

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
MONTECITO FIRE PROTECTION DISTRICT

Held at Fire District Headquarters, 595 San Ysidro Road June 25 2018 at 2:00 p.m.

Director Powell called the meeting to order at 2:05 p.m.

**Present:** Director Powell, Director van Duinwyk, Director Lee. Chief Hickman and District Counsel Mark Manion were also present.

**Absent:** Director Venable, Director Easton

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Provide direction to Fire Chief regarding how to move forward with Employee Housing property. (Strategic Plan Goal 9.1)**

- a. Staff report presented by Chief Hickman.**

Chief Hickman provided a report regarding staff recommendations for employee housing property. After thorough discussion, the Board recommended the following ns: solicit a bid for foundation repair of 1257 East Valley Road, in conjunction with the wall repair; and follow up with an option to solicit an engineer's bid for the replacement of 1255 East Valley Road, as part of the damage assessment for the purpose of the class action lawsuit.

- 3. Consider approval of May 2018 financial statements.**

District Accountant, Araceli Nahas reviewed notable items in the financial statements. After thorough Board discussion, motion made by Director van Duinwyk, seconded by Director Lee and unanimously passed to approve the May 2018 financial statements. Accountant Nahas stated that she would schedule the PARS representatives to provide a presentation at an upcoming meeting.

- 4. Consider recommendation to approve Resolution 2018-14, Amending Final Budget for FY 2017-18. (Strategic Plan Goal 9.1)**

District Accountant, Araceli Nahas identified various items included in the amended Final

Budget for FY 2017-18. Motion to approve Resolution 2018-14, amending the Final Budget for FY 2017-18 made by Director van Duinwyk, seconded by Director Lee. The Roll Call vote was as follows:

Ayes: M. Lee, P. van Duinwyk, J. A. Powell

Nays: None

Abstain: None

Absent: J. Venable, S. Easton

**5. Consider recommendation to approve Resolution 2018-15, Adoption of the Preliminary Budget for the Fiscal Year 2018-19. (Strategic Plan Goal 9.1)**

District Accountant, Araceli Nahas reviewed the Preliminary Budget for the Fiscal Year 2018-19. Motion to approve Resolution 2018-15, adoption of the Preliminary Budget for the Fiscal Year 2018-19 made by Director Lee, seconded by Director van Duinwyk. The Roll Call vote was as follows:

Ayes: M. Lee, P. van Duinwyk, J. A. Powell

Nays: None

Abstain: None

Absent: J. Venable, S. Easton

**6. Consider recommendation to approve the Publicly Available Pay Schedule, effective July 1, 2018, as required by CalPERS.**

Motion to approve the Publicly Available Pay Schedule, effective July 1, 2018 made by Director van Duinwyk, seconded by Director Powell and unanimously passed.

**7. Election of Alternate Special District Member to Santa Barbara LAFCO.**

Chief Hickman provided background information regarding the election. Motion to elect David Seymour as the Alternate Special District Member to Santa Barbara LAFCO made by Director van Duinwyk, seconded by Director Lee and unanimously passed.

**8. Approval of Minutes of the May 29, 2018 Regular Meeting.**

Motion to approve the minutes of the May 29, 2018 Regular meeting made by Director van Duinwyk, seconded by Director Powell and unanimously passed.

**9. Fire Chief's report.**

Chief Hickman provided a handout to Directors regarding the historical background of the Proposition 4 Election. The Chief stated that the Postal Service has asked Montecito Fire Department to represent First Responders on a memorial stamp. Chief Hickman stated that the Department would participate in the ribbon cutting ceremony at the new bridge site at Casa Dorinda on Thursday. The Chief stated that he returned the checks given to each individual in the Department to the donor. He added that the Firefighters' Association

would meet with the donor to discuss a Scholarship Fund donation to the 501(c)(3). Chief Hickman provided an update regarding mutual aid assignments. The Chief stated that First Responders would receive recognition and walk in the Montecito 4<sup>th</sup> of July parade. Chief Hickman indicated that there were no notable calls in the Month of May. The Chief noted that the Department would assist the Trails Foundations with their Trails Project this Saturday.

**10. Board of Director's report.**

There were no items to report at this meeting.

**11. Suggestions from Directors for items other than regular agenda items to be included for the July 23, 2018 Regular Board meeting.**

There were no additional suggestions from the Directors.

Meeting Adjourned at 3:36 p.m.

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President John Abraham Powell

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Secretary Michael Lee