

## **MONTECITO FIRE PROTECTION DISTRICT**

### **Minutes for the Regular Meeting of the Board of Directors**

March 22, 2021 at 2:00 p.m.

Held via teleconference connection as permitted under the Governor's Executive Order N-29-20, dated March 17, 2020 due to concerns of COVID-19 ("Executive Order").

Director Lee called the meeting to order at 2:00 p.m.

**Present:** Director Lee, Director Easton, Director Ishkanian, Director van Duinwyk, Director Powell. Chief Taylor and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Receive presentation from Craig Fechter of Fechter & Company regarding the Annual Financial Report for Fiscal Year Ended June 30, 2020. (Strategic Plan Goal 9.1)**

Craig Fechter of Fechter & Company provided a presentation regarding the Annual Financial Report for Fiscal Year Ended June 30, 2020.

- a. Consider recommendation for approval of the report.**

Motion to approve the Annual Financial Report for Fiscal Year Ended June 30, 2020 made by Director van Duinwyk, seconded by Director Ishkanian. The Roll Call vote was as follows:

Ayes: S. Easton, J. Ishkanian, J. A. Powell, P. van Duinwyk, M. Lee

Nays: None

Abstain: None

Absent: None

- 3. That the Board of Directors direct the Fire Chief to complete and return the LAFCO Municipal Service Review Survey and Questionnaire no later than May 7, 2021. (Strategic Plan Goal 4)**

- a. Staff report presented by Fire Chief Taylor.**

Chief Taylor provided a staff report regarding the LAFCO Municipal Service Review Survey and Questionnaire.

**b. Presentation from Mike Prater, Executive Officer of the Santa Barbara LAFCO.**

Mike Prater of the Santa Barbara LAFCO provided a presentation regarding the LAFCO Municipal Service Review Survey and Questionnaire. Motion to direct the Fire Chief to complete and return the LAFCO Municipal Service Review Survey and Questionnaire no later than May 7, 2021 made by Director Ishkanian, seconded by Director Lee. The Roll Call vote was as follows:

Ayes: S. Easton, J. Ishkanian, J. A. Powell, P. van Duinwyk, M. Lee  
Nays: None  
Abstain: None  
Absent: None

**4. Receive Fire Prevention Bureau Overview and Update from Fire Marshal Briner. (Strategic Plan Goal 2)**

Fire Marshal Briner and his staff presented the Fire Prevention Bureau Overview and Update.

**5. Report from the Finance Committee. (Strategic Plan Goal 9.1)**

**a. Consider recommendation to approve the GASB 75 Actuarial Valuation Report of the retiree health insurance program as of June 30, 2020 prepared by DFA, LLC.**

District Accountant Nahas provided a staff report regarding the GASB 75 Actuarial Valuation Report of the retiree health insurance program as of June 30, 2020. Motion to accept and file the GASB 75 Actuarial Valuation Report made by Director van Duinwyk, seconded by Director Easton. The Roll Call vote was as follows:

Ayes: S. Easton, J. Ishkanian, J. A. Powell, P. van Duinwyk, M. Lee  
Nays: None  
Abstain: None  
Absent: None

**b. Consider recommendation to approve January and February 2021 financial statements.**

District Accountant Nahas and Director van Duinwyk provided a report regarding the January and February 2021 financial statements. Motion made by Director

van Duinwyk, seconded by Director Easton to approve the January and February 2021 financial statements. The Roll Call Vote was as follows:

Ayes: S. Easton, J. Ishkanian, J. A. Powell, P. van Duinwyk, M. Lee

Nays: None

Abstain: None

Absent: None

**c. Review PARS Post-Employment Benefits Trust statement for January 2021.**

Director van Duinwyk provided a report regarding the PARS Post-Employment Benefits Trust statements for January 2021.

**6. Approval of Minutes of the February 22, 2021 Regular Meeting.**

Motion to approve the minutes of the February 22, 2021 Regular meeting made by Director Powell, seconded by Director van Duinwyk. The Roll Call vote was as follows:

Ayes: J. Ishkanian, J. A. Powell, P. van Duinwyk, M. Lee

Nays: None

Abstain: S. Easton

Absent: None

**7. Fire Chief's report.**

Division Chief Neels highlighted significant calls for the month of February. He also provided an update regarding the fire academy. Division Chief Neels stated the Station 1 Flooring project should be completed by next week. He also stated the HVAC systems at stations 1 and 2 have been enhanced with a filtration system. Division Chief Neels provided an update regarding the Solar project. He also provided an update regarding the Roofing project at 1259 East Valley Road. Chief Taylor stated that Santa Barbara County is now in the red tier, however the organization remains in phase 2 of the Continuity of Operations Plan. He noted that 90% of staff will be fully vaccinated at the end of this week, and the Department is waiting for the Public Health Department to update their guidance on normal day to day operations as it relates to that percentage of vaccinated employees. Chief Taylor provided an update regarding the next steps for the Fire Station Location Study. The Chief stated that staff would like to schedule a Special Board meeting in April to study financial policy. The Board determined that the meeting would be held on April 12, 2021 at 2 p.m.

**8. Board of Director's report.**

There were no items to report at this meeting.

**9. Suggestions from Directors for items other than regular agenda items to be included for the April 26, 2021 Regular Board meeting.**

There were no additional suggestions from the Directors.

Meeting Adjourned at 4:12 p.m.

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President Michael Lee

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Secretary Judith Ishkanian