

MONTECITO FIRE PROTECTION DISTRICT  
AGENDA FOR THE SPECIAL MEETING  
OF THE BOARD OF DIRECTORS

Montecito Fire Protection District Headquarters  
595 San Ysidro Road  
Santa Barbara, California

December 11, 2017 at 1:00 p.m.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)
2. That the Board of Directors approve and authorize the Fire Chief to execute a contract with the lowest responsive bidder for the removal and replacement of the roof underlayment system at District Fire Station 1. (Strategic Plan Goal 6.1)
  - a. Staff report presented by Battalion Chief Widling.
3. That the Board of Directors: (i) rescind the award and approval of a contract with Paragon Builders for the refurbishment and repairs of the rental property at 1255 East Valley Road; and (ii) award the contract to Manifest Building as the lowest responsive bidder and approve and authorize the Fire Chief to execute a contract with Manifest Building for the refurbishment and repairs of the rental property at 1255 East Valley Rd. (Strategic Plan Goal 6)
  - a. Staff report presented by Battalion Chief Widling.
4. Election of Board Officers (President, Vice President, Secretary) for 2018.
5. Appointment of Board Labor Negotiators for 2018.
6. Appointment of Board Real Property Negotiators for 2018.
7. Appointment of Committee members.
  - a. Finance Committee.
  - b. Strategic Planning Committee.
  - c. Personnel Committee.
8. Adopt Resolution 2017-08 determining time and place of regular board meetings.
9. Adopt Resolution 2017-09 regarding inventory of District lands and air space.

10. Adopt Resolution 2017-10 increasing Director's Compensation.
11. Fire Chief's report.
12. Board of Director's report.
13. Suggestions from Directors for items other than regular agenda items to be included for the January 22, 2018 Regular Board meeting.
14. CLOSED SESSION.

CONFERENCE WITH LABOR NEGOTIATORS

(Government Code Section 54957.6)

District Negotiators: Director Powell and Director Venable.

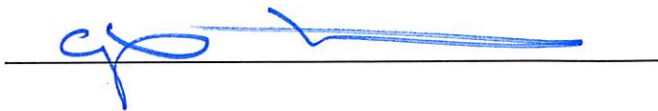
Unrepresented Employee: Fire Chief

15. That the Board approve and authorize the President to execute a First Amendment to the Fire Chief Employment Agreement.

Adjournment

This agenda posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is December 8, 2017.

MONTECITO FIRE PROTECTION DISTRICT



Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

December 11, 2017

# Agenda Item #2





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## STAFF REPORT

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**Prepared for:** Montecito Fire Protection District Board of Directors  
**Prepared by:** Chip Hickman, Fire Chief  
**Date:** December 5, 2017  
**Topic:** Bid Award; Fire Station 1 Roof Replacement

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### Summary

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The District solicited bids for the removal and replacement of the roof underlayment system at Fire Station 1 in September 2017 in accordance with the Public Contract Code Section 20813. The results of this bid were presented to the Board at the October 23, 2017 Regular Board Meeting. All bids were rejected due to concerns with the specification for underlayment materials. The District reworked the underlayment specification and invited interested parties to submit competitive bids.

### Discussion

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Invitations to bid were solicited for this project. Project description, scope of work, and submission information was posted on the District website, direct mailed to contractors, and published in the Santa Barbara News Press. A public bid opening was conducted at Fire Station 1 on November 27, 2017. Two bids were received and evaluated. The lowest bidder, Best Contracting Services, Inc., was disqualified because their bid did not meet the underlayment standards articulated in the invitation to bid scope of work.

The lowest responsive bidder was WRS, Inc.; their bid was \$270,000.

### Conclusion

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Staff recommends that the Board authorize the Fire Chief to enter into a contract with WRS, Inc., the lowest, responsive bidder, in the amount of \$270,000 for the removal and replacement of the roof underlayment system at Fire Station 1.

### Strategic Plan Reference

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Strategic Plan Goal #6: Strengthen our Infrastructure



## Request for Competitive Sealed Bids

The Montecito Fire Protection District (MFPD) invitation to bid for:

**ITB# 2017-001.2**  
**Removal & Replacement of Roof Underlayment System at**  
**Fire Station 1**

### **PROJECT DESCRIPTION –**

During the winter storms of 2017, Montecito Fire Station 1 at 595 San Ysidro Road experienced multiple significant leaks from the roof in several areas throughout the entire building. Due to the age of the roof and the widespread leak issue, MFPD is seeking bids from qualified licensed contractors to furnish and install a new underlayment system on the entire roof structure at Fire Station 1.

### **Scope of Work:**

Provide all necessary materials, labor and equipment to complete installation of a new roof underlayment system under the clay tile roof at Fire Station 1.

- Remove existing tiles as carefully as possible from the roof area to reinstall later.
- Remove underlayment to sheathing and haul away all debris.
- Inspect Sheathing for possible wood rot or damage, if any notify MFPD.
- Install a new underlayment system to consisting of two layer CertainTeed Flintlastic® SA Plybase peel & stick membrane; one layer of nailbase fastened with plastic cap nails and one layer of granulated cap sheet membrane. One additional layer of roofing underlayment at all valley and cricket locations.
- Install a new wire rack system for tile installation to result in tiles not being nailed to the roof.
- Install new copper drip edge to match existing.
- Install new copper valley metal to match existing.

- Install new copper sheet metal flashing to match existing. (Existing z-bar, chimney caps and gutters to remain.)
- Reinstall existing tile matching the original installation as close to existing conditions as possible and secure with appropriate tie system.
- Install two (2) flashings per pipe penetration.
- Work complete with at least 5-year warranty (from date of completion) on workmanship against leakage.
- Job site will be free and clear of all debris upon completion.

### **Submission Information:**

Bidders must comply with the following submission procedures:

1. Sealed bids shall be submitted marked "Fire Station 1 – Roof Replacement Bid" on the outside of the envelope, addressed to:

Montecito Fire Department  
Attn: Alan Widling, Battalion Chief  
595 San Ysidro Road  
Santa Barbara, CA 93108

- Bids will be accepted until 8:30 AM November 27, 2017. Bids received after this time will be returned unopened. Faxed bids will not be accepted.
2. **WITHDRAWAL OF BID:** A bidder will be permitted to withdraw their bid unopened after it has been deposited if such request is received in writing prior to the time specified for the opening of the bids.
  3. **OPTIONAL SITE VISIT:** Any prospective bidder may request a tour of the property by contacting MFPD at (805) 969-2537 and requesting their name and phone number be placed on a callback list. Subsequently, a designee of the MFPD will make contact and schedule a site tour. Prospective bidders shall not enter the site without receiving prior permission.
  4. **RESERVATION OF RIGHTS:** MFPD reserves the right to reject any bids, to waive technical or legal deficiencies, and to accept any bid that it deems to be in the best interest of MFPD.
  5. **WARRANTY:** The contractor shall submit a copy of manufacturer's warranty indicating duration of said warranty and install all products according to manufacturer's instructions.
  6. **SPECIFICATIONS:** The bidder shall furnish information related to the specifications of the products being used with the bid package.

7. **PREVAILING WAGE:** No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].

No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations (DIR) pursuant to Labor Code section 1725.5

The bid package shall include confirmation of registration with DIR.

This project is subject to compliance monitoring and enforcement by the DIR.

8. **COST/SCHEDULE:** The bidder shall furnish a cost proposal and schedule as part of the package. The contractor shall complete the work by January 22, 2018.
9. **SEPARABILITY:** MFPD will accept only full packages for all requested elements. Bids submitted without all scope of work items included shall be disqualified.
10. A copy of applicable insurance certificate(s) must accompany bids. Minimum coverage is \$1,000,000 per occurrence, \$2,000,000 aggregate on general liability, and Worker's Compensation coverage in compliance with State Law.

### **Award of Bid:**

A public bid opening will be held on November 27, 2017 at 9:00 AM in the conference room at Montecito Fire Station 1, 595 San Ysidro Road, Santa Barbara.

The Board of Directors will approve the contract at the following scheduled board meeting or if deemed necessary, a special meeting will be noticed and convened to facilitate timely completion of the project.

The contract will be awarded to the lowest responsible bidder in accordance with the competitive bid procedures set out in the Public Contract Code section 20813.



**Sealed Bid Opening - ITB# 2017-001.2**

**Removal & Replacement of Roof Underlayment System Fire Station 1**

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<b>DATE</b>	<b>BIDDER</b>	<b>BID AMOUNT</b>
11/27/2017	Best Contracting Services, Inc.	\$256,101.00
11/27/2017	WRS, Inc.	\$270,000.00

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**PROPOSAL**

Page 1 of 3

<b>Proposal For:</b>	Alan Widlin, Battalion Chief	<b>Proposal No:</b>	17-30609
<b>Company:</b>	Montecito Fire Protection District	<b>Phone:</b>	805-969-2537
<b>Project:</b>	Removal & Replacement of Roof Underlayment System at Fire Station # 1	<b>Date:</b>	11/27/17
<b>Project Address:</b>	595 San Ysidro Rd, Santa Barbara, CA,93108	<b>E Mail:</b>	awidling@montecitofire.com

Plans dated: N/A

Addendums Noted: None

**SCOPE OF WORK:****SCHEDULE:**

Total 45 working days to complete	
Set Pre-Construction to go over the logistic	1 Day
Remove tile and set on the ground	12 Days
Install Membrane	4 Days
Install all flashing	4 Days
Install Tile back on	25 Days

Provide all necessary materials, labor and equipment to complete installation of a new roof underlayment system under the clay tile roof at Fire Station 1.

