

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Board of Directors Meeting

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on January 28, 2019 at 2:00 p.m.

Director Easton called the meeting to order at 2:00 p.m.

Present: Director Easton, Director van Duiinwyk, Director Lee, Director Powell. Chief Hickman and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. TIME CERTAIN: 2:00 Receive presentation from Scott German of Fechter & Company regarding Annual Financial Report for Fiscal Year Ended June 30, 2018. (Strategic Plan Goal 9.1)**

Fechter & Company Accountant, Scott German provided a power point presentation regarding the Annual Financial Report for Fiscal Year Ended June 30, 2018.

- 3. Receive presentation from PARS/Highmark representative, Tory Milazzo, regarding the Fire District's post-retirement plan trust investment options. (Strategic Plan Goal 9.1)**

PARS/Highmark representative, Tory Milazzo provided a report regarding investment strategies for the Fire District's post-retirement plan trust.

- 4. Candidate Interviews for Appointment of New Director.**

Chief Hickman provided background information regarding the Board vacancy and requested that the minutes reflect that the Affidavit of Posting/Notice of Vacancy in Office is on file with District records.

a. Robert Gates

b. Judith Ishkanian

The Board asked both candidates a series of interview questions. Montecito resident, Sally Jordan provided a comment stating she increasingly appreciates the independence of a Special District, and is grateful to the Montecito Fire Department. Montecito residents: Shirley Jansen, Morrie Jurkowitz, and Warner Owens provided statements of support for candidate Judith Ishkanian.

5. Appointment of New Director.

After careful consideration, the motion to appoint Judith Ishkanian as the New Director made by Director van Duinwyk, seconded by Director Lee and unanimously passed.

6. Administer Oath of Office for New Director.

Director Lee administered the Oath of Office to Judith Ishkanian. The Board took a break at 3:22 p.m. The Board reconvened at 3:30 p.m.

7. Report from the Finance Committee (Strategic Plan Goal 9.1):

a. Consider recommendation to approve November and December 2018 financial statements.

Directors van Duinwyk and Lee provided a report regarding the November and December 2018 financial statements. Motion made by Director van Duinwyk, seconded by Director Lee and unanimously passed to approve the November and December 2018 financial statements.

8. Consider approval of Resolution 2019-01, Establishing Appropriations Limit under Article XIII B of the State Constitution of the State of California for FY 2018-19. (Strategic Plan Goal 9.1)

District Accountant Nahas provided a verbal report regarding the Appropriations Limit for FY 2018-19. Motion made by Director van Duinwyk, seconded by Director Powell to approve Resolution 2019-01 as read. The roll call vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, S. Easton, J. A. Powell, M. Lee

Nays: None

Abstain: None

Absent: None

9. That the Board of Directors approve and authorize the Fire Chief to enter into a contract with Underwood Management Resources, Inc., the only bidder, in the amount of \$140/hour not to exceed \$140,000 for the management of four construction projects. The construction projects are as follows; roof and generator replacement at Fire Station 1, repair of District property at 1257 East Valley Road, and rebuilding District property at 1255 East Valley Road. (Strategic Plan Goal 6)

a. Report presented by Facilities Ad-Hoc Committee.

Directors Powell and Lee provided a report regarding management of the construction projects. Motion to authorize the Fire Chief to enter into a contract with Underwood Management Resources, Inc., not to exceed \$140,000 for the management of four construction projects made by Director Powell, seconded

by Director van Duinwyk and unanimously passed.

10. Approve the first reading by title only of Ordinance No. 2019-01 of the Montecito Fire Protection District amending Section 5a of the Fire Protection Plan for the Montecito Fire Protection District. (Strategic Plan Goal 2.1)

Motion made by Director van Duinwyk, seconded by Director Powell to introduce Ordinance 2019-01 as read by title only. Director Lee Read the title of the Ordinance. The Roll Call Vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, S. Easton, J. A. Powell, M. Lee

Nays: None

Abstain: None

Absent: None

11. That the Board of Directors authorize the Fire Chief to enter into a 3- year contract with Eco Tree Works for the Defensible Space Chipping Project. (Strategic Plan Goal 2)

a. Staff report presented by Battalion Chief-Fire Marshal Aaron Briner.

Wildland Specialist Maeve Juarez provided a staff report regarding the contract with Eco Tree Works for the Defensible Space Chipping Project. Motion to authorize the Fire Chief to enter into a 3-year contract with Eco Tree Works for the Defensible Space Chipping Project made by Director Powell, seconded by Director van Duinwyk and unanimously passed.

12. Approval of Minutes of the December 17, 2018 Special Meeting.

Motion to approve the minutes of the December 17, 2018 Special meeting made by Director van Duinwyk, seconded by Director Lee and motion carried. Director Ishkanian abstained from the vote.

13. Fire Chief's report.

Chief Hickman stated that on February 20, 2019, at 5:30 p.m., the Department would have a community meeting regarding the Community Wildfire Protection Plan amendment. The Chief provided an update regarding significant calls in the month of December. Chief Hickman reviewed the LAFCO correspondence. The Board agreed to nominate Director Ishkanian to the LAFCO Board.

14. Board of Director's report.

There were no items to report at this meeting.

15. Suggestions from Directors for items other than regular agenda items to be included for the February 25, 2019 Regular Board meeting.

Director Powell suggested a discussion item regarding the Microgrid. The Board moved into closed session at 4:05 p.m.

16. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957) Title: Fire Chief

The Board reported out of closed session at 4:25 p.m. with no reportable action.

Meeting Adjourned at 4:26 p.m.

President Sylvia Easton

Secretary Michael Lee