Director's report.

Director Ishkanian stated that she and Director van Duinwyk attended the recent academy graduation.

13. Suggestions from Directors for items other than regular agenda items to be included for the August 26, 2019 Regular Board meeting.

Director Lee suggested that the Board review the Tolling Agreement.

Meeting Adjourned at 3:34 p.m.

President Sylvia Easton

Secretary Michael Lee