- Remove existing tiles as carefully as possible from the roof area to reinstall later.
- Remove underlayment to sheathing and haul away all debris.
- Inspect Sheathing for possible wood rot or damage, if any notify MFPD.
- Install an appropriate new underlayment system equivalent to or improving on the existing.
- Install an appropriate new twisted tie wire system to match existing.
- Install new copper drip edge to match existing.
- Install new copper valley metal to match existing.
- Install new copper sheet metal flashing to match existing. (Existing z-bar, chimney caps and gutters to remain.)
- Reinstall existing tile matching the original installation as close to existing conditions as possible and secure with appropriate tie-wire to match existing.
- Install two (2) flashings per pipe penetration.
- Work complete with at least 5-year warranty (from date of completion) on workmanship against leakage.
- Job site will be free and clear of all debris upon completion

**PROPOSAL**

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**EXCLUSIONS:**

- Sheet metal (gutters, downspouts, expansion joints, scuppers, etc) or lead flashings
- All carpentry, wood, crickets, gypsum board or parapet wall backing
- HVAC, mechanical or related duct work, electrical and plumbing (including drains)
- Demolition, abatement or substrate repairs
- Substrate preparation, cleaning, grinding, patching, bead blasting or sloping
- Protection of completed work from damage by other trades or construction traffic
- Temporary roofing or temporary weather protection
- Permits, or special fees required for loading
- Compliance with Title 24
- Flood or water testing
- Inspection, testing and consultant costs and fees
- Walk deck
- Pavers and pedestals
- Excavation, shoring or digging to expose surfaces
- Contractor (or designee) to make waterproofing termination point
- Scaffolding
- Hoisting
- All work shall be performed during normal business hours
- Payment and performance bonds
- Repairs at existing, unless noted above
- All other work not specifically stated under Scope of Work above
- Insert Project Specific Exclusions: Flat Section, Deck Replacement

**PRICE: \$ 256,101.00**

Furnished and installed including all labor, material and equipment required to complete the scope of work:

**The General Terms and Conditions attached hereto are expressly incorporated into this Proposal and will form the contract between the parties.**

This Proposal is valid for 30 days from the date of the Proposal.

We appreciate the opportunity to submit you a bid. Should you have any questions, please don't hesitate to contact **Matt Adab** at Office (310) 328-6969 ext.235. He can also be reached on his cell phone at (310) 505-5841.

If you are having problems receiving our complete Proposal, please contact Sales Support at (310) 328-6969 ext. 243.

Respectfully Submitted,



Matt Adab

Project Estimator

[madab@bestcontracting.com](mailto:madab@bestcontracting.com)

**BEST Contracting Services, Inc.**

#456263/A, B, C17, C39, C43

**PROPOSAL**

Page 3 of 3

Proposal No.: 17-30609

**GENERAL TERMS & CONDITIONS**

Acceptance of this proposal by General Contractor ("Contractor") shall constitute acceptance of all terms and conditions recited herein and shall supersede any conflicting term in any other past or future Contractor or Project document. Contractor's agreement herewith shall be evidenced by Contractor listing BEST Contracting Services, Inc. ("BEST") in its bid documents or by permitting BEST to commence work for the Project:

1. BEST shall be paid monthly progress payments on or before the 15<sup>th</sup> of each month for the value of work completed plus the amount of materials and equipment suitably stored on or off site. Final payment shall be due 30 days after the work described in the Proposal is substantially completed. BEST shall have the right to stop work if any payment is not timely made and BEST may keep the job idle until all payments due are received; in no such event shall BEST be liable for damages arising from delay in completion.
2. All sums not paid when due shall bear interest at the rate of 1 ½ % per month.
3. No back-charges by, or claim of, the Contractor for services performed by others shall be valid against BEST unless agreed to in writing by BEST before the work is performed.
4. Contractor is to prepare all work areas so as to be acceptable for BEST's work. BEST will not be called upon to start work until sufficient areas are ready to insure a continuous work sequence, which is what the Proposal price is based upon. There will be a charge of: \$3,500 for each break in the continuous sequence of work due to Owner or Contractor's action(s) or direction. The Contractor shall furnish all temporary site facilities, including suitable storage space, temporary electrical, toilets and water, and security at no cost to BEST.
5. BEST shall be given reasonable time in which to make delivery of materials and/or labor to commence and complete its work. BEST shall not be responsible for delays or defaults where occasioned by causes of any kind and extent beyond its control, including but not limited to: delays caused by the Owner, Contractor, architect and/or engineers, delays in transportation, shortage of raw materials, civil disorders, labor difficulties, vendor allocations, fires, floods, accidents and acts of God. BEST shall be entitled to an equitable adjustment in the subcontract amount for additional costs due to unanticipated Project delays or accelerations caused by others whose acts are not BEST's responsibility, as well as to time extensions for unavoidable delays. No liquidated damages may be assessed against BEST for more than the amount actually paid by the Contractor for unexcused delays to the extent actually solely caused and agreed to by BEST. Under no circumstances shall BEST be liable for consequential or indirect damages of any type, or damages for delay in completion of the Project.
6. BEST's work is guaranteed for a period of one year from the date of substantial completion or beneficial use, whichever is earlier. The exclusive remedy shall be that BEST, shall replace or repair any part of its work, which is found to be defective. BEST shall not be responsible for damage or defect caused by third parties, follow-on contractors, abuse, modifications, improper or insufficient maintenance, improper operation or normal wear, tear and usage.
7. Work called for herein is to be performed during BEST's regular working hours. All work performed outside of such hours shall be the basis for a change order, charged at BEST's prevailing overtime rates. The mark-up for profit and overhead for all change orders shall be at least twenty-five percent.
8. BEST will indemnify and hold harmless the Contractor from damages only to the extent such damages are caused by the sole negligent act or omission of BEST.
9. In the event of a price increase of material, supplies, equipment, or energy greater than five percent occurring between the date of this Proposal and the first day of performance of the specific work affected by the price increase, through no fault of BEST, the amount owed to BEST shall be equitably adjusted by change order(s) to reflect those price increase(s). BEST shall be entitled to such escalation costs regardless of Contractor being able to pass those costs through to the Owner.
10. BEST shall not be held responsible if the design or structure of the roof deck being roofed does not conform to the requirements of the UBC or other code requirements, with resulting standing or ponding water.
11. Should BEST be required to raise pipes, conduit, air conditioning units, duct work or other roof mounted equipment (collectively "roof top items") to roof under them, BEST will endeavor to handle these items with care, however, BEST will not accept any liability for damage to any these roof top items which are handled during normal roofing activity.
12. Contractor shall be responsible to compensate BEST for any increase made in the state or local sales tax rate that was not in effect at the time of bid and not reflected in the bid documents.

END OF DOCUMENT



State of California  
Department of Industrial Relations

- Labor Law
- Cal/OSHA - Safety & Health
- Workers' Comp
- Self Insurance
- Apprenticeship
- Director's Office
- Boards

[Public Works](#) :: Public Works Contractor (PWC) Registration Search

## Public Works Contractor (PWC) Registration Search

This is a listing of current and active PWC registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720 of the California Labor Code.)

Enter at least one search criteria to display active registered public works contractor(s) matching your selections.

**Registration Year:**  ▼  
**PWC Registration Number:**   
**Contractor Legal Name:**   
**License Number:**  [Contractor License Lookup](#)  
**County:**  ▼

Export as: [Excel](#) | [PDF](#)

### Search Results

One registered contractor found. 1

Details	Legal Name	Registration Number	County	City	Registration Date	Expiration Date
<a href="#">View</a>	BEST CONTRACTING SERVICES, INC.	1000000563	LOS ANGELES	GARDENA	05/08/2017	06/30/2018

v2.20160101

### About DIR

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- DIR Divisions, Boards & Commissions
- Contact DIR

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- Licensing, registrations, certifications & permits
- Required Notifications
- Public Records Requests

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# WRS, inc.

Board Mtg Pg. 15  
1510 De La Vina St.  
Santa Barbara, CA 93101  
805.636.7171 phone  
jon@wadellinc.com  
CA lic# 991048

11/17/17

Montecito Fire Department  
Chief Widling  
awidling@montecitofire.com

Project: Station #1 -- 595 San Ysidro Rd  
Re: ITB#2017-001.2 Re-roof of Fire Station #1

Chief Widling;

Thank you for the opportunity to assist with your roofing needs.

**SPECIAL NOTE:** The underlayment system is a commercial flat roof that is capable of a 12 year manufactures warranty if it were installed without tile on top. Because the tile will be installed (and the underlayment will be penetrated with the wire tie system fasteners) Certainteed will not offer a manufactures warranty.

Please see the following quote;

## Two Piece Clay Tile Roof

### INCLUSIONS:

1. **Price includes State of California, County of Santa Barbara prevailing wages for all labor. We will submit certified payroll reports at your request.**
2. **Remove existing tile** as carefully as possible to reinstall later. Remove underlayment to wood deck. Removal and haul away all debris.
3. **Inspect plywood;** Should be free of voids, gaps, cracks, and ready to receive roofing. Termite and water damage repair is not included in this proposal. Any wood work will be completed on a time and material basis of \$80.00 per man hour plus material at cost plus 15%.
4. **Install new underlayment system** consisting of two layer Certainteed Flintlastic peel & stick membrane; one layer of nailbase fastened with plastic cap nails and one layer of granulated cap sheet membrane. One additional layer of roofing underlayment at all valley and cricket locations.
5. **Install copper twisted wire tie system;** brass anchors attached with copper nails, copper wire tie, and copper twisted wire from Storm Lock.
6. **Install new 2"x4" copper drip edge.**
7. **Install new 24" wide copper valley metal;** Valleys will be cut "open" with a 6" space between tiles to improve water and debris flow.
8. **Install new copper sheet metal flashing** at all skylight and cricket locations. (existing z-bar, chimney caps, and gutters to remain.)

November 18, 2017

9. **Reinstall existing tile using copper twisted wire.** Tile to be installed as close to existing conditions as possible; tile will have; 100% mortar birdstop, 15% boosted tile in the field with mortar, and 100% mortar weather blocking at hip and ridge locations.
10. **Install two (2) flashings per pipe penetration.**
11. **Jobsite will be free and clear of all debris upon completion.**

**EXCLUSIONS:**

1. **Additional Work:** No additional work of any kind is included in the cost of this proposal including but not limited to; stucco, gutters, sheet metal, roofing, or wood work.
2. **Interior Damage:** Dirt, dust, debris may enter the building during the course of construction.
3. **Gutters:** Gutters to remain as existing.
4. **Flat Roof:** Flat roof will remain untouched.
5. **Cupola:** Cupola and weather vein will remain untouched.

**We will provide the above scope of work for \$270,000.00**

**WARRANTY INFORMATION:** Upon completion and final acceptance by owner, all work shall be warranted by Wadell Roofing Services, Inc. to be leak free for a period of **five (5) Years** from the date of completion.



November 18, 2017

**TERMS:** Wadell Roofing Services, Inc. shall complete the above scope of work for the Contract Price. Such sum will be payable per mutually agreed upon SOV prior to start of work. This document embodies the full agreement of the parties. All prior or contemporaneous negotiations, expressions, representations, or agreements whether written or oral are merged in this document. Any addition to, or modification of, this agreement shall be in writing signed by both parties and shall become part of this contract.

**Note:** This proposal may be withdrawn if not accepted within 30 days.

### ACCEPTANCE

The above price, specifications, and conditions are hereby accepted. You are authorized to do the work as specified.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Thank you for the opportunity to assist with your roofing needs.

Regards,  
Jon Wadell  
805.636.7171 mobile  
jon@wadellroofingservices.com

## MFD – Station #1 Roof Replacement

## Schedule of Values

Scope of Work	%	\$
Material	40%	\$108,000.00
Demo	25%	\$67,500.00
Tile Install	35%	\$94,500.00
Completion	100%	\$270,000.00

**Work Completion Schedule:** Work will commence between the last week of December and the first week of January. Demo work will begin with section A (see attached areal photo) and work across to section E. We will save section C to be loaded with any additional tile required to complete the job due to breakage because it is the most difficult roof section to see due to its height. Work will be completed as soon as possible in the first quarter of 2018 with the exception of delays due to weather, additional work from dry rot repairs, or other unforeseen delays that may arise.



**State of California**  
**APPLICATION FOR PUBLIC WORKS CONTRACTOR REGISTRATION AFFIDAVIT**  
**DEPARTMENT OF INDUSTRIAL RELATIONS**

**CONTRACTOR INFORMATION**

Contractor Name: WADELL ROOFING SERVICES, INC.

Trade Name(s):

License Type Number(s): CSLB 991048

Contractor Mailing Address:

1510 DE LA VINA ST

SANTA BARBARA

CA 93101

COUNTY: SANTA BARBARA

Contractor Physical Address:

1510 DE LA VINA ST

SANTA BARBARA

CA 93101

COUNTY: SANTA BARBARA

Email Address: JON@WADELLINC.COM

**REGISTRATION INFORMATION**Type: New  
Fiscal Year: 2018**WORKERS' COMPENSATION****PROFESSIONAL EMPLOYER ORGANIZATION (PEO)**Do you lease employees through Professional Employer Organization?  Yes  No**INSURED BY CARRIER**

Policyholder Name: WADELL ROOFING SERVICES, INC.

Insurance Carrier: STATE COMPENSATION INSURANCE FUND

Policy Number: 9091261-17

Inception Date: 03/01/2014

Expiration Date: 03/01/2018

**CERTIFICATION**

- Yes  No I certify that I do not have any delinquent liability to an employee or the state for any assessment of back wages or related damages, interest, fines, or penalties pursuant to any final judgment, order, or determination by a court or any federal, state, or local administrative agency, including a confirmed arbitration award.
- Yes  No I certify that the contractor is not currently debarred under Section 1777.1 or under any other federal or state law providing for the debarment of contractors from public works.
- Yes  No Section 1725.5 requires all contractors, as defined by California Labor Code section 1722.1, to be registered prior to bidding on public works projects on or after March 1, 2015, or for all public works projects awarded on or after April 1, 2015. Have you bid on a public works project after March 1, 2015, or were you awarded a public works project after April 1, 2015, without first being registered with the Department of Industrial Relations?
- Yes  No I certify that one of the following is true: (1) I am licensed by the Contractors State License Board (CSLB) in accordance with Chapter 9 (commencing with Section 7000) of the Business and Professions Code; or (2) my business or trade is not subject to licensing by the CSLB.

I, JONATHAN LEE WADELL the undersigned, am PRESIDENT , WADELL ROOFING SERVICES, INC. with the authority to act for and on behalf of the above named contractor. I certify under penalty of perjury that all of the above information provided is true and correct. I further acknowledge that any untruthful information provided in this application could result in the certification being canceled.

I certify this on: 11/17/2017

**LEGAL ENTITY INFORMATION**

**LEGAL ENTITY TYPE: CORPORATION**

Corporation Number: 46-4570339 Treasurer: \_\_\_\_\_  
President: JONATHAN WADELL Secretary: \_\_\_\_\_  
Vice President: \_\_\_\_\_ CEO: \_\_\_\_\_

Agent of Service  
JONATHAN WADELL  
1510 DE LA VINA  
SANTA BARBARA CA 93101

# Technical Product Data

## FLINTLASTIC® SA NAILBASE

### SBS MODIFIED BITUMEN NAILBASE SHEET FOR SA ROOF SYSTEMS

#### Product Information



**Product Use:** Flintlastic® SA NailBase is designed for use as an anchor sheet in self-adhering roofing systems. It is suitable for use in the construction of various types of membranes for both new construction and reroofing over a variety of substrates. Flintlastic SA NailBase permits complete mechanical attachment to nailable substrates, preserving the integrity of the substrate for future tear-offs and adding additional waterproofing performance capabilities to the overall system.

**Limitations:** When using Flintlastic SA NailBase, pay particular attention to storage and handling, deck preparation, slope and drainage, and application requirements to assure a successful installation and long-term performance.

**Product Composition and Features:** Flintlastic SA NailBase is manufactured on an extra strength fiberglass reinforced mat that receives a coating of modified bitumen compound. The top surface contains a permanent blue film that must not be removed. The back surface is finished with a mineral release agent.

<b>Roll Dimensions:</b>	39 $\frac{3}{8}$ " x 64' 6"
<b>Nominal Coverage:</b>	Two squares
<b>Approximate Weight:</b>	82 lbs.
<b>Top Surface:</b>	Permanent film
<b>Bottom Surface:</b>	Fine sand, release agent

**Applicable Standards:** Meets ASTM D4601, Type II and CGSB 37 GP-56M Type 2b, Class C, Grade 1. Flintlastic SA NailBase is approved by Underwriters Laboratories for use in various Class A, B and C roof assemblies, Factory Mutual, Miami-Dade, Florida Building Code Statewide Approval (FL 2533 and FL 16709), and Texas Department of Insurance (RC-47). Certain SA Systems are UL Classified as to impact resistance as described in the UL Roofing Materials & Systems Directory (TGFU).

#### Technical Data

The following information represents typical average properties of Flintlastic SA NailBase.

**Support Mat:** Extra strength fiberglass reinforced mat.

<u>Test Description</u>	<u>Test Method</u>	<u>Results*</u>
<b>Thickness:</b>	ASTM D5147	1.5 mm (60 mils)
<b>Tensile Strength:</b>	ASTM D5147 @ 73°F MD/XD	65/40 lbs./in.
<b>Elongation:</b>	ASTM D5147 @ 73°F MD/XD	6.0%/5.0%
<b>Packaging:</b>	Palletized, Bands (20 rolls per pallet)	

\*NOTE: Published results are nominal production values confirmed by independent laboratory testing.

**Installation**

Refer to the CertainTeed Commercial Roof Systems Specifications for complete product installation details and requirements. Below is a general guideline.

**Deck Preparation:** CertainTeed recommends the use of Flintlastic SA NailBase in conjunction with all self-adhering membrane roof installations on nailable substrates. Non-nailable roof decks may receive direct application of Flintlastic® SA PlyBase or Flintlastic® SA MidPly followed by Flintlastic® SA Cap provided the deck is thoroughly primed using FlintPrime® SA. It should be noted that without the use of a nailable base sheet, the membrane may be difficult to remove if removal is ever warranted and certain UL listings for the product may not apply.

**Product Application**

**Nailable Substrates:** Use standard nailing patterns and CertainTeed approved fasteners for attachment to nailable decks. Overlap side laps 3" and end laps 4". Nail base sheet every 9" o.c. on side laps and every 18" o.c. in two staggered rows in from each edge. Permanent top surface film is left in place.

**Precautions**

Do not attempt application if ice, snow, moisture or dew are present. Surface to be bonded to must be clean, dry and free from any dust or deterrent to adhesion. Ambient temperature must be 50°F or above. Do not attempt installation on roofs without adequate slope and drainage.

**Storage and Handling**

Flintlastic SA rolls must be stored above ground indoors and protected from the elements. Rolls that are improperly stored or have been on hand for prolonged periods of time may lose their tack. Do not attempt to install rolls that do not exhibit an adequate bond.

**Warranties**

CertainTeed offers Limited (product only) and No Dollar Limit (NDL, product and workmanship) warranties. Warranty type and duration is dependent on roof system configuration and contractor selection. Only CertainTeed Gold and Silver Star Contractors are eligible to apply for NDL warranties on specific roof projects. For more information, see CertainTeed Commercial Roof Systems Specifications or contact Commercial Roofing Technical Services.

**Technical Assistance and Services**

CertainTeed provides technical assistance in the design, selection, specification and application guidelines for all CertainTeed Commercial Systems. Architectural and field representatives are available for consultation within each region.

For more information, contact CertainTeed Commercial Roofing Technical Services at 800-396-8134 x2.

**ASK ABOUT ALL OF OUR OTHER CERTAINTEED® PRODUCTS AND SYSTEMS:**

ROOFING • SIDING • TRIM • DECKING • RAILING • FENCE  
GYPSUM • CEILINGS • INSULATION

[www.certainteed.com](http://www.certainteed.com) <http://blog.certainteed.com>

CertainTeed Corporation  
20 Moores Road  
Malvern, PA 19355

Professional: 800-233-8990  
Consumer: 800-782-8777

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Code No. COMM-166



# Technical Product Data



## FLINTLASTIC® SA CAP

### SELF-ADHERING SBS MODIFIED BITUMEN CAP SHEET FOR SA ROOF SYSTEMS

#### Product Information

**Product Use:** Flintlastic® SA Cap is designed for use as a cap membrane in multi-ply self-adhered systems. It is suitable for use in the construction of various roof membrane assemblies over a variety of substrates. It is intended for use over Flintlastic® SA NailBase, Flintlastic® SA PlyBase or Flintlastic® SA MidPly.

**Product Composition and Features:** Flintlastic SA Cap is manufactured using a high performance, stress-resistant polyester mat impregnated and coated with a superior grade of modified bitumen compound. It is surfaced on the bottom with a removable release film and on the top with mineral granules. The combination mat provides excellent tear and puncture resistance.

<b>Roll Dimensions:</b>	39 $\frac{3}{8}$ " x 32' 11"
<b>Nominal Coverage:</b>	One square
<b>Approximate Weight:</b>	95 lbs.
<b>Top Surface:</b>	Mineral granules
<b>Back Surface:</b>	Removable release film
<b>Packaging:</b>	Individual cartons (20 rolls per pallet)

**Applicable Standards:** Meets ASTM D6164, Grade G, Type I, D7505, D1970 and CGSB 37 GP-56M Type 1a, Class A, Grade 1, ICC-ES (ESR-1388), Miami-Dade, Florida Building Code Statewide Approval (FL 2533 and FL 16709) and Texas Department of Insurance (RC-47). Flintlastic SA Cap White is an approved ENERGY STAR® product for slopes greater than 2"/12". Initial Solar Reflectance: 0.27; Aged Solar Reflectance: 0.24; Thermal Emittance: 0.89. Flintlastic SA Cap White is also listed by the Cool Roof Rating Council (CRRC). The CRRC product code ID is 0668-0018.



#### Technical Data

**Modified Bitumen Coating:** Non-oxidized (flux) asphalt, blended with elastomeric styrene-butadiene-styrene (SBS) polymer.

**Support Mat:** High performance, stress-resistant polyester mat.

<u>Test Description</u>	<u>Test Method</u>	<u>Results*</u>
<b>Solar Reflectance Index (SRI):</b>	ASTM E1980	28/24
<b>Tensile Strength:</b>	ASTM D5147	
	@ 73.4 +/- 3.6°F MD/XD	80/55 lbs./in.
	@ 0 +/- 3.6°F MD/XD	115/90 lbs./in.
<b>Elongation:</b>	ASTM D5147	
	@ 73.4 +/- 3.6°F MD/XD	60%/65%
	@ 0 +/- 3.6°F MD/XD	40%/40%
<b>Dimensional Stability:</b>	ASTM D5147	0.5%
<b>Low Temperature Flex:</b>	ASTM D5147	Pass @ 0°F
<b>Thickness:</b>	ASTM D5147	4.0 mm (160 mils)
<b>Tear Strength:</b>	@ 73.4 +/- 3.6°F MD/XD	110/80 lbs.

\*NOTE: Published results are nominal production values confirmed by independent laboratory testing.





## **Product Application**

**Installation:** Apply to Flintlastic SA NailBase, Flintlastic PlyBase and/or Flintlastic SA MidPly working with lengths of membrane appropriate for proper handling and the same installation procedure as described for Flintlastic SA MidPly. Overlap side laps 3" and end laps 6". *Selvage edge with release strip is provided on Flintlastic SA Cap; position roll with selvage edge at the high side of the roof.* Once the first cap sheet membrane length is in place, remove the top side lap to release film before overlapping the second length of Flintlastic SA Cap. Stagger side laps of Flintlastic SA Cap a minimum of 18" from those of the underlying Flintlastic SA MidPly and be certain end laps also are staggered minimum 36". At end laps (or any overlap onto mineral surface), use trowel grade FlintBond® modified bitumen adhesive uniformly in a 1/16" to 1/8" layer wherever an overlap exists to ensure an adequate bond. *Cut opposing corners of end laps diagonally to avoid "T" seam joints. Use a heavy, weighted roller to smooth and secure the membrane.*

**Deck Preparation:** CertainTeed recommends the use of Flintlastic SA NailBase in conjunction with all self-adhering membrane roof installations on nailable substrates. Non-nailable roof decks may receive direct application of Flintlastic SA PlyBase or Flintlastic SA MidPly followed by Flintlastic SA Cap, provided the deck is thoroughly primed using FlintPrime® SA. It should be noted that without the use of a nailable base sheet, the membrane may be difficult to remove if removal is ever warranted and certain UL listings for the product may not apply.

**Precautions:** Flintlastic SA Cap must be applied as part of a self-adhered system. It is not intended for use with hot asphalt, cold adhesives or torch-down applications. Roof decks must be structurally sound, dry and smooth, and meet or exceed minimum requirements of the deck manufacturer, local code and CertainTeed. Don't attempt application if ice, snow, moisture or dew is present. Surface to be bonded to must be clean, dry and free from any dust or deterrent to adhesion. Ambient temperature must be 50°F or above. Don't attempt installation on roofs without adequate slope and drainage. Additional specifications and precautions are contained in the CertainTeed Commercial Roof Systems Specifications.

## **Storage and Handling**

Flintlastic SA rolls must be stored above ground indoors and protected from the elements. Rolls that are improperly stored or have been on hand for prolonged periods of time may lose their tack. *Do not attempt to install rolls that do not exhibit an adequate bond.*

## **Warranties**

CertainTeed offers Limited (product only) and No Dollar Limit (NDL, product and workmanship) warranties. Warranty type and duration is dependent on roof system configuration and contractor selection. Only CertainTeed Gold and Silver Star Contractors are eligible to apply for NDL warranties on specific roof projects. For more information, see CertainTeed Commercial Roof Systems Specifications or contact Commercial Roofing Technical Services.

## **Technical Assistance and Services**

CertainTeed provides technical assistance in the design, selection, specification and application guidelines for all CertainTeed Commercial Systems. Architectural and field representatives are available for consultation within each region. For more information, contact CertainTeed Commercial Roofing Technical Services at 800-396-8134 x2.



### **CertainTeed Corporation**

ROOFING • SIDING • TRIM • DECKING • RAILING • FENCE • GYPSUM • CEILINGS • INSULATION

20 Moores Road Malvern, Pa 19355 Professional: 800-233-8990 Consumer: 800-782-8777 [certainteed.com](http://certainteed.com)



# STORM-LOCK

tile fasteners

## THE STORM-LOCK TWISTED WIRE SYSTEM

### DESCRIPTION

This system utilizes a continuous element of Galvanized, Stainless Steel, or Copper Storm-Lock Twisted Wire that is attached by means of a specific deck anchoring system. The Storm-Lock Twisted Wire element consists of two (2) wires twisted together with a loop or eyelet approximately every six (6) inches. The individual tiles are secured to the Storm-Lock Twisted Wire by means of individual Storm-Lock Twisted Wire. The Storm-Lock Tie Wire is passed through the hole(s) of each tile. For Spanish or Mission tile, it is secured by a triple twist and the other end is passed through a loop in the Storm-Lock Twisted Wire at least one full space above the tile top. Shingle or Flat tile have the Storm-Lock Tie Wire passed through both holes in the tile top and angled approximately 45 degrees up and away from each of the tile sides to the adjacent Twisted Wire element. All ends of the Tie Wire must be tied with three (3) full revolutions.

### SPECIFICATIONS

**Storm-Lock Twisted Wires** - Stainless Steel - .090 dia. / type 304 ASTM A 580-90  
Galvanized Steel - .105 dia. / ASTM A 641-82  
Copper - .101 dia. / ASTM B 3  
Packaged - 1000 lineal feet per roll

**Storm-Lock Tie Wires** - Stainless Steel - 18" and 28" .0625 / type 304 ASTM A 580-90  
Galvanized Steel - 18" and 31" .0625 / ASTM A 641-82  
Copper - 18" and 28" .064 dia. / ASTM B 3  
Packaged - 1000 pieces per bundle

### APPLICATIONS

- Wood** - For installation to wood deck a Storm-Lock Deck Anchor is used. The diamond or eyelets in the Storm-Lock Twisted Wire are slipped over the stems of the Storm-Lock Deck Anchor and the two stems are bent over to secure the Storm-Lock Twisted Wire. The Storm-Lock Deck Anchor is fastened to the wood deck using roofing nails of appropriate length, 11 ga. dia. with 5/16" head minimum. For additional holding power use approved coated or SST #12 or #14 roofing screw of appropriate length.
- Metal** - For installation to steel deck use Double Plate Anchor assembly consisting of approved coated or SST #12 or #14 roofing screw of appropriate length with (2) 3" Galv or SST plates.
- Concrete** - For installation to concrete deck use Double Plate Anchor assembly, consisting of approved coated or SST compression spike of appropriate length with (2) 3" Galv or SST plates.

### RECOMMENDATIONS

The recommended spacing for each anchor assembly shall be 5'.

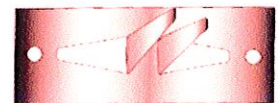
For high wind and high slope conditions, the use of Storm-Lock Nose Hooks and/or Storm-Lock Side Clips are recommended for the additional prevention of wind and seismic damage.



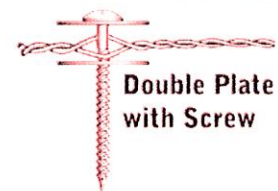
**Storm-Lock Twisted Wire**



**Storm-Lock Tie Wires**



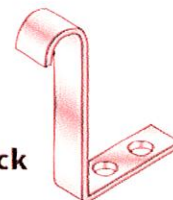
**Storm-Lock Deck Anchor**



**Double Plate with Screw**



**Storm-Lock Nose Hook**



**Storm-Lock Side Clip**

\* Note\* The specifications/recommendations described above are a guide. Please review local building codes and consult an architect or certified structural engineer for project specific requirements.

**Storm-Lock Tile Fasteners LLC , 1710 S. Balboa St. , Ontario, CA 91761.**  
**(855)383 -1011, (909)930 -1016 Fax (909)930-1216 [www.storm-locktilefasteners.com](http://www.storm-locktilefasteners.com)**

December 11, 2017

# Agenda Item #3





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## STAFF REPORT

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**Prepared for:** Montecito Fire Protection District Board of Directors  
**Prepared by:** Chip Hickman, Fire Chief  
**Date:** December 5, 2017  
**Topic:** Bid Award; Repairs of Rental Property at 1255 East Valley Rd.

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### Summary

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The Board authorized the Fire Chief to enter into a contract with Paragon Builders for the refurbishment and repairs of the rental property at 1255 East Valley Road at the November 27, 2017 Regular Board Meeting. The Board determined that Manifest Building was not responsive based on the scope of work for exterior painting and preparation. After further review, staff has determined that Manifest Building may have described exterior painting in a similar manner to Paragon Builders.

### Background

---

After the original bid opening on October 27, 2017, Battalion Chief Widling contacted both bidders for clarification on their quotes for linoleum, carpet, and painting. Both bidders responded in writing to the request. After further review of both contractors' supplemental submissions, staff determined that the lowest bidder may be responsive.

### Discussion

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Public Contract Code requires that the lowest, responsive bidder be awarded the bid. Given the new information discovered, it is appropriate to present this information to the Board for consideration prior to entering into a contract with Paragon Builders.

### Conclusion

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Staff recommends that the Board authorize the Fire Chief to enter into a contract with Manifest Building, the lowest, responsive bidder, in the amount of \$48,323 for the refurbishment and repairs of the rental property at 1255 East Valley Rd.

### Strategic Plan Reference

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Strategic Plan Goal #6: Strengthen our Infrastructure

## Kevin Taylor

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**From:** Alan Widling  
**Sent:** Monday, November 27, 2017 5:21 PM  
**To:** Kevin Taylor  
**Subject:** Fwd: Manifest Building - Public Works Contractor Registration  
**Attachments:** image003.jpg

Emails with Manifest

Sent from my iPad

Begin forwarded message:

**From:** Patrick Hagan <[patrick@manifestbuilding.com](mailto:patrick@manifestbuilding.com)>  
**Date:** November 27, 2017 at 3:46:50 PM PST  
**To:** Alan Widling <[Awidling@montecitofire.com](mailto:Awidling@montecitofire.com)>  
**Subject:** Fwd: Manifest Building - Public Works Contractor Registration

We did bid a full interior re-paint.

PATRICK HAGAN  
MANIFEST BUILDING  
CL #1011891  
805.574.7187  
[www.manifestbuilding.com](http://www.manifestbuilding.com)



----- Forwarded message -----

**From:** Patrick Hagan <[patrick@manifestbuilding.com](mailto:patrick@manifestbuilding.com)>  
**Date:** Fri, Nov 10, 2017 at 3:29 PM  
**Subject:** Re: Manifest Building - Public Works Contractor Registration  
**To:** Alan Widling <[awidling@montecitofire.com](mailto:awidling@montecitofire.com)>

Hi Alan,

In response to your questions:

- Linoleum is around \$50/sy (including demo of existing.)
- Carpeting is around \$85/sy. (including demo of existing.)
- Painting includes re-painting the interior throughout other than the ceilings, and the exterior walls, soffits, and trims where weather worn (south facing

elevations.) We will pressure wash the entire building and touch up the paint where needed everywhere.

- Our hourly rate for additional work is \$105/hr, and materials are subject to a 20% mark-up.

One thing on your list that wasn't clear during the job walk was 9b, which says "R&R 2 - 3x6 deck boards at master bedroom deck". I'm not sure if you were the one Travis called during our walk or not but no one seemed to know what this item was so we didn't include it.

Let me know if you have any other questions Alan, you can reach me on my cell any time.

Best,

PATRICK HAGAN  
MANIFEST BUILDING  
CL #1011891  
[805.574.7187](tel:805.574.7187)  
[www.manifestbuilding.com](http://www.manifestbuilding.com)



On Thu, Nov 9, 2017 at 7:19 PM, Alan Widling <[awidling@montecitofire.com](mailto:awidling@montecitofire.com)> wrote:

Patrick,

Regarding your bid for our Rental Repairs, can you please provide additional detail as follows:

What price per yard did you figure for the linoleum flooring?

What price per yard did you figure for the carpeting?

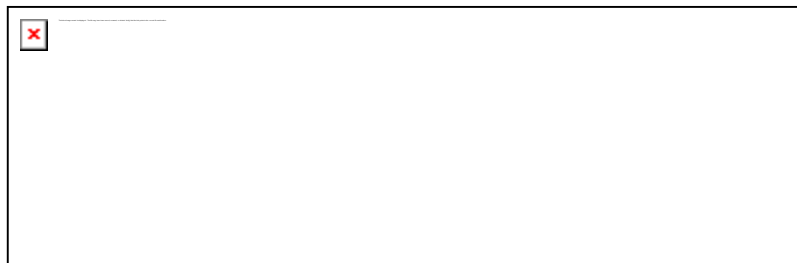
Your rate for paint both interior and exterior was \$12,000.00. How much painting does your bid cover both inside and out?

If additional work is required, could you provide us with your rates and terms on a time and materials basis?

Let me know if you require further clarification on this request.

Thank you for choosing to bid on our project!

Alan



**From:** Patrick Hagan [mailto:[patrick@manifestbuilding.com](mailto:patrick@manifestbuilding.com)]  
**Sent:** Friday, November 03, 2017 1:07 PM  
**To:** Alan Widling <[awidling@montecitofire.com](mailto:awidling@montecitofire.com)>  
**Subject:** Manifest Building - Public Works Contractor Registration

Our contractor's license # is 1011891-- I think I wrote it wrong on our cover letter!! I attached the contractor search results with our registration # etc. Let me know if you need anything else.

PATRICK HAGAN

MANIFEST BUILDING

[805.574.7187](tel:805.574.7187)

[www.manifestbuilding.com](http://www.manifestbuilding.com)





November 17, 2017

Montecito Fire Department  
595 San Ysidro  
Montecito, CA 93108

Attn : Alan Widling

Re : Response back to questions regarding the Refurbishment of Rental property at 1255 E.Valley Rd.

Hi Alan,

Thank you for your response back and your list of questions. My answers are as follows :

1. What price did I figure for the linoleum ? 72/yd inc. labor and material and floor prep.
2. What price per yard did I figure for the carpet ? (40/yd )
3. How much painting is figured for the interior and exterior of the project ?

Exterior : we prep and repair all weather worn area on the walls, trim and soffits and then spray the entire building.

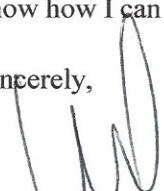
Interior : all surfaces inside with the exception of the ceiling.

4. Is the Stove and Dishwasher figured into my bid number ?

The stove and dishwasher were inadvertently put in the bid. I'm assuming you would like a credit back as you will be paying for them, but we still need to remove the old ones and install the new ones ? The cost for removing just those appliances from the line items and subcontractor cost would be : \$ 1,800.00

Hope that clears things up. I would be glad to come in and meet with you and or the board. Please let me know how I can be of further assistance.

Sincerely,

  
\_\_\_\_\_  
Steve Paul  
Paragon Builders

  
Stephan Paul,  
Owner  
Lic.# B763206

PO Box 1283  
Carpinteria, CA 93014  
PH (805) 745-8588  
FX (805) 745-8595

December 11, 2017



OCTOBER 26<sup>TH</sup>, 2017

R.E. SCHEDULE FOR REFURBISHMENT & REPAIRS OF RENTAL PROPERTY AT 1255 EAST VALLEY RD.

- MANIFEST BUILDING TO COMPLETE WORK IN 3 WEEKS. IF WORK COMMENCES ON MONDAY 11/6 WE WILL COMPLETE BY FRIDAY NOVEMBER 24<sup>TH</sup>.
- PROJECT TO BE BILLED AS FOLLOWS:

*11/6: 10% START WORK PAYMENT*

*11/20: 50% PROGRESS PAYMENT*

*11/27: 40% FINAL PAYMENT*



PATRICK HAGAN

ESTIMATOR

MANIFEST BUILDING – CONTACTOR'S LICENSE # 101891

103 N. NOPAL STREET

SANTA BARBARA, CA 93103

PATRICK@MANIFESTBUILDING.COM

805.574.7187



# Proposal

DATE October 26, 2017

TO: Montecio Fire Department  
595 San Ysidro Rd  
Montecito, CA 93108

JOB NAME: Miscellaneous House Repair  
LOCATION: 1255 E. Valley Road  
Santa Barbara, Ca 93108

We hereby submit specifications and estimates for:

Provide labor and material to perform misc. house projects per the following specifications:

1. Kitchen:
  - a. Remove and replace ("R&R") existing kitchen countertop with new tile countertop.
  - b. R&R existing flooring with new linoleum flooring.
  - c. R&R existing stove.
  - d. R&R existing dishwasher.
  - e. R&R existing 10 lite back door and install new door as well as interior casing.
  - f. Paint new door and trim.
2. Kitchen Shed Roof
  - a. Remove upper most layer of mineral cap roofing that rolls up onto the wall. Inspect roof to wall connect for evidence of termites or dry rot.
  - b. Patch as necessary.
  - c. Install new roof to wall metal and patch roofing.
3. Laundry Room:
  - a. R&R existing flooring with new linoleum.
  - b. Stabilize existing laundry soap shelf.
4. Master Bath:
  - a. Clean existing shower.
  - b. Re-grout broken grout in shower with new grout caulking.
  - c. Re-seal all existing grout in shower.
5. Front Bedroom, Loft and Stairs:
  - a. R&R existing carpet and pad. Replace with new.
  - b. R&R existing electrical receptacle that is currently taped to wall.
6. Painting (Interior):
  - a. Touch up and paint all interior surfaces including walls, trim and base (ceiling excluded).
7. Exterior:
  - a. R&R beam at master bedroom porch.
  - b. R&R 2 3x6 deck boards at master bedroom deck.
  - c. Clean existing deck and railings in preparation for new paint.
  - d. Provide an allowance of \$1,000.00 to remove roofing at front of house (over porch) and inspect for dry rot damage and source of leak. Provide necessary repairs and reroof. In the event, after opening up the



Stephan Paul,  
Owner  
Lic.# B763206

PO Box 1283  
Carpinteria, CA 93014  
PH (805) 745-8588  
FX (805) 745-8595  
December 11, 2017



# Proposal

area in question, it appears that repairs will run higher than the \$1,000.00 allowance MFPD will be notified to approve repairs.

8. Kitchen Deck:
  - a. Clean, sand, stain and seal existing backyard kitchen deck.
9. Master Bedroom:
  - a. Repair screen door frames and rescreen French doors.
  - b. Repair and tune existing French doors.
10. Painting (Exterior):
  - a. Prep and paint all exterior walls and soffits.

## EXTRAS :

In the event additional work is requested work may be done on a Fixed Bid basis or on a Time and material basis. If work is performed on a Time and Material basis the following rates and terms shall apply:

- A. Time (Labor): Labor Rates are as follows:
 

a. Supervisor	65.00 / Hr
b. Carpenter	60.00 / Hr
c. Laborer	42.00 / Hr
d. Principle	85.00 / Hr
- B. Material:
 

Material will be all costs of the project other than Paragon Builders Labor. This will include any Subcontractor cost. Material will be billed off Invoice. All material billed will be supported by Invoice in the billing.
- C. Overhead and Profit (O & P)
 

Time and Material cost will be added together. To this subtotal a O & P charge of 20% will be added.

NOTE: At Owner's request additional work may also be performed on a Fixed Bid basis.

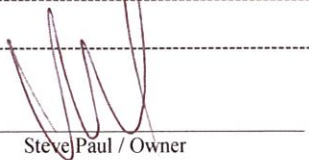
Thank you for the opportunity to bid your project. .

We Propose hereby to furnish material and labor-complete in accordance with the above specifications for the sum of:  
**Sixty Eight Thousand One Hundred Dollars and no/100 ( \$ 68,100.00 )**

Payments to be made as follows : Progress Payments every week ( Friday )

All material to be as specified. All work to be completed in a professional manner according to standard practice. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, earthquake and other necessary insurance. Our workers are fully covered by Workers Compensation Insurance.

Authorized  
Signature



Steve Paul / Owner

Note : This proposal may be  
withdrawn by us if not accepted within 30 Days



Stephan Paul,  
Owner  
Lic.# B763206

PO Box 1283  
Carpinteria, CA 93014  
PH (805) 745-8588  
FX (805) 745-8589

December 14, 2017



# Proposal

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**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

---



Stephan Paul,  
Owner  
Lic.# B763206

PO Box 1283  
Carpinteria, CA 93014  
PH (805) 745-8588  
FX (805) 745-8599  
December 11, 2017

## Construction Budget

10/26/2017

	ITEM	NOTES	LABOR	MATERIAL	SUBCONT.	TOTAL
1	<b>Kitchen</b>					-
	a. countertop		1,000.00	200.00	1,560.00	2,760.00
	b. flooring		800.00		1,300.00	2,100.00
	c. stove		200.00	700.00	200.00	1,100.00
	d. dishwasher		200.00	500.00	100.00	800.00
	e. door		1,800.00	700.00	-	2,500.00
	f. paint		200.00	200.00	-	400.00
2	<b>Kitchen Shed Roof</b>					-
	a. remove roof portion				1,400.00	1,400.00
	b. patch				inc	-
	c. roof to wall metal				inc	-
3	<b>Laundry</b>					-
	a. flooring		300.00	100.00	600.00	1,000.00
	b. shelf		300.00	50.00	-	350.00
4	<b>Master Bath</b>					-
	a. clean shower		200.00	30.00	-	230.00
	b. shower grout		300.00	100.00	-	400.00
	c. shower sealer		-	-	400.00	400.00
5	<b>Front Bed / Loft and stair</b>					-
	a. carpet		1,100.00	300.00	3,000.00	4,400.00
	b. electrical receptical		-	-	150.00	150.00
6	<b>Painting ( Interior )</b>					-
	a. interior surfaces		9,600.00	600.00	-	10,200.00
7	<b>Exterior</b>					-
	a. beam		3,500.00	400.00	-	3,900.00
	b. deck boards		800.00	160.00	-	960.00
	c. clean deck and railings		1,000.00	-	-	1,000.00
	d. front porch roof allowance		1,000.00	-	-	1,000.00
8	<b>Kitchen Deck</b>					-
	a. clean		6,000.00	650.00	-	6,650.00
9	<b>Master Bedroom</b>					-
	a. screen door frames/screens		600.00	150.00	-	750.00
	b. Repair french doors		350.00	150.00	-	500.00
10	<b>Painting ( Exterior )</b>					-
	a. exterior walls and soffits		12,000.00	800.00	-	12,800.00
						-
	<b>misc</b>					-
	a. power wash house		1,000.00			1,000.00
						-
						-
						-
	<b>SUB TOTAL</b>		\$42,250.00	\$ 5,790.00	\$ 8,710.00	\$ 56,750.00
	<b>OVERHEAD ( 10% )</b>					\$ 5,675.00
	<b>PROFIT ( 10% )</b>					\$ 5,675.00
	<b>TOTAL BID</b>					\$ 68,100.00



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/26/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Professional Contractors Insurance Agency P. O. Box 6625 Santa Maria, CA 93456	<b>CONTACT NAME:</b> David Wardlaw <b>PHONE (A/C, No, Ext):</b> 805-925-6949 <b>FAX (A/C, No):</b> 805-347-2727 <b>E-MAIL ADDRESS:</b> Procontractorsia@hotmail.com  <table style="width: 100%;"> <tr> <td style="text-align: center;"><b>INSURER(S) AFFORDING COVERAGE</b></td> <td style="text-align: center;"><b>NAIC #</b></td> </tr> <tr> <td>INSURER A : James River Insurance Company</td> <td>12203</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>	INSURER A : James River Insurance Company	12203	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>														
INSURER A : James River Insurance Company	12203														
INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															
<b>INSURED</b> Paragon Builders P.O. Box 1283 Carpinteria, CA 93014															

**COVERAGES**    **CERTIFICATE NUMBER:**    **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b>			0100045656-0	12/15/16	12/15/17	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ Excluded
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b>						PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE \$
	<b>EXCESS LIAB</b>						AGGREGATE \$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						
	DED      RETENTION \$						
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A				WC STATUTORY LIMITS      OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

License # 763206

<b>CERTIFICATE HOLDER</b>  Evidence of Insurance	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE: 
--	---

**Registration Complete! Thank you for your payment.**

Your PWCR registration and payment were submitted on 10/12/2017 at 10:05 AM. If you paid by credit card, payment confirmation and registration processing will take up to 24 hours. If you paid by ACH/EFT, payment confirmation and registration processing will take up to 10 calendar days.

**Registration for Fiscal Year: 2018**

**PWC Registration Number: 1000053210**

**Contractor Legal Name: PARAGON BUILDERS**

**Contractor Legal Entity: Sole Proprietor**

**Payment Amount: \$400.00**

**Payment Method: VISA**

**Payment Confirmation Number: QP34PST0ACPC5**

DIR. PAYMENT



State of California  
**APPLICATION FOR PUBLIC WORKS CONTRACTOR REGISTRATION AFFIDAVIT**  
 DEPARTMENT OF INDUSTRIAL RELATIONS

**CONTRACTOR INFORMATION**Contractor Name: PARAGON BUILDERS

Trade Name(s): \_\_\_\_\_

License Type Number(s): CSLB — B763206

Contractor Mailing Address:

P.O. BOX 1283CARPINTERIA CA 93014COUNTY: SANTA BARBARA

Contractor Physical Address:

3616 FOOTHILL ROADCARPINTERIA CA 93013COUNTY: SANTA BARBARAEmail Address: PARAGONBUILDERS@COX.NET**REGISTRATION INFORMATION**Type: New  
Fiscal Year: 2018**WORKERS' COMPENSATION****PROFESSIONAL EMPLOYER ORGANIZATION (PEO)**Do you lease employees through Professional Employer Organization?  Yes  No**INSURED BY CARRIER**Policyholder Name: PARAGON BUILDERSInsurance Carrier: STATE COMPENSATION INSURANCE FUNDPolicy Number: 1751481-16Inception Date: 10/02/2017 Expiration Date: 10/02/2018**CERTIFICATION**

- Yes  No I certify that I do not have any delinquent liability to an employee or the state for any assessment of back wages or related damages, interest, fines, or penalties pursuant to any final judgment, order, or determination by a court or any federal, state, or local administrative agency, including a confirmed arbitration award.
- Yes  No I certify that the contractor is not currently debarred under Section 1777.1 or under any other federal or state law providing for the debarment of contractors from public works.
- Yes  No Section 1725.5 requires all contractors, as defined by California Labor Code section 1722.1, to be registered prior to bidding on public works projects on or after March 1, 2015, or for all public works projects awarded on or after April 1, 2015. Have you bid on a public works project after March 1, 2015, or were you awarded a public works project after April 1, 2015, without first being registered with the Department of Industrial Relations?
- Yes  No I certify that one of the following is true: (1) I am licensed by the Contractors State License Board (CSLB) in accordance with Chapter 9 (commencing with Section 7000) of the Business and Professions Code; or (2) my business or trade is not subject to licensing by the CSLB.

I, STEPHAN MATTHEW PAUL the undersigned, am OWNER, PARAGON BUILDERS with the authority to act for and on behalf of the above named contractor. I certify under penalty of perjury that all of the above information provided is true and correct. I further acknowledge that any untruthful information provided in this application could result in the certification being canceled.

I certify this on: 10/12/2017

December 11, 2017

**LEGAL ENTITY INFORMATION**

**LEGAL ENTITY TYPE: SOLE PROPRIETOR**

Sole Proprietor Name: STEPHAN PAUL

NOT A PUBLIC RECORD

December 11, 2017



## Project Estimate

Date: October 24th, 2017

Project: 1255 East Valley Rd.  
Montecito, CA 93108

		Quantity	Rate	Total
<b>01 - General Conditions</b>				
0010	This estimate is for the refurbishment and repairs at 1255 East Valley Rd. per ITB # 2017-002.			
01122	Site Management/Admin - Time to manage and oversee project through completion.	1	\$ 3,150.00	\$ 3,150.00
01752	Employee Progressive Clean Up - Daily job site cleaning throughout duration of project.	1	\$ 840.00	\$ 840.00
<b>02 - Site work</b>				
02113	On-going Debris Off-Haul - Includes dump fees.	1	\$ 1,250.00	\$ 1,250.00
<b>04 - Stonework</b>				
04403	Slab Stone: Provide and install Quartz countertops for kitchen.	1	\$ 2,000.00	\$ 2,000.00
<b>06 - Carpentry</b>				
06302	Carpentry Labor - Labor to install new door, support laundry shelves, install new metal, patch roof, and repair/re-screen French doors. Includes \$1,000 budget for dry rot/leak source inspection.	1	\$ 7,720.00	\$ 7,720.00
06301	Carpentry Materials - Allowance for materials for the above.	1	\$ 500.00	\$ 500.00
<b>08 - Doors and Windows</b>				
08205	Door Supply - Allowance for (1) 72" x 32" pre-hung exterior grade door. Also includes screens for French Doors.	1	\$ 650.00	\$ 650.00
08202	Door Labor - Labor to install new door and jamb, and repair French screen doors.	1	\$ 1,260.00	\$ 1,260.00
<b>09 - Finishes</b>				
09303	Tile: Re-grout bathroom tub enclosure and seal.	1	\$ 450.00	\$ 450.00
09603	Flooring - Labor and materials to install new linoleum flooring in kitchen and laundry room, and new carpet to replace existing in bedroom, stairs, and loft.	1	\$ 10,250.00	\$ 10,250.00
09903	Paint - Labor and materials to touch up paint where possible and re-paint where needed both interior and exterior of house. Includes decks.	1	\$ 12,000.00	\$ 12,000.00

## 15 - Mechanical

15403	Plumbing - Labor and materials to install new sink, faucet, stove, and dishwasher. Fixtures to be provided by MFPD.	1	\$	1,500.00	\$	1,500.00
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## 16 - Electrical

16003	Electrical - Install new outlet in loft.	1	\$	450.00	\$	450.00
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	Subtotal	\$	42,020.00
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## 19 - O&amp;P

19009 - Contractors Fee		15%	\$			6,303.00
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	Total	\$	48,323.00
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Approved:

Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Contractor: PAH Date: 10/26/17

PATRICK - 805.574.7187

**INSTALLATION WARRANTY.** Contractor will install all Work in a professional manner using high quality materials and supplies. Contractor warrants to Owner that Work performed by Contractor will be free of defects due to workmanship for one (1) year from the date of purchase. Warranty shall not cover any defects or damage to the Work which derives from negligence, misuse, or abuse, vandalism, machinery, animals, fire, chemical reaction, acts of God or damage due to excessive heat, including the effect of the sun's energy when magnified by glass or reflective surfaces.



# CERTIFICATE OF LIABILITY INSURANCE

Board Meeting Pg. 46  
DATE (MM/DD/YYYY)  
7/19/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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<b>PRODUCER</b> <b>Tolman &amp; Wiker Insurance Services LLC #0E52073</b> 196 S. Fir Street PO Box 1388 Ventura CA 93002-1388	<b>CONTACT NAME:</b> Jessica Yasbek, AINS <b>PHONE (A/C No. Ext):</b> (805)585-6114 <b>E-MAIL ADDRESS:</b> jyasbek@tolmanandwiker.com	<b>FAX (A/C No.):</b> (805)585-6214													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Financial Pacific Insurance Company</td> <td>31453</td> </tr> <tr> <td>INSURER B: Everest National Insurance Company</td> <td>10120</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Financial Pacific Insurance Company	31453	INSURER B: Everest National Insurance Company	10120	INSURER C:		INSURER D:		INSURER E:		INSURER F:
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Financial Pacific Insurance Company	31453														
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INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

<b>INSURED</b>	<b>CERTIFICATE NUMBER:</b> 17/18 GL/AUTO/WC	<b>REVISION NUMBER:</b>
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> \$1,000 P/D DEDUCTIBLE PER OCCURRENCE GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			60479804  THIS POLICY CONTAINS AN EXCLUSION FOR ALL OPERATIONS ASSOCIATED WITH WRAP/OCIP WORK	7/16/2017	7/16/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			60479804	7/16/2017	7/16/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> OCCUR CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	7600016582171	7/16/2017	7/16/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**Verification of Coverage**

<b>CERTIFICATE HOLDER</b>  Verification of Coverage	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  B McLoughlin/JESSIY



## Request for Competitive Sealed Bids

The Montecito Fire Protection District (MFPD) invitation to bid for:

**ITB# 2017-002**  
**Refurbishment & Repairs of Rental Property at**  
**1255 East Valley Road**

### **PROJECT DESCRIPTION –**

The MFPD-owned rental property at 1255 East Valley Road became vacant as of September 1, 2017. Due to the age and current state of the structure, MFPD is seeking bids from qualified licensed contractors to facilitate refurbishment and repairs of the property, prior to reoccupation.

### **Scope of Work:**

Provide all necessary materials, labor and equipment to complete refurbishment and repairs to the residential property at 1255 East Valley Road.

1. Kitchen:
  - a. Remove and replace (R&R) existing kitchen countertop with new quartz countertop (color approved by MFPD)
  - b. R&R existing kitchen sink and faucet (sink and faucet approved by MFPD)
  - c. R&R existing flooring with new linoleum flooring (new linoleum and color approved by MFPD)
  - d. R&R existing stove (new stove to be provided by MFPD)
  - e. R&R existing dishwasher (new dishwasher to be provided by MFPD)
  - f. R&R existing 10 lite back door and install new door as well as interior casing
  - g. Paint new door and trim to match existing color
  
2. Kitchen Shed Roof

- a. Remove upper most layer of mineral cap roofing that rolls up onto the wall. Inspect roof to wall connect for evidence of termites or dry rot.
  - b. Patch as necessary.
  - c. Install new roof to wall metal and patch roofing.
3. Laundry Room
  - a. R&R existing flooring with new linoleum (new linoleum and color approved by MFPD)
  - b. Stabilize existing laundry soap shelf
4. Master Bath:
  - a. Re-grout and repair broken grout in shower.
5. Re-seal all existing grout in shower.
6. Front Bedroom, Loft and Stairs:
  - a. R&R existing carpet and pad. (New carpet and color approved by MFPD).
7. R&R existing electrical receptacle that is currently taped to wall.
8. Painting (Interior):
  - a. Touch up and paint all interior surfaces including walls, trim and base (ceiling excluded) to match existing color.
9. Exterior
  - a. R&R beam at master bedroom porch.
  - b. R&R 2-3x6 deck boards at master bedroom deck.
  - c. Clean existing deck and railings in preparation for new paint.
  - d. Provide an allowance of \$1,000.00 to remove roofing at front of house (over porch) and inspect for dry rot damage and source of leak. Provide necessary repairs and reroof. In the event, after opening up the area in question, it appears that repairs will run higher than the \$1,000.00 allowance MFPD will be notified to approve repairs.
10. Kitchen Deck:
  - a. Clean, sand, stain and seal existing backyard kitchen deck (stain color approved by MFPD.)
11. Master Bedroom:
  - a. Repair screen doorframes and rescreen French Doors.
  - b. Repair and tune existing French Doors
12. Painting (Exterior):



- a. Prep and paint all exterior walls and soffits that are weather worn (match existing colors)

### **Submission Information:**

Bidders must comply with the following submission procedures:

1. Sealed bids shall be submitted marked "1255 East Valley Road – Refurbishment & Repairs Bid" on the outside of the envelope, addressed to:

Montecito Fire Department  
Attn: Alan Widling, Battalion Chief  
595 San Ysidro Road  
Santa Barbara, CA 93108

Bids will be accepted until 4:00 PM October 26, 2017. Bids received after this time will be returned unopened. Faxed bids will not be accepted.

2. WITHDRAWAL OF BID: A bidder will be permitted to withdraw their bid unopened after it has been deposited if such request is received in writing prior to the time specified for the opening of the bids.
3. OPTIONAL SITE VISIT: All prospective bidders may request a tour of the property by contacting MFPD at (805) 969-2537 and requesting his or her name and phone number be placed on a callback list. Subsequently, a designee of the MFPD will make contact and schedule a site tour. Prospective bidders shall not enter the site without receiving prior permission.
4. RESERVATION OF RIGHTS: MFPD reserves the right to reject any bids, to waive technical or legal deficiencies, and to accept any bid that it deems to be in the best interest of MFPD.
5. WARRANTY: The contractor shall submit a copy of manufacturer's warranty indicating duration of said warranty and install all products according to manufacturer's instructions.
6. SPECIFICATIONS: The bidder shall furnish information related to the specifications of the products being used.
7. PREVAILING WAGE: This project shall adhere to all laws and requirements pertaining to prevailing wage. The awarded licensed contractor and any subcontractors must be properly registered and qualified with the Department of Industrial Relations (DIR).

8. COST/SCHEDULE: The bidder shall furnish a cost proposal and schedule as part of the package. The contractor shall complete the work by December 29, 2017.
9. SEPARABILITY: MFPD will accept only full packages for all requested elements. Bids submitted without all scope of work items included shall be disqualified.
10. A copy of applicable insurance certificate(s) must accompany bids. Minimum coverage is \$1,000,000 per occurrence, \$2,000,000 aggregate on general liability, and Worker's Compensation coverage in compliance with State Law.

### **Award of Bid:**

A public bid opening will be held on October 27, 2017 at 4:00 PM in the conference room at Montecito Fire Station 1, 595 San Ysidro Road, Santa Barbara.

The Board of Directors will approve the contract at the following scheduled board meeting or if deemed necessary, a special meeting will be noticed and convened to facilitate timely completion of the project.

The bid will be awarded to the lowest responsible bidder in accordance with the competitive bid procedures set out in the Public Contract Code section 20813.

# Agenda Item #8



**RESOLUTION NO. 2017-08**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE MONTECITO FIRE PROTECTION DISTRICT  
IN THE MATTER OF SETTING THE TIME AND PLACE FOR  
HOLDING REGULAR BOARD MEETINGS**

WHEREAS, according to Section 54954 of the Government Code, the Board of Directors of the Montecito Fire Protection District must set the time and place for holding regular meetings to conduct business by the body.

WHEREAS, if at any time any regular meeting falls on a holiday, such regular meeting shall then be held on the next business day.

WHEREAS, if by reason of fire, flood, earthquake, or other emergency, it shall be unsafe to meet in the place designated, the meetings may be held for the duration of the emergency at such place as is designated by the presiding officer.

NOW THEREFORE BE IT, AND IT IS HEREBY RESOLVED, that the Board of Directors of the Montecito Fire Protection District hereby designates 2:00 p.m. on the fourth Monday of each month at the Montecito Fire Protection District Headquarters Station, 595 San Ysidro Road, Santa Barbara, California, as the time and place of its regular meeting. This resolution shall be effective upon adoption.

PASSED AND ADOPTED, this 11th day of December, 2017, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

---

President of the Board of Directors  
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

---



# Agenda Item #9





**RESOLUTION 2017-09**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE MONTECITO FIRE PROTECTION DISTRICT  
CONCERNING INVENTORY OF DISTRICT LANDS AND AIR SPACE**

Pursuant to the terms and provisions of Article 10 of Chapter 2 of Part 1 of Division 1 of Title 5 of the Government Code (commencing at Section 50568), this District has taken or caused to be taken an inventory of all its lands, including air space, owned or controlled by this District, to determine what land, including air rights, if any, is in excess of its foreseeable needs.

NOW THEREFORE BE IT RESOLVED:

1. That this District owns the following real property:
  - a. 595 San Ysidro Road, Santa Barbara, CA 93108
  - b. 2300 Sycamore Canyon Road, Santa Barbara, CA 93108
  - c. 1255 East Valley Road, Santa Barbara, CA 93108
  - d. 1257 East Valley Road, Santa Barbara, CA 93108
  - e. 1259 East Valley Road, Santa Barbara, CA 93108
2. That this District does, by this Resolution, find and determine that it has no lands or air space owned or controlled by it in excess of its foreseeable needs.
3. That this Resolution is a matter of public record, and a copy shall be made available, without charge, to any citizen, limited dividend corporation, housing corporation or nonprofit corporation, who shall request such copy.

PASSED AND ADOPTED, this 11th day of December, 2017, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

---

President of the Board of Directors  
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

---



# Agenda

## Item #10



**RESOLUTION 2017-10**

**RESOLUTION OF THE GOVERNING BOARD OF THE  
MONTECITO FIRE PROTECTION DISTRICT REVISING  
COMPENSATION FOR ITS BOARD OF DIRECTORS**

WHEREAS Montecito Fire Protection District Ordinance 2001-01, effective January 1, 2002, was adopted pursuant to and in compliance with the California Health and Safety Code Section 13857(a); and

WHEREAS pursuant to Montecito Fire Protection District Resolution 2016-15 effective January 1, 2017, members of the Board of Directors are compensated at the rate of \$175.00 per Board meeting; and

WHEREAS in accordance with Montecito Fire Protection District Ordinance 2001-01, upon the adoption of a resolution, the Board may annually increase such compensation in an amount not to exceed \$5.00 for attending each special or regular meeting of the Board; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the Montecito Fire Protection District does hereby set its Directors' compensation at \$180.00 per meeting, not to exceed four meetings in any calendar month, effective January 1, 2018.

PASSED, APPROVED, AND ADOPTED this 11th day of December, 2017, by the following roll call vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

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President of the Board of Directors  
MONTECITO FIRE PROTECTION DISTRICT

ATTEST

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